

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$7,650.00 from the undesignated fund balance of the 2019 Special Road and Bridge Fund, in acceptance of insurance proceeds for the repair of a damaged guardrail located on Buckner Tarsney Road for use by the Public Works Department.

**ORDINANCE NO. 5191**, January 15, 2019

**INTRODUCED BY** Ronald E. Finley, County Legislator

WHEREAS, the County has received a payment from Geico Casualty Co, representing the cost of repairs to a guardrail located on Buckner Tarsney Road damaged as a result of a motor vehicle accident; and,

WHEREAS, an appropriation is necessary to place the insurance payment in the proper spending account so that the funds may be used to repair the damaged guardrail; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2019 Special Road and Bridge Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road and Bridge Fund			
004-9999	47040 – Reimb Damage Claims	\$7,650	
004-2810	Undesignated Fund Balance		\$7,650
004-2810	Undesignated Fund Balance	\$7,650	
Road & Bridge Maintenance			
004-1506	56790- Other Contractual		\$7,650

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Interim County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 5191 introduced on January 15, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5191.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 004 2810  
ACCOUNT TITLE: Special Road and Bridge Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$7,650.00

1/9/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## REQUEST FOR LEGISLATIVE ACTION

## EXECUTIVE OFFICE

JAN 01 2019




Completed by County Counselor's Office:

~~Res~~/Ord No.: 5191

Sponsor(s): Ronald E. Finley

Date: January 15, 2019

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p><i>Balance</i></p> <p>Project/Title: <u>Appropriating \$7650.00 from the undesignated fund in acceptance of reimbursement proceeds from Geico Insurance for repair of guardrail that was damaged on Buckner Tarsney Road by one of Geico Insurance clients.</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7650.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7650.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT \$7,650.00</td> </tr> <tr> <td>FROM: Undesignated Fund 004-9999-47040</td> <td>TO ACCT</td> </tr> <tr> <td>TO: Other Contractual Services 004-1506-56790</td> <td>\$7,650.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$7650.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7650.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$7,650.00	FROM: Undesignated Fund 004-9999-47040	TO ACCT	TO: Other Contractual Services 004-1506-56790	\$7,650.00
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FROM: Undesignated Fund 004-9999-47040	TO ACCT														
TO: Other Contractual Services 004-1506-56790	\$7,650.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	RLA drafted by Jim Evans, Public Works Road & Bridge, Road & Bridge Administrator (816) 847-7053														
REQUEST SUMMARY	Requesting \$7,650.00 to be transferred from 004-9999-47040, Increase Revenues, to account 004-1506-56790 Other Contractual Services, in order to repair damages to guardrail on Buckner Tarsney Road.														
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)														

ATTACHMENTS		
REVIEW	Department Director: 	Date: 12.10.18
	Finance (Budget Approval):  If applicable	Date: 1/8/19
	Division Manager: 	Date: 1/4/19
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
004-9999-47040	Increase Revenues	\$7,650.00

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 5191

*Shawn M. S.* 1/8/19  
Budgeting

## Timothy Underwood

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**From:** Timothy Underwood  
**Sent:** Tuesday, October 02, 2018 10:12 AM  
**To:** Sarah L. Matthes  
**Cc:** James F. Evans; Eric L. Johnson; Virginia D. Phillips  
**Subject:** FW: Geico

The guardrail will need to be repaired or replace at the expense of their insurance.

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**From:** Virginia D. Phillips  
**Sent:** Tuesday, October 02, 2018 9:21 AM  
**To:** Timothy Underwood <TUnderwood@jacksongov.org>  
**Cc:** James F. Evans <JEvans@jacksongov.org>  
**Subject:** Geico

We received a call from Geico Insurance at 800-841-3000. Caller stated that on of their clients hit a deer then went into a guardrail and tore it up pretty good.

The Police Report # 1806532

Claim # 04243661601010147

Geico Fax # 202-354-4691

He didn't know the road, but said it was a Jackson County Road, and it was just North of Buckner, Mo.

*Darlene Phillips*

Administrative Assistant

Road & Bridge

816-847-7050

[vphillips@jacksongov.org](mailto:vphillips@jacksongov.org)

RE: JACKSON COUNTY, MISSOURI  
JOB # BUCKNER-TARNSNEY ROAD GUARDRAIL REPAIR  
BID # 25322

Page 1 of 2

ITEM #	QTY	DESCRIPTION	\UNIT \$	\SELL
1	1.00	Guardrail Repair	7650.00	7650.00
TOTAL FOR PROJECT:				7650.00

NOTES: BID IS BASED ON 1 MOBILIZATION.

OUR PRICING INCLUDES FLAGGING FOR THE ROADWAY  
WHILE CONSTRUCTION IS ONGOING.

OUR WORK REQUIRES 1 WORKING DAY.

BID IS USED TO PROVIDE A MODOT MASH CRASHWORTHY  
END TERMINAL. THE PRODUCT WE WILL USE IS A ROAD  
SYSTEMS MSKT.

REMOVALS AND DISPOSAL OF EXISTING DAMAGED GUARDRAIL  
BY COLLINS AND HERMANN.

DOES NOT INCLUDE ANY DIRT OR ROCK WORK IN THIS PRICING

BOND COST IS NOT INCLUDED.  
IF REQUIRED, ADD 1.5%.  
AGC DUES NOT INCLUDED.

OUR BID IS SUBMITTED ASSUMING NO RETENTION  
WILL BE WITHHELD FROM PROGRESS PAYMENTS,  
CONSISTENT WITH THE PAYMENT PRACTICES  
OF THE END USER CUSTOMER.

RE: JACKSON COUNTY, MISSOURI  
JOB # BUCKNER-TARNSNEY ROAD GUARDRAIL REPAIR  
BID # 25322

Page 2 of 2

ITEM #	QTY	DESCRIPTION	\UNIT \$	\SELL
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OUR PRICES ARE FIRM FOR THIRTY(30) DAYS. AFTER  
30 DAYS OUR PRICES WILL BE REVISED BASED  
ON CURRENT STEEL PRICES.

IF YOU HAVE ANY QUESTIONS ON THE BID, PLEASE CONTACT  
JAIMIE LOCH AT 816-390-6403.



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the operation of a water sports entertainment park for use by the Parks + Rec Department to Rowdy Ribbits, LLC, of Savannah, MO, as a sole source purchase, for a concessions fee payable to the County.

**RESOLUTION NO. 20073**, January 15, 2019

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department desires to provide a water sports park at the Longview Lake Beach; and,

WHEREAS, the Wibits Water Park system contains a series of air inflatables designed to create a water-based family entertainment center; and,

WHEREAS, Rowdy Ribbits successfully operated at Longview Lake Beach during the 2018 season; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a contract to Rowdy Ribbits, LLC, of Savannah, MO, for the operation of the Wibits Water Park for use by the Parks + Rec Department, for a concessions fee payable to the County; and,

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, the Director further recommends that he not take competitive bids for the Wibits Water Park for the reason that Rowdy Ribbits, LLC, is the only known provider of this type water-based entertainment center; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Interim County Counselor

**Certificate of Passage**

I hereby certify that the attached resolution, Resolution No. 20073 of January 15, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

# REQUEST FOR LEGISLATIVE ACTION EXECUTIVE OFFICE

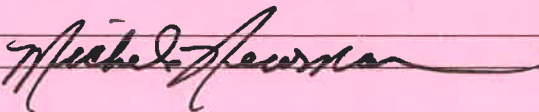
JAN 07 2019

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20073

Sponsor(s): Tony Miller

Date: January 15, 2019

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Usage Agreement with Rowdy Ribbits, LLC</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>0.00\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>0.00\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>0.00\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>0.00\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td> <p>FROM ACCT</p> <p>TO ACCT</p> </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A  Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	0.00\$	Amount previously authorized this fiscal year:	0.00\$	Total amount authorized after this legislative action:	0.00\$	Amount budgeted for this item * (including transfers):	0.00\$	Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>
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Amount budgeted for this item * (including transfers):	0.00\$										
Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): March 20, 2018 Resolution #19690</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Tina Spallo, Superintendent of Recreation 503-4872</p>										
REQUEST SUMMARY	<p>A RESOLUTION awarding a contract for the operation of a water sports entertainment park for use by the Parks + Rec Department to Rowdy Ribbits, LLC, of Savannah, MO, as a sole source purchase, for a concessions fee payable to the County.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS											
REVIEW	<p>Department Director:  Date: 1-3-19</p>										

	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>MA</i> <i>[Signature]</i>	Date: <i>1-7-19</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of temporary personnel for use County-wide to AList, LLC, of Olathe, KS, and At Work Personnel Services, of Lee's Summit, MO, under the terms and conditions of Request for Proposals No. 70-18.

**RESOLUTION NO. 20074**, January 15, 2019

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the Director Finance and Purchasing has solicited written proposals on Request for Proposals No. 70-18 for the furnishing of temporary personnel for use County-wide; and,

WHEREAS, a total of twenty-eight notifications were distributed and two responses were received and evaluated; and,

WHEREAS, following evaluation of the proposals received, the Department of Finance and Purchasing has recommended that the contract be split and awarded to the bidders submitting the lowest and best bid for each classification of temporary position; and,

WHEREAS, award as recommended would result in awards to the following bidders:

**BIDDER**

AList, LLC, Olathe, KS

At Work Personnel Services, Lee's Summit, MO

and,

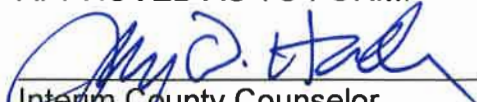
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award under the terms and conditions of RFP No. 70-18 be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby authorized to execute for the County any documents necessary to the accomplishment of the award, including the subsequent options for extension,; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contracts, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Interim County Counselor

### Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20074 of January 15, 2019 was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order, with certification made at that time within amounts previously budgeted for the spending agency.

1/9/19  
Date

  
Chief Administrative Officer



# REQUEST FOR LEGISLATIVE ACTION

## EXECUTIVE OFFICE

JAN 07 2019

Completed by County Counselor's Office:

Res/Ord No.: 20074

Sponsor(s): Crystal Williams

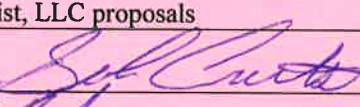


Date: January 15, 2019

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Four Twelve Month Options to Extend, for the furnishing of Temporary Personnel Services for use by Various County Departments to AList, LLC of Olathe, KS, and At Work Personnel Services of Lee's Summit, MO under the terms and conditions of Request for Proposal No. 70 -18.</u></p>																												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds subject to appropriation in the annual budget)</p> <table border="1"> <thead> <tr> <th>Department</th><th>Estimated Use</th></tr> </thead> <tbody> <tr> <td>Assessment Department</td><td>\$ 10,000.00</td></tr> <tr> <td>Public Administrator</td><td>\$ 2,500.00</td></tr> <tr> <td>Facilities</td><td>\$ 35,000.00</td></tr> <tr> <td>Sheriff's Office</td><td>\$ 10,400.00</td></tr> <tr> <td>Corrections Department</td><td>\$ 27,000.00</td></tr> <tr> <td>COMBAT</td><td>\$ 15,000.00</td></tr> <tr> <td>Finance &amp; Purchasing Department</td><td>\$ 7,500.00</td></tr> <tr> <td>TOTAL</td><td>\$ 107,400.00</td></tr> </tbody> </table> <p>This RLA only approves the Term and Supply Contract; the funds are subject to appropriation. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$</p> <p>Prior Year Actual Amount Spent (if applicable): \$ 92,318</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Use	Assessment Department	\$ 10,000.00	Public Administrator	\$ 2,500.00	Facilities	\$ 35,000.00	Sheriff's Office	\$ 10,400.00	Corrections Department	\$ 27,000.00	COMBAT	\$ 15,000.00	Finance & Purchasing Department	\$ 7,500.00	TOTAL	\$ 107,400.00
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TOTAL	\$ 107,400.00																												
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 17434, 12/06/10; 19030, 1/14/16</p>																												
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Craig Reich, Senior Buyer, 881-3265</p>																												
REQUEST SUMMARY	<p>Various County Departments require a Term and Supply Contract for the furnishing of Temporary Clerical Services. The Purchasing Department issued Request for Proposals No. 70-18 in response to those requirements.</p> <p>A total of twenty-eight (28) notifications were distributed and two responses were received and evaluated by the Senior Buyer representing the Finance &amp; Purchasing Department.</p>																												

ITEM AND SPECIFICATION	ALIST, LLC	At Work
SEASONAL CLERK	\$ 16.50	\$ 14.97
TAXPAYER SERVICES RECEPTIONIST	\$ 17.25	\$ 16.19
TAXPAYER SERVICES CLERK	\$ 17.25	\$ 18.62
TAXPAYER SPECIALIST	\$ 26.75	\$ 21.11
DATA ENTRY CLERK	\$ 17.25	\$ 16.19
EXECUTIVE ASSISTANT	\$ 16.50	\$ 24.70
ACCOUNTANT	\$ 28.45	\$ 32.47
DATA ENTRY	\$ 17.25	\$ 16.19
ACCOUNTS PAYABLE	\$ 28.45	\$ 23.58

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends a split Award for Temporary Personnel Services to AList, LLC of Olathe, KS and At Work Personnel Services of Lee's Summit, MO as the lowest and best bids meeting specifications.

This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, Email and Memo from using departments; Proposal Recap; Pertinent pages from At Work Personnel Services, and AList, LLC proposals	
REVIEW	Department Director:  Finance (Budget Approval):  If applicable Division Manager:  County Counselor's Office:	Date: 12-21-2018 Date: 1/7/19 Date: 1/8/19 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure

is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.