

Request for Legislative Action

Res. #20835

Sponsor: Charlie Franklin

December 13, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20835
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	12/13/2021

Introduction

Action Items: ['Award']

Project/Title:

Clayton Paper Contract through Mid-America Regional Council contract MARC88.

Request Summary

Awarding a Twelve Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of OFFICE PAPER for use by the Various Departments to Clayton Paper & Distributing of St. Joseph, MO under the terms and conditions of Mid-American Regional Council/Kansas City Regional Purchasing Cooperative (MARC/KCRPC) contract number 88 an existing competitively bid contract.

Pursuant to 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of Term and Supply Contract for the furnishing of OFFICE PAPER for use by All County Departments from the existing competitively bid government contract;
MARC/KCRPC Contract No. 88
Clayton Paper & Distributing, St. Joseph, Missouri

The Director of Finance and Purchasing recommends the approval of this contract due to the higher volume discount offered to larger entities and purchasing groups.
This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for the specific purchases is subject to annual appropriations.

The estimated annual amount for this contract is \$90,000.

Contact Information

Department:	Finance	Submitted Date:	11/5/2021
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$

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Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

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Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20306	November 18, 2019

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

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History

Craig A. Reich at 11/5/2021 10:52:00 AM - [Submitted |]
Department Director: Bob Crutsinger at 11/8/2021 8:38:40 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 11/8/2021 3:15:53 PM - [Returned for more information | 1030.4]
Submitter: Craig A. Reich at 11/9/2021 9:19:07 AM - [Submitted | Added information pertaining to County Code 1030.4]
Department Director: Bob Crutsinger at 11/9/2021 9:30:13 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 11/9/2021 9:47:13 AM - [Returned for more information | fourestimated annual amount]
Submitter: Craig A. Reich at 11/9/2021 1:09:22 PM - [Submitted | Corrected spelling and added estimated amount]
Department Director: Bob Crutsinger at 11/15/2021 8:41:20 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 11/15/2021 9:24:28 AM - [Returned for more information | correct misspelling and attached current extension]
Submitter: Craig A. Reich at 12/1/2021 12:27:47 PM - [Submitted | Corrected misspellings and attached Modification 3 from MARC]
Department Director: Bob Crutsinger at 12/1/2021 1:55:46 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 12/2/2021 9:54:56 AM - [Approved |]
Compliance: Katie M. Bartle at 12/2/2021 10:49:42 AM - [Approved | eRLA 301]
Finance (Budget): Mark Lang at 12/2/2021 2:10:49 PM - [Approved | No fiscal note for term & supply contracts.]
Executive: Sylvyva Stevenson at 12/3/2021 12:07:35 PM - [Approved |]
Legal: Elizabeth Freeland at 12/8/2021 4:38:42 PM - [Approved |]



NOTICE OF MARC/KCRPC CONTRACT MODIFICATION

DATED: November 10, 2021

Bid Title:	Yearly Contract for Paper
Bid/Contract No.	88 (2R)
Contract Modification No.:	11
Contract Period:	11/01/19 to 10/31/20
Renewal Period:	11/01/20 to 10/31/21
Renewal Period:	11/01/21 to 10/31/22
Renewal Period:	-
Renewal Period:	-

CONTRACTOR:

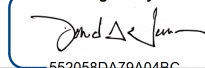
Jim Clayton
Clayton Paper & Distributing
1302 S. 58th Street
St Joseph, Mo. 64507

Phone: 800-364-0228
Fax: 816-220-4769
Email: jimc@claytonpaper.com

The original contract issued is modified as follows:

MARC/KCRPC and Participants hereby accept your offer to renew the contract for one year, with requested price changes to be effective November 15, 2021. The updated price list is included with this modification.

By:

DocuSigned by:


552058DA79A04BC...
David Warm, Executive Director
Mid-America Regional Council

11/18/2021

Date:

By:


Jim Clayton
Clayton Paper & Distributing Inc

11-12-21

Date:

Cc:

Participants:
Overland Park, Jackson County, MARC, Bonner Springs, Pleasant Hill and Liberty
Database
File

MID-AMERICA REGIONAL COUNCIL / KANSAS CITY REGIONAL PURCHASING COOPERATIVE
600 Broadway Suite 200 - Kansas City, Mo. 64105-1659
816-246-5083 (FAX 816-421-7758)
web site: www.marc.org kcrpc_rita.parker@kcrpc.com

MARC/KCRPC Bid 88 (2R) - Office Paper 11/1/21 to 10/31/22
Modification 3 - New pricing effective 11/15/21

CLAYTON PAPER & DISTRIBUTION, INC.

Jim Clayton, P. 816-364-0220

Orders: orders@claytonpaper.com

1302 South 58th St., St Joseph, Mo., 64507

Item No.	Content	Descr	Size	Weight	Color:	Minimum PCW %	Brightness	Reams per Case	Annual Est. Qty.	Ream / Unit Price	Case / Unit Price	Total Price (Qty x Case \$)		
1	Virgin	Letter	8.5 x 11	20	White	0%	92	10	253	\$ 4.20	\$ 41.95	\$ 10,613.35	Brand:	WHITE BOX
													Mill:	TST
													Brightness:	92
													Product/Catalog#	TSTS001005
2	Virgin	Letter - 3 hole Punch	8.5 x 11	20	White	0%	92	10	5	\$ 4.36	\$ 43.55	\$ 217.75	Brand:	X9
													Mill:	BOISE/ SUZANO
													Brightness:	92
													Product/Catalog#	BCOX9001P
3	Virgin	Legal	8.5 x 14	20	White	0%	92	10	1	\$ 6.10	\$ 61.00	\$ 61.00	Brand:	PERFORMANCE
													Mill:	PERFORMANCE
													Brightness:	92
													Product/Catalog#	POP359-84
4	Virgin	Ledger	11 x 17	20	White	0%	92	5	1	\$ 11.30	\$ 56.50	\$ 56.50	Brand:	PERFORMANCE
													Mill:	PERFORMANCE
													Brightness:	92
													Product/Catalog#	POP353-14
5	Virgin	Letter	8.5 x 11	20	Pastels	0%	92	10	1	\$ 6.20	\$ 61.95	\$ 61.95	Brand:	EARTH PASTELS
													Mill:	DOMTAR
													Brightness:	N/A
													Product/Catalog#	DOMXXXXXX
6	Recycled	Letter	8.5 x 11	20	White	30%	92	10	3537	\$ 4.60	\$ 45.95	\$ 162,525.15	Brand:	PERFORMANCE
													Mill:	PERFORMANCE
													Brightness:	92
													Product/Catalog#	POP339-81
7	Recycled	Legal	8.5 x 14	20	White	30%	92	10	3	\$ 6.79	\$ 67.90	\$ 203.70	Brand:	ASPEN
													Mill:	BOISE
													Brightness:	92
													Product/Catalog#	BC05404
8	Recycled	Large	11 x 17	20	White	30%	92	5	17	\$ 11.05	\$ 55.25	\$ 939.25	Brand:	ASPEN
													Mill:	BOISE
													Brightness:	92
													Product/Catalog#	BC054907
9	Recycled	Letter	8.5 x 11	20	Pastels	20%	N/A	10	1	\$ 6.20	\$ 61.95	\$ 61.95	Brand:	FIREWORK
													Mill:	BOISE
													Product/Catalog#	BCMP2201-XX
10	Paper Towels	C-Fold							20		\$ 27.95	\$ 559.00	Brand:	NITMRC-P100B
													Box count:	2400
													Case count:	2400
11	Facial Tissues	Kleenex brand							1		\$ 83.60	\$ 83.60	Brand:	Kleenex KCC21601
													Box count:	100/ 2PLY
													Case count:	30
12	Facial Tissues	Heavenly Soft							1		\$ 27.90	\$ 27.90	Brand:	CWP202878
													Box count:	100/ 2PLY
													Case count:	30
13	Virgin	Letter	8.5 x 11	20	White	0%	92	10	5	\$ 39.95	\$ 399.50			TSTS001005
14	Virgin	Large	11 x 17	20	White	0%	92	10	5	\$ 54.50	\$ 545.00			POP353-14
15	Virgin	Legal	8.5 x 14	20	White	0%	92	10	5	\$ 59.00	\$ 590.00			POP359-84

Payment Terms / Discount

Off shelf discounts

Online ordering

Next day delivery

Emergency delivery

Procurement cards accepted?

Restocking charge (for refused orders delivered on authorized purchase order)

Allow cooperative purchasing?

Net 30 1% Net 10 days (calendar)

18%

www.claytonpaper.com

Orders placed by 11 a.m.

Orders placed by 1PM, \$500 minimum order and add \$27.00 **

Yes

15%

Yes