



FRANK WHITE, JR.
Jackson County Executive

EXECUTIVE ORDER NO. 17-16


**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
COUNTY EXECUTIVE**

DATE: SEPTEMBER 27, 2017

RE: APPOINTMENT OF ACTING COMBAT DIRECTOR

I hereby appoint Jaime Masters as Acting COMBAT Director to serve until the appointment of a permanent director, effective September 27, 2017. Ms. Masters shall continue to serve as Chief of Health Services.


Frank White, Jr., County Executive

Dated: 9/27/17

FILED

SEP 27 2017

MARY JO SPINO
COUNTY CLERK

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$114,663.00 within the 2017 Anti-Drug Sales Tax Fund, and transferring \$8,597.00 within and appropriating \$114,663.00 from the undesignated fund balance of the 2017 Grant Fund to provide matching funds for the Violence Against Women Act for the Prosecution of Sexual Assault Grant awarded by the Missouri Department of Public Safety, for a program focused on prevention and prosecution of sexual assaults.

ORDINANCE NO. 5029, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4829, dated February 29, 2016, the Legislature did authorize the acceptance of a two-year grant in the amount of \$84,185.10 awarded by the Missouri Department of Public Safety for a program focused on prevention and prosecution of sexual assaults in the County; and,

WHEREAS, this two-year grant partially funds the salaries of three full-time assistant prosecutors for this program; and,

WHEREAS, the grant is subject to a local match and additional funds are necessary to complete funding for the project; and,

WHEREAS, a transfer and appropriation are necessary in order to place additional matching funds for this grant in the proper spending accounts; and,

WHEREAS, the County Executive recommends said transfer and appropriation; now

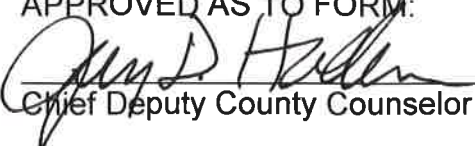
therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer and appropriation be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Prosecutor Community Crime/Drug Prevention			
008-4152	56798 - Grant Match	\$114,663	
008-9100	56105 - Operating Transfers Out		\$114,663
Grant Fund Violence Against Women Grant			
010-4125	47070 - Operating Transfers In	\$114,663	
010-2810	Undesignated Fund Balance		\$114,663
010-2810	Undesignated Fund Balance	\$114,663	
010-4125	55060 – Insurance	\$ 8,597	
010-4125	55010 - Regular Salaries		\$101,268
010-4125	55040 - FICA		\$ 4,170
010-4125	55050 – Pension		\$ 17,823

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5029 introduced on October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absents _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5029.

Date

Frank White, Jr., County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 4152 56798
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Prosecutor Community Crime/Drug Prevention
Grant Match
NOT TO EXCEED: \$114,663.00

ACCOUNT NUMBER: 010 4125 55060
ACCOUNT TITLE: Grant Fund
Violence Against Women Grant
Insurance
NOT TO EXCEED: \$8,597.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Undesignated Fund Balance
Grant Fund
NOT TO EXCEED: \$114,663.00

September 28, 2017
Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5029

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Ordinance transferring and appropriating funds for the completion of the Prosecution of Sexual Assault Grant awarded to Jackson County.</u></p>																					
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$123,260.17</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$123,260.17</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM 008-Anti-Drug Sales Tax Fund; 4156 - Pros Community Crime/Drug Prevention; 56798 - Grant Match</td> <td>FROM ACCT \$114,662.96</td> </tr> <tr> <td>FROM 010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55060 - Insurance</td> <td>\$8,597.21</td> </tr> <tr> <td>TO 010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55010 - Regular Salary</td> <td>TO ACCT \$101,267.55</td> </tr> <tr> <td>010 - Grant Fund; - 4125 - Prosecution of Sexual Assault Grant; 55040 - FICA</td> <td>\$4,169.89</td> </tr> <tr> <td>010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55050 - Pension</td> <td>\$17,822.73</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$123,260.17	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$123,260.17	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 008-Anti-Drug Sales Tax Fund; 4156 - Pros Community Crime/Drug Prevention; 56798 - Grant Match	FROM ACCT \$114,662.96	FROM 010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55060 - Insurance	\$8,597.21	TO 010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55010 - Regular Salary	TO ACCT \$101,267.55	010 - Grant Fund; - 4125 - Prosecution of Sexual Assault Grant; 55040 - FICA	\$4,169.89	010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55050 - Pension	\$17,822.73
Amount authorized by this legislation this fiscal year:	\$123,260.17																					
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010 - Grant Fund; 4125 - Prosecution of Sexual Assault Grant; 55050 - Pension	\$17,822.73																					
PRIOR LEGISLATION	<p>Prior ordinances and (date): Ordinance 4829 2/16</p> <p>Prior resolutions and (date):</p>																					
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations 881-3369</p>																					
REQUEST SUMMARY	<p>Requesting the transfer and appropriation of additional funds to complete the Prosecution of Sexual Assault Grant awarded to Jackson County by the Missouri Department of Public Safety. The grant provides partial</p>																					

	<p>funding for three assistant prosecutors and travel. To complete the final year of the project, the Prosecutor's Office will provide an additional \$114,662.96 to pay for the unfunded portions of encumbants and travel.</p> <p>The grant expires 12/31/17.</p> <p>Please appropriate \$114,662.96 from 008-4156-56798 and transfer \$8,597.21 from 010-4125-55060 into the following accounts:</p> <p>55010 Salary 101,267.55 55040 FICA 4,169.89 55050 Pension 17,822.73</p>													
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
ATTACHMENTS	Award, budget													
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td><i>Juan Peters Baker</i></td><td>Date: 9/22/17</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td><i>[Signature]</i></td><td>Date: 9/25/17</td></tr> <tr> <td>Division Manager:</td><td><i>[Signature]</i></td><td>Date: 9/26/17</td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td></tr> </table>		Department Director:	<i>Juan Peters Baker</i>	Date: 9/22/17	Finance (Budget Approval): If applicable	<i>[Signature]</i>	Date: 9/25/17	Division Manager:	<i>[Signature]</i>	Date: 9/26/17	County Counselor's Office:		Date:
Department Director:	<i>Juan Peters Baker</i>	Date: 9/22/17												
Finance (Budget Approval): If applicable	<i>[Signature]</i>	Date: 9/25/17												
Division Manager:	<i>[Signature]</i>	Date: 9/26/17												
County Counselor's Office:		Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this transfer and appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 5029

 9/25/17
Budget Office

VAWA Grant
expires 12/31/17

2017	pp17-26	800 hrs	16.52%				<u>Total</u>
			<u>Salary</u>	<u>FICA</u>	<u>Pension</u>	<u>Insurance</u>	
	vacant	26.48	21,184.00	1,620.58	3,499.60		26,304.18
	Ries	24.52	19,616.00	1,500.62	3,240.56		24,357.18
	Willis	31.88	<u>25,504.00</u>	<u>1,951.06</u>	<u>4,213.26</u>		<u>31,668.32</u>
			66,304.00	5,072.26	10,953.42		82,329.68
			<u>34,963.55</u>	<u>0.00</u>	<u>6,869.31</u>		<u>41,832.86</u>
	pp1-16		101,267.55	5,072.26	17,822.73		
			0.00	-902.37	0.00		-902.37
			101,267.55	4,169.89	17,822.73		123,260.17
							Match

FMS balance	ria-transfer	16.52%			
		<u>Salary</u>	<u>FICA</u>	<u>Pension</u>	<u>Insurance</u>
		-43,560.76	902.37	-6,869.31	18,314.60
		<u>8,597.21</u>	<u>0.00</u>	<u>0.00</u>	<u>-8,597.21</u>
		-34,963.55	902.37	-6,869.31	9,717.39

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$5,847.00 from the undesignated fund balance of the 2017 Special Road and Bridge Fund in acceptance of insurance proceeds for the loss of a vehicle for use by the Sheriff's Office.

ORDINANCE NO. 5030, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the County has received a payment from the Missouri Public Entity Risk Management Fund representing the value of a Sheriff's Office patrol vehicle cost in a flooding incident, less the deductible; and,


WHEREAS, an appropriation is necessary to place the insurance payment in the proper spending account so that the funds may be used for maintenance and repairs of other fleet vehicles; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2017 Special Road and Bridge Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road and Bridge Fund Sheriff			
004-9999	47040 - Increase Revenues	\$5,847	
004-2810	Undesignated Fund Balance		\$5,847
004-2810	Undesignated Fund Balance	\$5,847	
004-4201	56530 – Maint & Repair Auto Equipment		\$5,847

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5030 introduced on October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5030.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 004 2810
ACCOUNT TITLE: Special Road and Bridge Fund
Undesignated Fund Balance
NOT TO EXCEED: \$5,847.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

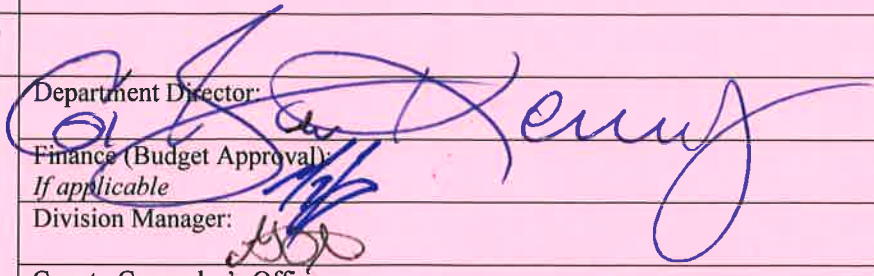
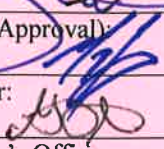

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5030

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer of insurance settlement for 2014 Dodge Charger Patrol Vehicle from the 004-9999-47040 undesignated fund balance to Line item 004-4201-56530- auto equipment</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$5,847.14</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$5,847.14</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr><tr><td>Source of funding (name of fund) and account code #</td><td></td></tr><tr><td>FROM: Undesignated fund balance #004-9999-47040</td><td>\$5,847.14</td></tr><tr><td>TO: Road and Bridge fund 004-4201-56530</td><td>\$5,847.14</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$5,847.14	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$5,847.14	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code #		FROM: Undesignated fund balance #004-9999-47040	\$5,847.14	TO: Road and Bridge fund 004-4201-56530	\$5,847.14
Amount authorized by this legislation this fiscal year:	\$5,847.14														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$5,847.14														
Amount budgeted for this item * (including transfers):	\$0														
Source of funding (name of fund) and account code #															
FROM: Undesignated fund balance #004-9999-47040	\$5,847.14														
TO: Road and Bridge fund 004-4201-56530	\$5,847.14														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office Commander (816) 795-1960</p>														
REQUEST SUMMARY	<p>Request \$5,847.14 be transferred from the undesignated fund balance of 004 to line item 004-4201-56530 to repair damage to a 2014 Dodge Charger Patrol vehicle VIN # 2C3CDXKT2EH371539. Funds were received from MOPERM for the repair of the Patrol vehicle via check through claim #AP17-0041557-1 from the insured, Jackson County, reference an accident, involving a total loss of the vehicle. Check # 21630 was received by Jackson County from MOPERM in the amount of \$5,847.14.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS		
REVIEW	Department Director:  Finance (Budget Approval):  <i>If applicable</i> Division Manager:  County Counselor's Office:	Date: 8/25/07 Date: 9/24/07 Date: 9/25/07 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
2810	Undesignated Fund Balance	\$5847

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 22, 2017

ORD #5030

Department / Division	Character/Description	From	To
<u>Special Road & Bridge Fund - 004</u>			
9999	47040 - Reimburs. Damage Claims	\$ 5,847	
9999	2810 - Undesignated Fund Balance		5,847
9999	2810 - Undesignated Fund Balance	5,847	
4201 - Sheriff	56530 - Maintenance & Repair - Auto		5,847
		\$ 5,847	\$ 5,847

 9/22/17
Budget Office

**Missouri Public Entity Risk Management Fund**

3425 Constitution Ct., 3rd Floor
P.O. Box 7110
Jefferson City, MO 65102-7110

**Central Bank**

P.O. Box 779
Jefferson City, Missouri 65102
80-63/865

Ord. 5030

21630

09/11/2017



PAY
TO THE
ORDER OF FIVE THOUSAND EIGHT HUNDRED FORTY-SEVEN AND 14 / 100

\$ 5,847.14

DOLLARS

COUNTY OF JACKSON
415 E 12TH 2ND FLOOR
KANSAS CITY MO 64106

VOID

Void After 90 Days

TWO SIGNATURES REQUIRED

Brenda L. Gibson
AUTHORIZED SIGNATURE

MEMO

Claim Payments

⑈021630⑈ ⑆086500634⑆ ⑈10 1799 3⑈

MOPERM

09/11/2017

21630

Claim Number	Claimant	Member Name	Description	Amount
AP17-0041577-1	COUNTY OF JACKSON	COUNTY OF JACKSON	Total loss 2014 Dodge Vin 371539	\$6,847.14
AP17-0041577-1	COUNTY OF JACKSON	COUNTY OF JACKSON	Deductible Applied	-\$1,000.00
Total				\$5,847.14

004-9999-47040-17

MOPERM HAS SHENK DNG CLAIM

David D. Epperson

From: Sarah L. Matthes
Sent: Friday, September 15, 2017 11:03 AM
To: David D. Epperson
Subject: \$\$ for Burns' Car
Attachments: 3845_001.pdf

Capt. Epperson,

We received the check today for Burns' flooded car. I've attached a copy of the check. Whenever you have the RLA done, send it on down and we can get that going. The FROM account will be 004-9999-47040. Let me know if you need anything else from me.

Thank you,

Sarah Matthes
Grant, Audit & Risk Manager
Jackson County, Missouri
415 E. 12th St., Room 105
Kansas City, MO 64106
O: 816.881.3202
F: 816.881.3877
slmatthes@jacksongov.org

From: financescans@jacksongov.org [mailto:financescans@jacksongov.org]
Sent: Friday, September 15, 2017 9:55 AM
To: Sarah L. Matthes <SLMatthes@jacksongov.org>
Subject: Attached Image

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Second Addendum to the Agreement with Twelfth Street Heritage Development Corporation of Kansas City, MO, for the furnishing of the Employment Barriers Program for use by the Prosecuting Attorney's Office, at an additional cost to the County not to exceed \$34,200.00.

RESOLUTION NO. 19589, October 2, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 19154, dated May 23, 2016, the Legislature did award a six-month contract with one twelve-month option to extend to Twelfth Street Heritage Development Corporation of Kansas City (Jackson County), MO, for the furnishing of an Employment Barriers Program under the terms and conditions of Request for Proposals 17-16; and,

WHEREAS, the Employment Barriers Program provides re-entry assistance and support to at-risk ex-offenders transitioning from prison back into the community, at an annual cost to the County in the amount of \$76,000.00; and,

WHEREAS, due to the success of this program, the Prosecuting Attorney has recommended that the County Executive be authorized to execute an Addendum to the Agreement to allow additional clients to receive re-entry services during 2017, at an additional cost to the County in the amount of \$34,200.00; now therefore,

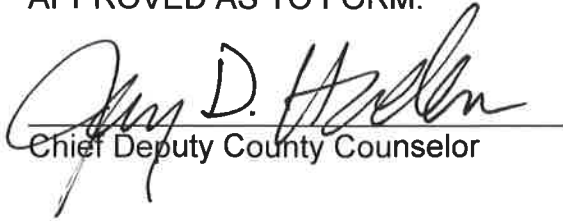
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a Second Addendum to the Agreement

with Twelfth Street Heritage Development Corporation, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement and addenda thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19589 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4154 56790
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Prosecuting Attorney – Deferred Prosecution
Other Contractual Services
NOT TO EXCEED: \$34,200.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19589

Sponsor(s): Dan Tarwater III

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive, on behalf of the Jackson County Prosecutor, to enter into a second addendum to the agreement with Twelfth Street Heritage Development Corp. for the Employment Barriers Program at an additional cost to the County not to exceed \$34,200.</u></p>														
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$34,200.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$76,000.00</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$110,200.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td>FROM</td><td>FROM ACCT</td></tr> <tr> <td>008-Anti Drug Sales Tax Fund-4154 Pros Atty Deferred Pros-56790 Other Contractual Services</td><td>\$34,200.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$34,200.00	Amount previously authorized this fiscal year:	\$76,000.00	Total amount authorized after this legislative action:	\$110,200.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM	FROM ACCT	008-Anti Drug Sales Tax Fund-4154 Pros Atty Deferred Pros-56790 Other Contractual Services	\$34,200.00
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Total amount authorized after this legislative action:	\$110,200.00														
Amount budgeted for this item * (including transfers):	\$														
Source of funding (name of fund) and account code number;															
FROM	FROM ACCT														
008-Anti Drug Sales Tax Fund-4154 Pros Atty Deferred Pros-56790 Other Contractual Services	\$34,200.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): #19154 5/23/16</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>														
REQUEST SUMMARY	<p>This resolution authorizes the County Executive, on behalf of the Jackson County Prosecutor, to enter into the second addendum to the agreement with Twelfth Street Heritage Development Corporation for the Employment Barriers Program, which was previously bid on RFP 17-16 and 12th Street was authorized for an agreement of \$76,000 for 2017. This employment contract with 12th Street Heritage provides direct employment services for ex-felons, court involved or "at-risk" adults along with personal development and access to resources (i.e. counseling, health care, skill building, etc.). Based on the success of the program, the Prosecutor's Office is looking to refer additional clients for services and continuation of the program through the term of the agreement (December 31, 2017), at an additional cost to the County not to exceed \$34,200.00.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

REVIEW	Department Director: <i>Juan Peters Baker</i>	Date: <i>9/22/17</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>9/22/17</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/25/17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

PC#

Date: September 18, 2017

RES # 19589

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month term and supply contract with three twelve-month options to extend for the furnishing of security cameras and repair services for use by the Department of Corrections to Midwest Digital Systems of Riverside, MO, under the terms and conditions of Invitation to Bid 52-17.

RESOLUTION NO. 19590, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Department of Corrections has a need for upgraded security cameras and repair services for the existing security cameras within the detention facility; and,

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid 52-17 for these products and services; and,

WHEREAS, a total of nineteen notifications were distributed and two bids were received from the following:

BIDDERS

Midwest Digital Systems
Riverside, MO

Kenton Brothers
Kansas City (Jackson County), MO

and,

WHEREAS, the Director of Finance and Purchasing recommends that the contract be awarded to Midwest Digital Systems of Riverside, MO, under the terms and conditions of Invitation to Bid 52-17, as the lowest and best bidder, as set forth in the attached

recapitulation and analysis; and,

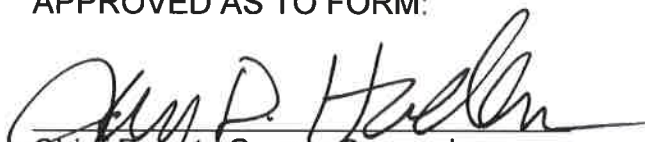
WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19590 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~RA~~ No.: 19590

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract, with Three Twelve Month Options to Extend, for the furnishing of Security Cameras and Servicing for use by the Department of Corrections under the Terms and Conditions of Invitation to Bid No. 52-17.</u></p>									
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: Department of Corrections \$50,000</p> <p>This RLA only approves the term and supply contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): n/a Prior Year Actual Amount Spent (if applicable): \$23,204</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	
Amount authorized by this legislation this fiscal year:	\$									
Amount previously authorized this fiscal year:	\$									
Total amount authorized after this legislative action:	\$									
Amount budgeted for this item * (including transfers):	\$									
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19142; May 16, 2016</p>									
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Kyle Brack, Sr. Buyer, 881-3265</p>									
REQUEST SUMMARY	<p>Department of Corrections requires a Term and Supply Contract for the furnishing of Security Cameras and Servicing for use in the Detention Center. This Contract allows Department of Corrections to replace outdated camera equipment and technology while maintaining existing equipment as needed. To meet these requirements, the Purchasing Department issued Invitation to Bid No. 52-17.</p> <p>A total of nineteen (19) notifications were distributed and two responses received. The following bids were evaluated:</p> <table border="1"> <thead> <tr> <th>Company</th><th>Percentage off MSRP</th><th>Hourly Rate for Repair During Regular Hours</th></tr> </thead> <tbody> <tr> <td>Kenton Brothers (Kansas City, MO)</td><td>Variable (15%-35%)</td><td>\$95.00</td></tr> <tr> <td>Midwest Digital Systems (Riverside, MO)</td><td>30%</td><td>\$80.00</td></tr> </tbody> </table> <p>Department of Corrections has reviewed the bids and recommends Midwest Digital Systems of Riverside, Missouri as the lowest and best bid received.</p>	Company	Percentage off MSRP	Hourly Rate for Repair During Regular Hours	Kenton Brothers (Kansas City, MO)	Variable (15%-35%)	\$95.00	Midwest Digital Systems (Riverside, MO)	30%	\$80.00
Company	Percentage off MSRP	Hourly Rate for Repair During Regular Hours								
Kenton Brothers (Kansas City, MO)	Variable (15%-35%)	\$95.00								
Midwest Digital Systems (Riverside, MO)	30%	\$80.00								

	Pursuant to Section 1054.6 of the Jackson County Code, the Chief Financial Officer recommends the award of a Term and Supply Contract for the furnishing of Security Cameras and Servicing to Midwest Digital Systems of Riverside, Missouri as the lowest and best bid received.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) n/a <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids received, Recommendation Memorandum from DOC, and the pertinent pages of Midwest Digital Systems' bid documents.	
REVIEW	Department Director:	Date: 9-21-17
	Finance (Budget Approval): <i>If applicable</i>	Date: 9/25/17
	Division Manager:	Date: 9/25/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



JCDC
Jackson County, MO

Memo

To: Kyle Brack
From: Joseph Piccinini
CC: Laura Scott
Date: 09/18/2017
Re: Recommendation Memo RE: Video Management System for Jackson County Dept. of Corrections

Recommendation Memo RE: Video Management System for Jackson County Dept. of Corrections

Bid No. 52-17 "Video Management System," was sent out seeking qualified vendors to monitor and manage the video management system in the JCDC secured perimeter and other areas throughout the facility as needed. The results of awarding this bid will be the maintenance and updates to the video management system that provides enhanced safety and security of the facility and the inmates, associates and civilian partners who work in and around the facility.

A review of the bid submissions was performed by JCDC IT associates.

After a review of the bid submissions, we recommend that the County award the bid to Midwest Digital Systems (MDS). This recommendation is based on the overall review of the bid submissions and information supplied by the bidder. The lower bid of \$80/hr for repair (reg. hours); \$110/hr (non-reg repair); and \$65/hr troubleshooting; as well as a fixed 30% discount on parts was submitted by Midwest Digital Systems (MDS) and represents, in our opinion, the lowest and best bid.

Please accept this as the Jackson County Department of Corrections recommendation to award this contract to Midwest Digital Systems.

Respectfully,

Joe Piccinini
Director
Jackson County Department of Corrections

Attachment I
Respondent's Quotation for Invitation to Bid No. 52-17

*All quotes shall include ancillary expenses such as fuel, mileage, freight, shipping, travel time, and other similar costs not mentioned. The quotes shall be all-inclusive.

Quotation Form

No.	Description	Unit of Measure	Unit Price
Cameras & Equipment			
1.0	Discount percentage off from manufacturer's suggested list price for cameras & equipment, as needed	n/a	30 %
Repair Services			
	Hourly rate for repair of security cameras during regular hours, 8am - 5pm, Monday thru Friday	1 hour	\$ 80.00
	Hourly rate for repair of security cameras during non-regular hours	1 hour	\$ 110.00
	Hourly rate for troubleshooting service over phone or internet	1 hour	\$ 65.00
Parts & Accessories			
	Discount percentage off from manufacturer's suggested list price for parts & accessories, as needed		30 %

Minimum Order, if any: N/A

Delivery time after receipt of purchase order: 2-4 weeks, depending on equipment availability

Response time for on-site servicing: 24 hours

Normal Business Days and Hours:

Monday - Friday: 8 to 5

Saturday: 8:00 to _____

Sunday: 8:00 to _____

ABSTRACT OF BIDS

Res. 19590

BID: 52-17				Kenton Brothers	Midwest Digital Systems		
DATE: 8/29/17							
COMMODITY: Security Cameras and Servicing							
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1.0	MSRP Discount for Cameras and Equipment						
2.0	Repair of Cameras: 8am - 5pm	hour	1	See bid	30%		
3.0	Repair of Cameras: non-regular hours	hour	1	95.00 per hr	80.00 per hr		
4.0	Troubleshooting Service via Phone or Internet	hour	1	137.50 per hr	110.00 per hr		
				95.00 per hr	65.00 per hr		

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: August 29, 2017 BY _____
CLERK OF THE LEGISLATURE
Katie Butler
PURCHASING

PAGE 1 OF 2

ABSTRACT — OF —

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the extension of the U.S. Department of Justice's 2014 Justice Assistance Grant (JAG) for use by the Prosecuting Attorney's Office, at no cost to the County.

RESOLUTION NO. 19591, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4719, dated March 2, 2015, the Legislature did authorize the acceptance of the 2014 Justice Assistance Grant (JAG) in the amount of \$555,190.00, received from the U. S. Department of Justice for the period of October 1, 2013, through September 30, 2017; and,

WHEREAS, the Prosecuting Attorney's Office has requested, and the U.S. Department of Justice has approved, an extension of this grant through September 30, 2018; and,

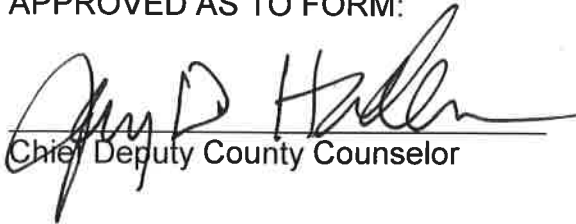
WHEREAS, the requested extension will allow for the continuation of funding for salary and benefits for drug court employees and one data analyst through September 30, 2018; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the 2014 Justice Assistance Grant awarded by the U.S. Department of Justice, be and hereby is extended until September 30, 2018; and,

BE IT FURTHER RESOLVED that the County Executive and all other County officials be and hereby are authorized to execute any and all documents necessary to the extension.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19591 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19591

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Resolution requesting a no cost extension of the 2014 JAG Grant.</u></p>																	
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td> <p>FROM ACCT</p> <p>TO ACCT</p> </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>						
Amount authorized by this legislation this fiscal year:	\$																	
Amount previously authorized this fiscal year:	\$																	
Total amount authorized after this legislative action:	\$																	
Amount budgeted for this item * (including transfers):	\$																	
Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>																	
PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>4719 3/15</u></p> <p>Prior resolutions and (date):</p>																	
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations 881-3369</p>																	
REQUEST SUMMARY	<p>Requesting a Resolution authorizing a 1 year no cost extension of the 2014 JAG Grant awarded by the US Department of Justice. This extension will continue to provide funding for salary and benefits for drug court employees through the expiration date of September 30, 2018. A copy of the Grant Adjustment Notice authorizing this extension is attached.</p>																	
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																	
ATTACHMENTS	<p>GAN Notice</p>																	
REVIEW	<table> <tr> <td>Department Director:</td><td><i>Juan Peters Baker</i></td><td>Date:</td><td><i>9/22/17</i></td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td><i>[Signature]</i></td><td>Date:</td><td><i>9/25/17</i></td></tr> <tr> <td>Division Manager:</td><td><i>[Signature]</i></td><td>Date:</td><td><i>9/25/17</i></td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td><td></td></tr> </table>		Department Director:	<i>Juan Peters Baker</i>	Date:	<i>9/22/17</i>	Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date:	<i>9/25/17</i>	Division Manager:	<i>[Signature]</i>	Date:	<i>9/25/17</i>	County Counselor's Office:		Date:	
Department Director:	<i>Juan Peters Baker</i>	Date:	<i>9/22/17</i>															
Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date:	<i>9/25/17</i>															
Division Manager:	<i>[Signature]</i>	Date:	<i>9/25/17</i>															
County Counselor's Office:		Date:																

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	City of Kansas City	Project Period:	10/01/2013 - 09/30/2018	GAN Number:	008
Grantee Address:	414 EAST 12TH STREET KANSAS CITY, 64106	Program Office:	BJA	Date:	09/05/2017
Grantee DUNS Number:	07-313-4231	Grant Manager:	Veronica Munson		
Grantee EIN:	44-6000201	Application Number(s):	2014-H3477-MO-DJ		
Vendor #:	446000201	Award Number:	2014-DJ-BX-1137		
Project Title:	Greater Kansas City Crime Prevention Initiatives	Award Amount:	\$555,213.00		

Change Project Period

Current Grant Period:	Month: 47 Day: 29	New Grant Period:	Month: 59 Day: 29
Project Start Date:	10/01/2013	*New Project Start Date:	10/01/2013
Project End Date:	09/30/2017	*New Project End Date:	09/30/2018

*Required Justification for Change Project Period:

Jackson County is requesting a one year no cost extension to expand drug court positions through 9/30/18. Please see the attached letter for further explanation.

Attachments:

Filename:	User:	Timestamp:
JAG14 Jackson County Extension Letter and Jackson County Budget.pdf	GMSGrants	08/25/2017 11:37 AM

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	09/05/2017 12:00 PM
Submitted	PO - Grant Manager	GMSGrants	08/25/2017 11:38 AM
Draft	EXTERNAL - External User	GMSGrants	08/25/2017 11:38 AM
Draft	EXTERNAL - External User	GMSGrants	08/25/2017 11:37 AM

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month contract with five twelve-month options to extend for the furnishing of third party administrator services for the worker's compensation program for use by the Human Resources Department to Cowell Insurance Services of Overland Park, KS, under the terms and conditions of Request for Proposals No. 48-17.

RESOLUTION NO. 19592, October 2, 2017

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Request for Proposals (RFP) No. 48-17 for the furnishing of third party administrator services for the worker's compensation program for use by the Human Resources Department for the upcoming twelve-month period with five twelve-month options to extend; and,

WHEREAS, a total of thirty-four notifications were distributed and five responses were received from the following:

VENDOR

Cowell Insurance Services
Overland Park, KS

Thomas McGee
Kansas City (Jackson County), MO

Mackinaw Administrators
Brighton, MI

PMA Companies
Schaumburg, IL

Central Adjustment Company
Little Rock, AR

and,

WHEREAS, an evaluation committee reviewed the proposals submitted on the basis of qualifications, experience, references, and pricing and recommends the award of a contract to Cowell Insurance Services of Overland Park, KS; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month contract with five twelve-month options to extend to Cowell Insurance Services, under the terms and conditions of RFP No. 48-17, for the reason that it has submitted the best proposal; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract and any subsequent extensions.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19592 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

The obligations under this Agreement will be satisfied out of the Jackson County Self-Insurance Trust Fund. Pursuant to section 526., Jackson County Code, this fund is not subject to annual reappropriation.



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19592
Sponsor(s): Crystal Williams
Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a One Year Contract, with Five Twelve Month Options to Extend, for the furnishing of Administrative Services for Self-Funded Worker's Compensation Program to Cowell Insurance Services of Overland Park, KS under the Terms and Conditions of Request for Proposal No. 48-17.</u></p>																																										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr><td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr><td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr><td>Total amount authorized after this legislative action:</td><td></td></tr> <tr><td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr><td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr><td>Self-Insurance Fund – Non-Departmental – Workmen's Comp Insurance 060-5160-563210</td><td>\$55,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Self-Insurance Fund – Non-Departmental – Workmen's Comp Insurance 060-5160-563210	\$55,000																														
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katie Bartle, Senior Buyer, 816-881-3465</p>																																										
REQUEST SUMMARY	<p>The County requires a Contract for the furnishing of Administrative Services for Self-Funded Worker's Compensation Program to perform the functions of Claim Administration and Risk Management Information Systems and Reporting for the Human Resources Department.</p> <p>A total of Thirty-Four notices were distributed and Four responses were received. An Evaluation Team from the Human Resources office evaluated the proposals according to the following criteria: Proposed Method of Performance, 10 points; Experience, Qualifications and References, 10 points; Staff to be Assigned to Contract, 10 points; Pricing, 10 points.</p> <p>The results of the evaluation are as follows:</p> <table border="1"> <thead> <tr> <th></th><th>Proposed Method of Performance</th><th>Experience, Qualifications, and References</th><th>Staff to be Assigned to the Contract</th><th>Pricing</th><th>Final Average Score</th></tr> <tr> <th></th><th>40 points</th><th>40 points</th><th>40 points</th><th>40 points</th><th>40 points</th></tr> </thead> <tbody> <tr> <td>Central Adjustment Company, Little Rock, AR</td><td>25</td><td>25</td><td>23</td><td>26</td><td>24.8</td></tr> <tr> <td>PMA Companies, Schaumburg, IL</td><td>28</td><td>28</td><td>27</td><td>28</td><td>27.8</td></tr> <tr> <td>Cowell Insurance Services, Overland Park, KS</td><td>38</td><td>39</td><td>40</td><td>39</td><td>39.0</td></tr> <tr> <td>Thomas McGee, Kansas City, MO</td><td>29</td><td>32</td><td>29</td><td>33</td><td>30.8</td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>		Proposed Method of Performance	Experience, Qualifications, and References	Staff to be Assigned to the Contract	Pricing	Final Average Score		40 points	40 points	40 points	40 points	40 points	Central Adjustment Company, Little Rock, AR	25	25	23	26	24.8	PMA Companies, Schaumburg, IL	28	28	27	28	27.8	Cowell Insurance Services, Overland Park, KS	38	39	40	39	39.0	Thomas McGee, Kansas City, MO	29	32	29	33	30.8						
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	Mackinaw Administrators, Brighton, MI	29	30	28	25	28.0
	<p>Each element has a ten-point value and was evaluated by four people, for a total of 40 points possible for each element. The Final Average Score is a simple average of the four totals for each Respondent.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Administrative Services for Self-Funded Worker's Compensation Program to Cowell Insurance Services of Overland Park, KS as the best bid received.</p>					
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)					
ATTACHMENTS	The Evaluation Matrices from the Evaluation Team, the Recommendation Memorandum from Ms. Hilary Matney, Human Resource Administrator, Human Resources and the pertinent pages of Cowell Insurance Service's proposal.					
REVIEW	Department Director:				Date: 9/26/17	
	Finance (Budget Approval): <i>If applicable</i>				Date: 9/26/17	
	Division Manager:				Date: 9/26/17	
	County Counselor's Office:				Date:	

Fiscal Note:

The obligations under this Agreement will be satisfied out of the Jackson County Self-Insurance Trust Fund. Pursuant to section 526., Jackson County Code, this fund is not subject to annual reappropriation.

Date: September 25, 2017 PC# _____ RES # 19592

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
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Self-Insurance Fund - 060

<u>5160 - Non-Departmental</u>	<u>56320 - Workmen's Comp. Insurance</u>	<u>\$ 55,000</u>
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		<u>\$ 55,000</u>
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 9/26/17
Budget Office

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY
Human Resources Department

Res. 19592

415 East 12th Street, First Floor
Kansas City, Missouri 64106
www.jacksongov.org

(816) 881-3135
Fax: (816) 881-3474

MEMORANDUM

TO: Katie Bartle, Senior Buyer

FROM: Hilary Matney, Human Resource Administrator

DATE: September 25, 2017

RE: Recommendation for Admin Services for Workers Comp proposal

RFP 48-17 was sent out seeking proposals for Administrative Services for Workers Compensation for Jackson County. The County received five responses from PMA Companies, Cowell Insurance Services, Thomas McGee, Central Adjustment Company, and Mackinaw Administrators. Representatives from the Jackson County Human Resources Department formed the evaluation committee which reviewed the proposals and made the award recommendation.

After review of proposals, we recommend the County award the bid to Cowell Insurance Services. This recommendation is based upon a review of performance, experience, and pricing. The award shall be for a one year contract with five one-year extension options. Based on previous annual usage, we estimate future use of approximately \$55,000 annually.

Please accept this memo as our recommendation to award the RFP to Cowell Insurance Group.

Frank White, Jr., County Executive



REQUEST FOR PROPOSAL 48-17 Evaluation Matrix
RFP NAME: Admin Services for Workers' Compensation
DEPARTMENT NAME: Human Resources

No	Respondent	Proposed Method of Performance	Experience, Qualifications and References	Staff to be Assigned to Contract	Pricing	Total Score
		25%	25%	25%	25%	
1	Central Adjustment Company	5	5	3	6	0.0
2	PMA Companies	7	8	7	8	0.0
3	Cowell Insurance Services	10	10	10	10	0.0
4	Thomas McGee	8	8	8	9	0.0
5	Mackinaw Administrators	7	7	7	7	0.0

COMMENTS:

How to utilize Matrix:

1. Assign score 1-10 (1 is lowest, 10 is highest) for each criterion for each vendor.
2. Raw scores are automatically computed into a weighted Total Score.

AM



REQUEST FOR PROPOSAL 48-17 Evaluation Matrix

RFP NAME: Admin Services for Workers' Compensation

DEPARTMENT NAME: Human Resources

No	Respondent	Proposed Method of Performance	Experience, Qualifications and References	Staff to be Assigned to Contract	Pricing	Total Score
		25%	25%	25%	25%	
1	Central Adjustment Company	7	7	6	7	0.0
2	PMA Companies	6	6	6	7	0.0
3	Cowell Insurance Services	9	9	10	10	0.0
4	Thomas McGee	6	9	6	9	0.0
5	Mackinaw Administrators	8	9	7	7	0.0

COMMENTS:

Cowell was my top for the best choice in my opinion

How to utilize Matrix:

1. Assign score 1-10 (1 is lowest, 10 is highest) for each criterion for each vendor.
2. Raw scores are automatically computed into a weighted Total Score.



REQUEST FOR PROPOSAL 48-17 Evaluation Matrix

RFP NAME: Admin Services for Workers' Compensation

DEPARTMENT NAME: Human Resources

No	Respondent	Proposed Method of Performance	Experience, Qualifications and References	Staff to be Assigned to Contract	Pricing	Total Score
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1	Central Adjustment Company	6	6	7	6	0.0
2	PMA Companies	8	7	7	8	0.0
3	Cowell Insurance Services	9	10	10	10	0.0
4	Thomas McGee	7	7	7	9	0.0
5	Mackinaw Administrators	7	7	7	7	0.0

COMMENTS:

How to utilize Matrix:

1. Assign score 1-10 (1 is lowest, 10 is highest) for each criterion for each vendor.
2. Raw scores are automatically computed into a weighted Total Score.

Dennis



Michelle

REQUEST FOR PROPOSAL 48-17 Evaluation Matrix
RFP NAME: Admin Services for Workers' Compensation
DEPARTMENT NAME: Human Resources

No	Respondent	Proposed Method of Performance	Experience, Qualifications and References	Staff to be Assigned to Contract	Pricing	Total Score
		25%	25%	25%	25%	
1	Central Adjustment Company	7	7	7	7	0.0
2	PMA Companies	7	7	7	5	0.0
3	Cowell Insurance Services	10	10	10	9	0.0
4	Thomas McGee	8	8	8	6	0.0
5	Mackinaw Administrators	7	7	7		0.0

COMMENTS:

How to utilize Matrix:

1. Assign score 1-10 (1 is lowest, 10 is highest) for each criterion for each vendor.
2. Raw scores are automatically computed into a weighted Total Score.

**Cowell Insurance Services, Inc.
Pricing for Jackson County, MO**

4.18 Pricing

4.18.1 Medical Only Claims

\$175 each year

4.18.2 Indemnity Claims

\$850 each year

4.18.3 Information Only Claims

No charge

4.18.4 Annual Fees

\$10,000 Administrative Fee (inclusive of Medicare Section 111 Reporting Services, Actuarial Services, Quarterly Claim Reviews, Management Meetings, State Reporting, Excess Carrier Reporting, On-line Claim Access and up to 25 Hours of Loss Control Services.)

4.18.5 Minimum Fees

None

4.18.6 Loss Control Fees

25 hours included in Annual Administrative Fee. \$110 per hour will be charged for any additional hours of service.

4.18.7 Medical Case Management Fees

\$75/hr (billed as allocated claim expense)

4.18.8 Reports or other Administrative Fees

None

4.18.9 Charges for On-Line Claims Administration

None

4.18.10 Subrogation Fees

None

4.18.11 Fees for Filing Reports

None

4.18.12 Fees for Third Party Administration

See Annual Fees

4.18.13 Other Charges

Medical Bill Review and PPO

PPO Access Fee: 25% of savings

Nurse Review Fee: 25% of savings

Line Charge: \$1.60

4.18.14 Take Over Costs

N/A

TABLE OF CONTENTS

REQUEST FOR PROPOSAL NO. 48-17

Executive Summary	2
Location	5
Communications	5
References	5
Missouri Work Comp	6
Claims Management System	6
Claims Handling	8
Medical Cost Containment	11
Legal Case Management	11
Payment of Claims Benefits	12
Reports	13
Quality and Measurement	13
Return to Work Programs	15
Incidental Contracts	15
Addenda – Sample Reports	16

4.4 EXECUTIVE SUMMARY

4.4.1 Business/Firm Profile and Legal Structure

4.4.1.1 Cowell Insurance Service, Inc.

7450 W. 130th Street, Suite 180
Overland Park, KS 66213
P.O. Box 26721, Overland Park, KS 66225
Main 816-214-4070 Fax 816-214-4080
Federal ID: 27-0344895
lcowell@cisinsurancesolutions.com

4.4.1.2 Year Established:

2009

4.4.1.3 Primary point of contact:

Name: Lance J. Cowell
Title: President
Phone: (913) 269-0442
Email: lcowell@cisinsurancesolutions.com

4.4.2 Staff Experience

4.4.2.1 Average experience of CIS adjusters: 15 years

Camille Varnum, Claims Supervisor/Senior Claims Adjuster

A Jackson County, MO native, Camille has 10 years of experience as a claims adjuster. Camille joined CIS in 2014 as a Sr. Claims Adjuster and quickly worked her way into her Supervisor position in 2015. She is well versed in the workers' compensation statutes in Missouri as well as Kansas. Camille is currently the lead adjuster for Jackson County, MO and will remain the primary adjuster on the account.

Ashley Carrillo, Medical Only Adjuster

Ashley has 5 years of experience in the insurance industry. She joined CIS in August 2014 in our administrative support unit where she was responsible for processing incoming/outgoing mail, new claim setup, bill payment and check processing. Ashley was quickly promoted and currently handles medical only and minor lost time claims on various public entity, pool and individual self-insured accounts.

Monica Bullock, Account Administrator

A Jackson County, MO native, Monica has been in the workers' compensation insurance industry since 1998. She started her career in claims working in the administration department, and quickly became an adjuster in less than a year. Currently she handles all account administrative duties for each of our clients. This includes underwriting, renewal/placement of various policies (re-insurance, crime, D&O/E&O, etc.), invoicing, providing Ad Hoc reports, state reporting and other critical administrative tasks.

4.4.2.2 Actual caseload of staff of staff, and how are assignments made?

Med Only: 80
Lost Time: 100

Assignment are made based on the severity and circumstances of the injury. If the injury is minor and requires minimal medical treatment it will be assigned to the Medical Only Adjuster. If an injury requires more extensive medical treatment or the employee is missing work due to their injury then the claim would be assigned to the Sr. Lost Time Adjuster. All questionable claims are assigned to the Sr. Lost Time Adjuster.

4.4.2.3 What tools are used to manage adjuster caseload?

Adjusters' caseloads are analyzed daily by report, and face to face meetings are held weekly to address new claims and any challenges that the adjuster may be having on any given claim.

CIS has multiple adjusters who are cross-trained on accounts. Should your adjuster become ill, require leave or otherwise fail to keep up with your account's claim volume, we have additional adjusters who can cover the account. We will actively manage productivity and discuss with the County any assignment of other adjusters to your account should the need arise.

4.4.2.4 What type of investigation is done by the adjuster, and how are compensability issues addressed?

CIS promotes constant communication with our clients, their employees as well as the healthcare professionals.

The adjuster will speak to the Client's workers' compensation coordinator, the direct supervisor, the employee and the treating physician, taking statements when appropriate. Witnesses will also be contacted when appropriate with statements taken as necessary.

A compensability determination is then made, based on the obtained facts, and documented in the file notes. Any questionable claims will be discussed in depth with the client. If it is our recommendation that a claim should be denied we will obtain authority from the client and everything will be recorded in writing with copies to all parties. All files will have a current action plan outlining the treatment plan including target dates for light duty and full duty release from the treating physician and all necessary steps to bring the claim to resolution.

4.4.2.5 Define the role of the Account Manager that will be assigned to Jackson County and include a resume of that individual.

Lance Cowell will serve as your Account Manager and will be the primary point of contact for account maintenance and problem solving. He will work closely with the adjusters to ensure client satisfaction and that reports are provided to the Client and other parties in a timely fashion. His resume is as follows:

Lance J. Cowell, President

As President/CEO of Cowell Insurance Services, Inc. (CIS), Lance has over 30 years of industry experience. He is directly involved with all of the agency's clients. His day to day responsibilities encompass client services, program design and management, risk management consulting and coordination of claims and loss control services

Lance began his career in 1986, joining The Woodsmall Companies as part of a summer intern program and returned the following year to join the company full time, after college graduation. Initially, as an Account Executive, he was responsible for the development and servicing of several of the companies self-insured programs.

In 1989, Lance left The Woodsmall Companies to accept a position with a large, regional broker, where he was later promoted to Marketing and Sales Manager for the Kansas City, Des Moines and Omaha regions. In 2001 Lance ventured into business ownership with some colleagues and opened his own insurance agency/TPA; Alternative Risk Services, LLC and continued to provide risk management consulting and brokerage services to his clients. In 2009 he started Cowell Insurance Services as an independent insurance agency providing brokerage and risk management consulting services. He recently expanded the operations of CIS to include TPA services, in 2014.

Lance holds a B.S. in Business Administration from the University of Iowa. He has participated in numerous seminars and educational programs which include property and liability, self-insurance and captive insurance techniques.

4.4.2.6 Include any information on any attorneys Respondent will be utilizing on this contract.

CIS recognizes that the County has excellent legal counsel and defers to the County in their utilization of that resource. However, if/when the need to seek outside counsel arises, CIS would suggest the services of The Cowell Law Firm, LLC, McAnany, Van Cleave & Phillips, P.A., Evans & Dixon, L.L.C. or Stretz/Quinn, P.C. to assist the County in defense of their workers' compensation claims. Each of these firms have extensive experience handling workers' compensation in the Kansas City area.

4.5 Respondent is located in the Greater Kansas City Metropolitan Area.

We are a locally owned and operated Risk Management Consultant and TPA . We are your home town solution for claims administration and risk management services.

4.6 Communications with the County

CIS maintains a strong partnership with the County and their designated contacts. We currently communicate on a daily basis with the County via telephone, email and fax regarding current claim status, new claim investigation and medical updates, as well as, general program administration and risk control items.

4.7 References: CIS has served as Jackson County's TPA since 2004.

Jackson County, Missouri – TPA since 2004

Personnel: Camille Varnum; Ashley Carrillo; Monica Bullock;
Lance Cowell

Services: Claims Administration & Risk Management Services

Contact: Mr. Dennis Dumovich

415 East 12th Street, 1st Floor

Kansas City, MO 64106

816-881-3135

ddumovich@jacksongov.org

Service Delivery: 24/7

**Unified Government of Wyandotte County, Kansas City, Kansas
– TPA since 1992**

Personnel: Camille Varnum; Ashley Carrillo, Monica Bullock
Lance Cowell

Services: Claims administration & Risk Management Services

Contact: Ms. Renee Ramirez

701 North 7th Street, Rm. 646

Kansas City, KS 66101

913-573-5660

rramirez@wycokck.org

Service Delivery: 24/7

Fuel Marketers Insurance Trust – TPA since 1993

Personnel: Vicki Close; Ashlee Carrillo, Monica Bullock
Lance Cowell

Services: Claims administration & Risk Management Services

Contact: Mark Abel

P.O. Box 532

Louisiana, MO 63353

573-754-5595

mabel@abeloil.com

Service Delivery: 24/7

**4.8 Knowledge and Communication of Changes Regarding the Missouri Workers
Compensation Laws.**

CIS is in regular contact with the Missouri Departments of Insurance and Labor as well as our own workers' compensation attorneys. Information regarding any change of law is communicated as needed to the Client both through daily communications and at our regularly scheduled quarterly claim reviews. We will periodically provide training seminars with our attorneys and medical providers that the County will be invited to attend.

4.9 Claims Management System

4.9.1 On-Line Access:

C³, Customized Cost Containment is the proprietary risk management system utilized by CIS. C³ is a comprehensive risk management information system which can be tailored for individual client requirements. C³ allows for efficiencies within the claims adjusting process through the prompting of State

required fields allowing for all data to be grouped and redistributed back to the Client in usable formats.

Electronic claim notification for first report of injuries, enables adjusters to quickly initiate medical intervention, helping to improve return-to-work ratios and reduce the likelihood of litigation. Common processes, such as the generation and distribution of forms and documents, can be handled automatically by C³. Clients are able to retrieve all data reports directly from C³, the ARS website or via email notification. All claim-related activities and documents are managed electronically, thus creating a seamless paper-free environment.

An additional unique feature lies within the action plan screen within C³. Every open claim has an up-to-date action plan that the client can view. This action plan details the history of the claim, treatment prognosis as well as any issues involved in the claim process.

Every client is provided user access into the C³ system. Access is available 24/7. The Client is given a secure user log-in and password codes for view access into the system allowing access to real time data.

Online access to the standard risk management reports is provided to every client. Additional reports can be assembled based upon your needs. Any report can be run monthly, quarterly or weekly, as you need.

4.9.2 Viewing of Data:

The County has a secure user log-in and password codes for “view-only” access into the CIS claim system. The County has access to view all claim data in real-time. All correspondence including medical reports and bills are scanned and attached to the electronic claim file.

4.9.3 Report Generation:

The County may also obtain monthly Risk Management reports via our website. Electronic claim notification for first report of injuries enables adjusters to quickly initiate medical intervention, helping to improve return-to-work ratios and reduce the likelihood of litigation. Common processes, such as the generation and distribution of forms and documents, can be handled automatically by C³. Clients are able to retrieve all data reports directly from C³, the CIS website or via email notification. All claim-related activities and documents are managed electronically, thus creating a seamless paper-free environment.

CIS provides the following suite of reports on a monthly, quarterly or annual basis, dependent upon recipient:

- Policy Year Summary Analysis
- Detailed Loss Run, as defined by the County
- Weekly notification of new losses
- Check Registers - weekly and monthly
- Bill Review Cost Savings Summary
- Annual reports for Auditors and Actuaries

Ad hoc reports are available at the request of the Client. These reports may include, but are not limited to lag time reports, frequency and severity analysis reports, and repeat offender reports. Our robust reporting capabilities allow us the flexibility to create reports “on the fly” as needed.

4.9.4 Claim Reporting:

The Client has the ability to report all new claims via our online claim reporting system. If you prefer, you can also fax, email or phone in your FROI. All first reports are sent electronically to the State on a daily basis. The CIS account management team will complete and file all necessary State reports to maintain our clients’ self-insurance authority.

4.9.5 Copies of Reports:

See Addendum A

4.10 Claims Handling Procedures:

4.10.1 Procedures

CIS has designed the claims administration unit to allow the adjusters the necessary time to properly investigate a claim from the onset and then proactively manage the claim to conclusion. When a claim is reported it is reviewed by the Manager, Lisa Montgomery, to determine the complexity and then assigned to the appropriate adjuster with specific directives.

- The Manager reviews all incoming claims to determine claim type.
- The claim is then assigned to the appropriate adjuster.
- Supervisor diaries are set on all Medical Only claims at 14 days, 30 days, 90 days and 120 days for file review to ensure proper procedures are being followed and file management is handled appropriately.
- All Lost Time claims are assigned to the Sr. Lost Time Adjuster and have diaries set at 14 days, 30 day, 90 days and 120 days for reserve and file review. Diaries are then set for every 90 day until file is closed.
- All Lost Time claims are assigned Supervisor Diaries at 14 days, 90 days and 120 days to ensure proper procedures are being followed and file management is handled appropriately.

- Weekly internal meetings are held to review new and open claims. These meetings include the entire leadership chain and items discussed include ongoing claim development and other account items such as loss control, communications and account management.

4.10.2 Contact and Follow-Up

CIS's philosophy is that every employee should seek prompt medical attention. Once the County is aware of an event, contact should be made with CIS so we can reach out immediately to the injured employee. We will direct medical care to the assigned designated provider and stay in contact with the injured employee or his/her family, promoting a smooth claim handling process. Ongoing communication with providers is paramount to ensure proper care and billing and CIS maintains an open line of communication with the medical providers to obtain updated medical treatment plans and work status reports.

4.10.3 Adjuster Case Load

4.10.3.1 Camille Varnum's Open indemnity claims

115

4.10.3.2 Ashley Carrillo's Open medical only claims

175

4.10.4 Reserving Philosophy

Reserves are established based on "most probable outcome," given the medical information available. Reserves are developed and input into the claims management system as early as 48 hours of receipt of the loss notice. Lost-time claim reserves are reviewed every 90 days for adequacy or adjusted accordingly based on new medical developments. Supervisor file audits are completed every 90 days to ensure our internal reserving practices are being met. A reserve worksheet is completed for the initial setting as well as any changes made throughout the lifetime of the file. This worksheet(s) can be sent to the County and is scanned into the file stating the date and reason for the change. Semi-annual internal reserve meetings are held for every account to ensure reserve accuracy.

4.10.5 Subrogation

Subrogation is an area that the risk management system flags for the adjuster to review and monitor with the input of each claim. Since subrogation can be complicated in self-insured public entity situations, the adjuster will communicate the possibility of subrogation with the Client. It is ultimately the decision of the Client if subrogation is pursued or not. If subrogation is to be pursued, CIS will place the 3rd Party on notice and will work to collect on the lien. There is no additional cost if the Client determines subrogation is in their best interest.

4.10.6 Filing Reports with Division of Workers' Compensation, Department of Insurance and NCCI

Yes. The CIS account management team will complete and file all necessary State and NCCI reports that are required to maintain our clients' self-insurance status.

4.10.7 Medicare, Medicaid, and SCHIP Extension Act of 2007 (MMSEA)

CIS utilized the services of Exam Works to submit the required monthly queries along with the quarterly claim reports. Claim detail is uploaded to the 3rd party administrator to be sent to CMS. If a claim is returned and marked as reportable, the Sr. Claims Adjuster will enter all the required information in the Exam Works system to be reported to CMS on the Client's regular reporting schedule. If a Medicare Set-Aside is deemed necessary it will be referred to a provider specializing in the arena for proper CMS approval. Our office utilizes several specialty providers including Exam Works, PMSI and ALARIS. We have worked with each of these companies for several years.

4.10.8 Claim Outsourcing

CIS occasionally outsources work to third parties in cases of out-of-state injuries, nurse case management and outside investigation. Outsourcing comprises a small percentage of our volume and we would consult with the Client prior to any action.

Care Dynamics:	12 years
ALARIS:	10 years
GENEX:	10 years

4.11 Medical Cost Containment

4.11.1 Bill Review/PPO

CIS utilizes the services of Logicomp for bill review repricing. Logicomp has a proprietary network of physicians that is augmented with leased contracts from PPO partners: Premier Work Comp, CCO and OHARA. Their provider network is available on-line, 24/7 and features a unique color-coded lookup that allows users to see the level of discount that a provider is offering. Additionally, nurse bill review is provided on technically complex bills, and to render guidance on medical claims as needed. Bills are processed and returned within 2 days of receipt.

Fees pertaining to medical bill review are separate and additional to those fees for claim handling. Bill Review fees are charged to the claim file.

4.11.2 Case Management Criteria

Case management is considered when a claim is of sufficient complexity, severity or results in extensive lost time. CIS will review with the County any claim we feel would benefit from the assignment of a Nurse Case Manager. The Sr. Lost Time Adjuster would be responsible for authorizing and assigning a Case Manager upon receiving authority from the County to do so.

4.12 Legal Case Management

4.12.1 Legal Case Management Program

All legal correspondence is forwarded to the Adjuster immediately upon receipt as well as scanned to the claim file. The adjuster will assign the file to the County Counselor and forward copies of all file materials. Claim for Compensations are immediately forwarded to the County Counselor to ensure an Answer is filed within the appropriate timeframe. CIS maintains ongoing communication with the Defense Attorney throughout the entire litigation process.

4.12.2 Adjuster Involvement

The adjuster is actively involved with the claimant to resolve the claim. We also work closely with the County's legal team when a claimant opts to utilize their own attorney.

Rating reports are requested on appropriate claims once a claimant is released from medical care and deemed to be at Maximum Medical Improvement. All ratings are provided to the County and settlement calculations are discussed

with the designated County Representative prior to requesting settlement authority. If authority is granted, the Adjuster will negotiate with the Pro Se claimant or provide the County Counselor with the granted settlement authority to try and negotiate with the claimant's attorney. No claim will be settled without the County's prior knowledge and approval.

4.12.3 Fraud

If it is determined that there is probability of fraud for a given claim, CIS will utilize surveillance on an as-needed basis through collaboration with the Client. CIS utilizes a variety of licensed and bonded firms. Pricing varies and will be charged directly to the claim.

4.12.4 Hearings and Mediation

Our adjusters are always available to participate in hearings or mediation and would be happy to do so at no additional charge to the Client. CIS is a partner with Jackson County and will do what is needed to assist in the defense of workers' compensation claims.

4.13 Payment of Claims Benefits

4.13.1 Check Issuance

Checks are issued on a designated day each week after payments are reviewed and authorized by the adjuster. A weekly check register is provided to the County itemizing the payments issued during the given week. CIS can accommodate special check prints if/when the Client requests. Check copies are also sent to the County with the weekly check registers.

4.13.2 Fund Handling

We recommend a zero balance account that is owned by the Client. CIS will send a check register outlining the checks to be paid that week, the Client will fund the account and checks will be released once approval is received from the Client.

We also recommend CIS have signature authority based upon the settlement authority established during the initial installation meeting. Normal procedure is one signature up to \$5,000, two up to \$10,000 and anything greater than \$10,000 would require a signature from the Client. CIS will always set our standards to meet those of the Client's requirements.

4.14 Reports

4.14.1 Samples of Monthly and Special Reports

See Addendum A

4.14.2 Samples of Claim Status Reports

See Addendum A

4.15 Quality and Measurement

4.15.1 Customer Satisfaction

CIS has a robust capability of meeting the County's requirements.

CIS has long been a proponent of SOC-1 certification. SOC-1 is the authoritative guidance that allows service organizations to disclose their control activities and processes to their customers and their customers' auditors in a uniform reporting format. The issuance of a service auditor's report prepared in accordance with SOC-1 signifies that a service organization has had its control objectives and control activities examined by an independent accounting and auditing firm. The service auditor's report, which includes the service auditor's opinion, is issued to the service organization at the conclusion of a SOC-1 examination. CIS' SOC-1 certification reflects our procedural and accounting checks and balances.

C³: Customized Cost Containment is the proprietary risk management system utilized by CIS. C³ is a comprehensive risk management information system which can be tailored for individual client requirements. C³ allows for efficiencies within the claims adjusting process through the prompting of State required fields allowing for all data to be grouped and redistributed back to the Client in usable formats.

Superlative Claims Management – Our adjusters are cognizant of NCCI benchmarks and strive to manage their accounts using Best Practices, to meet or exceed industry standards regarding claim severity and return to work.

Task-Oriented Loss Control – Our loss control experts work with our clients to identify problem areas and to devise aggressive training to reduce on-the-job injuries. Our Loss Control experts are available to customize a plan appropriate to the client at a **special package rate** to meet the Client's needs. This is accomplished by addressing the fundamental components of a best practice workers compensation process including: timely reporting of claims,

designated health care providers, early return to work, safety management statements, facility inspections, safety committees, staff training, supervisor training, new employee orientation, and accident investigations. In addition, our loss control and claims department offer training sessions on a variety of topics as well as legislative updates. CIS offers an innovated approach to providing continual safety training with access to our Learning Management System. This system is an online safety training module that will allow the County to assign and schedule online safety training courses to their individual employees. The courses provided can be customized for each individual department to ensure that proper training is being delivered to the employees.

Case Management – Our adjusters work closely with nurse case management as required to reduce the severity of claims and bring the claims to a speedy resolution.

Integrated Bill Review – Our bill review professionals work closely with our adjusters to answer questions and to deliver the very best service regarding medical bill price reduction.

Pharmacy: We have partnered with Express Scripts for **PBM services**, thereby greatly reducing the cost of pharmacy to our clients by up to 30% - at no additional cost to our Clients.

Specialization: Our TPA processes claims for hundreds of other self-insured entities in Missouri as well as other municipalities in the Kansas City metropolitan area. We understand the unique challenges that public entities face in claims management and adjudication.

The Benefits: CIS's clients who utilize our suite of services typically experience both significant reductions in claims frequency and claims costs.

4.15.2 Education Seminars

CIS provides lunch-and-learn events for our staff as well as clients. Our Clients are always welcome and will receive invitations to attend once they are scheduled. CIS is always looking for topics of discussion to present to address your concerns in the workers' compensation area. Areas of discussion typically include medical procedures, legislative and case law changes, self insurance and loss reduction seminars. Should you have an area of interest, we would be happy to arrange for a session.

4.15.3 Lost Clients

None

4.16 Return to Work Programs

CIS will work closely with the County to ensure claimants are returned to work as quickly as possible. We work closely with the treating physician and/or therapist and the contracted nurse case manager to emphasize the employer's desire for earliest possible return to work and the availability of light duty assignments as outlined in the County's Return to Work Program.

4.17 Incidental Contracts

N/A

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding twelve-month term and supply contracts for the furnishing of personal computers and miscellaneous computer software and hardware for use by various County departments to Dell Marketing, L.P., of Round Rock, TX, Hewlett Packard Enterprises of Palo Alto, CA, Software House International (SHI) Corp. of Somerset, NJ, World Wide Technology of St. Louis, MO, and Alexander Open Systems of Overland Park, KS, under the terms and conditions set forth in NASPO Value Point Contract Nos. MNWNC-108 and MNNVP-133, State of Kansas Contracts Nos. 42145, 10330AA, and 38294, State of Missouri Contract No. C211034001, Midwestern Higher Education Commission Contract No. MHEC-07012015, and Cooperating School Districts of Greater Kansas City Contract No. C062512, all existing government contracts.

RESOLUTION NO. 19593, October 2, 2017

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the County desires to purchase personal computers and miscellaneous computer software and hardware for use by various County departments to provide for their needs for the upcoming twelve-month period; and,

WHEREAS, the Director of Finance and Purchasing recommends the purchases under the terms and conditions set forth in the NASPO Value Point Contract Nos. MNWNC-108 and MNNVP-133, State of Kansas Contracts Nos. 42145, 10330AA, and 38294, State of Missouri Contract No. C211034001, Midwestern Higher Education Commission Contract No. MHEC-07012015, and Cooperating School Districts of Greater Kansas City Contract No. C062512, all existing government contracts, due to the volume discounts offered to large entities; and,

WHEREAS, award as recommended would result in awards to the following vendors:

<u>VENDOR</u>	<u>CONTRACT NO.</u>
Dell Marketing, Round Rock, TX	NASPO Contract Nos. MNWNC-108 and MHEC-07012015
Hewlett Packard, Deerfield, IL	NASPO MNNVP-133
Software House International, Somerset, NJ	State of KS No. 42145
World Wide Technologies, St. Louis, MO	State of MO No. C211034001
Alexander Open Systems, Overland Park, KS	State of Kansas Nos. 10330AA, 38294, and Consolidated School Districts of Greater Kansas City No. C062515

and,

WHEREAS, section 1030.4, Jackson County Code, 1984 requires, that for any such purchase in excess of \$25,000.00, the Director of Finance and Purchasing shall submit the purchase to the County Legislature for approval; and,

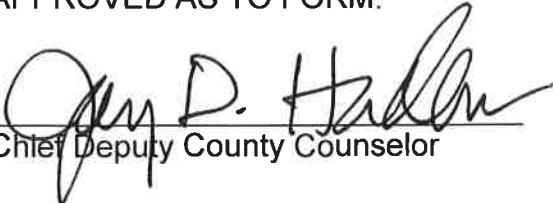
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contracts thereby made, to the extent that sufficient appropriations to the issuing spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19593 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19593

Sponsor(s): Dennis Waits

Date: October 2, 2017

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of Personal Computers, Miscellaneous Computer Hardware and Software, and Professional Services for use by Various County Departments to Dell Marketing L.P. of Round Rock, Texas; Hewlett Packard Enterprises of Palo Alto, California; SHI International Corp. of Somerset, New Jersey; World Wide Technology of St. Louis, Missouri; and Alexander Open Systems of Overland Park, Kansas under the terms and conditions set forth in NASPO ValuePoint Contract Numbers MNWNC-108 and MNNVP-133; State of Kansas Contract Numbers 42145, 10330AA, and 38294; State of Missouri Contract Number C211034001; Midwestern Higher Education Commission Contract Number MHEC-07012015; and Cooperating School District of Greater Kansas City Contract Number C062512 existing government contracts.</u></p>										
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO											
	<p>OTHER FINANCIAL INFORMATION:</p>										
	<p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p>										
	<p>Department: Various Departments (See attachment)</p> <p>Estimated Use: \$1,843,200</p>										
	<p>This RLA only approves the term and supply contracts and does not obligate Jackson county to pay any specific amount; the funds were/are appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p>										
	<p>Prior Year Budget (if applicable): \$1,114,500</p> <p>Prior Year Actual Amount Spent (if applicable): \$1,552,191.64</p>										
	<p>There are significant expenditures for services and software projects to be conducted by the IT Department, such as: EMC Isolon Storage Expansion, Virtual Desktop Infrastructure, Application Development of Medical Examiner's Office, and GIS Lidar Imagery Refresh.</p>										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19256, September 19, 2016; 18902, August 10, 2015</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Kyle Brack, Senior Buyer, 881-3265</p>										
<p>REQUEST SUMMARY</p>	<p>Various County Departments require Term and Supply Contracts for the purchase of Personal Computers and Miscellaneous Computer Hardware and Software to purchase new equipment and software as necessary while providing maintenance to existing equipment. IT also has a requirement for Professional Services on an "as needed" basis.</p>										

	<p>Pursuant to Section 1030.4 of the Jackson County Code, the Chief Financial Officer recommends the awards of term and supply contracts for the furnishing of Personal Computers, Miscellaneous Computer Software and Hardware, and Professional Services for use by Various County Departments from the following existing competitively bid other-government contracts:</p>	
	<p>RECOMMENDED VENDOR:</p> <p>Dell Marketing, Round Rock, Texas Hewlett Packard, Deerfield, Illinois Software House International, Somerset, NJ World Wide Technology, St. Louis, Missouri Alexander Open Systems, Overland Park, Kansas</p>	<p>CONTRACT NUMBER:</p> <p>NASPO MNWNC-108 and MHEC-07012015 NASPO MNNVP-133 State of Kansas 42145 State of Missouri C211034001 State of Kansas 10330AA, State of Kansas 38294, and Consolidated School Districts of Greater KC C062515</p>
	<p>The Chief Financial Officer recommends the approval of these contracts due to a higher volume discount offered to larger entities and purchasing groups.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) n/a <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>	
ATTACHMENTS	<p>2017-2018 estimated IT hardware/software spend and pertinent pages of each contract</p>	
REVIEW	Department Director:	Date: 9/21/2017
	Finance (Budget Approval): If applicable	Date: 9/22/17
	Division Manager:	Date: 9/26/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

2017-2018 Estimated IT Spend

Department	Estimate
Assessment	\$ 100,000
Auditor & Legislative	\$ 5,000
BOE	\$ -
County Clerk's	\$ 1,000
Collections	\$ 1,500
Combat	\$ 4,700
Communications	\$ 23,500
Corrections	\$ 90,000
Counselor's Office	\$ 5,000
Executive	\$ 4,000
Facilities	\$ 5,000
Family Support	\$ 40,000
Finance	\$ 6,000
HR	\$ 3,000
IT & GIS	\$ 1,450,000
JCDTF	\$ 5,000
Med Exam	\$ 3,000
OHRCC	\$ -
Parks + Rec	\$ 20,000
Pros Atty	\$ 30,000
Public Admin	\$ 4,500
Public Works	\$ 26,000
Recorder of Deeds	\$ 5,000
Sheriff's	\$ 9,000
Rock Island	\$ 2,000
Total	\$ 1,843,200

AMENDMENT

Amendment Date: December 1, 2015

Amendment Number: 4

Contract ID: 10330AA

Procurement Officer: Neal Farron
Telephone: 785/296-3122
E-Mail Address: neal.farron@da.ks.gov
Web Address: <http://admin.ks.gov/offices/procurement-and-contracts>

Item: Cisco Products and Support Services

Agency: Statewide

Period of Contract: January 1, 2016 through December 31, 2017
With the option to renew for one (1) or two-year (2) renewal periods
Renewals not to extend past December 31, 2018

Contractor: ALEXANDER OPEN SYSTEMS INC
12851 Foster St, Suite 200
Overland Park, KS 66213
SMART Vendor ID: 0000056429
Toll Free: 800-473-1110
Telephone: 913-307-2380

Contact: Mit Winter
Telephone: (O) 785-228-2727 or (C) 785-220-9805
Email: Mit.Winter@aos5.com
900 S. Kansas Avenue, Ste. 303
Topeka, KS 66612

Conditions:

1. By mutual agreement of both parties, this contract is renewed for the period January 1, 2016 through December 31, 2017.
2. See Page 2 for new labor rates.

AMENDMENT

Amendment Date: June 7, 2017

Amendment Number: 3

Contract ID: 38294
Event ID: EVT0002043

Procurement Officer: Neal Farron
Telephone: 785/296-3122
E-Mail Address: neal.farron@ks.gov
Web Address: <http://admin.ks.gov/offices/procurement-and-contracts>

Item: Software, IT Security Products and Services

Agency/Business Unit: Statewide—Mandatory Use

Period of Contract: July 1, 2017 through June 30, 2018
(final renewal period)

Contractor: ALEXANDER OPEN SYSTEMS INC
900 S. KANSAS AVE
TOPEKA, KS 66612
Vendor ID: 0000056429
Toll Free Telephone: 800-473-1110
Local Telephone: 785-228-2727
Fax: 785-220-9677
FEIN: 48-1119310
Contact Person: Jeremiah Nelson
E-Mail: jeremiah.nelson@aos5.com

Conditions:

By mutual agreement of both parties, this contract is renewed for the period July 1, 2017 through June 30, 2018.

CONTRACT AWARD

Date of Award: September 28, 2016

Contract ID: 0000000000000000000042145

ValuePoint Contract ID: ADSPO16-130651

Procurement Officer: Neal Farron
Telephone: 785/296-3122
E-Mail Address: neal.farron@ks.gov
Web Address: <http://admin.ks.gov/offices/procurement-and-contracts>

Item: **Software, Value Added Reseller**

Agency / Business Unit: Statewide

Period of Contract: October 1, 2016 through April 7, 2018
(renewals available)

Contractor: SHI INTERNATIONAL CORPORATION
290 Davidson Ave
Somerset NJ 08873-4145
FEIN: 223009648
SMART Supplier ID: 0000014659

Contact Person: David Rounds, Account Executive
Telephone Number: 800/509-2295
Fax: 888/394-5322
E-Mail: David_Rounds@shi.com

Support Team Email: Kansas@shi.com
Support Team Telephone: 888/394-5322
Web site: <https://www.shi.com/MyHome.aspx>

Political Subdivisions: Pricing is available to the political subdivisions of the State of Kansas.

Procurement Cards: Agencies may use State of Kansas Business Procurement Card for purchases from this contract.

Administrative Fee: An Administrative Fee will be assessed against purchases from this contract.

The above referenced contract award was recently posted to Procurement and Contracts website. The document can be downloaded by going to the following website: <http://www.da.ks.gov/purch/Contracts/>



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

August 18, 2017

CONTRACT TITLE: PC PRIME VENDOR SERVICES

CURRENT CONTRACT PERIOD:	September 30, 2017 through December 31, 2017	
RENEWAL INFORMATION:	Original Contract Period:	July 1, 2011 through June 30, 2012
	Renewal Options Available:	Three (3) One-Year Periods
	Potential Final Expiration:	December 31, 2016
BUYER INFORMATION:	Paul Linhardt 573-751-4578 Paul.linhardt@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.

Local Purchase Authority shall not be used to purchase supplies/services included
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/ WBE	COOP PROCURE- MENT
C211034001	4319128950 2	World Wide Technology, Inc. 58 Weldon Parkway St. Louis, MO 63043-3101 Phone: (888) 234-8898 Fax: (800) 775-5475 Web Address: http://www.wwt.com/missouri	Yes	Yes

NOTIFICATION OF COOPERATING SCHOOL DISTRICTS OF GREATER KANSAS CITY IT CONTRACT

July 1, 2012

CONTRACT TITLE: Cooperating School Districts of Greater Kansas City IT Contract # C062512

CURRENT CONTRACT PERIOD: JULY 1, 2012 THROUGH JUNE 30, 2018

BUYER INFORMATION:

Name	DR. GAYDEN CARRUTH
Phone	816-753-7275
Email address	gcarruth@csdgkc.org

RENEWAL INFORMATION	Original Contract Period	Annually Renewable
	7/1/2012 through 6/30/2018	After 2018

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC SECTOR USE ONLY**.
PURCHASES FOR PERSONAL USE ARE PROHIBITED.

THE USE OF THIS CONTRACT IS FOR SCHOOL DISTRICTS, UNIVERSITIES & ALL PUBLIC SECTOR.

Instructions for use of this contract, specifications, requirements, and pricing are attached.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	COOP PROCUREMENT
CO62512	AOS	<p>ALEXANDER OPEN SYSTEMS, INC.</p> <p>Columbia 2415 Carter Lane Providence Point, Suite 1 Columbia, MO 65201</p> <p>Springfield 636 West Republic Road, Unit F100 Springfield, MO 65807</p> <p>St. Louis 1855 Bowles Ave, Suite 105 Fenton, MO 63026</p> <p>Toll Free: 800-473-1110</p> <p>Fax: 636-686-1010</p>	YES

ALEXANDER OPEN SYSTEMS CONTACT INFORMATION FOR CONTRACT CO62512

Name	Title	Phone	Email
Chris Alexander	Principal	800-473-1110	Chris.Alexander@aos5.com
Tom Boehmer	VP of Sales, Springfield	417-799-0736	Tom.Boehmer@aos5.com
Jason Harris	VP of Sales, St. Louis/Columbia	573-441-5601	Jason.Harris@aos5.com
Matt Cussigh	President, KC Metro	800-473-1110	Matt.Cussigh@aos5.com

AMENDMENT NO. 1 TO CONTRACT NO. MNNVP-133

Res. 19593

THIS AMENDMENT is by and between the State of Minnesota, acting through its commissioner of Administration ("State"), and HP Inc., 1501 Page Mill Road, Palo Alto, CA 94304 ("Contract Vendor").

WHEREAS, the State has a Contract with the Contract Vendor identified as Contract No. MNNVP-133, April 1, 2015, through March 31, 2017 ("Contract"), to provide Computer Equipment: (Desktops, Laptops and Tablets, including Related Peripherals and Services); and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Materials Management Division and the Contract Vendor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That Contract No. MNNVP-133 is extended through March 31, 2020, at the same terms and conditions.
2. The Contract Vendor shall provide Computer Equipment: (Desktops, Laptops and Tablets, including Related Peripherals and Services) at the prices set forth on the following schedule: HP Inc. Price Schedule.

This Amendment is effective beginning April 1, 2017, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

1. HP INC.

The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: 

Signature
Deborah Kaiser

Printed Name

Title: Contract Administrator

Date: 1/24/17

By: _____

Signature

Printed Name

Title: _____

Date: _____

2. MATERIALS MANAGEMENT DIVISION

In accordance with Minn. Stat. § 16C.03, subd. 3.

By: 

Title: Acquisition Management Specialist

Date: 2/1/17

3. COMMISSIONER OF ADMINISTRATION

Or delegated representative.

By: 

Date: 2/8/2017

AMENDMENT NO. 1 TO CONTRACT NO. MNWNC-108

THIS AMENDMENT is by and between the State of Minnesota, acting through its commissioner of Administration ("State"), and Dell Marketing L.P., One Dell Way, Mailstop RR1-33 Legal, Round Rock, TX 78682 ("Contract Vendor"),

WHEREAS, the State has a Contract with the Contract Vendor identified as Contract No. MNWNC-108, April 1, 2015, through March 31, 2017 ("Contract"), to provide Computer Equipment: (Desktops, Servers, and Storage including Related Peripherals and Services); and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Materials Management Division and the Contract Vendor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That Contract No. MNWNC-108 is extended through March 31, 2020, at the same terms and conditions.
2. The Contract Vendor shall provide Computer Equipment: (Desktops, Servers, and Storage including Related Peripherals and Services) at the prices set forth on the attached Exhibit B, Pricing Schedule.

This Amendment is effective beginning April 1, 2017, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

<p>1. DELL MARKETING, L.P. The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.</p> <p>By: <u><i>D. Wington</i></u> Signature <u>Diane Wington</u> Printed Name</p> <p>Title: <u>Contracts Program Manager</u></p> <p>Date: <u>02/14/2017</u></p> <p>By: _____ Signature</p> <p>Printed Name</p> <p>Title: _____</p> <p>Date: _____</p>	<p>2. OFFICE OF STATE PROCUREMENT In accordance with Minn. Stat. § 16C.03, subd. 3.</p> <p>By: <u><i>Andy Doran</i></u></p> <p>Title: <u>Acquisition Management Specialist</u></p> <p>Date: <u>2/15/17</u></p> <p>3. COMMISSIONER OF ADMINISTRATION Or delegated representative.</p> <p>By: <u><i>Laura J. Jernett</i></u></p> <p>Date: <u>2/16/2017</u></p>
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MASTER PRICE AGREEMENT
BETWEEN
MIDWESTERN HIGHER EDUCATION COMMISSION
AND
DELL MARKETING L.P.
EFFECTIVE JULY 1, 2015 through JUNE 30, 2018

THIS AGREEMENT, and amendments and supplements thereto, is made between the Midwestern Higher Education Commission (hereinafter MHEC) located at 105 Fifth Avenue South, Suite 450 Minneapolis, MN 55401, on behalf of the Eligible Organizations located in the MHEC member states, and Dell Marketing L.P., (hereinafter Dell) One Dell Way, Round Rock TX, 78682. For purposes of this Master Agreement MHEC and Dell are referred to collectively as the "Parties" or individually as "Party".

Whereas, the Midwestern Higher Education Compact (Compact) is an interstate compact of twelve Midwestern states, such states being Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota and Wisconsin (Member States); and MHEC, a nonprofit 501(c) (3), is a statutorily created governing body of the Compact established for the purposes, in part, of determining, negotiating and providing quality and affordable services for the Member States, the entities in those Member States, and the citizens residing in those Member States; and

Whereas, MHEC has established a Technology Initiative for the purpose of which is to determine, negotiate and make available quality and affordable technology products and services to the not-for-profit and public education related entities in the MHEC Member States; and

Whereas, MHEC has entered into separate agreements with the Southern Regional Education Board (SREB) and the Western Interstate Commission for Higher Education (WICHE) respectively to allow entities in the SREB Member States and the WICHE Member States access MHEC's Technology Initiative contracts, including this Master Agreement; and

Whereas, SREB Member States refers to any state that is a member or an affiliate member of SREB. Current SREB Member States are: Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia; and

Whereas, WICHE Member States refers to any state that is a member or an affiliate member of SREB. Current WICHE Member States are: Alaska, Arizona, California, Colorado, Hawai'i, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and U.S. Pacific Territories and Freely Associated States; and

Whereas, Dell offers certain quality technology related products and services; and

Whereas, MHEC conducted a competitive sourcing event for Network Hardware and Related Services in April 2014 and upon completion of the competitive process awarded Dell: Category 1: Network Equipment; and Category 2: Wireless Equipment; and

Whereas, MHEC conducted a competitive sourcing event for Computing Hardware and Related Services in August 2014 and upon completion of the competitive process awarded to Dell: Category 1: Desktop Hardware; Category 2: Laptop Hardware; Category 3: Tablet Devices; and Category 4: Server and Storage Hardware; and

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$100,000.00 within the 2017 Anti-Drug Sales Tax Fund to cover the costs of repairs and upgrades within the Prosecuting Attorney's Office.

RESOLUTION NO. 19594, October 2, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Prosecuting Attorney's Office has a need to transfer funds to cover the costs of upgrade and repair projects within the department; and,

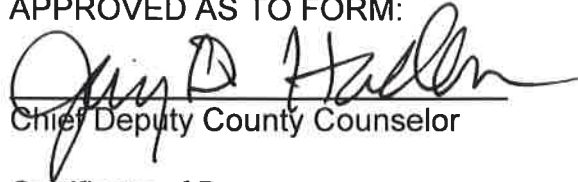
WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 Anti-Drug Sales Tax Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund			
Prosecuting Attorney Criminal Prosecution			
008-4152	55010 – Regular Salaries	\$100,000	
008-4152	56510 – Maint & Repair		\$25,000
008-4152	58150 – Office Furniture		\$60,000
008-4152	58171 – Personal Computers		\$15,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19594 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4152 55010
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Prosecuting Attorney Criminal Pros
Regular Salaries
NOT TO EXCEED: \$100,000.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19594

Sponsor(s): Dan Tarwater

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution transferring \$100,000 within the 2017 Anti-Drug Sales Tax to cover repairs and upgrades to the Jackson County Prosecutor's Office.</u></p>																				
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$100,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$100,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM: Anti Drug Sales Tax 008-4152-55010-Regular Salaries</td><td>\$100,000</td></tr> <tr> <td>TO: Anti Drug Sales Tax 008-4152-56510- Maintenance and Repairs</td><td>\$25,000</td></tr> <tr> <td>008-4152-58150- Office Furniture</td><td>\$60,000</td></tr> <tr> <td>008-4152-58171- Personal Computer/Accessories</td><td>\$15,000</td></tr> <tr> <td></td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$100,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$100,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		FROM: Anti Drug Sales Tax 008-4152-55010-Regular Salaries	\$100,000	TO: Anti Drug Sales Tax 008-4152-56510- Maintenance and Repairs	\$25,000	008-4152-58150- Office Furniture	\$60,000	008-4152-58171- Personal Computer/Accessories	\$15,000		
Amount authorized by this legislation this fiscal year:	\$100,000.00																				
Amount previously authorized this fiscal year:	\$																				
Total amount authorized after this legislative action:	\$100,000.00																				
Amount budgeted for this item * (including transfers):	\$																				
Source of funding (name of fund) and account code number:																					
FROM: Anti Drug Sales Tax 008-4152-55010-Regular Salaries	\$100,000																				
TO: Anti Drug Sales Tax 008-4152-56510- Maintenance and Repairs	\$25,000																				
008-4152-58150- Office Furniture	\$60,000																				
008-4152-58171- Personal Computer/Accessories	\$15,000																				
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>																				
REQUEST SUMMARY	<p>This resolution requests the transfer of estimated savings "soft" salary savings in regular salaries to cover repairs and upgrades to the Jackson County Prosecutor's Office conference room, training/classroom space, restroom, and several offices located on the 7M Floor (Violent Crimes Unit) and 11th Floor in the Jackson County Courthouse and the Prosecutor's Independence Office. Improvements to this area will assist in creating increased capacity to facilitate staff trainings, meeting space for victims/witnesses, press conferences, depositions, etc. Additionally, it provides necessary upgrades to hardware and software applications for prosecutors and support staff.</p>																				

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>9/22/17</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>9/25/17</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/25/17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: September 25, 2017 PC# _____

RES # 19594

Department / Division	Character/Description	From	To
Anti-Drug Sales Tax Fund - 008			
4152 - Pros Atty Criminal Prosecution	55010 - Regular Salaries	\$ 100,000	\$ -
4152 - Pros Atty Criminal Prosecution	56510 - Maint. & Repairs		25,000
4152 - Pros Atty Criminal Prosecution	58150 - Office Furniture		60,000
4152 - Pros Atty Criminal Prosecution	58171 - Personal Computer/Acc.		15,000
		\$ 100,000	\$ 100,000

Budget Office 9/25/17

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$50,000.00 within the 2017 Special Road and Bridge Fund to cover a budget shortfall for overtime within the Public Works Department.

RESOLUTION NO. 19595, October 2, 2017

INTRODUCED BY Greg Grounds, County Legislator

WHEREAS, throughout the spring and summer, portions of the County were struck by severe storms including the March 6, 2017 tornado, which required extra man hours for road and debris cleanup; and,

WHEREAS, these unanticipated events have resulted in a budget shortfall in the Public Works Department's account for overtime; and,

WHEREAS, a transfer is necessary to cover this shortfall; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 Special Road and Bridge Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road and Bridge Fund			
Road and Bridge Maintenance			
004-1506	57440 – Rock	\$50,000	
004-1506	55030 – Overtime		\$ 50,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19595 of October 2, 2017, as duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 004 1506 57440
ACCOUNT TITLE: Special Road and Bridge Fund
Road and Bridge Maintenance
Rock
NOT TO EXCEED: \$50,000.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION


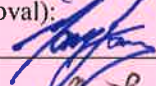

Completed by County Counselor's Office:

Res/Ord No.: 19595

Sponsor(s): Greg Grounds

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a resolution transferring \$50,000.00 within the Special Road & Bridge Fund to pay for overtime salaries.</u></p>														
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$50,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$50,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td colspan="2">Source of funding (name of fund) and account code #</td></tr> <tr> <td>FROM ACCOUNT: 004-1506-57440 Special Road & Bridge Fund – Road & Bridge Maintenance – Rock</td><td>FROM AMOUNT: . \$50,000.00</td></tr> <tr> <td>TO ACCOUNT: 004-1506-55030 Special Road & Bridge Fund – Road & Bridge Maintenance – Overtime Salaries</td><td>TO AMOUNT: \$50,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$50,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$50,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code #		FROM ACCOUNT: 004-1506-57440 Special Road & Bridge Fund – Road & Bridge Maintenance – Rock	FROM AMOUNT: . \$50,000.00	TO ACCOUNT: 004-1506-55030 Special Road & Bridge Fund – Road & Bridge Maintenance – Overtime Salaries	TO AMOUNT: \$50,000.00
Amount authorized by this legislation this fiscal year:	\$50,000.00														
Amount previously authorized this fiscal year:	\$														
Total amount authorized after this legislative action:	\$50,000.00														
Amount budgeted for this item * (including transfers):	\$														
Source of funding (name of fund) and account code #															
FROM ACCOUNT: 004-1506-57440 Special Road & Bridge Fund – Road & Bridge Maintenance – Rock	FROM AMOUNT: . \$50,000.00														
TO ACCOUNT: 004-1506-55030 Special Road & Bridge Fund – Road & Bridge Maintenance – Overtime Salaries	TO AMOUNT: \$50,000.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by James Evans, Road & Bridge Administrator (816) 847-7053</p>														
REQUEST SUMMARY	<p>We have been working 48 hour weeks since the March 6th tornado. We had tornado cleanup & then we went right into the annual road program. Preparing roads for overlay & chip seal. We have also had a number of storms roll in that caused tree damage that we were called out for afterhours & then the latest has been the flooding issues such as this past Saturday & Sunday. So we have spent a lot of overtime so far this spring & summer & we haven't completed the road program. I'm concerned that I won't have the dollars this winter to cover any storms that we may get. So I'm requesting a transfer of \$50,000.00 within the Special Road & Bridge Fund, specifically the Road & Bridge department within Public Works. This transfer is to pay for overtime salaries for Road & Bridge employees.</p>														

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 9-20-17
	Finance (Budget Approval): <i>If applicable</i> 	Date: 9/25/17
	Division Manager: 	Date: 9/25/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: September 25, 2017

RES # 19595

Department / Division	Character/Description	From	To
Special Road & Bridge Fund - 004			
1506 - Road & Bridge Maintenance	57440 - Rock	\$ 50,000	\$ -
1506 - Road & Bridge Maintenance	55030 - Overtime Salaries		50,000
		\$ 50,000	\$ 50,000

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$301,808.00 within the 2017 General Fund to cover the costs of capital improvement projects within the Family Court Division of the Circuit Court.

RESOLUTION NO. 19596, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Family Court Division of the Family Court has a need to transfer funds to cover the costs of capital improvement projects within the court; and,


WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 General Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Family Court			
001-2101	55010 – Regular Salaries	\$258,730	
001-2101	55040 - FICA	\$ 19,793	
001-2101	55050 – Pension	\$ 23,285	
001-2101	58020 – Buildings & Improvements		\$125,764
General Fund			
Family Court - Facilities			
001-2199	58020 – Buildings & Improvements		\$176,044

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19596 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 001 2101 55010
ACCOUNT TITLE: General Fund
Family Court
Regular Salaries
NOT TO EXCEED: \$258,730.00

ACCOUNT NUMBER: 001 2101 55040
ACCOUNT TITLE: General Fund
Family Court
FICA
NOT TO EXCEED: \$19,793.00

ACCOUNT NUMBER: 001 2101 55050
ACCOUNT TITLE: General Fund
Family Court
Pension
NOT TO EXCEED: \$23,285.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19596

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: - A resolution to transfer soft savings from salaried positions for capital projects use in 2017</p>																									
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$ 301,808.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$ 0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$ 301,808.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$ 301,808.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr><tr><td>001-2101-55010 Salaries</td><td>\$ 258,730.00</td></tr><tr><td>001-2101-55040 Payroll Taxes</td><td>\$ 19,793.00</td></tr><tr><td>001-2101-55050 Pension</td><td>\$ 23,285.00</td></tr><tr><td></td><td>TO ACCT</td></tr><tr><td></td><td></td></tr><tr><td>001-2101-58020 Building Maint.</td><td>\$ 125,764.00</td></tr><tr><td>001-2199-58020 Building Maint.</td><td>\$ 176,044.00</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$ 301,808.00	Amount previously authorized this fiscal year:	\$ 0	Total amount authorized after this legislative action:	\$ 301,808.00	Amount budgeted for this item * (including transfers):	\$ 301,808.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	001-2101-55010 Salaries	\$ 258,730.00	001-2101-55040 Payroll Taxes	\$ 19,793.00	001-2101-55050 Pension	\$ 23,285.00		TO ACCT			001-2101-58020 Building Maint.	\$ 125,764.00	001-2199-58020 Building Maint.	\$ 176,044.00
Amount authorized by this legislation this fiscal year:	\$ 301,808.00																									
Amount previously authorized this fiscal year:	\$ 0																									
Total amount authorized after this legislative action:	\$ 301,808.00																									
Amount budgeted for this item * (including transfers):	\$ 301,808.00																									
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT																									
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001-2101-55050 Pension	\$ 23,285.00																									
	TO ACCT																									
001-2101-58020 Building Maint.	\$ 125,764.00																									
001-2199-58020 Building Maint.	\$ 176,044.00																									
PRIOR LEGISLATION	<p>Prior ordinances and (date): None</p> <p>Prior resolutions and (date): None</p>																									
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Roy Fairchild, Budget & Fiscal Operations Officer Family Court 816-435-4751</p>																									
REQUEST SUMMARY	<p>To utilize soft savings from salaries to perform necessary capital improvements in 2017</p>																									

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Theresa Byrd</i> Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i> Division Manager: <i>[Signature]</i> Theresa Byrd, Deputy Court Administrator, Family Court County Counselor's Office:	Date: <i>9/27/17</i> Date: <i>9/27/17</i> Date: <i>9/27</i> 09/26/17 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 19596

Budget Office 9/27/17

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$207,443.00 within the 2017 General Fund to cover the costs of technology and HVAC upgrades within the Sixteenth Judicial Circuit Court.

RESOLUTION NO. 19597, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Sixteenth Judicial Circuit Court has a need to transfer funds to cover the costs of technology and HVAC upgrades within the court; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 General Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Circuit Court			
001-3001	55010 – Regular Salaries	\$138,823	
001-3001	55040 - FICA	\$ 10,620	
001-3001	55060 – Insurance Benefits	\$ 15,000	
001-3001	56140 - Travel Expenses	\$ 43,000	
001-3001	58020 – Buildings & Improvements		\$ 53,000
001-3001	58170 – Other Equipment		\$154,443

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19597 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 001 3001 55010
ACCOUNT TITLE: General Fund
Circuit Court
Regular Salaries
NOT TO EXCEED: \$138,823.00

ACCOUNT NUMBER: 001 3001 55040
ACCOUNT TITLE: General Fund
Circuit Court
FICA
NOT TO EXCEED: \$10,620.00

ACCOUNT NUMBER: 001 3001 55060
ACCOUNT TITLE: General Fund
Circuit Court
Insurance Benefits
NOT TO EXCEED: \$15,000.00

ACCOUNT NUMBER: 001 3001 55140
ACCOUNT TITLE: General Fund
Circuit Court
Travel Expense
NOT TO EXCEED: \$43,000.00

September 28, 2017
Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19597

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution transferring \$207,443.00 within the 2017 Circuit Court General Fund Budget to purchase and install new wireless microphones in all courtrooms; purchase of the redundant air conditioner at the EJCCCH for Information Technology equipment room; and replace outdated fiber optic cable to current standards. These are one-time purchases with no on-going fiscal impact.</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$207,443.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$207,443.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM: 001-3001-55010-999-9999-9999-17 001-3001-55040-999-9999-9999-17 001-3001-55060-999-9999-9999-17 001-3001-56140-999-9999-3600-17 TO: 001-3001-58020-999-3401-9999-17 001-3001-58170-999-3401-9999-17</td><td>AMT FROM ACCT \$138,823.00 \$10,620.00 \$15,000.00 \$43,000.00 AMT TO ACCT \$53,000.00 \$154,443.00</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$207,443.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$207,443.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM: 001-3001-55010-999-9999-9999-17 001-3001-55040-999-9999-9999-17 001-3001-55060-999-9999-9999-17 001-3001-56140-999-9999-3600-17 TO: 001-3001-58020-999-3401-9999-17 001-3001-58170-999-3401-9999-17	AMT FROM ACCT \$138,823.00 \$10,620.00 \$15,000.00 \$43,000.00 AMT TO ACCT \$53,000.00 \$154,443.00
Amount authorized by this legislation this fiscal year:	\$207,443.00										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$207,443.00										
Amount budgeted for this item * (including transfers):	\$0										
Source of funding (name of fund) and account code number; FROM: 001-3001-55010-999-9999-9999-17 001-3001-55040-999-9999-9999-17 001-3001-55060-999-9999-9999-17 001-3001-56140-999-9999-3600-17 TO: 001-3001-58020-999-3401-9999-17 001-3001-58170-999-3401-9999-17	AMT FROM ACCT \$138,823.00 \$10,620.00 \$15,000.00 \$43,000.00 AMT TO ACCT \$53,000.00 \$154,443.00										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cynthia Freeman, Budget & Fiscal Officer, 816-881-3643</p>										
REQUEST SUMMARY	<p><i>Soft savings generated through staff vacancies will allow the Court to purchase and install new wireless microphones and technology in all courtrooms and complete the updating of the redundant air conditioning system in Eastern Jackson County Courthouse and fiber optic cable.</i></p> <p><i>New Federal Communications Commission regulations require the Court to replace the wireless courtroom microphone sound systems within the next six months to prevent radio and television interference. The current bandwidth that the Court uses has been sold, thereby making current equipment illegal to use.</i></p> <p><i>The Information Technology equipment room requires constant cooling to maintain equipment. No back-up air conditioning and humidity control system currently exists.</i></p> <p><i>The replacement of existing fiber optic cabling in the various downtown courthouse locations has aged beyond its useful life or is outdated from current technology and industry standards.</i></p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date: 8-9-26-2018
	Finance (Budget Approval): <i>If applicable</i>	Date: 9/26/17
	Division Manager:	Date: 9/27/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: September 26, 2017

RES # 19597

Department / Division	Character/Description	From	To
General Fund - 001			
3001 - Circuit Court	55010 - Regular Salaries	\$ 138,823	\$ -
3001 - Circuit Court	55040 - FICA	10,620	
3001 - Circuit Court	55060 - Insurance Benefits	15,000	
3001 - Circuit Court	56140 - Travel Expense	43,000	
3001 - Circuit Court	58020 - Buildings & Improvements		53,000
3001 - Circuit Court	58170 - Other Equipment		154,443
		\$ 207,443	\$ 207,443

Budget Office

9/26/17

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$111,000.00 within the 2017 General Fund to cover budget shortfalls for the Family Court Division of the Circuit Court.

RESOLUTION NO. 19598, October 2, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Family Court Division of the Circuit Court has experienced a budget shortfall in its accounts, including budget lines for rent, computers, and utilities; and,

WHEREAS, a transfer is necessary to cover these shortfalls; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 General Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Family Court			
001-2101	56120 – Car Allowance	\$35,000	
001-2101	57041 – Paper Supplies	\$11,000	
001-2101	57110 – Gasoline	\$20,000	
001-2101	57160 – Food	\$45,000	
001-2101	56110 – Postage	\$	500
001-2101	56410 – Gas	\$	10,500
001-2101	56420 – Electricity	\$	18,000
001-2101	56510 - Maint & Repair Buildings	\$	5,000
001-2101	56620 – Rent, Buildings	\$	25,000
001-2101	56662 – Software Maintenance	\$	11,000
001-2101	57010 – Office Supplies	\$	11,000
001-2101	58171 – Personal Computers	\$	30,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19598 of October 2, 2017, as duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 001 2101 56120
ACCOUNT TITLE: General Fund
Family Court
Car Allowance & Mileage
NOT TO EXCEED: \$35,000.00

ACCOUNT NUMBER: 001 2101 57041
ACCOUNT TITLE: General Fund
Family Court
Paper Supplies
NOT TO EXCEED: \$11,000.00

ACCOUNT NUMBER: 001 2101 57110
ACCOUNT TITLE: General Fund
Family Court
Gasoline
NOT TO EXCEED: \$20,000.00

ACCOUNT NUMBER: 001 2101 57160
ACCOUNT TITLE: General Fund
Family Court
Food
NOT TO EXCEED: \$45,000.00

September 28, 2017
Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19598

Sponsor(s): Alfred Jordan

Date: October 2, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution to transfer between accounts to cover budget shortfalls in various accounts.</p>																																					
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$ 111,000</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$ 111,000</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$ 111,000</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$ 111,000</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr><tr><td>001-2101-56120 Mileage/Auto Allowance</td><td>\$ 35,000</td></tr><tr><td>001-2101-57041 Copier Paper</td><td>\$ 11,000</td></tr><tr><td>001-2101-57110 Gasoline</td><td>\$ 20,000</td></tr><tr><td>001-2101-57160 Food</td><td>\$ 45,000</td></tr><tr><td></td><td>TO ACCT</td></tr><tr><td>001-2101-56110 Postage</td><td>\$ 500</td></tr><tr><td>001-2101-56410 Natural Gas Service</td><td>\$ 10,500</td></tr><tr><td>001-2101-56420 Electric Service</td><td>\$ 18,000</td></tr><tr><td>001-2101-56510 Maintenance – Buildings</td><td>\$ 5,000</td></tr><tr><td>001-2101-56620 Rent – Buildings</td><td>\$ 25,000</td></tr><tr><td>001-2101-56662 Software Maintenance</td><td>\$ 11,000</td></tr><tr><td>001-2101-57010 Office Supplies</td><td>\$ 11,000</td></tr><tr><td>001-2101-58171 Computers</td><td>\$ 30,000</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 0</p> <p>OTHER FINANCIAL INFORMATION:</p> <p>No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>		Amount authorized by this legislation this fiscal year:	\$ 111,000	Amount previously authorized this fiscal year:	\$ 111,000	Total amount authorized after this legislative action:	\$ 111,000	Amount budgeted for this item * (including transfers):	\$ 111,000	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	001-2101-56120 Mileage/Auto Allowance	\$ 35,000	001-2101-57041 Copier Paper	\$ 11,000	001-2101-57110 Gasoline	\$ 20,000	001-2101-57160 Food	\$ 45,000		TO ACCT	001-2101-56110 Postage	\$ 500	001-2101-56410 Natural Gas Service	\$ 10,500	001-2101-56420 Electric Service	\$ 18,000	001-2101-56510 Maintenance – Buildings	\$ 5,000	001-2101-56620 Rent – Buildings	\$ 25,000	001-2101-56662 Software Maintenance	\$ 11,000	001-2101-57010 Office Supplies	\$ 11,000	001-2101-58171 Computers	\$ 30,000
Amount authorized by this legislation this fiscal year:	\$ 111,000																																					
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001-2101-57010 Office Supplies	\$ 11,000																																					
001-2101-58171 Computers	\$ 30,000																																					
PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>None</u></p> <p>Prior resolutions and (date): <u>None</u></p>																																					
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Roy Fairchild, Budget & Fiscal Operations Officer – Family Court 816-435-4751</p>																																					

REQUEST SUMMARY	<p>At mid- year each year a budget review is performed, generally referred to as a scrub. Accounts that are running above or below the original budget are adjusted between the accounts as a result of the review.</p> <p>There is no financial impact as a result of this balancing and therefore no new funding is requested.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>[Signature]</i> Finance (Budget Approval): <i>[Signature]</i> If applicable <i>[Signature]</i> Division Manager: <i>[Signature]</i> County Counselor's Office:	Date: 09/25/17 Date: 09/25/17 9/29/17 Date: 9/27/17 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 19598

Budget Office 9/27/17

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION recognizing Youth for Kansas City, host of the National Wheelchair Basketball Association's Victory Tour, in celebration of National Wheelchair Basketball Week to be held October 13 - 20, 2017.

RESOLUTION NO. 19599, October 2, 2017

INTRODUCED BY Scott Burnett, Alfred Jordan, Garry J. Baker, Crystal Williams, Tony Miller, Dennis Waits, Dan Tarwater III, Greg Grounds, and Theresa Galvin, County Legislators

WHEREAS, Youth for Kansas City (Y4KC), a service organization formed to promote service and philanthropy, will host the National Wheelchair Basketball Association (NWBA) Victory Tour in Kansas City, in conjunction with the kick-off of National Wheelchair Basketball Week; and,

WHEREAS, the Victory Tour highlights the historic U.S. Men's and Women's Wheelchair Basketball Gold Medalists of the 2016 Rio Paralympic Games, the first to win both men's and women's team gold medals since 1988; and,

WHEREAS, the Victory Tour begins with an exhibition wheelchair basketball game showcasing the gold medal winning teams on October 13, 2017, at Swinney Recreation Center on the campus of the University of Missouri – Kansas City; and,

WHEREAS, on October 14, 2017, a gala dinner and silent auction will be held at the College Basketball Experience, benefitting the NWBA and Midwest Adaptive Sports, a local wheelchair basketball program; and,

WHEREAS, Steve Serio, two-time Paralympic medalist and co-captain of Team USA, will be the featured speaker at the gala dinner; and,

WHEREAS, Y4KC is hosting the NWBA Victory Tour to raise awareness and encourage the growth of wheelchair basketball programs in the Kansas City area; and,

WHEREAS, Sarah Castle, Assistant Prosecuting Attorney and Diversion Manager for Jackson County and a four-time U.S. Paralympian and wheelchair basketball gold medalist, serves as President of NWBA and is a founding member of Y4KC; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature does hereby proclaim October 13 – 20, 2017, as National Wheelchair Basketball Week and extends best wishes to Youth for Kansas City (Y4KC) on successful National Wheelchair Basketball Association Victory Tour events.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19599 of October 2, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature