

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$7,848.00 from the undesignated fund balance of the 2016 Anti-Drug Sales Tax Fund in acceptance of additional funding provided by the Organized Crime Drug Enforcement Task Force for use by the Jackson County Drug Task Force for "Operation Squeaky Banjo."

ORDINANCE NO. 4934, November 21, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Ordinance 4865, dated July 18, 2016, the Legislature authorized the acceptance of a grant provided by the Organized Crime Drug Enforcement Task Force (OCDETF) to conduct a joint federal drug investigation in conjunction with the Jackson County Drug Task Force, OCDETF Case No. WC-MOW-306, Operation Squeaky Banjo, for the period of October 1, 2015, through September 30, 2016; and,

WHEREAS, by Ordinance 4921, dated October 31, 2016, the Legislature did authorize the appropriation of additional funding received from the OCDETF in the amount of \$915.00 toward this operation; and,

WHEREAS, the OCDETF has authorized additional funding for the reimbursement of overtime related to this operation, in the amount of \$7,848.00; and,

WHEREAS, an appropriation is necessary to place the additional funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2016 Anti-Drug Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Organized Crime Drug Enforcement			
008-4133	45792 - Increase Revenue	\$7,848	
008-2810	Undesignated Fund Balance		\$7,848
008-2810	Undesignated Fund Balance	\$7,848	
008-4133	55030 - Overtime		\$7,848

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4934 introduced on November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4934.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 2810
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Undesignated Fund Balance
NOT TO EXCEED: \$7,848.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4934

Sponsor(s): Dan Tarwater III

Date: November 21, 2016

SUBJECT	<p>Action Requested Resolution X Ordinance</p> <p>Project/Title: <u>Organized Crime Drug Enforcement Task Force</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$7,848.19</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$23,975.06</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$31,823.25</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM 008-2810 – Anti-Drug Sales Tax Fund – Undesignated Fund Balance TO 008-4133-55030 – Anti-Drug Sales Tax Fund – OCDETF - Overtime</td><td> FROM ACCT \$7,848.19 TO ACCT \$7,848.19 </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$7,848.19	Amount previously authorized this fiscal year:	\$23,975.06	Total amount authorized after this legislative action:	\$31,823.25	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM 008-2810 – Anti-Drug Sales Tax Fund – Undesignated Fund Balance TO 008-4133-55030 – Anti-Drug Sales Tax Fund – OCDETF - Overtime	FROM ACCT \$7,848.19 TO ACCT \$7,848.19
Amount authorized by this legislation this fiscal year:	\$7,848.19										
Amount previously authorized this fiscal year:	\$23,975.06										
Total amount authorized after this legislative action:	\$31,823.25										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM 008-2810 – Anti-Drug Sales Tax Fund – Undesignated Fund Balance TO 008-4133-55030 – Anti-Drug Sales Tax Fund – OCDETF - Overtime	FROM ACCT \$7,848.19 TO ACCT \$7,848.19										
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4865 7/18/2016; 4873 8/15/2016; 4921 10/31/2016</p> <p>Prior resolutions and (date): N/A</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Dan Cummings OIC 816.503.4725</p>										
REQUEST SUMMARY	<p>The Jackson County Drug Task Force (JCETF) and the Federal Bureau of Investigation are conducting a joint federal drug investigation. The agencies have formed an Organized Drug Enforcement Task Force (OCDETF), Operation Squeaky Banjo, for the period of October 1, 2015 through September 30, 2016. As a result, the JCETF will be reimbursed overtime costs by the OCDETF program associated with this investigation. With the large amount of overtime for Operation Squeaky Banjo, additional funding has been given in the amount of \$7,848.19, to cover overtime costs incurred in 2016.</p> <p>Please appropriate \$7,848.19 from the undesignated fund balance of the Anti-Drug Sales Tax Fund into:</p> <p>008-4133-55030</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p>										

	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	OCDETF Agreement	
REVIEW	Department Director: <i>DeMunnings</i>	Date: <i>11/4/16</i>
	Finance (Budget Approval): <i>Sarah M. [Signature]</i> <i>If applicable</i>	Date: <i>11/9/16</i>
	Division Manager: <i>Mary Jo Brown</i>	Date: <i>11/16/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

Funds sufficient for this expenditure will be/were appropriated by Ordinance #

- X Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Anti-Drug Sales Tax Fund – Undesignated Fund Balance	\$7,848.19

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4934

[illegible]

Budgeting

Law Enforcement Sensitive



U.S. Department of Justice

United States Attorney
Organized Crime Drug Enforcement Task Forces
West Central Region

Thomas F. Eagleton Courthouse
111 S. 10th Street, Suite 20.333
St. Louis, MO 63102

314-539-2200
Fax: 314-539-2312

Memorandum**October 19, 2016**

To: Capt. Danny Cummings
Jackson County DTF
PO Box 392
Blue Springs, MO 64015

From: James Delworth 
AUSA OCDETF Regional Director
West Central Region

Re: Organized Crime Drug Enforcement Task Force (OCDETF) Overtime and Authorized Expense Program for Fiscal 2016

OCDETF Investigation #
WC-MOW-0306

DCN:
R329146

Sponsoring Federal Agency:
FBI

Jackson County DTF

At this time the Coordination Group has agreed to obligate additional funding in the above captioned agreement in the amount of \$7,848.19. This obligation gives your agency a total amount funded of \$31,823.25 for this fiscal year which ends September 30, 2016.

<u>Funding History</u>	<u>Funding Date</u>	<u>Change</u>	<u>Total</u>
Beginning Agreement Amount	10/01/2015	\$ 5,000.00	\$ 5,000.00
Funding Change	07/20/2016	\$ 18,000.00	\$ 23,000.00
Funding Change	10/13/2016	\$ 975.06	\$ 23,975.06
Funding Change	10/19/2016	\$ 7,848.19	\$ 31,823.25

Please do not hesitate to contact Walt Comeau at 314-220-1953 if you have any questions. No further reimbursements will be authorized without a written request, and authorization from, the OCDETF Core City Coordinators. You should ensure that you do not exceed your allocation.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$2,171,301.00 from the undesignated fund balance of the 2016 General Fund to cover the costs of budget shortfalls for overtime, utilities, and food service within the Department of Corrections.

ORDINANCE NO. 4935, November 21, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Department of Corrections has experienced a budget shortfall in its accounts for overtime, food services, and utility costs; and,

WHEREAS, an appropriation is necessary to place the needed funds in the appropriate spending accounts; and,

WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2016 General Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Corrections			
001-2810	Undesignated Fund Balance	\$2,171,301	
001-2701	55030 – Overtime Salaries		\$1,190,069
001-2701	55040 – FICA		\$ 91,040
001-2701	55060 – Insurance Benefits		\$ 325,980
001-2701	56870 – Food Service		\$ 80,000
001-2701	56790 – Other Contractual Services		\$ 83,100

General Fund
Facilities Mgmt – Detention Facility

001-1210	56450 – Sewer Service	\$ 136,271
001-1210	56445 – Chilled Water	\$ 106,253
001-1210	56420 – Electricity	\$ 94,239
001-1210	56440 – Water	\$ 50,349
001-1210	55030 – Overtime Salaries	\$ 14,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4935 introduced on November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4935.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 001 2810
ACCOUNT TITLE: General Fund
Undesignated Fund Balance
NOT TO EXCEED: \$2,171,301.00



Date



Chief Financial Officer

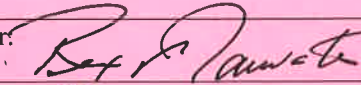

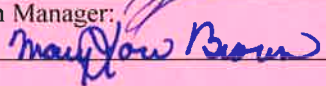
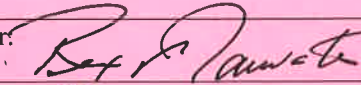

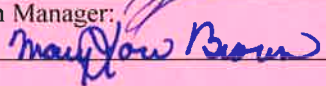
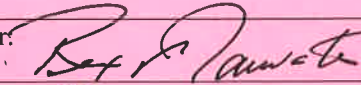

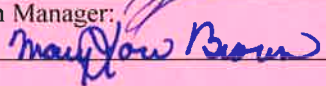
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4935

Sponsor(s): Alfred Jordan

Date: November 21, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating Non Departmental Funds to Cover Salary Accounts, Food Service, Utilities and Medical Expenses</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$2,171,301</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$2,171,301</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr> <tr> <td>Please see attached Fiscal Note</td><td>TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$2,171,301	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$2,171,301	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	Please see attached Fiscal Note	TO ACCT
Amount authorized by this legislation this fiscal year:	\$2,171,301												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$2,171,301												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT												
Please see attached Fiscal Note	TO ACCT												
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): Res. 19132 (4/25/16); Res. 19184 (6/6/16)</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Laura J. Scott, Assistant Director of Administration 816 881-4232</p>												
REQUEST SUMMARY	<p>This RLA requests the transfer of funds via appropriations for salary accounts, utilities, food service and medical contract needs as determined by Finance. Please see attached fiscal note and detail memos describing budget shortfalls.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS													
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date: 11.15.2016</td></tr> <tr> <td>Finance (Budget Approval): If applicable </td><td>Date: 11/15/16</td></tr> <tr> <td>Division Manager: </td><td>Date: 11/16/16</td></tr> </table>	Department Director: 	Date: 11.15.2016	Finance (Budget Approval): If applicable 	Date: 11/15/16	Division Manager: 	Date: 11/16/16						
Department Director: 	Date: 11.15.2016												
Finance (Budget Approval): If applicable 	Date: 11/15/16												
Division Manager: 	Date: 11/16/16												

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 10, 2016

ORD # 4935

Department / Division	Character/Description	From	To
General Fund - 001			
9999	2810 - Undesignated Fund Balance	\$ 2,171,301	\$ -
2701 - Corrections	55030 - Over Time Salaries		1,190,069
2701 - Corrections	55040 - FICA		91,040
2701 - Corrections	55060 - Insurance Benefits		325,980
2701 - Corrections	56870 - Food Services		80,000
2701 - Corrections	56790 - Other Contractual Services		83,100
1210 - Facilities Mgmt - Detention Facility	56450 - Sewer		136,271
1210 - Facilities Mgmt - Detention Facility	56445 - Chilled Water		106,253
1210 - Facilities Mgmt - Detention Facility	56420 - Electricity		94,239
1210 - Facilities Mgmt - Detention Facility	56440 - Water		50,349
1210 - Facilities Mgmt - Detention Facility	55030 - Over Time Salaries		14,000
		\$ 2,171,301	\$ 2,171,301

Budgeting

11/15/16

Jackson County Department of Corrections
MEMO



To: Troy Thomas, Chief Financial Officer
CC: Joseph Piccinini, Director of Corrections
Date: 11/10/2016
From: L.J. Scott, Asst Director of Administration, Corrections *LJ Scott*
Subject: EOY RLA

This memo has been prepared as narrative to the RLA request for transfers within the Corrections budget and appropriations from outside the Corrections budget in order to meet financial needs to the EOY 2016 at the Jackson County Department of Corrections. The Director of Corrections has also prepared a memo relating to Overtime/Salary account needs. This memo focuses on monetary needs for: 1) food service; 2) the medical contract; and 3) utilities.

- 1) Food services costs increased 3.4% in 2016, from \$1.11674 per meal to \$1.15583 per meal. In addition, the weekly average of meals increased 4.1% from 22,791 in 2015 to 23,762 in 2016. The increase in meals was also caused by an increased ADP as well as tripling the number of intakes due to KCPD arrestees. 2016 was the first full year of housing KCPD arrestees. An additional \$80,000 is needed for food services.
- 2) A new medical contract was initiated in 2016. While the base contract costs were accommodated with the approval of the contract, increasing costs for the "pool" were not adequately covered. The base contract costs include a \$100,000 pool that pays for labs, psychotropic, biologic and HIV medications, dialysis, x-rays, etc. In 2016 the \$100,000 pool was tapped out just after the First Quarter. Costs are averaging just under \$32,000 per month. An additional \$83,100 is needed for medical services.
- 3) Utility costs for water increased by 3% and for sewer increased 13% in 2016. Utility cost increases, combined with an increased ADP and increased intakes are responsible for the \$389,000 predicted shortage of funds in 2016.



**JACKSON COUNTY
DEPARTMENT OF CORRECTIONS
Kansas City, Missouri**

Memorandum

To: Gary Panethiere, Chief Operating Officer
From: Joe Piccinini, Director of Corrections
Date: 11-04-16
Subject: Overtime

Over the last 2 years we have seen an increase in overtime at the department of corrections. There are many factors that contribute to over time use and I have listed them below.

High over time factors

- Average Daily Population:

2012 – 694 ADP	OT Cost: \$2.179M
2013 – 704 ADP	OT Cost: \$1.658M
2014 – 694 ADP	OT Cost: \$2.031M
2015 – 772 ADP	OT Cost: \$3.165M
2016 – 791 ADP	OT Cost: \$3.5M projected

ADP impacts everything from utilities, to inmate clothing, to food and health services and overtime. Simply stated, the more inmates you have the more financial impact it will have including the need for more officers to guard them.

- 10% Correction Officer pay increase
- Staffing: We started the year very short on overall jail associates and at the current time the jail is short 19 correction officers and 11 administrative associates short for a total of 30.
- Call in's: Corrections averages about 15 call-in's a day (sick, FMLA and LWOP)
- Training: Corrections has done more associate training this year than ever before. New Officer Academy Training, CERT Academy, New Shooter Academy, Firearms requalification, CERT

requalification, and supervisor training. Total number of associates trained in 2016 will be approximately 153. When an associate is in training then another associate will be paid overtime to backfill.

