

## Request for Legislative Action

Res. #20861  
Sponsor: Jalen Anderson  
Date: January 31, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20861
Sponsor(s):	Jalen Anderson	Legislature Meeting Date:	1/31/2022

### Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a Twelve Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Snow Control Services for Parking Lots for the Public Works Department to Martin Underground Construction Inc. of Lee's Summit, MO under the terms and conditions of Invitation to Bid No. 39-21.

### Request Summary

The Public Works Department require a Term and Supply Contract for the furnishing of Snow Control Services for Parking Lots on an "as needed" basis. The Purchasing Department issued Invitation to Bid No 39-21 to meet those requirements.

A total of 31 notifications were distributed with one response received.

Pursuant to Section 1054.6 of the Jackson County code, the Director of Finance and Purchasing recommends the award for Snow Control Services for Parking Lots for the Public Works Department to Martin Underground Construction Inc. of Lee's Summit, MO under the terms and conditions of Invitation to Bid No. 39-21

This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

Estimated Use: \$100,000.00

### Contact Information

<b>Department:</b>	Public Works	<b>Submitted Date:</b>	1/18/2022
<b>Name:</b>	Matt E. Willier	<b>Email:</b>	MWillier@jacksongov.org
<b>Title:</b>	Assistant Road & Bridge Administrator	<b>Phone:</b>	816-847-7083

### Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
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## Request for Legislative Action

Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
20546	November 2, 2020

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Reviewed for Goals:	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>	
<ul style="list-style-type: none"><li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li></ul>	

## Request for Legislative Action

### History

Matt E. Willier at 1/18/2022 2:40:52 PM - [Submitted | ]  
Department Director: Brian Gaddie at 1/18/2022 2:58:04 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 1/18/2022 3:22:45 PM - [ Returned for more information | See email I sent to you ]  
Submitter: Matt E. Willier at 1/20/2022 9:43:56 AM - [ Submitted | ]  
Department Director: Brian Gaddie at 1/20/2022 11:03:20 AM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 1/20/2022 11:18:06 AM - [ Returned for more information | change "various departments" to "public works department" in the title and request summaryput the estimated annual dollar amount in the request summary ]  
Submitter: Matt E. Willier at 1/20/2022 2:02:49 PM - [ Submitted | ]  
Department Director: Brian Gaddie at 1/20/2022 3:05:07 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 1/20/2022 3:17:44 PM - [ Approved | ]  
Compliance: Katie M. Bartle at 1/20/2022 4:30:29 PM - [ Approved | ]  
Finance (Budget): Mark Lang at 1/21/2022 10:39:55 AM - [ Approved | No fiscal note required for a T&S contract. ]  
Executive: Troy Schulte at 1/21/2022 11:00:19 AM - [ Approved | ]  
Legal: Elizabeth Freeland at 1/27/2022 9:09:22 AM - [ Approved | ]



Jackson County  
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

MEMORANDUM

TO: Katelyn Edgar, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works

DATE: January 3, 2022

SUBJECT: Recommendation for Vendor: Martin Underground Construction Inc.

Please consider Martin Underground Construction Inc. be awarded term and supply vendor for bid No. 39-21 Snow and Ice Removal to County Road and Bridge division. Martin Underground Construction Inc. was the only vendor that submitted a bid for bid No. 39-21 Snow and Ice Removal.

It is estimated that the County could spend approximately \$100,000.00 annually with Martin Underground Construction Inc.

For the reasons above, it has been requested that Martin Underground Construction Inc. be awarded the term and supply contract for bid No. 39-21 Snow and Ice Removal.

Thank you for your consideration,

Thank you,

Matt Willier



RFP Number: 39-21

RFP Name: Snow and Ice Removal

Dept. Name: Public Works

**Respondents**

**Evaluation Criteria:**

**Martin Underground Construction**

	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Responsiveness to Request for Proposal	10	5	5	5
Respondent's Experience and Qualifications	25	20	20	20
Respondent's References	25	20	20	20
Pricing	40	30	30	30
Total	100	75	75	75

**ATTACHMENT 1**  
**RESPONDENT'S QUOTATION for**  
**JACKSON COUNTY, MISSOURI REQUEST FOR PROPOSAL NO. 39-21**

Quotations shall include all labor, materials, tools, equipment, rentals, and incidentals necessary for snow and ice removal services.

**NOTE:** Separate billing for each location is required.

**OPTION 1:** Hourly Rate: Provide an hourly rate for snow and ice removal services for each location based on the equipment and personnel committed to the performance of the Contract.

NO	LOCATION	HOURLY RATE
1.	Downtown Courthouse and Parking Lot A; 415 E. 12 <sup>th</sup> Street, KC	\$ 125-
2.	Parking Lot B; 410 E. 13 <sup>th</sup> Terrace, KC	\$ 125-
3.	Parking Lot C; 1328 Locust, KC	\$ 125-
4.	Parking Garage; 505 E 14 <sup>th</sup> Street, KC	\$ 125-
5.	Facilities Parking Lot; directly East of 505 E 14 <sup>th</sup> Street, KC	\$ 125-
6.	Corrections Dept, Parking Lot S; directly South of 1315 Locust, KC	\$ 125-
7.	Corrections Dept, Parking Lot N; directly South of 1300 Cherry, KC	\$ 125-
8.	Correction Dept, Parking Lot E; between 1305 and 1315 Locust, KC	\$ 125-
9.	Eastern Jackson County Courthouse Parking Lot; 215 W Kansas Ave., Independence	\$ 125-
10.	Eastern Jackson County Courthouse Back Parking Lot; 321 W Lexington Ave., Independence	\$ 125-
11.	Small Front Parking Area off Lexington; 321 W Lexington Ave., Independence	\$ 125-
12.	Jackson County Election Board; 215 N Liberty, Independence	\$ 125-
13.	Tech Center; 303 W Walnut, Independence	\$ 125-

**OPTION 2:** Monthly Rate: Provide a monthly fee for snow and ice removal services for each location based on the equipment and personnel committed to the performance of the Contract.

NO	LOCATION	MONTHLY FEE
1.	Downtown Courthouse and Parking Lot A; 415 E. 12 <sup>th</sup> Street, KC	\$
2.	Parking Lot B; 410 E. 13 <sup>th</sup> Terrace, KC	\$
3.	Parking Lot C; 1328 Locust, KC	\$
4.	Parking Garage; 505 E 14 <sup>th</sup> Street, KC	\$
5.	Facilities Parking Lot; directly East of 505 E 14 <sup>th</sup> Street, KC	\$
6.	Corrections Dept, Parking Lot S; directly South of 1315 Locust, KC	\$
7.	Corrections Dept, Parking Lot N; directly South of 1300 Cherry, KC	\$
8.	Correction Dept, Parking Lot E; between 1305 and 1315 Locust, KC	\$
9.	Eastern Jackson County Courthouse Parking Lot; 215 W Kansas Ave., Independence	\$
10.	Eastern Jackson County Courthouse Back Parking Lot; 321 W Lexington Ave., Independence	\$
11.	Small Front Parking Area off Lexington; 321 W Lexington Ave., Independence	\$
12.	Jackson County Election Board; 215 N Liberty, Independence	\$
13.	Tech Center; 303 W Walnut, Independence	\$

Jackson County, Missouri reserves the right to select Option 1 or Option 2.

SIGNATURE: <u>Kris Martin</u>	DATE: <u>6-30-21</u>
NAME: (Print or Type) <u>Kris Martin</u>	PHONE: <u>816 830-4308</u>
TITLE: (Print or Type) <u>Secretary</u>	FAX: <u>816 278-4455</u>
COMPANY NAME: (Print or Type) <u>Martin Underground Const. Inc</u>	
WEB ADDRESS: (Print or Type)	
EMAIL ADDRESS: (Print or Type) <u>Kris@martinunderground.com</u>	

# **Martin Underground Construction Inc.**

DATE: 7/6/21

Jackson County RFP: 39-21

We will salt at thirteen (13) properties for \$275.00 per property. This is separate from the snow removal.



**A CONTRACT for Snow and Ice Removal for the Public Works Department.**

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein

This Contract consists of: (1) This Contract; (2) Contractor's proposal, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (3) The County's Request for Proposal No. 39-21. In the event of a conflict among the terms of any of these documents, the terms of the document listed first in the order above shall prevail. These documents represent the entire agreement between the parties in regard to this RFP. This Contract represents the entire agreement between the parties in regard to this Proposal Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage, or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents, or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes ☐ No ☒ Initials Jm Minimum order, if applicable\$ \_\_\_\_\_

ALL PAGES OF THIS REQUEST FOR PROPOSAL ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: Martin Underground Const. Inc. PHONE NO: 816 830-4305

ADDRESS: 5401 Raytown Rd FAX NO: 816 278-9455

NAME OF AUTHORIZED AGENT (print or type): Berianne Clemens DATE: 1-7-21

SIGNATURE OF AUTHORIZED AGENT: [Signature] TITLE: Office Manager

EMAIL ADDRESS OF AUTHORIZED AGENT: berianne@martinunderground.com

FEDERAL ID NO: 26-2070468 and/or SOCIAL SECURITY NO: \_\_\_\_\_

SPECIFY: MINORITY OWNED (MBE): \_\_\_\_\_ WOMAN OWNED (WBE): \_\_\_\_\_ (Check If Applicable)

\*\*\*\*\*  
JACKSON COUNTY MISSOURI BY BOB CRUTSINGER, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF BOB CRUTSINGER: \_\_\_\_\_ DATE: \_\_\_\_\_

JUL 6 PM2:01

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED

ON: July 6, 2021, BY Heidi A. Rowland  
CLERK OF THE LEGISLATURE

Katelyn Edgman  
PURCHASING