

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$75,000.00 from the undesignated fund balance of the 2017 Grant Fund, in acceptance of a grant received from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program, for use by the Multi-Jurisdictional Drug Task Force.

ORDINANCE NO. 4991, July 17, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Multi-Jurisdictional Drug Task Force has received a grant from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program in the amount of \$75,000.00, to provide funding for undercover operations by detectives working with the Drug Task Force; and,

WHEREAS, the grant is awarded for the period of January 1, 2017, through December 31, 2018; and,

WHEREAS, the Missouri State Highway Patrol will serve as the fiscal agent for this grant; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of

the 2017 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA "High Intensity Drug Trafficking Area"			
010-4185	45887 - Increase Revenue	\$75,000	
010-2810	Undesignated Fund Balance		\$75,000
010-2810	Undesignated Fund Balance	\$75,000	
010-4185	56630 – Vehicle Lease		\$38,400
010-4185	56844 – Narcotics Purchases		\$36,600

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute any and all documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4991 introduced on July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4991.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$75,000.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4991

Sponsor(s): Dan Tarwater III

Date: July 17, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an appropriation for the Multi-Jurisdictional Drug Task Force HIDTA Grant 17-18</u></p>								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$75,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$75,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> </table> <p>Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance FROM ACCT \$75,000</p> <p>TO <u>4185</u> 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease TO ACCT \$38,400</p> <p><u>4185</u> 010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases \$36,600</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$75,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$75,000	Amount budgeted for this item * (including transfers):	\$
Amount authorized by this legislation this fiscal year:	\$75,000								
Amount previously authorized this fiscal year:	\$								
Total amount authorized after this legislative action:	\$75,000								
Amount budgeted for this item * (including transfers):	\$								
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4863 (7/11/16); 4720 (3/30/15); 4618 (4/14/14); 4526 (4/29/13); 4415 (5/21/12)</p> <p>Prior resolutions and (date):</p>								
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Danny Cummings, O.I.C., 816.503.4725</p>								
REQUEST SUMMARY	<p>The Jackson County Drug Task Force requested and received from the US Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program \$75,000 for the period of January 1, 2017 through December 31, 2018.</p> <p>Please appropriate \$75,000 from 010-2810 (Grant Fund – Undesignated Fund Balance) to the following accounts: 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease \$38,400 <u>4185</u> 010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases \$36,600 <u>4185</u></p>								

	This grant will provide funding for the partial lease of vehicles for Detectives' use in their undercover duties and partial funding for the undercover purchase of illegal drugs.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Letter, Budget Detail	
REVIEW	Department Director:	Date: 7/7/17
	Finance (Budget Approval): If applicable	Date: 7/11/17
	Division Manager:	Date: 7/11/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$75,000

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4991

[illegible]

Budgeting



Midwest High Intensity Drug Trafficking Area
Missouri Accountant

P.O. Box 568

Jefferson City, Missouri 65102

Phone (573) 526-6122 Fax (573) 526-5577

March 30, 2017

Memorandum

TO: HIDTA Subaward Recipient

FROM: Tessy Shoun
Midwest HIDTA Accountant

SUBJECT: 2017 Subaward Recipient Agreement

Attached you will find the Subaward Recipient Agreement for your 2017 HIDTA Award. Please follow the instructions below and return a completed copy to me.

- Agreement page 2 – sign and date
- Appendix A – complete
- Attachment #2 – complete
- Attachment #3 – sign and date

Thank you!

SUBAWARD RECIPIENT AGREEMENT WITH
JACKSON COUNTY DRUG TASK FORCE

1. **PURPOSE:** This agreement is entered into by and between the Jackson County Drug Task Force (hereinafter referred to as "Subrecipient") and the Missouri State Highway Patrol (hereinafter referred to as "Fiduciary"). The Subrecipient has been selected by, and agrees to accept funds awarded from the United States Office of National Drug Control Policy (hereinafter referred to as "ONDCP") and Fiduciary pursuant to this sub-award agreement. The funds will be administered by the Fiduciary on behalf of ONDCP. The purpose of this agreement is to clarify the conditions under which the funds are to be accepted and may be used by the Subrecipient and to outline the responsibilities of the participating parties.
2. **AUDIT READINESS AND COMPLIANCE:** The Subrecipient agrees to maintain appropriate and detailed records of its receipt and use of the funds in accordance with the generally accepted accounting principles applying to government agencies. The Subrecipient understands that it may be subject to audit by the Fiduciary, representatives of ONDCP, and/or any other applicable agency and agree to fully cooperate with any or all of those entities in the event of inquiry or audit. The Subrecipient further agrees to maintain an inventory control system to account for all expenditures of these funds.
3. **STANDARDS AND GUIDELINES:** The Subrecipient acknowledges receipt and understanding of the HIDTA Program Policy and Budget Guidance produced by ONDCP as well as other guidelines that have been or will be approved by the Executive Board, and agrees to abide by them. The Subrecipient further agrees to comply with the terms of the Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", as well as all relevant state, county and municipal financial and accounting rules, regulations, standards and guidelines(www.whitehouse.gov). Subrecipient further agrees to abide by all regulations and guidelines governing the use of ONDCP funds distributed for the purchase of evidence or information ("PEPI" Funds).
4. **TERMINATION, SUSPENSION OR DELAY:** The Subrecipient agrees that the Missouri State Highway Patrol has the right to terminate, suspend or delay any payment to Subrecipient if the payment request clearly fails to meet budgetary guidelines.
5. **SUPPLEMENTAL AGREEMENTS ATTACHED:** The Subrecipient acknowledges the following documents are attached to this agreement and that the policies set forth therein are acceptable to the Subrecipient and considered an integral portion of the Subaward Agreement.

Documents are as follows:

- Appendix "A" – Agency Information
- Attachment #1 – Special Conditions – HIDTA Subaward Recipient Agreement

- Attachment #2 – Disclosure of Lobbying Activities
- Attachment #3 – Confidential Funds Certification and HIDTA Program Policy and Budget Guidance for Confidential Funds
- Attachment #4 – Subrecipient and Pass-through Entity Information

6. REQUESTS FOR REIMBURSEMENT AND CLOSEOUT OF SUBAWARD: Requests for reimbursement should be submitted for processing on a monthly basis and no more than on a quarterly basis. The requests should be submitted no later than 30 days past the end of the month or quarter. Final reimbursements for each calendar year are due 60 days after the end of the year. The subaward is considered closed after this final payment has been made.

UNDERSTOOD AND AGREED TO:

FOR THE FIDUCIARY AGENCY

FOR THE SUBRECIPIENT

Missouri State Highway Patrol

BY: *Sandra K. Karsten*

BY: *[Signature]*

Name: Sandra K. Karsten
Title: Superintendent *80*

Name:
Title: *CAPTAIN / OIC*

DATE: March 30, 2017

DATE: *04/18/17*

APPENDIX

A

AGENCY NAME: Jackson County Drug Task Force

ADDRESS: P.O. Box 392
BLUE SPRINGS, MO. 64015

Telephone: 816-503-4725

AGENCY HEAD NAME and TITLE: DAN CUMMINGS CAPTAIN/OIC

AGENCY CHIEF FINANCIAL OFFICER NAME and TITLE: CARI BEEMAN
OPERATION ADMINISTRATOR

SUBAWARD NUMBER: G17MW0001A – MM

CFDA #: 95.001

ATTACHMENT

#1

Page 1 of 2

Office of National Drug Control Policy Attachment to Award G17MW0001A

Special Conditions

Midwest HIDTA Subaward Recipient Agreement

The following special conditions are incorporated into each award document.

1. This grant is awarded for the Jackson County Drug Task Force initiative. Variation from the description of activities approved by ONDCP and/or the budget attached must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated July 5, 2012.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be designated for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA program funds for confidential expenditures (the purchase of information, evidence, and services for undercover operations). Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the Midwest HIDTA Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

ATTACHMENT

#1

Page 2 of 2

Office of National Drug Control Policy

Attachment to Award G17MW0001A

9. The recipient agrees to comply with the organizational audit requirements of OMS Circular A-133, "Audits of State and Local Governments". The management letter must be submitted with the audit report. Audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year. The audit report shall be submitted to:

Missouri State Highway Patrol

Budget & Procurement Division

P.O. Box 568

Jefferson City, MO 65102-0568

10. The recipient agrees to complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Forms (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

Attachment #2

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Subawardee * Name: <u>JACKSON COUNTY DRUG TASK FORCE</u> * Street 1: <u>P.O. Box 392</u> Street 2: _____ * City: <u>BLUE SPRINGS</u> State: <u>MISSOURI</u> Zip: <u>64015</u> Congressional District, if known: _____		
5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: _____	7. * Federal Program Name/Description: _____ CFDA Number, if applicable: _____	
8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant: Prefix: _____ * First Name: _____ Middle Name: _____ * Last Name: _____ Suffix: _____ * Street 1: _____ Street 2: _____ * City: _____ State: _____ Zip: _____		
b. Individual Performing Services (including address if different from No. 10c): Prefix: _____ * First Name: _____ Middle Name: _____ * Last Name: _____ Suffix: _____ * Street 1: _____ Street 2: _____ * City: _____ State: _____ Zip: _____		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$40,000 and not more than \$100,000 for each such failure.		
* Signature: <u>[Signature]</u> * Name: Prefix: <u>MR.</u> * First Name: <u>DAN</u> Middle Name: <u>R.</u> * Last Name: <u>CUMMINGS</u> Suffix: _____ Title: <u>CAPTAIN / OIC</u> Telephone No.: <u>816-503-4725</u> Date: <u>04/18/17</u>		

ATTACHMENT

#3

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of HIDTA Program Policy and Budget Guidance.

DATE: 04/18/17

PROJECT DIRECTOR SIGNATURE: 

AWARD: G17MW0001A

SUBAWARD ATTACHMENT

#4

SUBRECIPIENT AND PASS-THROUGH ENTITY INFORMATION

Federal Award Identification: High Intensity Drug Trafficking Areas (HIDTA) Program
Federal Awarding Agency: Office of National Drug Control Policy
CFDA Number: 95.001
CFDA Name: High Intensity Drug Trafficking Areas Program
Award Type: B-Projects
Subrecipient Name: Jackson County Drug Task Force
Subrecipient DUNS number: 026546940
Federal Award Identification Number: G17MW0001A
Subaward Identification Number: G17MW0001A – MM
Federal Award Date: February 6, 2017
Subaward Period of Performance:
 Start Date January 1, 2017
 End Date December 31, 2018
Total amount of Federal Funds obligated/committed to subrecipient by this award:
 \$75,000
Federal Award Project Description: This grant will support initiatives designed to implement the Strategy proposed by the Midwest HIDTA Executive Board and approved by the Office of National Drug Control Policy.
Pass-through entity name: Missouri State Highway Patrol
Pass-through entity contact name: Colonel Sandra K. Karsten
R&D Award: No

OFFICE OF NATIONAL DRUG CONTROL POLICY
Midwest HIDTA REPROGRAMMING
FY 2017

Control #
Reference #
Date:

17-MW-160
55106

ONDCP Notification (Intra reprogramming)

x

ONDCP Approval (Inter reprogramming)

Initiative Jackson County DTF

Award # G17MW001A - MM

Initiative

Award #

Recipient Missouri State Highway Patrol

Amendment #1

Recipient

Modification

Object Code	FROM		Amend	Current Budget	Object Code	TO		Amend	Current Budget
	Prior Budget					Prior Budget			
Personnel					Personnel				
Fringe					Fringe				
Overtime					Overtime				
Travel					Travel				
Facilities					Facilities				
Services	75,000.00		(36,600.00)	38,400.00	Services				
Equipment					Equipment				
Supplies					Supplies				
Other			36,600.00	36,600.00	Other				
Total	75,000.00			75,000.00	Total				

JUSTIFICATION: What was the original intended purpose.

Please see attached memorandum

Specific description of how the reprogrammed funds will be expended:

Funds will be used for PE/PI

REQUESTOR SIGNATURE

Tessy Shoun

DATE 6/26/2017

HIDTA DIRECTOR REVIEW

DATE

ONDCP APPROVAL

DATE

If intra reprogramming (within an initiative), please check ONDCP notification box.
If inter reprogramming (between initiative/agency), please check ONDCP approval box.

Received

JUN 26 2017

2017 Line Item Breakdown
Jackson County Drug Task Force

G17MW0001A - MM SERVICES	Prior Budget	Adj/Mod	Current Budget
Vehicle lease - passenger	75,000.00	(36,600.00)	38,400.00
OTHER			
PE/PI/PS	0.00	36,600.00	36,600.00
TOTAL	75,000.00	0.00	75,000.00

REPROGRAM #1

EXPLANATION: FUNDS WILL BE USED FOR PE/PI.

Reprogramming ID 55106

Status

Posted

FY 2017

Create By

Kroberts

HIDTA Internal ID 17-MW-160

Date Modified

6/26/2017 4:05:50 PM

Posted By

Inewton

Date Posted

7/3/2017 9:22:23 AM

Justification MW (ONDCP) - Original funds were intended for Services (Vehicle lease). Reprogrammed funds will be used for Other (PE/PI).

Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
Jackson County Drug Task Force (MW.JCOTF)	Missouri State Highway Patrol (G17MW0001A)	Jackson County Drug Task Force (RR.JCOTF)	Services (Services)		\$36,600.00	
Jackson County Drug Task Force (MW.JCOTF)	Missouri State Highway Patrol (G17MW0001A)	Jackson County Drug Task Force (RR.JCOTF)	Other (Other)	\$36,600.00		
Total				\$36,600.00	\$36,600.00	

Approvals

HIDTA Financial Manager	kkulesa	6/26/17
HIDTA Director	dmizell	6/26/17
ONDCP (Programmatic Review)	acoffey	7/3/17
National Director	mgottlieb	7/3/17
ONDCP (Fiscal Review)	Inewton	7/3/17

Grant Summary

Grant	Increase	Decrease
#Error	Missouri State Highway Patrol \$36,600.00	\$36,600.00

Budget Detail

2017 - Midwest

Initiative - Jackson County Drug Task Force

Award Recipient - Missouri State Highway Patrol (G17MW0001A)

Resource Recipient - Jackson County Drug Task Force

Input		\$75,000.00	
Services	Quantity	Amount	Comments
Vehicle lease - passenger	8	\$75,000.00	3-Grandview PD; 1-Jackson Co DTF OIC; 1-Grain Valley PD; 3-Independence PD (Lease w/ maintenance)
Total Services	8	\$75,000.00	
Total		\$75,000.00	

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address Colonel Sandra K. Karsten Missouri State Highway Patrol 1510 E Elm Jefferson City, MO 65102-0568		4. Award Number: G17MW0001A	
		5. Grant Period: From 01/01/2017 to 12/31/2018	
2. Total Amount of the Federal Funds Obligated: \$2,885,116	6. Federal Award Date: 6/19/2017	7. Action Initial <input checked="" type="checkbox"/> Supplemental	
2A. Budget Approved by the Federal Awarding Agency \$2,885,116	8. Supplement Number 1		
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>	9. Previous Award Amount: \$1,653,171		
3A. Project Description <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>	10. Amount of Federal Funds Obligated by this Action: \$1,231,945		
	11. Total Amount of Federal Award: \$2,885,116		
12. The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.			
13. Statutory Authority for Grant: Public Law 114-254 and Public Law 115-31			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Associate Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Sandra K. Karsten Missouri State Highway Patrol	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>Sandra K. Karsten</i> 06-20-2017	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 098638075 EIN: 1431736878A1		19. HIDTA AWARD OND1070DB1718XX OND6113 OND2000000000 OC 410001	

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$168,490.00 within the 2017 General Fund and appropriating \$292,318.00 from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund in acceptance of the Drug Abatement Response Team (DART) grant for the Prosecuting Attorney's Office awarded by the Missouri Department of Public Safety.

ORDINANCE NO. 4992, July 17, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Prosecuting Attorney's Office has been awarded a grant by the Missouri Department of Public Safety in the amount of \$123,827.57 for its Drug Abatement Response Team (DART) program for partial funding of salaries and benefits for the employees of the DART Unit for the period of July 1, 2017, through June 30, 2018; and,

WHEREAS, the DART program is a collaborative and multi-jurisdictional team created to target and close down drug houses within the City of Kansas City; and,

WHEREAS, the grant is subject to a local match in the amount of \$168,489.54; and,

WHEREAS, an appropriation and transfer are necessary in order to place the grant and matching funds in the proper spending accounts; and,

WHEREAS, the County Executive recommends this appropriation and transfer; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2017 General Fund and appropriation from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund be and hereby are made:

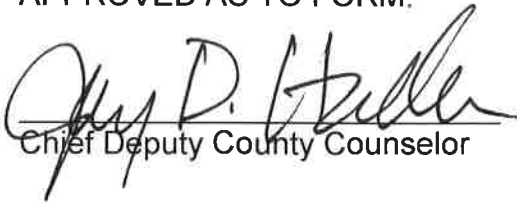
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Prosecuting Attorney			
001-4101	56798 – Grant Match	\$168,490	
001-9100	56105 – Operating Transfers Out		\$168,490
Anti-Drug Sales Tax Fund			
DART			
008-4116	47070 – Operating Transfers In	\$168,490	
008-4116	45888 – Increase Revenues	\$123,828	
008-2810	Undesignated Fund Balance		\$292,318
008-2810	Undesignated Fund Balance	\$292,318	
008-4108	55010 - Regular Salary		\$197,434
008-4108	55040 - FICA		\$ 15,104
008-4108	55050 - Pension		\$ 32,616
008-4108	55060 - Insurance		\$ 47,164

and,

BE IT FURTHER ORDAINED that County officials be and hereby are authorized to execute any and all documents necessary to give effect to said grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4992 introduced on July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of the Legislature

I hereby approve the attached Ordinance No. 4992.

Date

Frank White, Jr., County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER:	001 4101 56798
ACCOUNT TITLE:	General Fund
	Prosecuting Attorney
	Grant Match
NOT TO EXCEED:	\$168,490.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT TITLE: 008 2810
ACCOUNT NUMBER: Anti-Drug Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$292,318.00

July 12, 2017
Date

[Signature]
Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~Ord No.: 4992

Sponsor(s): Dan Tarwater III

Date: July 17, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Ordinance transferring and appropriating funds for the purpose of the acceptance of the DART Grant.</u></p>																														
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$292,317.11</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$292,317.11</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td>FROM</td><td>FROM ACCT</td></tr> <tr> <td>008 – Grant Fund; 2810 – Undesignated Fund Balance</td><td>\$123,827.57</td></tr> <tr> <td>001 – General Fund; 4101 – Prosecuting Attorney; 56798 – Grant Match</td><td>\$168,489.54</td></tr> <tr> <td>TO</td><td></td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55010 – Regular Salary</td><td>\$197,433.60</td></tr> <tr> <td></td><td>\$15,103.67</td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55040 – FICA</td><td>\$32,615.52</td></tr> <tr> <td></td><td>\$47,164.32</td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55050 – Pension</td><td></td></tr> <tr> <td>008 – Anti Drug Sales Tax Fun; 4116 - DART Grant; 55060 - Insurance</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$292,317.11	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$292,317.11	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM	FROM ACCT	008 – Grant Fund; 2810 – Undesignated Fund Balance	\$123,827.57	001 – General Fund; 4101 – Prosecuting Attorney; 56798 – Grant Match	\$168,489.54	TO		008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55010 – Regular Salary	\$197,433.60		\$15,103.67	008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55040 – FICA	\$32,615.52		\$47,164.32	008 – Anti Drug Sales Tax Fund; 4116 - DART Grant; 55050 – Pension		008 – Anti Drug Sales Tax Fun; 4116 - DART Grant; 55060 - Insurance	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>4871</u> <u>8/16</u></p>																														

	Prior resolutions and (date):																	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations 881-3369																	
REQUEST SUMMARY	<p>Requesting an ordinance accepting the DART Grant awarded to Jackson County by the Department of Public Safety for the partial funding of two attorneys, one investigator and one paralegal. The total award amount is \$123,827.57. To complete this project, the Prosecutor's Office will provide an additional \$168,489.54 to pay for the unfunded portions of encumbants.</p> <p>Please transfer \$168,489.54 from 001-4101-56798 and appropriate \$123,827.57 into the accounts listed below:</p> <table> <tr> <td>55010 salary</td><td>197,433.60</td></tr> <tr> <td>55040 fica</td><td>15,103.67</td></tr> <tr> <td>55050 pension</td><td>32,615.52</td></tr> <tr> <td>55060 insurance</td><td>47,164.32</td></tr> </table>		55010 salary	197,433.60	55040 fica	15,103.67	55050 pension	32,615.52	55060 insurance	47,164.32								
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																	
ATTACHMENTS	Award letter, budget																	
REVIEW	<table> <tr> <td>Department Director:</td><td><i>Jean Peters Baker</i></td><td>Date:</td><td><i>7/11/17</i></td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td><i>Sarah Matthe</i></td><td>Date:</td><td><i>7/11/17</i></td></tr> <tr> <td>Division Manager:</td><td><i>Way</i></td><td>Date:</td><td><i>7/11/17</i></td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td><td></td></tr> </table>		Department Director:	<i>Jean Peters Baker</i>	Date:	<i>7/11/17</i>	Finance (Budget Approval): <i>If applicable</i>	<i>Sarah Matthe</i>	Date:	<i>7/11/17</i>	Division Manager:	<i>Way</i>	Date:	<i>7/11/17</i>	County Counselor's Office:		Date:	
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Division Manager:	<i>Way</i>	Date:	<i>7/11/17</i>															
County Counselor's Office:		Date:																

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer and appropriation are available from the source indicated below.

ORD # 4992

Budgeting *Paul M. J.* 7/11/17

DART
7/1/17 - 6/30/18

<u>Salary</u>	<u>FICA</u>	<u>Pension (16.52%)</u>	<u>Insurance</u>	<u>Total</u>	
197,433.60	15,103.67	32,615.52	47,164.32	292,317.11	
				<u>-123,827.57</u>	<i>DPS award</i>
				168,489.54	<i>Matching Funds</i>

Personnel**Ord. 4992**

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Funding Requested	Total Cost
David Kennedy	Assistant Prosecuting Attorney	Retained	FT	\$1,778.40	26.0	56.25	\$26,009.10
JoEllen Engelbart	Assistant Prosecuting Attorney	Retained	FT	\$1,725.60	26.0	56.25	\$25,236.90
Keith Harrison	Investigator	Retained	FT	\$1,735.20	26.0	56.25	\$25,377.30
Kelly Gibbs	Paralegal	Retained	FT	\$1,424.80	26.0	56.25	\$20,837.70
							\$97,461.00

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost
FICA/Medicare	FICA/Medicare	\$173,264.00	0.0765	56.25	\$7,455.77
					\$7,455.77
Medical Insurance	Medical Insurance - Kennedy	\$350.20	24.0	56.25	\$4,727.70
Medical Insurance	Medical Insurance - Engelbart	\$350.20	24.0	56.25	\$4,727.70
Medical Insurance	Medical Insurance - Harrison	\$350.20	24.0	56.25	\$4,727.70
Medical Insurance	Medical Insurance - Gibbs	\$350.20	24.0	56.25	\$4,727.70
					\$18,910.80
					\$26,366.57

Total Budget

Ord. 4992

Total Project Cost: \$123,827.57



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
SUBAWARD

P.O. Box 749
Jefferson City, MO 65102
Phone: (573) 751-4905

Subrecipient Name:		Subrecipient DUNS Number:	
Jackson County, Prosecutor's Office		809094092	
DPS Funding Opportunity Title:	Project Period Start Date:	Project Period End Date:	
2017 JAG - Non DTFs	07/01/2017	06/30/2018	
Project Title:		Subaward Number:	
Drug Abatement Response Team (DART)		2016-JAG-011	
Project Description:			
Jackson County Drug Abatement Response Team ("DART") provides enforcement services to residents aimed at closing drug houses and street level narcotics operations. DART provides an interagency mechanism across 13 municipal jurisdictions through which residents can report illegal narcotics activity. DART personnel reports suspected drug activity to law enforcement so that sellers can be arrested and prosecuted. DART coordinates property inspections for housing and fire code violations to determine if properties should be vacated or are uninhabitable. DART also works with property owners to eliminate illegal activity on their property. When necessary, DART handles expedited eviction, nuisance, and forfeiture actions. Furthermore, DART members attend community meetings to engage in discussions related to criminal drug activity, its toll on the community, and actions residents can take to help fight its effects.			
Subaward Total:	CFDA Number and Name:		
\$123,827.57	16.738 – Edward Byrne Memorial Justice Assistance Grant Program		
Research and Development Project:		Indirect Cost Rate for Federal Award:	
No		N/A	
Name of Federal Awarding Agency:		Federal Award Date:	
Department of Justice, Office of Justice Programs, Bureau of Justice Assistance		09/02/2016	
Name of State Administering Agency (SAA):		SAA Federal Award Number:	
Missouri Department of Public Safety, Office of the Director P.O. Box 749 Jefferson City, MO 65102		2016-MU-BX-0922	
This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity.			
The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.			
Subrecipient Authorized Official (AO) Name:		Subrecipient Project Director (PD) Name:	
Frank White, Jr.		Jean Peters Baker	
Subrecipient AO Signature:	Date:	Subrecipient PD Signature:	Date:
This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director.			
Authorized Official, Missouri Department of Public Safety			Subaward Date
			07/01/2017



**MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**



2017 CERTIFIED ASSURANCES

Subrecipient:	Jackson County, Prosecutor's Office	Subaward Number:	2016-JAG-011
Project Title:	Drug Abatement Response Team (DART)		

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

General:

1. The Subrecipient assures that it shall comply, and all its sub-contractors shall comply, with the applicable provisions of the "JAG Solicitation", the "DPS Financial and Administrative Guidelines", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Reauthorization Act of 2013 (42 U.S.C. 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations), and other applicable federal and state laws, orders, circulars, or regulations.
2. **Compliance Training:** As a recipient of grant funds, the Subrecipient is required to attend the Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities
3. **Non-Supplanting:** The Subrecipient assures that federal funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
4. **Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' form, and/or 'Budget' form within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information* form attached.
5. **Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
6. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, Office of the Director, immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety, Office of the Director, shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

7. **Criminal Activity:** The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification that a Missouri Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

The Subrecipient shall not make false statements or claims in connection with any Office of Justice Programs or DPS state-funded grant. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the Department of Justice, Office of Inspector General and the Missouri Department of Public Safety any credible evidence that a principal, employee, agent, contractor, sub-contractor, or other person has either:

- a. Submitted a false claim for grant funds under the False Claims Act or
- b. Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds

For Subrecipients of federal grant funding, potential fraud, waste, abuse, or misconduct must be reported to the OIG and DPS by mail at:

Office of Inspector General
U.S. Department of Justice Investigations Division
950 Pennsylvania Avenue, N.W., Room 4706
Washington, D.C. 20530

Missouri Department of Public Safety
Office of the Director
Attention: [Insert Grant Program]
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

8. **Non-Disclosure Agreements:** The Subrecipient understands it cannot require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department of agency governing the nondisclosure of classified information.

In accepting this subaward, the Subrecipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

9. **Lobbying:** The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government,

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

The signature of the authorized organizational official on the application serves as the required certification of compliance for the applicant organization. DPS appropriated funds may not be used to pay the salary or expenses of an employee of a Subrecipient, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

10. **Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

11. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

12. **Relationship:** The Subrecipient agrees that they will represent themselves to be an independent Subrecipient offering such services to the general public and shall not represent themselves or their employees to be employees of the Missouri Department of Public Safety or the Office of the Director. This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs. Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
13. **Uniform Crime Reporting (UCR):** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
14. **Racial Profiling:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.650 RSMo relating to racial profiling and will remain in full compliance for the duration of the project period.
15. **Federal Equitable Sharing Funds:** The Subrecipient assures that its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri Department of Public Safety and the Missouri State Auditor.
16. **Custodial Interrogations:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

17. **DWI Law:** The Subrecipient assures that its law enforcement agency is in full compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo. In addition, the Subrecipient assures that its county prosecuting attorney or municipal prosecutor is in full compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
18. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
19. **Drug-Free Workplace Act of 1988:** The Subrecipient assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.
20. **ACORN:** Subrecipients understand and agree that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
21. **Computer Networks:** The Subrecipient understands and agrees that - (a) No subaward funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

Civil Rights:

1. **Enforcing Civil Rights Laws:** The Subrecipient acknowledges that all recipients of Federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, the Office for Civil Rights (OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.
2. **Discrimination:** The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.
3. **Limited English Proficiency (LEP):** The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against national Origin Discrimination Affecting Limited English Persons*, 67 Fed. Reg. 41455 (June 18, 2012) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of Federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <http://www.lep.gov>.
4. **Equal Employment Opportunity Plan (EEOP):** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. pt 42, subpt. E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will maintain an EEOP *Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees; and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS).

If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEOP Utilization Report*; however, all Subrecipients, regardless of their EEOP obligations, must complete the *EEOP Certification Form*, in which the Subrecipient declares its satisfaction of its obligations.

For more information, visit <http://ojp.gov/about/ocr/eeop.htm>.

5. **Using Arrest and Conviction Records for Employment Decisions:** The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at http://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the *Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs).

6. **Finding of Discrimination:** The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).
7. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
8. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Financial:

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal or state sources are not appropriated and continued at an aggregate level sufficient to cover the subaward costs, or in the event of a change in federal or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** No funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety, Office of the Director for final review and signature by the Director or his/her designee.
3. **Financial Guide:** The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition (currently, the "2015 DOJ Grants Financial Guide") of the Office of Justice Programs (OJP) Financial Guide, which can be found at <http://ojp.gov/financialguide/DOJ/>.
4. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri

Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.

5. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
6. **Project Income:** The Subrecipient agrees to account for project income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all project income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.
7. **Procurement:** The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
 - A. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - B. Purchases to a single vendor totaling less than \$3,000 may be purchased with prudence on the open market.
 - C. Purchases estimated to total between \$3,000 but less than \$24,999 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - D. Purchases with an estimated total of \$25,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - E. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - F. Sole source procurement on purchases to a single vendor of \$3,000 and over requires prior approval from the Missouri Department of Public Safety.
8. **Buy American:** The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Domestic Product Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American mandate in Section 34.353 RSMo are met.
9. **Buy Missouri:** The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the state of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
10. **Debarment:** This certification is required by Executive Order 12549, Debarment and Suspensions, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510.

The Subrecipient certifies its vendors:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

D. Have not within a three year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

11. **Audit:** The Subrecipient agrees to comply with the organizational audit requirements of OJP Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (§ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety if they have met or exceeded this federal threshold within 60 days of the project period start date.

12. **Termination of Award:** The Missouri Department of Public Safety, Office of the Director, reserves the right to terminate any subaward entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event that the Missouri Department of Public Safety determines that a Subrecipient is operating in a manner inconsistent with the provisions of the application or is failing to comply with the applicable federal or state requirements governing these funds, the Missouri Department of Public Safety may permanently or temporarily terminate the subaward. In the event a subaward is permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

13. **Enforceability:** If a Subrecipient fails to comply with all applicable federal or state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

14. **Compensation:** The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of this subaward at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.

Programmatic:

1. **Time Records Requirement:** The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to the Missouri Department of Public Safety personnel upon request.

2. **Bulletproof Vests:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that JAG funds may be used to purchase vests, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program. Further, the Subrecipient understands that bulletproof vests purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards. In addition, bulletproof vests purchased with JAG funds must be American-made. The latest NIJ standard information can be found at <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.

3. **Bulletproof Vest Policy:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that the law enforcement agency must have a written "mandatory wear" policy in effect. Per BJA, there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

4. **Body-Worn Cameras:** The Subrecipient understands if monies are requested and awarded for the purchase of body-worn cameras that the law enforcement agency must have a written policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, training, etc. (The Bureau of Justice Assistance (BJA) Body-Worn Camera (BWC) Toolkit, which can be found online at <https://www.bja.gov/bwc/>, provides model BWC policies, resources, and best practices to assist departments in implementing BWC programs.) **The Subrecipient will be required to forward a copy of such policy(s) to the Missouri Department of Public Safety at the time of acceptance of the subaward.**
5. **Criminal Intelligence Systems:** The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.
6. **Duplication of Networks:** The Subrecipient assures that all equipment/software requested and purchased under this application must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.
7. **Mitigation Plan:** The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the *Mitigation Plan*.
8. **NEPA:** The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety.

The Subrecipient understands this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- A. New construction;
 - B. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
 - C. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
 - D. Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
 - E. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.
9. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
 10. **Drug Task Force Eligibility for Grants:** The Subrecipient assures, where such grant-funded project is for a drug task force, that the grant-funded project is in full compliance with the state provisions of Section 650.150 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.

11. **Drug Task Force Training:** The Subrecipients agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Integrity and Leadership and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, task force officers, and other task force members of equivalent rank.

The Subrecipient Authorized Official and Subrecipient Project Director hereby certifies, by signature, the terms and conditions specified or incorporated by reference herein, including those stated in the funding opportunity solicitation.

Frank White, Jr.

Subrecipient Authorized Official Name

Subrecipient Authorized Official Signature

Date

Jean Peters Baker

Subrecipient Project Director Name

Subrecipient Project Director Signature

Date

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$12,000.00 from the undesignated fund balance of the 2017 Grant Fund, in acceptance of funds received from the National Priority Safety Program for use by the Sheriff's Office.

ORDINANCE NO. 4993, July 17, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Resolution 19315, dated November 28, 2016, the Legislature did authorize the acceptance of a 2006 Ford F-450 Breath Alcohol Testing (BAT) Van received from the Missouri Department of Transportation (MoDOT) for use by the Sheriff's Office; and,

WHEREAS, as part of this transfer of this vehicle, MoDOT provided assistance in securing a grant of \$12,000.00 to equip the BAT Van to the Sheriff's Office standards; and,

WHEREAS, the Sheriff's Office has now received a grant from National Priority Safety Program for this purpose; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2017 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
BAT Van			
010-4269	45886 - Increase Revenue	\$12,000	
010-2810	Undesignated Fund Balance		\$12,000
010-2810	Undesignated Fund Balance	\$12,000	
010-4269	56530 – Auto Main & Repair		\$11,484
010-4269	57400 – Signs & Markers		\$ 100
010-4269	58170 – Other Equipment		\$ 416

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4993 introduced on July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature


I hereby approve the attached Ordinance No. 4993.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$12,000.00.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4993

Sponsor(s): Alfred Jordan

Date: July 17, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p><i>acceptance of grant</i></p> <p>Project/Title: Request transfer of reimbursement funds provided by the National Priority Safety Program for repairs to the Sheriff's Office Breath Alcohol Test (BAT) Van, in the amount of \$12,000 from 010-2810 (undesignated fund balance) to 010-4269.</p>														
BUDGET INFORMATION To be completed By Requesting Department and Finance	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$12,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$12,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr> <tr> <td>Source of funding (name of fund) and account code #</td><td></td></tr> <tr> <td>FROM: Undesignated fund balance #010-2810</td><td>\$12,000.00</td></tr> <tr> <td>TO: 010-4269</td><td>\$12,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$12,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$12,000.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code #		FROM: Undesignated fund balance #010-2810	\$12,000.00	TO: 010-4269	\$12,000.00
Amount authorized by this legislation this fiscal year:	\$12,000.00														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$12,000.00														
Amount budgeted for this item * (including transfers):	\$0														
Source of funding (name of fund) and account code #															
FROM: Undesignated fund balance #010-2810	\$12,000.00														
TO: 010-4269	\$12,000.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19315; 11/28/16</p>														
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office Commander (816) 795-1960</p>														
REQUEST SUMMARY	<p>Request transfer of reimbursement funds provided by the National Priority Safety Program for repairs to the Sheriff's Office Breath Alcohol Test (BAT) Van, in the amount of \$12,000 from 010-2810 (undesignated fund balance) to 010-4269.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
ATTACHMENTS															
REVIEW	<table> <tr> <td>Department Director:</td><td>Date: 7/10/17</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td>Date: 7/10/17</td></tr> <tr> <td>Division Manager:</td><td>Date: 7/11/17</td></tr> </table>	Department Director:	Date: 7/10/17	Finance (Budget Approval): If applicable	Date: 7/10/17	Division Manager:	Date: 7/11/17								
Department Director:	Date: 7/10/17														
Finance (Budget Approval): If applicable	Date: 7/10/17														
Division Manager:	Date: 7/11/17														

	County Counselor's Office:	Date:
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Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund - Undesignated Fund Balance	\$12,000.00

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4993

Budgeting *Sarah M. [Signature]* 7/10/17



Missouri Department of Transportation
Patrick K. McKenna, Director

Traffic and Highway Safety
830 MoDOT Drive
P. O. Box 270
Jefferson City, Missouri 65102

Ord. 4993

573.751.4161
Fax: 573.634.5977
1.800.800.2358

November 10, 2016

Captain Micheal Montgomery
Jackson County Sheriff's Office
4001 NE Lakewood Court
Lee's Summit, MO. 64064

Dear Captain Montgomery:

This letter is to acknowledge that the 2006 Ford F-450 Vin # 1FDXE45P26DA25136 Breath Alcohol Testing Van will be transferred/reassigned from the Joplin Police Department to the Jackson County Sheriff's Office. Current value of the vehicle as of November 8, 2016 is \$23,221.77.

The above-described item will be transferred/reassigned to the Jackson County Sheriff's Office with the understanding that MoDOT-Traffic and Highway Safety Division shall have a vested interest in the vehicle/equipment until the vehicle/equipment depreciates below \$5,000.00 **AND** is no longer being used for its original intended purpose. The said vehicle/equipment will also be monitored bi-annually by MoDOT-Traffic and Highway Safety staff to assure that the vehicle/equipment is being used for its original intended purpose, which includes any taskforce operation such as sobriety checkpoints, saturation patrols or any other function that pertains to DWI enforcement located in the Jackson County area.

When said vehicle/equipment depreciates below the \$5,000.00 threshold **AND** is no longer being used for its original intended purpose, the MoDOT-Traffic and Highway Safety Division shall be contacted on Jackson County Sheriff's Office letterhead requesting that the vehicle/equipment be removed from MoDOT-Traffic and Highway Safety's inventory. Failing to comply with this request before disposing of said vehicle/equipment can result in MoDOT-Traffic and Highway Safety Division requiring reimbursement of the last known appraised amount of the said vehicle/equipment.

The MoDOT-Traffic and Highway Safety Division will assist Jackson County Sheriff's Office with equipping vehicle/equipment to the Jackson County Sheriff's Office standards, an amount up to \$12,000.00 will be allocated for that purpose. All single item purchases over \$5,000.00 **MUST** comply with the provisions of the Buy American Act and be approved by MoDOT-Traffic and Highway Safety Division prior to purchase.

If you have any questions, please contact Marcus Holmes at (573)751-5408

Sincerely,

Bill Whitfield
Highway Safety Director



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org

From: Scott M. Wilson <Scott.Wilson@modot.mo.gov>
Sent: Wednesday, June 7, 2017 11:56 AM
To: Sarah L. Matthes
Subject: RE: Bat Van

Yes, it's from federal funding section 405d CFDA# 20.616, Program title "National Priority Safety Programs"

From: Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]
Sent: Wednesday, June 07, 2017 11:38 AM
To: Scott M. Wilson
Subject: RE: Bat Van

Ok. I think that's where the confusion was because that's all our people that signed it, etc.
Is the \$11,528.22 federal funds? If so, what is the CFDA #?
Thanks,
Sarah

From: Scott M. Wilson [mailto:Scott.Wilson@modot.mo.gov]
Sent: Wednesday, June 07, 2017 11:13 AM
To: Sarah L. Matthes <SLMatthes@jacksongov.org>
Subject: RE: Bat Van

Nope. That's the total funds in the statewide 405d account that our office has for "extras" throughout the year for all agencies. Your's is just the \$11,528.22 portion for the vehicle.

From: Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]
Sent: Wednesday, June 07, 2017 10:59 AM
To: Scott M. Wilson
Subject: RE: Bat Van

So the whole \$48k that's listed on the reimbursement form is not for Jackson County?

From: Scott M. Wilson [mailto:Scott.Wilson@modot.mo.gov]
Sent: Wednesday, June 07, 2017 10:57 AM
To: Sarah L. Matthes <SLMatthes@jacksongov.org>
Subject: RE: Bat Van

The award document is page 3 of this PDF to Captain Montgomery from our office, which states the vehicle is being transferred to your department from Joplin.

From: Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]
Sent: Wednesday, June 07, 2017 9:13 AM
To: Scott M. Wilson
Subject: RE: Bat Van

I think I just need the award documents for 17-M5HVE-03-025.

Thanks,

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,000.00 to Catalyst Fund for KCPS Students for sponsorship of the Kansas City Public School District's Summerfest event to be held August 5, 2017.

RESOLUTION NO. 19529, July 17, 2017

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Kansas City Public School District is hosting Summerfest - Back to School Festival, Saturday August 5, 2017, to promote education and positive youth development for the upcoming 2017 - 2018 school year; and,

WHEREAS, this program will include a backpack and school supply giveaway and other programs to assist students in preparing for the upcoming school year, as well as fun activities for the whole family; and,

WHEREAS, in exchange for its sponsorship, Jackson County will receive recognition at the event and through social media; and,

WHEREAS, said sponsorship of the Summerfest event is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to issue a check to Catalyst Fund For KCPS Students in the amount of \$1,000.00 for sponsorship of the

Kansas City Public School District's 2017 Summerfest event.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19529 of July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 0112 56210
ACCOUNT TITLE: General Fund
Legislature as a Whole
Advertising
NOT TO EXCEED: \$1,000.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19529

Sponsor(s): Scott Burnett

Date: July 17, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,000 to the Catalyst Fund For KCPS Students for school supplies to be purchased for the 2nd Annual Summerfest Event. Event date is August 5, 2017.</p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$1,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$1,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM: 001-0112-56210</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,000	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number; FROM / TO	FROM: 001-0112-56210
Amount authorized by this legislation this fiscal year:	\$1,000										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$1,000										
Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number; FROM / TO	FROM: 001-0112-56210										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cindy Wallace, Sr. Asst. Auditor – 881-3312</p>										
REQUEST SUMMARY	<p>The Catalyst Fund for KCPS Students is a non-profit 501 (c) organization in Kansas City, MO dedicated to creating awareness and involvement in the educational needs of Kansas City, MO Public School children. This request for funding will provide \$1,000 toward the purchase or supplies for use during their Summerfest.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p><i>See Attachments</i></p>										
REVIEW	<p>Department Director: <i>Cindy Wallace</i> Date: <i>7/12/2017</i></p>										
	<p>Finance (Budget Approval): <i>Scott Burnett</i> Date: <i>7/12/2017</i></p>										
	<p>Division Manager: <i>Scott Burnett</i> Date:</p>										
	<p>County Counselor's Office: Date:</p>										

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES # 19529

Budget Office 7/12/17



Dear Kansas City Public Schools Valued Partner:

On behalf of Kansas City Public Schools (KCPS) and the Kansas City Public Schools Education Foundation, I would like to ask for your assistance to help secure school supplies for the 2017 Summerfest Back to School Festival. The start of school can be a stressful, often overwhelming process for even the most prepared families. We want our families to come to Summerfest so they can have a day of fun while also taking care of some important back-to-school business. Business outcomes includes immunizations, health check-ups, sports physicals, enrollment, receiving school supplies, and a host of other items.

What brings joy to our hearts is seeing the smiles on children's faces when they get their backpacks that are filled with colorful pencils, markers, glue, and paper! And while the children run off to model their backpacks and investigate their supplies, many underprivileged parents and guardians are equally joyful to know their children will be prepared for school by having the appropriate classroom supplies.

You can help us create these precious moments with a cash contribution to go toward the wholesale purchase of school supplies or by your donation of school supplies. KCPS anticipates approximately 6,000 kids will be enrolled in Pre-K through 6th grade, 2,000 will be enrolled in 7th and 8th, and 5,000 will be enrolled in grades 9 – 12. Please help us make sure our indigent learners begin the school year with confidence, pride and eagerness to learn, because they have the appropriate supplies.

Thank you for all that you do to help enrich the lives of our families and their children. I also want to invite you to join us on August 5, 2017 from 10am-2pm at 2901 Troost!

Sincerely,

Kevin E. Masters
Director, Government Relations
kmasters@kcpublicschools.org

SUMMERFEST



SAVE THE DATE! August 5, 2017 10:00am - 2:00pm

SUMMERFEST PARK - 2901 Troost Avenue, Kansas City, MO 64109

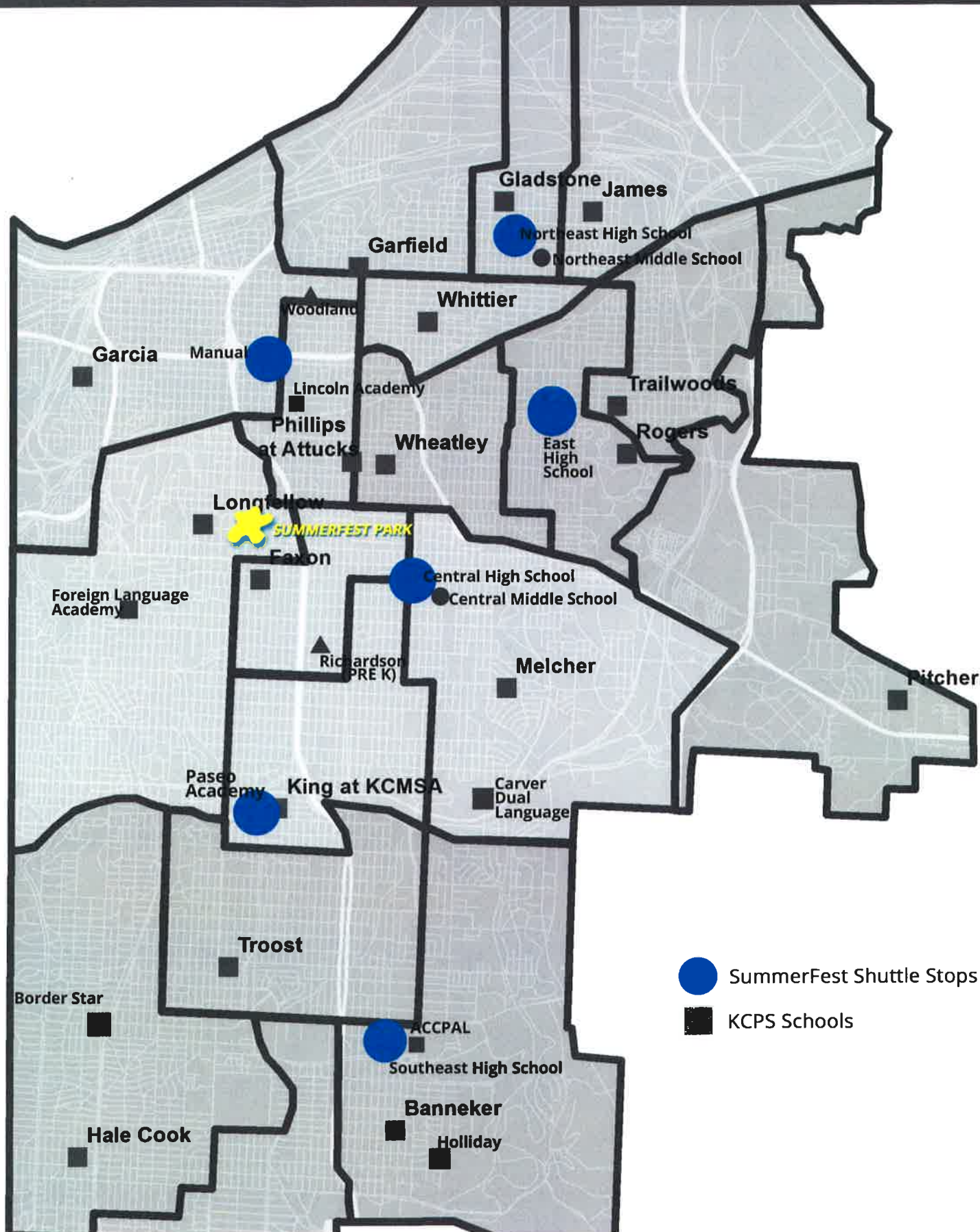
Services available at event include:

- Immunizations
- Free Uniform (for KCPS students) & Backpack Giveaway
- School Enrollment Opportunities
- Athletic Events
- Fun activities for the whole family!
- **FREE FOOD**
- **SHUTTLES TO AND FROM SUMMERFEST**
- **LIVE PERFORMANCES**

kcpublicschools.org/summerfest



SHUTTLE SERVICE 2017



IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION nominating candidates for appointment to the Jackson County Sports Complex Authority, for a term to expire July 15, 2022.

RESOLUTION NO. 19530, July 17, 2017

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the term of Aimee Gromowski as a member of the Jackson County Sports Complex Authority expires July 15, 2017, and this will result in a vacancy on the authority; and,

WHEREAS, pursuant to §64.930, RSMo 2000, and case law construing said section, in the event a vacancy exists, a panel of three nominees shall be submitted by majority vote of the County Legislature to the governor for appointment; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following nominees shall be submitted to the governor for his consideration for final appointment to fill the vacancy on the Jackson County Sports Complex Authority occasioned by the expiration of the term of Aimee Gromowski, for a new term to expire July 15, 2022.

A. _____

B. _____

C. _____

and,

BE IT FURTHER RESOLVED that the Clerk of the Legislature be and hereby is directed to submit this panel to the governor by providing him a true and correct copy hereof.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19530 of July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month term and supply contract with three twelve-month options to extend for the furnishing of office supplies and equipment for use County-wide to Office Products Alliance f/k/a Phoenix Office Products of Kansas City, MO, under the terms and conditions of Request for Proposals No. 29-17.

RESOLUTION NO. 19531, July 17, 2017

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Request for Proposals No. 29-17 for the furnishing of office supplies and equipment for use County-wide for the upcoming twenty-four month period, with three twelve-month options to extend; and,

WHEREAS, a total of thirty-five notifications were distributed and four responses were received from the following:

BIDDER

Office Products Alliance f/k/a Phoenix Office Products
Kansas City (Jackson County), MO

ADOS Office Products
Olathe, KS

School Specialty
Greenville, WI

Staples
Kansas City (Platte County), MO

and,

WHEREAS, following evaluation of the bids submitted, the Director of Finance and Purchasing recommends that the contract be awarded to Office Products Alliance of Kansas City, MO, for the reason that it has submitted the lowest and best bid as set forth in the attached recapitulation and analysis; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award and any extension; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract and any subsequent extensions, to the extent that sufficient appropriations to the using spending agencies have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19531 of July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____


Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.


Date


Chief Financial Officer

RFP No. 29-17
 DATE: 06/20/17
 COMMODITY: Office Supplies

NO	DESCRIPTION	UNIT	QTY	ADOS Office Products	Staples	School Specialty	Phoenix Office Products	AMOUNT	AMOUNT
----	-------------	------	-----	----------------------------	---------	---------------------	-------------------------------	--------	--------

1.0 See Bid

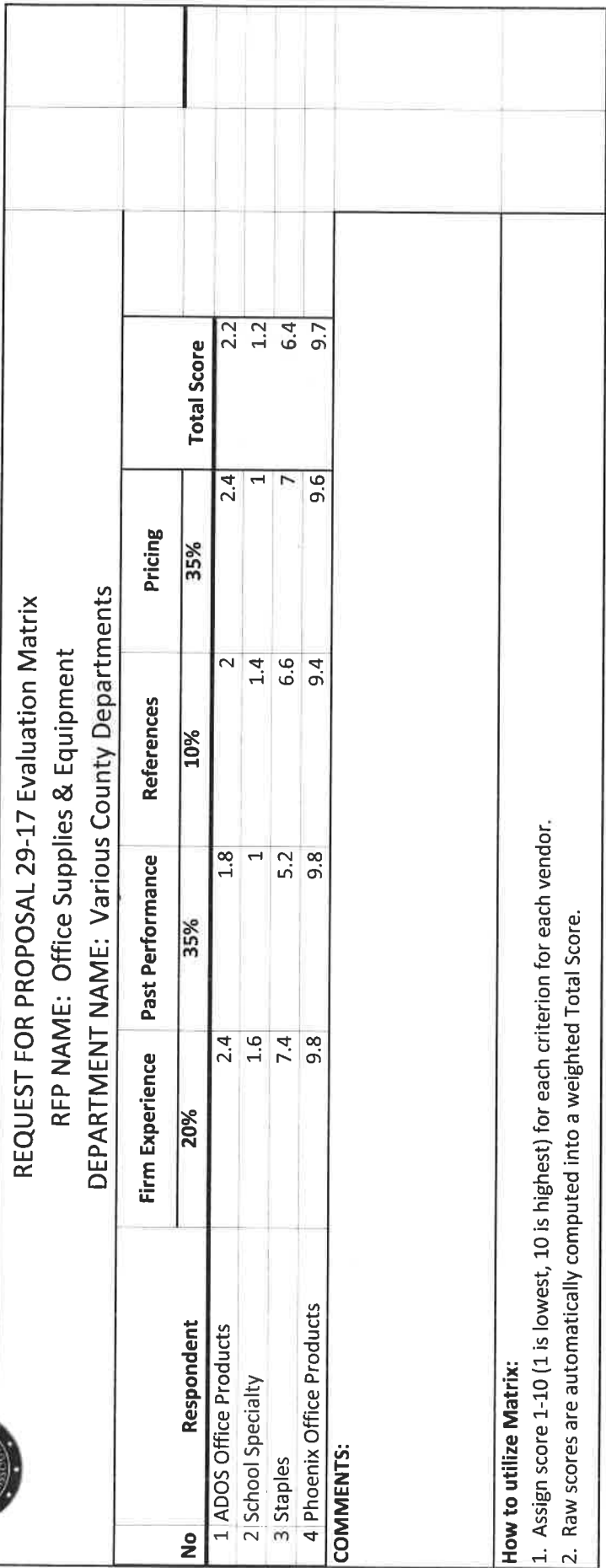
ea 1 See bid See bid see bid

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: June 20, 2017 BY

CLERK OF THE LEGISLATURE

PURCHASING





Phoenix Office Products offers the following pricing:

Category	Discount
Supplies	57%
Equipment	45%
Toner	35%

David Barber
Phoenix Office Products

REQUEST FOR LEGISLATIVE ACTION

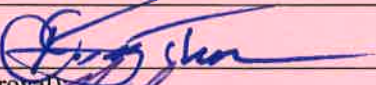

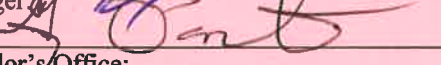

Completed by County Counselor's Office:

Res/Ord No.: 19531

Sponsor(s): Dennis Waits

Date: July 17, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend, for various County departments for Office Supplies & Equipment to Phoenix Office Products of Kansas City, Missouri under the terms and conditions of Request for Proposal No. 29-17.</u></p>																														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number:</td><td></td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: County-Wide Estimated Use: \$215,000.00</p> <p>Prior Year Budget (if applicable): n/a Prior Year Actual Amount Spent (if applicable): \$214,308.89</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:																					
Amount authorized by this legislation this fiscal year:	\$																														
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Total amount authorized after this legislative action:	\$																														
Amount budgeted for this item * (including transfers):	\$																														
Source of funding (name of fund) and account code number:																															
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Resolution No. 17855, March 19, 2012</p>																														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Kyle Brack, Sr. Buyer, 881-3265</p>																														
REQUEST SUMMARY	<p>Various County Departments require a Term & Supply Contract for the furnishing of Office Supplies & Equipment. The Purchasing Department issued Request for Proposal No. 29-17 in response to this requirement.</p> <p>The Purchasing Department issued Request for Proposal No. 29-17 to meet these requirements. A total of thirty-five (35) notifications were distributed and four (4) responses were received and evaluated as follows:</p> <table border="1"><thead><tr><th>Respondent</th><th>Experience (20% weight)</th><th>Past Performance (35% weight)</th><th>References (10% weight)</th><th>Pricing (35% weight)</th><th>Weighted Total Score (out of 10 possible)</th></tr></thead><tbody><tr><td>ADOS Office Products Olathe, KS</td><td>2.4</td><td>1.8</td><td>2</td><td>2.4</td><td>2.2</td></tr><tr><td>School Specialty Greenville, WI</td><td>1.4</td><td>1</td><td>5</td><td>1</td><td>1.5</td></tr><tr><td>Staples Kansas City, MO</td><td>7.4</td><td>5</td><td>6.6</td><td>7</td><td>6.3</td></tr><tr><td>Phoenix Office Products Kansas City, MO</td><td>9.8</td><td>9.8</td><td>9.4</td><td>9.6</td><td>9.7</td></tr></tbody></table> <p>*Evaluation Committee members scored each criteria on a scale of 1-10. The average score from the Committee members is input into each cell above. The Weighted Total Score is the combined weighted average of all criteria.</p> <p>The Evaluation Committee evaluated all four proposals submitted and determined that Phoenix Office Products is the best respondent, based on the above scoring matrix. Phoenix Office Products offered a 57% discount on supplies, a 45% discount on equipment, and a 35% discount on toner. ADOS Office Products offered a 56.5%</p>	Respondent	Experience (20% weight)	Past Performance (35% weight)	References (10% weight)	Pricing (35% weight)	Weighted Total Score (out of 10 possible)	ADOS Office Products Olathe, KS	2.4	1.8	2	2.4	2.2	School Specialty Greenville, WI	1.4	1	5	1	1.5	Staples Kansas City, MO	7.4	5	6.6	7	6.3	Phoenix Office Products Kansas City, MO	9.8	9.8	9.4	9.6	9.7
Respondent	Experience (20% weight)	Past Performance (35% weight)	References (10% weight)	Pricing (35% weight)	Weighted Total Score (out of 10 possible)																										
ADOS Office Products Olathe, KS	2.4	1.8	2	2.4	2.2																										
School Specialty Greenville, WI	1.4	1	5	1	1.5																										
Staples Kansas City, MO	7.4	5	6.6	7	6.3																										
Phoenix Office Products Kansas City, MO	9.8	9.8	9.4	9.6	9.7																										

	<p>average discount on supplies, a 40% discount on equipment, and a 31% discount on toner. School Specialty offered a 30% discount for all categories. Staples offered a discount of 57% on supplies, 25% on equipment, and 35% on toner. Staples also took exception to the County's suggested pricing structure, in which many products are excluded from being discounted.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Chief Financial Officer recommends the award of a Term and Supply Contract for Office Supplies & Products to Phoenix Office Products of Kansas City, Missouri as the best proposal received.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specified purchases is subject to annual appropriations.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Evaluation Scoring Matrix, Abstract of Bids, and Phoenix Office Supply discount page	
REVIEW	Department Director: 	Date: 7/19/17
	Finance (Budget Approval):  <i>If applicable</i>	Date: 7/19/17
	Division Manager: 	Date: 7/19/17
	County Counselor's Office: 	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Second Amendment to the Memorandum of Agreement with the City of Kansas City, Missouri, the Kansas City Board of Police Commissioners, and the Research Foundation of the City University of New York, c/o John Jay College of Criminal Justice, Center for Crime Prevention and Control, for use by the Prosecuting Attorney's Office's No Violence Alliance Project, at no additional cost to the County.

RESOLUTION NO. 19532, July 17, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 18693, dated December 15, 2014, the Legislature did authorize the execution of a Memorandum of Agreement (MOA) with the City of Kansas City, Missouri, the Kansas City Board of Police Commissioners, and the Research Foundation of the City University of New York, c/o John Jay College of Criminal Justice, Center for Crime Prevention and Control, for use by the Prosecuting Attorney's Office's No Violence Alliance Project, at an actual cost to the County not to exceed \$33,334.00, for the period of July 12, 2014, through December 31, 2015; and,

WHEREAS, by Resolution 19441, dated March 27, 2017, the Legislature did authorize the extension of the MOA through April 15, 2017, at an additional cost to the County in the amount of \$15,000.00; and,

WHEREAS, the Prosecuting Attorney has recommended that the County Executive be authorized to execute a Second Amendment to the MOA to extend the agreement from January 1, 2016, through March 31, 2018, at no additional cost to the County; and,

WHEREAS, the recommended extension will modify the portion of the MOA related to research conducted by the City of Kansas City; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Second Amendment to the MOA with the City of Kansas City, Missouri, the Kansas City Board of Police Commissioners, and the Research Foundation of the City University of New York, c/o John Jay College of Criminal Justice, Center for Crime Prevention and Control.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19532 of July 17, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

MEMORANDUM OF AGREEMENT, SECOND AMENDMENT FOR RENEWAL

On December 31, 2014, an Agreement was executed between The Research Foundation of the City University of New York c/o John Jay College of Criminal Justice, the Center for Crime Prevention and Control ("Research Team"), Jackson County, Missouri (Jackson County), City of Kansas City, Missouri (KCMO), and Board of Police Commissioners, as the governing body of the Kansas City, Missouri Police Department (KCPD), referred to collectively herein as "Partners," for the period of 18 months beginning July 12, 2014 and ending December 31, 2015. A First Amendment for Renewal was subsequently executed by Partners.

NOW, THEREFORE, the Partners agree to this Second Amendment for Renewal of the terms and conditions of the original Agreement and First Amendment only as follows, with all other terms and conditions remaining unchanged:

Preamble: The Preamble is amended to reflect the period of April 15, 2017 through March 31, 2018.

Section 2, National Network Project Assistance Goals: Section 2 is amended to reflect the proposal set forth in the Research Team's "Period Three Proposal" attached hereto as Exhibit A and incorporated by reference.

Section 3, Project Cost and Deliverables: Section 3 is amended to reflect the sum total of \$25,000.00 to be paid by KCMO to Research Team for work performed pursuant to the Agreement during the time period of January April 1, 2017 through March 31, 2018.

IN WITNESS WHEREOF, the Partners have executed this Second Amendment for Renewal effective as of this 24th day of May, 2017.

JACKSON COUNTY, MISSOURI

By: _____
Frank White, County Executive

JACKSON COUNTY COUNSELOR

By: _____
As to Form

ATTEST:

By: _____
Mary Jo Spino, Clerk of the Legislature, Jackson County

BOARD OF POLICE COMMISSIONERS

By: Chief Paul Zimmerman
Darryl Forte, Chief of Police
David Zimmerman

KCPD OFFICE OF GENERAL COUNSEL

By: V. Munday
As to Form

CITY OF KANSAS CITY, MISSOURI

By: _____
Troy Schulte, City Manager

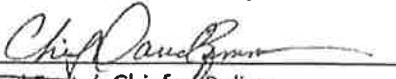
CITY OF KANSAS CITY, MISSOURI
CITY ATTORNEY'S OFFICE

By: _____
As to Form

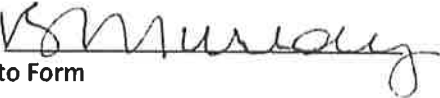
RESEARCH FOUNDATION OF CITY UNIVERSITY
OF NEW YORK

By: Jeffrey Slonim
Richard Rotbard, President - Jeffrey Slonim, Chief Counsel

BOARD OF POLICE COMMISSIONERS

By: 
Darryl Forte, Chief of Police
David Zimmerman

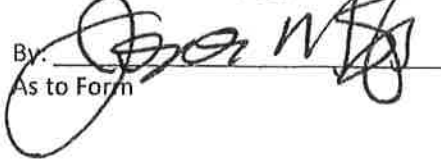
KCPD OFFICE OF GENERAL COUNSEL

By: 
As to Form

CITY OF KANSAS CITY, MISSOURI

By: 
Troy Schulte, City Manager Chief of Staff

CITY OF KANSAS CITY, MISSOURI
CITY ATTORNEY'S OFFICE

By: 
As to Form

RESEARCH FOUNDATION OF CITY UNIVERSITY
OF NEW YORK

By: _____
Richard Rothbard, President

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19532

Sponsor(s): Dan Tarwater III

Date: July 17, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive, on behalf of the Jackson County Prosecutor, to enter into a second addendum to the Memorandum of Agreement with the City of Kansas City, Missouri, the Kansas City Board of Police Commissioners, and the Research Foundation of the City University of New York, c/o John Jay College of Criminal Justice, Center of Crime Prevention and Control for technical assistance with the Kansas City No Violence (KC NoVA) project at no cost to the County.</u></p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM</td><td>FROM ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		FROM	FROM ACCT
Amount authorized by this legislation this fiscal year:	\$												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number:													
FROM	FROM ACCT												
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): #18693 12/15/14, #19441</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>												
REQUEST SUMMARY	<p>This resolution authorizes the County Executive, on behalf of the Jackson County Prosecutor, to enter into the second addendum to the Memorandum of Agreement that was executed per resolutions #18693 and 19441. The term of this agreement is April 15, 2017 through March 31, 2018 at no additional cost to the County.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS		
REVIEW	Department Director: <i>Juan Peters Baker</i>	Date: <i>7/11/17</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>[Signature]</i>	Date: <i>7/11/17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Exhibit A



REDUCING SERIOUS VIOLENCE IN KANSAS CITY, MISSOURI Period Three Proposal

David Kennedy
Director, National Network for Safe Communities
John Jay College of Criminal Justice
555 West 57th Street, Suite 601
New York, NY 10019

About the National Network for Safe Communities

The National Network for Safe Communities, a project of John Jay College of Criminal Justice, was launched in 2009 under the direction of David M. Kennedy and John Jay College President Jeremy Travis.

The National Network supports cities implementing proven strategic interventions to reduce violence and improve public safety, minimize arrest and incarceration, strengthen communities, and improve relationships between law enforcement and the communities it serves.

The National Network is committed to building a community of practice that operates along a set of guiding principles.

- First do no harm
- Strengthen communities' capacity to prevent violence
- Enhance legitimacy
- Offer help to those who want it
- Get deterrence right
- Use enforcement strategically

The interventions based on these principles have been successfully implemented in cities across the country. The Group Violence Intervention, first developed as "Operation Ceasefire" in Boston, MA, has been successfully applied in cities as diverse as Chicago, IL, Cincinnati, OH, and Stockton, CA. The intervention for eliminating neighborhood overt drug markets, first developed in High Point, NC, has been successfully applied in cities as diverse as Providence, RI, Hempstead, NY, and Nashville, TN.

In addition to providing technical advising to jurisdictions implementing these strategic interventions, the National Network facilitates peer support and collaborative learning opportunities to help cities learn from one another; address common issues; provide a supportive community of practice for new jurisdictions; and make these interventions standard practice across the United States.

Next steps

The National Network has worked with key partners in Kansas City, MO since July 2014 to support the implementation of the Group Violence Intervention (GVI), known locally as the Kansas City No Violence Alliance (KCNoVA).

To continue supporting Kansas City's violence reduction efforts, NNSC proposes to continue working with the core implementation team to solidify and institutionalize the successes of the last year, which includes but isn't limited to the co-location of key law enforcement partners, the start of a daily intelligence meeting which is supporting KCNoVA in real time, the hiring of a full time social services supervisor and the continued progress with focusing on the small number of group-involved people driving the violence in Kansas City.

In designing this proposal, the NNSC has considered the progress made to date as well as the key areas of challenge and opportunity as surfaced during a recent visit and distance advising calls. NNSC thus proposes to work with the KCNoVA partnership to plan and execute the following crucial next steps to continue to routinize and embed GVI strategy implementation:

- Work with the current KCNoVA implementation team and governing board to hire a fulltime, dedicated Project Manager outside of the Kansas City Police Department (KCPD) which will allow KCNoVA to further develop in the community moral voice and outreach and support components of the model.
- Continue to enhance the City's intelligence-gathering and analysis processes through 1) enhancing the daily intelligence meeting in order to more thoroughly develop actionable information on group dynamics in the city, 2) finding a meaningful way to conduct group audits designed to capture investigative information on groups as well as gangs, and 3) introducing accountability mechanisms developed in partner jurisdictions which may be helpful in Kansas City, such as explicit commitment to follow-up tasks emerging from the intelligence meeting.
- Support the new Social Services Supervisor and Client Advocates in continuing to bolster the outreach and support component of KCNoVA to best support the core street population and connect that team to the National Network's peers and experts in this area.

The NNSC will provide assistance within the following four strategy components to assist the KCNoVA partnership in accomplishing these goals:

1. **Strategic advising:** The NNSC will provide distance advising to a) support and continue developing KCNoVA as it currently exists and b) support additional components of a comprehensive violence prevention strategy as described above.
2. **Intelligence gathering to support implementation:** The NNSC will work with the Project Manager and core implementation team to prioritize the data collection, intelligence gathering, and information sharing to support the successful implementation of KCNoVA.
3. **Reconfiguring social service delivery:** The NNSC will assist Kansas City in increasing the effectiveness of its existing social service delivery model by incorporating national research findings on meeting the immediate needs of the target street group population. Kansas City has hired a Social Services Supervisor which presents an opportunity for the NNSC to work closely with the supervisor to reset and expand this component.
4. **Peer support and collaborative learning:** The NNSC will facilitate Kansas City's participation in peer learning opportunities with other National Network sites. This will include peer exchanges to expose Kansas City to different methods and innovations and build its expertise in GVI; access to subject matter experts, including law enforcement officers, service providers, and community leaders who have deep firsthand implementation experience; inclusion in a series of regular conferences of experienced peers and expert advisors on the core elements in the strategy; and other collaborative methods such as web-based affinity groups for working group members, conference calls with subject matter experts, and the like.

Strategic advising

- The NNSC will continue to provide intensive strategic advising to help key KCNoVA partners and stakeholders – including law enforcement, social service providers, and community leaders – shift the way they work together and deliver antiviolence messaging and execute on enforcement and service promises to reduce violence. The NNSC will assist the KCNoVA team in strengthening and expanding the community partnerships and focus on establishing a structured community subcommittee in order to have an active, strong moral voice setting antiviolence standards in Kansas City. This will include building community engagement and support through community events that are scheduled after enforcement actions.

NNSC proposes several key elements of the strategic advising process in period three:

1. **Regular implementation reviews:** NNSC will introduce to KCNoVA the use of a comprehensive implementation review rubric that will serve as a tool for a) biannual assessment of Kansas City's fidelity to the GVI model, and b) ongoing strategic planning. A generic version of this implementation review rubric accompanies this proposal as Appendix A. The first step of NNSC's strategic advising, and a periodic step thereafter, will be the completion of this review in partnership with Kansas City's project manager in order to identify strengths, gaps, and priorities. NNSC anticipates that ownership of this regular implementation review process will shift following the first review from NNSC to the project manager for the purpose of ensuring sustainable implementation beyond the life of this contract.
2. **Biannual governing board engagement:** NNSC will request biannual phone conferences with the KCNoVA governing board for the purpose of reviewing the aforementioned rubric, discussing progress in implementation, and building consensus around identified short, medium and long term goals. As with the implementation reviews described above, NNSC anticipates facilitating the first of these discussions but expects that management of this update and discussion process will then shift to the project manager.
3. **Monthly strategic advising calls:** NNSC staff with deep experience in violence reduction work will continue to conduct dedicated one-hour monthly calls with the KCNoVA project manager and implementation team to guide implementation of GVI and prepare for call-ins; plan and support additional investments in the comprehensive strategy; and provide expert guidance on challenges as they arise. The NNSC will also provide tools to facilitate monthly reporting on key processes and outcomes associated with successful implementation. The topics and participants for these calls should be decided from month-to-month depending on what is most pressing and relevant at that time.
4. **Site visit:** NNSC staff will conduct a site visit if needed for the purpose of providing in-person strategic advising around specific elements of the intervention. The NNSC will make

experienced staff available to provide off-site support for call-ins and assist the KCNoVA partnership in refining speaker talking points, slide presentations, and overall event logistics.

5. **Technological support:** The NNSC will continue to elevate the use of Box™ storage and file sharing platform.
6. **Other special support as needed:** The NNSC will make experienced staff available, when appropriate or when specially requested, to support the Kansas City partnership on discrete meetings or tasks, e.g., the weekly law enforcement subcommittee meetings.

Intelligence gathering to support implementation

National Network staff will work with the core implementation team to prioritize intelligence gathering to best support KCNoVA. The NNSC and KCNoVA will prioritize ensuring that the group list is comprehensive and a true representation of the group population in Kansas City. Additionally, the NNSC will work with KCPD to institute a systematic incident review process that will cover all homicides and nonfatal shootings in Kansas City, discussing each incident in detail in an effort to gather informal information not captured in official incident reports, which is possible when a representation of knowledgeable officers are brought together to share information. This representation would include officers from patrol, violent crime enforcement unit, intelligence squad, narcotics and vice, gang, and etc. This will also help to improve communication and information sharing between those units.

Strengthening the social service delivery model

The offer of help is a key element of the GVI strategy. The NNSC has typically framed the help component of GVI as “social services.” It has involved bringing together program offerings such as remedial education, employment training, substance abuse treatment, and the like; establishing one access point to those services; and organizing case management and follow-through with group members. Traditionally, the goal has been to help group members leave the street scene and, in the nearly universal catch-phrase, “turn their lives around.” This is the most important goal for many local partners; has received serious attention in cities across the country; and has taken up substantial amounts of implementation time and funding support. However, despite the best efforts of all concerned, it has shown little impact on violence reduction or improving the lives of group members.

During period three, the NNSC will work with Kansas City’s partnership and a newly hired full-time Social Services Supervisor to continue working toward an alternative “support and outreach” structure with a commitment to the following characteristics:

- Keeping the target street group population alive and out of prison
- Affirmative outreach to establish new relationships and communities and an understanding that leaving the street culture is an iterative process
- Protecting group members from risk by directly addressing active conflicts to prevent retaliatory violence

- Providing “the big small stuff” – low-level but critical resources, such as funds for public transportation, emergency shelter, and the like
- Addressing trauma

Peer support and collaborative learning

Peer support and collaborative learning opportunities are the backbone of the NNSC, facilitating the spread of best practices and innovations between cities and helping jurisdictions new to the strategy learn from practitioners with firsthand experience. The NNSC will support KCNoVA by providing two vehicles for collaborative learning in period three:

1. **Peer exchanges:** The NNSC will support lateral peer exchanges between Kansas City and other NNSC sites. These peer exchanges expose sites to different methods, encourage innovations, and help build a national pool of experts in the GVI and complementary methods. KCNoVA peer exchanges under this proposal may include visits to sites conducting custom notifications, strategic law enforcement innovations, or new support and outreach structures.
2. **Working sessions:** As implementation proceeds, NNSC staff will convene functional teams from across sites with experienced peers and expert advisors to focus on the three core elements in the strategy, including topics such as strategic law enforcement, mobilizing community moral voices, and specially tailoring social services for those at highest risk of violence. The NNSC will invite KCNoVA partners to participate in these sessions, helping to expand their knowledge base, exposing them to groundbreaking practice nationwide, and offering them the opportunity to contribute their accumulated knowledge to the state of the art nationally.

Access to the methods and operations of so many National Network partner cities will continue to provide Kansas City with unmatched exposure to the latest practices of law enforcement agencies around the United States. This information sharing and collaboration has helped an array of cities hone their respective interventions and plays an important role in operationalizing effective violence reduction strategies. Travel for four person trips for the above mentioned collaborative learning opportunities are included in this agreement; additional travelers will cover their own costs.

Budget narrative

The National Network will work directly with local stakeholders to achieve the goals outlined in this proposal. The National Network requests a membership fee of \$25,000 to provide the above scope of services. This price will secure National Network strategic advising for a period of 12 months, from April 15, 2017 through March 31, 2018. This fee includes four person trips for peer support or collaborative learning opportunities; any additional travelers will cover their own costs.