



Jackson County Health Department

October 21-28, 2020

COVID-19

Data

**More in depth data can be found on the [JACOHD dashboard](#).

JACOHD

- Total Positive Cases- 10,185
- Total Hospitalizations- unavailable
- Total Deaths- 122
- Presumed Recoveries-unavailable
- Individuals tested- 89,431

Totals This Week:

- Cases-636
- Hospitalizations-unavailable
- Deaths-5

KC Region

- Total Cases- 54,608
- Total Deaths- 781

Current Outbreaks

**Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last confirmed case, and are thus removed from the list.

Jefferson Healthcare of Lee's Summit
58 cases
Blue Hills Rest Home
61 cases
Jackson County Detention Center
96 cases
Redwood of Independence
78 cases
John Knox Village Care Center
122 cases
Shangri-La
28 cases
Polytainers, Inc.
21 cases

Wilshire at Lakewood Care Center
137 cases
Sunterra Springs Independence
29 cases
Autumn Terrace
62 cases
Rosewood – The Groves
7 cases
Connection Point Church Raytown
5 cases
Redwood Carmel Hills
29 cases

JACOHD/TMC Sponsored Testing

Ongoing weekly widespread testing at outbreak facilities

Thursday Oct. 29, 2020 at 10:00am – 2:00pm - Connection Point Church Raytown

Friday Oct. 30, 2020 at 10:00 – 2:00pm - St. Mark's United Methodist Independence

Monday Nov. 2, 2020 – 10:00-2:00pm - Lee's Summit 616 NE Douglas St.

Tuesday, Nov. 3, 2020 – 10:00-2:00pm - Grandview Metro Christian Fellowship Church

Symptomatic Testing

- Call 816-404-CARE

PPE Supply

The PPE burn rate exceeds the supply rate

Testing Supply

Varies. The health department is testing symptomatic and asymptomatic individuals at traveling clinics in EJC five days a week.

JCDC Testing

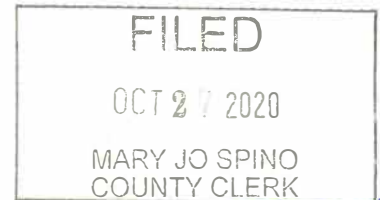
96 cases identified and awaiting additional testing on inmates and staff.

Weekly Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting



FRANK WHITE, JR.
Jackson County Executive



EXECUTIVE ORDER NO. 20-17

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
COUNTY EXECUTIVE**

DATE: OCTOBER 27, 2020

RE: APPOINTMENT INTERIM DIRECTOR OF RECORDER OF DEEDS

I hereby appoint Anissia Manuleleua as Interim Director of Recorder of Deeds effective October 31, 2020, to serve until the appointment of a permanent Director. A copy of Ms. Manuleleua's resume is attached.



Frank White, Jr., County Executive

Dated: 10/27/2020



ANISSIA MANULELEUA

PROFESSIONAL SUMMARY

Recorder of Deeds Operations Coordinator with twenty plus years of supervisory/management experience. Skilled in leading cross-functional teams while maintaining and complying with Missouri State Statutes. Able to coordinate with internal and external agencies to achieve county/department goals.

SKILLS

- Project Coordinator
- Management and Scheduling
- Associate Training
- Budget Preparation
- Customer Relations
- Historical Research
- Written/Verbal Communication
- Processing Accounts Payable/Receivable

EMPLOYMENT HISTORY

JACKSON COUNTY RECORDER OF DEEDS OFFICE

July 1999-Present

High demand, customer services-oriented recorder's office for Jackson County

OPERATIONS COORDINATOR

Manage and schedule twenty employees within Kansas City, Independence and Record Center
Coordinate with outside vendors in prep for any necessary changes
Customer service for internal and external customers
Trainer/Coordinator First and Second year UMKC School of Law students studying principles of United States property law and land ownership

JAMES B. NUTTER MORTGAGE COMPANY-Kansas City, MO

Feb 1999-June 1999

A high-volume mortgage company servicing fifty states

SHIPPING/RELEASING SPECIALIST-CONVENTIONAL LOANS

Review and prepare release documents to be recorded
HUD package preparation for lenders/mortgage bankers

AARP PHARMACY SERVICES-Kansas City, MO

1989-1998

LEAD PHARMACY TECHNICIAN

Prepare over 400 prescription orders per day for dispensing under supervision of a pharmacist
Train/supervise incoming Pharmacy Technicians

EDUCATION

Park University-Bachelor of Science Degree Business Administration Management

2020

Metropolitan Community College Blue River-Associate Degree Business Management

2019

CERTIFICATION

Notary Public for the State of Missouri

2000-Present

ORGANIZATIONS

Recorders Association of Missouri, Legislative Committee member

2020

AWARDS

Dean's Honor Roll-Park University

2019-2020

Associate of the Month-Jackson County Recorder of Deeds

June 2019

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$4,117.00 from the undesignated fund balance of the 2020 Special Road & Bridge Fund in acceptance of insurance proceeds for the repair of a vehicle for use by the Public Works Department.

ORDINANCE NO. 5438, November 2, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the County has received an insurance payment representing the cost of repairs to a County vehicle damaged as a result of a motor vehicle accident; and,

WHEREAS, an appropriation is necessary to place the insurance proceeds in the proper spending account so that the funds may be used to repair the vehicle; now therefore,


BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Special Road & Bridge Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road and Bridge Fund			
004-9999	47040- Reimb. Damage Claims	\$4,117	
004-9999	32810- Undesignated Fund Balance		\$4,117
004-9999	32810- Undesignated Fund Balance	\$4,117	
Engineering			
004-1502	56530- Maint & Repair Auto Equipment		\$4,117

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 5438 introduced on November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature


I hereby approve the attached Ordinance No. 5438.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 004 9999 32810
ACCOUNT TITLE: Special Road & Bridge Fund
Undesignated Fund Balance
NOT TO EXCEED: \$4,117.00


Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION


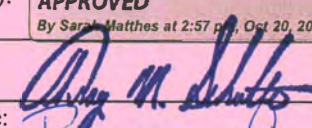
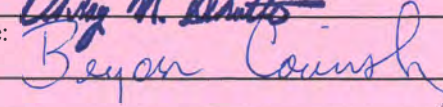

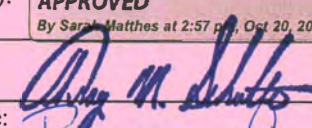
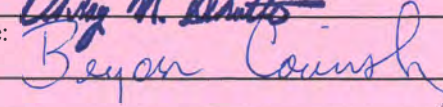

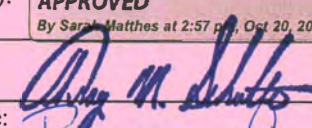
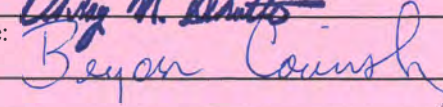
Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5438

Sponsor(s): Williams

Date: 11/2/2020

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: An ordinance appropriating \$4,116.04 in acceptance of insurance proceeds for the repair of a 2017 Ford Escape vehicle used by Public Works/Engineering division.</p>														
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$4,116.04</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>0.00</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$4,116.04</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>0.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM: 004-9999-32810 – Special Road & Bridge Fund - undesignated fund balance</td><td></td></tr> <tr> <td>TO: 004-1502-56530 – Special Road & Bridge -Engineering Maint & Repair –Vehicle</td><td>\$4,116.04</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$4,116.04	Amount previously authorized this fiscal year:	0.00	Total amount authorized after this legislative action:	\$4,116.04	Amount budgeted for this item * (including transfers):	0.00	Source of funding (name of fund) and account code number:		FROM: 004-9999-32810 – Special Road & Bridge Fund - undesignated fund balance		TO: 004-1502-56530 – Special Road & Bridge -Engineering Maint & Repair –Vehicle	\$4,116.04
Amount authorized by this legislation this fiscal year:	\$4,116.04														
Amount previously authorized this fiscal year:	0.00														
Total amount authorized after this legislative action:	\$4,116.04														
Amount budgeted for this item * (including transfers):	0.00														
Source of funding (name of fund) and account code number:															
FROM: 004-9999-32810 – Special Road & Bridge Fund - undesignated fund balance															
TO: 004-1502-56530 – Special Road & Bridge -Engineering Maint & Repair –Vehicle	\$4,116.04														
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by: Carolyn Barnett, Administrative Assistant, 816-881-4447</p>														
REQUEST SUMMARY	<p>Requesting \$4,116.04 to be appropriated into account 004-1502-56530, Engineering Maintenance & Repair – Vehicle in acceptance of insurance proceeds for damage sustained to an engineering vehicle involved in an accident with a KC Disposal vehicle.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
COMPLIANCE	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>														
ATTACHMENTS															
REVIEW	<table border="1"> <tr> <td>Department Director: Brian Gaddie, P.E., Director of Public Works</td> <td></td> <td>Date: 10.20.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>APPROVED By Sarah Matthes at 2:57 p.m., Oct 20, 2020</td> <td>Date:</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date: 10/26/20</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date: 10/28/20</td> </tr> </table>	Department Director: Brian Gaddie, P.E., Director of Public Works		Date: 10.20.20	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Sarah Matthes at 2:57 p.m., Oct 20, 2020	Date:	Division Manager:		Date: 10/26/20	County Counselor's Office:		Date: 10/28/20		
Department Director: Brian Gaddie, P.E., Director of Public Works		Date: 10.20.20													
Finance (Budget Approval): <i>If applicable</i>	APPROVED By Sarah Matthes at 2:57 p.m., Oct 20, 2020	Date:													
Division Manager:		Date: 10/26/20													
County Counselor's Office:		Date: 10/28/20													

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
004-9999-32810	Special Road & bridge Fund - Non-Specific - Undesignated Fund balance	\$4,116.04

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 20, 2020

ORD # 5438

Department / Division	Character/Description	From	To
Special Road & Bridge Fund - 004			
9999	47040 - Reimb Damage Claims	4,117	
9999	32810 - Undesignated Fund Balance		4,117
9999	32810 - Undesignated Fund Balance	4,117	
1502 - Engineering	56530 - Maint & Repair Auto Equipment		4,117
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Sarah Matthes at 2:58 pm, Oct 20, 2020</small> </div>		\$ 8,234	\$ 8,234
Budgeting			

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE repealing sections 629. and 630. and Schedule I to chapter 2, Jackson County Code, 1984, relating to compliance review and Jackson County non-merit employees, and enacting, in lieu thereof, two new sections and one new schedule relating to the same subject.

ORDINANCE NO. 5439, November 2, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, by Resolution 20511, dated September 28, 2020, the Legislature approved the hiring of the Chief Compliance Review Officer pursuant to section 629.1 of the Jackson County Code; and,

WHEREAS, an amendment to section 629 of the Jackson County Code is needed to establish the Chief Compliance Review Officer as a non-merit position; and,

WHEREAS, additionally, an amendment to schedule I, chapter 2 of the code is needed to establish salary ranges for the Chief Compliance Review Officer position as well as for the Assistant Compliance Review Officer position set out in section 630. of the code; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, as follows:

Section A. Enacting Clause.

Sections 629. and 630. and Schedule I to chapter 2 Jackson County Code, 1984, are hereby repealed and two new sections and one new schedule enacted in lieu thereof, to be known known as sections 629. and 630. and Schedule I, to read as follows:

629. Compliance Review Officer.

There is hereby established a non-merit position of Chief Compliance Review Officer (CRO) as a member of the staff of the County Auditor. The CRO shall be supervised and directed by the County Auditor.

629.1 Appointment.

The CRO shall be selected by a majority of the County Legislature after the Finance and Audit Committee, or in the event that Committee shall not exist, a Committee of the Legislature so designated by the Chairman of the Legislature, has recommended a candidate for the position of CRO. The candidate recommended shall be appointed to the position of CRO upon a majority vote of the Legislature approving that person.

629.2 Removal.

The CRO may be removed by a vote of two-thirds (2/3) of the County Legislature after review and recommendation for removal by the Finance and Audit Committee, or other Committee so designated by the Chairman of the Legislature if the Finance and Audit Committee does not exist.

629.3 Limitation.

The CRO shall not simultaneously hold any other position or office with the County, except that this section shall not preclude the CRO from holding an unpaid County office or position of a temporary nature.

629.4 Salary.

The salary of the CRO shall not be established by the County Legislature pursuant to section 285. of this code.

629.5 Required to Attend Meetings.

The CRO shall attend all meetings of the Finance and Audit Committee and other legislative meetings, as appropriate

629.6 Mandates to Compliance Review Officer.

The following are mandates to the CRO.

a. Establishing Contract Goals.

The CRO shall establish Contract Goals for the utilization of MBEs and WBEs on solicitations subject to this chapter, based on the availability of MBEs and WBEs in the anticipated scopes of work for the Contract and the dollar amounts of the scopes of work of the Contract.

b. Evaluating Achievement of Contract Goals.

The CRO shall evaluate a Contractor's achievement of Contract Goals or its Good Faith Efforts to do so.

c. Monitoring Contract Compliance.

The CRO shall work with user departments to monitor Contracts to ensure prompt payments to MBEs and WBEs and compliance with Contract Goals and commitments, including gathering data to facilitate such monitoring.

d. Collecting Program Data.

The CRO shall collect data to facilitate compliance with this chapter.

e. Notice to Bidder of Ineligibility.

The CRO shall notify every ineligible Bidder of the CRO's determination of the ineligibility of the Bidder for Contracts because of noncompliance with this chapter, and the reasons for the determination of noncompliance.

f. Notice of Ineligibility to Others.

The CRO shall notify the County Legislature and the Director of the Department of Finance and Purchasing of those Bidders who are ineligible for Contract because of noncompliance with this chapter.

g. Notice to Bidder of Reinstatement.

The CRO shall notify in writing every Bidder whose eligibility has been reinstated for Contract bidding under this chapter and shall also communicate that fact in writing to the County Legislature, the County Auditor, and the Director of the Department of Finance and Purchasing.

h. Notice of Noncompliance with Chapter.

The CRO shall notify the County Legislature and the Director of the Department of Finance and Purchasing of those Contractors that are not determined to be in compliance with any provision of this chapter and the reasons for the determination on noncompliance.

i. Notice of Deficiency in Plan.

If the CRO finds that a Utilization Plan fails to comply with the requirements set out in this chapter, the CRO shall specify to the interested Bidder, Contractor, or Subcontractor each deficiency and shall allow seven (7) working days after the notice to correct the deficiency.

j. Compliance by Contractor.

The CRO shall review all evidence submitted and all other evidence available to the CRO, and shall determine whether or not the Contractor has neglected to implement its Utilization Plan, or is otherwise in violation of this chapter. Notice of an adverse determination shall be promptly

listed on the bid of the Contractor, with notice of the right of appeal granted under this chapter. The CRO shall specify to the Contractor the corrective action required and shall request from the Contractor a commitment in writing to accomplish the corrective action so specified.

k. Bidders on Contracts in Excess of Fifty Thousand Dollars.

With respect to each Bidder being considered, as indicated by the Director of Finance and Purchasing or other County officer authorized to invite bids, for the award of a Contract in excess of fifty thousand dollars (\$50,000) in any contract term, as estimated by the Director of Finance and Purchasing or other officer, the CRO shall find whether:

i. Contractor or Subcontractor.

The individual or entity is a Contractor or Subcontractor; and

ii. Eligibility.

The Bidder or Contractor has complied with this chapter for the proposed Contract.

iii. Notice of Findings.

The CRO shall promptly communicate the findings under i. and ii. to the County Legislature, the Legislative Auditor, and the Director of the Department of Finance and the Purchasing.

I. Notice of Compliance Review Officer.

The CRO shall notify every affected Bidder, Contractor, and Subcontractor of all decisions, findings or other actions of the CRO and of its appeal right under this chapter.

m. Other Duties.

In addition to other duties specified elsewhere, it shall be the duty of the CRO under this chapter:

i. Act to Assure Compliance.

To do every act reasonably necessary and feasible to assure compliance by Bidders, Contractors, and Subcontractors with all requirements of this chapter;

ii. Assist Bidders, Contractors and Subcontractors.

To actively assist Bidders, Contractors, and Subcontractors to achieve or maintain compliance with this chapter;

iii. Maintain Public File.

To prepare and maintain a public file for each individual or entity submitting information to the CRO, to maintain in that file a correspondence log documenting all contact with those individuals or entities, and to keep and

prepare records of the cumulative amounts of all Contracts awarded during each calendar year to any Contractor or its Affiliates;

iv. Recommend Revisions.

To recommend to the County Legislature any revisions to this chapter deemed prudent and policies and procedures to implement these provisions;

v. Design Documents and Forms.

To design documents, reports, manuals, and other papers and electronic forms needed to perform the functions of the CRO and to disseminate and accumulate relevant information in the enforcement of this chapter, provided that, in no event may the CRO require any Bidder, Contractor, or Subcontractor to file any document, report form, manual, or other paper more frequently than semi-annually;

vi. Cooperate with OEHRCC.

To cooperate with the Office of Ethics, Human Relations, and Citizen Complaints in connection with the exercise by that office of its charter functions;

vii. Verify Information.

To verify information from Bidders, Contractors, or Subcontractors with on-site visits and to request the submission of relevant employment data from such;

viii. Reports to Legislature.

To present monthly and annually to the County Legislature a report of the progress of the County in implementing the policy of this chapter, including the utilization of MBEs and WBEs as prime Contractors and Subcontractors; and

ix. Encourage Development of Affirmative Action Programs.

To encourage the development of affirmative action programs by County Bidders, Contractors, and Subcontractors.

630. Assistant to the Compliance Review Officer.

There is hereby established a non-merit position of Assistant [to the] Compliance Review Officer as a member of the staff of the Compliance Review Office. The Assistant [to the] Compliance Review Officer shall be hired by the CRO.

630.1 Salary.

The salary of the Assistant [to the] Compliance Review Officer shall be established by the County Legislature pursuant to section 285. of the code.

630.2 Duties.

The Assistant [to the] Compliance Review Officer shall perform all duties as assigned by the CRO.

Schedule I

NON-MERIT CLASSIFICATION TITLE		GRADE	2020 MINIMUM SALARY	2020 MAXIMUM SALARY
County Legislature				
Legislature as a Whole				
Legislative Aide		N/A	Open	Open
County Auditor				
Secretary to Auditor		160	34,842	54,005
<u>Assistant Compliance Review Officer</u>		200	42,351	65,644
<u>Chief Compliance Review Officer</u>		<u>230</u>	<u>49,026</u>	<u>75,991</u>
Chief Deputy Auditor		260	56,755	87,970
County Auditor		370	102,617	174,448
County Clerk				
Administrative Assistant II		140	31,603	48,985
Legislative Secretary		150	33,183	51,434
Deputy Clerk of the Legislature		300	69,986	106,928
Clerk of the County Legislature		350	88,045	136,470
County Executive				
Executive Assistant		170	36,585	56,706
Asst. to County Executive/Office Administrator		210	44,469	68,927
Public Information Officer		250	54,052	83,781
Chief (County Executive)		370	102,617	174,448
County Administrator		999	175,000	350,000
All County Departments				
Executive Assistant		170	36,585	56,706
Deputy Department Director		300	68,986	106,928
Department Director		350	88,045	136,470
Director of Public Works		360	92,447	157,161
OHRCC				
Administrative Assistant II		140	31,603	48,985
Director of OHRCC		210	44,469	68,927
County Counselor				
Secretary. to County Counselor		160	34,842	54,005
County Counselor, Assistant		250	54,052	83,781

	County Counselor, Deputy	270	59,593	92,369
	Chief Deputy County Counselor	360	92,447	157,161
	County Counselor	370	102,617	174,448
Municipal Court				
	Municipal Court Administrator	220	46,692	72,373
Public Administrator				
	Secretary to Public Administrator	160	34,842	54,005
	Chief Deputy Public Administrator	260	56,755	87,970
	Public Administrator	350	88,045	136,470
Medical Examiner				
	Secretary to Medical Examiner	160	34,842	54,005
	Investigator I	220	46,692	72,373
	Investigator II	240	51,478	79,791
	Chief Investigator	290	65,701	101,836
	Forensic Fellow	310	72,435	112,274
	Deputy Medical Examiner	999	175,000	350,000
	Chief Deputy Medical Examiner	999	175,000	350,000
	Chief Medical Examiner	999	175,000	350,000
Prosecuting Attorney				
	Executive Assistant	170	36,585	56,706
	Director (Prosecutor Attorney)	340	83,853	129,972
	COMBAT Director	350	88,045	136,470
	Deputy Director COMBAT	300	68,986	106,928
	Division Chief (Prosecuting Attorney)	350	88,045	136,470
	Program Administrator (Prosecuting Attorney)	350	88,045	136,470
	Chief of Operations (Prosecuting Attorney)	360	92,447	157,161
	Prosecuting Attorney, Deputy	360	92,447	157,161
Drug Task Force				
	Narcotics Investigative Specialist	180	38,414	59,541
	Office Administrator	210	44,469	68,927
	Officer in Charge	270	59,593	92,369
Sheriff				
	Executive Assistant	170	36,585	56,706
	Deputy Director of Administration (Corrections)	300	68,986	106,928
	Deputy Corrections Center Director	300	68,986	106,928

Correctional Center Director	350	88,045	136,470
Major	360	92,447	157,161

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5439 introduced on November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5439.

Date

Frank White, Jr., County Executive

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE repealing section 9303., Jackson County Code, 1984, relating to the Anti-Crime Sales Tax, and enacting, in lieu thereof, one new section relating to the same subject.

ORDINANCE NO. 5440, November 2, 2020

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Ordinance No. 4881, dated August 22, 2016, the Legislature did authorize the continuation of the community-based anti-crime tax (COMBAT), which was submitted to the voters of Jackson County, for a period of nine years effective until March 31, 2027, for the purpose of promoting and providing public safety within Jackson County, including the prevention and treatment of drug abuse and addiction and the prevention, investigation, prosecution, and detention of violent criminals and drug dealers; and,

WHEREAS, on November 8, 2016, the voters of Jackson County did authorize the continuation of a countywide sales tax at the rate of one-quarter of one cent, to be used solely to combat the serious problems of illegal drug use and violent crime which were then and are still plaguing our community; and,

WHEREAS, by Resolution No. 19745, dated February 26, 2018, the Legislature did authorize the Missouri State Auditor to conduct a comprehensive performance audit to examine and evaluate the management of the County's fiscal, budgetary, and procurement policies and procedures to ensure transparency and accountability to the

taxpayers in the expenditure of public funds; and,

WHEREAS, the Legislature further requested the State Auditor to audit the COMBAT tax pursuant to section 29.200.3, RSMo, in accordance with an engagement letter dated March 6, 2019; and,

WHEREAS, the Missouri State Auditor's report on that office's COMBAT findings concluded the percentages of COMBAT estimated revenues allocated to the various county departments or outside entities have not been updated since 1995, when Resolution No. 10950, dated September 5, 1995, was adopted; and,

WHEREAS, the Auditor's report further stated that all funding provided from the Anti-Crime Sales Tax (COMBAT) Fund should be authorized in an updated resolution or ordinance setting out the funding percentages for each department, agency, and or initiative so that no department, agency, or initiative receives more funding than authorized; and,

WHEREAS, to ensure COMBAT monies are used efficiently and anti-crime programs are adequately funded, periodic reviews and updates to the allocation percentages should be performed and entities should be appropriated the full amount of their allocations; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, as follows:

Section A. Enacting Clause.

Section 9303., Jackson County Code, 1984, is hereby repealed and one new section enacted in lieu thereof, to be known as section 9303. to read as follows:

9303. [Appropriation for Arrest, Prosecution, and Incarceration] Annual Distribution of Funds.

The percentage allocations setting out the purpose of the annual distribution of Anti-Crime Sales Tax funds are hereby adopted as set forth in Schedule I, appended to this chapter.

- a. The County Legislature shall annually appropriate, in connection with the adoption of the annual budget, an amount equal to the annual percentage distribution of all total available Anti-Crime Sale Tax funds, less a 7% unappropriated fund balance pursuant to subsection 9303.(b), which shall include the annual estimated revenue, prior year audited undesignated fund balance, and projected revenues in excess/less than expenditures.
- b. Annually, in connection with the adoption of the annual budget, an amount equal to 7% of the estimated annual revenue of the Anti-Crime Sales Tax Fund shall be set aside in the undesignated fund balance and not subject to appropriation and not subject to distribution pursuant to the percentage allocation set forth in Schedule I.

- c. Each year not less than 50% of the proceeds of the Anti-Crime Sales Tax shall be appropriated for the arrest, prosecution, and incarceration of those accused of drug related offenses and/or violent crimes.
- d. The departments, agencies, and/or initiatives within the purposes set forth in Schedule I are subject to modification on an annual basis in connection with the adoption of the annual budget.
- e. The County Legislature shall review the annual percentage distribution no less than every four years.

SCHEDULE I
ANNUAL DISTRIBUTION OF ANTI-CRIME SALES TAX

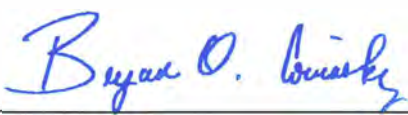
<u>Purpose</u>	<u>Annual % Distribution of Total Available Funds</u>
COMBAT Administration	5
COMBAT Programming	42
Law Enforcement	20
Prosecution	10
Judicial	10
Incarceration	10
Medical	3
	<hr/> 100

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5440 introduced on November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of the Legislature

I hereby approve the attached Ordinance No. 5440.

Date

Frank White, Jr., County Executive

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract for the furnishing of parking lot snow removal services for use by the Public Works Department to Martin Underground Construction of Lee's Summit, MO, under the terms and conditions set forth in the City of Lee's Summit, Missouri Contract No. 2020-016/1R, an existing government contract.

RESOLUTION NO. 20546, November 2, 2020

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Public Works Department has a need for snow removal services for County-owned parking lots; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract be made to Martin Underground Construction of Lee's Summit, MO, under the terms and conditions set forth in the City of Lee's Summit, Missouri Contract No. 2020-016/1R, an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, Jackson County Code, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made under the existing government contract as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agency are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20546 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____


Abstaining _____

Absent _____


Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.



Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION**Version 6/10/19**

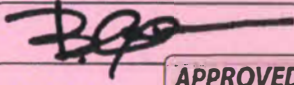
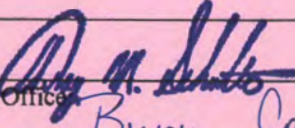
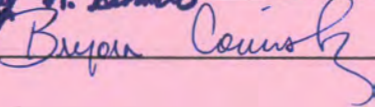
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20546

Sponsor(s): Tony Miller

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract furnishing of Snow Control Services for Parking Lots for the Public Works Department to Martin Underground Construction of Lee's Summit, Missouri under the terms and conditions set forth in the City of Lee's Summit, Missouri's Contract No. 2020-016/1R, an existing government contract.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Public Works Estimated Use: \$75,000.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19261, 9/26/2016</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 881-3292</p>										
REQUEST SUMMARY	<p>The Public Works Department requires a Term and Supply Contract for the furnishing of Snow Control Services for Parking Lots on an "as needed" basis and would like to utilize the City of Lee's Summit, Missouri's Contract.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Term and Supply Contract for the furnishing of Snow Control Services for Parking Lots for use by the Public Works Department under the terms of conditions of the City of Lee's Summit, Missouri's Contract No. 2020-016/1R, an existing government contract.</p> <p>The Director of Finance and Purchasing recommends the approval of this contract as a competitively bid government contract.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.</p>										
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals No goals were assigned.	
ATTACHMENTS	A memorandum from Jim Evans, Road and Bridge Administrator for Public Works, and the pertinent pages of the City of Lee's Summit, Missouri's contract.	
REVIEW	Department Director: 	Date: 9-22-2020
	Finance (Budget Approval): <i>If applicable</i>	Date: <div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED By Mark Lang at 4:13 pm, Oct 22, 2020 </div>
	Division Manager: 	Date: 10/27/2020
	County Counselor's Office: 	Date: 10/28/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



LEE'S SUMMIT MISSOURI

September 3, 2020

Martin Underground Construction Services, Inc.
Jeff Martin
606 NW Dunlap St.
Lee's Summit, MO 64063

RE: Renewal of Yearly Contract for Parking Lot and Sidewalk Snow Removal Services
Renewal Contract Number: 2020-016/1R

Dear Mr. Martin:

I am writing in regard to contract 2020-016 that your company has with the City of Lee's Summit, Missouri. The contract will expire on November 13, 2020 and is eligible for an additional one-year renewal term, in accordance with the City's Purchasing Policy. This is the 1st of a possible four (4), potential one year renewal terms.

If you are interested in renewing this contract for an additional one-year term, please complete the appropriate section below, sign the attached renewal contract(s) and return to me. If a price increase is requested that exceeds current CPI, please attach manufacturer/supplier documentation that supports the price increase and fill out the attached blank renewal pricing sheet.

Thank you for your consideration in this matter. If you have any questions concerning this, please contact me at 816-969-1087.

Sincerely,

DeeDee Tschirhart

DeeDee Tschirhart, CPPB
Senior Procurement Officer

☒ Yes, I will renew at the same pricing

☐ No, I will require an increase of ____% above the original bid pricing. Supporting documentation is attached. If a price increase is requested, fill out the attached renewal pricing sheet reflecting the percentage of increase you are requesting.


Authorized Signature

8-4-2020
Date

Procurement and Contract Services

220 SE Green Street | Lee's Summit, MO 64063 | P: 816.969.1080 | F: 816.969.1081 | cityofls.net



LEE'S SUMMIT MISSOURI

RENEWAL PRICING SHEET FOR 2020-016/1R PARKING LOT AND SIDEWALK SNOW REMOVAL SERVICES

4.0 PRICING: Pricing below shall include all labor, supervision, equipment, fuel, lubricants, fluids, parts, maintenance repairs and all items of cost needed to provide these services. All pricing shall remain firm and fixed for the duration of the contractual term.

Description-Parking Lots	Hrly Rate
Hourly Rate for 1 Ton, 4x4 Truck with Plow and Spreader to include driver/operator	120
Standby rate per vehicle mobilized	95
Mobilization	80
Description-Sidewalks	
Hourly Rate per person-to include necessary equipment	120
Minimum Hour Call out	4 Hour Min plus mob 360
Additional Equipment (if needed)	

Procurement and Contract Services

220 SE Green Street | Lee's Summit, MO 64063 | P: 816.969.1080 | F: 816.969.1081 | cityofls.net

THIS RENEWAL CONTRACT, made this ____ day of _____ 20____, is herein called Yearly Contract for Parking Lot and Sidewalk Snow Removal Services between the City of Lee's Summit, Missouri, a Missouri Constitutional Charter City, (hereinafter "City") and Martin Underground Construction, Inc., (hereinafter "Supplier").

WHEREAS, City has caused to be prepared, an Invitation for Bid, General Terms and Conditions, Special Conditions and/or Specifications, for Term and Supply Contract and any special bid clauses/addenda listed under Special Attachments below (hereinafter "Contract Documents"), said contract documents setting forth such equipment, supplies, labor and/or services to be furnished as therein fully described; and

WHEREAS, Supplier did on the 30th day of August 2019, file with City his Bid to furnish such equipment, supplies, labor and/or services, as specified; and

WHEREAS, the aforementioned documents adequately and clearly describe the terms and conditions upon which the Supplier is to furnish such equipment, supplies, labor and/or services as specified, IT IS AGREED,

1. The City of Lee's Summit, Missouri, acting through its Procurement and Contract Services Manager does hereby accept, with modifications, if any, the Bid of Supplier.
2. The Supplier's response to Bid No. 2020-016 is hereby incorporated by reference as if fully set forth herein and the City's Contract Documents become the agreement and contract between the parties hereto; that both parties hereby accept and agree to the terms and conditions of said bid documents, and that the parties are bound thereby and that the compensation to be paid the Supplier is as set forth in the Supplier's Bid. In the event of a conflict between the Supplier's Bid and the City's Contract Documents, the City's Contract Documents shall control. Items not awarded, if any, have been deleted.
3. Services shall only be provided after receipt of a written request or order from the City after the Department Head for the Department requesting the services, or his/her designee, has determined that budgeted funds are available to cover the cost of the services.
4. That this Renewal Contract shall be effective on the 14th day of November 2020. Contract period from November 14, 2020 to November 13, 2021. The City may at its option, renew the Contract for up to three (3) additional one-year contract periods by giving written notice to the supplier. Any increase in cost at the beginning of each renewal period will be limited to that allowed per Bid 2020-016; section 2.1; Renewal Option. All pricing identified on the pricing page shall be in effect for the stated contractual period.
5. No financial obligation shall accrue against the City until Supplier makes delivery pursuant to order of the City Manager.
6. This Renewal Contract may be terminated by either party upon sixty (60) days prior notice in writing to the other party. The City may terminate this contract immediately, under breach of contract, if the Supplier fails to perform in accordance with the terms and conditions as referenced to and incorporated above. In the event of any termination of contract by the Supplier, the City may purchase such supplies and/or services similar to those so terminated, and for the duration of the contract period the Supplier will be liable for all costs in excess of the established contract pricing.
7. The City is exercising the option of renewing this Contract for the 1st renewal period, based on performance, quality of work and service and the acceptance of the agreed upon renewal pricing for this contract period submitted by Supplier.
8. The Parties agree that this Agreement may be signed in two or more counterparts and/or signed electronically, and all such counterparts together shall constitute one and the same agreement; such signatures shall bind the signing party in the same manner as if a handwritten signature had been delivered.

Special Attachments: Renewal Pricing Sheet, Insurance Requirements, General Terms & Conditions

Stephen A. Arbo, City Manager _____ Date _____

ATTESTED:

Office of the City Clerk _____

APPROVED AS TO FORM: _____

Office of the City Attorney _____

Martin Underground Const. Inc.
Company Name _____

[Signature]
Company Authorized Signature _____

President _____ 9-4-2020
Title _____ Date _____

JEFFERY C. MARIN
Type or Print the Name of Authorized Person _____



LEE'S SUMMIT MISSOURI

September 3, 2020

Martin Underground Construction Services, Inc.
Jeff Martin
606 NW Dunlap St.
Lee's Summit, MO 64063

RE: Renewal of Yearly Contract for Emergency Snow Removal
Renewal Contract Number: 2020-017/1R

Dear Mr. Martin:

I am writing in regard to contract 2020-017 that your company has with the City of Lee's Summit, Missouri. The contract will expire on November 9, 2020 and is eligible for an additional one-year renewal term, in accordance with the City's Purchasing Policy. This is the 1st of a possible four (4), potential one year renewal terms.

If you are interested in renewing this contract for an additional one-year term, please complete the appropriate section below, sign the attached renewal contract(s) and return to me. If a price increase is requested that exceeds current CPI, please attach manufacturer/supplier documentation that supports the price increase and fill out the attached blank renewal pricing sheet.

Thank you for your consideration in this matter. If you have any questions concerning this, please contact me at 816-969-1087.

Sincerely,

DeeDee Tschirhart
DeeDee Tschirhart, CPPB
Senior Procurement Officer

☒ Yes, I will renew at the same pricing

☐ No, I will require an increase of ____% above the original bid pricing. Supporting documentation is attached. If a price increase is requested, fill out the attached renewal pricing sheet reflecting the percentage of increase you are requesting.


Authorized Signature

9-3-2020
Date

Procurement and Contract Services

220 SE Green Street | Lee's Summit, MO 64063 | P: 816.969.1080 | F: 816.969.1081 | cityofls.net



LEE'S SUMMIT MISSOURI

RENEWAL PRICING SHEET FOR 2020-017/1R EMERGENCY SNOW REMOVAL

4.0 PRICING: Pricing below shall include all labor, supervision, equipment, fuel, lubricants, fluids, parts, maintenance repairs and all items of cost needed to provide these services. All pricing shall remain firm and fixed for the duration of the contractual term.

Description	Hrly Rate
Hourly Rate for 1 Ton, 4x4 Truck with Plow and Spreader to include driver/operator	120
Single axle dump truck with plow and spreader to include driver/operator	120
Tandem axle dump truck with plow and spreader to include driver/operator	175
Standby rate per vehicle mobilized	95
Mobilization	80
Additional Equipment (if needed)	
Front end loader with one yard bucket or larger to include operator	95
Skid steer capable of loading dump truck to include operator	95
Loader/back hoe to include operator	95
Motor grader to include operator	225

Procurement and Contract Services

220 SE Green Street | Lee's Summit, MO 64083 | P: 816.969.1080 | F: 816.969.1081 | cityofls.net

THIS RENEWAL CONTRACT, made this ____ day of _____ 20____, is herein called Yearly Contract for Emergency Snow Control Services between the City of Lee's Summit, Missouri, a Missouri Constitutional Charter City, (hereinafter "City") and Martin Underground Construction, Inc., (hereinafter "Supplier").

WHEREAS, City has caused to be prepared, an Invitation for Bid, General Terms and Conditions, Special Conditions and/or Specifications, for Term and Supply Contract and any special bid clauses/addenda listed under Special Attachments below (hereinafter "Contract Documents"), said contract documents setting forth such equipment, supplies, labor and/or services to be furnished as therein fully described; and

WHEREAS, Supplier did on the 6th day of September 2019, file with City his Bid to furnish such equipment, supplies, labor and/or services, as specified; and

WHEREAS, the aforementioned documents adequately and clearly describe the terms and conditions upon which the Supplier is to furnish such equipment, supplies, labor and/or services as specified, IT IS AGREED,

1. The City of Lee's Summit, Missouri, acting through its Procurement and Contract Services Manager does hereby accept, with modifications, if any, the Bid of Supplier.
2. The Supplier's response to Bid No. 2020-017 is hereby incorporated by reference as if fully set forth herein and the City's Contract Documents become the agreement and contract between the parties hereto; that both parties hereby accept and agree to the terms and conditions of said bid documents, and that the parties are bound thereby and that the compensation to be paid the Supplier is as set forth in the Supplier's Bid. In the event of a conflict between the Supplier's Bid and the City's Contract Documents, the City's Contract Documents shall control. Items not awarded, if any, have been deleted.
3. Services shall only be provided after receipt of a written request or order from the City after the Department Head for the Department requesting the services, or his/her designee, has determined that budgeted funds are available to cover the cost of the services.
4. That this Renewal Contract shall be effective on the 10th day of November 2020. Contract period from November 10, 2020 to November 9, 2021. The City may at its option, renew the Contract for up to three (3) additional one-year contract periods by giving written notice to the supplier. Any increase in cost at the beginning of each renewal period will be limited to that allowed per Bid 2020-017; section 2.1; Renewal Option. All pricing identified on the pricing page shall be in effect for the stated contractual period.
5. No financial obligation shall accrue against the City until Supplier makes delivery pursuant to order of the City Manager.
6. This Renewal Contract may be terminated by either party upon sixty (60) days prior notice in writing to the other party. The City may terminate this contract immediately, under breach of contract, if the Supplier fails to perform in accordance with the terms and conditions as referenced to and incorporated above. In the event of any termination of contract by the Supplier, the City may purchase such supplies and/or services similar to those so terminated, and for the duration of the contract period the Supplier will be liable for all costs in excess of the established contract pricing.
7. The City is exercising the option of renewing this Contract for the 1st renewal period, based on performance, quality of work and service and the acceptance of the agreed upon renewal pricing for this contract period submitted by Supplier.
8. The Parties agree that this Agreement may be signed in two or more counterparts and/or signed electronically, and all such counterparts together shall constitute one and the same agreement; such signatures shall bind the signing party in the same manner as if a handwritten signature had been delivered.

Special Attachments: Renewal Pricing Sheet, Insurance Requirements, General Terms & Conditions

Stephen A. Arbo, City Manager Date

ATTESTED:

Office of the City Clerk

APPROVED AS TO FORM:

Office of the City Attorney

Martin Underground Construction Inc

Company Name

Company Authorized Signature

Title Date
JEFFERY C. MARTIN 9-3-2020

Type or Print the Name of Authorized Person



**Jackson County
Public Works Department**

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

TO: Katelyn W. Edger

FROM: James F. Evans

DATE: September 14, 2020

SUBJECT: Martin Underground Contract No. 2020-16/1R Snow Removal Services

Please Consider Martin Underground Contract No. 2020-16/1R Snow Removal Services to remove snow from downtown parking lots, parking garage and Medical Examiner lots. Jackson County parking lots in Independence MO. i.e. Courthouse back parking lot at 303 Walnut. Courthouse parking lot, Election Board, and the Tech Center parking lot. Enclosed is maps of the parking lots that to be plowed and treated.

We will spend an annual estimated amount of \$75,000. Dollars.


James F. Evans Road & Bridge Administrator

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with three twelve-month options to extend for the furnishing of Lenel security equipment and repair services for use within County buildings to Kenton Brothers, Inc., of Kansas City, MO, under the terms and conditions of Request for Proposals No. 42-20.

RESOLUTION NO. 20547, November 2, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, there is a need for upgraded security systems county-wide; and,

WHEREAS, the Director of Finance and Purchasing has solicited bids on Request for Proposal 42-20 for these products and services; and,

WHEREAS, a total of twenty-nine notifications were distributed and three responses were received from the following:

BIDDERS

Kenton Brothers
Kansas City (Jackson County), MO

TED Systems
Lenexa, KS

Johnson Controls
Lenexa, KS

and,

WHEREAS, the Director of Finance and Purchasing recommends that the contract be awarded to Kenton Brothers of Kansas City, MO, under the terms and conditions of Request for Proposals No. 42-20, as the lowest and best bidder, as set forth in the attached

recapitulation and analysis; and,

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

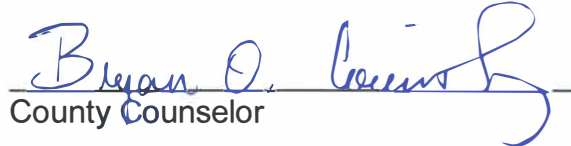
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20547 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/29/20
Date


Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION**Version 6/10/19**

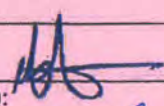
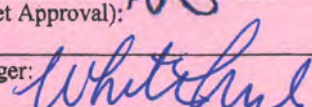
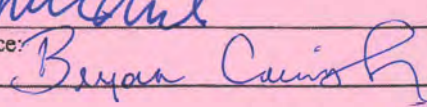
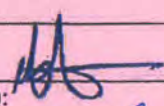
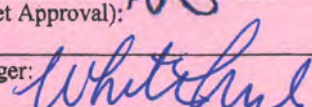
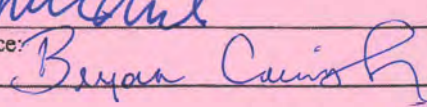
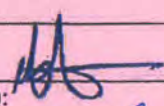
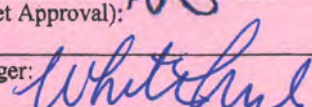
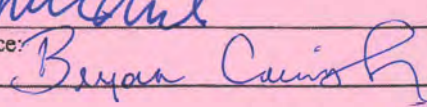
Completed by County Counselor's Office:

Res/Ord No.: 20547

Sponsor(s): Charlie Franklin

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Three Twelve Month Options to Extend for the furnishing of Lenel Security Systems Annual Software and Hardware Maintenance Agreements and the Purchase, Installation, Programming and Connection of new software, hardware and equipment to the existing Lenel Security Systems for the Information Technology Department to Kenton Brothers Inc. of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 42-20</u></p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Information Technology Estimated Use: \$265,000</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$										
Amount authorized by this legislation this fiscal year:	\$																				
Amount previously authorized this fiscal year:																					
Total amount authorized after this legislative action:	\$																				
Amount budgeted for this item * (including transfers):	\$																				
Source of funding (name of fund) and account code number:	\$																				
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19590 October 2, 2017</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																				
REQUEST SUMMARY	<p>The Information Technology Department requires a Term and Supply Contract for the furnishing of Annual Software and Hardware Maintenance Agreements on the Lenel Security Systems within the County buildings and the Purchase, Installation, Programming and Connection of new software, hardware and equipment for the existing Lenel Security Systems. The Purchasing Department issued Request for Proposal No. 42-20 to meet those requirements.</p> <p>A total of twenty-nine notifications were distributed and three responses were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Respondent Name and Location</th><th>Total Points Awarded</th><th>Annual Amount for Maintenance</th></tr> </thead> <tbody> <tr> <td>Kenton Brothers, KCMO</td><td>93.50</td><td>\$ 50,724</td></tr> <tr> <td>TED Systems, Lenexa, KS</td><td>82.07</td><td>\$ 88,831</td></tr> <tr> <td>Johnson Controls, Lenexa, KS</td><td>58.17</td><td>\$251,258</td></tr> </tbody> </table> <p>Evaluation Points were based on the following:</p> <table border="1"> <tbody> <tr> <td>Responsiveness to Request for Proposal</td><td>5 Points</td></tr> <tr> <td>Proposed Method of Performance</td><td>30 Points</td></tr> <tr> <td>Experience, Qualifications and References</td><td>30 Points</td></tr> <tr> <td>Pricing</td><td>35 Points</td></tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Information Technology Department and the Purchasing Department recommend the Award of a Twelve Month Term and Supply Contract, with Three</p>	Respondent Name and Location	Total Points Awarded	Annual Amount for Maintenance	Kenton Brothers, KCMO	93.50	\$ 50,724	TED Systems, Lenexa, KS	82.07	\$ 88,831	Johnson Controls, Lenexa, KS	58.17	\$251,258	Responsiveness to Request for Proposal	5 Points	Proposed Method of Performance	30 Points	Experience, Qualifications and References	30 Points	Pricing	35 Points
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Proposed Method of Performance	30 Points																				
Experience, Qualifications and References	30 Points																				
Pricing	35 Points																				

	Twelve Month Options to Extend, for the furnishing of Lenel Security Systems Annual Software and Hardware Maintenance Agreements and the purchase, installation, programming and connection of new software, hardware and equipment to our existing Lenel Security Systems to Kenton Brothers Inc. of Kansas City, Missouri as the lowest and best proposal received in response to Request for Proposal No. 42-20.													
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals No goals assigned; recommended Respondent is a certified WBE													
ATTACHMENTS	Abstract of Bids Received, Recommendation Memorandum from Mike Erickson, Director of Information Technology Department, Evaluation Scoring Sheet, pricing comparison and the pertinent pages of Kenton Brothers' proposal.													
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td></td> <td>Date: 10/19/2020</td> </tr> <tr> <td>Finance (Budget Approval): If applicable</td> <td> <div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 9:19 am, Oct 20, 2020</small> </div> </td> <td>Date:</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date: 10/22/20</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date: 10/28/20</td> </tr> </table>		Department Director:		Date: 10/19/2020	Finance (Budget Approval): If applicable	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 9:19 am, Oct 20, 2020</small> </div>	Date:	Division Manager:		Date: 10/22/20	County Counselor's Office:		Date: 10/28/20
Department Director:		Date: 10/19/2020												
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Division Manager:		Date: 10/22/20												
County Counselor's Office:		Date: 10/28/20												

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

[illegible]



**Department of
INFORMATION TECHNOLOGY**

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone **816-881-3949-Fax**

MEMORANDUM

TO: BARBARA CASAMENTO, PURCHASING SUPERVISOR
FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS
DATE: OCTOBER 15, 2020

A handwritten signature in blue ink, appearing to be "ME", is written over the "FROM" line of the memorandum.

SUBJECT: REQUEST TO SUBMIT AN RLA FOR NEW SOFTWARE, HARDWARE AND EQUIPMENT FOR EXISTING SECURITY SYSTEMS IN JACKSON COUNTY BUILDINGS

RFP 42-20 WAS DISTRIBUTED SEEKING PROPOSALS FOR A NEW VENDOR TO MAINTAIN THE LENEL SECURITY SYSTEM IN THE JACKSON COUNTY BUILDINGS. THE RESULTS OF AWARDING THIS BID WILL BE CONTINUED MAINTENANCE AND SERVICE AT A LOWER COST TO THE COUNTY AND WILL ASSURE THAT WE RECEIVE THE SATISFACTORY OPERATIONAL COST DUE TO THIS BIDDING EFFORT WHICH ALLOWS US TO OBTAIN CURRENT MARKET PRICING.

THE COUNTY RECEIVED RESPONSES FROM THE FOLLOWING VENDORS:

- KENTON BROTHERS, INC
- TED SYSTEMS, LLC
- JOHNSON CONTROLS

THE DEVELOPMENT OF THE RFP AND REVIEW OF THE RESPONSES INCLUDED STAFF FROM BOTH COUNTY IT AND THE SHERIFF'S OFFICE. IT IS IMPERATIVE THAT THE SOLUTION SELECTED SATISFIES THE REQUIREMENTS FOR BOTH ENTITIES AS WE SHARE MUCH OF THE SECURITY AND ACCESS TO COUNTY BUILDINGS.

AFTER THE REVIEW OF THE PROPOSALS WE RECOMMEND THE COUNTY AWARD A ONE-YEAR CONTRACT WITH THREE ONE-YEAR RENEWAL OPTIONS TO KENTON BROTHERS, INC. THIS RECOMMENDATION IS BASED ON AN OVERALL REVIEW OF THE PROPOSALS IN WHICH WE RATED EACH VENDOR'S RESPONSE TO THE RFP (5 POINTS), PROPOSED METHOD OF PERFORMANCE (30 POINTS), EXPERIENCE, QUALIFICATIONS AND REFERENCES (30 POINTS) AND PRICING (35 POINTS).

THE ESTIMATED ANNUAL COST FOR KENTON BROTHERS, INC IS \$9,924 FOR THE SOFTWARE MAINTENANCE AND \$40,800 FOR THE HARDWARE MAINTENANCE.

PLEASE ACCEPT THIS AS THE COUNTY SHERIFF'S AND IT DEPARTMENTS RECOMMENDATION TO AWARD THIS RFP BID TO KENTON BROTHERS, LLC.

FUNDS WILL COME FROM 001-1305-56430

Jackson County, MO --- Evaluation Scoring Sheet					
Lenel RFP 42-20					
100 total points possible					
Respondent Name	Responsiveness and Compliance to Request for Proposal	Proposed Method of Performance	Experience, Qualifications and References	Pricing	Total Score
	5 Points Max	30 Points Max	30 Points Max	35 Points Max	100 pts. Max
Kenton Bros 1	4.5	27	27	31.5	90
Kenton Bros 2	5	28.5	27	33.25	93.75
Kenton Bros 3	5	28.5	30	33.25	96.75
Kenton Bros Average Score	4.83	28	28	32.67	93.5
Ted Systems 1	4	24	24	24.5	76.5
Ted Systems 2	5	26.7	27	22.75	81.45
Ted Systems 3	5	27	30	26.25	88.25
Ted Systems Average Score	4.67	25.9	27	24.5	82.07
Johnson Controls 1	2	12	22.25	14	50.25
Johnson Controls 2	2.5	15	27	17.5	62
Johnson Controls 3	2	12	25.5	22.75	62.25
Johnson Controls Average Score	2.17	13	24.92	18.08	58.17

			Repairs, Installation, Programming and Connections			
			Projects Under \$75,000		Projects Over \$75,000	
Vendor	Annual Software Maintenance & Support	Annual Hardware Maintenance	Hourly Rate, Regular Hours	Hourly rate, Overtime Hours	Hourly Rate, Regular Hours	Hourly Rate, Overtime Hours
Kenton Brothers, Inc.	\$ 9,924	\$ 40,800	\$ 102	\$ 153	\$ 85	\$ 127
Teds Systems, LLC.	\$ 11,502	\$ 77,329	\$ 120	\$ 180	\$ 140	\$ 210
Johnson Control Brothers	\$ 11,258	\$ 240,000	\$ 124	\$ 187	\$ 133	\$ 199

- 6.2 All questions will be answered in the form of Addenda and posted on the County's website.
- 6.3 Respondent's and their agents (including subcontractors, employees, consultants or anyone else acting on their behalf) must follow this procedure. Respondent's or their agents may not contact any other County personnel regarding matters covered by this Request for Proposal during the solicitation and evaluation process. Inappropriate contacts are grounds for REJECTION of the Respondent's proposal.

7.0 QUOTATION


7.1 Firm quotes on Maintenance and Hourly Rates

No	Description	Pricing
7.1.1	Annual Lenel Software Maintenance and Support Renewal	\$ 9,924.00
7.1.2	Annual Existing Hardware Maintenance	\$ 40,800.00
7.1.3	Hourly Rate, Regular Hours, Repairs, Installation, Programming and Connections – Projects over \$75,000	\$ 102.00
7.1.4	Hourly Rate, Overtime Hours, Repairs, Installation, Programming and Connections – Projects over \$75,000	\$ 153.00
7.1.5	Hourly Rate, Regular Hours, Repairs, Installation, Programming and Connections – Projects under \$75,000	\$ 85.00
7.1.6	Hourly Rate, Overtime Hours, Repairs, Installation, Programming and Connections – Projects under \$75,000	\$ 127.50

7.2 Discounts on New Equipment parts and purchases

- 7.2.1 Manufacturer's and Discounts should cover all equipment listed on Attachment A.
- 7.2.2 Use separate pages to list Manufacturers provided and the discounts offered when purchasing new equipment or parts. You may also reference manufacturer's websites and provide discounts.
- 7.2.3 Discounts must remain firm through-out any resulting Contract and its extensions.

7.3 Additional Services: Respondent's may list and quote other services that may be advantageous to the County on separate pages. The County reserves the right to determine which additional services it will need or accept.

Respondent's Name	Kenton Brothers, Inc.
Respondent's Address	3401 E Truman Rd, Kansas City, MO, 64127
Authorized Representative	Garrett Scarlett
Title	Senior Security Consultant
Signature	
Phone Number	816-589-2261
Fax Number	816-471-1897
Cell Number	816-589-2261
Email Address	garretts@kentonbrothers.com
Web Address	www.kentonbrothers.com

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$302,000.00 within the 2020 County Improvement Fund to provide for the relocation of the 16th Circuit Court server farm from its current location to the LightEdge underground facility, consolidating all of the Court's and County Information Technology Department's servers at a single location.

RESOLUTION NO. 20548, November 2, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, pursuant to the term and supply contract with ConvergeOne awarded by Resolution 20255, dated September 16, 2019, the County relocated its server farm to the LightEdge underground facility in Kansas City, North; and,

WHEREAS, it is now apparent that consolidation of all the County and 16th Circuit Court IT servers and systems storage in one location will maximize data security and minimize risk of data loss; and,

WHEREAS, the proposed relocation, upgraded security, and improved ransomware protection for the Circuit Court's servers at the same LightEdge facility used by the County is far more cost-effective than remaining in place with potential exposure to roof leaks, other water damage, and other potential sources of failure at the County facility where the servers are currently located; and,

WHEREAS, a transfer is necessary to place the funds required for this relocation in the proper spending account; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

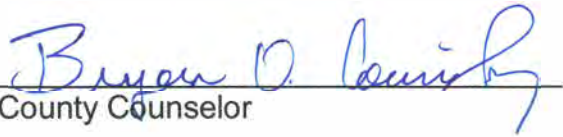
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund Non-Departmental 013-5113	56790- Other Contractual Services	\$302,000	
Circuit Court 013-3001	58173- Computer Equipment/Terminal		\$302,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20548 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 013 5113 56790
ACCOUNT TITLE: County Improvement Fund
Non-Departmental
Other Contractual Services
NOT TO EXCEED: \$302,000.00

10/29/20
Date

Whitehead
Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20548

Sponsor(s): Theresa Cass Galvin

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring \$302,000 within the County Improvement Fund for the purpose of relocating the 16th Circuit Court server farm at 1305 Locust to county-leased space for the purpose of consolidating all of the IT server needs for Jackson County in a single location that maximizes security and minimizes risk.</p>																						
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$302,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$302,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$302,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM:</td><td>FROM ACCT:</td></tr> <tr> <td>County Improvement Fund</td><td></td></tr> <tr> <td>013-5113-56790 County Improvement Fund, NonDepartmental – Other Contractual Svcs</td><td>\$302,000</td></tr> <tr> <td>TO:</td><td>TO ACCT:</td></tr> <tr> <td>County Improvement Fund</td><td></td></tr> <tr> <td>013-3001-58173 - Circuit Court – Computer Equipment</td><td>\$302,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$302,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$302,000	Amount budgeted for this item * (including transfers):	\$302,000	Source of funding (name of fund) and account code number:		FROM:	FROM ACCT:	County Improvement Fund		013-5113-56790 County Improvement Fund, NonDepartmental – Other Contractual Svcs	\$302,000	TO:	TO ACCT:	County Improvement Fund		013-3001-58173 - Circuit Court – Computer Equipment	\$302,000
Amount authorized by this legislation this fiscal year:	\$302,000																						
Amount previously authorized this fiscal year:	\$0																						
Total amount authorized after this legislative action:	\$302,000																						
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County Improvement Fund																							
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TO:	TO ACCT:																						
County Improvement Fund																							
013-3001-58173 - Circuit Court – Computer Equipment	\$302,000																						
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																						
CONTACT INFORMATION	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>																						
REQUEST SUMMARY	<p>This request transfers \$302,000 in County Improvement Funds to the 16th Circuit Court to relocate their existing server farm from 1305 Locust in downtown Kansas City to the LightEdge underground facility in Kansas City, North. This will consolidate all of the County and Courts IT server and system storage needs in one secure location. The Courts current server farm at 1305 Locust is exposed to the risk of building issues such as roof leaks and water damage. An estimated \$227,000 will be used to relocate the existing servers, upgrade security, and provide for better ransomware protection using technology already employed by the county. A further estimated \$75,000 will be used to upgrade disaster recovery capability for the 16th Circuit as the move is completed. An additional \$98,400 will be built into the Courts 2021 budget for ongoing connectivity and maintenance needs. This additional cost is far cheaper than the potential exposure to the Courts and County should there be a catastrophic failure of the current vulnerable facility.</p>																						
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																						

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Mary A. Marquez</i> Mary A. Marquez, Court Administrator Finance (Budget Approval): APPROVED <i>If applicable</i> By Mark Lang at 4:45 pm, Oct 21, 2020 Division Manager: <i>Chris M. Schmitt</i> County Counselor's Office: <i>Bryana Cousins</i>	Date: October 21, 2020 Date: Date: 10/26/2020 Date: 10/28/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: October 21, 2020

RES #20548

Department / Division

Character/Description

From

To

013 County Improvement Fund

5113 Non-Departmental - Cnty Imprvmnt

56790 Other Contractual Services

\$ 302,000

\$ -

3001 Circuit Court

58173 Computer Equipment/Terminal

302,000

APPROVED

By Mark Lang at 4:45 pm, Oct 21, 2020

Budget Office

\$ 302,000

\$ 302,000

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$94,929.00 within the 2020 CARES Act Fund to fund the acquisition of video conferencing equipment, software, and maintenance for use by the Sheriff's Office and Department of Corrections, to provide for greater social distancing for inmates during professional visits and court appearances, in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

RESOLUTION NO. 20549, November 2, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, this transfer will make available funds to purchase fifteen Cisco SX-10 Telepresence Endpoints, fifteen SX-10 Monitors, carts, and cables, 20 iPad Mini devices and cases, and twenty-five Cisco Webex business licenses to streamline videoconferencing communications between inmates and the 16th Circuit Court and/or outside legal counsel; and,

WHEREAS, all equipment and services encompassed in this Resolution shall be procured from existing County term and supply vendors; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:


<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund Corrections 040-2701	57230- Other Operating Supplies	\$94,929	
040-2701	56662- Software Maintenance		\$ 54,626
040-2701	58170- Other Equipment		\$ 18,847
040-2701	58171- Personal Computers/Accessories		\$ 21,456

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20549 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

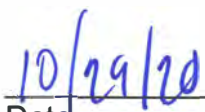
Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 040 2701 57230
ACCOUNT TITLE: CARES Act Fund
Corrections
Other Operating Supplies
NOT TO EXCEED: \$94,929.00



Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20549

Sponsor(s): Theresa Cass Galvin

Date: November 2, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Videoconferencing Devices- COVID-19 Response Transferring \$94,929.00 from the Cares Act Fund 040, from account line 040-2701-57230, to the following account lines: Other Equipment (58170)-\$54,626, Personal Computer (58171)-\$18,847.00, Software Maintenance (56662)-\$21,456.00. This transfer will accommodate continued efficient operations during the response to the COVID-19 Pandemic.																							
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$94,929.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$94,929.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$94,929.00</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>From:</td> <td></td> </tr> <tr> <td>040-2701-57230 (Other Operating Supplies)</td> <td>\$94,929.00</td> </tr> <tr> <td>To:</td> <td></td> </tr> <tr> <td>040-2701-58170 (Other Equipment)</td> <td>\$54,626.00</td> </tr> <tr> <td>040-2701-58171 (Personal Computer)</td> <td>\$18,847.00</td> </tr> <tr> <td>040-2701-56662 (Software Maintenance)</td> <td>\$21,456.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$94,929.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$94,929.00	Amount budgeted for this item * (including transfers):	\$94,929.00	Source of funding (name of fund) and account code number:		From:		040-2701-57230 (Other Operating Supplies)	\$94,929.00	To:		040-2701-58170 (Other Equipment)	\$54,626.00	040-2701-58171 (Personal Computer)	\$18,847.00	040-2701-56662 (Software Maintenance)	\$21,456.00
Amount authorized by this legislation this fiscal year:	\$94,929.00																							
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040-2701-58171 (Personal Computer)	\$18,847.00																							
040-2701-56662 (Software Maintenance)	\$21,456.00																							
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																							
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Deloris Wells, Deputy Director of Administration 816-881-4210																							
REQUEST SUMMARY	Please see the attachment for additional detail.																							
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department)																							

	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Dean L. Lujan</i>	Date: <i>09-18-2020</i>
	Finance (Budget Approval): <i>If applicable</i>	<div style="border: 1px solid green; padding: 2px; display: inline-block;"> APPROVED By Mark Lang at 2:25 pm, Sep 23, 2020 </div>
	Division Manager: <i>Mark Lang</i>	Date: <i>10/27/2020</i>
	County Counselor's Office: <i>Bryan County</i>	Date: <i>10/28/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☒ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: September 23, 2020

RES # 20549

Department / Division

Character/Description	Count
1	1
2	1
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From

To

040 CARES Act

2701 Corrections

57230 Other Operating Supplies

\$ 94,929

\$ _____

2701 Corrections

56662 Software Maintenance

—

54,626

2701 Corrections

58170 Other Equipment

—

18,847

2701 Corrections

58171 Personal Computers/Accessorie

—

21,456

APPROVED

By Mark Lang at 2:25 pm, Sep 23, 2020

Budget Office

\$ 94,929

\$ 94,929



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



To: Capt. D. Covey, #08
From: Sgt. D. Barnes, #25
Date: 05-01-2020
Subject: (COVID-19 RESPONSE) Request for Video Court / Visit Expansion Purchases

Capt. Covey,

Prior to the COVID-19 pandemic and response, the Detention Center possessed 10 Cisco SX-10 telepresence units which could be used for videoconference court appearances between inmates and the 16th Circuit Court. Only moderate use of the devices and services took place, with most court appearances, and all professional visits taking place via in-person appearances and requiring associated transportation, or visitation contact through the screening, entry, and visitation processes.

In response to the pandemic, and in effort to minimize personal contact as much as possible, the SX-10 telepresence devices already in JCDC's possession have been utilized to a much higher degree for court appearances. Due to the increased volume of their use, SSTU is recommending the purchase of additional SX-10 devices, associated monitors, carts, and cables, iPad Mini units to be used as portable videoconference terminals, and Cisco Webex Business license annual subscriptions for each device.

SSTU proposes the purchase of fifteen (15) additional Cisco SX-10 units will lead to greater availability of the units for use in court appearances, and for professional visits between inmates and legal counsel. This will greatly limit the person-to-person contact required between inmates, staff, and 16th Circuit Court personnel to otherwise accomplish these required appearances and visits. In addition to the SX-10 devices themselves, our recommendation is the purchase of fifteen (15) mobile carts and monitors to deploy the devices, and associated cords / cables.

SSTU is also proposing the purchase of twenty (20) iPad Mini devices to be used as portable videoconference terminals running the Cisco Webex software. This will allow the devices to be deployed by JCDC staff "on the fly" to accommodate professional visits in any available space, allowing for greater social distancing between inmates and staff during the visits and relieving scheduling difficulties during high volume periods when a large number of Cisco SX-10 devices are tied up in use for court appearances. Currently, wait time for appearances or visits to be completed on available SX-10 devices may lead to inmates being congregated in "waiting spaces" for their "turn" on the SX-10 device, near the location the SX-10 device is installed / deployed. Expansion of the number of SX-10 devices and iPad Mini devices would minimize this increased close contact in small spaces.



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



To manage the Cisco SX-10 devices, and provide for ease of use between JCDC staff, 16th Circuit Court staff, and outside legal counsel or other professionals requiring video visits with inmates, SSTU is requesting the purchase of licenses to Cisco's Webex Business plan for 25 concurrent meetings / conferences. This three-year license subscription will allow SSTU or other designated JCDC members to monitor the status of all video conferences hosted by the SX-10 or iPad devices, and to schedule and manage court appearances and visits. The Webex Business licenses will allow staff members to schedule, initiate, and where appropriate monitor or terminate conferences. It will also allow each device to be assigned a custom "address" to simplify the process of onboarding the 16th Circuit Court or outside legal counsel to the device for scheduled appearances or visits.

Purchases recommended to facilitate expansion of video court / video visits:

1. Cisco SX-10 Telepresence Endpoints

Quantity: 15, Cisco SX-10 Telepresence Endpoints, purchase from ConvergeOne, existing Jackson County Term & Supply Vendor, at a cost of \$42,249.90, quote attached.

2. SX-10 Monitors, Carts, Cables

Quantity: 15, LG 32" monitors for SX-10s, Peerless-AV Carts for SX-10s and monitors, Network and Power Cables, at a cost of \$12,375.45, from SHI Computers, existing Jackson County Term & Supply Vendor, quote attached.

3. iPad Mini Devices and Cases

Quantity: 20, iPad Mini 5 WiFi-only tablet devices, and OtterBox rugged protective cases, at a cost of \$8534.00, from SHI Computers, existing Jackson County Term & Supply Vendor, quote attached.

4. Cisco Webex Business Licenses

For 25-total hosts three-year subscription, at a cost of \$21,456.00 from ConvergeOne, an existing Jackson County Term & Supply Vendor.

The total cost of this proposal to expand videoconferencing for court appearances and professional visits is \$84,615.35.

SSTU recommends expedited approval of these purchases as part of our COVID-19 response, and considers them an immediate need.

Sgt. Danny F. Barnes
Safety Security Technology Unit Supervisor
Jackson County Sheriff's Office and Detention Center

Solution Summary

Qty (15) SX10

Customer: JACKSON COUNTY CIRCUIT	Primary Contact: Tina Zapien
Ship To Address: ,	Email: tina.zapien@courts.mo.gov
Bill To Address: 415 E 12th St Kansas City, MO 64106-2706	Phone: (816) 881-3432
Customer ID: AOSJACKS001	National Account Manager: Thomas Messersmith
Customer PO:	Email: TMessersmith@convergeone.com
	Phone: +19137443255

Solution Summary	Current Due	Next Invoice	Due	Remaining	Total Project
Software	\$877.50		One-Time		\$877.50
Hardware	\$37,074.30		One-Time		\$37,074.30
Maintenance					
CISCO Maintenance	\$4,298.10		Prepaid		\$4,298.10
Project Subtotal	\$42,249.90				\$42,249.90
Estimated Tax	NOT INCLUDED				
Estimated Freight	NOT INCLUDED				
Project Total	\$42,249.90				\$42,249.90

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect.

This Order is a configured order and/or contains software.

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____
TITLE: _____ TITLE: _____

Solution Quote

#	Item Number	Description	Term	Qty	Unit Price	Extended Price
1	CTS-SX10N-K9	SX10 HD w/ wall mount, int 5x cam, mic and power supply		15	\$2,375.10	\$35,626.50
2	CON-ECDN-CTSSX1NK	ESS WITH 8X5XNBD SX10 HD w/ wall mount, int 5x cam and mi	12	15	\$286.54	\$4,298.10
3	PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12		15	\$0.00	\$0.00
4	LIC-CE-CRYPTO-K9	License key to activate sw encryption module		15	\$0.00	\$0.00
5	CAB-2HDMI-2M	HDMI-HDMI cab, 2m auto expand		15	\$0.00	\$0.00
6	BRKT-SX10-WMK	SX10 Wall Mount		15	\$0.00	\$0.00
7	CTS-SX10NCODEC	SX10 Codec		15	\$0.00	\$0.00
8	CAB-ETH-5M	Ethernet cable (5m) for auto expand		15	\$0.00	\$0.00
9	PWR-SX10-AC+	Power supply for SX10		15	\$0.00	\$0.00
10	SW-S52030-CE9-K9	SW Image for SX10		15	\$0.00	\$0.00
11	CTS-RMT-TRC6	Remote Control TRC 6		15	\$0.00	\$0.00
12	BRKT-SX10-SMK	SX10 Screen Mount Kit		15	\$96.52	\$1,447.80
13	L-TP-RM	Remote monitoring options for TelePresence Endpoints		15	\$0.00	\$0.00
14	L-SX-SERIES-RM	Remote monitoring option for SX series Endpoints		15	\$58.50	\$877.50
					Total:	\$42,249.90



Pricing Proposal
Quotation #: 18826316
Created On: 5/1/2020
Valid Until: 5/31/2020

County of Jackson

Danny Barnes

415 East 12th Street
Kansas City, MO 64106-0000
United States
Phone:
Fax:
Email: DBarnes@jacksongov.org

Inside Account Manager

Alexis Laserna

290 Davidson Ave.
Somerset, NJ 08873
Phone: 1-888-711-2613
Fax: 1-888-394-5322
Email: Alexis_Laserna@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Peerless-AV SmartMount SR575M - Cart for LCD / plasma panel - aluminum - black powder coat - screen size: 32"-75" Peerless Industries - Part#: SR575M Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	15	\$563.75	\$8,456.25
2 LG 32LT340CBUB - 32" Class LT340C Series LED TV - digital signage / hospitality - 720p 1366 x 768 - HDR - direct-lit LED - ceramic black LG Electronics - Part#: 32LT340CBUB Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	15	\$222.14	\$3,332.10
3 StarTech.com 6 ft High Speed HDMI Cable - Ultra HD 4k x 2k HDMI Cable - HDMI to HDMI M/M - 6ft HDMI 1.4 Cable - Audio/Video Gold-Plated (HDMM6) - HDMI cable - HDMI (M) to HDMI (M) - 1.8 m - double shielded - black - for P/N: BNDDKTCHVPRS, CDP2HDFC, HD2VI StarTech.com - Part#: HDMM6 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	15	\$7.61	\$114.15
4 StarTech.com 50 ft Cat6 Patch Cable with Snagless RJ45 Connectors - Yellow - Cat 6 Ethernet Patch Cable - 50ft UTP Cat6 Patch Cord (N6PATCH50YL) - Patch cable - RJ-45 (M) to RJ-45 (M) - 15.2 m - UTP - CAT 6 - snagless - yellow StarTech.com - Part#: N6PATCH50YL Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	15	\$15.77	\$236.55
5 QVS - Power extension cable - NEMA 5-15P (M) right-angled to NEMA 5-15 (F) straight - AC 125 V - 13.5 A - 7.62 m - molded, flat - black QVS - Part#: PC3RX-25 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	15	\$15.76	\$236.40
Subtotal			\$12,375.45
Total			\$12,375.45

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Pricing Proposal
Quotation #: 18826401
Created On: 5/1/2020
Valid Until: 5/31/2020

County of Jackson

Danny Barnes

415 East 12th Street
Kansas City, MO 64106-0000
United States
Phone:
Fax:
Email: DBarnes@jacksongov.org

Inside Account Manager

Gabriella Jimenez

290 Davidson Ave
Somerset, NJ, 08873
Phone: 800-527-6389 EXT 6520247
Fax:
Email: gabriella_jimenez@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Apple iPad mini 5 Wi-Fi - Tablet - 64 GB - 7.9" IPS (2048 x 1536) - silver Apple - Part#: MUQX2LL/A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	20	\$390.91	\$7,818.20
2 OtterBox Defender Series - Protective case for cell phone - polyester, polycarbonate, synthetic rubber - black - for Apple iPad mini 5 Otter Products - Part#: 77-62216 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	20	\$35.79	\$715.80
Subtotal			\$8,534.00
Total			\$8,534.00

Additional Comments

Apple has a no returns policy on all products

Further Detail on Apple:

Apple Products eligible for return will be limited to:

- Products that are visibly damaged in transit;
- Shipments that do not materially conform to your order; and
- Dead on Arrival Apple Products ("DOA") (DOA is classified as the product does not turn on out of the box)

Damaged in Transit/Erroneous Shipments. Apple must be notified within forty-eight (48) hours of receipt of any products damaged in transit and/or that do not materially conform to your order. The notice must include a description of the damage or discrepancy.

DOA. An Apple Product is considered DOA if it is visibly physically undamaged and inoperable upon first use out of the box or shows symptoms of hardware failure preventing basic operation prior to any network activation or initialization of installed software.

The following products will no longer be accepted for returns:

- Open box products, except products that are DOA;
- Closed box products, except products that are erroneously shipped or visibly damaged in transit; or
- iPhone accessories, unless the products are damaged in transit or erroneously shipped.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Solution Summary

Webex (25) 3yr Prepaid

Customer: JACKSON COUNTY	Primary Contact: MIKE ERICKSON
Ship To Address:	Email: merickson@jacksongov.org
Bill To Address: 415 E 12th St Rm G6 Kansas City, MO 64106-2743	Phone: 816-881-3155
Customer ID: AOSJACKS002	National Account Manager: Thomas Messersmith
Customer PO:	Email: TMessersmith@convergeone.com
	Phone: +19137443255

Solution Summary	Current Due	Next Invoice	Due	Remaining	Total Project
Software	\$21,456.00		One-Time		\$21,456.00
Maintenance					
CISCO Maintenance	\$0.00		Prepaid		\$0.00
Project Subtotal	\$21,456.00				\$21,456.00
Estimated Tax	NOT INCLUDED				
Estimated Freight	NOT INCLUDED				
Project Total	\$21,456.00				\$21,456.00

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect.

This Order is a configured order and/or contains software.

Special Comment to Solution Summary:

CISCO SAAS QUOTE - By signing this quote, Customer acknowledges they have been provided and agree to the Cisco SaaS Terms of Service located here: <http://www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html>. Should Customer desire to not allow the auto-renewal, forty-five (45) days' written notice prior to the end of the current term is required.

ACCEPTED BY:

BUYER: _____ DATE: _____ SELLER: _____ DATE: _____

TITLE: _____ TITLE: _____

Solution Quote

#	Item Number	Description	Term	Qty	Unit Price	Extended Price
1	A-FLEX-PUBLICSECT	Flex Public Sector		1	\$0.00	\$0.00
2	A-FLEX-NUCM-MC	NU Cloud Meetings - Meetings (1) Comment: Requested Start Date : 11-May-2020 Requested For : 36.00 Months From 11-May-2020 to 10-May-2023 Automatically Renews For : 12.0 Months On 11-May-2023 Billing Frequency : Prepaid Term	36	25	\$20.64	\$18,576.00
3	A-FLEX-TOLL-DIALIN	Meetings Toll Dial-In Audio (1)	36	25	\$0.00	\$0.00
4	A-SPK-VOIP	Included VoIP (1)	36	1	\$0.00	\$0.00
5	A-FLEX-EDGAUD-USER	A-FLEX Webex Edge Audio	36	25	\$0.00	\$0.00
6	SVS-FLEX-SUPT-BAS	Basic Support for Flex Plan	36	1	\$0.00	\$0.00
7	A-FLEX-MSG-ENT	Messaging Entitlement	36	25	\$0.00	\$0.00
8	A-FLEX-FILESTG-ENT	File Storage Entitlement	36	500	\$0.00	\$0.00
9	A-FLEX-MC-ENT	Meetings Entitlement (1)	36	25	\$0.00	\$0.00
10	A-FLEX-WX-STG	Included Webex Storage for Flex	36	10	\$0.00	\$0.00
11	A-FLEX-NU-BCCB-TF	Bridge Country Call Back with Toll Free Audio (NU)	36	25	\$3.20	\$2,880.00
Total:						\$21,456.00

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a thirty-six month term and supply contract with two twelve-month options to extend for the furnishing of wide-area network services for use by the Information Technology Department to Unite Private Networks of Kansas City, Missouri, under the terms and conditions of Request for Proposals No. 32-20.

RESOLUTION NO. 20550, November 2, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Information Technology Department has a need for wide-area network services to support the data communications infrastructure for use by the County and the Circuit Court; and,

WHEREAS, the Director of Finance and Purchasing issued Request for Proposals No. 32-20 for these services; and,

WHEREAS, a total of fifty-seven notifications were distributed and seven responses were received and evaluated as follows:

<u>RESPONDENT</u>	<u>TOTAL POINTS</u>	<u>ESTIMATED ANNUAL COST</u>
Unite Private Networks Kansas City (Platte County), MO	91.66	\$238,020.00
AT&T Alton, IL	83.70	\$164,163.00
Spectrum Enterprise Overland Park, KS	78.96	\$223,748.00
TMobile Bellevue, WA	72.03	\$477,696.00

Windstream Little Rock, AR	69.32	\$235,892.00
Granite Government Quincy, IL	67.32	\$356,160.00
Consolidated Communications Leawood, KS	66.64	\$339,108.00

and,

WHEREAS, an evaluation committee reviewed the proposals and evaluated each bidder on the basis of proposed method of performance, experience, qualifications, references, and pricing; and,

WHEREAS, the Director of the Finance and Purchasing recommends the award of a thirty-six month term and supply contract with two twelve-month options to extend for wide-area network services to Unite Private of Kansas City, Missouri, under the terms and conditions of RFP No. 32-20, as the lowest and best proposal received; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

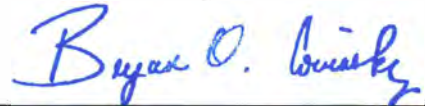
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20550 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.