- Security: In 2015 and 2016 two officers are scheduled for inmate hospital transport and stays.
- Associate relief factor: It appears no relief factor was built into current staffing levels.

Overtime Reduction Strategies

- When fully staffed OT will reduce but a relief factor will still need to be determined.
- Video Visitation: Implementation of video visitation will result in less inmate movement. Reducing inmate movement will reduce staffing levels which will reduce overtime.
- Call-ins and LWOP issues are being addressed on a case by case basis including appropriate discipline.
- The amount and number of training session will trend down. However, ongoing training will always impact overtime.
- 12 hour shifts will be retooled for more equal coverage.
- Any reduction in inmate population

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$6,409.00 from the undesignated fund balance of the 2016 Grant Fund in acceptance of interest earned from the 2012 Justice Assistance Grant (JAG) to provide funding for salaries and benefits of employees of the Jackson County Drug Court.

ORDINANCE NO. 4936, November 21, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4481, dated November 19, 2012, the Legislature did authorize the acceptance of the 2012 Justice Assistance Grant (JAG) in the amount of \$208,000.00, received from the U. S. Department of Justice for the period of October 1, 2011, through September 30, 2015; and,

WHEREAS, the conditions of the grant required that the City of Kansas City, Missouri, as administrator of the grant, split equally with Jackson County the interest accrued at the end of the grant period; and,

WHEREAS, the City of Kansas City, Missouri, has allocated its portion of the accrued interest to Jackson County; and,

WHEREAS, an appropriation is necessary to place the interest earned in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the fund balance of the 2016 Grant Fund be and hereby is

made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund 2012 JAG Grant			
010-4165	45836 – Increase Revenues	\$6,409	
010-2810	Undesignated Fund Balance		\$ 6,409
010-2810	Undesignated Fund Balance	\$6,409	
010-4165	55010 – Regular Salaries		\$ 4,162
010-4165	55040 – FICA		\$ 318
010-4165	55050 – Pension		\$ 599
010-4165	55060 – Medical Insurance		\$ 1,330

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4936 introduced on November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4936.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$6,409.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4936

Sponsor(s): Alfred Jordan

Date: November 21, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating interest earned on the 2012 JAG Grant.</u></p>																								
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$6,408.50</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$6,408.50</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number;</td></tr> <tr> <td>FROM:</td><td>FROM ACCT</td></tr> <tr> <td>010 – Grant Fund, 2810 – Undesignated Fund Balance</td><td>\$6,408.50</td></tr> <tr> <td>TO:</td><td>TO ACCT</td></tr> <tr> <td>010 – Grant Fund; 4165-2012 JAG Grant; 55010 – Salary</td><td>\$4,161.50</td></tr> <tr> <td>010 – Grant Fund; 4165 2012 JAG Grant; 55040 – FICA</td><td>\$318</td></tr> <tr> <td>010 – Grant Fund; 4165 2012 JAG Grant; 55050 – Pension</td><td>\$599</td></tr> <tr> <td>010 – Grant Fund; 4165 2012 JAG Grant; 55060 – Insurance</td><td>\$1,330</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$6,408.50	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$6,408.50	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM:	FROM ACCT	010 – Grant Fund, 2810 – Undesignated Fund Balance	\$6,408.50	TO:	TO ACCT	010 – Grant Fund; 4165-2012 JAG Grant; 55010 – Salary	\$4,161.50	010 – Grant Fund; 4165 2012 JAG Grant; 55040 – FICA	\$318	010 – Grant Fund; 4165 2012 JAG Grant; 55050 – Pension	\$599	010 – Grant Fund; 4165 2012 JAG Grant; 55060 – Insurance	\$1,330
Amount authorized by this legislation this fiscal year:	\$6,408.50																								
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010 – Grant Fund; 4165 2012 JAG Grant; 55060 – Insurance	\$1,330																								
PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>4481 11/12</u></p> <p>Prior resolutions and (date): <u>18941 9/15</u></p>																								
CONTACT																									

INFORMATION	RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations 881-3369													
REQUEST SUMMARY	<p>The City of Kansas City was awarded the 2012 JAG Grant by the Department of Justice in the amount of \$578,423. Per the Interlocal Agreement (Section 5), the City of KCMO is required to split equally with Jackson County any interested accrued by this grant. Per the attached memo, the interest amount due to Jackson County is \$6,408.50. This amount will be used toward funding of salaries/benefits for the employees of the Drug Court Program during the grant award period.</p> <p>Please appropriate \$6,408.50 into 010-4165:</p> <table> <tr> <td>55010</td> <td>salary</td> <td>\$4,161.50</td> </tr> <tr> <td>55040</td> <td>fica</td> <td>318</td> </tr> <tr> <td>55050</td> <td>pension</td> <td>599</td> </tr> <tr> <td>55060</td> <td>insurance</td> <td>1,330</td> </tr> </table>		55010	salary	\$4,161.50	55040	fica	318	55050	pension	599	55060	insurance	1,330
55010	salary	\$4,161.50												
55040	fica	318												
55050	pension	599												
55060	insurance	1,330												
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
ATTACHMENTS	Award Letter from City of Kansas City													
REVIEW	Department Director: <i>Juan Peters Baker</i> Finance (Budget Approval): <i>Saul Mag</i> <i>If applicable</i> Division Manager: <i>Mary Jo Brown</i> County Counselor's Office:	Date: <i>11/15/16</i> Date: <i>11/16/16</i> Date: <i>11/16/16</i> Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- X Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$6,408.50

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 15, 2016

ORD #4936

Department / Division	Character/Description	From	To
Grant Fund - 010			
4165 - 2012 JAG	45836 - Increase Revenues	6,409	
2810	Undesignated Fund Balance		6,409
2810	Undesignated Fund Balance	6,409	
4165 - 2012 JAG	55010 - Regular Salary		4,162
4165 - 2012 JAG	55040 - FICA		318
4165 - 2012 JAG	55050 - Pension		599
4165 - 2012 JAG	55060 - Medical Insurance		1,330

 11/15/16
Budgeting

CITY OF FOUNTAINS
HEART OF THE NATION



KANSAS CITY
MISSOURI

Neighborhoods and Housing Services Department

Office of Director

4th Floor, City Hall, Suite 402
414 East 12th Street
Kansas City, Missouri 64106-2768

(816) 513-3200
Fax (816) 513-3201

October 31, 2016

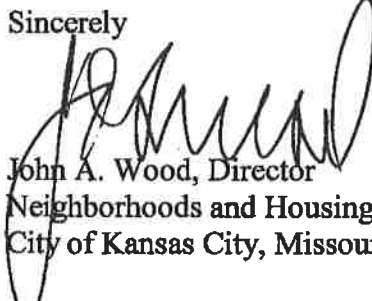
Grant Title: Edward Byrne Grant Program
Grant Number: 2012-DJ-BX-0320
Grantee Name: City of Kansas City
Award Amount: \$578,423.00

Attn: Gina Robinson, CFO

Ms. Robinson:

The total interest earned from the Edward Byrne Grant as of September 30, 2016, the end of the grant period, is \$12,817. Pursuant to Section 5 of the Interlocal Agreement signed May 14, 2012, interest accrued is to be split equally with the City of Kansas City, Missouri and Jackson County. The interest amount due to Jackson County is: \$6,408.50. Please submit a reimbursement request in the amount of \$6,408.50 for expenses accrued prior to 9/30/16.

Sincerely



John A. Wood, Director
Neighborhoods and Housing Services
City of Kansas City, Missouri

cc: Deletta Dean, Deputy Director

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$20,000.00 within the 2016 Health Fund to cover unanticipated cost overruns to fund indigent attorney fees within the probate system.

RESOLUTION NO. 19309, November 21, 2016

INTRODUCED BY Scott Burnett, County Legislators

WHEREAS, pursuant to RSMo 475.075.3, attorneys must be appointed by the court to represent respondents in probate proceedings; and,

WHEREAS, pursuant to RSMo 475.085.1, the costs of the probate proceedings, including reasonable attorney fees, must be paid by the County if the respondent is found to be incapacitated or disabled and if the respondent's estate is insufficient and the Court enters judgment thereon in a guardianship proceeding; and,

WHEREAS, a transfer is necessary to cover the cost of attorney's fees in these probate proceedings, that have unexpectedly exceeded budgetary projections; and,

WHEREAS, a transfer is necessary to place the funding in the proper account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2016 Health Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Health Fund Non-Departmental			
002-5102	56080 – Other Professional Srv	\$20,000	
002-5102	56760 - Court Costs		\$20,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19309 of November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 002 5102 56080
ACCOUNT TITLE: Health Fund
Non-Departmental
Other Professional
NOT TO EXCEED: \$20,000.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19309

Sponsor(s): Scott Burnett

Date: November 21, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>transferring \$20,000.00 within the 2016 Health Fund to cover unanticipated cost overruns to fund indigent attorney fees within the probate system.</u></p>																
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>20,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>20,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$156,063</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr> <tr> <td>002-5102-56080</td><td>\$20,000.00</td></tr> <tr> <td>002-5102-56760</td><td>TO ACCT</td></tr> <tr> <td>Health Fund/Non-Departmental/Court Costs</td><td>\$20,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	20,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	20,000	Amount budgeted for this item * (including transfers):	\$156,063	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	002-5102-56080	\$20,000.00	002-5102-56760	TO ACCT	Health Fund/Non-Departmental/Court Costs	\$20,000.00
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Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT																
002-5102-56080	\$20,000.00																
002-5102-56760	TO ACCT																
Health Fund/Non-Departmental/Court Costs	\$20,000.00																
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Sue Akers – 881-1569</p>																
REQUEST SUMMARY	<p>Pursuant to 475.075(3) RSMo, attorneys must be appointed by the court to represent respondents in probate proceedings. Pursuant to section 475.085(1), the costs of the probate proceedings including reasonable attorney fees, must be paid by the County if the respondent is found to be incapacitated or disabled and if the respondent's estate is insufficient and the Court enters judgement thereon in a guardianship proceeding. A transfer within the Non-Departmental Health Fund Court Costs budget line is necessary to cover the cost of attorney's fees in these probate proceedings that have unexpectedly exceeded budgetary projections.</p>																
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																
ATTACHMENTS																	

REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/14/16
	Division Manager: <i>Mary Lou Brown</i>	Date: 11/16/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 19309

Budgeting

 $\frac{11}{16}$

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding twenty-four month term and supply contracts with three twelve-month options to extend for the furnishing of body bags for use by the Medical Examiner's Office to Bound Tree Medical, of Dublin, OH, and Frontier Mortuary Supply, LLC, of Kansas City, KS under the terms and conditions of Invitation to Bid No. 63-16.

RESOLUTION NO. 19310, November 21, 2016

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 63-16 for the furnishing of body bags for use by the Medical Examiner's Office to provide for departmental needs for the upcoming twenty-four month period; and,

WHEREAS, a total of twenty notifications were distributed and six responses were received, two of which were rejected for being non-responsive; and,

WHEREAS, following evaluation of the responsive bids received, the Director has recommended that the contract be split and awarded to the bidders submitting the lowest and best bids for each item; and,

WHEREAS, the award as recommended pursuant to Invitation to Bid 63-16 would result in awards to the following bidders:

BIDDER

Bound Tree Medical, Dublin, OH

Frontier Mortuary Supply, LLC, Kansas City, KS

and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award and any necessary extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contracts, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19310 of November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19310

Sponsor(s): Scott Burnett

Date: November 21, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four (24) Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Body Bags for the Medical Examiner's Office to Bound Tree Medical, LLC of Dublin, OH and Frontier Mortuary Supply, LLC of Kansas City, KS; under the terms and conditions of Invitation to Bid No. 63-16.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Medical Examiner's Office Estimated Use: \$50,000.00</p> <p>Requesting approval by the Legislature of the term and supply contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$25,000.00 Prior Year Actual Amount Spent (if applicable): \$28,742.57</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 17696, October 17, 2011</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465</p>										
REQUEST SUMMARY	<p>The Medical Examiner's Office requires a term and supply contract for the furnishing of Body Bags. The Purchasing Department issued Invitation to Bid No. 63-16 in response to those requirements.</p> <p>A total of Twenty (20) notifications were distributed with seven responses received, two responses rejected and five responses evaluated. The following split award is recommended for the lowest and best bidder meeting specifications:</p> <table> <tr> <td>BIDDER:</td><td>ITEMS RECOMMENDED FOR AWARD:</td></tr> <tr> <td>Bound Tree Medical, LLC of Dublin, OH</td><td>2, 3, 6</td></tr> <tr> <td>Frontier Mortuary Supply, LLC of Kansas City, KS</td><td>1, 4, 5, 6</td></tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Body Bags for the Medical Examiner's Office to Bound Tree Medical, LLC of Dublin, OH and Frontier Mortuary Supply, LLC of Kansas City, KS under the terms and conditions of Invitation to Bid No. 63-16 as the lowest and best bidders meeting specifications for each item.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	BIDDER:	ITEMS RECOMMENDED FOR AWARD:	Bound Tree Medical, LLC of Dublin, OH	2, 3, 6	Frontier Mortuary Supply, LLC of Kansas City, KS	1, 4, 5, 6				
BIDDER:	ITEMS RECOMMENDED FOR AWARD:										
Bound Tree Medical, LLC of Dublin, OH	2, 3, 6										
Frontier Mortuary Supply, LLC of Kansas City, KS	1, 4, 5, 6										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	Abstract of Bids, Recap of Bids Received, Memorandum from Dr. Diane Peterson, Chief Medical Examiner, and the pertinent pages of each recommended vendor's bid.	
REVIEW	Department Director: <i>Diane Peterson MD</i>	Date: <i>11/08/2016</i>
	Finance (Budget Approval): <i>If applicable</i> <i>N/A</i>	Date:
	Division Manager: <i>Mary Jo Brown</i>	Date: <i>11/16/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



Jackson County Medical Examiner's Office
950 East 21st Street
Kansas City, Missouri 64108
(816) 881-6600 fax (816) 881-6641

MEMO

Date: October 28, 2016

To: Jessica Johnson, Senior Buyer

From: Diane C. Peterson, MD., Chief Medical Examiner

Subject: Recommendation of Bid No. 63-16 Body Bags

Medical Examiner's Office requires a term and supply contract for body bags and the Jackson County Purchasing Department issued Invitation to Bid 63-16. In addition to standard contract forms and pricing, bid submissions were required to include body bag samples to conduct a thorough evaluation. After careful review of submissions on pricing, references, delivery time frame, and quality, my final recommendation on the above bid is as follows:

- That Frontier Mortuary Supply be granted item numbers 1 (adult size), 4 (infant size), and 5 (bariatric adult size), with estimated expenditure of \$35,000. Our quality preferences were based on several factors, including the style of handles, double sewn zippers, and thick durable material.
- Bound Tree Medical LLC be granted item numbers 2 (child size), and 3 (canoe-plastic), with an estimated expenditure of \$10,000. This selection was based on low cost and quality of these items.
- It is our department's recommendation for item number 6 (misc. catalogue orders) be granted to both Frontier Mortuary Supply and Bound Tree Medical LLC. with an estimated expenditure of \$5,000.

Please contact me at (816) 881-6600 if you have any questions. Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Diane Peterson MD".

Diane C. Peterson, MD
Chief Medical Examiner

ABSTRACT OF BIDS

[illegible]

ABSTRACT OF BIDS

ITB: 63-16		DATE: 10/18/16		COMMODITY: Body Bags		Salam International Inc.		Frontier Mortuary Supply		AMOUNT		AMOUNT		AMOUNT	
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Adult Size Body Bag	pkg	1	162.25	129.00										
2	Child Size Body Bag	pkg	1	124.80	125.00										
3	Canoe-Plastic Body Bag	pkg	1	48.45	99.50										
4	Infant Size Body Bag	pkg	1	118.80	140.00										
5	Bariatric Adult Size Body Bag	pkg	1	272.20	199.00										
6	Discount Offered	n/a	n/a	0%	10%-15% on second item										

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: October 18, 2016
BY: [Signature]
CLERK OF THE LEGISLATURE
DATE: 10/18/16
PURCHASING

63-16 PRICING SUMMARY

Item #	Item Name	Alpha Medical Distribution Inc.	Bob Barker Co.	Bound Tree Medical	Frontier Mortuary Supply	Medical Products	Nashville Medical & EMS Products	Salam International
		Price per bag	Price per bag	Price per bag	Price per bag	Price per bag	Price per bag	Price per bag
1	Adult Size Body Bag	Bid Rejected	\$ 18.40	\$ 47.85	\$ 25.80	\$ 16.56	Bid Rejected	\$ 10.82
2	Child Size Body Bag		\$ 5.74	\$ 11.47	\$ 12.50	\$ 25.54		\$ 6.24
3	Canoe-Plastic Body Bag		\$ 2.75	\$ 2.10	\$ 2.84	\$ 2.75		\$ 1.94
4	Infant Size Body Bag		\$ 3.50	\$ 8.36	\$ 7.00	\$ 4.72		\$ 5.94
5	Bariatric Adult Size Body Bag		\$ 37.40	\$ 71.60	\$ 39.80	\$ 26.91		\$ 54.44
6	Misc. Catalog Orders		no bid	15%	10%	no bid		0%
					15%			

<div> <div>Bid No: 63-16</div> <div>Commodity: Body Bags</div> </div>									
<div> <div>Vendor: Alpha Medical Distribution Inc. of Hicksville, NY</div> </div>									
<div> <div>Bid Recap</div> <div>Quote</div> </div>									
<div> <div>REQUIRED SUBMITTALS</div> <div> <div>Yes/No</div> <div>Item #</div> <div>Item Name</div> <div>Manufacturer & Stock Number</div> <div>Qty per package</div> <div>Price per package</div> <div>Price per bag</div> </div> </div>									
Signed Contract	No	1	Adult Size Body Bag	MD7C	10	\$	129.95	\$	13.00
Affidavit	No	2	Child Size Body Bag						#VALUE!
Compliance Review Form or Certificate	Yes	3	Canoe-Plastic Body Bag						#VALUE!
Contractor's Qualifications	Yes	4	Infant Size Body Bag						#VALUE!
Acknowledgement of Addenda	Yes	5	Bariatric Adult Size Body Bag						#VALUE!
Quotation	Yes	6	Misc. Catalog Orders						#VALUE!
References	Yes								
Exceptions	Yes								
CUP (0%, 0%, 0%)	n/a								
Greater KC area details	no								
Manufacturer's Descriptive Literature	no								
Samples	yes								
Company History	no								
<div> <div>COMMENTS:</div> <div>Exception requested: para 3.3.2, pg 14, 36" x 96" color blue.</div> <div>Bid Rejected due to failure to submit completed contract, affidavit, manufacturer's literature. 10/18/16 JMJ</div> <div>Samples did not include pre-paid return shipping.</div> </div>									

Bid No: 63-16

Commodity: Body Bags

Vendor: Bob Barker Company of Fuquay-Varine, NC

Bid Recap		Quote					
REQUIRED SUBMITTALS		Yes/No	Item #	Item Name	Manufacturer & Stock Number	Qty per package	Price per package
Signed Contract		Yes	1	Adult Size Body Bag	ZJD6-E-50UE-12M	5	\$ 92.00
Affidavit		Yes	2	Child Size Body Bag	ZJF3-E-50UE-8M	25	\$ 143.39
Compliance Review Form or Certificate		No	3	Canoe-Plastic Body Bag	ZJSHROUD-SD04	35	\$ 96.25
Contractor's Qualifications		Yes	4	Infant Size Body Bag	ZJF1-E-50UE-8M	25	\$ 87.50
Acknowledgement of Addenda		Yes	5	Bariatric Adult Size Body Bag	ZJD7-E-50UE-20M	5	\$ 187.00
Quotation		Yes	6	Misc. Catalog Orders			no bid
References		Yes					
Exceptions		Yes					
CUP (0%, 0%, 0%)		Yes					
Greater KC area details		Yes					
Manufacturer's Descriptive Literature		Yes					
Samples		Yes					
Company History		Yes					

COMMENTS:

Delivery Time (in stock) - 7-15 days ARO

Delivery Time (out of stock) - 30 days

Exceptions Requested on various bags.

Compliance Review Form/Cert of Compliance - Vendor is in compliance as they are a current contract holder with the County. 10/19/16 JMJ

Price per bag

\$ 18.40

\$ 5.74

\$ 2.75

\$ 3.50

\$ 37.40

Vendor: Frontier Mortuary Supply of Kansas City, KS

Bid Recap

REQUIRED SUBMITTALS		Quote				Price per bag	
Signed Contract	Yes/No	Item #	Item Name	Manufacturer & Stock Number	Qty per package	Price per package	
Affidavit	Yes	1	Adult Size Body Bag	Frontier Mort. Supp 16-BB-006	5	\$ 129.00	\$ 25.80
Compliance Review Form or Certificate	Yes	2	Child Size Body Bag	Frontier Mort. Supp 16-BB-001	10	\$ 125.00	\$ 12.50
Contractor's Qualifications	Yes	3	Canoe-Plastic Body Bag	Medical Prodcuts SHROUD-SD04	35	\$ 99.50	\$ 2.84
Acknowledgement of Addenda	Yes	4	Infant Size Body Bag	Frontier Mort. Supp 16-BB-004	20	\$ 140.00	\$ 7.00
Quotation	Yes	5	Bariatric Adult Size Body Bag	Frontier Mort. Supp 16-BB-008	5	\$ 199.00	\$ 39.80
References	Yes	6	Misc. Catalog Orders	Nitrile Gloves		10%	
Exceptions	Yes			shoe covers		15%	
CUP (0%, 0%, 0%)	Yes						
Greater KC area details	N/A						
Manufacturer's Descriptive Literature	Yes						
Samples	Yes						
Company History	No						

COMMENTS:

Delivery Time (in stock) - 1-3 business days. Same day delivery for emergencies.

Deliver Time (out of stock) - Agrees to stock minimum 3 month supply to avoid back orders.

Exception Requested - does not currently stock child size, suggest using adult bag without handles.
Samples did not include pre-paid return shipping.

<div> <div>Bid No: 63-16</div> <div>Commodity: Body Bags</div> </div>																																																																																																																																	
<div> <div>Vendor: Medical Products of Covington, GA</div> <div>Quote</div> </div>																																																																																																																																	
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<div> <div>COMMENTS:</div> <div> Delivery Time (in stock) - sameday shipping (time based on shipping preference (ground, next day, 3-day)). Delivery Time (out of stock) - 1 week Exceptions noted on various styles, colors and material. Samples did not include pre-paid return shipping. </div> </div>																																																																																																																																	

<div> <div>Bid No: 63-16</div> <div>Commodity: Body Bags</div> </div>									
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Signed Contract	Yes	1	Adult Size Body Bag	369006W	10	\$ 144.90			Price per bag \$ 14.49
Affidavit	Yes	2	Child Size Body Bag				no bid		#VALUE!
Compliance Review Form or Certificate	Yes	3	Canoe-Plastic Body Bag				no bid		#VALUE!
Contractor's Qualifications	Yes	4	Infant Size Body Bag				no bid		#VALUE!
Acknowledgement of Addenda	Yes	5	Bariatric Adult Size Body Bag				no bid		#VALUE!
Quotation	Yes	6	Misc. Catalog Orders				no bid		#VALUE!
References	Yes								
Exceptions	No								
CUP (0%, 0%, 0%)	N/A								
Greater KC area details	No								
Manufacturer's Descriptive Literature	No								
Samples	No								
Company History	No								
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<div> <div></div> <div>Bid rejected due to failure to submit Manufacturer's Descriptive Literature and Samples, both required submittals. 10/18/16 JMJ</div> </div>									

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<div> <div>COMMENTS:</div> <div> <p>Contract completed, but not signed. Vendor given 48 hours to return originally signed contract. 10/19/16 JMU received @ 1424 on 10/20/16 JMU</p> <p>Delivery Time (in stock) - 4 days</p> <p>Delivery Time (out of stock) - 60 days</p> <p>Exceptions Requested on various bags.</p> <p>Samples did not include pre-paid return shipping.</p> </div> </div>																																																																																																																									

STATEMENT OF CONTRACTOR'S QUALIFICATIONS

(Complete in full, Use attachments if necessary)

Name of Bidder: Bound Tree Medical LLC	
Address with Zip Code: 5000 Tuttle Crossing Blvd. Dublin, Ohio 43016	
Federal Tax I.D. Number: 31-1739487	
Check One: Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/>	
If SOLE PROPRIETORSHIP , state name, address and phone number of owner:	
If CORPORATION:	
Date of Incorporation: 1978	Name of State(s) in which incorporated: OH
President's Name: Jeff Prestel	Vice-President's Name: Rhiannon Greene
Secretary's Name: Mark Dougherty	Treasurer's Name: Mark Dougherty
If PARTNERSHIP:	
Is the Partnership: General <input type="checkbox"/> Limited <input type="checkbox"/> Association <input type="checkbox"/> (Check one)	
Date of Organization:	
Name and addresses of all partners:	
1.	
2.	
3.	
GENERAL INFORMATION:	
Percent of work to be done under the proposed contract by your own staff:	
No. of Permanent Employees: 235	Geographical Limits of Operation: United States of America
No. of years in business: 38	
Have you ever done business under a different name: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Check one)	
If Yes, give Name and Location:	
Has contractor ever withdrawn or defaulted on a contractual obligation: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Check one)	
If Yes, state where and why:	

STATEMENT OF CONTRACTOR'S QUALIFICATIONS - Continued

Has Contractor ever been sued for breach of any contract? Yes ☒ No (Check one)

If Yes, Explain:

In 2015, the North Central EMS Corporation initiated litigation against Bound Tree Medical alleging breach of contract. The parties were able to reach a mutually agreed upon settlement and, as a result, the litigation has been subsequently dismissed.

List Completed Contracts within the Past Three Years, Including Amount of Each:

*to be provided at the time of award

List of Current Contracts, Including Amount of Each:

*to be provided at the time of award

Customer Reference (state name, address, and phone number):

*Please see attached

List each subcontractor you plan to use if awarded the contract. If no, so state.

SUBCONTRACTOR'S NAME & PHONE #	ITEM OF WORK	\$ AMOUNT OF CONTRACT	MBE/WBE
N/A			

State any other relevant information concerning Contractor's history, credentials, responsibility and capabilities (If none, so state):

DBE STATUS Indicate status claimed:

1. Minority Owned Business (MBE) YES___ NO___

African American___ Latino___ Native American___ Asian___ Pacific Islander___

2. Woman Owned Business (WBE) YES___ NO___

3. Small Business YES___ NO___

For consideration as an MBE, WBE or Small Business, a copy of any governmental entity or Minority Supplier Council certification must be attached.

