

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$160,000.00 within and appropriating \$456,652.00 from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund in acceptance of the 2017 Edward Byrne Memorial Justice Assistance Grant awarded to the Multi-Jurisdictional Drug Task Force.

**ORDINANCE NO. 4994**, July 24, 2017

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, the U.S. Department of Justice, Office of Justice Programs, has awarded the Multi-Jurisdictional Drug Task Force the Edward Byrne Memorial Justice Assistant Grant (JAG) in the amount of \$296,651.59 for the period July 1, 2017, through June 30, 2018; and,

WHEREAS, the JAG program is administered by the Missouri Department of Public Safety; and,

WHEREAS, the grant proceeds will be used for the partial funding of salary and benefits for five detectives; and,

WHEREAS, the JAG grant is subject to a local match in the amount of \$160,000.00; and,

WHEREAS, an appropriation and transfer are necessary in order to place the grant and matching funds in the proper spending account; and,

WHEREAS, the County Executive recommends said transfer and appropriation; now

therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund be and hereby are made:

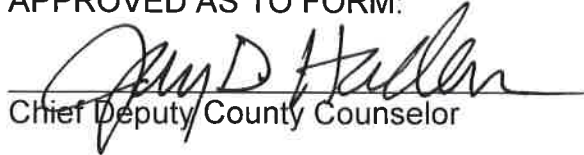
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Multi-Jurisdictional Drug Task Force			
008-4151	56798 – Grant Match	\$160,000	
Anti-Drug Sales Tax Fund Multi-Jurisdictional JAG			
008-4186	45889 – Increase Revenues	\$296,652	
008-2810	Undesignated Fund Balance		\$456,652
008-2810	Undesignated Fund Balance	\$456,652	
008-4186	56630 – Vehicle Lease		\$ 21,418
008-4186	56790 – Other Contractual		\$435,234

and,

BE IT FURTHER ORDAINED that the County Executive and any and all other County Officials be and hereby are authorized to execute any and all documents necessary to the acceptance of the 2017 JAG grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4994 introduced on July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4994.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this transfer and appropriation are available from the sources indicated below.

ACCOUNT NUMBER:	008 4151 56798
ACCOUNT TITLE:	Anti-Drug Sales Tax Fund
	JC Drug Task Force
	Grant Match
NOT TO EXCEED:	\$160,000.00

ACCOUNT NUMBER: 008 2810  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$456,652.00

July 19, 2017  
Date

[Signature]  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

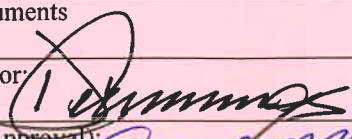

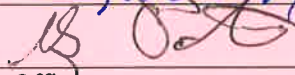

Completed by County Counselor's Office:

Res/Ord No.: 4994

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Requesting a transfer and appropriation for the Multi-Jurisdictional Drug Task Force 17-18 grant</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$456,651.59</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$456,651.59</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM 008-2810 – Anti-Drug Sales Tax Fund - Undesignated Fund Balance</td><td>FROM ACCT \$296,651.59</td></tr> <tr> <td>FROM 008-4151-56798 – Anti- Drug Sales Tax Fund – Drug Task Force – Grant Match</td><td>FROM ACCT \$160,000.00</td></tr> <tr> <td>TO 008-4186-56790 – Anti-Drug Sales Tax Fund – Multi-Jurisdictional Drug Task Force – Other Contractual</td><td>TO ACCT \$435,233.99</td></tr> <tr> <td>008-4186-56630 - Anti-Drug Sales Tax Fund – Multi-Jurisdictional Drug Task Force – Auto Rent</td><td>TO ACCT \$21,417.60</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$456,651.59	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$456,651.59	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM 008-2810 – Anti-Drug Sales Tax Fund - Undesignated Fund Balance	FROM ACCT \$296,651.59	FROM 008-4151-56798 – Anti- Drug Sales Tax Fund – Drug Task Force – Grant Match	FROM ACCT \$160,000.00	TO 008-4186-56790 – Anti-Drug Sales Tax Fund – Multi-Jurisdictional Drug Task Force – Other Contractual	TO ACCT \$435,233.99	008-4186-56630 - Anti-Drug Sales Tax Fund – Multi-Jurisdictional Drug Task Force – Auto Rent	TO ACCT \$21,417.60
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008-4186-56630 - Anti-Drug Sales Tax Fund – Multi-Jurisdictional Drug Task Force – Auto Rent	TO ACCT \$21,417.60																
PRIOR LEGISLATION	Prior ordinances and (date): 4882 (8/29/16); 4786 (10/19/15); 4147 (10/13/14); 4545 (7/15/13); 4589 (11/18/13); 4431 (7/23/12) Prior resolutions and (date): _____																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Danny Cummings, O.I.C. 816.503.4725																
REQUEST SUMMARY	<p>The Jackson County Drug Task Force requested from the US Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program \$296,651.59 for the period of July 1, 2017 through June 30, 2018. The request included a match from Jackson County in the amount of \$160,000 for a total project cost of \$456,651.59.</p> <p>This funding will provide partial funding of salary and benefits for five (5) detectives and partial funding for (2) vehicles.</p> <p>Please appropriate \$456,651.59 into the following accounts:          008-4186-56630 \$ 21,417.60          008-4186-56790 \$456,651.59</p>																

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Grant Award Documents	
REVIEW	Department Director: 	Date: 7/17/17
	Finance (Budget Approval):  If applicable	Date: 7/18/17
	Division Manager: 	Date: 7/18/17
	County Counselor's Office: 	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source <sup>transfer and</sup> indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-4151-56798	Anti-Drug Sales Tax Fund – Drug Task Force – Grant Match	\$160,000.00
008-2810	Anti-Drug Sales Tax Fund – Undesignated Fund Balance	\$296,651.59

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer and appropriation are available from the source indicated below.

ORD # 4994

Saul M. J. 7/18/17  
Budgeting

**ERIC R. GREITENS**  
Governor

**CHARLES A. (DREW) JUDEN**  
Director

**GREGGORY J. FAYRE**  
Deputy Director



Lewis & Clark State Office Bldg.  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65101-0749  
Telephone: 573-751-4905  
Fax: 573-751-5399

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

July 17, 2017

Ms. Cari Beeman  
PO Box 392  
Blue Springs, MO 64055

Re: Subaward Number: 2016-JAG-010

Project Title: Jackson County Multi-Jurisdictional Drug Task Force (JCETF)

Dear Ms. Beeman:

The status of the above referenced application under the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) - DTF funding opportunity has changed from "Approved" to "Awarded".

Enclosed are the *Subawards* and *Certified Assurance* pertaining to the subaward. The proper Authorized Official and Project Director, as identified on the forms, must sign each document. If there are personnel changes, please contact my office. The signatures must be original; stamped signatures will not be accepted!

The following documents must be received by our office as soon as possible:

- ☐ (2) Signed *Subawards* (one for federal award and one for state award)
- ☐ Signed *Certified Assurances*
- ☐ Printed copy of your 2017 JAG Application

To print a copy of your JAG application, you must be logged into WebGrants at <https://dpsgrants.dps.mo.gov> and in the Grant Tracking (My Grants module) section of the above-referenced project. In the Grant Components list, select the component titled "Application". Please do not print the contract documents or application on both sides of the paper. Also, please do not staple your documents – use a paper clip or binder clip instead.

The above referenced documents should be mailed or hand-delivered to:

Missouri Department of Public Safety  
Attn: CJ/LE Unit  
PO Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102

The Missouri Department of Public Safety retains the original, signed copy of the contract documents for its files. A scanned copy of the signed contract documents will be returned for your records. If you require an original, please return an extra original copy of the contracts, and they will be forwarded back to you via mail.

If you have questions, please contact Troy Thurman at (573) 751-5997 or Nancy Capps at (573) 522-4094.

Sincerely,

Heather Haslag  
CJ/LE Program Manager

cc: File

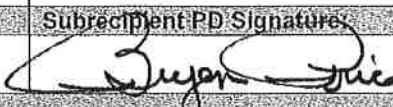
Enclosures





MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR  
SUBAWARD


P.O. Box 749  
Jefferson City, MO 65102  
Phone: (573) 751-4905

<b>Subrecipient Name:</b>		<b>Subrecipient DUNS Number:</b>	
Jackson County, Drug Task Force		026546940	
<b>DPS Funding Opportunity Title:</b>	<b>Project Period Start Date:</b>	<b>Project Period End Date:</b>	
2017 JAG - DTFs	07/01/2017	06/30/2018	
<b>Project Title:</b>		<b>Subaward Number:</b>	
Jackson County Multi-Jurisdictional Drug Task Force (JCDTF)		2016-JAG-010	
<b>Project Description:</b>			
<p>The Jackson County Drug Task Force (JCDTF) is a multi-jurisdictional drug task force that was formed to provide a combined and unified response to counter the growing illegal drug and narcotics problem in Jackson County, Missouri. The focus of the JCDTF is covert drug investigations. These investigations are conducted in a number of ways, undercover drug purchases, surveillance of suspects, the execution of search warrants and the use of confidential informants. The primary focus is the purchase of narcotics utilizing a JCDTF undercover detective.</p> <p>The JCDTF provides an immediate response to those drug problems which pose imminent threat to the security and well-being of the communities it serves in Jackson County. Additionally, the JCDTF provides a long-range identification and analysis of emerging or anticipated drug problems so as to develop an efficient and effective law enforcement response.</p>			
<b>Federal Subaward Total:</b>		<b>CFDA Number and Name:</b>	
\$182,466.83		16.738 – Edward Byrne Memorial Justice Assistance Grant Program	
<b>Research and Development Project:</b>		<b>Indirect Cost Rate for Federal Award:</b>	
No		N/A	
<b>Name of Federal Awarding Agency:</b>		<b>Federal Award Date:</b>	
Department of Justice, Office of Justice Programs, Bureau of Justice Assistance		09/02/2016	
<b>Name of State Administering Agency (SAA):</b>		<b>SAA Federal Award Number:</b>	
Missouri Department of Public Safety, Office of the Director P.O. Box 749 Jefferson City, MO 65102		2016-MU-BX-0922	
<p>This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity.</p> <p>The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.</p>			
<b>Subrecipient Authorized Official (AO) Name:</b>		<b>Subrecipient Project Director (PD) Name:</b>	
Frank White Jr.		Bryon Price	
<b>Subrecipient AO Signature:</b>	<b>Date:</b>	<b>Subrecipient PD Signature:</b>	<b>Date:</b>
			07/17/17
<p>This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director.</p>			
<b>Authorized Official, Missouri Department of Public Safety</b>			<b>Subaward Date</b>
			07/01/2017



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR  
SUBAWARD

P.O. Box 749  
Jefferson City, MO 65102  
Phone: (573) 751-4905

<b>Subrecipient Name:</b>		<b>Subrecipient DUNS Number:</b>	
Jackson County, Drug Task Force		026546940	
<b>DPS Funding Opportunity Title:</b>	<b>Project Period Start Date:</b>	<b>Project Period End Date:</b>	
2017 JAG - DTFs	07/01/2017	06/30/2018	
<b>Project Title:</b>		<b>Subaward Number:</b>	
Jackson County Multi-Jurisdictional Drug Task Force (JCETF)		2016-JAG-010	
<b>Project Description:</b>			
<p>The Jackson County Drug Task Force (JCETF) is a multi-jurisdictional drug task force that was formed to provide a combined and unified response to counter the growing illegal drug and narcotics problem in Jackson County, Missouri. The focus of the JCETF is covert drug investigations. These investigations are conducted in a number of ways, undercover drug purchases, surveillance of suspects, the execution of search warrants and the use of confidential informants. The primary focus is the purchase of narcotics utilizing a JCETF undercover detective.</p> <p>The JCETF provides an immediate response to those drug problems which pose imminent threat to the security and well-being of the communities it serves in Jackson County. Additionally, the JCETF provides a long-range identification and analysis of emerging or anticipated drug problems so as to develop an efficient and effective law enforcement response.</p>			
<b>State Subaward Total:</b>		<b>CFDA Number and Name:</b>	
\$114,184.76		N/A	
<p>This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity.</p> <p>The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.</p>			
<b>Subrecipient Authorized Official (AO) Name:</b>		<b>Subrecipient Project Director (PD) Name:</b>	
Frank White Jr.		Bryon Price	
<b>Subrecipient AO Signature:</b>	<b>Date:</b>	<b>Subrecipient PD Signature:</b>	<b>Date:</b>
			07/17/17
<p>This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director.</p>			
<b>Authorized Official, Missouri Department of Public Safety</b>			<b>Subaward Date</b>
			07/01/2017



**MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**



**2017 CERTIFIED ASSURANCES**

<b>Subrecipient:</b>	Jackson County, Drug Task Force	<b>Subaward Number:</b>	2016-JAG-010
<b>Project Title:</b>	Jackson County Multi-Jurisdictional Drug Task Force (JCDTF)		

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

**General:**

1. The Subrecipient assures that it shall comply, and all its sub-contractors shall comply, with the applicable provisions of the "JAG Solicitation", the "DPS Financial and Administrative Guidelines", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Reauthorization Act of 2013 (42 U.S.C. 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations), and other applicable federal and state laws, orders, circulars, or regulations.
2. **Compliance Training:** As a recipient of grant funds, the Subrecipient is required to attend the Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities
3. **Non-Supplanting:** The Subrecipient assures that federal funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
4. **Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' form, and/or 'Budget' form within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information* form attached.
5. **Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
6. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, Office of the Director, immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety, Office of the Director, shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

7. **Criminal Activity:** The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification that a Missouri Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

The Subrecipient shall not make false statements or claims in connection with any Office of Justice Programs or DPS state-funded grant. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the Department of Justice, Office of Inspector General and the Missouri Department of Public Safety any credible evidence that a principal, employee, agent, contractor, sub-contractor, or other person has either:

- a. Submitted a false claim for grant funds under the False Claims Act or
- b. Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds

For Subrecipients of federal grant funding, potential fraud, waste, abuse, or misconduct must be reported to the OIG and DPS by mail at:

Office of Inspector General  
U.S. Department of Justice Investigations Division  
950 Pennsylvania Avenue, N.W., Room 4706  
Washington, D.C. 20530

Missouri Department of Public Safety  
Office of the Director  
Attention: [Insert Grant Program]  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

8. **Non-Disclosure Agreements:** The Subrecipient understands it cannot require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

In accepting this subaward, the Subrecipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

9. **Lobbying:** The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government,

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

The signature of the authorized organizational official on the application serves as the required certification of compliance for the applicant organization. DPS appropriated funds may not be used to pay the salary or expenses of an employee of a Subrecipient, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

10. **Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
11. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
- In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.
12. **Relationship:** The Subrecipient agrees that they will represent themselves to be an independent Subrecipient offering such services to the general public and shall not represent themselves or their employees to be employees of the Missouri Department of Public Safety or the Office of the Director. This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs. Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
13. **Uniform Crime Reporting (UCR):** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
14. **Racial Profiling:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.650 RSMo relating to racial profiling and will remain in full compliance for the duration of the project period.
15. **Federal Equitable Sharing Funds:** The Subrecipient assures that its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri Department of Public Safety and the Missouri State Auditor.
16. **Custodial Interrogations:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

17. **DWI Law:** The Subrecipient assures that its law enforcement agency is in full compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo. In addition, the Subrecipient assures that its county prosecuting attorney or municipal prosecutor is in full compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
18. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
19. **Drug-Free Workplace Act of 1988:** The Subrecipient assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.
20. **ACORN:** Subrecipients understand and agree that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
21. **Computer Networks:** The Subrecipient understands and agrees that - (a) No subaward funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

#### **Civil Rights:**

1. **Enforcing Civil Rights Laws:** The Subrecipient acknowledges that all recipients of Federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, the Office for Civil Rights (OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.
2. **Discrimination:** The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.
3. **Limited English Proficiency (LEP):** The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against national Origin Discrimination Affecting Limited English Persons*, 67 Fed. Reg. 41455 (June 18, 2012) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of Federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <http://www.lep.gov>.
4. **Equal Employment Opportunity Plan (EEOP):** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. pt 42, subpt. E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will maintain an EEOP *Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees; and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS).



If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEOP Utilization Report*; however, all Subrecipients, regardless of their EEOP obligations, must complete the *EEOP Certification Form*, in which the Subrecipient declares its satisfaction of its obligations.

For more information, visit <http://ojp.gov/about/ocr/eeop.htm>.

5. **Using Arrest and Conviction Records for Employment Decisions:** The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at [http://ojp.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](http://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf).

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the *Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOPs).

6. **Finding of Discrimination:** The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).
7. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
8. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

#### **Financial:**

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal or state sources are not appropriated and continued at an aggregate level sufficient to cover the subaward costs, or in the event of a change in federal or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** No funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety, Office of the Director for final review and signature by the Director or his/her designee.
3. **Financial Guide:** The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition (currently, the "2015 DOJ Grants Financial Guide) of the Office of Justice Programs (OJP) Financial Guide, which can be found at <http://ojp.gov/financialguide/DOJ/>.
4. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri

Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.

5. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
6. **Project Income:** The Subrecipient agrees to account for project income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all project income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.
7. **Procurement:** The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
  - A. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
  - B. Purchases to a single vendor totaling less than \$3,000 may be purchased with prudence on the open market.
  - C. Purchases estimated to total between \$3,000 but less than \$24,999 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
  - D. Purchases with an estimated total of \$25,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
  - E. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
  - F. Sole source procurement on purchases to a single vendor of \$3,000 and over requires prior approval from the Missouri Department of Public Safety.
8. **Buy American:** The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Domestic Product Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American mandate in Section 34.353 RSMo are met.
9. **Buy Missouri:** The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the state of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
10. **Debarment:** This certification is required by Executive Order 12549, Debarment and Suspensions, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510.

The Subrecipient certifies its vendors:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and



- D. Have not within a three year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

11. **Audit:** The Subrecipient agrees to comply with the organizational audit requirements of OJP Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (§ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety if they have met or exceeded this federal threshold within 60 days of the project period start date.
12. **Termination of Award:** The Missouri Department of Public Safety, Office of the Director, reserves the right to terminate any subaward entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.
- In the event that the Missouri Department of Public Safety determines that a Subrecipient is operating in a manner inconsistent with the provisions of the application or is failing to comply with the applicable federal or state requirements governing these funds, the Missouri Department of Public Safety may permanently or temporarily terminate the subaward. In the event a subaward is permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.
13. **Enforceability:** If a Subrecipient fails to comply with all applicable federal or state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.
14. **Compensation:** The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of this subaward at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.

**Programmatic:**

1. **Time Records Requirement:** The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to the Missouri Department of Public Safety personnel upon request.
2. **Bulletproof Vests:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that JAG funds may be used to purchase vests, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program. Further, the Subrecipient understands that bulletproof vests purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards. In addition, bulletproof vests purchased with JAG funds must be American-made. The latest NIJ standard information can be found at <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
3. **Bulletproof Vest Policy:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that the law enforcement agency must have a written "mandatory wear" policy in effect. Per BJA, there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

4. **Body-Worn Cameras:** The Subrecipient understands if monies are requested and awarded for the purchase of body-worn cameras that the law enforcement agency must have a written policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, training, etc. (The Bureau of Justice Assistance (BJA) Body-Worn Camera (BWC) Toolkit, which can be found online at <https://www.bja.gov/bwc/>, provides model BWC policies, resources, and best practices to assist departments in implementing BWC programs.) **The Subrecipient will be required to forward a copy of such policy(s) to the Missouri Department of Public Safety at the time of acceptance of the subaward.**
5. **Criminal Intelligence Systems:** The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.
6. **Duplication of Networks:** The Subrecipient assures that all equipment/software requested and purchased under this application must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.
7. **Mitigation Plan:** The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the *Mitigation Plan*.
8. **NEPA:** The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety.

The Subrecipient understands this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- A. New construction;
  - B. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
  - C. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
  - D. Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
  - E. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.
9. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
  10. **Drug Task Force Eligibility for Grants:** The Subrecipient assures, where such grant-funded project is for a drug task force, that the grant-funded project is in full compliance with the state provisions of Section 650.150 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.

11. **Drug Task Force Training:** The Subrecipients agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Integrity and Leadership and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, task force officers, and other task force members of equivalent rank.

*The Subrecipient Authorized Official and Subrecipient Project Director hereby certifies, by signature, the terms and conditions specified or incorporated by reference herein, including those stated in the funding opportunity solicitation.*

Frank White Jr.

Subrecipient Authorized Official Name

Subrecipient Authorized Official Signature

Date

Bryon Price

Subrecipient Project Director Name

  
Subrecipient Project Director Signature

07/17/2017  
Date

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** reappropriating \$2,105.00 from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund and authorizing the Chief Financial Officer to issue a check to Crittenton Center for anti-drug prevention services rendered in 2016.

**ORDINANCE NO. 4995**, July 24, 2017

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, by Resolution 19105, dated March 21, 2016, the Legislature did authorize a Cooperative Agreement with the Crittenton Center to provide anti-drug and anti-violent crime prevention services during 2016, at a cost to the County in the amount of \$40,000.00; and,

WHEREAS, inadvertently \$2,104.74 of 2016 Anti-Drug Sales Tax funds allocated to the agency in 2016 was not reimbursed prior to closing out the agency's 2016 Cooperative Agreement in the County's finance system; and,

WHEREAS, the COMBAT staff requests that these funds be reappropriated to provide reimbursement to Crittenton Center for services it rendered in 2016 pursuant to its contract; and,

WHEREAS, an appropriation is necessary to place funds for this reimbursement in the appropriate spending account; and,

WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund COMBAT Prevention			
008-2810	Undesignated Fund Balance	\$2,105	
008-4402	56005 – Community Crime Prevent		\$2,105

and,

BE IT FURTHER ORDAINED by the County Legislature of Jackson County, Missouri, that the Chief Financial Officer be and hereby is authorized to issue a check in the amount of \$2,104.74 to Crittenton Center as reimbursement for anti-drug prevention services provided in 2016 pursuant to its contract.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4995 introduced on July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4995.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER:	008 2810
ACCOUNT TITLE:	Anti-Drug Sales Tax Fund
	Undesignated Fund Balance
NOT TO EXCEED:	\$2,105.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4402 56005  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT Prevention  
Community Crime Prevention  
NOT TO EXCEED: \$2,105.00

July 19, 2017  
Date

[Signature]  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4995

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance reappropriating \$2,105.00 from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund and authorizing the Chief Financial Officer to issue a check to Crittenton Center for prevention services provided in 2016.</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$2,105.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$2,105.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$2,105.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT \$2,105.00</td></tr><tr><td>Undesignated Fund Balance Anti-Drug 008-2810</td><td>TO ACCT \$2,105.00</td></tr><tr><td>008-4402-56005 Anti-Drug/Prevention/Comm. Crime Prevention</td><td></td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$2,105.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$2,105.00	Amount budgeted for this item * (including transfers):	\$2,105.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$2,105.00	Undesignated Fund Balance Anti-Drug 008-2810	TO ACCT \$2,105.00	008-4402-56005 Anti-Drug/Prevention/Comm. Crime Prevention	
Amount authorized by this legislation this fiscal year:	\$2,105.00														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$2,105.00														
Amount budgeted for this item * (including transfers):	\$2,105.00														
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$2,105.00														
Undesignated Fund Balance Anti-Drug 008-2810	TO ACCT \$2,105.00														
008-4402-56005 Anti-Drug/Prevention/Comm. Crime Prevention															
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19105 – March 21, 2016</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Carol Lillis – 816-881-1415</p>														
REQUEST SUMMARY	<p>Resolution 19105 dated March 21, 2016, authorized an agreement with the Crittenton Center to provide anti-drug and anti-violent crime prevention services during 2016, at a cost to the County in the amount of \$40,000.00.</p> <p>Inadvertently, \$2,104.74 of 2016 funds allocated to the agency was not reimbursed prior to closing out the agency's 2016 agreement in the County's Finance system.</p> <p>This ordinance requests that the \$2,104.74 allocated to Crittenton in 2016 be re-appropriated to provide reimbursement for services the agency rendered during 2016. Additionally, this ordinance requests that the Chief Financial Officer be authorized to issue a check in this amount payable to the Crittenton Center.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)</p>														



	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date: 7-12-2017
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/14/17
	Division Manager:	Date: 7-14-17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810 -	Anti-Drug Sales Tax Fund Undesignated Fund Balance	\$2,105.00 ~

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

7/14/17

**JACKSON COUNTY ANTI-DRUG SALES TAX  
COMBAT  
DRUG PREVENTION SERVICES  
MONTHLY EXPENSE REPORT**

**Crittenton Children's Center  
10918 Elm Ave  
Kansas City, MO 64134  
816-765-6600**

Contract No.:	<b>44022016012</b>
Vendor ID:	cci10910
Resolution No.:	19105

Special Instructions

**Account No.: 008-4402-56005**  
**Project: Drug Prevention Services**  
**Ordinance Number**

<b>Original Contract Amount</b>	\$ 40,000.00
<b>Change Orders</b>	\$ -
<b>Total Contract</b>	\$ 40,000.00
<b>Previous Payments</b>	\$ 37,895.26
<b>Contract Balance Available</b>	\$ 2,104.74
<b>Amount of this payment</b>	\$ 2,104.74
<b>Contract Balance</b>	\$ -

**Carol Lillis  
COMBAT Commission  
816-881-1415**

Original Contract Amount:	\$ 40,000.00
1/12th of Contract	\$ -

## Crittenton Children's Center

Term Mar. 1st, 2016 through Feb. 28, 2017

SERVICES PROVIDED	Mar Expense	Apr Expense	May Expense	Jun Expense	Jul Expense	Aug Expense
Salary / Contract Labor	3,276.88	3,007.16	3,150.36	3,370.88	3,007.16	3,293.55
Fringe Benefits						
Program Operating Expense						
Indirect Administration	229.38	210.50	220.52	220.52	210.50	230.55
<b>Total Monthly Expenses</b>	3,506.26	3,217.66	3,370.88	3,591.40	3,217.66	3,524.10
<b>Total YTD Expenses</b>	3,506.26	6,723.92	10,094.80	13,686.20	16,903.86	20,427.96

SERVICES PROVIDED	Sep Expense	Oct Expense	Nov Expense	Dec Expense	Jan Expense	Feb Expense
Salary / Contract Labor	3,150.36	3,007.16	3,150.36	3,150.36	3,150.36	2,863.96
Fringe Benefits						
Program Operating Expense						
Indirect Administration	220.52	210.50	220.52	220.52	220.52	200.48
<b>Total Monthly Expenses</b>	3,370.88	3,217.66	3,370.88	3,370.88	3,370.88	3,064.44
<b>Total YTD Expenses</b>	23,798.84	27,016.50	30,387.38	33,758.26	37,129.14	40,193.58

<b>Payment #</b>	<b>7</b>	<b>Month:</b>	<b>12</b>
1. Total Services Provided/Amount Earned - Year to date		\$	40,193.58
2. Advance Payment		\$	-
3. Total		\$	40,193.58
4. Contract limit to date -	\$ 3,333.33 [Mthly. Max.]	\$	40,000.00
5. Insert the lesser of line 1 or line 2		\$	40,000.00
6. Total payments submitted toward this contract		\$	37,895.26
7. This request for payment - line 5 minus line 4		\$	2,104.74

	Pmt#	Allowance	Payments
<b>ADVANCE</b>	1	\$3,333.33	\$10,000.00
MAR		\$3,333.33	\$0.00
APR		\$6,666.67	\$0.00
MAY		\$10,000.00	\$0.00
JUN	2	\$13,333.33	\$3,333.33
JUL	3	\$16,666.67	\$3,333.34
AUG	4	\$20,000.00	\$0.00
SEP	5	\$23,333.33	\$4,833.85
OCT	6	\$26,666.67	\$3,217.66
NOV	7	\$30,000.00	\$3,370.88
DEC	8	\$33,333.33	\$3,370.88
JAN	9	\$36,666.67	\$0.00
FEB	10	\$40,000.00	\$6,435.32
<b>TOTAL PAID TO DATE</b>			<b>\$37,895.26</b>

Budget				
Services Provided	Original Budget	Expenses YTD	Total Budget Changes	Remaining Budget
Salary / Contract Labor	37,383.00	37,578.55	0.00	(195.55)
Fringe Benefits	0.00	0.00	0.00	0.00
Program Operating Expense	0.00	0.00	0.00	0.00
Indirect Administration	2,617.00	2,615.03	0.00	1.97
<b>EXPENSE YTD</b>	<b>40,000.00</b>	<b>40,193.58</b>	<b>0.00</b>	<b>(193.58)</b>

Jackson County

**COMBAT**

415 East 12<sup>th</sup> Street, Ninth Floor  
Kansas City, Missouri 64106  
jacksoncountycombat.com

*Stacey Daniels-Young, Ph.D.*  
Director  
(816) 881-3510

*Vincent M. Ortega*  
Deputy Director  
(816) 881-3886

**Drug Commissioners:**  
*Mark S. Bryant*  
*Melesa N. Johnson, Esq.*  
*Gene Morgan*  
*Keith Querry*  
*Joseph Spalitto, DDS*  
*Lanna Ultican*  
*Kelvin L. Walls, M.D.*  
*James Witteman, Jr.*

Fax:  
(816) 881-1416

Date: July 14, 2017

To: Jaime Masters

From: Carol Lillis

Re: Crittenton Center Re- Appropriating of 2016 Funds

Attached you will find an RLA for reappropriating 2016 funds that were inadvertently not reimbursed prior to closing out the agency's 2016 agreement in the County's Finance System.

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an agreement with the Independence Chamber of Commerce for the use of the County's parking lots and property located in and around the Independence Square, for the Santa-Cali-Gon Days Festival, at no cost to the County.

**RESOLUTION NO. 19533**, July 24, 2017

**INTRODUCED BY** Greg Grounds, County Legislator

WHEREAS, the Independence Chamber of Commerce has requested the use of the County's parking lots located at Kansas and Osage and 315 N. Main for the Santa-Cali-Gon Days Festival to be held September 1 through September 4, 2017 on the historic Independence Square; and,

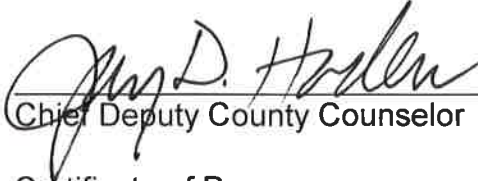
WHEREAS, the Director of Public Works recommends the approval of this request, with specific contingencies including a certificate of liability insurance and restoration of the parking lots and grounds surrounding the Historic Truman Courthouse to their original condition (free of debris and in good repair) no later than 7:00 a.m. on the first business day following the event; and,

WHEREAS, this approval is in the best interest of the health, safety and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the request of the Independence Chamber of Commerce be and hereby is approved and that the County Executive is hereby authorized to execute the attached agreement with the Independence Chamber of Commerce.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19533 of July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**COOPERATIVE AGREEMENT**

A COOPERATIVE AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County, hereinafter referred to as "the County," and **THE INDEPENDENCE CHAMBER OF COMMERCE**, 210 West Truman Road, Independence, MO 64051, hereinafter referred to as "the Chamber."

**WITNESSETH**

WHEREAS, the Chamber desires to use the County's parking lots and Historic Truman Courthouse grounds for Santa-Cali-Gon Days; and,

WHEREAS, these events are open to all residents in the unincorporated areas of the County and those residents of the other cities in Jackson County, Missouri; and,

WHEREAS, the parties agree to be bound by the terms and conditions set forth in this Agreement; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Chamber respectively promise, covenant, and agree with each other as follows:

1. **Services.**

a. Chamber shall be entitled to use the County's parking lots:

i. The lot located at Kansas and Osage Streets in Independence, Missouri from Monday, August 28, 2017, through Wednesday, September 6, 2017.

ii. The lot located at 315 N. Main (MyArts Building) in Independence, Missouri starting after 5 p.m. on Friday, September 1, 2017, through Monday, September 4, 2017.

b. County Associates shall have permission to use the parking lots at the First



Christian Church, located at 125 S. Pleasant, Independence, MO, and at the Masonic Temple, located at 120 S. Pleasant, Independence, MO, beginning at 6 p.m. Monday, August 28, 2017, through 6 p.m., Friday, September 1, 2017, and from 12:01 a.m. Tuesday, September 5, 2017, to 6 p.m. on Wednesday, September 6, 2017.

c. During the week of August 28, 2017, representatives from the County and Chamber shall walk the parking lots and Historic Truman Courthouse grounds.

d. The Chamber agrees to power wash the Historic Truman Courthouse steps, sidewalks, and retaining walls, using an environmentally friendly de-greaser/soap detergent before Monday, September 11, 2017.

e. The Chamber agrees to return the parking lots and Historic Truman Courthouse grounds to the County in the as-good-as condition, as it existed before the event. Chamber shall be responsible for all clean-up and repair to parking lots and lawns as necessitated by their use. Said repairs shall be completed no later than Monday, September 11, 2017.

2. **Payment.** The use of the parking lot shall be granted to the Chamber free of charge as the events are of use and benefit to the citizens of Jackson County, Missouri.

3. **Insurance.** Chamber agrees that it or its agent will maintain liability insurance at its expense. This Certificate of Liability Insurance is to be issued by an insurance company, licensed to do business in the State of Missouri and acceptable to County. The certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage. Chamber shall provide proof of insurance prior to each event.

4. **Term.** The term of this Agreement shall commence August 1, 2017, and continue through September 30, 2017.

5. **Default.** If Chamber shall default in the performance or observation of any term or condition herein, the County shall give Chamber ten (10) days' written notice setting forth the default. If said default shall continue for ten (10) days after written notice thereof, the County may at its election terminate the contract. Said election shall not in any way limit the County's right to sue for breach of contract.

6. **Remedies for Breach.** Chamber agrees to faithfully observe and perform all of the term, provisions and requirements of this Agreement, and Chamber's failure to do so shall constitute a breach of this Agreement and in such event, Chamber consents and agrees as follows:

(1) The County may without prior notice to Chamber immediately terminate this Agreement; and,

(2) The County may seek any available remedy and may collect from Chamber all cost incurred by the County as a result of said breach, including reasonable attorney's fees, costs and expenses.

7. **Severability.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced, by reason of any rule of law or public policy, all other provisions and conditions of this Agreement shall nevertheless remain in full force and effect, and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

8. **Indemnification.** Chamber shall compensate County for any damage to County property due to any breach of contract or tortious conduct by Chamber or its agents, its officers, agents, employees, contractors or subcontractors on the County's premises. Chamber shall indemnify, save harmless and defend County from and against any and all

liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement and reasonable attorney's fees), which it may hereafter incur, become responsible for or pay out, which was caused, in whole or in part, by Chamber's or its agents breach of any term or provision of this agreement, or any negligent act or omissions or willful act of Chamber, its officers, agents, employees, contractors or subcontractors.

9. **Conflict of Interest.** Chamber warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

10. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have signed and executed this Cooperative Agreement as of the date first above written.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

\_\_\_\_\_  
W. Stephen Nixon  
County Counselor


\_\_\_\_\_  
Frank White, Jr.  
County Executive

ATTEST:

INDEPENDENCE CHAMBER OF  
COMMERCE

\_\_\_\_\_  
Mary Jo Spino  
Clerk of the Legislature

By

  
\_\_\_\_\_  
Executive Director

President / CEO

# REQUEST FOR LEGISLATIVE ACTION

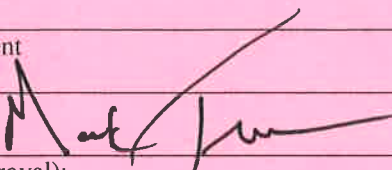
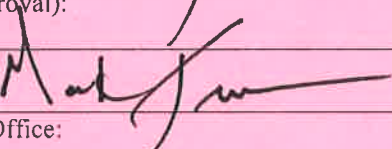
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19533

Sponsor(s): Greg Grounds

Date: July 24, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to execute an agreement with the Independence Chamber of Commerce for the use of County Parking Lots during the Santa-Cali-Gon Days Festival, at no cost the County.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$0</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$0</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT  TO ACCT</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT
Amount authorized by this legislation this fiscal year:	\$0										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$0										
Amount budgeted for this item * (including transfers):	\$0										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date): none</p> <p>Prior resolutions and (date): 17341 – 8/9/10      17870 – 4/6/12      18593 – 8/18/14      19214 – 7/18/16 17548 – 3/21/11      18206 – 7/23/13      18906 – 8/19/15</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Mark Trosen, Deputy COO, x1377</p>										
REQUEST SUMMARY	<p>The Independence Chamber of Commerce has requested permission to use County parking Lots:</p> <ol style="list-style-type: none"><li>1) Lot located at Kansas and Osage Streets from Mon., August 28, 2017 through Wednesday, Sept. 6</li><li>2) Lot located at 315 N. Main (MyArts Building) from after 5PM on September 1 through Sept. 4</li></ol> <p>County Associates will be able to park at the First Christian Church and Masonic Temple on Pleasant Street from August 28 through September 1 and September 5 through September 6.</p> <p>The Chamber will provide Certificate of Liability Insurance.</p> <p>The Chamber agrees to return parking lots and Historic Truman Courthouse grounds in as-good-as condition as it existed before the event, clean-up all debris and repair to parking lots and lawns as necessitated by their use.</p> <p>The Chamber agrees to power wash the Historic Truman Courthouse steps, sidewalks and retaining walls using environmentally friendly de-greaser/soap detergent.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Cooperative Agreement	
REVIEW	Department Director: 	Date: 7/14/17
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 7/14/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Cooperative Agreement with SALT Initiative, LLC of St. Louis, MO, for the furnishing of Trauma Informed Care training, at a cost to the County not to exceed \$3,750.00.

**RESOLUTION NO. 19534**, July 24, 2017

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, the COMBAT Drug Commission recommends a Cooperative Agreement with SALT Initiative, LLC, to provide Trauma Informed Care training to COMBAT funded agencies; and,

WHEREAS, Trauma Informed Care is an approach to engaging people with histories of trauma that recognizes the presence and role that trauma has played in their lives to assist them in finding a path to healing and wellness; and,

WHEREAS, SALT Initiative, LLC, of St. Louis, MO, provides consulting and training services focusing on mental health, substance abuse, and addiction issues; and,

WHEREAS, the execution of a Cooperative Agreement with SALT Initiative, LLC, for the furnishing of this training program is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a Cooperative Agreement

with the SALT Initiative, LLC in the amount of \$3,750.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19534 of July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56080  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT Administration  
Other Professional Services  
NOT TO EXCEED: \$3,750.00

  
Date

  
Chief Financial Officer



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19534

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive to execute an agreement with SALT Initiative to provide Trauma Informed Care Training for COMBAT funded agencies for the purpose of recognizing and understanding the risk factors and triggers of trauma, at an amount not to exceed \$3750.00.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$3750.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$3750.00</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$3750.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services</td><td>\$3750.00</td></tr> </table> <p> <input checked="" type="checkbox"/> If account includes additional funds for other expenses, total budgeted in the account is: \$115,000.00  <input type="checkbox"/> No budget impact (no fiscal note required)         </p> <p>           Prior Year Budget (if applicable): \$145,300.00            Prior Year Actual Amount Spent (if applicable): \$123,165.38         </p>	Amount authorized by this legislation this fiscal year:	\$3750.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$3750.00	Amount budgeted for this item *:	\$3750.00	Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services	\$3750.00
Amount authorized by this legislation this fiscal year:	\$3750.00										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$3750.00										
Amount budgeted for this item *:	\$3750.00										
Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services	\$3750.00										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p>										
REQUEST SUMMARY	<p>A resolution authorizing the County executive to execute an agreement with SALT Initiative, to provide three Trauma Informed Care Training for COMBAT funded agencies, for the purpose of recognizing and understanding the risk factors and triggers of trauma.</p> <p><b>Background:</b> The Anti-Drug Tax Fund authorizes the County to execute agreements and contracted services for the purpose of providing substance abuse treatment, prevention, and other anti-drug and anti-violence initiatives on the community. SALT Initiative will provide three Trauma Informed Care Training sessions for COMBAT funded agencies to educate them with the risk factors, affects and understanding of trauma.</p>										
CLEARANCE	<p> <input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)         </p>										
ATTACHMENTS	<p>Quote</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td>Date: 7-12-2017</td></tr> <tr> <td>Finance (Budget Approval):</td><td>Date: 7/14/17</td></tr> <tr> <td>If applicable Division Manager:</td><td>Date: 7-14-17</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director:	Date: 7-12-2017	Finance (Budget Approval):	Date: 7/14/17	If applicable Division Manager:	Date: 7-14-17	County Counselor's Office:	Date:		
Department Director:	Date: 7-12-2017										
Finance (Budget Approval):	Date: 7/14/17										
If applicable Division Manager:	Date: 7-14-17										
County Counselor's Office:	Date:										


Fiscal Information (to be verified by Budget Office in Finance Department)


This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.

☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_

 Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
		

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

Date: July 14, 2017 RES # 19534

Department / Division	Character/Description	Not to Exceed
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**Anti-Drug Fund -008**

<u>4401 - COMBAT Administration</u>	<u>56080 - Other Professional Services</u>	\$	3,750
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	1980	1985	1990	1995	2000	2005	2010	2015	2020
Population	76.0	80.0	84.0	88.0	92.0	96.0	100.0	104.0	108.0
GDP (constant prices)	100.0	110.0	120.0	130.0	140.0	150.0	160.0	170.0	180.0
Government expenditure	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0
Private consumption	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0
Investment	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0
Savings	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0
Exports	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0
Imports	100.0	105.0	110.0	115.0	120.0	125.0	130.0	135.0	140.0

\$ 3,750

Budget Office 7/14/17



## Trauma Informed Care Proposal

Monday, July 10, 2017

Submitted by SALT Mental Health Education Department

Traci Pettis Johnson, Kansas City Lead Consultant

The Purpose of Trauma Informed Care Training is to gain an understanding, recognition and response to the effects of all types of trauma. Trauma Informed Care also emphasizes that traumatic events can vary among individuals from various situations or events that can be emotionally physically and psychologically binding. Trauma Informed Care also promotes a sense of security and safety in which individuals can become empowered and rebuild a sense of control.

### **Learning Experience Objectives**

- |  |
|--|
| • Trauma Definition  |
| • Trauma Exposure  |
| • What are the impacts and links on how trauma affect children and adults?     |
| • How understanding Culture Competency increase understanding the Trauma Scope |
| • The Neuro-Biology of Trauma and Triggers of Reenactment                      |
| • Risk Factors   |
| • The ACE Study  |
| • Keys to Resiliency (Bouncing Back)   |
| • Self-Care is not selfish   |

July 10, 2017 Traci Pettis Johnson

Total Expenditure Includes:

- Mental Health Educator
- Trauma Assessment
- Curriculum
- Post-Test
- Evaluations
- One Trauma Informed Check-up/Consultation after 3 months of being trained.

Total Cost for this 3 hours highly interactive Trauma Informed Care Training with a maximum of 15 participants per training is \$1250. It will be necessary to conduct 3 sessions to reach up to 45 persons, for a maximum of \$3750.

“Trauma happens in relationships so it can only be healed in relationships.”-Alanis-Morissette

Thank you,

Traci Pettis Johnson, BS  
SALT Lead Consultant  
Mental Health Educator

SALT INITIATIVE

3737 N. Kingshighway Blvd., Suite 110 St. Louis, Missouri 63115 • 314-548-9075 •

# COMBAT

415 East 12<sup>th</sup> Street, Ninth Floor  
Kansas City, Missouri 64106  
jacksoncountycombat.com

*Stacey Daniels-Young, Ph.D.*  
Director  
(816) 881-3510

*Vincent M. Ortega*  
Deputy Director  
(816) 881-3886

**Drug Commissioners:**

*Mark S. Bryant*  
*Melesa N. Johnson, Esq.*  
*Gene Morgan*  
*Keith Querry*  
*Joseph Spalitto, DDS*  
*Lanna Ultican*  
*Kelvin L. Walls, M.D.*  
*James Witteman, Jr.*

Fax:  
(816) 881-1416

Date: July 14, 2017

To: Jaime Masters

From: Carol Lillis

Re: COMBAT Training

Attached you will find an RLA to provide COMBAT training from the SALT Initiative. The training will help provide tools to the funded COMBAT agencies to recognize and understand the risk factors and triggers of trauma. This training will be a great outreach for the COMBAT message.

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Cooperative Agreement with G.A. Dumas, LLC, of Kansas City, Missouri, for the furnishing of substance abuse and cognitive restructuring services for use by the Prosecuting Attorney's Office's No Violence Alliance Project, at an actual cost to the County not to exceed \$8,000.00.

**RESOLUTION NO. 19535**, July 24, 2017

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, the Kansas City No Violence Alliance (NoVA) is a collaborative initiative between the County, the City of Kansas City, Missouri, and the Kansas City Police Department to reduce homicide and violent crime in the urban core; and,

WHEREAS, the COMBAT staff recommends a Cooperative Agreement with G.A. Dumas, LLC, of Kansas City, Missouri, for the furnishing of substance abuse and cognitive restructuring services to clients of the NoVA project, at a cost to the County not to exceed \$8,000.00; and,

WHEREAS, execution of an agreement for the furnishing of these services is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,


BE IT RESOLVED by the Legislature of Jackson County that the County Executive be and hereby is authorized to execute a Cooperative Agreement with G.A. Dumas, LLC, of Kansas City, MO, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19535 of July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56080  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT Administration  
Other Professional Services  
NOT TO EXCEED: \$8,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19535

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive to execute an agreement with G.A. Dumas, LLC to provide substance abuse readiness and cognitive services to clients of programs in the office of the Prosecuting Attorney, at an amount not to exceed \$8000.00.</u></p>											
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$8000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$8000.00</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$8000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services</td><td>\$8000.00</td></tr> </table> <p> <input checked="" type="checkbox"/> If account includes additional funds for other expenses, total budgeted in the account is: \$115,000.00  <input type="checkbox"/> No budget impact (no fiscal note required)         </p> <p>           Prior Year Budget (if applicable): \$145,300.00            Prior Year Actual Amount Spent (if applicable): \$123,165.38         </p>		Amount authorized by this legislation this fiscal year:	\$8000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$8000.00	Amount budgeted for this item *:	\$8000.00	Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services	\$8000.00
Amount authorized by this legislation this fiscal year:	\$8000.00											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$8000.00											
Amount budgeted for this item *:	\$8000.00											
Source of funding (name of fund) and account code number: From: 008-4401-56080 Anti-Drug, COMBAT Other Professional Services	\$8000.00											
PRIOR LEGISLATION	<p>Prior ordinances and (date):            Prior resolutions and (date): Res#19001, November 16, 2015</p>											
CONTACT INFORMATION	<p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p>											
REQUEST SUMMARY	<p>A resolution authorizing the County executive to execute an agreement with G.A. Dumas, LLC to provide substance abuse treatment readiness and cognitive restructuring to clients of programs in the office of the Prosecuting Attorney, at an amount not to exceed \$8000.00</p> <p><b>Background:</b> The Anti-Drug Tax Fund authorizes the County to execute agreements and contracted services for the purpose of providing substance abuse treatment, prevention, and other anti-drug and anti-violence initiatives on the community. G.A. Dumas, LLC will provide substance abuse and cognitive restricting services for clients served by the No Violence Alliance, (NoVA) and Jackson County Drug Court, administered by the Prosecuting Attorney's office. These services are part of an overall strategy to support the reduction of substance abuse and violent crime among these populations, and will serve a maximum of 666 clients.</p>											
CLEARANCE	<p> <input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)         </p>											
ATTACHMENTS	<p>Quote</p>											
REVIEW	Department Director:	Date: 7-13-2017										
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/14/17										
	Division Manager:	Date: 7-14-17										
	County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.

- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
	<del>Cash</del>	

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES # 19535

 7/14/17  
Budget Office



Gary Dumas  
1734 E 63<sup>rd</sup> Street Suite 214  
Kansas City, Missouri 64131  
Office 492-6176 Cell 816-668-3380

Date: July 10, 2017

Attn: Stacey Daniels

Dear Dr. Daniels,

The content in this document communicates information on educational groups to address those in need of further rehabilitation from substance abuse and assistance with cognitive restructuring support.

(5) Areas most responsible for maximizing client impact:

- Healthy discussions that culminate in greater understanding
- Cognitive restructuring
- Need for validation
- Continued Education
- Reinforcement of Self – Efficacy

I will provide services through a series of educational classes: Understanding Addiction; Relationship & Recovery Series; and Personal Advancement Series. My services will cater to clients that meet one of the following three criteria's

1. Clients that are in need of continued education or assistance with or support with aftercare.
2. Clients recommended for education services that does not qualify for full service treatment.
3. Clients that express an interest in attending educational groups in a non-traditional treatment setting

The mission is to assist clients with keeping their momentum in staying consistent in their continued rehabilitative development and cognitive restructuring process.

## **Who is Gary Dumas?**

Gary is a Missouri credentialed counselor with a primary focus on educating clients. Gary has been approved by the Missouri Department of corrections as a resource for providing substance abuse education as well. Gary has proven results in the following areas:

- Utilizing skills of sincere empathy
- Flexible facilitating and teaching techniques that appeal to various learning styles
- A professional who is skilled in exhausting all benefits through serving clients in group settings that will increase inspiration to change
- Good decision making when interacting with clients in the appropriate manner
- Skills to rectify any presented client disorder in groups in a non-coercive way
- Developing rapport with clients that results in healthy discussions during groups
- For further information on Gary Dumas please visit [www.garydumas.com](http://www.garydumas.com)

What I take in most is the sincere ability to connect with clients. Although education is important but what's more important is ensuring that the education presented is understood in a way that leaves the client feeling confident in their abilities to carry out what they have been presented.

## **Outline of classes**

**Program fees** - There is a 12.00 fee per person per class to participate.

**Program specifics** – There are (2) phases that we offer

### **Phase (1)**

A successful completion consist of (12) classes. A client can achieve the (12) by attending 12 consecutive classes or by attending up to (3) classes a week. The referring agency reserves the right to recommend an extension on a particular client at any time.

### **Phase (2)**

Once a client successfully completes a standard (12) class series and presents as noncompliant with positive UA's, missing scheduled appointments, failure to keep directives from probation officer or client advocate, the referring agency can recommend that the client re-engages in the program for a series or (24) classes.

## **Absences**

In the event that a client starts the program and fails to attend classes without an excused absence from the referring agency for a period of (1) week the client will have to restart the program.

## **Seating**

The capacity of seating is 10

We present from a variety of subjects that creates opportunity for participants to share experiences and feedback to inspire one another, validate one another's experiences and raise self-esteem and achievement of greater levels of personal insight. The educational class setting provides a safe and supportive environment for members to improve social skills and gain understanding. Participants learn from the information presented that encourages participants to take personal responsibility for their decisions while deciding to strive for better.

## **Subjects**

*Every since I was a kid I have always been a fan of facilitators that possess the ability to communicate a message clearly. It would allow me to interpret what was being said and process it in a very practical way. Rather than using terms to sound impressive I would much rather listen to someone that presents in a language that I can understand and apply based on my level of cognition.*

*I truly believe that what makes a presenter or speaker effective is the one who can effectively offer their developed skills, natural abilities and relevant experiences when presenting on a subject. Because of this explanation of what I value, this is what my passion consists of when I present!*

***New Client Orientation Education*** - The introductory stage of client enrollment, The process communicates the goal and objectives of Dumas Company, the expectations from both the organization and the expectations that clients should have, class times and titles and overview of each subject, successful completion and unsuccessful completion terms

***Understanding Addiction Series*** - This group primarily focuses on education regarding addiction and offers insight to the various ways to treat addiction from all substances. This series communicates how addiction begins and ways to break cycles of addiction and addictive thinking. *Class times are Tuesdays 10:00 am & 6:00 pm*

- Addictive Personality Behavior Disorder
- Dual Diagnosis
- Relapse prevention

Understanding addiction assist clients in identifying, accepting as well as present techniques to deviate from experienced episodes of anger or impulsivity exacerbated by substance abuse. This series also includes educating participants on how substance abuse can often coexist with anger and violence. Discussions regarding the correlation between substance abuse and traumatic experiences are also included in the series of understanding addiction.

***Relationship & Recovery Series*** –Educate clients on various aspects on how to create, cultivate and manage healthy relationships with self, significant others, co-workers and relationships with the general public. *Class times are Thursdays 6:00 pm*

- Co-Dependency
- Abusive & Violent Relationship
- The Basics of Trauma
- Men & Women's Education

***Personal Advancement Series***—This class focuses on education to inspire continued development, strengthen employability skills, prepare for possible entrepreneurship, quality of life enhancement and awareness to the realization of aspirations.



Dumas Company is excited to announce the Mentoring component beginning 2017! As a CPC, certified professional coach, this accomplishment allows us to bring additional resources and skills that guarantees a positive increase in client impact.

The content in this document communicates information on a start up *mentoring program* as an extended service.

Issue: Clients express their dire need for assistance with (2) areas in specific

1. Support with moving past personal challenges that stand in the way of projected ambitions and positive intentions
2. Recognizing their strengths and how to employ them in productive ways to move forward in specific situations



## **Why Mentoring?**

*'Everyone needs someone at sometime, to give them something, in order for them to become the someone, that they have always wanted to become!'*

### **The mentor produces a 100% commitment to assisting clients:**

1. Begin with the clients agenda
2. Present from life experiences (when appropriate) as well as professional expertise
3. Inspire the client to see the advantages of accepting challenges and staying the course
4. Help the client to recognize the value in all successes whether big or small
5. Help the client to appreciate accountability and structure
6. Persevere through blocks and fears
7. Understanding of, and application of personal growth that results from self awareness
8. Present solutions along with roadmaps to follow
9. Encourage the client to think sober-minded and make decisions independently

## **Cost**

The fee for this particular programming service is 12.00 per client meeting.

I look forward to being considered a referring resource in providing quality service to both the organization and the clients referred.

Sincerely,

Gary Dumas

**COMBAT Funded Readiness Services Provided by DUMAS and Associates**

**January 2016 – February 2017**

<b>Name of Class</b>	<b>Number of Classes Conducted</b>	<b>Number of Clients Attending Classes</b>	<b>Number of People Served</b>	<b>Number of Drug Court Clients</b>	<b>Number Referred by NOVA &amp; Probation and Parole</b>	<b>Number Referred by Other Probation Officers</b>	<b>Number Self Referred</b>
<b>Understanding Addiction Series/Addictive Personality Behavior Disorder</b>	74	154	97	0	150	2	1
<b>Relationship &amp; Recovery/Co- Dependency</b>	82	390	169	215	175	0	0
<b>Personal Development/ Anger Management</b>	60	259	147	168	90	1	0
<b>Man Class</b>	1	8	8	8	0	0	0
<b>Grand Totals</b>	217	811	421	391	415	3	1

Jackson County  
**COMBAT**

415 East 12<sup>th</sup> Street, Ninth Floor  
Kansas City, Missouri 64106  
jacksoncountycombat.com

*Stacey Daniels-Young, Ph.D.*  
Director  
(816) 881-3510

*Vincent M. Ortega*  
Deputy Director  
(816) 881-3886

**Drug Commissioners:**  
*Mark S. Bryant*  
*Melesa N. Johnson, Esq.*  
*Gene Morgan*  
*Keith Querry*  
*Joseph Spalitto, DDS*  
*Lanna Ultican*  
*Kelvin L. Walls, M.D.*  
*James Witteman, Jr.*

*Fax:*  
(816) 881-1416

Date: July 14, 2017

To: Jaime Masters

From: Carol Lillis

Re: G.A. Dumas, LLC

Attached you will find an RLA to provide contracted services with G.A. Dumas, LLC, to provide substance abuse treatment readiness and cognitive restructuring to clients of programs in the office of the Prosecuting Attorney. This service was approved by the COMBAT Drug Commission on July 11, 2017.

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Letter of Understanding with the Pettis County Commission and the Missouri Department of Transportation related to the transfer of Off-System Replacement Bridge funds, in accordance with the Missouri Highway Bridge Program.

**RESOLUTION NO. 19536**, July 24, 2017

**INTRODUCED BY** Greg Grounds, County Legislator

WHEREAS, the Missouri Department of Transportation's Highway Bridge Program authorizes bridge replacement and rehabilitation for certain eligible bridges throughout Missouri's counties; and,

WHEREAS, federal funds are available to finance up to 80% of an eligible project's cost, but may be increased with the use of credits earned from replacing, with the County's own funds, an eligible bridge that is not on the federal-aid system list; and,

WHEREAS, if a Local Public Agency (LPA) replaces or rehabilitates an eligible bridge with its own funds, the LPA may receive a credit, known as a "Soft Match Credit," that can be applied to the non-federal share on another federal aid bridge project; and,

WHEREAS, more sparsely populated counties receive less transportation funding to apply toward their bridge replacement and rehabilitation programs; and,

WHEREAS, Pettis County, Missouri, has agreed to transfer \$100,000 of its "Soft Match Credits" to Jackson County in exchange for Jackson County's transfer of \$200,000 of its

Off-System Bridge Replacement and Rehabilitation Program (BRO) funds; and,

WHEREAS, this exchange with Pettis County will allow Jackson County to use this Soft Match Credit balance toward its 20% cash match for future bridge projects under the BRO program, thereby reducing the required County cash expenditure; and,

WHEREAS, Pettis County and the Jackson County Director of Public Works recommend a BRO fund and Soft Match Credit exchange, which would allow Jackson County to have actual funds applied to its Soft Match Credit account for use on future BRO programs, in exchange for the transfer of off-system bridge funds to Pettis County; and,

WHEREAS, the attached Letter of Understanding is the appropriate mechanism for authorizing this transfer of state BRO funds within the Highway Bridge Program; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Letter of Understanding with the Pettis County Commission and the Missouri Department of Transportation; and,

BE IT FURTHER RESOLVED that all County officials be and hereby are authorized to execute any and all documents and take any other actions necessary to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19536 of July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature



## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax (816) 881-4448

June 27, 2017

Mr. Mike Landvik  
Transportation Planning Coordinator – LPA  
MoDOT Kansas City District – Planning  
600 NE Colbern Road  
Lee's Summit, MO 64086

Subject: Transfer of BRO funds for "Soft Match" credits  
Dear Mr. Landvik:

The members of the Pettis County Commission in discussion with Jackson County, Missouri Officials have agreed to the following exchange of BRO funds and "Soft Match" credits.

Pettis County has agreed to transfer \$100,000 of their "Soft Match" credits to Jackson County. In exchange, Jackson County has agreed to transfer \$200,000 of their BRO funds to Pettis County.

	Jackson	Pettis
BRO	-200,000	+200,000
Soft Match	+100,000	-100,000

Please take the necessary action to accomplish the transfer of funds. Your assistance is greatly appreciated.

PETTIS COUNTY

(David Dick)  
Presiding Commissioner

(Brent Hampy)  
Eastern Commissioner

(Jim Marcum)  
Western Commissioner

7-12-17

DATE

JACKSON COUNTY  
EXECUTIVE OFFICE

Frank White Jr.  
County Executive

Brian Gaddie, PE  
Director of Public Works

DATE

*Frank White, Jr., County Executive*

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:


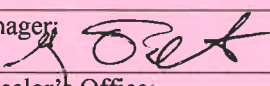
Res/Ord No.: 19536

Sponsor(s): Greg Grounds

Date: July 24, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to sign a letter agreement with Pettis County allowing a trade of Off System Bridge funds for Soft Match Credit.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$0.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0.00</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$0.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT:</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$0.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT:
Amount authorized by this legislation this fiscal year:	\$0.00										
Amount previously authorized this fiscal year:	\$0.00										
Total amount authorized after this legislative action:	\$0.00										
Amount budgeted for this item * (including transfers):	\$0.00										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT:										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by Earl Newill P.E., Deputy Director of Public Works, Office 816-881-4538, Cell 816-401-6401</p>										
REQUEST SUMMARY	<p>Each County in Missouri is allocated federal funds to be used on local bridges for rehabilitation and replacement. Pettis County has a need for additional off system funds and is willing to trade soft match credit for some of Jackson County's federal funds. The trading of funds is part of the program that MoDot oversees for the bridge program. This credit would be used by Jackson County in place of the 20% cash match required in the program. When using the credit, no match funds are required, the project is funded at 100% until the soft credit match balance is exhausted.</p> <p>The trade is set up for \$100,000 in credit for \$200,000 in federal funds. After the letter agreement is signed, it goes to Modot, who will do the accounting.</p> <p>Therefore, we request that the County Executive be authorized to execute the letter agreement.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Letter Agreement with Pettis County</p>										



REVIEW	Department Director: 	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 7/17/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,000.00 to Midwest Public Risk, for sponsorship of its *Homicide in America* training conference to be held August 28, 2017.

**RESOLUTION NO. 19537**, July 24, 2017

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, Midwest Public Risk will be hosting the *Homicide in America* training conference August 28, 2017, featuring guest speaker Phil Chalmers, author of *Inside the Mind of a Teen Killer*, and,

WHEREAS, Midwest Public Risk has submitted a request to the COMBAT Administration for sponsorship of this event in the amount of \$1,000.00; and,

WHEREAS, this sponsorship will allow Jackson County the opportunity to promote its anti-drug and anti-violent crime campaign; and,

WHEREAS, in exchange for its sponsorship, COMBAT will receive advertising and recognition in the event program and promotional materials; and,


WHEREAS, said sponsorship is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the

Director of Finance and Purchasing be and hereby is authorized to issue a check to Midwest Public Risk, in the amount of \$1,000.00 in support of its training conference to be held August 28, 2017.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19537 of July 24, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56210  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT  
Advertising  
NOT TO EXCEED: \$1,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer

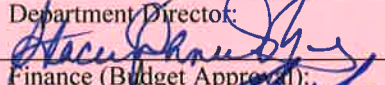
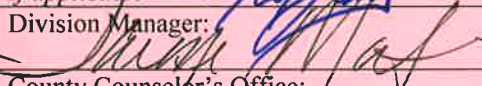
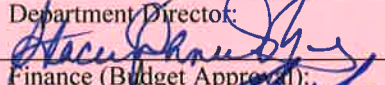
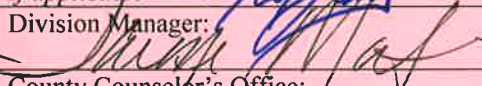
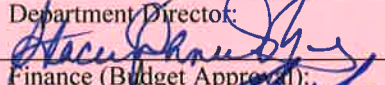
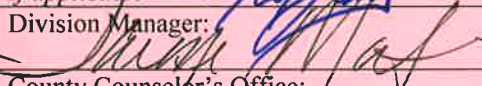
# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19537

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the Director of Finance &amp; Purchasing to make payment for a sponsorship to Midwest Public Risk from the County's Anti-Drug Sales Tax for the 2017 fiscal year, for the purpose of promoting anti-drug, anti-violence activities and purposes, not to exceed \$1,000.00.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$1,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$1,000.00</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$1,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising</td><td>\$1,000.00</td></tr> </table> <p>• If account includes additional funds for other expenses, total budgeted in the account is: \$70,000.00</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable): \$67,000.00          Prior Year Actual Amount Spent (if applicable): \$65,838.74</p>	Amount authorized by this legislation this fiscal year:	\$1,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$1,000.00	Amount budgeted for this item *:	\$1,000.00	Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising	\$1,000.00
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Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising	\$1,000.00										
PRIOR LEGISLATION	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p>										
REQUEST SUMMARY	<p>A resolution authorizing the Director of Finance &amp; Purchasing to make payment for a sponsorship to Midwest Public Risk, funded by the County's Anti-Drug Sales Tax Fund for the 2017 fiscal year, for the purpose of promoting anti-drug and anti-violence activities and purposes, not to exceed \$1000.00.</p> <p><b>Background:</b> Midwest Public Risk is hosting a training on August 28, 2017 with Phil Chalmers, author of the book, "Inside the Mind of a Teen Killer". This training will help the Jackson County community with trends, culture and safety measures in coping with violent teens.</p> <p>The Drug Commission authorizes COMBAT administration to seek opportunities to expand the reach of COMBAT beyond partners and funded programs. This program will help provide the tools needed for coping and understanding the mind of a violent teen. This provides an excellent opportunity to continue the marketing efforts of COMBAT, beyond its usual audiences.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Quote:</p>										
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date: 7-12-2017</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td>Date: 7/12/17</td></tr> <tr> <td>Division Manager: </td><td>Date: 7-17-17</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director: 	Date: 7-12-2017	Finance (Budget Approval): If applicable	Date: 7/12/17	Division Manager: 	Date: 7-17-17	County Counselor's Office:	Date:		
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Finance (Budget Approval): If applicable	Date: 7/12/17										
Division Manager: 	Date: 7-17-17										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.

☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES # 19537[illegible]

 7/17/17  
Budget Office

## COMBAT "SPONSORSHIP"/ADVERTISING GUIDELINES

**COMBAT does not "sponsor" organizations or events, or assist with fundraising efforts.**

"Sponsorship" requests should be viewed through the lens of Advertising opportunities that help market COMBAT and its Mission of eradicating substance abuse and violent crime.

Total for such advertising in any one year: \$10,000. Maximum amount for any one request: \$1,500

**Requesting Group:**

Midwest Public Risk

**Date of Event:**

8/28/17

**Date of Request**

7/7/17

Parameters for decisions to recommend advertising to Legislature in response to sponsorship requests:

1. Does applicant organization already receive other funding from COMBAT? Type: No  
If so, NO to additional "sponsorship" advertising.
2. When has organization received advertising support from COMBAT in the past? None
3. Does event match COMBAT goals? (e.g., substance abuse prevention, violence prevention) Yes
4. What is there about the potential audience that makes sponsorship a reasonable request for COMBAT?  
Size of audience: Estimated potential 100 Most recent year & number 2016 - 70  
Will the event reach a geographic area that is not adequately served by COMBAT? (If YES, describe):  
No

Will the event reach an underserved or high risk population (in terms of Substance Abuse or Violence Prevention)? If YES, describe: Yes/No Jackson County Area and other areas of Kansas City Metro

Will the event reach a key possible partner (and audience) that can help further COMBAT goals? If YES, describe: Numerous potential partners in Jackson County

5. Is the Mission of the requesting organization compatible with that of COMBAT (list):  
We are also a not-for-profit & the serves Government
6. Is there any conflict between the Mission of COMBAT and that of the requesting organization (list); or its other sponsors (e.g., other sponsors include liquor companies). Describe any possible such conflict:  
No
7. Does the opportunity represent a key "friend raising" opportunity? If YES, describe: Yes continues to foster relationships
8. Has organization partnered with COMBAT in the past? If YES describe: Yes Various meetings & training events
9. Recommendation/inquiry for funding received from Anna Ambrose Risk Management Director  
Signature of COMBAT staff member preparing request \_\_\_\_\_



# HOMICIDE IN AMERICA

TEEN KILLERS ★ SCHOOL SHOOTERS ★ MASS MURDERERS ★ SERIAL KILLERS  
CAUSES ★ WARNING SIGNS ★ TRIGGERS ★ PREVENTION



## PHIL CHALMERS AUTHOR & TV PERSONALITY

Author of *Inside the Mind of a Teen Killer*  
and featured on Fox's *Crime Watch Daily*.



### TRAINING TOPICS INCLUDE:

Homicide & Mass Murder Crime Scenes, School Safety &  
Proactive Measures, Youth Culture & Current Trends

### WHO SHOULD ATTEND?

Law Enforcement of all divisions, School Administration &  
Teachers, Counselors & Social Workers

See the training that attendees have  
said is "the best I have ever seen" and  
hosts say "You saved our conference!"

Homicide expert and author Lt. Col Dave  
Grossman states "Nobody knows more  
about these killers than Phil Chalmers,  
and he wrote the definitive book about  
this topic."

**MONDAY 28  
AUGUST**

**8AM - 4PM**

To register call Kelly Vanderpool at 1-816-604-6769 or email [Kelly.vanderpool@mcckc.edu](mailto:Kelly.vanderpool@mcckc.edu)

## BLUE RIVER METROPOLITAN COMMUNITY COLLEGE

CAMPUS CENTER BUILDING, ROOM 101 LECTURE HALL  
20301 EAST 78 HIGHWAY, INDEPENDENCE, MO 64057

SPONSORED BY:



Jackson County



# COMBAT

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jacksoncountycombat.com

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*Vincent M. Ortega*  
Deputy Director  
(816) 881-3886

**Drug Commissioners:**  
*Mark S. Bryant*  
*Melesa N. Johnson, Esq.*  
*Gene Morgan*  
*Keith Querry*  
*Joseph Spalitto, DDS*  
*Lanna Ultican*  
*Kelvin L. Walls, M.D.*  
*James Witteman, Jr.*

Fax:  
(816) 881-1416

Date: July 14, 2017

To: Jaime Masters

From: Carol Lillis

Re: COMBAT Sponsorship



Attached you will find an RLA regarding a COMBAT sponsorship for Midwest Public Risk, they will be hosting a public training on August 28, 2017. This train will be a great outreach for the COMBAT message.