Date



Interim Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

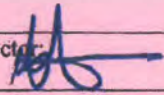
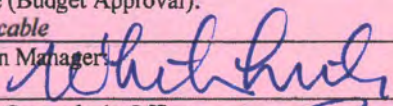
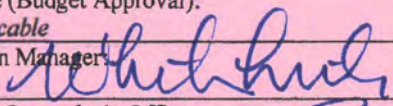
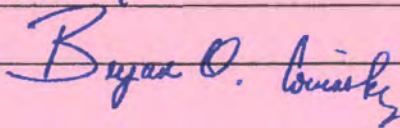
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20550

Sponsor(s): Charlie Franklin

Date: November 20, 2020

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Wide Area Network (WAN) Systems Services for the Information Technology department to Unite Private Networks of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 32-20</u></p>																																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: IT Estimated Use: \$238,020</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$																						
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Amount budgeted for this item * (including transfers):	\$																																
Source of funding (name of fund) and account code number:	\$																																
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 18938 September 28, 2015</p>																																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																
REQUEST SUMMARY	<p>The Information Technology Department requires a Term and Supply Contract for the furnishing of Wide Area Network (WAN) Systems Services to support the County's and Court's data communications infrastructure. The Purchasing Department issued Request for Proposal No. 32-20 to meet those requirements.</p> <p>A total of fifty-seven notifications were distributed and seven responses were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Respondent Name and Location</th><th>Total Points Awarded</th><th>Estimated Annual Amount</th></tr> </thead> <tbody> <tr> <td>Consolidated Communications, Leawood, KS</td><td>66.64</td><td>\$339,108</td></tr> <tr> <td>Granite Government, Quincy, IL</td><td>67.32</td><td>\$356,160</td></tr> <tr> <td>Spectrum Enterprise, Overland Park, KS</td><td>78.96</td><td>\$223,748</td></tr> <tr> <td>Windstream, Little Rock, AR</td><td>69.32</td><td>\$235,892</td></tr> <tr> <td>TMobile, Bellevue, WA</td><td>72.03</td><td>\$477,696</td></tr> <tr> <td>AT & T, Alton, IL</td><td>83.7</td><td>\$164,163</td></tr> <tr> <td>Unite Private, Kansas City, M O</td><td>91.66</td><td>\$238,020</td></tr> </tbody> </table> <p>Evaluation Points were based on the following:</p> <table border="1"> <tbody> <tr> <td>Response to Request for Proposal</td><td>5 Points</td></tr> <tr> <td>Proposed Method of Performance</td><td>50 Points</td></tr> <tr> <td>Experience, Qualifications and References</td><td>20 Points</td></tr> <tr> <td>Pricing</td><td>25 Points</td></tr> </tbody> </table> <p>Although AT & T, Spectrum and Windstream had lower pricing, they did not score as high as Unite Private did on Evaluation Criteria. Unite Private is recommended as the best overall value of the proposals received.</p>	Respondent Name and Location	Total Points Awarded	Estimated Annual Amount	Consolidated Communications, Leawood, KS	66.64	\$339,108	Granite Government, Quincy, IL	67.32	\$356,160	Spectrum Enterprise, Overland Park, KS	78.96	\$223,748	Windstream, Little Rock, AR	69.32	\$235,892	TMobile, Bellevue, WA	72.03	\$477,696	AT & T, Alton, IL	83.7	\$164,163	Unite Private, Kansas City, M O	91.66	\$238,020	Response to Request for Proposal	5 Points	Proposed Method of Performance	50 Points	Experience, Qualifications and References	20 Points	Pricing	25 Points
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	Pursuant to Section 1054.6 of the Jackson County Code, the Information Technology Department and the Purchasing Department recommend the Award of a Thirty-Six Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Wide Area Network (WAN) Systems Services to Unite Private Networks of Kansas City, Missouri as the best proposal received.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals were assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Abstract of Bids Received, a Memorandum from Mike Erickson, Director of Information Technology, A Recap of Pricing, the recap of Evaluation Committee Scoring and the pertinent pages of Untie Private Network's proposal	
REVIEW	Department Director:  Finance (Budget Approval):  If applicable Division Manager:  County Counselor's Office: 	Date: 10/14/2020 Date: Date: 10/29/20 Date: 10/19/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

[illegible]



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: BARBARA CASAMENTO, PURCHASING SUPERVISOR
FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS
DATE: OCTOBER 7, 2020

SUBJECT: REQUEST TO SUBMIT AN RLA FOR NEW WIDE AREA NETWORK (WAN) PROVIDER.

RFP 32-20 was distributed seeking proposals for a new Wide Area Network (WAN) provider to support the County and Court data communications infrastructure. The results from awarding this bid will be a modernized, right-sized WAN and will assure we receive the satisfactory operational cost due to this bidding effort which allows us to obtain current market pricing. It has been five years since we have bid the entire WAN services for the County.

The County received responses from the following vendors:

- AT&T
- Consolidated Communications
- Granite Telecommunications
- Spectrum
- T-Mobile
- Unite Private Networks
- Windstream

The development of the RFP and the review of the responses included staff from both County and Courts IT Departments. It is imperative the solution selected satisfies the requirements for both entities as we share many network resources.

After the review of the proposals, we recommend the County award a three-year contract with two one-year renewal options to Unite Private Networks. This recommendation is based on an overall review of the proposals in which we rated each vendor's Response to the RFP (5%), Proposed Method of Performance (50%), Experience, Qualifications and References (20%), and pricing (25%). Even though AT&T and Spectrum had the lowest pricing, they did not rate as high as UPN in the other evaluation criteria. Pricing for UPN and Windstream was very similar; however, UPN is offering much higher rates of network speeds at the same price points. Thus, UPN scored the highest marks by all members of the evaluation committee and agrees this is the best overall value for the Jackson County taxpayers.

The estimated annual cost of the Unite Private Networks bid is \$235,752. Estimated annual Taxes are \$2,268 which results in an annual total cost of \$238,020 and a total three contract cost of \$714,060.

Please accept this as the County and Courts IT Departments recommendation to award this RFP bid to Unite Private Networks.

The funds will come from 001-1305-56430 Telephone Utility.

Account Name	ATT	CCI	Granite	Spectrum	Tmobile	Unite	Windstream
JaCo DTCH	\$ 581.50	\$ 2,000.00	\$ 1,600.00	\$ 850.00	\$ 3,078.00	\$ 1,279.19	\$ 1,339.52
JaCo CH Annex	\$ 581.50	\$ 2,625.00	\$ 2,270.00	\$ 1,107.00	\$ 4,002.00	\$ 1,279.19	\$ 1,539.52
Family Justice Cente	\$ 329.00	\$ 600.00	\$ 1,155.00	\$ 575.00	\$ 1,567.00	\$ 757.22	\$ 1,125.47
Hill Top School	\$ 298.87	\$ 813.00	\$ 615.00	\$ 290.00	\$ 603.00	\$ 555.29	\$ 558.12
FCRS	\$ 298.87	\$ 813.00	\$ 615.00	\$ 290.00	\$ 446.00	\$ 555.29	\$ 313.12
Records Center	\$ 298.97	\$ 910.00	\$ 750.00	\$ 744.74	\$ 603.00	\$ 460.39	\$ 558.12
Legis Offices	\$ 340.35	\$ 625.00	\$ 505.00	\$ 445.02	\$ 516.00	\$ 555.29	\$ 498.12
Public Works Admin	\$ 439.50	\$ 2,027.00	\$ 1,525.00	\$ 704.00	\$ 2,161.00	\$ 555.29	\$ 1,450.47
RangerRec	\$ 340.35	\$ 1,063.00	\$ 830.00	\$ 430.12	\$ 804.00	\$ 506.83	\$ 368.12
Truman Courthouse	\$ 581.50	\$ 3,654.00	\$ 2,270.00	\$ 1,549.50	\$ 4,002.00	\$ 1,279.19	\$ 1,539.52
Adair Park	\$ 298.87	\$ 715.00	\$ 750.00	\$ 430.12	\$ 603.00	\$ 555.29	\$ 313.12
Parks - Admin	\$ 340.35	\$ 1,063.00	\$ 830.00	\$ 430.12	\$ 804.00	\$ 506.83	\$ 368.12
Blue Springs Beach	\$ 697.24	\$ 715.00	\$ 750.00	\$ 744.74	\$ 1,206.00	\$ 448.27	\$ 313.12
Blue Springs Marina	\$ 697.24	\$ 715.00	\$ 750.00	\$ 379.29	\$ 1,206.00	\$ 448.27	\$ 313.12
Blue Springs Camp	\$ 697.24	\$ 715.00	\$ 750.00	\$ 430.12	\$ 1,206.00	\$ 448.27	\$ 313.12
Frank White	\$ 298.87	\$ 715.00	\$ 750.00	\$ 270.00	\$ 972.00	\$ 555.29	\$ 558.12
JACOMO Campgrou	\$ 697.24	\$ 482.00	\$ 430.00	\$ 416.91	\$ 1,206.00	\$ 383.66	\$ 313.12
JACOMO Marina	\$ 340.35	\$ 715.00	\$ 1,025.00	\$ 379.29	\$ 1,608.00	\$ 598.70	\$ 368.12
Kemper	\$ 697.24	\$ 715.00	\$ 750.00	\$ 416.91	\$ 1,206.00	\$ 448.27	\$ 313.12
Longview Beach	\$ 298.87	\$ 715.00	\$ 750.00	\$ 738.62	\$ 1,206.00	\$ 555.29	\$ 558.12
Longview Campgrou	\$ 298.87	\$ 1,000.00	\$ 750.00	\$ 744.74	\$ 603.00	\$ 555.29	\$ 313.12
Longview Golf Cours	\$ 340.35	\$ 1,063.00	\$ 825.00	\$ 694.00	\$ 1,608.00	\$ 555.29	\$ 573.12
Longview Marina	\$ 340.35	\$ 1,063.00	\$ 830.00	\$ 693.62	\$ 804.00	\$ 555.29	\$ 573.12
Missouri Town	\$ 697.24	\$ 715.00	\$ 750.00	\$ 416.91	\$ 603.00	\$ 448.27	\$ 558.12
Natural Resources O	\$ 697.24	\$ 910.00	\$ 615.00	\$ 416.91	\$ 603.00	\$ 448.27	\$ 313.12
Longview Main	\$ 298.87	\$ 813.00	\$ 615.00	\$ 693.62	\$ 603.00	\$ 555.29	\$ 558.12
Sheriff's Office	\$ 439.50	\$ 1,170.00	\$ 1,250.00	\$ 490.00	\$ 1,660.00	\$ 1,376.11	\$ 1,287.22
Public Works VCS	\$ 444.04	\$ 1,703.00	\$ 2,135.00	\$ 1,557.76	\$ 2,603.00	\$ 1,606.31	\$ 1,063.83
Fort Osage	\$ 542.79	\$ 745.00	\$ 600.00	\$ 564.20	\$ 570.00	\$ 448.27	\$ 498.12
Med Exam	\$ 427.10	\$ 932.00	\$ 1,640.00	\$ 752.44	\$ 1,146.00	\$ 555.29	\$ 898.44
Total	\$ 13,680.27	\$ 32,509.00	\$ 29,680.00	\$ 18,645.70	\$ 39,808.00	\$ 19,834.99	\$ 19,657.63
Annual	\$ 164,163.24	\$ 390,108.00	\$ 356,160.00	\$ 223,748.40	\$ 477,696.00	\$ 238,019.88	\$ 235,891.56
3-year Total	\$ 492,489.72	\$ 1,170,324.00	\$ 1,068,480.00	\$ 671,245.20	\$ 1,433,088.00	\$ 714,059.64	\$ 707,674.68

Jackson County, MO --- Evaluation Scoring Sheet						
WAN RFP No. 32-20						
100 total points possible						
Respondent Name	Compliance to Request for Proposal	Proposed Method of Performance	Qualifications and References	Pricing	Total Score	
	5 Points Max	50 Points Max	20 Points Max	25 Points Max	100 pts. Max	Rank
Windstream 1	5	40	16	18.75	79.75	
Windstream 2	4	30	15	16.25	65.25	
Windstream 3	5	40	2	12.5	59.5	
Windstream 4	1.5	30	12	20	63.5	
Windstream 5	4.67	36.67	11	15.83	68.17	
Windstream 6	5	40	16	18.75	79.75	
Windstream Average Score	4.20	36.11	12	17.01	69.32	5
Spectrum 1	4.25	41	16	22.5	83.75	
Spectrum 2	4.5	37.5	16	20	78	
Spectrum 3	5	37.5	15	18.75	76.25	
Spectrum 4	4	35	14	20	73	
Spectrum 5	4.83	38.34	15.67	20.42	79.26	
Spectrum 6	5	40	16	22.5	83.5	
Spectrum Average Score	4.60	38.22	15.45	20.70	78.96	3
Unite Private Networks 1	4.75	45	18	23	90.75	
Unite Private Networks 2	5	45	18	17.5	85.5	
Unite Private Networks 3	5	50	20	22.5	97.5	
Unite Private Networks 4	4.5	45	18	21.25	88.75	
Unite Private Networks 5	5	48.34	19.33	20	92.67	
Unite Private Networks 6	5	50	20	20	95	
Unite Private Networks Average Score	4.88	47.22	18.89	20.71	91.66	1
AT&T 1	4.5	42.5	16.8	23.75	87.55	
AT&T 2	4.5	37.5	15	20	77	
AT&T 3	5	45	10	25	85	
AT&T 4	4.5	40	17	22.5	84	
AT&T 5	4.83	40.84	13.67	23.33	82.67	
AT&T 6	5	40	16	25	86	

AT&T Average Score	4.72	40.97	14.75	23.26	83.7	2
Granite 1	4	35	13	11.25	63.25	
Granite 2	5	35	14	15	69	
Granite 3	5	30	10	17.5	62.5	
Granite 4	4	30	16	20	70	
Granite 5	5	33.34	12.67	16.67	67.68	
Granite 6	5	35	14	17.5	71.5	
Granite Average Score	4.67	33.06	13.28	16.32	67.32	6
T-MOBILE 1	4	40.5	17	7.5	69	
T-MOBILE 2	4.5	37.5	16	12.5	70.5	
T-MOBILE 3	5	20	15	16.25	76.25	
T-MOBILE 4	3.5	30	14	10	57.5	
T-MOBILE 5	4.83	47.5	17	12.08	76.42	
T-MOBILE 6	5	50	20	7.5	82.5	
T-MOBILE Average Score	4.47	37.58	16.5	10.97	72.03	4
Consolidated Communications 1	4	36	15	10	65	
Consolidated Communications 2	4.5	35	15	13.75	68.25	
Consolidated Communications 3	5	37.5	10	12.5	65	
Consolidated Communications 4	1.5	25	14	20	60.5	
Consolidated Communications 5	4.5	37.5	13.67	12.92	68.59	
Consolidated Communications 6	4	40	16	12.5	72.5	
Consolidated Communications Average	3.92	35.17	13.95	13.61	66.64	7

Service Delivery Point (SOP) & Premise Equip Address & Telephone Exchange	Committed Information Rate (CIR)	Monthly Recurring Cost	Install Charges	Additional Hardware Cost	Total Charge For Contract*
Circuit Court IT	CIR (MIN) 1.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
Cisco 6509	CIR (MIN) 3.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
1305 Locust	CIR (MIN) 5.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
Kansas City, MO 64106					
816-881-4320					
Court House	CIR (MIN) 1.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
Cisco 3825	CIR (MIN) 3.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
308 W. Kansas	CIR (MIN) 5.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00
Independence MO 64050					
816-881-1638					
Family Justice Center	CIR (MIN) 150 Mbps	\$ 750.00	\$ -	\$ -	\$ 27,000.00
Cisco 3825	CIR (MIN) 250 Mbps	\$ 750.00	\$ -	\$ -	\$ 27,000.00
625 E 26th St.	CIR (MIN) 500 Mbps	\$ 750.00	\$ -	\$ -	\$ 27,000.00
Kansas City, MO 64108					
816-474-5086					
Hill Top school	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2811	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
301 N.E Gregory Blvd	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Lee's Summit, MO 64064					
816-478-0897					
Family Court Area 2	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco C837	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
103 N. Main	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Independence MO 64050					
816-257-4176					
Jackson County Records Center	CIR (MIN) 5 Mbps	\$ 456.00	\$ -	\$ -	\$ 16,416.00
Cisco 2811	CIR (MIN) 25 Mbps	\$ 765.00	\$ -	\$ -	\$ 27,540.00
601 S. 291 Hwy/1560 Geo Space Drive	CIR (MIN) 150 Mbps	\$ 1,152.00	\$ -	\$ -	\$ 41,472.00
Independence MO 64056					
816-252-4176					
Jackson County Records Center	CIR (MIN) 5 Mbps	\$ 456.00	\$ -	\$ -	\$ 16,416.00
Cisco 2811	CIR (MIN) 25 Mbps	\$ 765.00	\$ -	\$ -	\$ 27,540.00
601 S. 291 Hwy/1560 Geo Space Drive	CIR (MIN) 150 Mbps	\$ 1,152.00	\$ -	\$ -	\$ 41,472.00
Independence MO 64056					
816-252-4176					
Legislative Offices	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 1921	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
201 W Lexington	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Independence, MO 64050					
816-252-4176					
Medical Examiners Office	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 1921	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
950 E 21st/ 2020 Harrison	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Kansas City, MO 64108					
816-881-6600					
Public Works	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 1921	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
303 W Walnut	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Independence, MO 64085					
816-881-1700					
Public Works- VSC	CIR (MIN) 250 Mbps	\$ 1,591.00	\$ -	\$ -	\$ 57,276.00
Cisco 2911	CIR (MIN) 500 Mbps	\$ 1,885.00	\$ -	\$ -	\$ 67,860.00
34900 E Old 40 Hwy	CIR (MIN) 1.0 Gbps	\$ 2,425.00	\$ -	\$ -	\$ 87,300.00
Grain Valley, MO 64029					

816-847-7099						
Parks Ranger/Rec	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00	
Cisco 2911	CIR (MIN) 25 Mbps	\$ 703.00	\$ -	\$ -	\$ 25,308.00	
3310 N.E. Rennau Rd	CIR (MIN) 150 Mbps	\$ 1,364.00	\$ -	\$ -	\$ 49,104.00	
Lee's Summit, MO 64064						
816-524-4300						
Jackson County Sheriffs's Office	CIR (MIN) 150 Mbps	\$ 1,363.00	\$ -	\$ -	\$ 49,068.00	
Cisco 2911	CIR (MIN) 250 Mbps	\$ 1,591.00	\$ -	\$ -	\$ 57,276.00	
4001 N.E. Lakewood Way	CIR (MIN) 500 Mbps	\$ 1,884.00	\$ -	\$ -	\$ 67,824.00	
Lee's Summit, MO 64064						
816-524-4300						
Jackson County Sheriffs's Office	CIR (MIN) 5 Mbps	\$ 456.00	\$ -	\$ -	\$ 16,416.00	
Cisco 2912	CIR (MIN) 25 Mbps	\$ 765.00	\$ -	\$ -	\$ 27,540.00	
4001 N.E. Lakewood Way	CIR (MIN) 150 Mbps	\$ 1,363.00	\$ -	\$ -	\$ 49,068.00	
Lee's Summit, MO 64064						
816-524-4301						
Truman Courthouse	CIR (MIN) 1.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00	
Cisco 2911	CIR (MIN) 3.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00	
102 N Main	CIR (MIN) 5.0 Gbps	\$ 1,267.00	\$ -	\$ -	\$ 45,612.00	
Indendence MO 64050						
816-881						
Parks- Adair Park	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
4400 S Lee's Summit Rd	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
Independence MO 64055						
816-795-1988						
Parks- Administration	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00	
Cisco 2911	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00	
22807 S.W. Woods Chapel Rd	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00	
Blue Springs, MO 64015						
816-795-1988						
Parks- Blue Springs Beach	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00	
1500 NE Bowlin RD	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00	
Blue Springs, MO 64015						
816-795-0941						
Parks- Blue Springs Lake Campground	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00	
1200 NE Bowlin RD	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00	
Blue Springs, MO 64015						
816-795-0941						
Parks- blue Springs Lake Marina	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00	
1700 NE Bowlin RD	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00	
Blue Springs, MO 64015						
816-795-8398						
Park- Fort Osage	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00	
Cisco 2911	CIR (MIN) 10 Mbps	\$ 456.00	\$ -	\$ -	\$ 16,416.00	
107 Osage Street	CIR (MIN) 25 Mbps	\$ 688.21	\$ -	\$ -	\$ 24,775.56	
Sibley, MO 64088						
816-650-3984						
Park- Frank White Sports Complex	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
3901 S.W. Longview Rd	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00	
Lee's Summit, MO 64081						
Parks- Lake Jacomo Camp Ground	CIR (MIN) 5 Mbps	\$ 380.00	\$ -	\$ -	\$ 13,680.00	
Cisco 2921	CIR (MIN) 10 Mbps	\$ 380.00	\$ -	\$ -	\$ 13,680.00	

9200 N.E Rennau Dr Lee's Summit, MO 64064 816-246-5986	CIR (MIN) 20 Mbps	\$ 380.00	\$ -	\$ -	\$ 13,680.00
Parks- Lake Jacomo Marina	CIR (MIN) 10 Mbps	\$ 593.00	\$ -	\$ -	\$ 21,348.00
Cisco 2921	CIR (MIN) 20 Mbps	\$ 608.00	\$ -	\$ -	\$ 21,888.00
7401 W Park Rd Lee's Summit, MO 64064 816-795-8421	CIR (MIN) 150 Mbps	\$ 1,152.00	\$ -	\$ -	\$ 41,472.00
Parks- Kemper Edu. Ctr	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00
8201 S Jasper Bell Rd Blue Springs, MO 64015 816-224-0755	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00
Parks- Longview Lake Beach	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
11101 Raytown Rd Kansas City MO 64134 816-767-0727	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Parks- Longview Campground	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
10711 Sherer Rd Kansas City MO 64134 816-765-7831	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Parks- Longview Golf Course	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2911	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
11100 View High Dr Kansas City MO 64134 816-765-7831	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Parks- Longview Lake Marina	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2921	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
9898 E Longview Rd Kansas City MO 64134 816-966-0131	CIR (MIN) 150 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Parks- Missouri Town	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00
8010 E Park Rd Lee's Summit, MO 64064 816-524-8770	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00
Parks- Natural Resources Operations	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00
8100 E Park Rd Lee's Summit, MO 64064 816-524-5909	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00
Parks- Longview Maintenance OPS	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2911	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
10700 E 109th Street Kansas City MO 64134 816-763-5130	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Parks- 140th Sports Complex	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Cisco 2921	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
14000 Holmes Rd Kansas City MO 64145	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00

Locations below are connected to our network but are paid for by connecting Jurisdiction or company

Grandview, City of	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
1200 Main	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Granview MO 64030	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00

Raytown	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
10000 E 59th St	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Raytown MO 64133	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
816-737-8370					
Blue Springs	CIR (MIN) 5 Mbps	\$ 444.00	\$ -	\$ -	\$ 15,984.00
903 W Main	CIR (MIN) 10 Mbps	\$ 502.00	\$ -	\$ -	\$ 18,072.00
Blue Springs, MO 64105	CIR (MIN) 25 Mbps	\$ 702.00	\$ -	\$ -	\$ 25,272.00
816-220-0799					
Lee's Summit	CIR (MIN) 5 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
220 SE Green St	CIR (MIN) 10 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
Lee's Summit MO 64063	CIR (MIN) 25 Mbps	\$ 550.00	\$ -	\$ -	\$ 19,800.00
816-523-5687					

* Total Charge For Contract assumes 36 month Agreement

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION declaring certain vehicles and equipment items within various County departments as surplus and unusable personal property and authorizing their disposal.

RESOLUTION NO. 20551, November 2, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, various County departments are in possession of miscellaneous vehicles and equipment that are no longer functional and/or can no longer be used for their intended purposes, further described and itemized in the attached declaration forms; and,

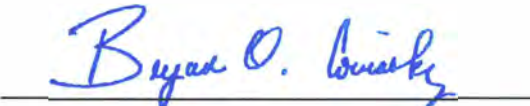
WHEREAS, the Director of Finance and Purchasing recommends that said property be declared surplus, unusable and disposed of or transferred pursuant to Chapter 11 of the Jackson County Code; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the property within the various County departments further described and itemized in the attached declaration forms, be and hereby is declared surplus, and that the Director of Finance and Purchasing be and hereby is authorized to transfer the various items as indicated and as provided for in Chapter 11, Jackson County Code, 1984.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20551 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

-DO NOT DUPLICATE-

Date Transfer Received:

Department

Name: Sheriff's Office

4201

Sheriff's Office

Point of

Contact: Sgt. Chuck DeGroff

Phone Number:

816-541-8017

Department Receiving Asset: Sugar Creek Police Department

Please Check: Select only one

☐ Surplus



Transfer

Receiving Department Contact: Chief Chris Soule

Receiving Department Phone Number: 816-252-7058

Transaction
Date

Fixed
Asset #

Asset Description

Disposition
Code*

Model Year

Make/Model

Serial/Vin
Number

Useful
Life**

Purchase
Date

Original
Cost

None

Drug Incinerator

O

Unk

Elastec

TE01016479

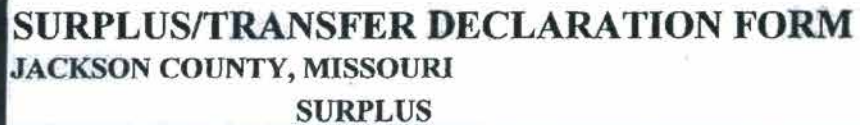
Unk

\$4,500

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department



TRANSFER

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department

SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

[illegible]

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department



SURPLUS

TRANSFER

[illegible]

**** Refer to Asset Subclass Listing.**

1. User Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Date of Surplus: <u>3-6-20</u>		Date Transfer Received:
Department Name: <u>COLLECTIONS</u>	Department Code:	Department Transferring Asset:
Point of Contact:	Phone Number:	Department Receiving Asset:
Please Check: Select only one		Receiving Department Contact:
<input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Transfer		Receiving Department Phone Number:

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
	N/A	VOIP PHONE	X		AVAYA 1608	08A748210442		?	?

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department

cc LT
cc COLL



SURPLUS

TRANSFER

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.
 ** Refer to Asset Subclass Listing.

1. User Department send to Finance Department



SURPLUS

TRANSFER

**** Refer to Asset Subclass Listing.**

1. User Department send to Finance Department



X SURPLUS

TRANSFER

**** Refer to Asset Subclass Listing.**

1. User Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Date of Surplus: 7 Aug 2020					Date Transfer Received: 7 Aug 2020				
Department Name: Support Services			Department Code: Warehouse 275		Department Transferring Asset: Support Service, Warehouse/Fleet				
Point of Contact: Shannon Hayes			Phone Number: 816-435-4749		Department Receiving Asset: Purchasing Department				
Please Check: Select only one					Receiving Department Contact: Keith Allen / Barbara Casamwnto				
<input checked="" type="checkbox"/> Surplus					<input type="checkbox"/> Transfer				
					Receiving Department Phone Number: 816- 881-3253				
Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
8/7/2020	34748	Truck, Ford 953FCD	X	1999	F-350	1GBHK34R4XF019623	9 YRS	8/1/1999	\$22,894.00
8/7/2020	13796	Car, Chevrolet 986FCD	T	2009	Impala	2G1WB57K891309962	7 YRS	6/1/2009	\$16,814.00
8/7/2020	13883	Van, Chevrolet 982FCD	X	2008	Express	1GAGG25K481180369	7 YRS	2/1/2008	\$18,932.00
8/7/2020	35555	Van, Chevrolet 962FCD	T	2002	Express	1GAHG39R821232885	7 YRS	4/1/2002	\$19,930.00
8/7/2020	37561	Car, Chevrolet 994FCD	X	2014	Impala	2G1WA5E31E1129988	7 YRS	11/1/2013	\$18,068.00
8/7/2020	34534	Van, Chevrolet 964FCD	T	2003	Express	1GAGG25U931155462	7 YRS	1/1/2003	\$19,211.00
<i>ATTACHED TO FOLLOW</i>									
<i>7 AUG 2020</i>									

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1 User Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Department Name: Finance						Department Code: 1404		Date Transfer Received:		
Point of Contact: Debra Johnson						Phone Number: 816 881-3126		Department Transferring Asset:		
Please Check: Select only one <input type="checkbox"/> Surplus <input type="checkbox"/> Transfer								Department Receiving Asset:		
								Receiving Department Contact:		
								Receiving Department Phone Number:		
Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost	
2/20/2020		Swinte 8016 Typewriter (1)	X			FCC ID: ENL7C98000				
2/20/2020		F&E Check Protector (1)	X			NO: 6135692				
2/20/2020		Calendar Base (1)	X							
2/20/2020		3 Hole Puncher (1)	X							
2/20/2020		In Box Organizers (3)	X							
2/20/2020		File Cabinet Drawer (1)	X							
2/20/2020		Book Stand Holder (1)	X							
2/20/2020		Pencil Organizer (1)	X							
2/20/2020		Microfiche Viewer Attachment (1)	X							
2/20/2020		Soap Dispencer (1)	X							

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department



SURPLUS

TRANSFER

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.
 ** Refer to Asset Subclass Listing.

1. User Department send to Finance Department

SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

~~-DO NOT DUPLICATE-~~

[illegible]

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

**** Refer to Asset Subclass Listing.**

1. User Department send to Finance Department

Ky Sprue 9/1/2020



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Date of Surplus: 09-01-2020					Date Transfer Received:				
Department Name: County Clerk Department Code: 0201					Department Transferring Asset:				
Point of Contact: Marietta McConnell Phone Number: 881-3243					Department Receiving Asset:				
Please Check: Select only one					Receiving Department Contact:				
<input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Transfer					Receiving Department Phone Number:				
Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
09/01/2020		Miscellaneous Chairs	X						
		and small desk cabinet							

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department

Hyppino 9-1-2020



SURPLUS/TRANSFER DECLARATION FORM

-DO NOT DUPLICATE-

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

Date of Surplus: September 10, 2020						Date Transfer Received:			
Department Name: Parks - Marina's			Department Code: 1653			Department Transferring Asset:			
Point of Contact: Bob McMillin			Phone Number: 816-564-1539			Department Receiving Asset:			
Please Check: Select only one						Receiving Department Contact:			
<input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Transfer						Receiving Department Phone Number:			

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
9/10/2020		24' Pontoon @Jacomar Marina	S	2003	Clipper 2400	PLF 94435 D303		2001	\$ 8,182.50
9/10/2020		24' Pontoon @Jacomar Marina	S	2003	Clipper 2400	PLF 94438 D303		2002	\$ 8,182.50
9/10/2020		24' Pontoon @Jacomar Marina	S	2003	Clipper 2400	PLF 94434 D303		2001	\$ 8,182.50
9/10/2020		24' Pontoon @Jacomar Marina	S	2004	Clipper 2400	PLF 94815 F404		2004	\$ 9,435.00
9/10/2020		18' Pontoon @ Blue Springs Marina	S	2002	Clipper 1800	PLF 94141 E202		2002	\$ 6,432.00
9/10/2020		18' Pontoon @ Blue Springs Marina	S	2002	Clipper 1800	PLF 94142 E202		2002	\$ 6,432.00
9/10/2020		24' Pontoon @Longview Lake	S	2001	Clipper 2400	PLF 93544 F001		2001	\$8750
9/10/2020		24' Pontoon @Longview Lake	S	2001	Clipper 2400	PLF 93545 F001		2001	\$8750
9/10/2020		24' Pontoon @Longview Lake	S	2002	Clipper 2400	PLF 94136 E202		2002	\$8988
9/10/2020		25hp Outboard Motor	S	2004	J25 ELSRM	05060398		2004	\$1765
9/10/2020		25hp Outboard Motor	S	2002	J25 ELSNF	04995347		2002	\$1873
9/10/2020		25hp Outboard Motor	S	2005	J25 ELSOB	05105578		2005	\$1788

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Date of Surplus: 6/3/2020		Date Transfer Received:	
Department Name: Municipal Court	Department Code: 3004	Department Transferring Asset:	
Point of Contact: Sherry Cosby	Phone Number: 816-881-1630	Department Receiving Asset:	
Please Check: Select only one <input type="checkbox"/> Surplus <input type="checkbox"/> Transfer		Receiving Department Contact:	
		Receiving Department Phone Number:	

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
6/3/2002	00000895	5 Drawer Lateral Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	N/A	5 Drawer Lateral Cabinet (Biege)	S	N/A	N/A	DL8UICS	N/A	N/A	N/A
6/3/2002	26917	5 Drawer File Cabinet (Black)	S	N/A	N/A	11128L	N/A	N/A	N/A
6/3/2002	N/A	5 Drawer File Cabinet (Black)	S	N/A	N/A	D22809	N/A	N/A	N/A
6/3/2002	020193	5 Drawer File Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	N/A	5 Drawer File Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	N/A	4 Drawer File Cabinet (Black)	S	N/A	N/A	R404A	N/A	N/A	N/A
6/3/2002	N/A	4 Drawer File Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	13298	2 Drawer Lateral Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	N/A	2 Drawer Lateral Cabinet (Black)	S	N/A	N/A	N/A	N/A	N/A	N/A
6/3/2002	N/A	Microwave (Biege)	S	2009	Sunbeam	WG50909C08341	N/A	N/A	N/A

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM **JACKSON COUNTY, MISSOURI**

-DO NOT DUPLICATE-

SURPLUS

TRANSFER

Date of Surplus: 1/3/2020		Date Transfer Received:	
Department Name: Court IT		Department Transferring Asset:	
Point of Contact: Deana Grant		Department Receiving Asset:	
Please Check: Select only one		Receiving Department Contact:	
<input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Transfer		Receiving Department Phone Number:	

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
	100-00707	HP ProBook G1	§	2016	G6N16UP#ABA	5CG612454Q	4y	4/1/2016	\$1,007.03
	100-02376	HP ProBook G1	§	2014	A7E36AA#ABA	5CG425KJQH	4y	7/2/2014	\$836.73
	100-02006	Fujitsu LifeBook E752 i7	§	2014	E752	R4102181	4y	5/7/2014	N/A
	100-02330	ViewSonic VG2428wm	§	2010	VS12513	S35102100144	4y	5/24/2010	N/A
	100-02335	ViewSonic VG2428wm	§	2011	VS12513	S35111300491	4y	4/1/2011	N/A
	100-02315	Lenovo ThinkCentre PC	§	2012	7517A3U	MJKAPPN	4y	N/A	N/A
	100-00949	Lenovo ThinkCentre PC	§	2012	7517A3U	MJHXWKB	4y	N/A	N/A
	100-02219	ThinkPad W510 Laptop	§	2010	4318CTO	R83F79G	4y	2/25/2010	N/A
	100-02018	Cisco Catalyst 3750X Switch	§	2012	C3750X-48PF-S	FDO1650W01E	5y	12/9/2012	N/A
	100-02572	Cisco Catalyst 3750X Switch	§	2012	C3750X-24P-S	FDO1651X1R6	5y	12/20/2012	N/A
	N/A	Cisco Catalyst 3750X Switch	§	2011	C3750X-48PF-S	FDO1523V16B	5y	6/30/2011	N/A
	N/A	Cisco Catalyst 3750X Switch	§	2013	C3750X-12S-S	FDO1720P0VX	5y	5/14/2013	N/A
	100-02838	Cisco Catalyst 3750X Switch	§	2014	C3750X-48PF-S	FDO1844F01U	5y	12/10/2014	\$8,260.00
	037831	Cisco Catalyst 3750X Switch	§	2014	C3750X-24P-S	FDO1842R445	5y	10/20/2014	N/A
	100-02681	Cisco Catalyst 3750X Switch	§	2012	C3750X-48PF-S	FDO1650Z0H0	5y	12/9/2012	N/A
	100-02597	Cisco Catalyst 3750X Switch	§	2012	C3750X-48PF-S	FDO1650W01N	5y	12/9/2012	N/A
	100-02692	Cisco Catalyst 3750X Switch	§	2012	C3750X-24P-S	FDO1651Z1YT	5y	12/20/2012	N/A
	100-02693	Cisco Catalyst 3750X Switch	§	2012	C3750X-48PF-S	FDO1650Z0H1	5y	12/9/2012	N/A

1. User Department send to Finance Department

	100-02596	Cisco Catalyst 3750X Switch	§	2012	C3750X-24P-S	FDO1651X1QG	5y	12/20/2012	N/A
	N/A	Cisco S170 Web Security Applnce	§	2015	MRSA	FTX1903M05S	5y	1/15/2015	N/A
	N/A	Symbol 12 Port Wireless Switch	§	2006	WS-5100	00157025B6BF	5y	11/10/2006	N/A
	N/A	Symbol 12 Port Wireless Switch	§	2005	WS-5100	00A0F8658FF6	5y	7/15/2005	N/A
	N/A	Symbol Ethernet Switch	§	2006	ES-3000-PWR-10-WW	00A0F868A696	5y	12/11/2006	N/A
	N/A	Sato Bar Code Printer	§	2005	CX400 EX1	50421354	5y	8/22/2005	N/A
	N/A	HP JetDirect 170X	§	N/A	J3258B	SG4B1AD459	5y	N/A	N/A
	100-00865	HP Z230 SSF PC	§	2016	V8K59US#ABA	2UA6361FR3	4y	9/12/2016	\$581.36
	100-00417	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA5492CQ0	4y	11/18/2015	\$581.36
	100-00289	Cisco Catalyst C3850 Switch	§	2015	WS-C3850-48P	FOC1932X1RT	5y	9/21/2015	\$8,260.00
	100-02013	Cisco 2811 Router	§	2007	Cisco 2811	FTX1130A1ZV	5y	8/1/2007	N/A
	100-02012	Cisco 2811 Router	§	2007	Cisco 2811	FTX1130A1ZR	5y	8/1/2007	N/A
	100-02011	Cisco 3825 Router	§	2009	Cisco 3825	FTX1249A30J	5y	6/16/2009	N/A
	100-02010	Cisco 3825 Router	§	2009	Cisco 3825	FTX1249A30G	5y	6/16/2009	N/A
	100-02046	Cisco ASA5510 Amplifier	§	N/A	ASA5510	JMX1416L29N	5y	N/A	N/A
	N/A	Cisco 2811 Router	§	2007	Cisco 2811	FTX0195A34X	5y	N/A	N/A
	100-02678	Cisco Catalyst 3750X Switch	§	2012	C3750X-48PF-S	FDO1643Z2CG	5y	10/25/2012	N/A
	38030	Cisco Catalyst 3750X Switch	§	2015	C3750X-48PF-S	FDO1911P01N	5y	3/11/2015	N/A
	37827	Cisco Catalyst 3750X Switch	§	2014	C3750X-48PF-S	FDO1830R04F	5y	7/23/2014	N/A
	100-02057	Cisco Catalyst 2960S Switch	§	2012	C2960S-24PS-L	FOC1616Y08L	5y	4/14/2012	N/A
	100-02686	Cisco Catalyst 3750X Switch	§	2009	C3750X-48PF-S	FDO1303X0SE	5y	1/14/2009	N/A
	100-02687	Cisco 2811 Router	§	2007	Cisco 2811	FTX1130A1ZP	5y	8/1/2007	N/A
	100-02682	Cisco 2811 Router	§	2007	Cisco 2811	FTX1130A1ZT	5y	8/1/2007	N/A
	100-02208	Cisco 3560 12 port POE Switch	§	2010	C3560-12PC-S	FOC1406V3HK	5y	2/6/2010	N/A
	100-02015	Cisco 3560 12 port POE Switch	§	2010	C3560-12PC-S	FOC1348V4S2	5y	3/19/2010	N/A

1. User Department send to Finance Department

	9191	Cisco 1841 Router	§	2009	Cisco 1841	FTX132681K1	5y	6/26/2009	N/A
	N/A	Cisco 1841 Router	§	2009	Cisco 1841	FTX1008Y0Q7	5y	6/26/2009	N/A
	100-00748	Cisco Aironet (WAP)	§	2010	1131AG	FTX1126T1QS	5y	6/15/2010	N/A
	39558	Cisco Aironet (WAP)	§	2007	1131AG	FTX1131N044	5y	8/9/2007	N/A
	N/A	Cisco Aironet (WAP)	§	N/A	1131AG	FTX1039T1BX	5y	N/A	N/A
	100-02087	Cisco Aironet (WAP)	§	2006	1131AG	FTX1039T1CF	5y	10/4/2006	N/A
	100-02086	Cisco Aironet (WAP)	§	2006	1131AG	FTX1039T1C1	5y	10/4/2006	N/A
	39568	Cisco Aironet (WAP)	§	2007	1131AG	FTX1131N050	5y	8/9/2007	N/A
	N/A	Cisco Aironet (WAP)	§	2011	1131AG	FTX1504T30C	5y	2/17/2011	N/A
	100-02088	Cisco Aironet (WAP)	§	2010	1131AG	FTX1126T1RV	5y	6/15/2010	N/A
	100-02085	Cisco Aironet (WAP)	§	2006	1131AG	FTX1039T1C2	5y	10/4/2006	N/A
	100-02089	Cisco Aironet (WAP)	§	2006	1131AG	FTX1039T1C8	5y	10/4/2006	N/A
	39556	Cisco Aironet (WAP)	§	2007	1131AG	FTX1131N041	5y	8/9/2007	N/A
	39379	Cisco Aironet (WAP)	§	2006	1242AG	FTX1042B1EA	5y	10/23/2006	N/A
	22114	Cisco 800 Series Router	§	2003	Cisco 827	JMX0633H09R	5y	1/23/2003	N/A
	15604	Cisco 800 Series Router	§	2004	Cisco 827	AMB08290JPM	5y	9/9/2004	N/A
	1 - Box	Cisco switch mounting brackets & wiring							
	39900	Cisco 800 Series Router	§	2007	Cisco 877	FHK114726GQ	5y	12/3/2007	N/A
	100-04001	HP E221 Monitor	§	2013	C9V76A8#ABA	3CQ3050XQC	4y	1/1/2013	N/A
	N/A	IBM System Networking Switch	§	2010	2005-B16	101245B	5y	8/4/2010	N/A
	100-02042	IronPort S160	§	N/A	SMU	GPMMMJ1	5y	N/A	N/A
	100-02007	IBM System X3650 M4	§	2014	7915AC1	06ZDWG4	5y	1/16/2014	N/A
	1 - Box	Assorted Cisco Server Parts (Mounting Brackets & Cables)							
	1 - Box	Assorted Cisco Server Parts (Mounting Brackets & Adapter Cables)							
	1 - Box	12 - 10Zig Thin Clients	§						

1. User Department send to Finance Department

	1 - Box	12 - 10Zig Thin Clients	§						
	1 - Box	9 - 10Zig Thin Clients	§						
	N/A	HP Pavilion ze4600	§		DS518U#ABA	CNF3512GGR	4y	N/A	N/A
	N/A	IBM Power Distribution Unit	§	2006	9306-RTP	5BP785	5y	2/1/2006	N/A
	N/A	IBM Power Distribution Unit	§	2006	9306-RTP	5BP788	5y	2/1/2006	N/A
	N/A	IBM Power Distribution Unit	§	2010	9306-RTP	01V198	5y	1/27/2010	N/A
	N/A	IBM Power Distribution Unit	§	2010	9306-RTP	01V184	5y	1/27/2010	N/A
	100-01234	FTR Gold Clock	§	2006	CC18GU	0624-15130	5y	10/13/2006	N/A
	100-02912	HP Z230 SSF PC	§	2015	D1P35AV	2UA45212S6	4y	1/7/2015	\$812.30
	100-00388	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA5492CQT	4y	11/18/2015	\$581.36
	100-00405	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA5492CR8	4y	11/18/2015	\$581.36
	N/A	FTR Gold Clock	§	N/A	CC18GU	0801-16454	5y	N/A	N/A
	36401	Cisco 3560 12 port POE Switch	§	2010	C3560-12PC-S	FOC1545V3XJ	5y	N/A	N/A
	1 - Box	Assorted Wires & Cables	§						
	100-01175	10zig Thin Client	§	2009	U800	00E0C546F193	5y	12/24/2009	N/A
	100-01538	FTR Gold Clock	§	2008	CC18GU	0820-16537	5y	6/19/2008	N/A
	100-01647	ThinkVision LT2252p	§	2012	2572MB1	V8ZD494	4y	N/A	N/A
	100-00028	HP E221 Monitor	§	2014	C9V76A8#ABA	CNK4401F57	4y	10/1/2014	N/A
	100-03214	HP LA2205wg Monitor	§	2011	NM274A	3CQ144BXL2	4y	11/1/2011	N/A
	100-03459	HP Laserjet 4200 Printer	§	2004	Q2425AR	USGNM23297	5y	3/23/2004	N/A
	100-03035	HP Laserjet 4100 Printer	§	2001	C8049A	USBNK10939	5y	4/23/2001	N/A
	100-00213	HP Z230 Tower Workstation	§	2015	TPC-F049-MT	2UA5321NQL	4y	8/7/2015	N/A
	100-00578	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010T9N	4y	12/17/2015	\$584.28
	100-00589	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010T75	4y	12/17/2015	\$584.28
	100-00579	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010TB2	4y	12/17/2015	\$584.28

1. User Department send to Finance Department

	100-00577	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010T7W	4y	12/17/2015	\$584.28
	100-00586	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010T7G	4y	12/17/2015	\$584.28
	100-00576	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010T7S	4y	12/17/2015	\$584.28
	N/A	Dell Inspiron	§	2014	JSD2	FWK8V12	4y	5/28/2014	N/A
	100-02998	ThinkVision LT2252p	§	2012	2572MB1	6V8ZC201	4y	1/30/2012	N/A
	100-01023	HP LA2205wg Monitor	§	2011	NM274A	3CQ131N58B	4y	8/1/2011	N/A
	100-01691	ThinkVision LT2252p	§	2012	2572MB1	6V8ZH199	4y	1/30/2012	N/A
	100-02298	HP Compaq 8200 Elite CM	§	2011	QR807US#ABA	MXL128254N	4y	7/25/2011	N/A
	100-00182	Fujitsu E754 Laptop	§	2015	E754	R5600590	4y	7/21/2015	N/A
	100-00198	Fujitsu E752 i7 Laptop	§	2015	E752	R5600592	4y	7/31/2015	\$2,806.00
	100-00183	Fujitsu E754 Laptop	§	2015	E754	R5600582	4y	7/22/2015	\$2,806.00
	I - Box	Keyboards	§						
	100-01487	FTR Gold Clock	§	2008	CC18GU	0820-16536	5y	6/19/2008	N/A
	100-01644	FTR Gold Clock	§	2008	CC18GU	0820-16556	5y	6/19/2008	N/A
	100-01173	10zig Thin Client	§	2010	56xx	U8070944F42F	5y	5/12/2010	N/A
	100-03126	10zig Thin Client	§	2009	U800	U8070928F6C1	5y	12/24/2009	N/A
	100-01172	10zig Thin Client	§	2009	U800	U8070928F7D5	5y	12/24/2009	N/A
	100-01174	10zig Thin Client	§	2009	U800	U8070928F875	5y	12/24/2009	N/A
	100-03130	10zig Thin Client	§	2009	U800	U8070928F895	5y	12/24/2009	N/A
	100-03128	10zig Thin Client	§	2010	56xx	U8070944F39C	5y	5/12/2010	N/A
	100-03321	Polycom Camera	§	2014	1624-08283-001	148419279	5y	12/15/2014	N/A
	100-03324	Polycom Base Unit HDX 6000 HD	§	2014	2215-28711-001	88123811A961CP	5y	12/15/2014	N/A
	100-03472	Polycom MICPOD, HDX	§	2014	2215-23327-001	8214350689F8C5	5y	12/15/2014	\$600.00
		2 - Avaya 9611 Phones	§						
		2 - Avaya 1603 Phones	§						

1. User Department send to Finance Department

	100-01236	HP LA2205wg Monitor	§	2011	NM274A	3CQ144CVRC	4y	11/1/2011	N/A
	100-03287	FTR Gold Clock	§	2007	CC18GU	0706-15687	6y	11/9/2007	N/A
	100-01429	FTR Gold Clock	§	2008	CC18GU	0801-16452	6y	6/19/2008	N/A
	100-03460	FTR Gold Clock	§	N/A	CC18GU	A1515-21675	6y	N/A	N/A
	100-03415	FTR Gold Clock	§	2006	CC18GU	0624-14958	6y	8/30/2006	N/A
		8 - 10zig Thin Client's	§						
	N/A	HP Laserjet 4000 Envelope Feeder	§	N/A	N279	JPCLB52465	5y	N/A	N/A
	N/A	IBM TotalStorage SAN Switch	§	2010	2005-B16	101252T	5y	8/4/2010	N/A
	100-01513	FTR Gold Clock	§	2007	CC18GU	0706-15647	6y	11/9/2007	N/A
	28377	HP Laserjet 2300 Printer	§	2004	Q2472A#ABA	CNBGH10668	5y	6/7/2004	N/A
	100-03469	FTR Gold Clock	§	N/A	CC18GU	A1515-21670	6y	N/A	N/A
	100-02545	HP LA2205wg Monitor	§	2011	NM274A	3CQ144BXL0	4y	11/1/2011	N/A
	100-03399	ThinkVision LT2252p	§	2012	2572MB1	6V8ZH206	4y	1/30/2012	N/A
	100-03387	ThinkVision LT2252p	§	2012	2572MB1	6V8ZC883	4y	1/30/2012	N/A
	100-03405	ThinkVision LT2252p	§	2012	2572MB1	6V8ZC851	4y	1/30/2012	N/A
	100-03391	ThinkVision LT2252p	§	2012	2572MB1	6V8CX632	4y	6/15/2012	N/A
	N/A	10zig Thin Client	§	2010	56xx	10D374096B1041F45AM	5y	12/22/2010	N/A
	N/A	10zig Thin Client	§	2011	67xx	10D388002B11154002FM	5y	6/1/2011	N/A
	100-00178	Fujitsu Lifebook E754 Laptop	§	2015	E754	R5600591	4y	7/14/2015	\$2,806.00
	100-03250	10zig Thin Client	§	2010	56xx	U8070944F624	5y	5/12/210	N/A
	N/A	HP JetDirect 170X	§	2003	J3258B	SG341AF84C	5y	7/30/2003	N/A
	22112	OfficeConnect Dual Speed Hub 5	§	2002	3C16755	0100/LB5G1E0050151	5y	12/19/2002	N/A
	N/A	OfficeConnect Dual Speed Hub 5	§	N/A	3C16790	0400/LRTG520153610	5y	N/A	N/A
	100-03895	HP Z230 SSF PC	§	2014	D1P35AV	2UA3462GCM	4y	1/2/2014	N/A
	100-00628	HP Z230 SSF PC	§	2015	T2A34US#ABA	2UA6010TBC	4y	12/17/2015	\$584.28

1. User Department send to Finance Department

[illegible]

1. User Department send to Finance Department



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

TRANSFER

-DO NOT DUPLICATE-

Department Name: SHERIFF'S DEPT.						Department Code: 4201		Date Transfer Received:	
Point of Contact: FLEET, BRADEN						Phone Number: 816-379-2320		Department Transferring Asset:	
Please Check: Select only one <input checked="" type="checkbox"/> Surplus <input type="checkbox"/> Transfer								Department Receiving Asset:	
								Receiving Department Contact:	
								Receiving Department Phone Number:	

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
9/22/20	5604	2009 FORD CROWN VIC	S	2009	FORD	2FAHP71V79X102840	11	9/4/08	22,527
9/22/20	10090	2007 FORD CROWN VIC	S	2007	FORD	2FAHP71W47X138443	13	6/7/07	UNK
9/22/20	14186	2015 FORD TAURUS (TOOLED)	S	2015	FORD	1FAHP2MT3FG128995	5	11/21/14	26,123
9/22/20	14547	2014 DODGE CHARGER(TOALED	S	2014	DODGE	2C3CDXKT1EH358071	3	1/8/17	17,800
9/22/20	14948	2002 FORD TAURUS	S	2002	FORD	1FAFP532X2G232899	5	6/20/02	15,216
9/22/20		2008 FORD CROWN VIC	S	2008	FORD	2FAHP71VX8X142540	6	10/8/12	UNK
9/22/20	14378	2014 DODGE CHARGER	S	2014	DODGE	2C3CDXKT9EH371540	2	10/13/14	36,780
9/22/20	14377	2014 DODGE CHARGER	S	2014	DODGE	2C3CDXKT3EH360540	6	10/23/14	25,077
9/22/20	10114	2010 DODGE CHARGER	S	2010	DODGE	2B3CA4CT1AH193278	10	4/6/10	UNK
9/22/20		2012 DODGE CHARGER	S	2012	DODGE	2C3CDXAT6CH305271	6	7/30/12	UNK

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.