Prepared by (print or type): Darrell Hughes

Title: ~~Lead Counsel~~ General Counsel

Signature: 

Date: 10/13/16

ATTACHMENT 1
RESPONDENT'S QUOTATION for
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 63-16

NO	DESCRIPTION	MANUFACTURER & STOCK NUMBER	QUANTITY PER PKG	PRICE PER PKG
1.	Adult Size Body Bag	Dacorp Inc. 195-BBSDX-9680EA	1/EA	\$ 47.85/ea
2.	Child Size Body Bag	Dacorp Inc. 195-BBCS-50-CF	12/CS	\$ 137.61/Cs
3.	Canoe-Plastic Body Bag	Mohawk Northern Plastic 577-11787	50/RL	\$ 105.00/RL
4.	Infant Size Body Bag	Dacorp Inc. BBI50	12/CS	\$ 100.37/cs
5.	Bariatric Adult Size Body Bag	Dacorp Inc. 3480-48100	6/CS	\$ 429.58/cs
6	Misc. Catalog Orders, state discount off manufacturer's suggested list price for each manufacturer or category, use additional sheets if necessary to complete your bid.			DISCOUNT OFFERED
	a) Percent off of catalog pricing except for items on excluded sheet (attached)			15 %
	b)			%
	c)			%

NOTE: To be considered for award of misc.catalog items, the Successful Contractor(s) must complete item no. 6. If no discount is offered, you must indicate a zero (0) or NONE. If you are offering different discounts by manufacturer, category, or price list, use additional sheets as necessary to complete your bid.

Delivery time after receipt of Order (In Stock Items): 2-3 business days

Each backorder will be handled case by case and be dependent on availability from the item manufacturer

Delivery time after receipt of Order (If Items on backorder): _____

Webpage for Misc. Catalog Items (if applicable): www.boundtree.com

CERTIFICATION

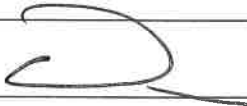
SIGNATURE: 		DATE: 10/13/16
NAME: Darrell Hughes	(Print or Type)	PHONE: 800-533-0523
TITLE: Lead Counsel General Counsel	(Print or Type)	MOBILE: N/A
COMPANY NAME: Bound Tree Medical LLC	(Print or Type)	FAX: 877-311-2437
EMAIL ADDRESS: submitbids@boundtree.com	(Print or Type)	

EXHIBIT F

**BIDDER'S EXCEPTIONS
TO
SPECIFICATIONS
OF**

JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 63-16

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. **READ THIS PARAGRAPH CAREFULLY.**

The following exceptions to the Specifications of Invitation to Bid No. 63-16 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED
pg. 15 sec 3.3.3 & 3.3.5	The child and infant do not have handles and they are made of chlorine free scrim material. Child is 36x60 Infant is 22x30 both are 8 mil white.

Name of Firm: Bound Tree Medical LLC

Signature of Bidder: 

STATEMENT OF CONTRACTOR'S QUALIFICATIONS

(Complete in full, Use attachments if necessary)

Name of Bidder: <u>Frontier Mortuary Supply LLC</u>	
Address with Zip Code: <u>1400 N 13th St., Kansas City, KS 66102</u>	
Federal Tax I.D. Number: <u>81-1611263</u>	
Check One: Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/>	
If SOLE PROPRIETORSHIP , state name, address and phone number of owner:	
If CORPORATION :	
Date of Incorporation: <u>02/26/2016</u>	Name of State(s) in which incorporated: <u>Kansas</u>
President's Name: <u>Chris J. Barry</u>	Vice-President's Name: <u>N/A</u>
Secretary's Name: <u>N/A</u>	Treasurer's Name: <u>N/A</u>
If PARTNERSHIP :	
Is the Partnership: General <input type="checkbox"/> Limited <input type="checkbox"/> Association <input type="checkbox"/> (Check one)	
Date of Organization:	
Name and addresses of all partners:	
1.	
2.	
3.	
GENERAL INFORMATION:	
Percent of work to be done under the proposed contract by your own staff: <u>100%</u>	
No. of Permanent Employees: <u>one</u>	Geographical Limits of Operation: <u>United States</u>
No. of years in business: <u>3/4</u>	
Have you ever done business under a different name: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (Check one)	
If Yes, give Name and Location: <u>Frontier Forensics Midwest LLC</u> <u>40 S 18th St., Kansas City, KS 66102</u>	
Has contractor ever withdrawn or defaulted on a contractual obligation: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (Check one)	
If Yes, state where and why: <u>N/A</u>	

STATEMENT OF CONTRACTOR'S QUALIFICATIONS - Continued

Has Contractor ever been sued for breach of any contract? Yes _____ No ☒ (Check one)

If Yes, Explain: **N/A**

List Completed Contracts within the Past Three Years, Including Amount of Each:

Our other current clients purchase products as needed on a non-contractual basis.

List of Current Contracts, Including Amount of Each: **N/A (see above answer)**

Customer Reference (state name, address, and phone number): **Dan Mason P: (816) 728-0278
Metro Removal LLC
401 NW Essex Drive
Lees Summit, MO 64081**

List each subcontractor you plan to use if awarded the contract. If no, so state. **No subcontractors will be used.**

SUBCONTRACTOR'S NAME & PHONE #	ITEM OF WORK	\$ AMOUNT OF CONTRACT	MBE/WBE
N/A	N/A	N/A	N/A

State any other relevant information concerning Contractor's history, credentials, responsibility and capabilities (If none, so state):
Mortuary products were previously sold through my other business Frontier Forensics Midwest LLC. I continue to be a consumer and user of all the products that I sell, so I am innately concerned with the quality of each product. We currently stock a minimum of 1000 regular duty adult body bags in case of a mass fatality event.

DBE STATUS Indicate status claimed:

1. Minority Owned Business (MBE) YES _____ NO ☒
African American _____ Latino _____ Native American _____ Asian _____ Pacific Islander _____
2. Woman Owned Business (WBE) YES _____ NO ☒
3. Small Business YES ☒ NO _____

For consideration as an MBE, WBE or Small Business, a copy of any governmental entity or Minority Supplier Council certification must be attached.

Prepared by (print or type): **Chris J Berry**

Title: **CEO**

Signature: **Chris J Berry**

Date: **10/14/2016**

ATTACHMENT 1
RESPONDENT'S QUOTATION for
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 63-16

NO	DESCRIPTION	MANUFACTURER & STOCK NUMBER	QUANTITY PER PKG	PRICE PER PKG
1.	Adult Size Body Bag	Frontier Mortuary Supply LLC 16-BB-006	5	\$ 129 ⁰⁰
2.	Child Size Body Bag	Frontier Mortuary Supply LLC 16-BB-001	10	\$ 125 ⁰⁰
3.	Canoe-Plastic Body Bag	Medical Products, LTD SHROUD - SD04	35	\$ 99 ⁵⁰
4.	Infant Size Body Bag	Frontier Mortuary Supply LLC 16-BB-004	20	\$ 140 ⁰⁰
5.	Bariatric Adult Size Body Bag	Frontier Mortuary Supply LLC 16-BB-008	5	\$ 199 ⁰⁰
6	Misc. Catalog Orders, state discount off manufacturer's suggested list price for each manufacturer or category, use additional sheets if necessary to complete your bid.			DISCOUNT OFFERED
	a) Nitrile gloves			10 %
	b) shoe covers			15 %
	c)			%

NOTE: To be considered for award of misc.catalog items, the Successful Contractor(s) must complete item no. 6. If no discount is offered, you must indicate a zero (0) or NONE. If you are offering different discounts by manufacturer, category, or price list, use additional sheets as necessary to complete your bid.

Delivery time after receipt of Order (In Stock Items): 1-3 business days. As a local business, product could be delivered same day in an emergency situation.

Delivery time after receipt of Order (If Items on backorder): If awarded the contract, Frontier Mortuary Supply agrees to stock a minimum three month supply to avoid any backorders.

Webpage for Misc. Catalog Items (if applicable): www.mortuarysupplies.com
Website is currently under construction. All available products should be listed on the website no later than November 30th, 2016.

CERTIFICATION


SIGNATURE: 	DATE: 10/14/16
NAME: Chris J. Berry (Print or Type)	PHONE: 913-278-4828
TITLE: CEO (Print or Type)	MOBILE: 913-488-2206
COMPANY NAME: Frontier Mortuary Supply LLC (Print or Type)	FAX: 913-912-1388
EMAIL ADDRESS: cherrye@mortuarysupplies.com (Print or Type)	

EXHIBIT F

**BIDDER'S EXCEPTIONS
TO
SPECIFICATIONS
OF**

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. **READ THIS PARAGRAPH CAREFULLY.**

The following exceptions to the Specifications of Invitation to Bid No. 63-16 are requested by the undersigned Respondent: (Use additional pages as necessary.)

[illegible]

Name of Firm: Frontier Mortuary Supply LLC

Signature of Bidder: Ch. B. D.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the extension of the Agreement with G.A. Dumas, LLC, of Kansas City, MO, for the furnishing of substance abuse and cognitive restructuring services for use by the Prosecuting Attorney's Office's No Violence Alliance Project, at no additional cost to the County.

RESOLUTION NO. 19311, November 21, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 19001, dated November 16, 2015, the Legislature did authorize the execution of an Agreement with G.A. Dumas, LLC, of Kansas City, MO, for the furnishing of substance abuse and cognitive restructuring services, for the period December 1, 2015, through November 30, 2016, at a cost to the County in the amount of \$8,000.00; and,

WHEREAS, the COMBAT staff has recommended that the County Executive be authorized to extend the Agreement with G.A. Dumas, LLC, for an additional six months, through May 31, 2017, at no additional cost to the County; and,

WHEREAS, the recommended extension will allow this agency to utilize the allocation provided to it in 2016; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an extension to the Agreement with G.A. Dumas, LLC, until May 31, 2017, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement and extensions thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19311 of November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

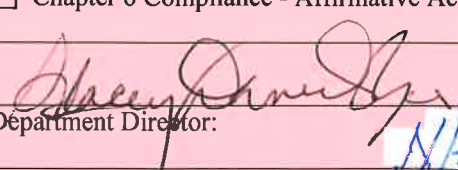
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19311

Sponsor(s): Dan Tarwater III

Date: November 21, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing an extension of the agreement with G.A. Dumas, LLC funded by the Anti-Drug Sales Tax Fund to provide substance abuse readiness and cognitive restructuring services to clients of programs in the office of the Prosecuting Attorney, at no additional cost to the County.</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT TO ACCT</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #19001 November 16, 2015</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Carol Lillis, COMBAT Office Administrator, 881-1415</p>										
REQUEST SUMMARY	<p>A Resolution authorizing an extension to the 2016 agreement with G.A. Dumas, LLC, to provide substance abuse readiness and cognitive restricting services to clients of programs of the Prosecuting Attorney, at no additional cost to the County.</p> <p>Background: The Anti-Drug Sales Tax Fund authorizes the County to execute agreements and contracted services for the purpose of providing substance abuse treatment, prevention and other anti-drug and anti-violence initiatives in the community.</p> <p>Previous legislation was authorized for this program. This agency has not utilized the total allocation for 2016 funding. This action allows them to extend the 2016 contract so funds can be utilized on providing services to the Prosecuting Office.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date: 11-9-2015
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Marylou Brown</i>	Date: 11/16/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-two month term and supply contract, with three twelve-month options to extend to Affiliated Auctioneers of Kansas City, MO, under the terms and conditions of the Mid-America Regional Council's Contract No. 76, and an eleven-month term and supply contract, with one twelve-month option to extend to Purple Wave, Inc., of Manhattan, KS, under the terms and conditions of the Missouri Department of Transportation Contract No. 5-141009LK, both existing government contracts, for funds payable to the County.

RESOLUTION NO. 19312, November 21, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the County has a need for auction services for the disposal of surplus property for use countywide; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of contracts for these services under the terms and conditions set forth in the Mid-America Regional Council's Contract No. 76, and the Missouri Department of Transportation Contract No. 5-141009LK, both existing government contracts; and,

WHEREAS, the Director of Finance and Purchasing has determined that, due to higher volume discounts offered to larger entities, award under the existing government contracts is appropriate; and,

WHEREAS, award as recommended would result in awards to the following vendors:

VENDOR

Affiliated Auctioneers of Kansas City (Jackson County), MO

Purple Wave, Inc., of Manhattan, KS

now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the award be made as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award and extensions thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19312 of November 21, 2016 was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature



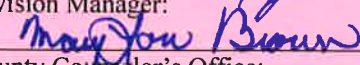
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19312

Sponsor(s): Dennis Waits

Date: November 21, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Eleven Month Term and Supply Contract with One 12-Month Option to Extend for furnishing of Auction Services for County Wide Use to Purple Wave, Inc of Manhattan, KS under the terms and conditions of the Missouri Department of Transportation Contract No. 5-141009LK, an existing government contract.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
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Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 816-881-3465</p>										
REQUEST SUMMARY	<p>The County requires a Term and Supply Contract to provide for surplus disposal and generate income. These services will be split with Affiliated Auctioneers of Kansas City, MO to provide the County disposal options for maximum return.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Eleven Month Contract with One 12-Month Option to Extend for furnishing of Auction Services for County Wide Use to Purple Wave Inc. of Manhattan, KS under the Terms and Conditions set forth in Missouri Department of Transportation Contract No. 5-141009LK, an existing government contract.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>MODOT Contract No. 5-141009LK</p>										
REVIEW	<p>Department Director:  Date: 11/9/16</p>										
	<p>Finance (Budget Approval):  Date: 11/10/16</p>										
	<p>Division Manager:  Date: 11/16/16</p>										
	<p>County Counselor's Office: Date:</p>										

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
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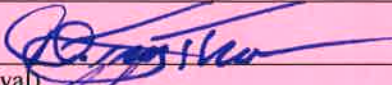


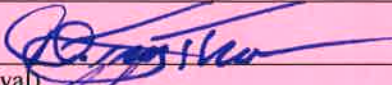


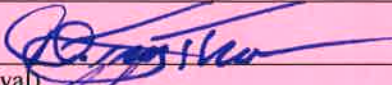


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19312

Sponsor(s): Dennis Waits

Date: November 21, 2016

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Two Month Term and Supply Contract with Three 12-Month Options to Extend for furnishing of Auction Services for County Wide Use to Affiliated Auctioneers of Kansas City, MO under the terms and conditions of the Mid-America Regional Council/Kansas City Regional Purchasing Cooperative MARC/KCRPC Contract No. 76, an existing government contract.</u></p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <p>Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A</p> <p>Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:			
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Amount previously authorized this fiscal year:													
Total amount authorized after this legislative action:													
Amount budgeted for this item * (including transfers):													
Source of funding (name of fund) and account code number:													
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 17708, Oct 31, 2016</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 816-881-3465</p>												
REQUEST SUMMARY	<p>The County requires a Term and Supply Contract to provide for surplus disposal and generate income. These services will be split with Purple Wave, Inc. of Manhattan, KS to provide the County disposal options for maximum return.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twenty-Two Month Contract with Three 12-Month Options to Extend for furnishing of Auction Services for County Wide Use to Affiliated Auctioneers of Kansas City, MO under the Terms and Conditions set forth in MARC/KCRPC Contract No. 76, an existing government contract.</p>												
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p> <p><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS	<p>MARC/KCRPC Contract No. 76</p>												
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td></td><td>Date: 11/9/16</td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td></td><td>Date: 11/10/16</td></tr> <tr> <td>Division Manager:</td><td></td><td>Date: 11/16/16</td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td></tr> </table>	Department Director:		Date: 11/9/16	Finance (Budget Approval): <i>If applicable</i>		Date: 11/10/16	Division Manager:		Date: 11/16/16	County Counselor's Office:		Date:
Department Director:		Date: 11/9/16											
Finance (Budget Approval): <i>If applicable</i>		Date: 11/10/16											
Division Manager:		Date: 11/16/16											
County Counselor's Office:		Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

BID FORM

MISSOURI DEPARTMENT OF TRANSPORTATION
GENERAL SERVICES
P.O. BOX 270
JEFFERSON CITY, MO 65102

REQUEST NO. 5-141009LK
DATE September 18, 2014

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL
BE RECEIVED AT THIS OFFICE UNTIL

October 9, 2014 at 2:00 PM, Local Time

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING
THE FOLLOWING SUPPLIES OR SERVICES.

QUOTATIONS TO BE BASED F.O.B. MISSOURI
DEPARTMENT OF TRANSPORTATION
Submit net bid as cash discount stipulations will not be considered

Various Locations in Missouri

BUYER:	Leann Kottwitz, Sr. GS Specialist	BUYER TELEPHONE:	573-751-3685
BUYER EMAIL:	Leann.Kottwitz@modot.mo.gov		

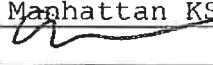
SUPPLIES OR SERVICES

The Missouri Department of Transportation is seeking bids from qualified bidders to provide
Vehicle/Equipment Disposal duties for a contract period from November 1, 2014 through October 31, 2015.

***NOTE: It is the responsibility of the Bidder to access MoDOT's website in order to obtain any and all addenda(s) issued during the course of this RFB Process.

All questions regarding this RFB shall be submitted to the RFB Coordinator/Contact.

(SEE ATTACHED FOR CONDITIONS AND INSTRUCTIONS)

Date:	October 6, 2014	Firm Name:	Purple Wave, Inc
Telephone No.:	785.539.5356	Address:	825 Levee Drive
Fax No.:	785.227.9537		Manhattan KS 66502
Email Address:	aaron@purplewave.com	By (Signature):	
		Type/Print Name	Aaron McKee
		Title:	Founder

Is your firm MBE certified?

☐ Yes ☒ No

Is your firm WBE certified? ☐ Yes ☒ No

www.purplewave.com

Missouri Department Of Transportation

REQUEST FOR BID

Vehicle / Equipment Disposal

RFB #5-141009LK

INTRODUCTION

Purple Wave has carefully reviewed and studied the terms and conditions of this RFB No. 5-141009LK. We understand the terms and believe we are the best choice for MoDOT to dispose of surplus property. With our straightforward auction process, we will save MoDOT time and increase auction returns through our full service, proprietary Online Auction process, vast customer base and award winning marketing. Purple Wave will produce a large buyer community presence with a comprehensive regional marketing campaign.

Purple Wave is a full service auction firm. Our auctions routinely have 400-700 active bidders per auction. Each month more than 250,000 unique potential bidders visit our website looking for vehicles and equipment. That number of bidders is impossible to obtain at a traditional live auction in one venue. People who do not have the capability or time to attend a live auction can easily visit our website at any time to view items up for auction and to place bids.

Purple Wave has conducted many auctions for government entities who sell items similar to MoDOT. We feature government sellers in a once monthly Government Auction and often conduct featured auctions when our sellers have a large inventory to liquidate. Our May 2nd, 2013 Missouri Department of Transportation Auction received a hammer price of over \$1.2 million from 460 bidders who placed over 3,000 bids.

See **Attachment A** to view the customer demographics report and **Attachment B** to see past auction fliers and stats.

Purple Wave is the easiest, most straightforward way to sell used equipment. We are the largest "no reserve" auction firm conducting auctions exclusively through fully integrated Internet bidding. Purple Wave specializes in sales of construction, agricultural, industrial and government assets. We have conducted thousands of successful auctions since our first in 2000. Our work continues to be recognized across the country. For the past six years, Inc. Magazine named Purple Wave to its annual 5000 List, recognizing us as one of the fastest-growing private companies

in the United States. Just this year, our Marketing Department was awarded second place in three categories at The National Auctioneers Association (NAA) Marketing Competition. Purple Wave has been the recipient of 30 NAA Marketing awards since 2008.

View **Attachment C** to see some of our award winning marketing.

Purple Wave has continued to experience annual growth in the number of government agencies as well as construction and agriculture businesses requesting services and in the volume of assets those organizations are requesting Purple Wave to sell. This trend substantiates the anecdotal feedback Purple Wave receives directly from the vast majority of our customers: that Purple Wave provides the best complete service, generates the best recoveries with strong auction prices, and delivers the most value.

The full scale look and feel of Purple Wave and the type of work we do for our customers can be more fully understood by exploring our upcoming and past auctions on our website, www.purplewave.com.

What is Purple Wave proposing to do?

Sell all of *the department's assets* the same way we've successfully sold thousands of assets for other businesses, individuals and government entities. Specifically, we will do the following:

- Utilize our staff to create detailed, professional listings of the assets and present them via our website, www.purplewave.com.
- Accept all bids on the assets on our website through our industry-leading bidding interface.
- Market *the department's assets* by using traditional, local print advertising, plus national exposure through our website and appropriate trade publications, online advertising, direct mail and media relations.
- Utilize our team of over 80 auction professionals to develop and assist bidders.

- Collect all payments from bidders, remit sales tax to the appropriate jurisdictions, organize and handle all title transfers, and provide settlement of auction proceeds, to *the department*.
- Work directly with *the department* to develop reports tailored to their specific needs.

Why is Purple Wave the best choice?

- **Experienced, turn-key service**
Purple Wave makes surplus equipment disposition easy and effective. Our unparalleled combination of personnel, systems, expertise and experience in equipment auctions is unmatched. From taking photographs and creating online listings to collecting buyer payments and providing detailed post-auction reports, Purple Wave does it all.
- **We bring the most bidders to your auction**
We currently have over 126,000 registered bidders. In the most recent 30-day period, more than 266,000 different visitors--all of them potential bidders--reviewed assets on www.purplewave.com and 7,258,099 pages were viewed.
- **Transparent, quality information for you**
Our Internet-based inventory, clerking, invoicing and settlement system is custom-designed by us; no one else has the technology tools we have. This will save *the department* both labor and resources. *The department's staff* will have immediate and transparent information about the progress of the auction, asset listings, bidder activity and buyer payment status.
- **No relocation costs**
No need to transport equipment to an auction site. We sell "as is, where is" eliminating costly transportation fees for *the department*.
- **Local and national exposure creates the best sale prices**
We aggressively market your assets through several traditional and online outlets to create a powerful marketing campaign for every asset presented on www.purplewave.com.
- **Industry-leading marketing staff**
Our in-house Marketing Department has made Purple Wave one of the most decorated auction marketing firms in the country for the past six years by the National Auctioneers Association. Our skill and judgment is ready to work for you.

View **Attachment D** to see your auction team and their profiles.

Number of auctions held per month and a history of success

Purple Wave has an average of 17 auctions per month that include from 400 to 700 registered bidding participants.

OVERVIEW OF SERVICE PROVIDED

1. MoDOT contacts Purple Wave indicating they have items available to auction.
2. Purple Wave and *the department representative* discuss asset types and scheduling needs to determine an appropriate auction date.
3. Purple Wave collects asset image(s), video(s), description(s), inspection and removal information.
4. Purple Wave posts asset information to www.purplewave.com for bidding and marketing begin.
5. Bidders bid on assets until auction close.
6. Highest bidders declared winning buyers after auction close.
7. Our standard policy is that winning buyers pay Purple Wave within two business days of auction close.
8. Winning buyers pick up assets within 14 days of auction close.
9. Purple Wave pays *the department* for assets within 10 business days following the auction.
10. Purple Wave resolves any customer service issues that may arise.

Step 1

MoDOT contacts Purple Wave indicating they have items to auction.

The department has several ways to inform Purple Wave of their assets they are interested in selling. They may call our toll free number at 866.608.9283 to our Manhattan headquarters. We will internally route that call to the Territory Manager in the corresponding geography. *The department* could alert us of assets to sell by clicking "sell" on our website and filling out a lead form. *The department* would enter their contact information and a description of the property available to sell. Purple Wave's assigned Territory Manager typically will contact *the department representative* within 24 hours of lead submission to arrange a meeting.

To view the entire Purple Wave team as well as biographies for each employee please view **Attachment D** or visit www.purplewave.com and select "staff."

Step 2

Purple Wave and MoDOT discuss asset types and scheduling needs to determine appropriate auction date.

Once the Territory Manager confirms the nature of the assets and determines an auction date with *the department*, *the department representative* will complete and sign the MoDOT agreement as well as an auction planning form. This form verifies details such as inspection and pickup times for *the department's assets*. The MoDOT agreement serves to confirm *the department* is requesting services under the MoDOT Contract and the signer has the authority to engage with Purple Wave in such an agreement. The auction planning form provides Purple Wave with contact information for the on-site coordinators and also has contact and location information that will be displayed on our website indicating whom at *the department* interested bidders should contact for questions regarding the assets.

We hold regular monthly consignment auctions each month. Our standard auction timeline is to have commitments for the auction 30-45 days prior to auction. Purple Wave typically processes the items for data capture 30 days prior to the auction. We recommend that higher value assets, such as heavy equipment or vehicles, be online for bidding for at least four weeks to increase their market exposure and ensure that the assets are properly listed in our advertising for the auction.

Government Internet Only Auction

We hold monthly and often semi-monthly government auction open to all government entities for all types of assets. These auctions often feature government general surplus assets typically consisting of: automobiles, computers, electronics, furniture, industrial, laboratory equipment, lawn/garden, music equipment, office supplies, printing and photography, restaurant equipment, road safety equipment, sporting goods, tractors, trailers and transit vehicles.

Construction Equipment Internet Only Auction

We hold monthly and often semi-monthly Construction auctions. These auctions are open to the general public as well as Government agencies. These auctions often feature the following: asphalt equipment, automobiles, backhoes, cranes, dozers, excavators, forklifts, graders and scrapers, material handling, heavy trucks, loaders, paving, rollers and

packers, skid steers, trailers, trenchers and boring equipment.

Ag Equipment Internet Only Auction

We hold monthly and often semi-monthly Ag auctions. These auctions often feature the following asset categories: application equipment, grain handling, harvesting, hay and forage, lawn and garden, mowers and rotary cutters, planting and seeding, skid steers, tillage, tools, tractors, trailers and utility vehicles.

Truck and Trailer Internet Only Auction

We hold monthly Truck and Trailer auctions. These auctions exclusively feature over the road heavy trucks and trailers.

Featured Events

In addition to our regular Government, Ag, Construction and Truck, we routinely have featured auction events. These can be a single or multiple seller event that is specially scheduled based on the needs of the seller.

Step 3

Purple Wave collects asset picture(s), video(s), description(s), bidder inspection and removal time information.

Our territory manager will travel to the asset location(s) and collect data for each asset. Purple Wave will write a detailed item description, take multiple digital pictures and, when appropriate, a video of each item in the auction. If any condition issues are known, Purple Wave will collect this information to provide the best auction experience for both our sellers and buyers. Because Purple Wave provides full data capture and listing services, little to no training is necessary for *the department* to conduct successful auctions with Purple Wave.

Typically while the territory manager is at the asset location, he or she will take possession of any vehicle titles as well as a signed vehicle power of attorney form as necessary. Reviewing the titles early in the process allows Purple Wave to capture any information required to be listed on the asset description. Purple Wave will distribute the titles to buyers post-auction. We require the seller to sign the title or provide a vehicle Power of Attorney to Purple Wave prior to listing titled assets online. Purple Wave will distribute titles to buyers only once their payment has been verified. Purple Wave's ability to distribute titles in a timely manner saves our sellers valuable resources and time.

View **Attachment E** to see our Auction Plan Guide for information about Purple Wave's data capture process, pre-auction and auction day, using www.purplewave.com and how to bid.

Step 4

Purple Wave posts asset information to www.purplewave.com for bidding and marketing begins.

Assets Posted to www.purplewave.com

Purple Wave is a no reserve auction company and all assets start the bidding amount at \$10.00. Bidding can begin on assets as soon as we list them on our website, www.purplewave.com. Bidding continues 24 hours a day, 7 days per week.

Marketing

We have a full time staff of marketing specialists whose experience includes development of specialized auction event marketing campaigns, media purchasing, Internet advertising and other state-of-the art marketing expertise. This team will work to develop and deploy a marketing campaign around *the department's assets*.

An extensive marketing campaign is customized each month to advertise our auction events and attract new bidders to Purple Wave. Bidder development is fostered through personal phone calls, emails and mailings. We have three sources of prospective bidders: current customers, unique visitors to www.purplewave.com and outside marketing. Purple Wave presently has over 126,000 registered customers. We collect email and mailing addresses for each customer to allow targeted auction ad campaigns.

Purple Wave's unique Internet-Only platform helps to attract buyers in the Midwest, nationally and internationally. Our unique approach puts assets in front of more potential buyers than any traditional auction service. In addition to listing equipment on www.purplewave.com, we also post on over 180 industry websites to advertise every asset which are found via search engines.

We currently have over 124,000 registered bidders. In the most recent 30-day period, more than 266,000 different visitors, all of them potential bidders, reviewed assets on www.purplewave.com and 7,258,099 pages were viewed.

See **Attachment B** to view Purple Wave statistics and demographics.

Step 5

Bidders bid on assets until auction close.

Bidder experience

Purple Wave has made our website easy for interested bidders to use. At the bottom of each page on www.purplewave.com is a "Buy" section with

the following links: how to bid, how to register, terms and conditions and pay for purchases. These pages display screen shots of our site to guide bidders step by step through our auction process. Our team of 80 auction professionals is also available to assist *the department employees* or bidders through the auction process should they have additional questions.

Bidders will begin by registering with Purple Wave to receive their unique bidder number. From any page on www.purplewave.com the register link can be found at the top of the page. We collect email, mailing address and credit card information to verify registrants' identities. Once all registration information is submitted the bidder will be notified of their bidder number.

Our auctions routinely have 400-700 people place one or more bids. People who do not have the capability or time to attend a live auction can easily look on our website at anytime to view items available for auction and to place bids. Because they know all bidders are participating via the Internet, they are more comfortable when a level playing field exists for them to compete for assets.

Our Internet bidding system allows bidders to place a Maximum Bid. This ensures even if the prospective buyer is not available to watch the item close, our system will place bids for them up to their Maximum Bid, should another bidder be competing for that asset.

Our Internet auctions typically close one item per minute. This increases bidder comfort, which improves bidding activity. Purple Wave's Internet Auctions feature a 5 minute extension period per item if someone places a bid in the last 5 minutes before the item is initially scheduled to be sold, and those extensions continue to extend for 5 minutes until no further bids are placed. This mimics a live auction scenario in which the hammer does not fall until the highest bid in the crowd is found. Even the most inexperienced of Internet users have ample opportunity to place their best bids.

Purple Wave's Internet auctions provide the following functionality:

- Ability to combine one or more assets per auction lot;
- Ability to include multiple lots per auction;
- Ability to sell assets in unlimited locations in the same auction event-no relocation costs!
- Ability to offer grouped extension on similar assets in the auction, increasing the average price for each piece in the group;

- Ability to add sales tax to the winning bids;
- Ability to structure an auction for various scenarios such as;
- Creating specific times for public viewing and different times for asset pick up;
- Listing multiple locations and complete descriptions including terms of sales;
- Multiple starting and ending times;
- Auction detail and summary data;
- Detailed reporting and records in both paper and electronic format.

Purple Wave's bidding platform is very transparent. We display the bidding history online next to each item. The "Bids" link will display the amount of bids a particular item has received. Once a user enters the bid history page the following will be displayed: bidder number, amount, time, current bid and winning bidder number. The max bid will not be disclosed in the bid history. All bidding activity is recorded through various backup systems.

Auction management

We have made the bidder experience on **www.purplewave.com** very easy to understand and use. However, on the Purple Wave management side of our site there is a variety of reports and systems in place that allow us to consistently produce favorable returns to our sellers.

Purple Wave provides real-time monitoring of auctions in progress to ensure misplaced bids and bidder mistakes are minimized. Each bid placed is updated and displayed on our website instantaneously, next to the item up for auction. We also have various systems in place to verify that bid manipulation does not occur in our auctions. We offer 24-hour bidding. Our staff is available throughout the auction process to answer questions and assist bidders as needed.

Step 6

Bidder declared Winning Buyer after auction close.

If potential bidders would rather call to place a bid they are welcome to call our headquarters where our Customer Service team will help to qualify them and place bids as needed. We will also provide a centralized payment clearinghouse for winning bidders through Purple Wave's home-office staff, along with the ability to accept on-site payments and release assets on the final auction day so long as funds confirmation can be made.

We begin closing the bidding at 10:00 a.m. on the last day of the auction, with one lot closing per minute. Meaning, the first item of the auction will end at 10:00 a.m. and the second item at 10:01 a.m. and the third item at 10:02 a.m., etc. However, if an item receives bidding activity within the last five minutes, bidding on that item will be auto-extended five minutes, allowing the computer to act as a live auctioneer.

Purple Wave believes in transparent auction results. As the item closes, the winning bidder number as well as the contract price are displayed next to the item for the public to view. The contract price is the amount someone would like to pay for their asset including the 10% buyers premium. The bid history will be displayed beside each item post auction. All the above bidder information and results are logged upon auction completion on **www.purplewave.com** under "Auction Result" and stored permanently in public view. This information is available to both MoDOT representatives as well as the public.

The day after the auction *the department* will be emailed a Settlement Supplement, **Attachment F**. This report displays information for the entire auction event. A map is displayed with the location of each bidder in the auction, participation summary including total bids, unique bidders, average bids per item, the average bidders per item, average distance, auction page views and more.

Purple Wave has the ability to generate a variety of reports. If MoDOT would like a particular report we would be happy to discuss *the department's reporting needs* at an initial meeting.

Step 7

Our standard policy is that winning buyers pay Purple Wave within two business days of auction close.

Upon completion of the auction the winning bidder will be emailed an invoice informing them of their purchase and the payment directions as well as where and when to pick up their asset. The invoice displays bidder number, item number, quantity, description, amount sold, taxes collected and any credit card charge. Once payment is made, both the winning bidder and the seller will be emailed a paid invoice and the item may be released.

Purple Wave's standard bidder payment terms require the buyer to make payment by 3 p.m. CDT on the second business day following the auction. Purple Wave reserves the right to charge the credit card on file the total purchase price and collect a \$30.00 late payment fee for invoices not paid within

\$30.00 late payment fee for invoices not paid within (7) business days after auction. Cash and wire transfers in any amount will be accepted. Checks up to \$10,000.00 will be accepted without a bank guarantee letter. MasterCard or Visa will be accepted only for charges up to \$2,000.00 per invoice, and only after authorization by cardholder (via website or email) or in-person signatures are obtained from the cardholder.

Step 8

Winning Buyers pick up assets within 14 days of auction close.

We have a customer portal available to our sellers to assist with asset removal notification when invoices are paid in real time. After logging in to the portal, *the department representatives* can view all the assets they are selling in one place, view current bids and bid totals prior to the auction ending.

The department can review totals and track settlement status through the portal. Auction reports, invoice summary reports, invoices, the identity of winning bidders, and the bidders' payment status are all available in the portal as well. Bidders in our auctions may also track their activity and status via the customer portal.

Step 9

Purple Wave pays seller for assets within 20 days following the auction.

Immediately after payment from a winning bidder, Purple Wave sends copies of the "paid" invoices. Once all payments have been collected, Purple Wave will send a detailed settlement statement *to the department*. This settlement includes the bidder number, item number, quantity, description, commission and amount sold. Purple Wave will settle the auction with the company within 10 business days following the auction. View **Attachment G** to see a sample settlement.

To view our current auction schedule and past auction results please visit **www.purplewave.com**.

Step 10

Purple Wave resolves any customer service issues that arise.

One of the most valuable but often unseen benefits Purple Wave provides our selling customers is the resolution of post-auction issues. The sale of used assets on an 'as-is' basis does occasionally draw complaints from buyers regarding asset quality. These claims generally hold little or no merit but professional handling is required to leave the buying public confident of fair treatment. Purple Wave has an experienced team of customer service professionals that handle the resolution of these issues, relieving *the department employees* of this burden.

1. Introduction and General Information

Purple Wave has read and understands all requirements.

2. Scope of work

2.1 General Requirements

2.1.1 The bidder shall provide vehicle/equipment disposal duties on an as needed, if needed basis for the Missouri Department of Transportation's (MoDOT) ten locations (Attachment B), in accordance with the provisions and requirements stated herein.

Purple Wave agrees to the above term.

2.1.2 Unless otherwise specified herein, the bidder shall furnish all material, labor, facilities, equipment, and supplies necessary to provide the deliverables required herein.

Purple Wave agrees to the above term.

2.2 Specific requirements

2.2.1 Internet Disposal

2.2.2 Bidder is to advertise vehicles/equipment being offered for sale (all MoDOT surplus vehicles/equipment must be offered to the public; they cannot be sold on private auction sites)

Purple Wave has a full time marketing staff who will advertise MoDOT assets. All items on **www.purplewave.com** are sold to the public in a no reserve auction.

2.2.3 All Internet disposal sales of vehicles/equipment are deemed to be as is/where is.

Purple Wave agrees to the above terms.

2.2.4 The bidder shall provide the following information electronically, via Microsoft Excel spreadsheet, within three (3) business days from date of sale. This spreadsheet shall be submitted to the following:

Aaron.utrecht@modot.mo.gov

MoDOT #

Make, Model, and Model Year

Vehicle Identification Number (VIN#)

Gross Sale Price (includes all fees, buyer premiums, etc...)

Net Price (funds MoDOT will receive after all fees are deducted)

Buyer Name

Buyer Address

Buyer Telephone #

Buyer Email Address

Date Sold

Copy of Bill of Sale (if applicable)

Currently, Purple Wave sends this report to MoDOT monthly. Please view **Attachment H** for the July 2014 report.

2.2.4 Bidder Shall submit payment to MoDOT (deducting all applicable fees prior) and include a copy of the surplus sale information identified above along with the payment prior to MoDOT releasing possession of the vehicle/equipment to Buyer or Buyer's representative, as provided for herein.

Our standard process is, Purple Wave collects all payment from buyer(s) and will remit payment to MoDOT within 20 days from the auction. MoDOT representatives are advised to release the assets prior to settlement.

2.2.5 Bidder shall require Buyer to contact the MoDOT District Disposal Coordinator (pages 9-10) to arrange a time to pick up the item (s) purchased.

Purple Wave agrees to the above term.

2.2.6 The buyer will make all arrangements and perform all work necessary, including packaging, loading and transportation of the vehicles/equipment. Under no circumstances will the Missouri Department of Transportation assume responsibility for packaging, loading, or shipping. Vehicles/equipment may be removed between the hours of 9 a.m. and 2 p.m. Monday through Friday, excluding legal, federal, and Missouri state holidays.

Purple Wave agrees to the above term.

2.2.7 Before releasing a unit to the buyer or authorized representative, MoDOT will require the following: Proof of identification/ Proof of purchase (copy of receipt or Bill of Sale)

Purple Wave agrees to the above term.

2.2.8 It is the bidder's responsibility to ensure all MoDOT requirements are communicated to and complied by the buyer or the buyer's authorized representative.

Purple Wave will include all MoDOT requirements within the terms and conditions of each auction and all buyers will be required to agree to those terms and conditions prior to participation in the auction. Purple Wave will use its best efforts to enforce the terms and conditions of the auction.

2.2.9 If a buyer's representative arrives to pick up the vehicle/equipment, he/she must provide the following before the item will be released:

- Proof of Identification
 - Proof of Purchase
(copy of receipt or bill of sale)
 - Proof of Authority of Representation from the Buyer in a form acceptable to MoDOT.
 - Any such authority shall specifically describe the exact vehicle/equipment that is being released (VIN#, make, model, etc...)
- This authorization must be notarized.

Purple Wave provides each winning buyer with a "paid-in-full" invoice which serves as the *bill of sale* for the transaction and which will serve as the "proof of purchase" for MoDOT. MoDOT representatives will be sent a copy of each "paid-in-full" invoice when issued. The invoice lists the winning buyer, a description of the vehicle/equipment purchased, and notation that all funds have been collected. Purple Wave has no objection to the requirement that the buyer's representative provide *proof of identification* at pick-up. Requests by sellers to require additional documentation for release of vehicles/equipment will be implemented on an auction-by-auction basis and must be mutually agreed to by MoDOT and Purple Wave at the time assets are submitted for auction.

2.2.10 MoDOT representative will sign the Certificate of Title (if applicable) and fill in the sale odometer reading upon the release of the vehicle/equipment.

Purple Wave has a full time staff available to distribute titles as soon as payment is confirmed.

2.3. Auction Facility Disposal:

Not Applicable

2.4 Other Contractual Requirements

2.4.1 Contract Period - The contract shall commence from November 1, 2014 until October 31, 2015 with up to three (3) one-year renewal option periods. If the option for renewal is exercised by MoDOT, the bidder shall agree to all terms and conditions of the RFB and all subsequent amendments. Renewal options are the sole discretion of MoDOT.

Purple Wave agrees to the above term

3. BID SUBMISSION

3.1 Bid Submission Information:

Purple Wave has reviewed and met all submission requirements.

Pricing Page

Item # 1 Vehicles/Equipment Disposal Services, NET PRICE to any District in the State of Missouri, in care of the District General Services Manager (See page 20).

	DESCRIPTION	Price
	Preparation/detail of on-road vehicles/equipment, if applicable	n/a
	Preparation/detail of off-road vehicles/equipment, if applicable	n/a
	Marketing/advertising of vehicles/equipment, if applicable	n/a
	Fee for transporting on-road vehicles/equipment to auction facility	n/a
	Fee for transporting off-road vehicles/equipment to auction facility	n/a
	Fee for combination Internet/Live Auction, if applicable	n/a
	Fee for condition reports for sales at auction facility sites	n/a
	Commission fee for on-road vehicles/equipment	0%
	Commission fee for off-road vehicles/equipment	0%
	<i>Please list any bidder-recommended options relevant to this operation. Use additional sheets if necessary.</i>	
Option 1		
Option 2		
Option 3		

Please submit a complete list of duties/services with detailed pricing information your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all duties/services options available in your data book or pricing guides.

% discount off MSRP for all Data Book or Pricing Guide Options: - % Discount N/A

Renewal Periods: The bidder shall provide below the maximum percentage of increase or decrease for the renewal periods. The percentage shall be computed against the current contract prices for each renewal period. If a renewal percentage is not provided, the prices for the renewal periods shall be the same as the current contract period.

1st Renewal Period 0 % of maximum increase and/or 0 % of maximum decrease.

2nd Renewal Period 0 % of maximum increase and/or 0 % of maximum decrease.

3rd Renewal Period 0 % of maximum increase and/or 0 % of maximum decrease.

Purple Wave, Inc.

Name of the Bidder's Firm

Signature of Authorized Representative

Date Signed

Purple Wave Cost Proposal

FEES

Seller Costs/ Fees

Purple Wave will retain a 0% Seller Commission, applied against the high bid(s) received for the property at the auction.

Bidder Costs/ Fees

A "buyer's premium" or fee of 10% of the final winning bid price will be charged to each winning bidder. This fee will be retained by Purple Wave and will compensate Purple Wave for auction services performed including: lotting and listing auction merchandise for sale on purplewave.com, standard marketing of the merchandise to Purple Wave's over 114,000 registered customers, conducting an auction sale, collection of funds from winning bidders, distributing titles and settlement of funds with the selling governmental entity.

BIDDER COSTS

State and Local Sales Tax

When appropriate Purple Wave will charge winning bidders state and local sales tax and remit those taxes in accordance with the regulations of the Missouri Department of Revenue.

Penalties &

Additional Service Fees

Purple Wave does retain the right to charge and retain reasonable fees upon buyers who request additional services or fail to comply with terms of the auction such as collection fees for non-payment, late-pickup, temporary vehicle tags, and similar charges.

Purple Wave will not charge any other separate fees to winning bidders.

Purple Wave, Inc.
www.purplewave.com

Exhibit A**Cooperative Procurement**

The Department is interested in assisting Missouri governmental entities, etc. in purchasing equipment, various materials, and supplies that meet the Missouri Department of Transportation specifications.

Each bidder is asked to indicate below whether they would be willing to offer equipment disposal duties listed in the attached "Request for Bid" for sale to these local political entities at the same bid price offered to this Department.

It is understood the Department will not issue purchase orders, accept delivery nor make payment for these items ordered by any of these agencies. It is further understood the price is based on the equipment disposal duties meeting the Department requirements. Any added options, deletions, or extra freight costs would be negotiated between the local agency and the successful vendor.

Indicate below whether your company is willing to offer such cooperative purchasing for Missouri counties, cities or other political entities.

YES xxx NO

If the price varies throughout the state on Department bids because of different delivery destinations, please indicate the price f.o.b. your location that would be offered as described.

F.O.B. Location n/a

Indicate the deadline date that orders will be accepted. n/a

COMPANY NAME Purple Wave, Inc.

ADDRESS 825 Levee Drive Manhattan KS 66502

PHONE NUMBER 785.539.5356

SIGNATURE 

TITLE Founder

DATE 10/9/2014



Missouri Department of Transportation
David B. Nichols, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

573.751.2551
Fax: 573.751.6555
1.888.ASK MODOT (275.6636)

ADDENDUM 001 Request for Proposal Vehicle/Equipment RFP 6-141009LK

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposal **has changed** by this Addendum. The receipt of proposals is due **October 15, 2014 at 2:00 PM local time**. Accordingly, the following clarifications, and or additional information, are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type) <i>Aaron McKee</i>	Name and Title of Department Authority Leann Kottwitz, CPPB General Services Senior Specialist
Contractor/Offeror Signature <i>[Signature]</i> (Signature of person authorized to sign)	Department of Transportation <i>Leann Kottwitz</i> (Authorizing Signature)
Date Signed: 10/6/2014	Date Signed: 10/6/2014

Question #1:

2.2.4. Bidder shall submit payment to MoDOT (deducting all applicable fees prior) and include a copy of the surplus sale information identified above along with the payment to MoDOT releasing possession of the vehicle/equipment to Buyer or Buyer's Representative, as provide for herein.

Currently with all MODOT locations and other Missouri political subdivisions, we have been paying within 14-21 business days. This allows us to collect all funds from buyers, make sure all checks clear and get all funds to MODOT. Is this going to be acceptable to continue in this manner? The paid invoice will still be provided to MODOT as soon as payment has been received.



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org

Response:

This paragraph is just stating the asset will not be released to the bidder (buyer) until the invoice is paid. The Contractor is acting as an agent for MoDOT & they are collecting the payment for us. It doesn't pertain to the vendor (agent) paying MoDOT. 14-21 days is fine.

Question #2:

2.2.9. If a Buyer's representative arrives to pick up the vehicle/equipment, he/she must provide the following before the item will be released:

Proof of Identification

Proof of Purchase (copy of receipt or bill of sale)

Proof of Authority of the representation from the buyer in a form acceptable to MODOT.

Any such authority shall specifically describe the exact vehicle/equipment that is being released (VIN#, make, model, etc....) This authorization shall be notarized.

Currently we have buyers provide a copy of the paid invoice and we also send the paid invoice to the MODOT location. If a transport company is hired, we do ask they bring the paid invoice as well, but we don't ask them to notarize it. Many times the pick-up is set up by a Central office location and the driver might be routed from other areas and not have the ability to pick up something that is notarized.

Response:

Please remove the language "This authorization shall be notarized".

Question #3:

2.2.10. MODOT representative will sign the Certificate of Title (if applicable) and fill in the sale information and odometer reading upon the release of the vehicle/equipment.

Currently we are taking the burden off of MODOT employees by distributing the titles for you. Is this something you would like us to continue to assist with?

Response:

The Offerors can distribute the signed titles as long as a MoDOT employee (those designated in the Delegation of Authority) has signed the title. No external parties have the authority to sign on behalf of MoDOT.



Missouri Department of Transportation
Patrick K McKenna, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

573.751.2551
Fax: 573.751.6555
1.888.ASK MODOT (275.6636)

October 28, 2016

Contract 5-141009LK – Equipment Disposal

The Missouri Department of Transportation wishes to offer to you a one-year extension to the above-referenced contract, as allowed in the original bid. This extension will be in place through October 31, 2017. This extension will be the second extension to the original contract.

The pricing and all other terms of the original bid will remain the same for this second extension. If you should have any additional questions please email me @ Leann.kottwitz@modot.mo.gov.

Sincerely,

Leann Kottwitz

Leann Kottwitz
Senior General Services Specialist

Missouri Dept. of Transportation
Senior General Services Specialist- Procurement
P. O. Box 270
Jefferson City, MO 65102



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.
www.modot.org



YEARLY CONTRACT for AUCTION SERVICES
RFP # 76 - Correction

This CONTRACT, by and between Mid-America Regional Council/Kansas City Regional Purchasing Cooperative, hereinafter referred to as "MARC/KCRPC", and Affiliated Auctioneers, L.L.C., hereinafter referred to as "Contractor" is effective this 1st day of October, 2016.

WITNESSETH:

WHEREAS, MARC/KCRPC does hereby accept, with modifications, if any, the PROPOSAL of: Affiliated Auctioneers LLC. The PROPOSAL is made a part of this contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. SCOPE OF SERVICES

- a. Provide a public auction facility located within the Greater Kansas City metropolitan area. Provide all necessary services for the disposal of personal property, vehicles, heavy equipment, electronic equipment, office furniture, tools, toys, jewelry, coins, sporting goods, musical instruments, police seized property and unclaimed stolen property.
- b. Provide transport of, and secure storage and/or warehousing, for surplus to be sold. Contractor shall provide secure outside storage of all vehicles and construction equipment. Inside storage shall be provided by the contractor for all other personal property, including, but not limited to electronic equipment, office furniture, tools, toys, jewelry, coins, sporting goods, musical instruments, unless otherwise agreed upon between the Participant and Contractor. Contractor shall provide storage space at facility for a minimum of ninety (90) days until surplus is sold. For longer storage periods, Contractor offered to provide storage at no charge for periods needed beyond the ninety (90) days.
- c. A minimum of one (1) public auction per month, will be held at the Contractor's facility. Contractor shall provide auctioneer, title clerks (if vehicles are to be sold), cashiers, security, and advertising. At no time will the Participants' surplus be the only merchandise being disposed of at any one auction
- d. Contractor shall be required to advertise in a minimum of two legal newspapers (Kansas City Star, Kansas City Hispanic News, The Call, or other metro newspaper), at least two weeks prior to the auction. Contractor shall mail (either by electronic method or using US Postal Service) any brochures or catalogs to any bidders' list that may be provided by the Participants, as well as the Contractor's mailing list, which should be a minimum of 5,000 businesses or individuals.
- e. Contractor shall provide management of advertising, cataloging, labeling items, registration of bidders, security, payment collections, auction transaction accounting, and overall auction process, including recommendations to improve the value of surplus property prior to auctioning. Contractor may be requested to perform additional services such as: evaluate condition of vehicles and submit written recommendations to Participants, per vehicle, on improvements that could increase the bid price, visit various Participant locations, regarding the value of items scheduled for sale, provide written and/or verbal appraisal of surplus items, and remove identification on vehicles/equipment prior to auction. This can include, but is not limited to removal of logos, lettering and repainting areas as necessary. Commissions to be charged and pricing for additional services are provided on Form 6 Fee Schedule, as attachment to this contract.
- f. Contractor shall provide for a live internet auction in conjunction with actual auction, increasing buyer participation.
- g. Provide on-site auction services for special sales as determined and requested by the Participants.
- h. Participants reserve the right to establish pricing reserves on equipment. A contact person for the Participant will be appointed and contact information provided to Contractor, for consultation during an auction, when a reserve is designated on surplus equipment or vehicles.
- i. Jackson County, Missouri requires Contractor to pick up all surplus items within five (5) to ten (10) business days after receipt of written notification for disposal. If more time is required to pick up surplus items, Contractor must notify the Jackson County Purchasing Department. Jackson County may notify Contractor

via fax, email, or a combination thereof with a list of items to be picked up including but not limited to location, point of contact, and phone number. Any surplus items not available to Contractor, either by County Department refusal to release surplus items to Contractor or surplus items not at location where indicated in notification, Jackson County requires Contractor to notify the Jackson County Purchasing Department as soon as possible. Written notice may be received via fax, email or a combination thereof with list of items not available including but not limited to location, point of contact, and phone number.

2. CONTRACT TIME

Contract is effective from October 1, 2016 through September 30, 2018 with the option to renew for three (3) additional ONE YEAR periods.

3. PAYMENTS for COMMISSIONS AND ADMINISTRATIVE FEE:

Commissions:

- a. All payments of sale proceeds are due thirty (30) calendar days after the closing of each sale. Payments shall be issued directly to the applicable Participant.
- b. A late penalty of 18% will be assessed to the contractor, by the Participant, each month the payments are not received by the applicable Participant.

Administrative Fee:

- c. Payment of the 1.5% Administrative Fee to MARC/KCRPC shall be based on gross sales (after commission and additional services are deducted from proceeds) for each sale. If no sales were conducted during a particular month, a report reflecting this shall be sent to the Program Coordinator.
- d. The Contractor shall have no claim or right to all or any portion of the Administrative Fee. Failure to provide monthly reports as required, may be deemed breach of the contract. All payments shall be made payable to: Mid-America Regional Council, referencing RFP #76 and sale date on each payment. Payment shall accompany a composite report of all contract purchases against any and all purchase orders issued against this contract. The report shall be submitted with payment to: MARC, Attn: Finance Department, 600 Broadway Suite 200, Kansas City MO 64105-1659. The report shall include, at a minimum:
 - Participant with detail of surplus items sold, quantity and sale price.
 - The report shall be totaled for the accumulated dollar amount sold within the particular month period for each Participant or Non-Participant.
 - *In lieu of original copy of report, the report may be submitted electronically in Excel (preferred) or PDF format by email to the Program Coordinator. However, ALL fee payments must be sent to MARC (see paragraph d).*

4. TERMINATION

Subject to the provisions below, any contract derived from this Request For Proposal may be terminated by either party upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then said contract may be extended upon written approval of MARC/KCRPC or Participants until said work or services are completed and accepted.

a. TERMINATION FOR CONVENIENCE

In the event that the contract is terminated or cancelled upon request and for the convenience of MARC/KCRPC and Participants, without the required thirty (30) days advance written notice, then MARC/KCRPC and Participants shall negotiate reasonable termination costs, if applicable.

b. TERMINATION FOR CAUSE

Termination by MARC/KCRPC or Participants for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

5. CHANGES AND ADDITIONAL SERVICES

MARC/KCRPC may at any time, by written order, make changes or additions, within the general scope of this contract in or to specifications or instructions for work. If any such change causes an increase or decrease in the cost of or in the time required for performance of this contract, the Contractor shall notify MARC/KCRPC in writing immediately and an

appropriate equitable adjustment will be made in the price or time of performance, or both, by written modification of the contract. Any claim by the Contractor for such adjustment must be asserted within 30 days, or such other period as may be agreed upon in writing by the parties, after the Contractor's receipt of notice of the change. Nothing herein contained shall excuse the Contractor from proceeding with the contract as changed.

6. CONFLICTS OF INTEREST

The Contractor certifies that to the best of their knowledge or belief, no elected or appointed official of any Participant is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order

7. COMPLIANT WITH APPLICABLE LAWS

The Contractor warrants it has complied with all applicable laws, rules and ordinances of the United States, or any applicable state, municipality or any other Governmental authority or agency in providing services including but not limited to, all provisions of the Fair Labor Standards Act of 1938, as amended.

8. INDEMNIFICATION

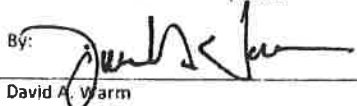
Contractor agrees to maintain liability and workmen's compensation insurance, satisfactory to MARC/KCRPC and the Participants, and to indemnify MARC/KCRPC and the Participants against all liability, loss and damage arising out of any injuries to persons and property caused by Contractor, his sub-contractors, employees or agents.

9. NOTICES


Any notice to any Contractor from MARC/KCRPC relative to any part of this contract will be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the said Contractor at his last given address or delivered in person to said Contractor or his authorized representative.

IN WITNESS WHEREOF, the parties hereto have signed this CONTRACT:

By:


David A. Warm
Executive Director
Mid-America Regional Council
600 Broadway Suite 300
Kansas City MO 64105-1659

By:


Durke Dickey
Affiliated Auctioneers LLC
8747 E 40 Highway
Kansas City MO 64129
P. 816-920-6606
Email: durke@affiliatedauctioneers.com

Date:

9/23/16

Title:

Date:

CEO/Owner

9/20/2016

Attachments: Form 6 - Fee Schedule

Distribution:

Originals: Contractor
KCRPC Program Coordinator
CC: Participants, Database

FORM NO. 6: FEE SCHEDULE

Commission will be paid as follows - Gross sales receipts, less additional services deducted, and the 1.5% administrative fee will be assessed against balance.

Item Description:

Vehicles
Heavy equipment (bucket trucks, backhoes, trailers, etc.)
Construction Equipment (plows, mowers, attachments, etc.)
Personal Property (Desks, chairs, copiers, computers, police confiscated property, etc.)

On site auction without set up (sale only)
On site auction with set up and sale
Other: Lost /Replacement Title Fee

Commission	Commission
Includes transportation by Contractor	Transportation provided by Participant:
14%	10%
15%	11%
15%	11%
30%	20%

20%
30%
526 State of MO/\$43.50 State of KS

Services Available:

If an item listed below is included in the commission to be paid, make note "included" or "no charge".

Vehicle wash: \$ 5.00 /per vehicle

Detailing of vehicles: \$ 175 Lg/125 sm /per vehicle

Gasoline: \$ 3.50 Diesel/3.00 Gas /gal (min 1 gal)

Vacuuming: \$ 5.00 /per vehicle

Battery: (to make vehicle operational and to remain with vehicle or equipment) \$ 120 /each

Flat tire repair: \$ per case basis /per tire

Keys: \$ per case basis /per key

Logo removal from vehicles/equipment: \$ included /per vehicle

Storage services beyond 90 days: \$ included /per day/24 hours

Paint touchups: \$ per case basis /per vehicle

Rate:

Affiliated Auctioneers, LLC
Company Name
8747 E 40 Hwy
Address
Kansas City, MO 64129
City/State/Zip
(816) 920-6606
Telephone # Fax #
durke@affiliatedauctioneers.com
Email

Durke Dickey
Authorized Person (Print)
Durke Dickey 9/9/16
Signature Date
Owner/CEO
Title
20-4768741
Tax ID No.
Auction House
Entity Type

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$1,031,526.00 within the 2016 General Fund and \$274,492.00 within the 2016 Anti-Drug Sales Tax Fund to cover budget shortfalls within the Department of Corrections.

RESOLUTION NO. 19313, November 21, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Department of Corrections has experienced a budget shortfall in its accounts for overtime, part-time salaries, and chilled water cooling; and,

WHEREAS, a transfer is necessary to cover these costs; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2016 General Fund and the 2016 Anti-Drug Sales Tax Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Corrections 001-2701	55010 – Regular Salaries	\$653,032	
General Fund Corrections – RCC & KCPD 001-2702	55010 – Regular Salaries	\$356,497	
General Fund Corrections 001-2701	55030 – Overtime Salaries		\$1,009,529

General Fund
Facilities Mgmt – Detention Center

001-1210	56470 - Steam	\$ 21,997	
001-1210	56445 – Chilled Water		\$21,997

Anti-Drug Sales Tax Fund
Corrections

008-2701	55010 – Regular Salaries	\$274,492	
008-2701	55030 – Overtime Salaries		\$213,066
008-2701	55025 – Part-time Salaries		\$ 52,426

Anti-Drug Sales Tax Fund
Detention Population Control

008-2304	55030 – Overtime Salaries	\$ 9,000	
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Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19313 of November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 001 2701 55010

ACCOUNT TITLE: General Fund
Corrections
Regular Salaries

NOT TO EXCEED: \$653,032.00

ACCOUNT NUMBER: 001 2702 55010

ACCOUNT TITLE: General Fund
Corrections – RCC & KCPD
Regular Salaries

NOT TO EXCEED: \$356,497.00

ACCOUNT NUMBER: 001 1210 56470
ACCOUNT TITLE: General Fund
Facilities Mgmt – Detention Facility
Steam
NOT TO EXCEED: \$21,997.00

ACCOUNT NUMBER: 008 2701 55010
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Corrections
Regular Salaries
NOT TO EXCEED: \$274,492.00

November 16, 2016
Date


Chief Financial Officer

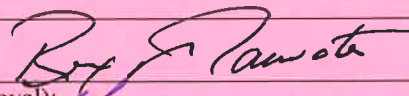


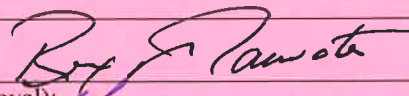


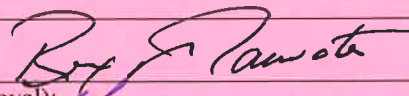


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19213

Sponsor(s): Alfred Jordan

Date: November 21, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring of Funds Within Corrections 2016 Budget to Cover Over Time, and Utility Expenses</u></p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$1,306,018</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$1,306,018</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr> <tr> <td>Please see attached Fiscal Note</td><td>TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,306,018	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$1,306,018	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	Please see attached Fiscal Note	TO ACCT
Amount authorized by this legislation this fiscal year:	\$1,306,018												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$1,306,018												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT												
Please see attached Fiscal Note	TO ACCT												
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): Res. 19132 (4/25/16); Res. 19184 (6/6/16)</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Laura J. Scott, Assistant Director of Administration 816 881-4232</p>												
REQUEST SUMMARY	<p>This RLA requests the transfer of funds within the 2016 Corrections, Corrections Facilities Management and Detention Population Control budgets to partially cover shortfalls in the salary and chilled water utility accounts. Please see attached fiscal note and detail memos describing budget shortfalls.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS													
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td></td><td>Date: 11.15.2016</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td></td><td>Date: 11/15/16</td></tr> <tr> <td>Division Manager:</td><td></td><td>Date: 11/16/16</td></tr> </table>	Department Director:		Date: 11.15.2016	Finance (Budget Approval): If applicable		Date: 11/15/16	Division Manager:		Date: 11/16/16			
Department Director:		Date: 11.15.2016											
Finance (Budget Approval): If applicable		Date: 11/15/16											
Division Manager:		Date: 11/16/16											

	County Counselor's Office:	Date:
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Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date:	November 10, 2016	PC# _____	RES # <u>19213</u>
Department / Division	Character/Description	From	To
General Fund - 001			
2701 - Corrections	55010 - Regular Salaries	\$ 653,032	
2702 - Corrections - RCC & KCPD	55010 - Regular Salaries	356,497	
1210 - Facilities Mgmt - Detention Facility	56470 - Steam	21,997	
2701 - Corrections	55030 - Over Time Salaries		1,009,529
1210 - Facilities Mgmt - Detention Facility	56445 - Chilled Water		21,997
		\$ 1,031,526	\$ 1,031,526
Anti-Drug Sales Tax Fund - 008			
2701 - Corrections	55010 - Regular Salaries	\$ 274,492	
2701 - Corrections	55030 - Over Time Salaries		213,066
2701 - Corrections	55025 - Part Time Salaries		52,426
2304 - Detention Population Control	55030 - Over Time Salaries		9,000
		\$ 274,492	\$ 274,492
Grand Total		<u>\$ 1,306,018</u>	<u>\$ 1,306,018</u>

Budgeting

11/15/16

Jackson County Department of Corrections
MEMO



To: Troy Thomas, Chief Financial Officer
CC: Joseph Piccinini, Director of Corrections
Date: 11/10/2016
From: L.J. Scott, Asst Director of Administration, Corrections *LJ Scott*
Subject: EOY RLA

This memo has been prepared as narrative to the RLA request for transfers within the Corrections budget and appropriations from outside the Corrections budget in order to meet financial needs to the EOY 2016 at the Jackson County Department of Corrections. The Director of Corrections has also prepared a memo relating to Overtime/Salary account needs. This memo focuses on monetary needs for: 1) food service; 2) the medical contract; and 3) utilities.

- 1) Food services costs increased 3.4% in 2016, from \$1.11674 per meal to \$1.15583 per meal. In addition, the weekly average of meals increased 4.1% from 22,791 in 2015 to 23,762 in 2016. The increase in meals was also caused by an increased ADP as well as tripling the number of intakes due to KCPD arrestees. 2016 was the first full year of housing KCPD arrestees. An additional \$80,000 is needed for food services.
- 2) A new medical contract was initiated in 2016. While the base contract costs were accommodated with the approval of the contract, increasing costs for the "pool" were not adequately covered. The base contract costs include a \$100,000 pool that pays for labs, psychotropic, biologic and HIV medications, dialysis, x-rays, etc. In 2016 the \$100,000 pool was tapped out just after the First Quarter. Costs are averaging just under \$32,000 per month. An additional \$83,100 is needed for medical services.
- 3) Utility costs for water increased by 3% and for sewer increased 13% in 2016. Utility cost increases, combined with an increased ADP and increased intakes are responsible for the \$389,000 predicted shortage of funds in 2016.



**JACKSON COUNTY
DEPARTMENT OF CORRECTIONS
Kansas City, Missouri**

Memorandum

To: Gary Panethiere, Chief Operating Officer
 From: Joe Piccinini, Director of Corrections
 Date: 11-04-16
 Subject: Overtime

Over the last 2 years we have seen an increase in overtime at the department of corrections. There are many factors that contribute to over time use and I have listed them below.

High over time factors

- Average Daily Population:

2012 – 694 ADP	OT Cost: \$2.179M
2013 – 704 ADP	OT Cost: \$1.658M
2014 – 694 ADP	OT Cost: \$2.031M
2015 – 772 ADP	OT Cost: \$3.165M
2016 – 791 ADP	OT Cost: \$3.5M projected

ADP impacts everything from utilities, to inmate clothing, to food and health services and overtime. Simply stated, the more inmates you have the more financial impact it will have including the need for more officers to guard them.

- 10% Correction Officer pay increase
- Staffing: We started the year very short on overall jail associates and at the current time the jail is short 19 correction officers and 11 administrative associates short for a total of 30.
- Call in's: Corrections averages about 15 call-in's a day (sick, FMLA and LWOP)
- Training: Corrections has done more associate training this year than ever before. New Officer Academy Training, CERT Academy, New Shooter Academy, Firearms requalification, CERT

requalification, and supervisor training. Total number of associates trained in 2016 will be approximately 153. When an associate is in training then another associate will be paid overtime to backfill.

- Security: In 2015 and 2016 two officers are scheduled for inmate hospital transport and stays.
- Associate relief factor: It appears no relief factor was built into current staffing levels.

Overtime Reduction Strategies

- When fully staffed OT will reduce but a relief factor will still need to be determined.
- Video Visitation: Implementation of video visitation will result in less inmate movement. Reducing inmate movement will reduce staffing levels which will reduce overtime.
- Call-ins and LWOP issues are being addressed on a case by case basis including appropriate discipline.
- The amount and number of training session will trend down. However, ongoing training will always impact overtime.
- 12 hour shifts will be retooled for more equal coverage.
- Any reduction in inmate population

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, November 21, 2016, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 19314, November 21, 2016

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, November 21, 2016, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, November 21, 2016, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19314 of November 21, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature