

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$8,000.00 from the undesignated fund balance of the 2020 Grant Fund in acceptance of grants received from the U.S. Food and Drug Administration Grant Program, for use by the Office of Environmental Health.

ORDINANCE NO. 5305, January 13, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the County has received grants in the total amount of \$8,000.00 from the U.S. Food and Drug Administration for use by the Office of Environmental Health; and,

WHEREAS, an appropriation is necessary to place these funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2020 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Retail Standards Pgm.			
010-1570	45942 - Increase Revenues	\$3,000	
010-2810	Undesignated Fund Balance		\$3,000
010-2810	Undesignated Fund Balance	\$3,000	
010-1570	56140-Travel		\$3,000
Grant Fund			
Retail Standards Pgm.			
010-1571	45943- Increase Revenues	\$2,000	
010-2810	Undesignated Fund Balance		\$2,000
010-2810	Undesignated Fund Balance	\$2,000	
010-1571	56140- Travel		\$2,000

Grant Fund
Retail Standards Pgm.

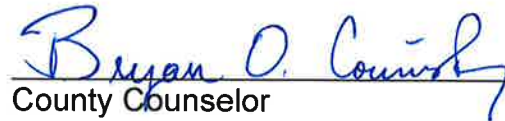
010-1572	45944- Increase Revenues	\$3,000	
010-2810	Undesignated Fund Balance		\$3,000
010-2810	Undesignated Fund Balance	\$3,000	
010-1572	56140- Travel		\$3,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5305 introduced on January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5305.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$8,000.00

1/9/2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

JAN 13 '20 PM 3:30

Completed by County Counselor's Office:

Res/Ord No.: 5305

Sponsor(s): Charlie Franklin

Date: January 13, 2020

JAN 03 2020

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title; Accept and appropriate \$8000 for training in the grant fund.</p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$8000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0 gm</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$8000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$0 gm</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td> FROM ACCT 010-2810 \$8000 TO ACCT 010-1570-56140 \$3000 010-1571-56140 \$2000 010-1572-56140 \$3000 </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$8000	Amount previously authorized this fiscal year:	\$0 gm	Total amount authorized after this legislative action:	\$8000	Amount budgeted for this item * (including transfers):	\$0 gm	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 010-2810 \$8000 TO ACCT 010-1570-56140 \$3000 010-1571-56140 \$2000 010-1572-56140 \$3000
Amount authorized by this legislation this fiscal year:	\$8000										
Amount previously authorized this fiscal year:	\$0 gm										
Total amount authorized after this legislative action:	\$8000										
Amount budgeted for this item * (including transfers):	\$0 gm										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 010-2810 \$8000 TO ACCT 010-1570-56140 \$3000 010-1571-56140 \$2000 010-1572-56140 \$3000										
PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>5202 3/11/19</u> <u>5077 2/12/18</u>, <u>4954 1/30/17</u>, <u>4858 6/20/16</u></p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Deb Sees, Environmental Health Administrator 847-7070</p>										
REQUEST SUMMARY	<p>Grant Number G-T-1909-07338. This is a reimbursement grant for FDA Plan Review training to be attended by staff. Re-imbursement cannot exceed \$3000.</p> <p>Grant Number G-SP-1910-08081. This is a grant for the self-assessment and verification of standard 1. This standard is about regulatory foundation and ensuring we are in compliance on a national level. Reimbursement cannot exceed \$2000.</p> <p>Grant Number G-T-1910-08086 This is a reimbursement grant for staff to attend training for Special Processes at Retail in St. Louis. Reimbursement cannot exceed \$3000.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>										

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Letter G-T-1909-07338, G-SP-1910-08081, and G-T-1910-08086	
REVIEW	Department Director: <i>Deb Sees</i>	Date: <i>1/2/20</i>
	Finance (Budget Approval): <i>Sarah Matthews</i> <i>If applicable</i>	Date: <i>1/3/20</i>
	Division Manager: <i>Tim M. Schulte</i>	Date: <i>1/3/2020</i>
	County Counselor's Office: <i>Buy - County</i>	Date: <i>1/8/2020</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant fund- Undesignated Fund Balance	\$8000

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: January 3, 2020

ORD # 5305

Department / Division	Character/Description	From	To
Grant Fund - 010			
1570 - Retail Standards Pgm	45942 - Increase Revenues	3,000	
2810	Undesignated Fund Balance		3,000
2810	Undesignated Fund Balance	3,000	
1570 - Retail Standards Pgm	56140 - Travel		3,000
1571 - Retail Standards Pgm	45943 - Increase Revenues	2,000	
2810	Undesignated Fund Balance		2,000
2810	Undesignated Fund Balance	2,000	
1571 - Retail Standards Pgm	56140 - Travel		2,000
1572 - Retail Standards Pgm	45944 - Increase Revenues	3,000	
2810	Undesignated Fund Balance		3,000
2810	Undesignated Fund Balance	3,000	
1572 - Retail Standards Pgm	56140 - Travel		3,000
		<u>\$ 16,000</u>	<u>\$ 16,000</u>

Budgeting

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



U.S. FOOD & DRUG
ADMINISTRATION



September 18, 2019

Grant Number: G-T-1909-07338

Project Title: Fall 2019 Training

Award Value: \$3,000.00

Project Period: December 2, 2019 to December 31, 2019

Deb Sees
Public Health Supervisor
Jackson County Environmental Health
34900 E. Old US 40 Hwy
P.O. Box 160
Grain Valley, Missouri 64029

Dear Deb Sees:

We have approved your application for Fall 2019 Training as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Jackson County Environmental Health to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by December 31, 2019 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after December 31, 2019. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of \$3,000.00 represents the full amount of funds to which you are entitled. Additionally, your award is bound by the following comments related to your project:

This award can be used for any of the 6 Courses that FDA has scheduled for Fall 2019, including: FD215 in Dover, DE (October 2019); FD312 in Philadelphia, PA (October 2019); FD204 in Tampa, FL (October 2019); FD218 in Portsmouth, NH (November 2019); FD112 in Bismark, ND (November 2019); and FD207 in Sacramento, CA (December 2019). Funding can be used for travel costs incurred to attend any of these courses, but approval for any changes from your application must be made in advance. This funding cannot be used for any other training courses.

Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Jenice Butler (jenice.butler@fda.hhs.gov)
Daniel Lukash (daniel.lukash@fda.hhs.gov)

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



November 21, 2019

Grant Number: G-SP-1910-08081

Project Title: Self assessment and verification audit of Standard 1.

Award Value: \$2,000.00

Project Period: January 1, 2020 to June 1, 2020

Deb Sees
Public Health Supervisor
Jackson County Environmental Health
34900 E. Old US 40 Hwy
P.O. Box 160
Grain Valley, Missouri 64029

Dear Deb Sees:

We have approved your application for Self assessment and verification audit of Standard 1. as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Jackson County Environmental Health to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by June 1, 2020 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after June 1, 2020. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfprs.

The amount of \$2,000.00 represents the full amount of funds to which you are entitled. Additionally, your award is bound by the following comments related to your project:

Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Jenice Butler (jenice.butler@fda.hhs.gov)
Daniel Lukash (daniel.lukash@fda.hhs.gov)

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



U.S. FOOD & DRUG
ADMINISTRATION



November 21, 2019

Grant Number: G-T-1910-08086

Project Title: Training for Special Processes at Retail

Award Value: \$3,000.00

Project Period: June 15, 2020 to June 30, 2020

Deb Sees
Public Health Supervisor
Jackson County Environmental Health
34900 E. Old US 40 Hwy
P.O. Box 160
Grain Valley, Missouri 64029

Dear Deb Sees:

We have approved your application for Training for Special Processes at Retail as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Jackson County Environmental Health to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by June 30, 2020 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after June 30, 2020. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of \$3,000.00 represents the full amount of funds to which you are entitled. Additionally, your award is bound by the following comments related to your project:

Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Steven Mandernach
Executive Director
Association of Food and Drug Officials
155 W. Market St.
3rd Floor
York, PA 17401

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Jenice Butler (jenice.butler@fda.hhs.gov)
Daniel Lukash (daniel.lukash@fda.hhs.gov)

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a thirty-six month term and supply contract with two twelve-month options to extend for the furnishing of vending machine services for use by various County departments to Allied Refreshment Company, Inc., of Kansas City, MO, under the terms and conditions of Bid No. 55-19, for a fee payable to the County.

RESOLUTION NO. 20341, January 13, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Bid No. 55-19 for the furnishing of vending machine services for use countywide; and,

WHEREAS, a total of twenty-four solicitations were distributed and one response was received and evaluated as follows:

BIDDER

COMMISSION PERCENTAGE
(Payable to County)

Allied Refreshment, Kansas City (Jackson County), MO	40%
--	-----

and,

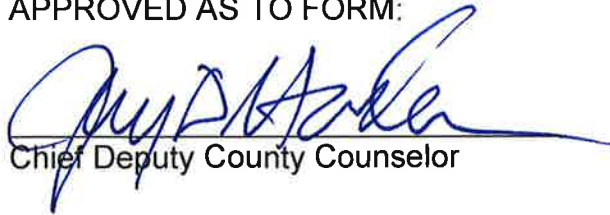
WHEREAS, the Director of Finance and Purchasing recommends the award of a thirty-six month contract with two twelve-month options to extend to Allied Refreshment Company, Inc., of Kansas City (Jackson County), MO, under the terms and conditions of Invitation to Bid No. 55-19, as the highest and the best bidder; and,

WHEREAS, this is a revenue generating contract and the term and extensions recommended are required to make it financially viable for the vendor to provide, maintain, insure, and pay taxes on the required equipment; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20341 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:




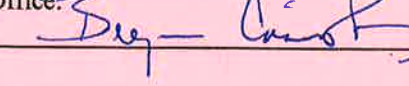
Res/Ord No.: 20341

Sponsor(s): Charlie Franklin

Date: January 13, 2020

EXECUTIVE OFFICE

SUBJECT	<p style="text-align: right;">JAN 07 2020</p> <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract with Two Twelve Month Options to Extend for the furnishing of Vending Services for the County Buildings to Allied Refreshment Company of Kansas City, Missouri under the Terms and Conditions of Invitation to Bid No. 55-19. This will be a revenue generating contract; the term and extensions are required to make it financially viable for the vendor to provide, maintain, insure and pay taxes on the required equipment.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td style="text-align: right;">\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td style="text-align: right;">\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td style="text-align: right;">\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td style="text-align: right;">\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18928, September 14, 2015</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
REQUEST SUMMARY	<p>The County requires Vending Services in the Public Areas of its Buildings and Purchasing issued Invitation to Bid No. 55-19 in response to those requirements.</p> <p>A total of Twenty-Four notices were distributed and one response was received and evaluated as follows:</p> <p>Allied Refreshment Company of Kansas City, Missouri 40% of gross sales after sales taxes</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommend the Award of a Thirty-Six Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Vending Services for County Buildings to Allied Refreshment Company of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 55-19 as the best bid received.</p>										
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
COMPLIANCE	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals on this Contract; this is a revenue generating contract. <input type="checkbox"/> VBE Goals</p>										
ATTACHMENTS	<p>Abstract of Bids Received and the pertinent pages of Allied Refreshment Company's bid documents</p>										

REVIEW	Department Director: 	Date: 1-2-2020
	Finance (Budget Approval): <i>If applicable</i> 	Date: 1/6/2020
	Division Manager: 	Date: 1/7/2020
	County Counselor's Office: 	Date: 1/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

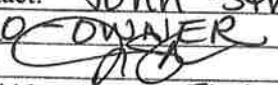
- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

[illegible]

Mary Spino
 CLERK OF THE LEGISLATURE
 Barbara Spino
 PURCHASING

8.0 QUOTATIONS

- 8.1 The undersigned Bidder, having examined and being familiar with the local conditions affecting the performance of this Contract and with all of the General Conditions, Specifications and other provisions of this Invitation to Bid, including any and all Addenda, hereby makes a firm offer to enter into a Contract to provide Jackson County, Missouri Vending Services as described in Section 4.0 Specifications.
- 8.2 Bidder offers to pay the Jackson County, Missouri the following percentage of its gross sales (after sales taxes have been deducted) as commission.
- 8.3 Please Note: Do not quote a range of percentages, bids quoting a range of commission percentages instead of a single, fixed percentage will be REJECTED.
- 8.4 Vending Machine Services Commission to be paid to Jackson County, Missouri: 40 %
Forty Percent (in writing)

Name of Bidder:	Allied Refreshment CO. Inc.	Date:	10/25/19
Point of Contact:	John Strada	Telephone No.:	816-921-5359
Title:	CO-OWNER	Email:	alliedrefreshment@bglobal.net
Signature:		Fax No.:	816-921-3577
Address of Bidder:	5001 East 27th Street, KC, MO 64127		

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Cooperative Agreement with the Jackson County Historical Society for record archiving services, at an actual cost to the County in the amount of \$34,554.00.

RESOLUTION NO. 20342, January 13, 2020

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, it is in the best interest of Jackson County to have records with historical value preserved and professionally archived for the scholars and citizens of the County; and,

WHEREAS, the Director of the Recorder of Deeds Department recommends a Cooperative Agreement with the Jackson County Historical Society for professional archiving services for the period of January 1, 2020, through December 31, 2020; and,

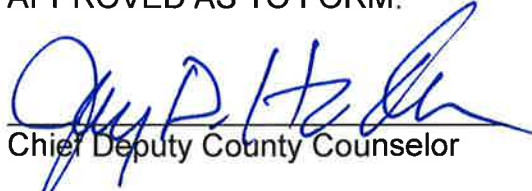
WHEREAS, the Jackson County Historical Society has the expertise to provide such professional archiving services; now therefore,


BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be, and hereby is, authorized to execute a Cooperative Agreement with the Jackson County Historical Society for professional archiving services, in a form to be approved by the County Counselor, at an actual cost to the County in the amount of \$34,554.00; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments, including final payment, on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20342 of January 13, 2020 was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	044 1804 56790
ACCOUNT TITLE:	Recorder's Fee Fund
	Records Center
	Other Contractual Services
NOT TO EXCEED:	\$34,554.00

1/9/2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

JAN 03 2020

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20342


Sponsor(s): Charlie Franklin

Date: January 13, 2020

SUBJECT EXECUTIVE OFFICE JAN 03 2020	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>To authorize the County Executive to enter into a cooperative agreement with the Jackson County Historical Society for the archival and preservation of historical records.</u>													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$34,554</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$34,554</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Recorder's Fee Fund, Record Center, Other Contractual Services, 044-1804-56790</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): \$34,554 Prior Year Actual Amount Spent (if applicable): \$34,554</p>		Amount authorized by this legislation this fiscal year:	\$34,554	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$34,554	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		Recorder's Fee Fund, Record Center, Other Contractual Services, 044-1804-56790	\$
Amount authorized by this legislation this fiscal year:	\$34,554													
Amount previously authorized this fiscal year:	\$0													
Total amount authorized after this legislative action:	\$34,554													
Amount budgeted for this item * (including transfers):	\$													
Source of funding (name of fund) and account code number:														
Recorder's Fee Fund, Record Center, Other Contractual Services, 044-1804-56790	\$													
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): #20096, February 25, 2019													
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Sandra L. Custard, Operations Administrator, Recorder of Deeds, 881-3191													
REQUEST SUMMARY	<p>Whereas it is in the best interest of the County that records having historical value be preserved and professionally archived for the scholars and citizens of the County,</p> <p>The Jackson County Historical Society has the expertise to provide professional record archiving services.</p> <p>Requesting approval for payment in the amount of \$34,554 for the contract period of January 1, 2020 through December 31, 2020.</p>													
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals													
ATTACHMENTS														
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td><i>Robert T. Kelly</i></td> <td>Date: 1/3/2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td><i>[Signature]</i></td> <td>Date: 1/3/2020</td> </tr> <tr> <td>Division Manager:</td> <td><i>[Signature]</i></td> <td>Date: 1/3/20</td> </tr> <tr> <td>County Counselor's Office:</td> <td><i>Beyan Conroy</i></td> <td>Date: 1/8/2020</td> </tr> </table>		Department Director:	<i>Robert T. Kelly</i>	Date: 1/3/2020	Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date: 1/3/2020	Division Manager:	<i>[Signature]</i>	Date: 1/3/20	County Counselor's Office:	<i>Beyan Conroy</i>	Date: 1/8/2020
Department Director:	<i>Robert T. Kelly</i>	Date: 1/3/2020												
Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date: 1/3/2020												
Division Manager:	<i>[Signature]</i>	Date: 1/3/20												
County Counselor's Office:	<i>Beyan Conroy</i>	Date: 1/8/2020												


Fiscal Information (to be verified by Budget Office in Finance Department)

X This expenditure was included in the annual budget.

 Funds for this were encumbered from the Recorder's Fee Fund in 2020.

☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

 Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
044-1804-56790	Recorder's Fee Fund, Record Center, Other Contractual Services	\$34,554

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: January 3, 2020

RES # 20342

Department / Division	Character/Description	Not to Exceed
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044	Recorder's Fee Fund	
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1804	Records Center	56790 Other Contractual Services	\$ 34,554
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			<u>\$ 34,554</u>
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Budget Officer

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an Intergovernmental Cooperative Agreement with the Mid-America Regional Council (MARC) Solid Waste Management District to provide access to the Regional Household Hazardous Waste Centers for the residents of the unincorporated county, at an actual cost to the County in the amount of \$24,629.26.

RESOLUTION NO. 20343, January 13, 2020

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, Cass, Clay, Jackson, Platte, and Ray Counties and the City of Kansas City have formed the MARC Solid Waste Management District (SWMD) pursuant to Missouri statute; and,

WHEREAS, the City of Kansas City, Missouri, and the City of Lee's Summit, Missouri, each operate a permanent household hazardous waste (HHW) facility and have agreed to make these HHW collection facilities available for the citizens of the participating members of the SWMD; and,

WHEREAS, Jackson County has participated in the regional HHW collection program since its inception in 1997; and,

WHEREAS, the regional HHW program allows the residents of unincorporated Jackson County to utilize the Kansas City and Lee's Summit permanent facilities when disposing of household hazardous wastes; now therefore,

BE IT RESOLVED by the Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached agreement with the MARC Solid Waste Management District, to participate in the Regional Household Hazardous Waste Centers, at an actual cost to the County in the amount of \$24,629.26; and,


BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20343 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

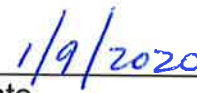
Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 002 1500 56790
ACCOUNT TITLE: Health Fund
Health Services
Other Contractual Services
NOT TO EXCEED: \$24,630.00



Date



Chief Administrative Officer

**Intergovernmental Agreement between the
MARC Solid Waste Management District and
Unincorporated Jackson County, Missouri relating to the
Regional Household Hazardous Waste Collection Program**

This Agreement is entered into pursuant to Missouri Revised Statutes Section 70.210 *et seq.*

Whereas, Cass, Clay, Jackson, Platte, and Ray Counties and the City of Kansas City have formed the MARC Solid Waste Management District (SWMD) pursuant to Sections 260.300 through 260.345 of the Revised Statutes of Missouri (1986 & Cum. Supp. 1990) and the members of the SWMD include most cities within the member counties; and

Whereas the City of Kansas City, Missouri (Kansas City) operates a permanent Household Hazardous Waste facility located at 4707 Deramus, Kansas City, Missouri, and operates outreach sites for collection of Household Hazardous Waste (HHW) at various locations and on various dates; and

Whereas, the City of Lee's Summit, Missouri operates a permanent Household Hazardous Waste Facility located at 2101 SE Hamblen Road, Lee's Summit; and

Whereas, Kansas City and Lee's Summit have made these HHW collection facilities available for use by members of the SWMD and the SWMD, Kansas City and Lee's Summit have agreed to create a regional household hazardous waste program for the benefit of all members of the SWMD; and

Whereas Unincorporated Jackson County, Missouri (sometimes referred to in this Agreement as the "Participating Member") intends to participate in the Regional HHW Collection Program;

Therefore, the SWMD and the Participating Member agree that participation in the Regional HHW Collection Program shall be on the following terms and conditions:

I Definitions

Household Hazardous Waste (HHW) shall mean waste that would be classified as hazardous waste by 40 CFR 261.20 through 261.35 but that is exempt under 40 CFR 261.4 (b) (1) (made applicable in Missouri by 10 CSR 25-4.261) because it is generated by households. Examples include paint products, household cleaners, automotive fluids, pesticides, batteries, and similar materials. A determination of whether any material meets this definition shall be made by Kansas City.

II Effective Date

Unincorporated Jackson County, Missouri agrees to participate in the Regional HHW Collection Program for a one-year period beginning on January 1, 2020.

III Termination

A. Budget Limitations. This Agreement and all obligations of the Participating Member and the SWMD arising therefrom shall be subject to any limitation imposed by budget law. The parties represent that they have within their respective budgets sufficient funds to discharge the obligations and duties assumed and sufficient funds for the purpose of maintaining this Agreement. This Agreement shall be deemed to terminate by operation of law on the date of expiration of funding.

B. Termination of regional program. If the regional household hazardous waste program is terminated prior to the expiration of this Agreement, the SWMD shall refund the amount paid by the participating member, less the cost of services provided prior to termination of the regional program. The cost of services shall be assessed at seventy-five dollars (\$75.00) for each vehicle belonging to a resident of the participating member that has been served prior to the termination of the program, not to exceed the amount paid by the participating member.

C. Each participating member will be required to notify the SWMD, Kansas City and Lee's Summit in writing of its intention to renew the annual agreement for the following year no later than December 15. In the event that notification is not provided in advance or the final decision is made to not rejoin the program for the upcoming year, the participating member is responsible for any costs incurred by Kansas City and/or Lee's Summit to serve residents after December 31. Kansas City and SWMD reserve the right to invoice the member city or county for any waste disposal costs incurred as a result of late notification.

IV Duties of Participating Member

A. **Fees.** **Unincorporated Jackson County, Missouri** agrees to pay the sum of **\$24,629.26** to participate in the 2020 Regional HHW Collection Program for the period from January 1 to December 31. The program participation fee is based on a per capita rate of \$1.07 applied to 2018 U.S. Census Population Estimate figures as shown in Attachment One. The fee may be adjusted if a participating member has more current census data. At least one-half of this amount shall be paid within thirty (30) days upon receiving the district invoice. Payment of any remaining balance shall be paid within the following six months.

B. **Payment.** The Participating Member shall be obligated for payment of the amount shown in Paragraph IV(A) irrespective of the participation of its citizens, or of any actual expenses incurred by the SWMD, Kansas City, or Lee's Summit attributable to the Participating Member, except in the event of termination of the regional program, as reflected in III(B) above. Payment by the Participating Member of the agreed upon amount shall not be contingent upon renewal of this Agreement or renewal of the Agreement between the SWMD and Kansas City or Lee's Summit.

Annual Renewal. The agreement between the SWMD and the Participating Member will be subject to renewal each year. To assure community information is included in the printed promotional material, agreements will be due no later than February 1, 2020. No pro ration of fees is applicable under this agreement.

C. **Contact Person.** The Participating Member agrees to notify the SWMD and Kansas City, on or before the date of this Agreement, of the name of an individual who will serve as its contact person with respect to the Regional HHW Collection Program.

V Services Provided by the SWMD

A. **Permanent Collection Facilities.** HHW collection services shall be provided by Kansas City and Lee's Summit pursuant to agreements entered into between the SWMD and Kansas City, and the SWMD and Lee's Summit. Pursuant to those agreements, residents of the Participating Member may deliver HHW, by appointment, if required, and during normal hours of operation, to the Kansas City permanent HHW facility and to the Lee's Summit permanent HHW facility.

B. **Outreach Collections.** Pursuant to the agreement between the SWMD and Kansas City, Kansas City has also agreed to provide contractor services for the collection of HHW at outreach collection sites throughout the SWMD area. Residents of the Participating Member will be able to deliver HHW to outreach collection sites, the dates and locations of which will be negotiated by the SWMD and Kansas City. If, at the request of a Participating Member, an outreach collection is held within its boundaries, the Participating Member agrees that Kansas City or the contractor shall have overall control of the collection activities but the Participating Member shall provide the following:

- adequate and safe sites with unobstructed public access;
- access to restroom facilities and drinking water
- adequate publicity of the date and location of the mobile collection;
- a means for the collection, removal and disposal of any wastes that do not meet the definition of hazardous waste;

- volunteers or workers to conduct traffic control, survey participating residents, stack latex paint and automotive batteries, and assist with non-hazardous waste removal and bulking of motor oil;
- means of limiting the vehicles to a number negotiated by Kansas City and the SWMD (estimated to be either 200, 300, or 400 vehicles per outreach collection);
- a forklift and forklift operator available at the opening and closing of the event; and
- access to residents of any city or county that is also a participating member.

VI Reports

The SWMD will provide to the Participating Member quarterly reports on the operations of the Kansas City and Lee's Summit permanent facilities and on the operations of the outreach collections, based on information provided to the SWMD by Kansas City and Lee's Summit. The quarterly reports shall include the following information:

- Total number vehicles using each facility (permanent or mobile) on a quarterly basis;
- Number of vehicles from each participating member using the facility;
- An end-of-the-year summary report including waste composition and disposition.
- Each program year the district will provide brochures which include facility hours of operation, mobile event schedule, and contact information

VII Insurance

A. *Insurance.* The SWMD agrees that, pursuant to the terms of its Agreement with Kansas City, Kansas City shall maintain liability insurance related to the outreach collection sites under which the community where the site is located shall be named as an additional insured.

VIII Legal Jurisdiction

Nothing in this Agreement shall be construed as either limiting or extending the legal jurisdiction of the parties.

MARC Solid Waste Management District:

Marie Steiner Date: 10-16-19

Marie Steiner, Chair

Participating Member:

_____ Date : _____

Print Name

Print Title

REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

JAN 6 '20 AM 9:32

JAN 03 2020

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20343

Sponsor(s): Dan Tarwater III

Date: January 13, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title; Authorize County Executive to execute an agreement with MARC Solid Waste Management District relating to the Regional Household Hazardous Waste Program.</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$24,629.26</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$24,629.26</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$24,629.26</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT 002-1500-56790 Other Contractual Services To ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): 24,593.95 Prior Year Actual Amount Spent (if applicable): 24,593.95</p>	Amount authorized by this legislation this fiscal year:	\$24,629.26	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$24,629.26	Amount budgeted for this item * (including transfers):	\$24,629.26	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 002-1500-56790 Other Contractual Services To ACCT
Amount authorized by this legislation this fiscal year:	\$24,629.26										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$24,629.26										
Amount budgeted for this item * (including transfers):	\$24,629.26										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 002-1500-56790 Other Contractual Services To ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date): None</p> <p>Prior resolutions and (date): #20099 – 2/28/19 #19394 3-6-17 #19069 – 2-22-16 #18756 4-13-15 #18409 3-3-14 #18085 2-13-13</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Deb Sees, Environmental Health Administrator 847-7070</p>										
REQUEST SUMMARY	<p>Environmental Health has participated in the Regional HHW program for the previous 19 years. The Regional HHW Program allows the residents of unincorporated Jackson County to utilize the Kansas City and Lee's Summit permanent facilities when disposing of household hazardous waste as well as the dozen or so mobile events held throughout the metro area. The county will work to successfully and safely dispose of various household waste materials. The staff of MARC, along with the MARC Solid Waste Management Districts participating communities provide for the size, type and selection of the mobile events.</p> <p>This request is to Execute an Intergovernmental Agreement with MARC Solid Waste Management District to participate in the Regional Household Hazardous Waste Center at a cost not to exceed \$24,629.26 in 2019.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Participation Agreement	
REVIEW	Department Director: <i>Deb Sees</i>	Date: <i>1/2/20</i>
	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>1/3/2020</i>
	Division Manager: <i>Way M. Schultz</i>	Date: <i>1/6/2020</i>
	County Counselor's Office: <i>[Signature]</i>	Date: <i>1/8/2020</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: January 3, 2020


RES # 20343

Department / Division	Character/Description	Not to Exceed
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002 Health Fund

1500 Health Services	56790 Other Contractual Services	\$ 24,630
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\$ 24,630

 1/3/2020

Budget Officer

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of glazing services for use by the Facilities Management Division of the Public Works Department to Binswanger Glass of Independence, MO, under the terms and conditions of Invitation to Bid No. 44-19.

RESOLUTION NO. 20344, January 13, 2020

INTRODUCED BY Jalen Anderson, County Legislator

WHEREAS, the Facilities Management Division of the Public Works Department has a continuing need for glazing services; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids for these services via Invitation to Bid No. 44-19; and,

WHEREAS, a total of ten solicitations were distributed and four bids were received from the following:

BIDDER

Binswanger
Independence, MO

Wilson Group
Greenwood, MO

Southtown Glass
Kansas City (Jackson County), MO

AGP
Grandview, MO

WHEREAS, pursuant to section 1054.6, Jackson County Code, the Director of Finance and

Purchasing recommends the award of a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of glazing services for use by the Facilities Management Division of the Public Works Department to Binswanger Glass of Independence, MO, under the terms and conditions of Invitation to Bid No. 44-19, as it has submitted the lowest and best bid received; and,

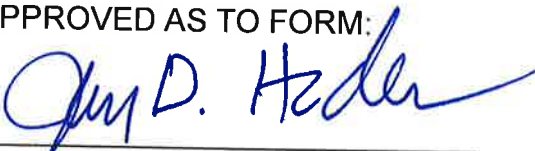
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be, and hereby is, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

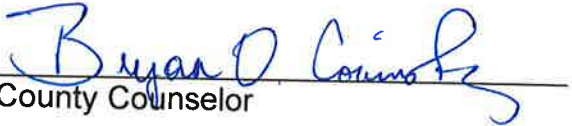
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20344 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

1/9/2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20344

Sponsor(s): Jalen Anderson

Date: January 13, 2020

JAN 02 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Glazing Services for the Facilities Management Division of the Public Works Department to Binswanger Glass of Independence, Missouri under the terms and conditions of Invitation to Bid No. 44-19</u></p>																																																							
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Facilities Management Estimated Use: \$25,000.00</p> <p>This RLA only approves the Term and Supply Contract. The funds will be appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$																																													
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Source of funding (name of fund) and account code number:	\$																																																							
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																																							
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																																							
REQUEST SUMMARY	<p>The Facilities Management Division of the Public Works Department requires a Term and Supply Contract for the furnishing of Glazing Services on an "as needed" basis. The Purchasing Department issued Invitation to Bid No. 44-19 in response to those requirements.</p> <p>A total of ten notices were distributed and four bids were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Description</th><th>Wilson Group</th><th>Binswanger</th><th>Southtown</th><th>AGP</th></tr> </thead> <tbody> <tr> <td>Group I</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Hourly Rate – Regular</td><td>\$85.00</td><td>\$80.00</td><td>\$95.00</td><td>\$82.50</td></tr> <tr> <td>Hourly Rate - Overtime</td><td>\$125.00</td><td>\$120.00</td><td>\$142.00</td><td>\$123.75</td></tr> <tr> <td>Group II</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Hourly Rate - Regular</td><td>\$85.00</td><td>\$80.00</td><td>\$95.00</td><td>\$82.50</td></tr> <tr> <td>Hourly Rate - Overtime</td><td>\$125.00</td><td>\$120.00</td><td>\$142.00</td><td>\$123.75</td></tr> <tr> <td>Group III</td><td></td><td></td><td></td><td></td></tr> <tr> <td>Hourly Rate - Regular</td><td>\$85.00</td><td>\$80.00</td><td>\$95.00</td><td>\$82.50</td></tr> <tr> <td>Hourly Rate - Overtime</td><td>\$125.00</td><td>\$120.00</td><td>\$125.00</td><td>\$123.75</td></tr> <tr> <td>Discount</td><td>None</td><td>25%</td><td>20%</td><td>10%</td></tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Facilities Management Division and the Purchasing Department recommend Award of a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend for the furnishing of Glazing Services for the Facilities Management Division to Binswanger Glass of</p>	Description	Wilson Group	Binswanger	Southtown	AGP	Group I					Hourly Rate – Regular	\$85.00	\$80.00	\$95.00	\$82.50	Hourly Rate - Overtime	\$125.00	\$120.00	\$142.00	\$123.75	Group II					Hourly Rate - Regular	\$85.00	\$80.00	\$95.00	\$82.50	Hourly Rate - Overtime	\$125.00	\$120.00	\$142.00	\$123.75	Group III					Hourly Rate - Regular	\$85.00	\$80.00	\$95.00	\$82.50	Hourly Rate - Overtime	\$125.00	\$120.00	\$125.00	\$123.75	Discount	None	25%	20%	10%
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Discount	None	25%	20%	10%																																																				

	Independence, Missouri under the terms and conditions of Invitation to Bid No. 44-19 as the lowest and best bid received.	
	This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Abstract of Bids Received, an Award Recommendation Memorandum from Rick Gerla, Facilities Management Administrator and the pertinent pages of Binswanger's bid documents.	
REVIEW	Department Director:	Date: 12.27.19
	Finance (Budget Approval): If applicable	Date: 12/31/19
	Division Manager:	Date: 1/2/2020
	County Counselor's Office:	Date: 1/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Invitation to Bid No. 44-19
Glazing Services
Opens: 2:00 PM, CST on 1**

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: November 26, 2019, BY
Robert P. Pineda
CLERK OF THE LEGISLATURE
Barbara L. James
PURCHASING



JACKSON COUNTY

Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Barbara Casamento, Purchasing Department

Date: 12/4/2019

Subject: Bid 44-19 Glazing Services Evaluation, Term and Supply Contract Recommendation

Barbara,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Glazing Services on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Binswanger Glass, a vendor who applied for this contract.

Thank you,

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

7.0 QUESTIONS

- 7.1 All questions regarding this Invitation to Bid shall be in writing and emailed as described under General Conditions, Item No. 5 to Barbara Casamento at bcasamento@jacksongov.org.
- 7.2 The Deadline for Questions is November 19, 2019 at 5:00 PM, CST.
- 7.3 All Questions will be answered in the form of Addenda and posted on the County's website.

8.0 QUOTATION SHEET

- 8.1 "As Needed" Services Quotations for an Hourly Rate for Services that begin when the Successful Bidder arrives the County's site to perform the work.

8.11 Group I – Buildings located in downtown Kansas City, Missouri

Jackson County Courthouse, 415 East 12th Street, KCMO 64106
Community Justice Building, 1305 Locust Street, KCMO 64106
Jackson County Courts and Detention, 1315 Locust Street, KCMO 64106
Jackson County Detention Center, 1300 Cherry Street, KCMO 64106

\$ 80.00 Hourly Rate for Regular Time Hours
\$ 120.00 Hourly Rate for Overtime Hours

8.1.2 Group II – Buildings located in Independence, Missouri

Eastern Jackson County Courthouse, 308 W. Kansas, Independence, MO 64050
Truman Courthouse, Middle of Square, Independence, MO 64050
Examiner Building, 321 W. Lexington Avenue, Independence, MO 64050

\$ 80.00 Hourly Rate for Regular Time Hours
\$ 120.00 Hourly Rate for Overtime Hours

8.1.3 Group III – Miscellaneous County Buildings located within Jackson County, Missouri

\$ 80.00 Hourly Rate for Regular Time Hours
\$ 120.00 Hourly Rate for Overtime Hours

8.1.4 Percentage discount off manufacturer's list pricing for glass, materials, putty, etc.

Description or Manufacturer	Discount
ALL	25%

8.1.5 Quotation Signature

Bidder's Name	BINSWANGER GLASS
Authorized Representative	TRISH MORRIS
Title	AREA SALES MANAGER
Signature	Trish Morris
Phone Number	816-252-3888
Fax Number	816-252-8487
Cell Number	816-853-0603
Email Address	tmorris@binswangerglass.com
Mailing Address	1530 E. 23RD STREET
	INDEPENDENCE, MO 64055

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute Cooperative Agreements with certain agencies that provide services and assistance to victims of domestic violence, at an aggregate cost to the County not to exceed \$93,000.00.

RESOLUTION NO. 20345, January 13, 2020

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, Hope House, New House, Rose Brooks, and Synergy domestic violence shelters are not-for-profit organizations providing assistance to victims of domestic violence; and,

WHEREAS, it is in the best interests of the public health, safety, and welfare of the citizens of Jackson County to provide assistance to the victims of domestic violence through the funding of these shelters; and,

WHEREAS, pursuant to section 8700., Jackson County Code, the Board of Domestic Violence Shelters was established to administer the distribution of fees collected pursuant to state statutes and the Code; and,

WHEREAS, the Board met December 11, 2019, and recommended an allocation of \$93,000.00 of the projected 2020 budget revenues to be awarded as follows:

<u>Agency</u>	<u>Amount</u>
Hope House	\$29,000.00
New House	\$29,000.00

Rose Brooks	\$29,000.00
Synergy	\$ 6,000.00

and,

WHEREAS, the Board will hold a second meeting in June 2020 to recommend allocation of the remaining 2020 revenues, based on further revenue projections for distribution to the four eligible shelters; and,

WHEREAS, the Board recommends that the County Executive be authorized to execute cooperative agreements with the specified agencies, in the respective amounts indicated, at an aggregate cost to the County not to exceed a total of \$93,000.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive is authorized to execute the Agreements, in a form to be approved by the County Counselor, with Hope House, New House, Rose Brooks, and Synergy domestic violence shelters in the amounts indicated, at a total cost to the County not to exceed \$93,000.00; and,

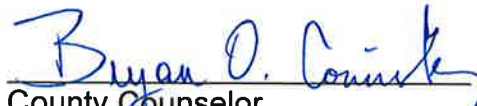
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the Agreements.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20345 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 041 7101 56790
ACCOUNT TITLE: Domestic Abuse Fund
Domestic Violence Assistance
Other Contractual Services
NOT TO EXCEED: \$93,000.00

1/19/2020

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

JAN 03 2020

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20345

Sponsor(s): Crystal Williams

Date: January 13, 2020

JAN 7 '20 PM 12:12

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution authorizing the County Executive to execute Cooperative Agreements with Hope House, New House, Rose Brooks, and Synergy Services domestic violence shelters in order to provide assistance to victims of domestic violence during 2020, at an aggregate cost to the County not to exceed \$93,000.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$93,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$93,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$168,461</td></tr> <tr> <td>Source of funding (name of fund) and account code number: FROM/TO: 041-7101-56790 Domestic Abuse Fund Domestic Violence Assistance Other Contractual Services</td><td>From Account 041-7101-56790 \$93,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): \$152,601.00 Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$93,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$93,000	Amount budgeted for this item * (including transfers):	\$168,461	Source of funding (name of fund) and account code number: FROM/TO: 041-7101-56790 Domestic Abuse Fund Domestic Violence Assistance Other Contractual Services	From Account 041-7101-56790 \$93,000
Amount authorized by this legislation this fiscal year:	\$93,000										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$93,000										
Amount budgeted for this item * (including transfers):	\$168,461										
Source of funding (name of fund) and account code number: FROM/TO: 041-7101-56790 Domestic Abuse Fund Domestic Violence Assistance Other Contractual Services	From Account 041-7101-56790 \$93,000										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Res. 20186, Res. 20111</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Ashley Burke, Executive Assistant 881-3449</p>										
REQUEST SUMMARY	<p>Pursuant to section 8700, Jackson County Code, the Board of Domestic Violence Shelters was established to administer the distribution of fees collected pursuant to state statutes and the Code. Fees to support the domestic violence shelters come from \$5 on each marriage license application and \$2 on each civil court filing. The Board is required to distribute funds twice a year.</p> <p>The Board of Domestic Violence Shelters met on December 11, 2019 and voted to recommend an allocation \$93,000 of the projected 2020 budget revenues to be awarded as follows: \$29,000 for Hope House \$29,000 for Rose Brooks \$29,000 for New House \$6,000 for Synergy</p> <p>The Board will meet again in June 2020 to determine the allocation for the remaining \$75,461 of the 2020 funds.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>n/a C C</i>	Date: <i>1/7/2020</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>1/3/2020</i>
	Division Manager: <i>[Signature]</i>	Date: <i>1/7/2020</i>
	County Counselor's Office: <i>Bryan County</i>	Date: <i>1/8/2020</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES # 20345

041 Domestic Abuse Fund

[illegible]

\$ 93,000

Budget Officer *1/3/2020*

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Chairman of the Legislature to execute an Agreement with Williams & Campo, P.C., of Lee's Summit, MO, to serve as Legal Advisor to the Jackson County Legislature, at a cost to the County not to exceed \$75,000.00.

RESOLUTION NO. 20346, January 13, 2020

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Legislature has previously determined that it is in the County's best interests to retain an experienced Legal Advisor, pursuant to section 290, Jackson County Code, 1984; and,

WHEREAS, the Legal Advisor shall work at the direction of the County Legislature and has the duty to render legal advice and issue opinions to the Legislature as requested by the Legislature; and,

WHEREAS, the Chairman of the Legislature recommends the renewal of the Agreement with Williams & Campo, P.C., of Lee's Summit, MO, at a cost to the County not to exceed \$75,000.00, to serve as Legal Advisor to the Legislature; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Chairman of the Legislature be and hereby is authorized to execute an Agreement with Williams & Campo, P.C., for the position of Legal Advisor, in a form to be approved by the County Counselor, at a cost to the County not to exceed \$75,000.00; and,

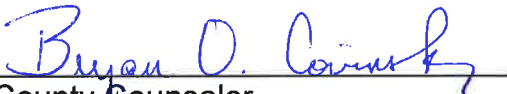
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20346 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56020
ACCOUNT TITLE: General Fund
County Counselor
Legal Services
NOT TO EXCEED: \$75,000.00

1/9/2020

Date



Chief Administrative Officer



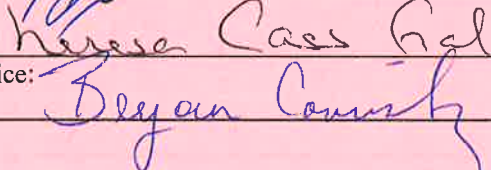


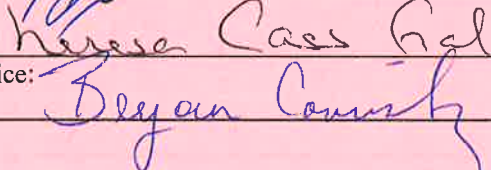


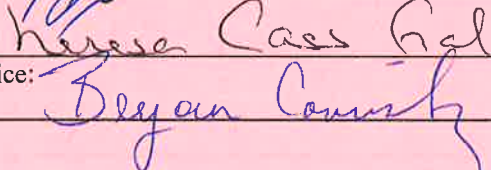
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20346

Sponsor(s): Theresa Cass Galvin

Date: January 13, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A RESOLUTION authorizing the Chairman of the Legislature to execute an agreement with Williams & Campo, P.C. of Lee's Summit, MO to serve as Legal Advisor to the Jackson County Legislature at a cost not to exceed \$75,000.</p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$75,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$75,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$75,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM/TO</td><td>FROM ACCT 001-1101-6020</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$75,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$75,000	Amount budgeted for this item * (including transfers):	\$75,000	Source of funding (name of fund) and account code number; FROM/TO	FROM ACCT 001-1101-6020
Amount authorized by this legislation this fiscal year:	\$75,000										
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Total amount authorized after this legislative action:	\$75,000										
Amount budgeted for this item * (including transfers):	\$75,000										
Source of funding (name of fund) and account code number; FROM/TO	FROM ACCT 001-1101-6020										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Resolution #20007 10/8/2018, #19793 3/26/2018, #19749 2/26/2018, #19688 1/8/2018, #20090 2/19/2019</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone) CW 881-3310</p>										
REQUEST SUMMARY	<p>The County Legislature desires to retain Williams and Campo, P.C. of Lee's Summit, MO as legal advisor to work at the direction of the County Legislature, pursuant to Jackson County Charter Article II, Section 20 and Jackson County Code Section 290.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS											
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date: 1.6.2020</td></tr> <tr> <td>Finance (Budget Approval):  If applicable</td><td>Date: 1/7/2020</td></tr> <tr> <td>Division Manager: Theresa Cass Galvin</td><td>Date: 1-6-2020</td></tr> <tr> <td>County Counselor's Office: </td><td>Date: 1/8/2020</td></tr> </table>	Department Director: 	Date: 1.6.2020	Finance (Budget Approval):  If applicable	Date: 1/7/2020	Division Manager: Theresa Cass Galvin	Date: 1-6-2020	County Counselor's Office: 	Date: 1/8/2020		
Department Director: 	Date: 1.6.2020										
Finance (Budget Approval):  If applicable	Date: 1/7/2020										
Division Manager: Theresa Cass Galvin	Date: 1-6-2020										
County Counselor's Office: 	Date: 1/8/2020										

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1101-56020	General Fund, County Counselor, Legal Services	\$ 75,000

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: January 7, 2020

RES # 20346

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
------------------------------	------------------------------	----------------------

001 General Fund		
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1101 County Counselor	56020 Legal Services	\$ 75,000
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		<u>\$ 75,000</u>
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Budget Officer

1/7/2020

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding twelve-month term and supply contracts with one twelve-month option to extend, for the furnishing of electrical services for the Parks + Rec and Public Works Departments to Staco Electric Construction of Kansas City, MO, and Kansas City Service Company of Peculiar, MO, under the terms and conditions of Request for Proposals No. 56-19.

RESOLUTION NO. 20347, January 13, 2020

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid 56-19 for the furnishing of electrical services for use by the Parks + Rec and Public Works Departments; and,

WHEREAS, a total of thirty-seven notifications were distributed and seven responses were received, one of which was rejected as non-compliant with the proposal requirements, and with the remaining responses from the following:

RESPONDENTS

Black & McDonalds
Kansas City (Jackson County), MO

Max Electric
Grandview, MO

Staco Electric Construction
Kansas City (Jackson County), MO

KC Service Company
Peculiar, MO

Alpha Energy
Kansas City (Jackson County), MO

Pro Circuit
Kansas City (Jackson County), MO

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the split award of twelve-month term and supply contracts, with one twelve-month option to extend, for the furnishing of Electrical Services for use by the Parks + Rec and Public Works Departments to Staco Electric Construction of Kansas City (Jackson County), MO and Kansas City Service Company of Peculiar, MO, under the terms and conditions of Request for Proposals No. 56-19; and,

WHEREAS, a split award to the two lowest and best bidders is recommended to ensure the availability of more than one vendor for work as the need arises, in case the initially identified vendor is not available; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director of Finance and Purchasing be and hereby is authorized to execute for the County any

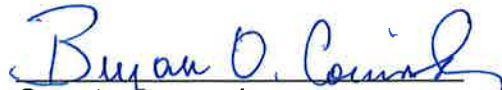
documents necessary for the accomplishment of the award and any necessary extensions;
and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contracts, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20347 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

1/9/2020
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20347

Sponsor(s): Tony Miller

Date: January 13, 2020



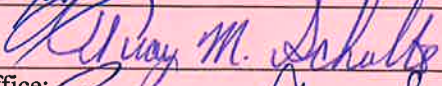
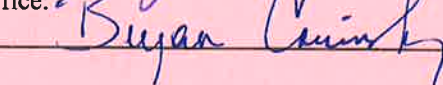


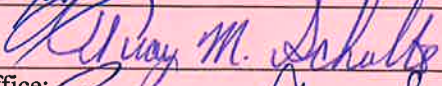
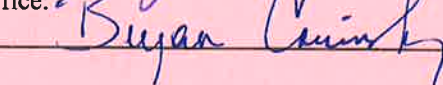


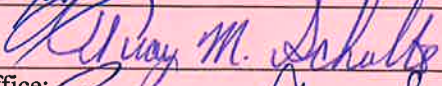
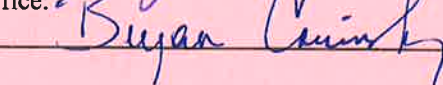
JAN 02 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Electrical Services for the Parks + Rec Department and the Facilities Management Division of Public Works to Staco Electric Construction of Kansas City, Missouri and Kansas City Service Company of Peculiar, Missouri under the terms and conditions of Invitation to Bid No. 56-19</u></p>																																																																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table> <tr> <td>Department:</td><td>Estimated Use:</td></tr> <tr> <td>Parks + Rec Department</td><td>\$50,000.00</td></tr> <tr> <td>Facilities Management</td><td>\$25,000.00</td></tr> <tr> <td>Total</td><td>\$75,000.00</td></tr> </table> <p>This RLA only approves the term and supply contract. The funds will be appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$	Department:	Estimated Use:	Parks + Rec Department	\$50,000.00	Facilities Management	\$25,000.00	Total	\$75,000.00																																																				
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																																																																						
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																																																						
REQUEST SUMMARY	<p>The Parks + Rec Department and the Facilities Management Division of the Public Works Department require a Term and Supply Contract for the furnishing of Electrical Services. The Purchasing Department issued Invitation to Bid No. 56-19 to meet those requirements.</p> <p>A total of thirty-seven notices were distributed and seven responses were received, one of which was rejected as non-compliant and the following six responses were evaluated:</p> <table border="1"> <thead> <tr> <th>Description</th><th>Black & McDonalds</th><th>Max Electric</th><th>Staco</th><th>KC Service</th><th>Alpha Energy</th><th>Pro Circuit</th></tr> </thead> <tbody> <tr> <td>Under \$75,000</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>Electrician Inside RT</td><td>\$99.00</td><td>\$105.00</td><td>\$81.00</td><td>\$89.00</td><td>\$89.18</td><td>\$72.00</td></tr> <tr> <td>Electrician Inside OT</td><td>\$124.00</td><td>\$150.00</td><td>\$115.00</td><td>\$106.00</td><td>\$121.50</td><td>\$105.00</td></tr> <tr> <td>Electrician Outside RT</td><td>N/B</td><td>\$115.00</td><td>\$81.00</td><td>\$89.00</td><td>\$94.08</td><td>N/B</td></tr> <tr> <td>Electrician Outside OT</td><td>N/B</td><td>\$170.00</td><td>\$115.00</td><td>\$106.00</td><td>\$137.42</td><td>N/B</td></tr> <tr> <td>Laborer RT</td><td>N/B</td><td>\$68.00</td><td>\$35.00</td><td>\$81.00</td><td>\$60.62</td><td>\$60.00</td></tr> <tr> <td>Laborer OT</td><td>N/B</td><td>\$105.00</td><td>\$45.00</td><td>\$95.00</td><td>\$87.23</td><td>\$88.00</td></tr> <tr> <td>Engineer RT</td><td>N/B</td><td>\$98.50</td><td>\$75.00</td><td>\$89.00</td><td>\$83.70</td><td>N/B</td></tr> <tr> <td>Engineer OT</td><td>N/B</td><td>\$148.00</td><td>\$98.00</td><td>\$106.00</td><td>\$121.85</td><td>N/B</td></tr> </tbody> </table>	Description	Black & McDonalds	Max Electric	Staco	KC Service	Alpha Energy	Pro Circuit	Under \$75,000							Electrician Inside RT	\$99.00	\$105.00	\$81.00	\$89.00	\$89.18	\$72.00	Electrician Inside OT	\$124.00	\$150.00	\$115.00	\$106.00	\$121.50	\$105.00	Electrician Outside RT	N/B	\$115.00	\$81.00	\$89.00	\$94.08	N/B	Electrician Outside OT	N/B	\$170.00	\$115.00	\$106.00	\$137.42	N/B	Laborer RT	N/B	\$68.00	\$35.00	\$81.00	\$60.62	\$60.00	Laborer OT	N/B	\$105.00	\$45.00	\$95.00	\$87.23	\$88.00	Engineer RT	N/B	\$98.50	\$75.00	\$89.00	\$83.70	N/B	Engineer OT	N/B	\$148.00	\$98.00	\$106.00	\$121.85	N/B
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	Truck Driver RT	N/B	\$96.00	\$46.00	\$81.00	\$83.70	N/B
	Truck Driver OT	N/B	\$146.00	\$60.00	\$95.00	\$121.85	N/B
	Over \$75,000						
	Electrician Inside RT	\$82.00	\$105.00	\$81.00	\$89.00	\$90.85	\$82.00
	Electrician Inside OT	\$110.00	\$150.00	\$115.00	\$106.00	\$125.69	\$114.00
	Electrician Outside RT	N/B	\$115.00	\$81.00	\$89.00	\$95.85	N/B
	Electrician Outside OT	N/B	\$170.00	\$115.00	\$106.00	\$140.00	N/B
	Laborer RT	N/B	\$68.00	\$35.00	\$81.00	\$61.76	\$68.00
	Laborer OT	N/B	\$105.00	\$45.00	\$95.00	\$88.87	\$94.00
	Engineer RT	N/B	\$98.50	\$75.00	\$89.00	\$85.28	N/B
	Engineer OT	N/B	\$148.00	\$98.00	\$106.00	\$124.14	N/B
	Truck Driver RT	N/B	\$96.00	\$46.00	\$81.00	\$85.28	N/B
	Truck Driver OT	N/B	\$146.00	\$60.00	\$95.00	\$124.14	N/B
	Percentage Mark-Up	20%	15%	10%	15%	8.5%	30%

Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department, the Facilities Management Division of Public Works and the Purchasing Department recommend the split award of a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Electrical Services to Staco Electric Construction of Kansas City, Missouri and Kansas City Service Company of Peculiar, Missouri under the terms and conditions of Invitation to Bid No. 56-19 as the lowest and best bids received.

This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals Goals for this Invitation to Bid were set at 9.5% MBE; 11.7% WBE and 9.5% VBE <input checked="" type="checkbox"/> WBE Goals Staco is going to meet the 9.5% MBE and 11.7% WBE and is a certified WBE firm <input type="checkbox"/> VBE Goals Kansas City Service will exceed the goals for MBE at 12% and WBE at 12% Contractor's Utilization Plans for both vendors have been approved																
ATTACHMENTS	Abstract of Bids, Recommendation Memorandums from Parks + Rec and Facilities Management and the pertinent pages of Staco's and Kansas City Service's bid documents.																
REVIEW	<table border="0"> <tr> <td>Department Director:</td><td></td><td>Date:</td><td>12.27.19</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td></td><td>Date:</td><td>12/31/19</td></tr> <tr> <td>Division Manager:</td><td></td><td>Date:</td><td>1/2/2020</td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td><td>1/8/2020</td></tr> </table>	Department Director:		Date:	12.27.19	Finance (Budget Approval): If applicable		Date:	12/31/19	Division Manager:		Date:	1/2/2020	County Counselor's Office:		Date:	1/8/2020
Department Director:		Date:	12.27.19														
Finance (Budget Approval): If applicable		Date:	12/31/19														
Division Manager:		Date:	1/2/2020														
County Counselor's Office:		Date:	1/8/2020														

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

[illegible]

ON: May. 5, 2019 BY

PURCHASING

[illegible]

ABSTRACT OF



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Barbara Casamento, Purchasing Administrator,
Purchasing Department

FROM: John Johnson, Superintendent, Park Operations

DATE: November 12, 2019

SUBJECT: ITB 56-19 Electrical Services

The Parks+Rec Department recommends a split awarding of this contract to KC Service and Staco Electric, the two bidders with the best pricing for the electrical service categories that Parks will use for this service.

We recommend having two vendors due to the unpredictability of emergency electrical repairs. Having two options allows the department to go with one that can respond most quickly if the need arises.

Our **projected usage** during the next twelve months is \$50,000.

003-1602-56510 - \$50,000

Please let me know if you have questions or need additional information. Thanks.



Frank White, Jr., County Executive



JACKSON COUNTY
Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Barbara Casamento, Purchasing Supervisor

Date: 12/3/2019

Subject: ITB 56-19 Electrical Services

Barbara,

This memorandum is being prepared and submitted in response to your request for information regarding the Facilities Management Division (FMD)'s recommendation for a electrical vendor as well as an estimated dollar amount for upcoming expenditures.

After careful consideration of the three vendors whom submitted bids, Facilities would like to recommend Staco for electrical services. I would estimate at least a potential \$25,000.00 for the next calendar year.

Your consideration in this matter is greatly appreciated.

Thank you,

Rick Gerla
Facilities Management Administrator

Frank White, Jr., County Executive

all bids and make a recommendation. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision will be final.

10.0 QUESTIONS

- 10.1 All Questions regarding this Invitation to Bid must be in writing and e-mailed as detailed under General Conditions, Item Number Five (5) on Page Ten (10) of this Invitation to Bid by **October 29, 2019** by 5:00 p.m., CDT. Point of contact for this Invitation to Bid is Katie Bartle, e-mail address: kmbartle@jacksongov.org.
- 10.2 All answers to questions will be published on the County's website in the form of Addenda. Respondents must check for Addenda prior to submitting their proposal.
- 10.3 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents may not contact any other County staff regarding matters covered by this Invitation to Bid during the solicitation and evaluation process. Inappropriate contact are grounds for REJECTION of the Bidder's submission.

11.0 QUOTATION

- 11.1 Provide pricing for projects bid valued at **\$75,000 OR LESS** (No Prevailing Wage Required)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
1.0	Electrician – Inside Wireman	81.00	115.00
2.0	Electrician – Outside Lineman	81.00	115.00
3.0	Laborer	35.00	45.00
4.0	Operating Engineer	75.00	98.00
5.0	Truck Driver	46.00	60.00
	Total of Lines 1.0 – 5.0	318.00	433.00

- 11.2 Provide pricing for projects bid valued at **MORE THAN \$75,000** (Annual Wage Order 26 Applies)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
6.0	Electrician – Inside Wireman	81.00	115.00
7.0	Electrician – Outside Lineman	81.00	115.00
8.0	Laborer	35.00	45.00
9.0	Operating Engineer	75.00	98.00
10.0	Truck Driver	46.00	60.00
	Total of Lines 6.0 – 10.0	318.00	433.00

- 11.3 Percentage Mark-Up for Materials 10 %

11.4 Hours of Service – State the service hours with applicable days per week and point of contact with phone number for service calls.

Regular Service Hours Available: Monday - Friday / 6:00am until 5:00pm


Regular Service Designated Representative Contact: Brian Maddox 816-765-7112

Overtime Service Hours Available: Weekdays after 5:00pm until 6:00am - Weekends and Holidays

Overtime Service Designated Representative Contact: Brian Maddox 816-765-7112

11.5 Number of Years in Business: 45

11.6 References: Please attach references separately.

SIGNATURE: 	DATE: 10/23/19
NAME (PRINT): Jeff Linscott	PHONE: 816-765-7112
TITLE (PRINT): Treasurer	CELL: 816-807-5959
COMPANY NAME (PRINT): Staco Electric Construction Company	FAX: 816-765-1202
E-MAIL ADDRESS (PRINT): jlinscott@stacoelectric.com	
E-MAIL ADDRESS FOR PO'S (PRINT): jlinscott@stacoelectric.com	
URL (PRINT): www.stacoelectric.com	

all bids and make a recommendation. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision will be final.

10.0 QUESTIONS

- 10.1 All Questions regarding this Invitation to Bid **must be in writing and e-mailed** as detailed under General Conditions, Item Number Five (5) on Page Ten (10) of this Invitation to Bid by **October 29, 2019** by 5:00 p.m., CDT. Point of contact for this Invitation to Bid is Katie Bartle, e-mail address: kmbartle@jacksongov.org.
- 10.2 All answers to questions will be published on the County's website in the form of Addenda. Respondents must check for Addenda prior to submitting their proposal.
- 10.3 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents **may not** contact any other County staff regarding matters covered by this Invitation to Bid during the solicitation and evaluation process. Inappropriate contact are grounds for REJECTION of the Bidder's submission.

11.0 QUOTATION

- 11.1 Provide pricing for projects bid valued at **\$75,000 OR LESS** (No Prevailing Wage Required)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
1.0	Electrician – Inside Wireman	\$89.00	\$106.00
2.0	Electrician – Outside Lineman	\$89.00	\$106.00
3.0	Laborer	\$81.00	\$95.00
4.0	Operating Engineer	\$89.00	\$106.00
5.0	Truck Driver	\$81.00	\$95.00
	Total of Lines 1.0 – 5.0	\$429.00	\$508.00

- 11.2 Provide pricing for projects bid valued at **MORE THAN \$75,000** (Annual Wage Order 26 Applies)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
6.0	Electrician – Inside Wireman	\$89.00	\$106.00
7.0	Electrician – Outside Lineman	\$89.00	\$106.00
8.0	Laborer	\$81.00	\$95.00
9.0	Operating Engineer	\$89.00	\$106.00
10.0	Truck Driver	\$81.00	\$95.00
	Total of Lines 6.0 – 10.0	\$429.00	\$508.00

11.4 **Hours of Service – State the service hours with applicable days per week and point of contact with phone number for service calls.**

Regular Service Hours Available: 7-3:30 M-F

Regular Service Designated Representative Contact: Steven Mize

Overtime Service Hours Available: 3:30^P - 7:00^A M-F 24hrs weekend

Overtime Service Designated Representative Contact: Steven Mize

11.5 **Number of Years in Business:** 9

11.6 **References: Please attach references separately.**

SIGNATURE:	DATE:
NAME (PRINT): Steven J Mize	PHONE: 816-456-8553
TITLE (PRINT): Owner	CELL: 816-456-8553
COMPANY NAME (PRINT) Kansas City Service Company	FAX: 816-525-3286
E-MAIL ADDRESS (PRINT) seve.mize@kcserviceinc.com	
E-MAIL ADDRESS FOR PO'S (PRINT) tonya.m@kcserviceinc.com	
URL (PRINT): www.kcserviceinc.com	

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute Amendment No. 1 to the Interlocal Cooperative Agreement with the Cities of Kansas City, Missouri, Overland Park, Kansas, and Loch Lloyd Country Club in connection with the Kenneth Road Bridge replacement project.

RESOLUTION NO. 20348, January 13, 2020

INTRODUCED BY Jalen Anderson, County Legislator

WHEREAS, by Resolution 18600, dated September 2, 2014, the Legislature did authorize the Interlocal Cooperative Agreement with the Cities of Kansas City, Missouri, Overland Park, Kansas, and Loch Lloyd Country Club for the Kenneth Road Bridge replacement project; and,

WHEREAS, this agreement allows for the project to use up to \$3,000,000.00 from off-system bridge funds allocated to the County; and,

WHEREAS, the other parties will contribute cash to fully fund the project; and,

WHEREAS, the City of Kansas City has accepted bids for the construction on the bridge and is in the process of awarding the contract; and,

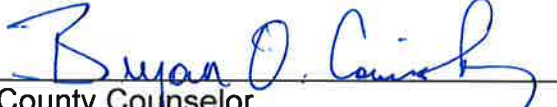
WHEREAS, the attached Amendment No. 1 to the agreement will adjust the funding to the actual costs based on the construction bid, and the obligation of the County will remain the same as in the original agreement; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Amendment No. 1 to the Interlocal Cooperative Agreement with the Cities of Kansas City, Missouri, Overland Park, Kansas, and Loch Lloyd Country Club.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20348 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

INTERLOCAL COOPERATIVE AGREEMENT

KENNETH ROAD BRIDGE IMPROVEMENTS

AMENDMENT NO. 1

This Amendment is between KANSAS CITY, MISSOURI, a constitutionally chartered municipal corporation ("Kansas City"), JACKSON COUNTY, MO, ("Jackson County"), OVERLAND PARK, KS ("Overland Park"), and LOCH LLOYD COUNTRY CLUB, ("Loch Lloyd"), together the "Parties".

WHEREAS, the parties have previously entered into an interlocal cooperative agreement for Kenneth Road Bridge Improvements dated October 24, 2014, hereinafter the "Agreement;" and

WHEREAS, the Agreement was entered into by the Parties for the purpose of constructing the public improvement of Kenneth Road Bridge over the Blue River; and

WHEREAS, the Parties wish to amend the Agreement to revise the cost sharing provisions for the Kenneth Road Bridge improvement.

NOW THEREFORE, the parties hereby amend the Agreement as follows:

Sec. 1. Sections Amended. The Agreement is amended as follows:

A. Delete and replace the following section(s):

a. Delete Sec. 2. Cost Sharing and replace with the following Sec. 2:

Sec. 2. Cost Sharing

A. The total cost of the Improvement which includes design, right-of-way, utility relocation, construction, inspection, construction management, and material testing is currently estimated at \$4,306,755.72.

B. The Parties agree to share the cost of the Improvement as follows:

1. Jackson County agrees to authorize the release of \$3,000,000 in Bridge Off-System (BRO) funds in the custody of Missouri Department of Transportation and allocated to eligible projects located in Jackson County.
2. Loch Lloyd agrees to contribute \$100,000.00 towards the construction of the Improvement.
3. Subject to the appropriation of funds, Kansas City agrees to pay 100% sidewalk cost up to \$128,071.18 towards the construction of the Improvement.

4. Overland Park agrees to pay 100% mill and overlay in Kansas side up to \$15,580.96 towards the construction of the Improvement.
 5. Subject to appropriation of funds, in addition to the contributions set forth in subsections 3 and 4 of this section, Kansas City and Overland Park shall share equally any actual cost of construction of the Improvement that is in excess of the contributions by Jackson County and Loch Lloyd up to \$531,551.79 individually for Kansas City and Overland Park.
 6. Each Party will be responsible for its own internal staff cost with the exception that Kansas City's construction management costs and lab testing costs are included in the total cost of the Improvement and shall be shared by the Parties as described above.
- C. Each Party's estimated share is set out in Exhibit A – Estimated Cost Sharing Sheet, attached hereto and incorporated by reference herein.
- D. Subject to appropriation of funds, if the construction of the Improvement exceeds the estimated total project cost, Kansas City and Overland Park will split the cost above 50/50.

Sec. 2. Sections not Amended. All other sections of the Agreement shall remain in full force and effect.

Sec. 3. Unless otherwise defined in this Amendment, all capitalized terms used herein shall have the meaning as set forth in the Agreement.

Sec. 4. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same agreement.

Sec. 5. Effectiveness; Date. This amendment will become effective when all the parties have signed it. The date this amendment is signed by the last party to sign it will be deemed the date of this amendment.

Each party is signing this amendment on the date stated opposite that party's signature.

STATE OF KANSAS

By: _____

Title: _____

Date: _____

KANSAS CITY, MISSOURI

Date: _____

By: _____

Title: Sherri McIntyre, P.E.
Assistant City Manager and Director of Public
Works

Approved as to form:

Assistant City Attorney

OVERLAND PARK, KS

Date: _____

By:

Anthony J. Hofmann, PMP
Director of Public Works

ATTEST:

Elizabeth Kelley, City Clerk

Approved as to form:

Trevor L. Stiles
Sr. Assistant City Attorney

JACKSON COUNTY, MO

Date: _____

By: _____

Title: Frank White Jr., County Executive

ATTEST:

Approved as to form:

County Counselor

LOCH LLOYD NORTH LLC

Date: _____

By: _____

Title: Dale W. Brouk, Co-Manager

Exhibit A

Kenneth Road Bridge over Blue River

Estimated Project Costs w/Proposed Cost Sharing

	Total	Jackson County (BRO)	Loch Lloyd	Kansas City	Overland Park
Design	\$700,775.00	\$400,000	\$100,000	\$100,387.50	\$100,387.50
ROW	\$0	\$0	\$0	\$0	\$0
Construction	\$3,129,423.32	\$2,600,000	\$0	\$320,956.77	\$308,466.55
Construction Management, Inspection, and Testing	\$225,000.00	\$0	\$0	\$112,500	\$112,500
Construction Inspection (Olsson)	\$251,557.40	\$0	\$0	\$125,778.70	\$125,778.70
Total Project Cost	\$4,306,755.72	\$3,000,000	\$100,000	\$659,622.97	\$547,132.75

Assumptions:

1. Existing bailey bridge will be replaced with a 3-span prestressed concrete bridge on a new alignment as shown in in attached conceptual drawing. New bridge will be approximately 325' long and will have two 12' lanes and two 2' shoulders. New roadway will be approximately 900 ft long, and will have 12' lanes with open-channel ditches.
2. Proposed alignment does not require relocation of the pump station on the Kansas side. Add \$250,000 to the project cost if this pump station and associated water mains need to be relocated.
3. The archeological site in the project limits were not eligible for inclusion in the National Register of Historic Places according to the 2001 Supplemental Study, therefore no further Archeological Mitigation expenses are included in this cost estimate. The 2001 Archeological Study needs to be reviewed and updated.
4. Aesthetic enhancements are not included. Any aesthetic issue needs to be covered by others.
5. Kansas City's internal project management cost, estimated to be \$160,000, s not included in the total project cost.
6. Estimated construction cost includes \$284,493.03 project contingency 10%.
7. Kansas City is responsible for 100% sidewalk cost \$128,071.18 on the bridge and grade sidewalk.
8. Overland Park is responsible for 100% mill and overlay cost \$15,580.96 from Kenneth Rd intersection to begin of road reconstruction.
9. Construction to begin in 2020.



REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

JAN 06 2020

Version 6/10/19


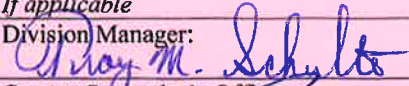
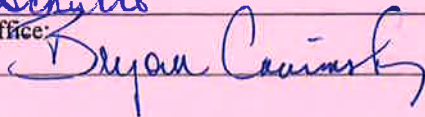
Completed by County Counselor's Office:

Res/Ord No.: 20348

Sponsor(s): Jalen Anderson

Date: January 13, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to execute Amendment 1 to the Cooperative Agreement with Kansas City, Overland Park, and Lock Lloyd, for the replacement of the Kenneth Road Bridge over the Blue River.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): R18600, dated 9-2-14</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Earl Newill P.E., Chief Engineer, Office 816-881-4538, Cell 816-401-6401</p>										
REQUEST SUMMARY	<p>Resolution 18600 authorized the County Executive to sign a cooperative agreement with Kansas City, Overland Park, and Lock Lloyd, for the replacement of Kenneth Bridge. The agreement allows the project to use up to \$3,000,000.00 from the off system bridge funds allocated to Jackson County. The other parties are contributing cash to fully fund the project.</p> <p>Kansas City has taken bids for the construction on the bridge, and is in the process of awarding the bid. Amendment 1 to the agreement, adjusts the funding to the actual costs based on the construction bid. The obligation of Jackson County remains the same as in the original agreement.</p> <p>Therefore, we request that the County Executive be authorized to execute amendment 1 to the cooperative agreement.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
COMPLIANCE	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>										

ATTACHMENTS	Amendment No. 1 to the Cooperative Agreement and Location Map	
REVIEW	Department Director: Brian Gaddie 	Date: 01/02/2020
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 1-6-2020
	County Counselor's Office: 	Date: 1/8/2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to execute a renewal to the contract with Rowdy Ribbits, LLC, of Savannah, MO, for the operation of water sports entertainment park, with a concessions fee payable to the County.

RESOLUTION NO. 20349, January 13, 2020

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, by Resolution 19509, dated June 12, 2017, the Legislature did award a contract to Rowdy Ribbits, LLC, of Savannah, MO, for the operation of a water sports entertainment facility for use by the Parks + Rec Department at the Longview Lake Beach; and,

WHEREAS, this contract was renewed for a successful 2019 beach season; and,


WHEREAS, the Wibits Water Park system contains a series of air inflatables designed to create a water-based family entertainment center; and,

WHEREAS, the Director of the Parks + Rec Department recommends the renewal of the contract with Rowdy Ribbits, LLC, to provide for the continued operation of the water sports park at the Longview Lake Beach; now therefore,

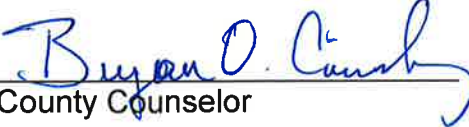
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to execute the attached renewal contract with Rowdy Ribbits, LLC.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20349 of January 13, 2020, was duly passed on _____, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature



Make your day.

Jackson County Parks + Rec

2020 Longview Lake Beach Use Agreement

This Longview Lake Beach Use Agreement (the "Agreement") is made and entered into on this ____ day of _____, 2020, by and between Jackson County Parks + Rec ("JCPR") and _____ Rowdy Ribbits, LLC and its Owner Brittani Hatley residing at 13661 County Road 355, Savannah, MO 64485 ("RR").

WHEREAS, JCPR is a recreation department organized to provide quality, cost-effective recreation programs and facilities that reflect the needs of Jackson County residents and that add value to the Greater Metropolitan Community;

WHEREAS, RR is a business who is interested in partnering with JCPR to provide a seasonal water based family entertainment center at the Longview Lake Beach; and

WHEREAS, RR desires to utilize the JCPR facilities for the purpose of offering a Wibits Water Sports Park, and JCPR is willing to allow such use, both subject to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the foregoing and, in accordance with the terms and conditions set forth below, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. **Management Company Duties.**

- A. **Water Sports Park.** A Wibits Water Sports Park is a series of rubber sealed air inflatables, topped off weekly or semi weekly as deemed necessary. The placement of each inflatable is determined by either depth of water or pattern of play. The inflatables are designed for individuals reaching a minimum height of 48 inches tall. The water play structure would be anchored at the south side of the beach area and protected by a buoyed rope system. A secondary portion of the experience is the option to use Corcls and Paddlers in a lazy river type area surrounding the water structure.
- B. **Anchors.** The water play structure will be anchored at the south side of the beach area and protected by a buoyed rope system. The anchoring system consists approximately of 40 tires filled with 1/3 yard of concrete each, rope, chain and hooks. Tire anchors may remain in the lake attached to identifying buoys for future use.

- C. **Standards of Conduct.** RR agrees that a Wibits Water Sports Park may be perceived as a JCPR facility and RR and his/her staff may be perceived as being part of the JCPR staff. Therefore, RR's owner(s) and staff agree to conduct themselves and administer the Wibits Water Sports Park, according to the highest standards. RR also agrees to ensure their staff shall act according to the same high standards.
- D. **Season Dates.** The Wibits Water Sports Park would be open Memorial Day through Labor Day during the same hours as Longview Beach: Sunday-Saturday 11:00 a.m. to 7:00 p.m. The Wibits Water Sports Park closures would coincide with Longview Beach closings based upon special events, inclement weather or water quality issues.
- E. **Equipment.** RR shall provide all equipment necessary to operate the Wibits Water Sports Park at no cost to JCPR. For example, but not limited to, inflatable water apparatus, anchoring system for the water apparatus, rental equipment, registration kiosk, perimeter buoys and rope, life-saving devices such as a ring buoy and line, shepherds hook or rescue tubes. Excluding the anchors, all equipment must be removed from the Longview Lake Beach no later than September 30, 2020. Neither the anchoring system nor the inflatables are permanent structures. All cleaning or spraying of the inflatables must occur on land. No chemicals of any kind are permitted to enter the water.
- F. **Signage.** RR shall provide all signage associated with the operation of the Wibits Water Sports Park at no cost to JCPR. Water safety requirements, emergency phone numbers, and USACE Title 36 Regulations must be posted on protected bulletin boards, located where swimmers may view them prior to entering the water.
- G. **Location of water sports park.** Longview Lake Beach, 11101 Raytown Road, Kansas City, MO 64134.
- H. **Insurance.** RR shall provide proof of Comprehensive General Liability Insurance indemnifying the United States and Jackson County, MO, and naming them as additional insureds with a minimum \$2 million per occurrence and a \$2 million general aggregate. Proof of Liability insurance shall be presented to Jackson County, Missouri no later than April 3, 2020. RR must also be insured for vandalism or damage to the water structure while anchored in the lake.
- I. **Patron Reservation Fees.** RR shall be responsible for all financial transactions related to the Wibits Water Sports Park. RR shall be wholly responsible for the collection and payment of any and all state and local sales and use taxes due from the sale of admission, memorabilia or rental of equipment at the site. RR shall sell tickets via the internet or on-sight at the Longview Beach. RR staff will be responsible for all equipment associated with financial transactions: ticket booth, computer, cash drawer, start up cash, credit card readers Wi-Fi connection, proof of purchase identifying wrist bands and any other equipment deemed necessary.
- J. **JCPR Approval of Outside Entity / Individual Involvement.** No later than (7) days prior to the commencement of a Wibits Special Event, RR shall notify the JCPR staff liaison of any proposed promotional happenings, contests, raffles, and/or other similar events at the time period offered. The operation of any of the aforementioned contests or competitions

and involvement with the event by any outside individual must be approved by JCPR and JCPR may, at its sole discretion, prohibit any such activity or involvement.

- K. **Staff Requirement.** RR is responsible for hiring, training, supervising and compensating all staff associated with the operation of the Wibits Water Sports Park. RR Staff must be on-site at least (30) minutes prior to the scheduled beach opening time each day and remain on site until the Longview Beach closes. If the required number of RR staff is not present upon opening of the beach the attraction will not open. If the attraction opens for the day and staffing falls below the required number, the attraction will be closed. RR, or its designee, such designee being at least twenty-one (21) years of age, must be on-site throughout the duration of the day. RR shall hire certified lifeguards to work the Wibits Water Sports Park. JCPR requires a minimum of 3 lifeguards be assigned to guard the Wibits Water Sports Park at all times. JCPR requires RR to position 2-4 staff members plus a daily manager on the beach to assist with the management of the water sports park, including but not limited to selling of tickets, signing of waivers, equipment rental, training of participants and the fitting of patrons with US Coast Guard approved lifejackets and identification wristbands.
- L. **Emergency Action Plan SOP.** RR and JCPR beach staff will utilize the same Emergency Action Plan SOP to insure the safety and security of all patrons visiting the Longview Beach.
- M. **Patron Participation Requirements.** Participation in this attraction will require individuals to pay the established beach admission fee (\$7 per adult 16 and older, \$5 for kids 3-15), plus purchase a separate ticket to participate at the water sports park. Safety regulations would include each participant signing a waiver, wearing a wristband and being fitted with an appropriate sized US Coast Guard approved lifejacket. Participants may not enjoy the attraction without fulfilling these requirements.
- N. **Special Needs.** RR shall communicate any special needs to the JCPR staff liaison a minimum of (48) hour prior to the need.
- O. **Memorabilia.** Upon signing this agreement, RR shall inform the JCPR staff liaison whether or not he/she will sell Wibits Water Sports Park memorabilia.
- P. **Property.** RR assumes all responsibility and JCPR and the United States assumes no responsibility whatever for any property of RR, RR exhibitors or participants placed on said property and the County is released from any and all liability for loss, injury or damage to any property brought onto Park property throughout the season. Additional recreational equipment must be secured in a locked storage container at the conclusion of each day's business. The container must be placed at the south end of the beach against the chain link fence, within the locked fence area of the beach facility throughout the season.
- Q. **Keys.** Prior to the beginning of the season, RR management staff will be issued 3 sets of keys to the Longview Lake Beach gates and restroom facilities. At the conclusion of the season, RR must return all sets of keys to JCPR, no later than September 13, 2020. If RR staff misplaces keys during the season, they will be charged \$50 per set to replace. JCPR has the right to request keys be returned prior to the conclusion of the season, if RR management staff allows use of the keys by non-approved individuals.

- R. **Property Damage.** RR will be responsible for repair of any damages to park property, caused through negligence by RR staff, volunteers and/or employees. At the conclusion of the season, RR will be responsible for restoring the property to its condition prior to the season. If the property is not restored within 30 days of season end, the County may retain any and all vendors, suppliers and or contractors necessary to restore the property to its original condition. The cost of such restoration shall be at the sole cost of the RR.
- S. **Agreement Assignment.** RR shall not assign this Agreement, nor suffer any use of said Property other than specified in this agreement nor sublet the Property or any part thereof, without expressed written consent of the County.

II. **JCPR Duties.**

- A. **Beach Front Headquarters.** JCPR shall provide an area designated on the Longview Beach as the Wibits Water Sports Park headquarters. This area shall serve as the official entry point into the Wibits Water Sports Park, along with adequate space to conduct daily business activities.
- B. **Additional Services/Items Provided by JCPR.** JCPR shall provide such services/items, including, but not limited to, a staff liaison, restrooms, trash barrels, and trash removal, refrigerated storage for staff use and a designated parking area for equipment storage trailer on the Longview Beach parking lot. JCPR shall not provide such services/items, including, but not limited to, paid advertising, equipment or equipment repair, lifeguards, site manager or registration staff.
- C. **Water Delineation and Safety.** JCPR will install a minimum of two depth markers delineating each 1-ft change in water depth in the designated swimming area. JCPR will install "Boats Keep Out" buoys not less than 100-ft beyond the delineated swim area.
- D. **Beach Set-Up.** JCPR staff will prepare the beach and restrooms daily for public use. This includes, but not limited to, cleaning of restrooms, removal of trash and debris from beach grounds and parking lot, removal of goose droppings from sand and sidewalks and weekly dragging of sand.
- E. **Beach Manager.** A JCPR Beach Manager is on site to help with enforcement of JCPR policies, lifeguard scheduling, daily beach preparation and managing the sale of admissions each day. No additional fees will be charged to the RR for the assignment of this individual.
- F. **Proceeds Retained by JCPR.** JCPR shall retain proceeds from all concession sales and 10% of gross revenue collected by RR through the sale of admission tickets, memorabilia and rentals from the Wibits Sports Park. RR shall retain 90% of the remaining percentage of gross revenue collected through the sale of admission tickets, memorabilia and rentals generated from the Wibits Water Sports Park. JCPR requires payment on a monthly basis beginning July 1, 2020. Payment must be accompanied by a gross revenue report outlining the previous month's activity and mailed to Jackson County Parks + Rec, 22807 Woods Chapel Road, Blue Springs, MO 64015. Attn: Tina Spallo, Superintendent of Recreation.

It is understood by RR that all water park participants are required to pay the beach admission fee (\$7 adults 16 and older, \$5 children 3-15 years of age). 100% of these fees will be retained by JCPR.

III. **Longview Beach Use Guidelines.**

- A. **Publication of Rules.** RR shall provide all signage related to the operation of the Wibits Water Sports Park. This would include, but not limited to, rules, pricing, hours and refund policy information. It is recommended that signage be printed in English and Spanish.
- B. **Behavior Rules.** RR agrees that the Wibits Water Sports Park rules contain provisions ensuring that the behavior of participants and spectators is appropriately controlled.
- C. **Maximum Number of Participants.** At no time will RR staff permit more than 100 individuals to be on the water apparatus at one time.
- D. **Food and Drink.** JCPR allows beach participants to carry in food and drink for consumption inside of the Longview Beach facility. No alcohol or glass containers are allowed. Special event days may be scheduled at the Longview Beach, where food trucks are invited to set up in the parking lot. Food Truck vendors would be required to pay a vendor fee to JCPR and must comply with the Jackson County Environmental Health Standards. All Food Truck revenue would be retained by the Food Truck vendors.

- IV. **Additional Information About JCPR Facilities.** Full service restrooms, with shower and changing facilities are available for use by all paying participants.
- V. **Term.** This agreement will commence upon its execution and expire September 30, 2020. If JCPR and RR mutually agree to continue partnering, RR will be given right of first refusal for corresponding beach season dates for the next year. RR must provide JCPR in writing its intent to continue offering the Wibits Water Sports Park at Longview Beach no later than October 30, 2020.
- VI. **Indemnification.** RR agrees to indemnify and hold harmless Jackson County, Missouri and the United States, their elected officials, employees, agents and assigns from any personal injury or property damage incurred by RR, RR employees, agents and assigns, the participants at the water sports park, RR invitees and or any person(s) observing throughout the Longview Beach season.
- VII. **Final Authority.** JCPR shall have the final decision in any and all matters, including decisions related to inclement weather.
- VIII. **Termination of Agreement.** JCPR may terminate this agreement at any time based upon, but not limited to unsatisfactory level of service, staffing issues, non-payment of proceeds retained by JCPR and safety enforcement.
- IX. **Governing Law.** This Agreement shall be subject to and governed by the laws of the State of Missouri.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date and year first set forth above.

Jackson County Parks + Rec

By: _____
Bob Crutsinger

Title: _____

Date: _____

Approved as to form

Rowdy Ribbits, LLC

Jay Haden, County Counselor's Office

By: _____
Brittani Hatley

Title: _____

Date: _____

Attest:

Clerk of the County Legislature

Chief Administrative Officer

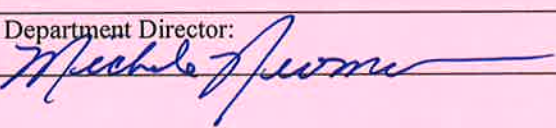
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20349

Sponsor(s): Tony Miller

Date: January 13, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Usage Agreement with Rowdy Ribbits, LLC</u>											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>0.00\$</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>0.00\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>0.00\$</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>0.00\$</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT TO ACCT</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>		Amount authorized by this legislation this fiscal year:	0.00\$	Amount previously authorized this fiscal year:	0.00\$	Total amount authorized after this legislative action:	0.00\$	Amount budgeted for this item * (including transfers):	0.00\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	0.00\$											
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Amount budgeted for this item * (including transfers):	0.00\$											
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT											
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): March 4, 2019 Resolution #20073; 19509 June 12, 2017;											
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Tina Spallo, Superintendent of Recreation 503-4872											
REQUEST SUMMARY	A RESOLUTION re-newing the contract for the operation of a water sports entertainment park for use by the Parks + Rec Department to Rowdy Ribbits, LLC, of Savannah, MO, for a concessions fee payable to the County.											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)											
ATTACHMENTS												
REVIEW	Department Director: 	Date: 1-17-20										

Finance (Budget Approval): <i>If applicable</i>	Date:
Division Manager: <i>Craig M. Schutte</i>	Date: <i>1/9/2020</i>
County Counselor's Office: <i>for B. County</i>	Date: <i>1/9/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- x This legislative action does not impact the County financially and does not require Finance/Budget approval.