

## Request for Legislative Action

Ord. #5593  
Sponsor: Tony Miller  
Date: January 31, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5593
Sponsor(s):	Tony Miller	Legislature Meeting Date:	1/31/2022

### Introduction

**Action Items:** ['Authorize', 'Appropriate']

**Project/Title:**

An ordinance appropriating \$271,785.00 from the undesignated fund balance of the 2022 General Fund and authorizing the Director of Finance and Purchasing to make a payment in the amount of \$271,784.38 to the Missouri State Auditor for services rendered for the audit of Jackson County.

### Request Summary

Requesting an appropriation of \$271,785 from the Undesignated Fund Balance of the 2022 General Fund and authorizing the issuance of payment in the amount of \$271,784.38 to the Missouri State Auditor for the services rendered for the audit of Jackson County. This request will require a public hearing.

Resolution 19745, adopted February 26, 2018, requested the Missouri State Auditor to conduct a comprehensive performance audit to examine and evaluate the management of Jackson County's fiscal, budgetary, and procurement policies and procedures to ensure transparency and accountability to the taxpayers in the expenditure of public funds.

The Jackson County Legislature requested the State Auditor audit Jackson County under Section 29.200.3, RSMo. The audit was conducted in accordance with the Missouri State Auditor's engagement letter dated April 23, 2019. Attached to this request is a communication from the State Auditor, dated January 10, 2022, and the related invoice for \$271,784.38.

Payment in the amount of \$68,275.35 for the audit of the COMBAT tax was previously approved via Resolution 20448, dated June 29, 2020.

### Contact Information

<b>Department:</b>	County Legislature	<b>Submitted Date:</b>	1/18/2022
<b>Name:</b>	Crissy Wooderson	<b>Email:</b>	CWooderson@jacksongov.org
<b>Title:</b>	Legislative Auditor	<b>Phone:</b>	816-881-3310

### Budget Information

Amount authorized by this legislation this fiscal year:	\$271,785
Amount previously authorized this fiscal year:	\$ 0

## Request for Legislative Action

Total amount authorized after this legislative action:			\$271,785
Is it transferring fund?			Yes
<b>Transferring Fund From:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$271,785
<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1404 (Finance)	56010 (Auditing and Accounting Services)	\$271,785

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
19745	February 26, 2018
20448	June 22, 2020

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

## Request for Legislative Action

### Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

### History

Crissy Wooderson at 1/18/2022 3:52:08 PM - [Submitted | ]  
Department Director: Mary Jo Spino at 1/18/2022 4:55:54 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 1/19/2022 10:34:49 AM - [ Not applicable | ]  
Compliance: Katie M. Bartle at 1/19/2022 12:01:28 PM - [ Approved | eRLA 370 ]  
Finance (Budget): Mark Lang at 1/20/2022 11:18:29 AM - [ Approved | The fiscal note is attached. ]  
Executive: Sylvya Stevenson at 1/20/2022 1:34:55 PM - [ Approved | ]  
Legal: Elizabeth Freeland at 1/27/2022 9:49:30 AM - [ Approved | ]

### Fiscal Note:

Funds sufficient for this appropriation are available from the source indicated below.

Date: January 20, 2022

ORD # 5593  
eRLA ID #: 370

Org Code/Description	Object Code/Description	From	To
<b>001</b>	<b>General Fund</b>		
9999 -	32810 Undesignated Fund Balance	\$ 271,785	\$ -
1404 Finance	56010 Auditing & Accounting Services	-	271,785
		\$ 271,785	\$ 271,785

### Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
<b>001</b>	<b>General Fund</b>	
1404 Finance	56010 Auditing & Accounting Services	\$ 271,785
		\$ 271,785

**APPROVED**

By Mark Lang at 11:16 am, Jan 20, 2022

Budget Office



**NICOLE GALLOWAY, CPA**

**Missouri State Auditor**

January 10, 2022

Jackson County Legislature  
and County Executive  
Jackson County Courthouse  
415 E 12th Street  
Kansas City, MO 64106

Dear Jackson County Legislature:

The Jackson County Legislature requested the State Auditor audit Jackson County under Section 29.200.3, RSMo. Pursuant to our engagement letter dated April 23, 2019, attached please find our invoice in the amount of \$271,784.38 for audit services rendered. This billing does not include the Jackson County COMBAT audit as that had been billed previously. Per state law, the county is responsible for paying this audit bill. Payment is now due.

Should you have any questions concerning this invoice, please feel free to contact the audit manager, Pamela Allison, at (573)751-4213.

Sincerely,

A handwritten signature in cursive script that reads "Randall Gordon".

Randall Gordon, M.Acct., CPA, CGAP

Attachment  
RG/sr



**NICOLE GALLOWAY, CPA**  
**Missouri State Auditor**

**INVOICE**

TO: Jackson County Legislature and County Executive  
FROM: Missouri State Auditor's Office  
DATE: January 10, 2022  
SUBJECT: Invoice for Services Rendered for the Audit of the  
Jackson County per Section 29.200.3, RSMo

\* \* \* \* \*

<u>Personal Services</u>	<u>Hours</u>	<u>Cost</u>
Audit Staff	3,796.50	195,557.40
Audit Manager	644.75	53,576.85
Director of Audits	94.00	6,028.20
Director of Quality Control	64.75	6,063.60
Audit Report Preparation	19.25	808.50
<u>Expenses</u>		
Travel Expense		9,749.83
 Total Amount Due		 <u>\$271,784.38</u>

Payment is due within 30 days of above date. Please make check payable to the Missouri State Auditor and mail to P. O. Box 869, Jefferson City, Missouri 65102.



**NICOLE GALLOWAY, CPA**  
**Missouri State Auditor**

April 23, 2019

Jackson County Legislature  
and  
County Executive  
Jackson County Courthouse  
415 E 12th Street  
Kansas City, MO 64106

Dear Jackson County Legislature:

In fulfillment of our statutory duties under Section 29.200.3, RSMo, we are beginning an audit of the Jackson County Procurement Practices. The audit period will include, but not necessarily be limited to, the two years ended December 31, 2018. Professional standards require that we provide you with the following information related to the audit.

Our audit objectives are to evaluate (1) internal controls over significant management and financial functions, (2) compliance with certain legal provisions, and (3) the economy and efficiency of certain management practices and procedures, including certain financial transactions. However, other objectives may be added after survey work is completed. We will generally communicate our significant findings at the conclusion of each audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audits where assistance is needed to overcome the difficulties.

Our methodology may include, but is not limited to, reviewing minutes of meetings, written policies and procedures, financial records, and other pertinent documents; interviewing various personnel, as well as certain external parties; and testing selected transactions. We will obtain an understanding of internal controls that are significant within the context of the audit objectives and assess whether such controls have been properly designed and placed in operation. We may test certain of those controls to obtain evidence regarding the effectiveness of their design and operation. We will obtain an understanding of legal provisions that are significant within the context of the audit objectives, and we will assess the risk that illegal acts, including fraud, and violations of contract, grant agreement, or other legal provisions could occur. Based on that risk assessment, we will design and perform procedures to provide reasonable assurance of detecting instances of noncompliance significant to those provisions.

We will conduct our audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards* (GAS), issued by the Comptroller General of the United States. Those standards require that we plan and perform our audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. The audit report will include (1) the objectives, scope, and methodology of the audit; (2) the audit results, including findings, conclusions, and recommendations, as appropriate; (3) a statement about our compliance with GAS; (4) a summary of the views of responsible officials; and (5) if applicable, the nature of any confidential or sensitive information omitted.

### **Management Responsibilities**

Management is responsible for making all records and related information available to us and for the accuracy and completeness of that information.

Management is responsible for designing and implementing programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government and involving (1) officials, (2) management, (3) employees who have significant roles in internal control, and (4) others when the fraud could be significant within the context of the audit objectives. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting your entity and received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that your entity complies with applicable laws, contracts, grant agreements, and other legal provisions and for taking timely and appropriate steps to remedy any illegal acts, including fraud, and violations of contract, grant agreement, or other legal provisions that we may report.

Management is responsible for identifying for us previous audits or other engagements or studies related to the audit objectives discussed in the second paragraph of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You also are responsible for providing management's views on our current findings, conclusions, and recommendations.

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### **Payment**

Pursuant to Section 29.200.3, RSMo, the county is responsible for paying the costs of this audit. The estimated cost of the audit is between \$250,000 and \$500,000. This estimate is non-binding and actual costs may be less/greater than estimated. The State Auditor's Office will provide reasonable notice to the county if costs are likely to exceed the estimate.

Upon completion of the audits, the Jackson County Legislature will receive a final bill reflecting the cost of audit work performed by the State Auditor's Office. Full payment will be due and owing at that time.



Please acknowledge receipt of this letter by signing below and returning it to us. If you have any questions, please contact Pamela Allison at (573) 751-4213.

Sincerely,

*Randall Gordon*

Randall Gordon, M.Acct., CPA, CGAP  
Director of Local Government Audits

*Theresa Gabor*  
\_\_\_\_\_  
Name

Date: *May 30, 2019*

\_\_\_\_\_  
Legislative Chair  
Title

*[Signature]*  
\_\_\_\_\_  
Name

Date: *5/31/19*

\_\_\_\_\_  
County Executive  
Title