** Refer to Asset Subclass Listing.

1. User Department send to Finance Department
2. Purchasing Department send to Finance Department

REQUEST FOR LEGISLATIVE ACTION**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20551

Sponsor(s): Charlie Franklin

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Declaring certain personal property as Surplus and authorizing its disposal or transfer pursuant to Chapter 11 of the Jackson County code.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 816-881-3292</p>										
REQUEST SUMMARY	<p>Various County Departments and the Courts have requested that certain personal property be declared as Surplus and the disposal or transfer of that property be authorized.</p> <p>The Director of Finance and Purchasing recommends the unusable personal property on attached Exhibit A be declared surplus and unusable and disposed of or transferred pursuant to Chapter 11 of the Jackson County Code.</p> <p>Disposal Plans: Items on Pages 1-4 of Exhibit A will be transferred per the Departments' request. The Drug Incinerator on page 1 will be transferred to the Sugar Creek Police Department. The Vehicles on page 2 will be transferred to the Parks Department. The Computer Equipment on page 3 and 4 will be transferred to the IT Department.</p> <p>Items on Pages 5 - 24 of Exhibit A are to be sold at auction.</p> <p>All proceeds will be credited to the General Fund pursuant to Chapter 5, Section 535.2 of the Jackson County Code.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Exhibit A, Pages 1 - 24, Surplus Declaration Forms for Auction.	
REVIEW	Department Director: bcrutsinger@jacksongov.org <small>Digitally signed by bcrutsinger@jacksongov.org DN: cn=bcrutsinger@jacksongov.org Reason: Approved Date: 2020.10.23 09:44:18 -0500</small>	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Whitehill</i>	Date: <i>10/29/20</i>
	County Counselor's Office: <i>Byron O. Connerly</i>	Date: <i>10/19/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$732,315.00 within the 2020 County Improvement Fund and awarding a contract for the furnishing of consulting services relating to a comprehensive facility assessment for the Downtown Courthouse to SFS Architecture of Kansas City, Missouri, under the terms and conditions of Request for Proposals No. 13-20, at a cost to the County not to exceed \$732,315.00.

RESOLUTION NO. 20552, November 2, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the County has a need for consulting services to enable County officials to better understand the condition of and improvements necessary to sustain and enhance operations at the Downtown Courthouse; and,

WHEREAS, the Director of Finance and Purchasing issued Request for Proposals No. 13-20 for these services; and,

WHEREAS, a total of thirty-nine notifications were distributed and three responses were received, and evaluated as follows:

<u>RESPONDENT</u>	<u>TOTAL POINTS</u>
SFS Architecture Kansas City (Jackson County), MO	96
BNIM Kansas City (Jackson County), MO	77
Dude Solutions Cary, NC	40

and,

WHEREAS, an evaluation committee reviewed the proposals and evaluated each bidder on the basis of proposed method of performance, experience, qualifications, references, and pricing; and,

WHEREAS, the Director of the Finance and Purchasing recommends the award of a contract for the needed consulting services to SFS Architecture of Kansas City, Missouri, under the terms and conditions of RFP No. 13-20, as the best proposal received, at a cost to the County not to exceed \$732,315.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund Non-Departmental 013-5113	56790- Other Contractual Services	\$732,315	
Fac. Mgmt Kansas City 013-1204	56080- Other Professional Services		\$732,315

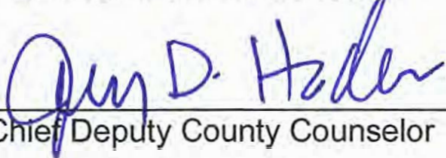
BE IT FURTHER RESOLVED that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County the attached contract and any other documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is


authorized to make all payments including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20552 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 013 5113 56790
ACCOUNT TITLE: County Improvement Fund
Non-Departmental
Other Contractual Services
NOT TO EXCEED: \$732,315.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 013 1204 56080
ACCOUNT TITLE: County Improvement Fund
Fac. Mgmt Kansas City
Other Professional Services
NOT TO EXCEED: \$732,315.00

10/29/20
Date


Interim Chief Administrative Officer

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT made and entered into this _____ day of _____, 2020 by and between the County of Jackson, Missouri hereinafter referred to as “County” and **SFS Architecture** hereinafter referred to as “Consultant”.

WITNESSETH:

WHEREAS, County requires consulting services in connection with the following engagement: **Facility Condition Assessment of the Jackson County Downtown Courthouse at 415 E 12th Street, Kansas City, MO** and,

WHEREAS, the County desires to enter into an Agreement with the Consultant to perform consulting services as aforementioned; and,

WHEREAS, the Consultant represents that the firm is equipped, competent, and able to undertake such an assignment;

NOW, THEREFORE, in consideration of the mutual covenants and considerations herein contained, IT IS HEREBY AGREED by the parties hereto as follows:

ARTICLE I – SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT:

The Consultant, upon receipt of written notice from the County that this Agreement has been approved, will furnish the necessary services as stipulated in the attached proposal from the Consultant. The Scope of Services for the project are to be defined as the combined efforts submitted by the Consultant during the RFP/Q process, the advertised RFP/Q and any additional agreed upon project activities or tasks as a result of any project negotiation.

ARTICLE II - ADDITIONAL SERVICES:

The County reserves the right to request additional work, based on changed or unforeseen conditions which require changes and work beyond the scope of this Agreement. In this event, an Addendum to this Agreement shall be executed prior to performing the additional changed work or incurring any additional cost, therefore. Any change in compensation will be covered in the Addendum.

ARTICLE III – PROJECT ASSUMPTIONS:

The County and the Consultant acknowledge that the scope of work described in ARTICLE I above was developed based on the following assumptions:

1. The County will acquire all necessary access for the Consultant Team to perform inspections, audits and other services associated with the Project.

2. All submittal fees associated with the Project, including but not limited to, government review fees, will be paid for by the County or by the Consultant as a reimbursable expense to the Project.
3. All subconsultant fees will be paid to the Consultant in accordance with proposed project scope of services and specifications. Any ongoing services would not require additional payment unless specified within or as a result of a project change order.
4. Any contracted service that requires extension past the close out of the advertised project, completed by the Consultant, would be contractually transitioned to the County for ongoing services if mutually agreed to by the contracting entity and the County. The transitioned contract would not be altered from the original agreement as executed herein.

Services other than those stipulated in the scope of services listed in Article I or in conflict with the assumptions listed above shall constitute additional services not covered under this Agreement. The County shall retain the right to request additional services, based on changed or unforeseen conditions. In that event, an Addendum to this Agreement shall be executed prior to performing the additional change in work or incurring any additional cost thereof. Any change in compensation will be covered in the Addendum.

ARTICLE IV - SCOPE OF SERVICES TO BE PROVIDED BY THE COUNTY:

The County agrees to furnish information and have work done without cost to the Consultant as follows:

1. Make available to the Consultant any existing records, maps, plans, and other data possessed by County when such are necessary, advisable or helpful to the Consultant in the completion of its work under this Agreement. Should requested items not be available, the Consultant must still complete the required Scope of Services as agreed upon.
2. Designate a representative who will serve as its primary point of contact and who will be authorized to act for and on behalf of the County throughout completion of the services covered by this Agreement.
3. Examine all studies and drafts developed by the Consultant, obtain reviews by other agencies involved and render decisions thereon in a prompt manner so as not to delay the Consultant.
4. Consultant shall be entitled to rely upon the accuracy and completeness of any and all information provided by the County.

ARTICLE V - PERIOD OF SERVICE:

The Consultant will commence work within two (2) weeks after receiving a formal Notice-to-Proceed from the County. The general phases of work will be completed in accordance with the schedule submitted by the Consultant.

The County will grant time extensions for unavoidable delays beyond the control of the Consultant. The Consultant, stating fully the reasons for the request, should make requests for extensions of time in writing.

ARTICLE VI - PROGRESS SCHEDULE:

The Consultant acknowledges the importance of maintaining a project schedule that is suitable to the County. As such, the Consultant will endeavor to comply with the proposed schedule as agreed upon with the County. However, the County recognizes that the Consultant's performance must be governed by sound professional practices. Each month the Consultant shall submit a Progress Report to the County. The Progress Report will be in the form of a Gantt Chart or Critical Path Method (CPM) Schedule and written summary. It shall include scheduled periods for each of the elements into which the Consultant's work is divided. Each work element shall be assigned a percentage of the total work upon which progress can be computed for interim payments. The total percentage completed shall be shown. The schedule periods shall also include a time allowance for review and approvals by the County. Accompanying this Progress Report will be a written summary of the work completed and illustrated by the schedule.

ARTICLE VII - COVENANT AGAINST CONTINGENT FEES:

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the County shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement the price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee plus reasonable attorney's fees.

ARTICLE VIII - SUBLETTING ASSIGNMENT:

No portion of the Work covered by this Agreement, except as provided herein, shall be sublet or transferred without the written consent of the County. The subletting of the Work shall in no way relieve the Consultant of its primary responsibility for the quality and performance of the Work.

ARTICLE IX - PROFESSIONAL ENDORSEMENT:

Any plans, specifications, and other documents requiring Professional Endorsement shall reflect the name and seal of the Professional Consultant who prepared such plans, specifications and/or documents.

ARTICLE X - STANDARD OF CARE

Consultant shall perform the services in accordance with the standards of care and diligence normally practiced by professional service consulting firms performing services of a similar nature, in the same locality, at the same site and under the same or similar circumstances and conditions. The Consultant makes no other representation or warranties, whether expressed or implied, with respect to the services rendered hereunder. If, during the one year period following the earlier of completion or termination of the Consultant's Services, it is shown there is an error in the services caused solely by the Consultant's failure to meet such standards, and County has promptly notified the Consultant of any such error within that period, Consultant shall perform, at Consultant's cost, such corrective services as may be necessary to remedy such error.

ARTICLE XI - MISCELLANEOUS PROVISIONS:

The following miscellaneous provisions are agreed to by both parties to this Agreement.

1. Inspection of Documents.
The Consultant shall maintain all applicable records including but not limited to, survey notes, design documents, cost and accounting records, construction records and other records pertaining to this Agreement and to the project covered by this Agreement, for a period of not less than three (3) years following final payment. An authorized representative of the County shall have access to the records for inspection, during regular working hours at the Consultant's place of business. County shall have the right to audit and inspect Consultant's records and accounts covering costs hereunder at all reasonable times during the performance of the Services and for a period of three (3) years after the acceptance thereof. Consultant shall not be required to keep records of or provide access to those of its costs expressed as fixed rates, a lump sum, or of costs which are expressed in terms of percentages of other costs.
2. Conferences, Visits to Site, Inspection of Work.
A representative of the County shall have the privilege of inspecting and reviewing the work being done by the Consultant any time. Conferences are to be held at the request of the County or the Consultant.
3. Accuracy of Work. The Consultant shall, as is consistent with the generally accepted standard of professional skill and care, be responsible for the accuracy of its services and shall promptly make necessary revisions or corrections resulting from errors and omissions on the part of the Consultant without additional compensation. Acceptance of the work by the County will not relieve the Consultant of the responsibility for

subsequent correction of any such errors and the clarification of any ambiguities during construction. The Consultant shall give reasonably prompt attention to these revisions or corrections so there will be a minimum of delay to the project or to the contractor.

4. Relationship with Others. The Consultant shall cooperate fully with ongoing initiatives related to or in coordination with project scoped items. This could include design, construction or maintenance related programs within the project parameters being performed by County or external forces.
5. Ownership of Documents. Plans, electronic data, and maps and specifications prepared under this Agreement shall, provided the Consultant has been fully paid for services rendered, be delivered to and become the property of the County upon termination or completion of work, for use solely in connection with the Project for which they were generated. Basic survey notes, design computations and other data prepared under this Agreement shall be made available to the County upon request. The County recognizes that data, plans, specifications, reports, document or other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, the electronic documents provided to the County are for informational purposes only and are not intended as an end-product. The Consultant makes no warranties, either expressed or implied, regarding the fitness or suitability of the electronic documents. If the County incorporates any portion of the work into a project other than that for which it was performed, such use shall be at the County's sole risk and without liability to the Consultant and the County shall defend, indemnify and save the Consultant harmless from any claims and liabilities resulting from such use.
6. Termination. Consultant or the County may terminate this Agreement by giving written notice to the other party. Termination of this Agreement shall not constitute a waiver of the rights or obligations which County or Consultant may be entitled to receive or be obligated to perform under this Agreement. Should this Agreement terminate, all books, brochures, flier, lists, and all other County materials must be delivered and returned by the Consultant to the County within 15 calendar days of the demand of the County.

If the Agreement is terminated due to the Consultant's service being unsatisfactory in the judgment of the County, or if the Consultant fails to prosecute the work with due diligence, the County may procure completion of the work in such manner as it deems to be in the best interest of the County.

7. Successors and Assigns. The County and the Consultant each bind themselves, their successors, executors, administrators, and assigns to the other party to this Agreement, and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this Agreement.
8. Compliance with Laws. The Consultant shall, as is consistent with generally accepted standard of professional skill and care, keep itself informed of applicable existing and

current regulations of the County, State, and Federal laws which may limit or control the actions or operations of those engaged upon the work, or affecting the materials supplied to or by them. It shall, as is consistent with generally accepted standard of professional skill and care, observe and comply with applicable ordinances, laws, and regulations. It is understood, however, that various codes and regulations are subject to varying and sometimes contradictory interpretation. Consultant shall exercise its professional skill and care consistent with the generally accepted standard of care to provide a design that complies with such regulations and codes.

The Consultant's attention is particularly directed to Chapter 6, Jackson County Code, 1984.

9. Nondiscrimination. The Consultant, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, color, or national origin in the selection and retention of sub-consultants. The Consultant will comply with Title VII of the Civil Rights Act of 1964, as amended. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under subcontract, including procurement of materials or equipment, each potential sub-consultant or supplier shall be notified of the Consultant's obligations under this Agreement and the regulations relative to nondiscrimination on the grounds of color, race or national origin.
10. Independent Consultant. The Consultant shall work as an independent consultant and not as an employee of the County. The Consultant shall be subject to the direction of the County only as to the result to be accomplished and not as to the means and methods for accomplishing the result. The Consultant shall report all earnings received hereunder as gross income, and be responsible for its own Federal, State, and City withholding taxes and all other taxes, and operate its business independent of the business of the County except as required by this Agreement.
11. Severability. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced, by reasons of any rule of law or public policy, all other conditions and provision of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless as expressed herein.
12. Incorporation. This Agreement along with the Consultant's attached RFP/Q submittal, including proposal and fee breakdown, and the RFP/Q document in its entirety incorporates the complete understanding and agreement of the parties.
13. Decisions under this Agreement. The County will determine the acceptability of work performed under this Agreement and will decide all questions which may arise concerning the project. The County's decision shall be final and conclusive.
14. Safety Requirements. Consultant shall make reasonable effort to perform the Services in a manner complying with applicable safety legislation and with applicable environmental

laws, rules, and regulation in force at the time of development of designs. Consultant shall also be responsible solely for the safety of its own employees at all times during the performance of any Request for Services. Nothing herein shall be construed as establishing any responsibility or obligation on the part of the Consultant for jobsite issues, programs, or precautions of anyone but its own employees for whom it is legally responsible.

15. Purchase Orders. In the event the County uses a purchase order form to administer this Agreement, the use of such form shall be for convenience purposes only and any typed provision in conflict with the terms of this Agreement and all-preprinted terms and conditions contained in or on such forms shall be deemed stricken and null and void.
16. Agreed Remedy. To the fullest extent permitted by law, the total liability, in the aggregate, of the Consultant and Consultant's officers, directors, employees, agents and consultants to the County and anyone claiming by, through or under the County, for any and all injuries, claims losses, expenses, or damages whatsoever arising out of or in any way related to Consultant's services, the project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by the Consultant under this Agreement.
17. Waiver of Consequential Damages. Neither the County nor the Consultant shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.
18. Dispute Resolution. Prior to the initiation of any legal proceedings, the parties to this Agreement agree to submit all claims, disputes or controversies arising out of or in relation to the interpretation, application or enforcement of this Agreement to non-binding mediation. Such mediation shall be conducted under the auspices of the American Arbitration Association or such other mediation service or mediator upon which the parties agree. The party seeking to initiate mediation shall do so by submitting a formal, written request to the other party to this Agreement. This section shall survive the completion or termination of this Agreement, but under no circumstances shall either party call for mediation on any claim or dispute arising out of this agreement after such period of time as would normally bar the initiation of legal proceedings to litigate such claim or dispute under the applicable law.
19. Certifications. Consultant shall not be required to sign any documents, no matter by whom requested, that would result in Consultant having to certify, guarantee, or warrant the existence of conditions that the Consultant cannot ascertain.

ARTICLE XII - INSURANCE AND INDEMNIFICATION:

Consultant shall procure and maintain in effect throughout duration of the contract insurance coverages not less than the types and amounts specified in this section.

All subconsultants of the Consultant are required to carry the same coverages and limits as the Consultant. All liability policies required, except Professional Liability as indicated below, are to be written on an "occurrence" basis unless a different agreement, in writing, is made with the County.

1. PROFESSIONAL LIABILITY

The Consultant shall secure Professional Liability insurance coverage with limits of \$2,000,000 each claim/\$2,000,000 aggregate. The County understands that it cannot be a named insured on this coverage and that it is available only in a "claims made" form.

2. COMMERCIAL GENERAL LIABILITY

Commercial General Liability Insurance: with limits of not less than \$2,000,000 per occurrence and \$4,000,000 Annual Aggregate (both General and Products-Completed Operations). Aggregate shall be on a "per project" basis where more than one project is to be performed by the contractor under this contract. Policy shall include Severability of Interests coverage applying to Additional Insured and also include Contractual Liability with no limitation endorsements. Policy shall include \$100,000 limit each occurrence for Damage Rented Premises, \$1,000,000 limit each occurrence for Personal & Advertising injury liability, \$5,000 Medical Expense (any one person).

3. COMMERCIAL AUTOMOBILE LIABILITY

Commercial Automobile Liability Insurance: with a limit not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage Limit (each accident), covering owned, hired, borrowed, and non owned vehicles. Coverage shall be provided on "an auto" basis and be on a Commercial Business Auto form, or acceptable equivalent, and will protect against claims arising out of the operations of motor vehicles in connection with this contract.

4. WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE

Consultant shall provide coverage for Workers Compensation and Employers Liability for all claims by employees of the contractor or by anyone for whose acts it may be liable under the statutes of the State of Missouri with limits of:

-Workers Compensations	Statutory
-Employers Liability	\$500,000 each accident
	\$500,000 Disease-each employee
	\$500,000 Disease-Policy limit

5. ADDITIONAL INSURED & CERTIFICATE OF INSURANCE

The Commercial General and Automobile Liability Insurance specified above shall provide that Jackson County Missouri and its agencies, officials, officers, and employees, while acting within the scope of their authority, will be named as additional insured for the services performed under this contract.

A Certificate of Insurance shall be filed with the County's Director of Finance and Purchasing within 10 calendar days of the date when requested or before commencement of the work that are acceptable to the Director that the insurance requirements (a sample of an acceptable Certificate is attached) have been satisfied. The Certificate shall contain a provision that the policies may not be cancelled by the insurance carrier without 30 days written notice of cancellation, 10 days for non-payment of premium, to Jackson County. In the case of multi-year, renewable, or extended term on the contract; Consultant must supply the Director with current Certificate(s) (on any coverage's mentioned above) thirty (30) days prior to the expiration date of coverage(s). The Director of Purchasing may request copies of the Consultant's insurance policies for verification of coverages.

6. QUALIFICATIONS INSURANCE CARRIERS

All insurance coverage must be written by companies that have an A. M. Best's rating of "B+V" or better or Lloyd's of London and are licensed and approved by the State of Missouri to do business in Missouri.

7. FAILURE TO MAINTAIN INSURANCE COVERAGE

Regardless of any approval by Jackson County, it is the responsibility of the Consultant to maintain the required insurance coverage in force at all times; its failure to do so will not relieve it of any contractual obligation or responsibility. In the event of Consultant's failure to maintain the required insurance in effect, the County may order Consultant to stop work immediately and, upon 10 days notice and an opportunity to cure, may pursue its remedies for breach of this contract as provided for herein and by law.

8. INDEMNIFICATION

The Consultant agrees to indemnify and save harmless the County, against damages to property, structures and utilities together with damages arising out of personal injury, including accidental death, to the extent caused by Consultant's negligent acts or the negligent acts of the Consultant's sub-consultants or employees for whom the Consultant is legally responsible, in the performance of work under this Agreement. In no event, shall the indemnification obligation extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by any applicable statute of repose or statute of limitations.

ARTICLE XIII - PAYMENTS TO THE CONSULTANT:

For services performed by Consultant under this Agreement and as full compensation therefore, and for all expenditures made and all expenses incurred by Consultant in connection with this Agreement, except as otherwise expressly provided herein, subject to conformance with all provisions of this Agreement, County will pay Consultant as follows:

1. County will pay a Not-To-Exceed fee of **\$732,315.00** as compensation for Consultant's services and expenses as set forth by documentation within this agreement.
2. Upon successful completion of each task outlined in the proposal, a formal schedule of values or a percentage thereof an agreed upon incremental payment plan, the Consultant will present an invoice to the County, and said invoice shall be approved by The Director of Public Works who will recommend payment to the Consultant. Invoices are to be submitted on a monthly basis.

ARTICLE XIV – ENCLOSURES & ATTACHMENTS

Attachment A – Consultant's Proposal and RFQ Response, including tasks, project schedule, fee breakdown, Added Value Services + Scope Enhancement Clarifications memo

Attachment B – Detailed Fee Proposal dated 10.13.2020

Consultant Agreement
Facility Condition Assessment – Downtown Courthouse

IN WITNESS WHEREOF, Jackson County, Missouri and the Consultant have caused these presents to be executed in their behalf by their duly authorized agents.

Approved by:

Recommended by:

Frank White, Jr
County Executive

Brian D. Gaddie, P.E.
Director of Public Works

Approved to form this _____ day of _____, 2020

County Counselor

By: _____
Consultant

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of **\$732,315.00** which is hereby authorized.

Date

Finance Director

October 13, 2020

Rick Gerla
Facilities Management Administrator
Jackson County, Missouri

RE: Jackson County Courthouse FCA
Basic Services Fee Proposal

Dear Rick,

Following you will find our fee proposal for the Jackson County Courthouse Facility Condition Assessment. We appreciate the opportunity to work with Jackson County on this important project. If you have questions or comments regarding this information, please do not hesitate to call.

Base Bid - Assessment	\$485,120
Database (VFA.facility)	\$37,000
CMMS (FAMIS)	\$23,970
Building Stacking Masterplan	\$70,000
As-Built Floor Plans in AutoCAD Revit	\$27,500
Enhanced Level MEPF Systems and Equipment Survey	\$23,800
Drone Photography of Exterior Shell	\$9,000
Storm and Sewer TV Inspection	\$5,800
Significant Spaces and Features Diagrams	\$0
3-Year Accruent Service Agreement	\$50,125

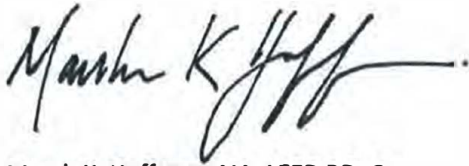
Assumptions

1. The building and all areas of investigation will be accessible during normal working hours.
2. All observations will be visual in nature and will not include invasive or destructive testing unless specifically indicated otherwise.
3. The exterior façade assessment will be performed using binoculars at grade, from adjacent buildings where accessible and supplemented with drone photography. Up-close visual assessment via lifts and swing stages is not included.
4. Building materials testing and analysis not included.

Exclusions

1. Third party quality control reviewer.
2. Floors 11, 12, and 13 originally housed the county jail and are currently unoccupied. We anticipate that a renovation to these floors would entail a complete removal of all jail cells, interior non-load bearing partitions, and MEPF systems. Therefore, our base bid includes a reconnaissance level survey of the overall spaces of these levels.

Sincerely,



Marsh K. Hoffman, AIA, LEED BD+C
Principal



Dana Gould, AIA, LEED BD+C
Associate



11500 Alterra Pkwy #110
Austin, TX 78758

Customer Setup Form

Company Information

Legal Name: SFS Architecture, Inc.

Address (Billing): 2100 Central St Suite #31, Kansas City, MO, 64108

Address (Shipping): 2100 Central St Suite #31, Kansas City, MO, 64108

Phone Number: (816) 474-1397

Website: www.sfsarch.com

DUNS Number: 065767568

Purchase Order Required? ☒ Yes ☐ No

Sales Tax Status: ☒ Taxable ☐ Exempt (exemption certificate required)

Accounts Payable Information

AP Contact Name: Cynthia Tucker

AP Contact Phone Number: (816) 541-2272

AP Contact Email Address: ctucker@sfsarch.com

Invoice Submission Email Address: ctucker@sfsarch.com

Statement Email Address: ctucker@sfsarch.com

Other Required Documentation

Current W-9

Exemption Certificate (*if exempt from sales tax)

Accruent Payment Information

Electronic Funds Transfers (ACH/Wires) Payments to:

Bank Name: PNC BANK

Account Name: Accruent LLC

Routing No: 043000096

Account No: 1069973016

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SFS Architecture, Inc		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 2100 Central Street, Suite 31	Requester's name and address (optional)	
6 City, state, and ZIP code Kansas City, MO 64108		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			
OR										
Employer identification number										
4	3	-	1	0	0	0	8	0	0	

Part II Certification

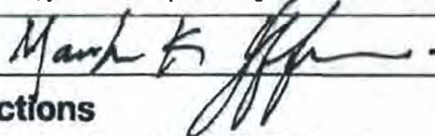
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►



Date ► 10-13-2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



Professional Services Statement of Work Professional Services Statement of Work

Client Name:	SFS Architecture
Quote #:	
Project Name:	VFA Navigator Program & FAMIS QuickStart Implementation

Preamble

This Statement of Work ("SOW" and "Statement of Work"), issued on September 16, 2020 ("Issue Date"), incorporates by reference and is governed by the terms and conditions of Agreement ("Agreement") dated _____, between Jackson County Mo ("Client") and Accruent, LLC ("Accruent"), and is effective as of _____ ("Statement of Work Effective Date"). When in conflict, the terms of this SOW shall supersede those of the Agreement solely in relation to the Project listed below.

Term Information

Term of Offer

Accruent reserves the right to reject this Statement of Work if it is not signed and returned to Accruent, sent to Pat Chiarelli (pchiarelli@accruent.com), by October 30, 2020.

Term of Service

Professional Services ordered hereunder will be available to Client for 365 days from Statement of Work Effective Date. After such date, any unused portion of the Services defined will be forfeited, unless otherwise agreed to by both parties (however the obligation for payment shall remain). No forfeiture will occur, as long as the parties are diligently working to completion.

Services shall not be scheduled or started pursuant to this SOW, if Client has an Accounts Receivable balance with Accruent that is more than thirty (30) days delinquent.

Client Contact Information

Client SOW Contact

Name: Marsha Hoffman

Email: mhoffman@sfsarch.com

Phone: (816) 541-2299

All Invoices will be sent to:

SFS Architecture
 Attn: Accounts Payable
 2100 Central Street, Suite 31
 Kansas City, MO 64108
mhoffman@sfsarch.com

Service Fees

Fixed Fee Services

Service Description	One-Time Fee
VFA Navigator Program	\$37,000
FAMIS QuickStart Implementation	\$23,970
TOTAL:	\$60,970

See detailed Scope of Work for more information

Payment Summary

Milestone Billing

Training and Professional Services Billing Milestones				
#	% of Fee	Amount	Description	Timing
1	100%	\$37,000	VFA Navigator Program	On SOW Signing
2	100%	\$23,970	FAMIS QuickStart Implementation	On SOW Signing
Total	100%	\$60,970		

Service Fee Terms

GENERAL

1.1 Above fees include reasonable and customary expenses, unless otherwise noted in the Scope of Work details (see below)

1.2 All fees exclude applicable taxes.

PAYMENT TERMS

2.1 Invoicing: Charges for this SOW will be invoiced according to the terms below. Payment will be due within 30 days of invoice date.

2.2 Milestone Billing: Accruent will invoice per the Milestone Billing table displayed above in the Payment Summary section.

Acknowledged and Agreed by the duly Authorized Representative of the Parties

Client: SFS ARCHITECTURE, LLC.	Accruent, LLC
Signature: <i>Marsha K. Hoffmann</i>	Signature:
Print Name: MARSHA K. HOFFMANN	Print Name:
Title: PRINCIPAL	Title:
Date: 10.13.2020	Effective Date:
PO Required? Yes [] No [X] If Yes, PO must be provided.	
Tax exempt? Yes [] No [X] If Yes, Tax Exemption Certificate must be provided.	

Terms and Conditions

Defined Terms

- 1.1 "Change Control" is defined as the process by which requests for changes in deliverables, responsibilities, resources or Project Schedule are properly recorded, evaluated, distributed and incorporated into the SOW. Change Control process will be defined by Client and Accruent as part of project planning.
- 1.2 "Change Order" is defined as a document which captures any and all alterations to this SOW with regard to changes in deliverables, responsibilities, resources, Term Information or Services Fees.
- 1.3 "Notification Period" is defined as the period of time in which the Client must notify Accruent of material nonconformance with services provided herein.

Client Responsibilities

- 2.1 Client acknowledges that its participation and cooperation is both required and critical for the success of the Project. Deviations from these responsibilities may lead to commensurate changes in the timeline and fees.
- 2.2 Accruent utilizes the Zoom platform for teleconferencing. Clients must be able to access Zoom and to download any necessary supporting software.
- 2.3 Participants in Zoom must have computers with internet access.
- 2.4 Client shall provide a Project Manager who will be responsible for the coordination of the client's resources as necessary for the Project. The Client acknowledges that the Project Manager has the ability to plan and commit resources (human and otherwise) on behalf of the Client that are necessary to execute the Project.

- 2.5 Ensure appropriate levels of Client executive and Client project team resources will be made available to the Accruent project team to ensure successful completion of tasks by jointly developed timelines. If certain areas are identified as more complex than initially identified, additional Client or Accruent resources may be requested to supplement the team in order to ensure timely delivery, which would be addressed separately under the Change Control procedures described in this SOW.
- 2.6 Further, Client acknowledges that its timely provision of and access to offices accommodations; skilled personnel; facilities; equipment; assistance; cooperation; complete and accurate information and data from its officers, agents, and employees; and suitably configured computer products (collectively, "Cooperation") are essential to performance of any Services as set forth in this SOW. Accruent shall not be responsible from Client's failure to provide full Cooperation. Client agrees to allow Accruent to post, at a site at which Services are performed, any documents necessary for Accruent to provide Services in compliance with the law.

Changes to Scope and/or Schedule

- 3.1 If at any time either party does not meet deadlines outlined within the agreed upon project schedule, Client and Accruent both agree and acknowledge the following may occur:
- Project Schedule will be revised to accommodate any delays, and a new, mutually agreed upon schedule will be drafted by the Accruent Project Manager and signed by appropriate Client and Accruent representatives:
 - If delays are extensive, project resources will be reallocated to other engagements.
 - Fees for additional work or extension of resources may be incurred
- 3.2 During the course of the Project, if Accruent determines or could reasonably determine any Client actions or direction constitute a requirement to perform additional work, not otherwise specified herein, Accruent shall notify Client within 30 days that Client has requested Accruent to perform additional work.
- 3.3 Accruent agrees and acknowledges that it waives the right to request reimbursement for work already performed if Accruent fails to notify Client within 30 days of determining or reasonably being able to determine that Client actions or direction constituted a requirement to perform additional work.
- 3.4 Accruent will complete a Change Order containing the changes to the Project, Project Schedule, deliverables and/or Services Fees contained in this SOW. Client may request up to 10 Business Days to determine whether to execute the Change Order. After the 10 Business Days, the terms of the Change Order may be subject to change depending upon availability of resources, impact to Project Schedule or severity of impact on existing activities.

Assumptions

In addition, this SOW is based upon the following assumptions:

- 4.1 Product enhancements are not part of this SOW and considered out of scope.
- 4.2 Accruent resources are not dedicated solely to the Client during the engagement. Reasonable notice is required by the Client to request Accruent resources whether work is performed on-site or off-site.
- 4.3 Client will be required to provide Accruent with a minimum of 10 business days prior notice ("Resource Request Notification Period") of Client's requested services date for allocation of Accruent consultant resources and provision of Services ("Requested Dates"). While Accruent will use commercially reasonable efforts to allocate resources in accordance with Requested Dates, Accruent shall be under no obligation or penalty to meet such Requested Dates and shall be entitled to reject or offer alternatives to Client for any reason.
- 4.4 Once Client and Accruent agree on a Project plan that identifies specific dates when Accruent and Client will perform the work described herein, Client will pay for 50% of the costs associated with any change in Accruent's resource scheduling tied to a change in the Project schedule or Accruent staffing plan introduced by Client. Any such fee will be over and above the fees provided within this SOW.
- 4.5 Should the Client (or Participant) cancel any training session or on-site engagement with Accruent Consultant(s) more than five (5) business days but less than ten (10) business days prior to the date that such engagement was scheduled to commence, the Client shall pay Accruent a cancellation fee of fifty percent (50%) of the training session or on-site engagement fees. Should the Client (or Participant) cancel a training session or on-site engagement five (5) days (or less) prior to the date that such engagement was scheduled to commence, the Client shall pay Accruent a cancellation fee of one hundred percent (100%) of the training session or on-site engagement fees. Any such fee will be over and above the fees provided within this SOW.
- 4.6 In the event Client cancels or reschedules any on-site engagement with Accruent Consultant(s) with less than 15 business days lead time but more than 10 business days, Accruent will invoice Client and Client will pay for 50% of the cancellation and/or change fees associated with rebooking travel and arrangement. In the event Client cancels or reschedules any Accruent resource(s) with less than 10 business days lead time, Accruent will invoice Client and Client will pay for 100% of the associated fee.
- 4.7 In the event Accruent cancels or reschedules any on-site engagements with the Client 100% of the cancellation and/or change fees associated with rebooking travel and arrangements will be absorbed by Accruent.

Project Close

The Notification Period prior to the closure of the project is 10 Business Days from the date that Accruent provides written notice to Client that states the delivery of Services is complete. In the event Client does not provide notice of material non-conformance or request for change during Notification Period, the project will be closed, and no additional work will be performed by Accruent pursuant to the Services contained herein. In the event Client does provide notice of material non-conformance or request for change after the expiration of Notification Period, such work shall only be performed under a new contractual arrangement. In the event material non-conformance is identified within the Notification Period, Accruent shall promptly correct such non-conformance, which was due to fault or negligence of Accruent, at no additional cost to Client.

VFA Navigator Program

Accruent brings industry-leading facility assessment experience to help customers establish an evergreen facility assessment program that will benefit their organization for years to come. The VFA Navigator Program will allow clients to get the most out of their VFA investment. Accruent's approach is a three-step program of planning, training, and support.

1 – Planning

Client Program Prep

Accruent will work with the client (via a conference call / web session) to gather key information that will help drive the initial site setup and onsite visit agenda.

- **Existing Facility Data Capture** – Accruent will work with customers to help identify all current sources of facility data that could be used during the VFA site setup. Accruent will provide clients with an excel template to properly format existing data for import in VFA.facility. Clients may capture and import data on up to 1000 building assets.
- **Team Identification** – Identify client resources that will participate in the facility condition assessment program.
- **Business Drivers / Goals** – Accruent will work with the client to establish clear, achievable goals for the new Facility Condition Assessment program. This will help both the client and Accruent to tailor a program that can meet expectations.
- **Rollout Plans** – Identify timetable / schedules for initial assessments and on-going work.
- **Mobile Assessment** - Accruent will work with the client to determine what process and technology tools best fit the client's needs.

Software Implementation

The information gathered in the "Client Program Prep" step will ensure that Accruent software reflects key client details.

- **Asset Data Import / User Setup** – Accruent will process existing client data into the newly created VFA.facility site and will set up initial user accounts and train the System Administrator on how to set up accounts so that they may process existing client data into the newly created VFA.facility site.

- **Template Library Asset Types** – The Accruent team will populate the newly imported Asset data with VFA's System Template Library models. This data will often serve as the basis for the VFA.auditor surveys.
- **Survey Template Setup** - Prior to arriving at the client site, the Accruent team will configure the site for the use of VFA.auditor including the creation of a base set of survey templates.
- **Global Site Settings** – Accruent will work with the client to finalize and assign global site settings such as FCI, etc.

2 - Training

VFA.facility Core Training - 2-day Classroom Session

As part of the VFA Navigator Program, Accruent will provide two days of user training on VFA.facility. The client staff who will be the primary users of VFA.facility are often different from those who will be performing the field assessments with VFA.auditor. As such, the VFA.facility training is typically delivered in a separate session from the VFA.auditor training. However, depending on the needs of the client, they can be delivered sequentially over four days.

VFA.facility Core Training enables customers to maximize the benefits of Accruent's facility management solutions. VFA.facility training is intended to enable users to become proficient in using and manipulating the Facility Condition Assessment (FCA) data housed within the VFA.facility software. The Training Team will work with the client to schedule an onsite training class (or classes), to be held at a client-hosted location, for up to 10 students per session. Alternately, in cases where a travel restriction may be in place, the VFA.facility Core Training class may be delivered remotely via the web, and would include four, 3-hour web-based training sessions, to be scheduled on mutually agreed upon days and times.

The VFA.facility Core Training class consists of a two-day training session comprised of lecture, demonstrations, and hands-on student exercises. Students will be taught how they can manipulate and utilize the database information, as well as how VFA.facility may serve as a dynamic tool for planning, budgeting, and project prioritization.

The first day of class focuses on the Asset database and general navigation of the VFA.facility software. The Accruent Product Trainer will demonstrate how the database is structured and how the assessment data is populated and updated within the VFA.facility Asset database. This session will focus on understanding the different types of information gathered during a Facility Condition Assessment, how that information is classified, as well as an overview of maintaining and updating your Asset database records. The session also explores the various benchmarks and metrics and explains how they are calculated (Replacement Value, Renewal Costs, the Facility Condition Index (FCI) and the Requirements Index (RI)).

The second day of the class focuses on leveraging the Asset database information via Reporting and Data Analysis techniques; This session includes setting up and running basic Reports, interpreting the results of those Reports, creating and analyzing "what if" Funding scenarios, a demonstration of how to develop a Pairwise Ranking Strategy in order to prioritize your Requirements and create a Capital Budget, as well as an introduction to Dashboards and VFA FacilityView.

Each of the students in the class will be provided with a VFA.facility Training Guide, which will be used during the class to guide the students through a variety of hands-on exercises. The students will also be provided with a training environment to be used during the class, which will be based upon either a generic training dataset, or a copy of the client's Facility Condition Assessment data (depending on the data available for effective demonstrations of the software features and functionality). This training environment will also be made available to the students for 30 days after the end of the training class so that the students can practice what they have learned during the class, using both the training environment and the VFA.facility Training Guide.

VFA.facility Core Training Topics include:

Understanding the Asset Database

- Summary of the Facility Condition Assessment (FCA) process
- Setting up your Computer and reviewing the Software features
- Basic Navigation and the Database Hierarchy
- Utilizing Productivity Tools - Sorting, Filtering, Column Layouts and Favorites
- Review of the Facility Condition Assessment Data Records
- Key Concepts - FCI and RI Calculations; Replacement and Renewal Costs
- Understanding the RSMeans-based Cost Estimates
- Overview of the Data Maintenance process

Capital Planning & Budgeting

- Understanding Report Options and Selection Criteria
- Analyzing the Database via Reports
- Constructing Ad-Hoc Data Browser Queries and Basic Pivot Tables
- Creating and Analyzing What-if Funding Scenarios
- Developing a Ranking Strategy and creating a Capital Budget (demonstration)
- Using Dashboards and VFA FacilityView Prerequisites:

All participants should:

- Possess basic Internet and Microsoft Windows navigation skills
- Have previously used Microsoft Word and Excel or other similar programs
- Have a basic understanding of facility management concepts and topics
- Be familiar with cost estimating concepts. A background in cost-estimation is required for users wishing to build new RSMeans-based cost estimates.

Client Responsibilities:

- For client-hosted training sessions, the client is responsible for providing a training room and PC's that meet the requirements outlined in our IT Setup Instructions.

VFA.auditor Training - 2-day Classroom/Field Session

The VFA.auditor Training will consist of a combination of classroom-based training and field work. This training session will ensure the client has a detailed understanding of the entire Accruent Capital Planning solution (VFA.facility & VFA.auditor). Accruent will work with the client to schedule a 2-day onsite training session, to be held at a client-hosted location, for up to 5 students per session. Alternately, in cases where a travel restriction may be in place, the VFA.auditor Training class may be delivered remotely via the web, and would include four, 3-hour web-based training sessions, to be scheduled on mutually agreed upon days and times. The Accruent solutions team will use this training session to cover the following:

Classroom Training

- **Software Feature / Function Review** - The key to any program is to understand the technology tools that drive it. VFA.auditor provides the toolset for efficient and effective field data collection in addition to setting the foundation for facility assessment administration and monitoring. VFA.facility is the repository for all Asset information and provides the key data analytics and decision support capabilities.
- **VFA.facility Overview** - Accruent will review the data structure and basic functionality of VFA.facility in order to provide the assessment teams with an understanding of the final repository and use of the data.
- **VFA.auditor Training** - This portion of the session will cover all key components of the VFA.auditor solution, with a focus on VFA.auditor's latest mobile enhancements. Classes are designed for up to 5 participants as the training requires walking buildings in a group. A smaller group ensures that each student receives adequate personal attention from the trainer.
- **Review relationship between VFA.facility and VFA.auditor** - The training sessions will continually review the native integration between the solutions and how each product's feature set completes a total assessment solution.
- **Data Entry Tips & Techniques** - The VFA.auditor solution is rapidly evolving based on both customer and Accruent assessor feedback. Training will focus on the latest updates that improve data capture and efficiency.

Field Work

This portion of the training session will focus on walking through actual client buildings and capturing data as it is observed. This part of the program includes:

- **Guidance / Best Practices** - Accruent will provide insight on key software features and will highlight common techniques used by professional assessors. Additional guidance will be provided on key data collection aspects of the process.

- **Post Field Work Updates** - Once the initial fieldwork is completed, the team will regroup and discuss what was learned, what worked well, and what areas need improvement or additional help.

Client Hand-off

Before the Accruent team leaves the client site they will look to schedule follow-up sessions. These will serve as check-in points to ensure all is going well with the newly established program.

3 - Support

Navigator Program Support Hours

The Navigator Program also includes up to 24 hours of enhanced support (available for 90 days after the fieldwork training is completed) to ensure their program is successful. Some of the item's clients may want to use these support hours for include:

- **Ask the Expert** - In addition to standard Accruent customer support, Navigator Program customers have exclusive access to the Accruent solutions team to help keep your newly established program running like a fine-tuned engine.
- **Scheduled Program Check In** - As a complement to the ad-hoc "Ask the Expert" access, the Accruent team will schedule a follow-up call / Web-based session to ensure VFA.auditor and the workflow process is proceeding as expected. Customers will often use this session to queue up some general questions about the product, process, and upcoming functionality.
- **Enhancing System Template Library** – Although the existing System Template Library contains over 800 systems templates, additional templates may be needed for specific assets. Accruent can create additional system templates and or/train client staff on how to do the same.

FAMIS QuickStart Implementation

Client acknowledges that its participation and cooperation is both required and critical for the success of the Project. The following obligations and assumptions are based on information provided by Client to Accruent relating to the Project and Client's current business systems as of the date of this SOW and have been used to develop Accruent's fees. Deviations from these obligations and assumptions may lead to commensurate changes in the timeline and consulting fees.

This scope of services represents a FAMIS 360 Quick Start Implementation. A Quick Start Implementation has a condensed timeline; what would otherwise require 20 to 24 weeks to implement is condensed into 12 weeks with a Quick Start. This condensed timeline requires that the Client meet more often each week and that the client will have increased responsibilities during those 12 weeks. Other aspects of a Quick Start Implementation include:

1. The Client will start with configurations previously established in the Production environment.

2. There is no UAT (testing) period in a Quick Start Implementation.
3. Data is loaded directly to the Production environment.

4. Project Management and Administration Services

4.1. Accruent will provide Project Management services for the duration of this engagement, including the following:

- 4.1.1. Project initiation and project kick-off meeting**
- 4.1.2. Development and maintenance of high-level project plan**
- 4.1.3. Provide project status reports**
- 4.1.4. Primary point of contact for the Client throughout implementation**
- 4.1.5. Coordination of Accruent and AppTree resources**

4.2. Accruent resources will provide guidance in configuring Accruent applications in accordance with leading practices and Client's workflow. Accruent resources will be made available for the duration of the implementation project timeline, which is estimated in the Schedule below and will be adjusted and finalized following the project kickoff.

4.3. Client participation will be required for the duration of the implementation timeline.

4.3.1. Client will be responsible for compiling data, configuration decisions, UAT testing, and end user training. Additional specific client responsibilities are outlined in each section below. (a) Compiling data:

- (i) Client must supply all new FAMIS 360 Cloud data to Accruent in Accruent's data collection (Excel) templates in accordance with the project schedule.**

(b) Supplying configurations

- (i) Client must supply all configurations to Accruent as outlined in the schedule.**
- (ii) For Go Live, Client will submit revised configurations as needed and Accruent and Client will then load final configurations into the Client's Production database in accordance with the project schedule.**

(c) Performing end user training

- (i) Client is responsible for all end user training. Accruent's training classes are train-the-trainer sessions, intended for and limited to core team users. Those core team users will be responsible for training the rest of Client's team members. Each of Accruent's training classes is performed one time during the implementation, unless otherwise notes below. If requested, Accruent can record the training sessions. Client is responsible for downloading and storing the recordings.**

4.3.2. Client will be asked to provide a primary point of contact for the project for the duration of the project. Client primary point of contact is responsible for the following:

- (a) Act as the primary point of contact for the project. Attend calls and participate in email correspondence with Accruent.
- (b) Support the implementation schedule and the on-time delivery of FAMIS 360 Cloud.
- (c) Ensure project scope stays within the details outlined in this Statement of Work (SOW).
- (d) Assemble and coordinate the implementation team.
- (e) Ensure all implementation tasks are assigned to the appropriate staff and that the agreed upon due dates are met.
- (f) Ensure all materials, contacts and data are provided to the Accruent team as requested to meet the agreed upon implementation milestones.
- (g) Handle all communication, notifications, and training coordination.
- (h) As needed, ensure that Client resources have properly documented new workflows, processes.
- (i) Develop a transition plan from previous systems to FAMIS 360 Cloud.
- (j) Develop a go-live strategy for FAMIS 360 Cloud.
- (k) Ensure that internally developed integrations are developed, tested, and deployed in accordance to the project schedule.

4.3.3. On projects that require technical components, the Client's IT team will be required.

5. FAMIS 360 Cloud Infrastructure Services

5.1. Accruent will create a Production database with the following URL: 5.1.1.

[https://\[Jacksoncounty\].famis360.com](https://[Jacksoncounty].famis360.com)

6. FAMIS 360 Cloud Maintenance Management Implementation and Training Services

6.1. Accruent will load Maintenance Management data into the Client's Production environment.

6.1.1. Data to be loaded includes:

- (a) Full Users
- (b) Guest Users
- (c) Properties
- (d) Floors

- (e) Spaces
- (f) Request Types and Subtypes
- (g) Assets

6.2. Accruent and Client will configure Production environment:

6.2.1. Accruent resources will configure settings related to the following items, if applicable:

- (a) Crew Setup: Crew setup including crew labor rates and members for up to five (5) crews
- (b) Location Setup: One (1) Regional Hierarchy
- (c) Work Order Configurations: Two (2) Activity Groups (Reactive & PM), Priorities, and Email Formats
- (d) Security updates for up to five (5) Security Profiles

6.2.2. Client resources will configure the following items, if applicable:

- (a) User Setup
- (b) Work Order Setup: Notification and Assigned To Rules, Service Level Agreements (SLA's), and Request Type/Sub Type Level Configurations, Email Formats (if they need to vary by property), Origination Codes, Print Formats
- (c) Location Setup: Additional Regional Hierarchies
- (d) Work Order Financial Setup: Labor Costs, Materials Costs, and Other Costs
- (e) Crew Setup: Crew setup including crew labor rates and members after Accruent configures the first five (5)
- (f) PM Setup: Configuration related to Schedules and Procedures, as well as any special configurations for Assets, such as Asset UDFs
- (g) User Security: Additional user security profiles

6.3. Accruent will lead the following training (conducted remotely via Zoom) for up to 10 users:

6.3.1. Working Sessions – In depth module reviews

- (a) Regions, Properties, Floors, Spaces (1 session)
- (b) Work Orders (up to 2 sessions)
- (c) Companies, Departments, and Users (1 session)
- (d) Assets, Procedures, and Schedules (up to 2 sessions)

6.3.2. Training Sessions – Train-the-trainer style sessions

- (a) Regions, Properties, Floors, Spaces (1 session)
- (b) Work Orders (up to 2 sessions)
- (c) Assets (1 session)

- (d) Procedures & Schedules (up to 2 sessions)
- (e) Dashboard & Reports (1 session)
- (f) Companies, Departments, and Users (1 session) (g) Administrator (up to 2 sessions)

6.4. Notes:

- 6.4.1. Any work orders (in-flight or new) will have to be added to the Work Order module by the Client directly into the system at go-live.
- 6.4.2. Maintenance Management does not include the implementation of additional Activity Groups (such as Events or Projects, or trade-related such as HVAC). Client will be trained on how to add and configure new Activity Groups directly in the system. The Client may request Accruent's support for subsequent implementation of Activity Groups. A Change Order will be required, and additional fees will apply.

7. FAMIS 360 Cloud Schedule and Procedure Data Loading Services

7.1. Accruent will load Preventive Maintenance schedule and procedure data into the Client's Production environment.

7.1.1. Data to be loaded includes:

- (a) Schedules (up to 5,000 records)
- (b) Procedures (up to 200 records)

8. FAMIS 360 Cloud Basic Inventory Implementation and Training Services

8.1. Accruent and Client will configure the Client's Production environment:

8.1.1. Accruent resources will configure settings related to the following items, if applicable:

- (a) Material classes, warehouses, units of measure
- (b) Security Updates for up to five (5) profiles

8.1.2. Client resources will configure the following items, if applicable:

- (a) Associate warehouses to users
- (b) Associate warehouses to properties

8.2. Accruent will lead the following sessions. All sessions are conducted remotely via Zoom for up to 10 users.

8.2.1. Working Sessions – In depth module reviews

(a) Basic Inventory (1 session)

8.2.2. Training Sessions – Train-the-trainer

style sessions (a) Basic Inventory (1 session)

9. FAMIS 360 Cloud Mobile App for Work Orders Implementation and Training Services

9.1. App Tree resources will configure the Mobile App for the Client's Production environment.

9.2. AppTree will provide the following, conducted remotely for up to 10 users:

- (a) Mobile App Kick off and Configuration Meetings (2 sessions)
- (b) Mobile App Train-the-Trainer Training (1 session)
- (c) Mobile App Administrator Training (1 session)
- (d) Mobile App Go Live Support (2 weeks)

10. FAMIS 360 Cloud Accruent Analytics Reporting Implementation and Training Services

10.1. Accruent will provide the following:

10.1.1. Configuration of Accruent Analytics for reporting on all data currently available in Client's Production FAMIS 360 database.

10.2. Accruent will lead the following sessions. All sessions are conducted remotely via Zoom for up to 10 users. (a) Accruent Analytics Training (3 sessions)

10.3. Notes:

10.3.1. Custom enhancements to the reporting tool or changes to the data warehouse are not in scope.

10.3.2. Accruent Analytics provides a group of standard reports. Client is responsible for building all reports and dashboards and subscriptions beyond what is initially configured in Accruent Analytics.

Services Available for Additional Purchase

Below is list of Services that can be added to the implementation. These Services are not currently included in the Statement of Work (SOW) pricing. To add any of these Services to the implementation, a Change Order will be required, and additional fees will apply.

1. UAT & Remediation
2. Accruent Analytics, including Author Licenses

Schedule

The following table outlines the project schedule reflecting the number of weeks upon which this project has been scoped and on which the project budget was determined. The table below is a representative schedule. Accruent and Client resources will be provided for 12 weeks (+ or - 20% of the original 12-week plan). If Client requests to extend resources outside of any issues in relation to this project or this Statement of Work (SOW), Client may be subject to a Resource Extension Fee of up to 10% of the original total estimated project cost for each month of extension in addition to any fees associated with added scope or effort.

This SOW includes a Quick Start implementation. The Quick Start implementation is designed to have Clients utilizing the system substantially faster than a traditional implementation. Because of the condensed schedule, Accruent can offer valuable savings to Clients that invest in this option. Below is a schedule that outlines the level of effort required for each week in the Implementation. Some weeks will require all/much of the core team's resources to ensure a successful on schedule and on budget go live.

<u>Process Group</u>	<u>Initiation and Planning</u>	<u>Approx. Week Number</u>	<u>Approx. Number of Sessions</u>
Initiating & Planning	FAMIS 360 Cloud database setup	Week 1	1 session
	Implementation Kickoff		
	Create Schedule		
	Finalize Project Schedule	Week 2	1 session
<hr/>			
	<u>Implementation Working Sessions</u>	Weeks 1-5	8 sessions
	<ul style="list-style-type: none"> • Regions, Properties, Floors, Spaces • Work Orders • Companies, Departments, and Users • Assets, Procedures, and Schedules • Inventory • Mobile 		

Implementation & Training	Client to collect data and make configuration decisions	Weeks 1-5	
	Client to submit data and configurations by end of week	Week 5	
	Accruent & Client to perform data loading & configuration	Week 6	
	Training (Including Mobile)	Weeks 7-8	12-14 sessions
	Go Live	Week 9	
<u>Process Group</u>	<u>Initiation and Planning</u>	<u>Approx. Week Number</u>	<u>Approx. Number of Sessions</u>
Closing	Analytics Training	Weeks 10-11	3 sessions
	Support, Closing Activities	Week 12	1 session
	TOTAL PROJECT DURATION*	12 weeks	

*Client LOE – The estimate provided within this table reflects the number of meetings that are usually required for Accruent to demonstrate the topic. Client/Accruent meetings are usually 1-2 hours in length. Client understands that each week additional time outside of these meetings will be required from Client resources throughout the entire implementation period. Client must plan additional time for activities such as internal decision-making meetings, data gathering, testing and staff training. Client must commit adequate resources throughout the implementation period to ensure a successful implementation.

** Weeks may overlap or run in parallel if desired, to compress the overall timeline.

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


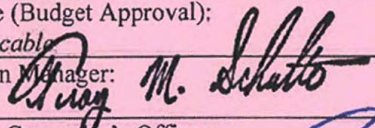
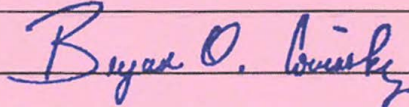

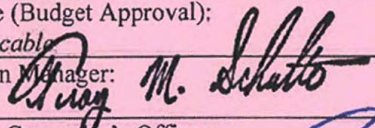
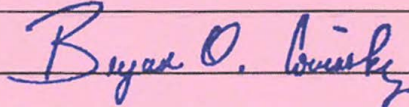

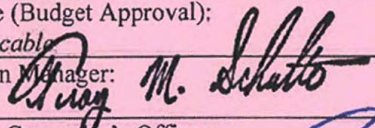
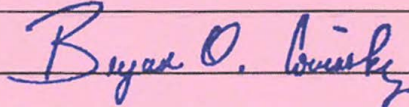
Completed by County Counselor's Office:

Res/Ord No.: 20552

Sponsor(s): Theresa Cass Galvin

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$732,315 within the County Improvement Fund and Awarding a Professional Services Contract for a Facility Condition Assessment for the Public Works Department to SFS Architecture of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 13-20</u></p>																												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$732,315</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$732,315</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$732,315</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>TRANSFER FROM: 013-5113-56790 County Improvement Fund, NonDepartmental – Other Contractual Svcs.</td><td>\$732,315</td></tr> <tr> <td>TRANSFER TO: 013-1204-56080 County Improvement Fund, Facilities Management KC, Other Professional Services</td><td>\$732,315</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$732,315	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$732,315	Amount budgeted for this item * (including transfers):	\$732,315	Source of funding (name of fund) and account code number:		TRANSFER FROM: 013-5113-56790 County Improvement Fund, NonDepartmental – Other Contractual Svcs.	\$732,315	TRANSFER TO: 013-1204-56080 County Improvement Fund, Facilities Management KC, Other Professional Services	\$732,315														
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																												
REQUEST SUMMARY	<p>In an effort to curb the steady degradation of the Jackson County, Missouri Downtown Courthouse, the Public Works Department requires Consulting Services for a Facility Condition Assessment to reinforce and expand upon our understanding of the improvements necessary to sustain and enhance normal operations within the Downtown Courthouse. A Facility Condition Assessment will offer the documentation of deferred maintenance items, illustrate systemic demands and ultimately, diminish interruptions to future day-to-day Courthouse operations. The Purchasing Department issued Request for Proposal No. 13-20 to meet those requirements.</p> <p>A total of thirty-nine notifications were distributed and three proposals were received and elevated as follows:</p> <table border="1"> <thead> <tr> <th>Description</th><th>BNIM, KCMO</th><th>Dude Solutions, Cary, NC</th><th>SFS, KCMO</th></tr> </thead> <tbody> <tr> <td>Responsiveness to RFP 5 Points</td><td>3.8</td><td>4</td><td>5</td></tr> <tr> <td>Schedule of Services – 10 Points</td><td>9</td><td>6.6</td><td>9.6</td></tr> <tr> <td>Proposed Method of Performance 30 Points</td><td>20.4</td><td>15.2</td><td>27.6</td></tr> <tr> <td>Qualifications, Experience and References 25 Points</td><td>20.8</td><td>14.4</td><td>23.4</td></tr> <tr> <td>Pricing 30 Points</td><td>23</td><td>0</td><td>30</td></tr> <tr> <td>Total</td><td>77</td><td>40</td><td>96</td></tr> </tbody> </table> <p>Out of the three proposals received; two were determined to be qualified and viable solutions. The highest</p>	Description	BNIM, KCMO	Dude Solutions, Cary, NC	SFS, KCMO	Responsiveness to RFP 5 Points	3.8	4	5	Schedule of Services – 10 Points	9	6.6	9.6	Proposed Method of Performance 30 Points	20.4	15.2	27.6	Qualifications, Experience and References 25 Points	20.8	14.4	23.4	Pricing 30 Points	23	0	30	Total	77	40	96
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Pricing 30 Points	23	0	30																										
Total	77	40	96																										

	<p>ranking Respondent was interviewed to ensure project understanding and the specific scope items and overall pricing were negotiated and are included herein.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, The Public Works Department and the Purchasing Department recommend the award of Professional Services Contract for Facility Condition Assessment be awarded to SFS Architecture of Kansas City, Missouri in the amount of \$732,315 under the terms and conditions of Request for Proposal No. 13-20.</p> <p>The Manager of Finance and Purchasing request the transfer within the County Improvement Fund as follows:</p> <table border="0"> <thead> <tr> <th></th><th>FROM</th><th>TO</th></tr> </thead> <tbody> <tr> <td>013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services</td><td>\$732,315</td><td></td></tr> <tr> <td>013-1204-56080 County Improvement Fund, Facilities Management KC Other Professional Services</td><td></td><td>\$732,315</td></tr> </tbody> </table>			FROM	TO	013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services	\$732,315		013-1204-56080 County Improvement Fund, Facilities Management KC Other Professional Services		\$732,315
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013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services	\$732,315										
013-1204-56080 County Improvement Fund, Facilities Management KC Other Professional Services		\$732,315									
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)										
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals <p style="text-align: center;">No goals assigned; recommended Respondent is a WBE</p>										
ATTACHMENTS	<p>Abstract of Bids Received, Recommendation Memorandum from Mr. Rick Gerla of Facilities Management, Evaluation Score Sheets, the pertinent pages of SFS Architecture's proposal, the Consulting Agreement and the Schedule of Fees and Pricing</p>										
REVIEW	<table border="1"> <tr> <td> <p>Department Director:</p>  </td> <td> <p>Date:</p> <p>10-22-20</p> </td> </tr> <tr> <td> <p>Finance (Budget Approval):</p> <p><i>If applicable</i></p> <p>Division Manager: </p> </td> <td> <p>APPROVED</p> <p>By Mark Lang at 3:18 pm, Oct 27, 2020</p> </td> </tr> <tr> <td> <p>County Counselor's Office:</p>  </td> <td> <p>Date:</p> <p>10-28-20</p> </td> </tr> <tr> <td></td><td></td><td> <p>Date:</p> <p>10/29/20</p> </td></tr> </table>		<p>Department Director:</p> 	<p>Date:</p> <p>10-22-20</p>	<p>Finance (Budget Approval):</p> <p><i>If applicable</i></p> <p>Division Manager: </p>	<p>APPROVED</p> <p>By Mark Lang at 3:18 pm, Oct 27, 2020</p>	<p>County Counselor's Office:</p> 	<p>Date:</p> <p>10-28-20</p>			<p>Date:</p> <p>10/29/20</p>
<p>Department Director:</p> 	<p>Date:</p> <p>10-22-20</p>										
<p>Finance (Budget Approval):</p> <p><i>If applicable</i></p> <p>Division Manager: </p>	<p>APPROVED</p> <p>By Mark Lang at 3:18 pm, Oct 27, 2020</p>										
<p>County Counselor's Office:</p> 	<p>Date:</p> <p>10-28-20</p>										
		<p>Date:</p> <p>10/29/20</p>									

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: October 27, 2020

RES # 20552

Department / Division

Character/Description

From

To

013 County Improvement Fund

5113	Non-Departmental - Cnty Imprvmnt	56790	Other Contractual Services	\$ 732,315	\$ -
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1204	Fac. Mgmt Kansas City	56080	Other Professional Services	-	732,315
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[illegible]

Year	2010	2011	2012	2013
Q1	10	12	15	18
Q2	15	18	22	25
Q3	20	25	30	35
Q4	25	30	35	40
Q5	30	35	40	45
Q6	35	40	45	50
Q7	40	45	50	55
Q8	45	50	55	60
Q9	50	55	60	65
Q10	55	60	65	70
Q11	60	65	70	75
Q12	65	70	75	80
Q13	70	75	80	85
Q14	75	80	85	90
Q15	80	85	90	95
Q16	85	90	95	100
Q17	90	95	100	105
Q18	95	100	105	110
Q19	100	105	110	115
Q20	105	110	115	120
Q21	110	115	120	125
Q22	115	120	125	130
Q23	120	125	130	135
Q24	125	130	135	140
Q25	130	135	140	145
Q26	135	140	145	150
Q27	140	145	150	155
Q28	145	150	155	160
Q29	150	155	160	165
Q30	155	160	165	170
Q31	160	165	170	175
Q32	165	170	175	180
Q33	170	175	180	185
Q34	175	180	185	190
Q35	180	185	190	195
Q36	185	190	195	200
Q37	190	195	200	205
Q38	195	200	205	210
Q39	200	205	210	215
Q40	205	210	215	220
Q41	210	215	220	225
Q42	215	220	225	230
Q43	220	225	230	235
Q44	225	230	235	240
Q45	230	235	240	245
Q46	235	240	245	250
Q47	240	245	250	255
Q48	245	250	255	260
Q49	250	255	260	265
Q50	255	260	265	270
Q51	260	265	270	275
Q52	265	270	275	280
Q53	270	275	280	285
Q54	275	280	285	290
Q55	280	285	290	295
Q56	285	290	295	300
Q57	290	295	300	305
Q58	295	300	305	310
Q59	300	305	310	315
Q60	305	310	315	320
Q61	310	315	320	325
Q62	315	320	325	330
Q63	320	325	330	335
Q64	325	330	335	340
Q65	330	335	340	345
Q66	335	340	345	350
Q67	340	345	350	355
Q68	345	350	355	360
Q69	350	355	360	365
Q70	355	360	365	370
Q71	360	365	370	375
Q72	365	370	375	380
Q73	370	375	380	385
Q74	375	380	385	390
Q75	380	385	390	395
Q76	385	390	395	400
Q77	390	395	400	405
Q78	395	400	405	410
Q79	400	405	410	415</

APPROVED \$ 732,315 \$ 732,315

APPROVED

By Mark Lang at 3:18 pm, Oct 27, 2020

Budget Office

ABSTRACT OF BIDS

[illegible]



JACKSON COUNTY Public Works Department

Jackson County Technical Center
303 West Walnut Street
Independence, Missouri 64050
jacksongov.org

(816) 881-4530
Fax: (816) 881-4448

Memorandum

To: Barbara Casamento, Purchasing Administrator
From: Rick Gerla, Facilities Management Administrator
Date: August 27, 2019
RE: RFP 13-20 Recommendation – SFS Architecture

Barbara,

As a result of the competitively bid RFP 13-20, a Facility Condition Assessment for the Jackson County's Downtown Courthouse, I would like to present to you the recommendation of the selection committee. SFS Architecture's response to the RFP received the highest scores in all categories. The selection committee qualified the expertise and the experience of their team, schedule of services, method of approach, as well as vetted and approved their fee structure proposed. All committee members unanimously agree that the team assembled by SFS Architecture is capable of completing the work and therefore should be recommended as the selected vendor for RFP 13-20.

At this time, we will begin negotiations until a contract value and terms have been determined and are prepared for the County Executive's signature. A Request for Legislative Action will be prepared and introduced forthcoming.

Thank you for your consideration with the above recommendation.

Sincerely

Rick Gerla
Facilities Management Administrator.

Frank White, Jr., County Executive

RFP 13-20 - Facilities Condition Assessment

COMPOSITE PROPOSAL SCORE SHEET

7/8/2020

INDIVIDUAL RANKING FOR EACH FIRM							
FIRM NAME	Member 1	Member 2	Member 3	Member 4	Member 5	AVG OF SCORES	RANKING OF FIRM
<i>BNIM</i>	75	65	80	78	87	77	2
<i>Dude Solutions</i>	35	30	44	37	55	40	3
<i>SFS</i>	92	90	98	98	100	96	1

Jackson County, Missouri - Facilities Condition Assessment - RFP 13-20

INDIVIDUAL SELECTION SCORE SHEET

DATE: July 8, 2020

FIRM NAME	Responsiveness to Request for Proposal	Schedule of Services	Proposed Method of Approach	Qualifications, Experience, References	Pricing	TOTAL SCORE	RANKING	COMMENTS
	5 Points Max	10 Points Max	30 Points Max	25 Points Max	30 Points Max	100 Points Max	1 BEING BEST	
BNIM	4	8	20	20	23	75	2	copies RFP as M&A - same sch - Pricing 2nd
Dude Solutions	3	5	15	12	0	35	3	Non Viable
SFS	5	8	26	23	30	92	1	better M&A - same sch - 30+ courthouses - Pricing 1st

NAME: 1

Jackson County, Missouri - Facilities Condition Assessment - RFP 13-20

INDIVIDUAL SELECTION SCORE SHEET

DATE: July 8, 2020

FIRM NAME	Responsiveness to Request for Proposal	Schedule of Services	Proposed Method of Approach	Qualifications, Experience, References	Pricing	TOTAL SCORE	RANKING	COMMENTS
	5 Points Max	10 Points Max	30 Points Max	25 Points Max	30 Points Max	100 Points Max	1 BEING BEST	
BNIM	5	7	15	15	23	65	2	
Dude Solutions	4	6	10	10	0	30	3	
SFS	5	10	25	20	30	90	1	

NAME: 2

Jackson County, Missouri - Facilities Condition Assessment - RFP 13-20

INDIVIDUAL SELECTION SCORE SHEET

DATE: July 8, 2020

FIRM NAME	Responsiveness to Request for Proposal	Schedule of Services	Proposed Method of Approach	Qualifications, Experience, References	Pricing	TOTAL SCORE	RANKING	COMMENTS
	5 Points Max	10 Points Max	30 Points Max	25 Points Max	30 Points Max	100 Points Max	1 BEING BEST	
BNIM	3	10	20	24	23	80	2	
Dude Solutions	5	8	16	15	0	44	3	overall not viable - software vs assessment
SFS	5	10	29	24	30	98	1	

NAME: 3

Jackson County, Missouri - Facilities Condition Assessment - RFP 13-20

INDIVIDUAL SELECTION SCORE SHEET

DATE: July 8, 2020

FIRM NAME	Responsiveness to Request for Proposal	Schedule of Services	Proposed Method of Approach	Qualifications, Experience, References	Pricing	TOTAL SCORE	RANKING	COMMENTS
	5 Points Max	10 Points Max	30 Points Max	25 Points Max	30 Points Max	100 Points Max	1 BEST	
BNIM	3	10	22	20	23	78	2	lacking detail on approach and experience w/ courthouses w/ 2 provided
Dude Solutions	3	4	15	15	0	37	3	not viable solution to RFP
SFS	5	10	28	25	30	98	1	Responded to RFP as requested - elaborated on mixed approach

NAME: _____

Jackson County, Missouri - Facilities Condition Assessment - RFP 13-20

INDIVIDUAL SELECTION SCORE SHEET

DATE: July 8, 2020

FIRM NAME	Responsiveness to Request for Proposal	Schedule of Services	Proposed Method of Approach	Qualifications, Experience, References	Pricing	TOTAL SCORE	RANKING	COMMENTS
	5 Points Max	10 Points Max	30 Points Max	25 Points Max	30 Points Max	100 Points Max	1 BEING BEST	
BNIM	4	10	25	25	23	87	2	AIA and PE's
Dude Solutions	5	10	20	20	0	55	3	Team lead is software group
SFS	5	10	30	25	30	100	1	AIA and PE's

NAME: _____



Jackson County Missouri Request for Proposal No. 13-20
Added Value Services + Scope Enhancements
Clarifications

September 11, 2020

VFA Auditor Software
No Clarification Requested

Building Stacking Master Plan

Many older buildings have witnessed improvements over the years that solve an immediate need but may compromise adjacent spaces or result in inefficiencies in the use of spaces and staff adjacencies. Our team may observe functional deficiencies while surveying the building. Some of these deficiencies can be addressed during the recommendation phase but others may require a more extensive planning effort. We can work with you and key stakeholders to generate stacking alternatives that take into consideration items such as department adjacencies and co-locations, security requirements, Public interface requirements, anticipated construction projects, to name a few. The existing jail floors are prime real estate due to their location within the building. These floors will be evaluated as usable office. A report would be produced that includes stacking alternatives and cost opinions.

Task 1

Identify each departments location within the existing building. Identify underutilized space that could be occupied by another County department or for expansion of a current occupant.

Deliverable: Graphic plans showing current space utilization by department. Refer to the attached example.

Task 2

Meet with building stakeholders to determine current and future space needs. This can be done individually or as a group based on the County's recommendation. Adjacencies, workflow, public interface, security, and expansion needs will all be discussed as a part of the interview.

Deliverable: Narrative report will be developed based on the interviews with each department identifying their needs.

Task 3

The design team will develop up to three alternative stacking diagrams indicating overall space needs (area requirement) of each department. Space planning solutions shall consider efficient backfill of vacated space due to consolidation of mechanical systems and to renovate the vacated jail floors to occupied space. It is anticipated Courtroom floors will be maintained with minimal changes. Vacant space will be determined so the County can consider potential new occupants maximizing utilization.

Deliverables: Graphic plans of proposed restacking diagrams for the building. Refer to the attached example. An order of magnitude construction cost estimate will be provided for the final approved concept.

By maximizing space utilization in the building, improved public interface, adjacencies, security, and more efficient use of space will improve public interactions, accommodate growth and expand services offered.

As-Built Floor Plans

No Clarification Requested

Enhanced Level MEPF Systems and Equipment Survey

Enhanced MEP analysis of additional efforts beyond standard observation of MEP equipment and componentry. Examples of enhanced MEP analysis include, but are not limited to, performance testing of air handler coils; testing of dampers and fans in air handling equipment; infrared thermography imagery of electrical distribution equipment. The purpose of enhanced measures of the MEP analysis if necessary focuses on pinpointing individual component failures which may result in capital recommendations being replaced with operational/maintenance recommendations.

Drone Photography of Exterior Shell

The drone photography fee estimate was put together to provide:

- a. Images in specific areas to meet our requirement for existing conditions survey and assessment. These would be in close enough to be able to view masonry cracking, spalls, mortar deterioration, etc. Approximately 10% of the building would be photographed in swaths as determined during the reconnaissance review of the building facades. See attached for sample areas.
- b. An overall flight of each face of the building more along the lines of providing an index. These would be at a mid-distance to give a bigger picture.
- c. An overall video of the building, more for visual usage. The camera is Hasselblad L1D 20c Camera with 20 MegaPixel and 1" CMOS Sensor.

All images and videos would become products provided to the City.

Storm and Sewer TV Inspection

No Clarification Requested

Significant Spaces and Features Diagrams

No Clarification Requested. See attached example.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute agreements with certain organizations to provide services in connection with the 2020 Christmas in the Park event, at an aggregate cost to the County not to exceed \$44,000.00.

RESOLUTION NO. 20553, November 2, 2020

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department will sponsor its 2020 Christmas in the Park event from November 25, 2020 to January 2, 2021; and,

WHEREAS, at this event held at the Longview Lake Campground, visitors will tour by automobile lighted holiday displays erected by parks staff; and,

WHEREAS, some of the costs of the event are paid out of donations collected from those viewing the displays; and,

WHEREAS, the department has traditionally used workers from various community organizations to assist the department in traffic control at the event; and,

WHEREAS, as compensation for supplying the staff, the department proposes to pay each participating organization a share of the total proceeds collected for the event, in an amount not to exceed \$1,000.00 per organization; and,

WHEREAS, for 2020, the department recommends contracts with the organizations listed in the attached Exhibit A; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute agreements with the organizations specified in Exhibit A, in an amount not to exceed \$1,000.00 per organization, in a form to be approved by the County Counselor; and,

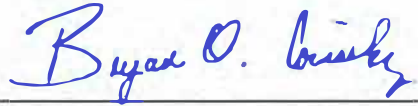
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the agreements.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20553 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

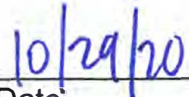
Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 300 1670 56790
ACCOUNT TITLE: Park Enterprise Fund
Special Events
Other Contractual Services
NOT TO EXCEED: \$44,000.00



Date



Chief Administrative Officer

Exhibit A

Group Name	Date working
KC Friends of Friends of Alvin Ailey	11/25
Kansas City Rugby Foundation	11/26
AT & T Pioneers	11/27
Cornerstones of Care	11/28
Community of Christ	11/29
Bringing Hope, Building Lives Foundation	11/30
Calvary Lutheran	12/1
Boy Scout Troop 1306	12/2
Fort Osage Band Boosters	12/3
Faith United Methodist Church (Boy Scout Troop 310)	12/4
Boy Scouts Of America Troop 219	12/5
Redemptorist Center	12/6
The Ivy Community Education Foundation	12/7
Urban Success Inc	12/8
AMVETS Post 181	12/9
Lutheran High School Auxiliary	12/10
Knights of Columbus Council 10746	12/11
St Marks United Methodist Troop 206	12/12
Missouri Rehabilitation Association	12/13
Boy Scout Troop 282	12/14
Blue Hills Elementary	12/15
Rotary Club	12/16
Grandview Assistance Program	12/17
Shepherd's Center of Raytown	12/18
Truman Heartland Community Foundation	12/19
Love Fund for Children	12/20
Lee's Summit Meals on Wheels	12/21
Girl Scout Unit 620	12/22
Lee's Summit Social Services	12/23
Special Olympics KC Metro	12/24
The National Sorority of Phi Delta Kappa, Inc	12/25
Holy Spirit Catholic Church	12/26
One Good Meal	12/27
ReDiscover	12/28
Raymore Christian Church troop 1124	12/29
Missouri Search and Rescue	12/30
Grace Baptist Church	12/31
If Not For Grace	1/1/2021
Pathways of Honor	1/2/2021
Alternate Groups	
Survive & Thrive	
Grain Valley Band Boosters	
Community Assistance Council	
St. Monica Catholic Church	
Saint Margarets Council 13908	

REQUEST FOR LEGISLATIVE ACTION


Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20553

Sponsor(s): Tony Miller

Date: November 2, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title Requesting a resolution authorizing the County Executive to execute agreements with certain organizations to provide services in connection with the 2020 Christmas In The Park event, at a cost to the County not to exceed \$44,000.</p>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$44,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$44,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$44,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>300-1670-56790 Enterprise Fund – Special Events – Other Contractual Services</td><td>\$44,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$44,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$44,000	Amount budgeted for this item * (including transfers):	\$44,000	Source of funding (name of fund) and account code number:		300-1670-56790 Enterprise Fund – Special Events – Other Contractual Services	\$44,000
Amount authorized by this legislation this fiscal year:	\$44,000												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$44,000												
Amount budgeted for this item * (including transfers):	\$44,000												
Source of funding (name of fund) and account code number:													
300-1670-56790 Enterprise Fund – Special Events – Other Contractual Services	\$44,000												
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Resolution 20291 – October 28, 2019</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations 503-4825</p>												
REQUEST SUMMARY	<p>Requesting a resolution authorizing the County Executive to execute agreements with certain organizations to provide services in connection with the 2020 Christmas In The Park event, at a cost to the County not to exceed \$44,000.</p> <p>Annually, Christmas In The Park accepts free will donations which are collected nightly by different, local community organizations. Participating organizations receive a share of the proceeds collected for the event not to exceed \$1,000 per organization. The event will run this year from November 25, 2020 through January 2, 2021.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
COMPLIANCE	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>												
ATTACHMENTS	<p>Participant Agreement for the 39 Groups plus 5 alternate groups</p>												
REVIEW	<p>Department Director: Michele Newman, Director of Parks + Rec  Date: 10/20/2020</p>												

Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Long at 10:41 am, Oct 21, 2020	Date:
Division Manager:	<i>Ray M. Schatto</i>	Date: <i>10-28-20</i>
County Counselor's Office:	<i>Byron O. Conaway</i>	Date: <i>10/29/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: October 21, 2020

RES # 20553

Department / Division	Character/Description	Not to Exceed
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300 Park Enterprise Fund		
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1670 Special Events	56790 Other Contractual Services	\$ 44,000
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		\$ 44,000
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APPROVED
By Mark Lang at 10:41 am, Oct 21, 2020
Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, November 2, 2020, for the purpose of conducting confidential communications under section 610.021(17) of the Revised Statutes of Missouri and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 20544 November 2, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, November 2, 2020, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct and/or review confidential or privileged communications between the Legislature and its auditor, including all auditor work product; and,

WHEREAS, such closed meeting is allowable under section 610.021(17) of the Revised Statutes of Missouri; now therefore,


BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be and hereby is authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, November 2, 2020, pursuant to section 610.021(17), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No.20544 of November 2, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature