

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$21,286.00 from the fund balance of the 2016 Grant Fund in acceptance of additional grant funds received from the Midwest High Intensity Drug Trafficking Area grant for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute an addendum to the Memorandum of Understanding with the Kansas Bureau of Investigation.

ORDINANCE 4862, July 11, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4736, dated May 18, 2015, the Legislature did authorize the acceptance of a grant from the U.S. Office of National Drug Control Policy Midwest High Intensity Drug Trafficking Area (HIDTA) in the amount of \$63,315.00, for the period of January 1, 2015, through December 31, 2016; and,

WHEREAS, HIDTA has authorized additional grant funds in the amount of \$21,286.00 to support the salary for an intelligence analyst in the Jackson County Sheriff's Office; and,

WHEREAS, the attached addendum to the Memorandum of Understanding with the Kansas Bureau of Investigation provides a suitable mechanism by which to implement this arrangement; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2016 Grant Fund:

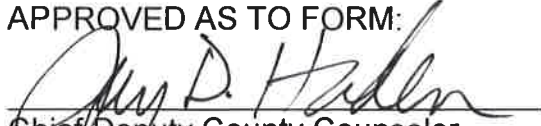
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
HIDTA High Intensity Drug			
Trafficking Area			
010-4262	45848 - Increase Revenue	\$21,286	
010-2810	Undesignated Fund Balance		\$21,286
010-2810	Undesignated Fund Balance	\$21,286	
010-4262	55010 - Regular Salaries		\$12,637
010-4262	55030 – Overtime		\$ 341
010-4262	55040 – FICA		\$ 3,257
010-4262	55060 – Insurance		\$ 2,092
010-4262	56630 - Vehicle Lease		\$ 2,160
010-4262	57110 - Gasoline		\$ 749
010-4262	56643 – Phone		\$ 50

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached addendum to the Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4862 introduced on July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4862.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$21,286.00


Date


Chief Financial Officer

Addendum to
2015 Memorandum of Understanding
Between
The Kansas Bureau of Investigation (KBI)
and
Jackson County Missouri Sheriff's Office

The parties agree that the terms of the MOU between KBI and Jackson County Sheriff's Office for the Midwest HIDTA Kansas City/Overland Park DEA Task Force. The addendum will increase your 2015 award amount by \$21,285.17 and the revised total amount of award will be \$84,599.17. The increase of \$21,285.17 will provide support to the task force through February 2016.

CHIEF: _____ DATE: _____
Frank White Jr., County Executive
Jackson County, Missouri

DIRECTOR: _____ DATE: _____
Kirk D. Thompson
Director, Kansas Bureau of Investigation

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4862

Sponsor(s): Alfred Jordan

Date: July 11, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area" to increase the 2015 award amount by \$21,285.17 to provide funds for continued support through February 2016.</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$21,285.17</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$21,285.17</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4262</td><td>\$21,285.17</td></tr> <tr> <td>55010 Regular Salary</td><td>\$12,637.17</td></tr> <tr> <td>55030 Overtime</td><td>\$340.34</td></tr> <tr> <td>55040 FICA</td><td>\$3,257.00</td></tr> <tr> <td>55060 Insurance</td><td>\$2,091.87</td></tr> <tr> <td>56630 Rental car</td><td>\$2,160.00</td></tr> <tr> <td>56643 Cell phone</td><td>\$50.00</td></tr> <tr> <td>57110 Fuel</td><td>\$748.79</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$ Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$21,285.17	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$21,285.17	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4262	\$21,285.17	55010 Regular Salary	\$12,637.17	55030 Overtime	\$340.34	55040 FICA	\$3,257.00	55060 Insurance	\$2,091.87	56630 Rental car	\$2,160.00	56643 Cell phone	\$50.00	57110 Fuel	\$748.79
Amount authorized by this legislation this fiscal year:	\$21,285.17																								
Amount previously authorized this fiscal year:	\$																								
Total amount authorized after this legislative action:	\$21,285.17																								
Amount budgeted for this item * (including transfers):	\$																								
Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4262	\$21,285.17																								
55010 Regular Salary	\$12,637.17																								
55030 Overtime	\$340.34																								
55040 FICA	\$3,257.00																								
55060 Insurance	\$2,091.87																								
56630 Rental car	\$2,160.00																								
56643 Cell phone	\$50.00																								
57110 Fuel	\$748.79																								
PRIOR LEGISLATION	<p>Prior ordinances and (date): O#4736, 5/18/15</p> <p>Prior resolutions</p>																								
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>																								

REQUEST SUMMARY	An ordinance to accept an increase of \$21,285.17 for a grant received from the Office of National Drug Control Policy (ONDCP) Midwest HIDTA through the Kansas Bureau of Investigation (KBI) for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute an agreement with KBI.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<u>Family Court Division 16th Judicial Circuit of Missouri, Ninth Amended Contract for Services</u>	
REVIEW	Department Director: <i>[Signature]</i> Finance (Budget Approval): <i>[Signature]</i> If applicable Division Manager: <i>[Signature]</i> County Counselor's Office: <i>[Signature]</i>	Date: <i>23 June 2016</i> Date: <i>6/24/16</i> Date: <i>7/2/16</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>8th</i> <i>6/24/16</i> 010-2810	Grant Fund - Undesignated Fund Bal.	\$ 21,285.17

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 24, 2016

RES # 4862

Department / Division	Character/Description	From	To
Grant Fund - 010			
4262 - HIDTA	45848 - Increase Revenues	21,286	
2810	Undesignated Fund Balance		21,286
2810	Undesignated Fund Balance	21,286	
4262 - HIDTA	55010 - Regular Salary		12,637
4262 - HIDTA	55030 - Overtime		341
4262 - HIDTA	55040 - FICA		3,257
4262 - HIDTA	55060 - Insurance		2,092
4262 - HIDTA	56630 - Vehicle Lease		2,160
4262 - HIDTA	56643 - Phone		50
4262 - HIDTA	57110 - Gasoline		749


Budgeting

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$75,000.00 from the fund balance of the 2016 Grant Fund in acceptance of a grant received from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program for use by the Multi-Jurisdictional Drug Task Force.

ORDINANCE NO. 4863, July 11, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Multi-Jurisdictional Drug Task Force has received a grant from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program in the amount of \$75,000.00, to provide funding for undercover operations by detectives working with the Drug Task Force; and,

WHEREAS, the grant is awarded for the period of January 1, 2016, through December 31, 2017; and,

WHEREAS, the Missouri State Highway Patrol will serve as the fiscal agent for this grant; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of

the 2016 Grant Fund:

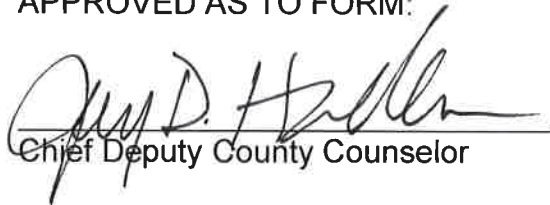
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA "High Intensity Drug Trafficking Area"			
010-4184	45863 - Increase Revenue	\$75,000	
010-2810	Undesignated Fund Balance		\$75,000
010-2810	Undesignated Fund Balance	\$75,000	
010-4184	56630 – Vehicle Lease		\$15,600
010-4184	56844 – Narcotics Purchases		\$59,400

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute any and all documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4863 introduced on July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

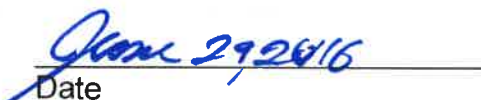
I hereby approve the attached Ordinance No. 4863.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$75,000.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4863

Sponsor(s): Dan Tarwater III

Date: July 11, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an appropriation for the Multi-Jurisdictional Drug Task Force HIDTA Grant 16-17</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$75,000</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$75,000</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance</td><td>FROM ACCT \$75,000</td></tr><tr><td>TO 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease</td><td>TO ACCT \$15,600</td></tr><tr><td>010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases</td><td>\$59,400</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$75,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$75,000	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance	FROM ACCT \$75,000	TO 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease	TO ACCT \$15,600	010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases	\$59,400
Amount authorized by this legislation this fiscal year:	\$75,000														
Amount previously authorized this fiscal year:	\$														
Total amount authorized after this legislative action:	\$75,000														
Amount budgeted for this item * (including transfers):	\$														
Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance	FROM ACCT \$75,000														
TO 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease	TO ACCT \$15,600														
010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases	\$59,400														
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4720 (3/30/15); 4618 (4/14/14); 4526 (4/29/13); 4415 (5/21/12)</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Danny Cummings, O.I.C., 816.503.4725</p>														
REQUEST SUMMARY	<p>The Jackson County Drug Task Force requested and received from the US Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program \$75,000 for the period of January 1, 2016 through December 31, 2017.</p> <p>Please appropriate \$75,000 from 010-2810 (Grant Fund – Undesignated Fund Balance) to the following accounts: 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease \$15,600 010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases \$59,400</p>														

	This grant will provide funding for the partial lease of vehicles for Detectives' use in their undercover duties and partial funding for the undercover purchase of illegal drugs.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Letter, Budget Detail	
REVIEW	Department Director: <i>[Signature]</i>	Date: <i>6/21/16</i>
	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>6/22/16</i>
	Division Manager: <i>[Signature]</i>	Date: <i>7/7/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$75,000

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4863

[illegible]

David M. S. 6/22/16
Budgeting



**Midwest High Intensity Drug Trafficking Area
Missouri Accountant**

*P.O. Box 568
Jefferson City, Missouri 65102
Phone (573) 526-6122 Fax (573) 526-5577*

May 17, 2016

Memorandum

TO: HIDTA Subaward Recipient

FROM: Tessy Shoun
Midwest HIDTA Accountant

SUBJECT: 2016 Subaward Recipient Agreement

Attached you will find the Subaward Recipient Agreement for your 2016 HIDTA Award. Please follow the instructions below and return a completed copy to me.

- Agreement page 2 – sign and date
- Appendix A – complete
- Attachment #2 – complete
- Attachment #3 – sign and date

Thank you!

Tessy

SUBAWARD RECIPIENT AGREEMENT WITH
JACKSON COUNTY DRUG TASK FORCE

1. **PURPOSE:** This agreement is entered into by and between the Jackson County Drug Task Force (hereinafter referred to as "Subrecipient") and the Missouri State Highway Patrol (hereinafter referred to as "Fiduciary"). The Subrecipient has been selected by, and agrees to accept funds awarded from the United States Office of National Drug Control Policy (hereinafter referred to as "ONDCP") and Fiduciary pursuant to this sub-award agreement. The funds will be administered by the Fiduciary on behalf of ONDCP. The purpose of this agreement is to clarify the conditions under which the funds are to be accepted and may be used by the Subrecipient and to outline the responsibilities of the participating parties.
2. **AUDIT READINESS AND COMPLIANCE:** The Subrecipient agrees to maintain appropriate and detailed records of its receipt and use of the funds in accordance with the generally accepted accounting principles applying to government agencies. The Subrecipient understands that it may be subject to audit by the Fiduciary, representatives of ONDCP, and/or any other applicable agency and agree to fully cooperate with any or all of those entities in the event of inquiry or audit. The Subrecipient further agrees to maintain an inventory control system to account for all expenditures of these funds.
3. **STANDARDS AND GUIDELINES:** The Subrecipient acknowledges receipt and understanding of the HIDTA Program Policy and Budget Guidance produced by ONDCP as well as other guidelines that have been or will be approved by the Executive Board, and agrees to abide by them. The Subrecipient further agrees to comply with the terms of the Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", as well as all relevant state, county and municipal financial and accounting rules, regulations, standards and guidelines(www.whitehouse.gov). Subrecipient further agrees to abide by all regulations and guidelines governing the use of ONDCP funds distributed for the purchase of evidence or information ("PEPI" Funds).
4. **TERMINATION, SUSPENSION OR DELAY:** The Subrecipient agrees that the Missouri State Highway Patrol has the right to terminate, suspend or delay any payment to Subrecipient if the payment request clearly fails to meet budgetary guidelines.
5. **SUPPLEMENTAL AGREEMENTS ATTACHED:** The Subrecipient acknowledges the following documents are attached to this agreement and that the policies set forth therein are acceptable to the Subrecipient and considered an integral portion of the Subaward Agreement.

Documents are as follows:

- Appendix "A" – Agency Information
- Attachment #1 – Special Conditions – HIDTA Subaward Recipient Agreement

- Attachment #2 – Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Nondiscrimination Status and Implementing Regulations
 - Attachment #3 – Confidential Funds Certification and HIDTA Program Policy and Budget Guidance for Confidential Funds
 - Attachment #4 – Subrecipient and Pass-through Entity Information
6. REQUESTS FOR REIMBURSEMENT AND CLOSEOUT OF SUBAWARD: Requests for reimbursement should be submitted for processing on a monthly basis and no more than on a quarterly basis. The requests should be submitted no later than 30 days past the end of the month or quarter. Final reimbursements for each calendar year are due 60 days after the end of the year. The subaward is considered closed after this final payment has been made.

UNDERSTOOD AND AGREED TO:

FOR THE FIDUCIARY AGENCY

FOR THE SUBRECIPIENT

Missouri State Highway Patrol

BY:

Bret Johnson, Col

BY:

D. Dimmings CAPTAIN

Name

Title

Name

Title

DATE:

April 25, 2016

DATE:

5/18/16

APPENDIX

A

AGENCY NAME: Jackson County Drug Task Force

ADDRESS: P.O. Box 392
BLUE SPRINGS, MO. 64015

Telephone: 816-503-4725

AGENCY HEAD NAME and TITLE: DAN CUMMINGS CAPTAIN

AGENCY CHIEF FINANCIAL OFFICER NAME and TITLE: CARI BEEMAN FINANCE ADMINISTRATOR

SUBAWARD NUMBER: G16MW0001A - MM

CFDA #: 95.001

ATTACHMENT

#3

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of HIDTA Program Policy and Budget Guidance.

DATE: 5/18/16PROJECT DIRECTOR SIGNATURE: 

AWARD: G16MW0001A

ATTACHMENT

#1

Page 1 of 2

Office of National Drug Control Policy Attachment to Award G16MW0001A

Special Conditions

Midwest HIDTA Subaward Recipient Agreement

The following special conditions are incorporated into each award document.

1. This grant is awarded for the Jackson County Drug Task Force initiative. Variation from the description of activities approved by ONDCP and/or the budget attached must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated July 5, 2012.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be designated for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA program funds for confidential expenditures (the purchase of information, evidence, and services for undercover operations). Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the Midwest HIDTA Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

ATTACHMENT

#1

Page 2 of 2

Office of National Drug Control Policy Attachment to Award G16MW0001A

9. The recipient agrees to comply with the organizational audit requirements of OMS Circular A-133, "Audits of State and Local Governments". The management letter must be submitted with the audit report. Audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year. The audit report shall be submitted to:

Missouri State Highway Patrol

Budget & Procurement Division

P.O. Box 568

Jefferson City, MO 65102-0568

10. The recipient agrees to complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Forms (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

ATTACHMENT #2

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
JACKSON COUNTY DRUG TASK FORCE	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: MR.	* First Name: DAN Middle Name: R.
* Last Name: CUMMINGS	Suffix: JR.
* Title: CAPTAIN	
* SIGNATURE: 	* DATE: 5/18/16

SUBAWARD ATTACHMENT

#4

SUBRECIPIENT AND PASS-THROUGH ENTITY INFORMATION

Federal Award Identification: High Intensity Drug Trafficking Areas (HIDTA) Program
Federal Awarding Agency: Office of National Drug Control Policy
CFDA Number: 95.001
CFDA Name: High Intensity Drug Trafficking Areas Program
Award Type: B-Projects
Subrecipient Name: Jackson County Drug Task Force
Subrecipient DUNS number: 026546940
Federal Award Identification Number: G16MW0001A
Subaward Identification Number: G16MW0001A – MM
Federal Award Date: January 1, 2016
Subaward Period of Performance:
 Start Date January 1, 2016
 End Date December 31, 2017
Total amount of Federal Funds obligated/committed to subrecipient by this award:
 \$75,000
Federal Award Project Description: This grant will support initiatives designed to implement the Strategy proposed by the Midwest HIDTA Executive Board and approved by the Office of National Drug Control Policy.
Pass-through entity name: Missouri State Highway Patrol
Pass-through entity contact name: Colonel J. Bret Johnson
R&D Award: No

Budget Detail

2016 - Midwest

Initiative - Jackson County Drug Task Force

Award Recipient - Missouri State Highway Patrol (G16MW0001A)

Resource Recipient - Jackson County Drug Task Force

Awarded Budget (as approved by ONDCP) \$75,000.00

Services	Quantity	Amount	Comments
Vehicle lease - passenger	2	\$15,600.00	1-Grandview PD, 1-Jackson Co DTF OIC
Total Services	2	\$15,600.00	
Other		Amount	Comments
PE/PI/PS	0	\$59,400.00	
Total Other		\$59,400.00	
Total		\$75,000.00	

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Missouri State Highway Patrol 1510 E Elm Jefferson City, MO 65101		4. Award Number (FAIN): G16MW0001A	
		5. Period of Performance: From 01/01/2016 to 12/31/2017	
2. Total Amount of the Federal Funds Obligated: \$2,879,616.00		6. Federal Award Date: March 7, 2016	7. Action: Initial
2A. Budget Approved by the Federal Awarding Agency \$2,879,616.00		8. Supplement Number	
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>		9. Previous Award Amount:	
3A. Project Title <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>		10. Amount of Federal Funds Obligated by this Action: \$2,879,616.00	
		11. Total Amount of Federal Award: \$2,879,616.00	
12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached seven pages.			
13. Statutory Authority for Grant: <i>Public Law 114-113</i>			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Colonel J. Bret Johnson Missouri State Highway Patrol	
16. Signature of Approving ONDCP Official Michael K. Gottlieb		17. Signature of Authorized Recipient/Date Bret Johnson 3/8/16	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 098638075 EIN: 1431736878A1		19. HIDTA AWARD OND1070DB1617XX OND6113 OND2000000000 OC 410001	

GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.
2. This award is subject to the following additional regulations and requirements:
 - 28 CFR Part 69 – "New Restrictions on Lobbying"
 - 2 CFR Part 25 – "Universal Identifier and System of Award Management"
 - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
 - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. Recipients are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent(s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
7. These general terms and conditions as well as archives of previous versions of the general terms and conditions are available online at www.whitehouse.gov/ondcp/grants.
8. Conflict of Interest and Mandatory Disclosures

A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

9. **FFATA / DATA Act Compliance.** Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
10. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

11. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
12. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
 - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
 - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

- (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

E. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer
Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: "The Department of Health and Human Services."

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at
<http://www.dpm.psc.gov/>.

4. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

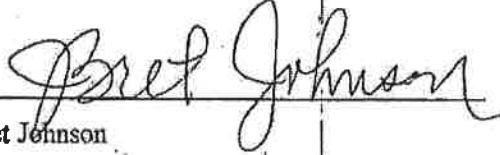
Grant G16MW0001A

Page 8 of 8

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Organization: Missouri State Highway Patrol

Signature:



Date:

3-8-16

Name:

J. Bret Johnson

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE repealing section 9103., Jackson County Code, 1984, relating to the Board of Equalization, and enacting, in lieu thereof, one new section relating to the same subject.

ORDINANCE NO. 4864, July 11, 2016

INTRODUCED BY Dennis Waits, Garry Baker, and Greg Grounds, County Legislators

WHEREAS, the compensation of the permanent members of the Board of Equalization has not been increased since 2006; and,

WHEREAS, a modest increase to this compensation is in the best interests of the health, safety, and welfare of the citizens of Jackson; and,

WHEREAS, this Ordinance would result in increased compensation costs for the County in the amount of \$9,000.00 for 2016 and \$18,000.00 annually thereafter; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, as follows:

Section A. Enacting Clause. Section 9103., Jackson County, 1984, is hereby repealed and one new section enacted in lieu thereof, to be known to read as follows:

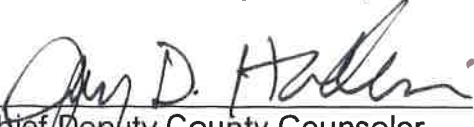
9103. Salary.

Those permanent members of the Board of Equalization who are appointed by the County Executive by reason of Subsection 1 of Section 1 of Article XI of the Jackson

County Charter shall each receive a salary of one thousand five hundred dollars (\$[1,000] 1,500) per month, except that they shall receive compensation of [two] three thousand [five hundred] dollars (\$[2,500] 3,000) per month for the months of June and July. No compensation shall be payable to any member for any month in which that member does not personally attend a meeting of the Board.

Effective Date: This Ordinance shall be effective immediately upon its passage by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4864 introduced on July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4864.

Date

Frank White, Jr., County Executive

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 045 4500 56850
ACCOUNT TITLE: Assessment Fund
Board of Equalization
Boards and Commissions
NOT TO EXCEED: \$9,000.00



Date



Chief Financial Officer

This expenditure was included in the Annual Budget.

RES # 4864

Budgeting 6/24/16

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$75,000.00 within the 2016 Anti-Drug Sales Tax Fund to cover the cost of a new assistant prosecuting attorney position within the Prosecuting Attorney's Office.

RESOLUTION NO. 19202, July 11, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Prosecuting Attorney's Office desires to add an Assistant Prosecuting Attorney position within its office to serve as a community prosecutor within the eastern zone of Kansas City; and,

WHEREAS, this position will handle specialized cases within this area to form positive relationships with community partners as part of the anti-violent crime initiative; and,

WHEREAS, a transfer is needed to place the funds necessary for this position in the proper spending accounts; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2016 Anti-Drug Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund			
Prosecuting Attorney Anti-Violence			
008-4102	56790 – Other Contractual Svcs	\$75,000	
008-4102	55010 – Regular Salaries		\$55,000
008-4102	55040 – FICA		\$ 4,208
008-4102	55050 – Pension		\$ 7,920
008-4102	55060 – Insurance		\$ 6,026
008-4102	55070 – Unemployment Insurance		\$ 275
008-4102	55110 – Worker's Compensation		\$ 880
008-4102	55150 – Long-Term Disability		\$ 275
008-4102	57010 – Office Supplies		\$ 416

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19202 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER:	008 4102 56790
ACCOUNT TITLE:	Anti-Drug Sales Tax Fund
	Prosecuting Attorney Anti-Violence
	Other Contractual Services
NOT TO EXCEED:	\$75,000.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19202

Sponsor(s): Dan Tarwater III

Date: July 11, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution transferring \$75,000 within the 2016 Anti-Drug Sales Tax fund for use by the Prosecutor's Office to cover creation of one (1) Assistant Prosecuting Attorney position.</u></p>																																
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$75,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$75,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td>FROM Anti-Drug Sales Tax Fund</td><td>FROM ACCT</td></tr> <tr> <td>008-4102-56790 Other Contractual Services</td><td>\$75,000</td></tr> <tr> <td>TO Anti-Drug Sales Tax Fund</td><td>TO ACCT</td></tr> <tr> <td>008-4102-55010-Regular Salaries</td><td>\$55,000</td></tr> <tr> <td>008-4102-55040- FICA</td><td>\$4,208</td></tr> <tr> <td>008-4102-55050- Pension</td><td>\$7,920</td></tr> <tr> <td>008-4102-55060- Insurance</td><td>\$6,026</td></tr> <tr> <td>008-4102-55070- Unemployment Insurance</td><td>\$275</td></tr> <tr> <td>008-4102-55110-Worker's Compensation</td><td>\$880</td></tr> <tr> <td>008-4102-55150- Long term Disability</td><td>\$275</td></tr> <tr> <td>008-4102-57010- Office Supplies</td><td>\$416</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>	Amount authorized by this legislation this fiscal year:	\$75,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$75,000	Source of funding (name of fund) and account code number;		FROM Anti-Drug Sales Tax Fund	FROM ACCT	008-4102-56790 Other Contractual Services	\$75,000	TO Anti-Drug Sales Tax Fund	TO ACCT	008-4102-55010-Regular Salaries	\$55,000	008-4102-55040- FICA	\$4,208	008-4102-55050- Pension	\$7,920	008-4102-55060- Insurance	\$6,026	008-4102-55070- Unemployment Insurance	\$275	008-4102-55110-Worker's Compensation	\$880	008-4102-55150- Long term Disability	\$275	008-4102-57010- Office Supplies	\$416
Amount authorized by this legislation this fiscal year:	\$75,000																																
Amount previously authorized this fiscal year:	\$																																
Total amount authorized after this legislative action:	\$																																
Amount budgeted for this item * (including transfers):	\$75,000																																
Source of funding (name of fund) and account code number;																																	
FROM Anti-Drug Sales Tax Fund	FROM ACCT																																
008-4102-56790 Other Contractual Services	\$75,000																																
TO Anti-Drug Sales Tax Fund	TO ACCT																																
008-4102-55010-Regular Salaries	\$55,000																																
008-4102-55040- FICA	\$4,208																																
008-4102-55050- Pension	\$7,920																																
008-4102-55060- Insurance	\$6,026																																
008-4102-55070- Unemployment Insurance	\$275																																
008-4102-55110-Worker's Compensation	\$880																																
008-4102-55150- Long term Disability	\$275																																
008-4102-57010- Office Supplies	\$416																																
	<p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>																																
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>																																
REQUEST SUMMARY	<p>This resolution requests to transfer funds to cover a new position serving as a Community Prosecutor</p>																																

	for East Zone. This position will handle specialized cases impacting East Zone and attending neighborhood meetings to form positive relationships with other community partners.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Juan Peters Baker</i> Finance (Budget Approval): <i>[Signature]</i> If applicable Division Manager: <i>Marylou Brown</i> County Counselor's Office:	Date: <i>6/21/16</i> Date: <i>6/22/16</i> Date: <i>7/2/16</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: June 22, 2016 PC# _____

RES # 19202

Department / Division	Character/Description	From	To
Anti Drug Sales Tax Fund - 008			
4102 - Prosecutor's Anti-Violence	56790 - Other Contractual Services	\$ 75,000	
4102 - Prosecutor's Anti-Violence	55010 - Regular Salaries		55,000
4102 - Prosecutor's Anti-Violence	55040 - FICA Taxes		4,208
4102 - Prosecutor's Anti-Violence	55050 - Pension Contributions		7,920
4102 - Prosecutor's Anti-Violence	55060 - Insurance Benefits		6,026
4102 - Prosecutor's Anti-Violence	55070 - Unemployment Insurance		275
4102 - Prosecutor's Anti-Violence	55110 - Worker's Compensation		880
4102 - Prosecutor's Anti-Violence	55150 - Long Term Disability		275
4102 - Prosecutor's Anti-Violence	57010 - Office Supplies		416
		\$ 75,000	\$ 75,000

 Budgeting

6/22/16

Jackson County Prosecutor's Office**Assistant Prosecuting Attorney II**

55010 Full time Base Salary	55,000
55040 FICA (7.65%)	4,208
55050 Pension (14.4%)	7,920
55060 Insurance	6,026
55070 Unemployment Insurance	275
55110 Worker's Comp Insurance	880
55150 Long term Disability	275
APA cost per position	<u>\$74,584</u>

57010 Supplies	\$ 416
----------------	--------

Total	\$75,000
--------------	-----------------

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$33,260.00 within the 2016 Grant Fund to reallocate funds used for the Juvenile Court Diversion Program grant.

RESOLUTION NO. 19203, July 11, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4748, dated July 6, 2015, the Legislature did authorize the acceptance of the Family Court Division's Juvenile Court Diversion Program grant received from the State of Missouri Division of Youth Services; and,

WHEREAS, by Ordinance 4856, dated, June 13, 2016, the Legislature did appropriate additional grant funds for this program; and,

WHEREAS, it is desired to reallocate a portion of grant funds for additional supplies to better achieve the goals of the program; and,

WHEREAS, the grant conditions allow up to a ten percent reallocation of grant funds without a formal request and approval; and,

WHEREAS, a transfer is necessary in order to place the grant funds in the proper spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2016 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Juvenile Court Diversion			
010-2189	55010 – Salaries	\$15,286	
010-2189	55040 – FICA	\$ 1,507	
010-2189	55050 – Pension	\$ 2,423	
010-2189	55060 – Insurance	\$14,044	
010-2189	57230 – Other Operating Supplies		\$33,260

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19203 of July 11, 2016, as duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 010 2189 55010
ACCOUNT TITLE: Grant Fund
Juvenile Court Diversion
Regular Salaries
NOT TO EXCEED: \$15,286.00

ACCOUNT NUMBER: 010 2189 55040
ACCOUNT TITLE: Grant Fund
Juvenile Court Diversion
FICA
NOT TO EXCEED: \$1,507.00

ACCOUNT NUMBER: 010 2189 55050
ACCOUNT TITLE: Grant Fund
Juvenile Court Diversion
Pension
NOT TO EXCEED: \$2,423.00

ACCOUNT NUMBER: 010 2189 55060
ACCOUNT TITLE: Grant Fund
Juvenile Court Diversion
Insurance
NOT TO EXCEED: \$14,044.00

June 29 2016
Date

[Signature]
Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19203

Sponsor(s): Alfred Jordan

Date: July 11, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project / Title: <u>Juvenile Court Diversion Program</u></p> <p>Request the transfer of funds within the Juvenile Court Diversion Program</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$459,967.37</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$459,967.37</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number FROM / TO</td><td> <p>FROM ACCT</p> <p>010-2189-55010 \$ 15,286</p> <p>010-2189-55040 \$ 1,507</p> <p>010-2189-55050 \$ 2,423</p> <p>010-2189-55060 \$ 14,044</p> <p>TO ACCT</p> <p>010-2189-57230 \$ 33,260</p> </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): 442,967.37 Prior Year Actual Amount Spent (if applicable): 442,967.37</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:	\$459,967.37	Total amount authorized after this legislative action:	\$459,967.37	Amount budgeted for this item *:	\$	Source of funding (name of fund) and account code number FROM / TO	<p>FROM ACCT</p> <p>010-2189-55010 \$ 15,286</p> <p>010-2189-55040 \$ 1,507</p> <p>010-2189-55050 \$ 2,423</p> <p>010-2189-55060 \$ 14,044</p> <p>TO ACCT</p> <p>010-2189-57230 \$ 33,260</p>
Amount authorized by this legislation this fiscal year:											
Amount previously authorized this fiscal year:	\$459,967.37										
Total amount authorized after this legislative action:	\$459,967.37										
Amount budgeted for this item *:	\$										
Source of funding (name of fund) and account code number FROM / TO	<p>FROM ACCT</p> <p>010-2189-55010 \$ 15,286</p> <p>010-2189-55040 \$ 1,507</p> <p>010-2189-55050 \$ 2,423</p> <p>010-2189-55060 \$ 14,044</p> <p>TO ACCT</p> <p>010-2189-57230 \$ 33,260</p>										
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4748 Dated 07/22/15; 4856, 6/13/2016</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775</p>										
REQUEST SUMMARY	<p>Requesting the transfer of funds within the Juvenile Court Diversion Program, 010-2189, to better achieve the goals of the program. It moves unused funds from salaries and fringe benefits to supplies The program allows a ten percent discretion in budget reallocation without a formal request and approval. The original total project cost is \$459,967.73 and does not change.</p> <p>Please transfer funds within 010-2189 from</p> <p>010-2189-55010 \$ 15,286</p> <p>010-2189-55040 \$ 1,507</p> <p>010-2189-55050 \$ 2,423</p> <p>010-2189-55060 \$ 14,044</p> <p>To the following account: 010-2189-57230 \$33,260.00</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance – Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS											
REVIEW	<p>Department Director: _____ Date: _____</p> <p>Finance (Budget Approval): Roy Fairchild, Budget and Fiscal Officer _____ Date: 06/20/16</p> <p>Division Manager: Mary Marquez, Deputy Court Administrator _____ Date: 06/20/16</p> <p>County Counselor's Office: _____ Date: _____</p>										

Sarah Matthews
6/22/16

Mary Joy Brown
7/7/16

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Budgeting

TO: Keith Allen, Finance Department

FROM: Roy Fairchild, Fiscal and Budget Officer

DATE: 6/20/2016

REASON: To reallocate funds

☒ One Time Expenditure☐ Annual Expense that will be adjusted for in next year's budget

(Internal Use Only)

Fiscal Yr: _____

Ref#: _____

Description: _____

Control Total: _____

In accordance with the County Code, Chapter 5 Section 570.9, please approve the following budget transfer

FROM:

FUND	DEPARTMENT	ACCT NO.	AMOUNT	Balance of Account Before Transfer	Month to Date Total Transfers from this account
010	2189	55010	\$ 15,286.00	\$ 35,780.91	\$ 15,286.00
010	2189	55010	\$ 1,507.00	\$ 2,637.09	\$ 1,507.00
010	2189	55010	\$ 2,423.00	\$ 19,863.00	\$ 2,423.00
010	2189	55010	\$ 14,044.00	\$ 21,761.52	\$ 14,044.00

TO:

FUND	DEPARTMENT	ACCT NO.	AMOUNT	New Acct Yes or No	Month to Date Total Transfers to this account
010	2189	57230	\$ 33,260.00	NO	\$ 33,260.00


 Division Manager

County Executive

INTERNAL OFFICE USE ONLY

Prepared By: _____

Date: _____

Approved By: _____

Date: _____

Approved By: _____

Date: _____

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$60,008.00 within the 2016 Assessment Fund to cover the cost of seasonal employees for use by the Assessment Department.

RESOLUTION NO. 19204, July 11, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Assessment Department has a need to hire four seasonal employees to assist with the appraisal process related to assessed value appeals; and,

WHEREAS, a transfer is necessary to place the necessary funds in the proper spending accounts; and,

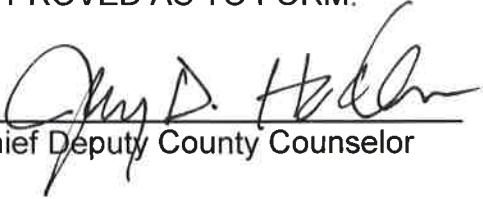
WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2016 Assessment Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Assessment Fund			
Non-Departmental			
045-4500	56661 – Software Purchase	\$60,008	
045-4500	55010 – Regular Salaries		\$55,744
045-4500	55040 – FICA		\$ 4,264

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19204 of July 11, 2016, as duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 045 4500 56661
ACCOUNT TITLE: Assessment Fund
Non-Departmental
Software Purchase
NOT TO EXCEED: \$60,008.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 19204

Sponsor(s): Dennis Waits

Date: July 11, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution transferring \$60,008.00 within the 2016 Assessment Fund for the furnishing of seasonal employees for use by the Assessment Department.</u></p>																		
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$60,008</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$60,008</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$60,008</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT \$60,008</td></tr> <tr> <td>045-4500-56661 (Software Purchases)</td><td></td></tr> <tr> <td>045-4500-55010 (Regular Salaries)</td><td>TO ACCT</td></tr> <tr> <td>045-4500-55040 (FICA)</td><td>\$55,744</td></tr> <tr> <td></td><td>\$4,264</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$60,008	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$60,008	Amount budgeted for this item * (including transfers):	\$60,008	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$60,008	045-4500-56661 (Software Purchases)		045-4500-55010 (Regular Salaries)	TO ACCT	045-4500-55040 (FICA)	\$55,744		\$4,264
Amount authorized by this legislation this fiscal year:	\$60,008																		
Amount previously authorized this fiscal year:	\$0																		
Total amount authorized after this legislative action:	\$60,008																		
Amount budgeted for this item * (including transfers):	\$60,008																		
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$60,008																		
045-4500-56661 (Software Purchases)																			
045-4500-55010 (Regular Salaries)	TO ACCT																		
045-4500-55040 (FICA)	\$55,744																		
	\$4,264																		
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jeph Burroughs-Scanlon</p>																		
REQUEST SUMMARY	<p>The Assessment department is in need of four seasonal employees to assist with property appraisals and other work within the department. The requested transfer will move funds from Software Purchases to salaries for these seasonal employees.</p>																		
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		
ATTACHMENTS																			

REVIEW	Department Director: <i>Deputy - Joseph Burroughs</i>	Date: <i>28 June 2016</i>
	Finance (Budget Approval): <i>If applicable [Signature]</i>	Date: <i>6/28/16</i>
	Division Manager: <i>Mark Low Brown</i>	Date: <i>7/2/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES #19204

Budgeting 6/23/16

Jackson County, Missouri
Assessment Department
6/23/2016

Assessment needs 4 seasonal employees at \$13.40 per hour for 6 months (1040 hours).

Add in FICA taxes

There will be no pension contributions or insurance benefits, since they will be seasonal employees

Create a fiscal note to a resolution that will transfer the required money within Non-Departmental Assessment.

From: 56661 Software Purchases

To: The appropriate salary lines

13.40 / hour X 1040 hours X 4 employees =	\$55,744
FICA at 7.65% =	\$4,264
Total amount needed =	<u>\$60,008</u>

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION recognizing Susie Edwards for her twenty-nine years of service to Missouri State Probation and Parole and congratulating her on the occasion of her retirement.

RESOLUTION NO. 19205, July 11, 2016

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, Susie Edwards, District Administrator with Missouri State Probation and Parole, is retiring after twenty-nine years of service to the Missouri Department of Corrections; and,

WHEREAS, Ms. Edwards has had a distinguished career in working with offenders and parolees, predominately within Jackson County; and,

WHEREAS, Ms. Edwards has been active in organizing and supervising programs aimed at finding employment, training, or treatment for ex-offenders; and,

WHEREAS, Ms. Edwards has managed restorative justice programs, working with wardens throughout Missouri in joint efforts aimed at reducing the recidivism of persons involved with crimes; and,

WHEREAS, these programs include developing and overseeing offender workforce programs and maintaining an effective liaison within communities, neighborhoods, and

police departments throughout Jackson County; and,

WHEREAS, Susie holds a Bachelor of Arts in criminal justice from Missouri Southern State University and has advanced competencies and training in the Offender Workforce Development Specialist program; and,

WHEREAS, Susie's co-workers, family, and friends extend their best wishes for her new career working with ex-offenders within the federal prison system; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby recognizes Susie Edwards for her service with Missouri Probation and Parole and extends best wishes for her future endeavors.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19205 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, July 11, 2016, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 19206, July 11, 2016

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, July 11, 2016, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, July 11, 2016, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19206 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Chief Financial Officer to issue a check in the amount of \$14,400.00 to the Mid-America Regional Council, for the County's portion of the costs related to the CORE4 initiative.

RESOLUTION NO. 19207, July 11, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, CORE4 is a local government cost-sharing initiative developed in conjunction with the Mid-America Regional Council (MARC), Johnson County, Kansas, Kansas City, Missouri, the Unified Government of Wyandotte County, and Jackson County, Missouri, to promote opportunities in the Kansas City Metropolitan Region; and,

WHEREAS, each of the jurisdictions participating in the CORE4 initiative are responsible for a portion of the costs to provide staff support, project management, event logistics, and coordination of the sub-committee activities related to CORE4; and,

WHEREAS, MARC has submitted an invoice in the amount of \$14,400.00, to cover the County's portion of these costs, equal to 24 percent of the total annual expense; and,

WHEREAS, continued participation by the County in the CORE4 initiative is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Chief Financial Officer be and hereby is authorized issue a check to the Mid-America Regional Council, in the amount of \$14,400.00 for costs related to the CORE4 initiative.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19207 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56080
ACCOUNT TITLE: General Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$7,200.00

ACCOUNT NUMBER: 002 5102 56080
ACCOUNT TITLE: Health Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$1,800.00

ACCOUNT NUMBER: 003 5103 56080
ACCOUNT TITLE: Park Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$1,800.00

ACCOUNT NUMBER: 004 5104 56080
ACCOUNT TITLE: Special Road and Bridge Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$1,800.00

ACCOUNT NUMBER: 045 4500 56080
ACCOUNT TITLE: Assessment Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$1,800.00

7-6-2016
Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19207

Sponsor(s): Dennis Waits

Date: July 11, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Recommending payment of Jackson County's share of the 2016 CORE4 Coordination Annual Budget</u></p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="300 546 1177 955"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$14,400.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0.00</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$14,400.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$14,400.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM</td><td></td></tr><tr><td>001-5101-56080</td><td>\$7,200.00</td></tr><tr><td>002-5102-56080</td><td>\$1,800.00</td></tr><tr><td>003-5103-56080</td><td>\$1,800.00</td></tr><tr><td>004-5103-56080</td><td>\$1,800.00</td></tr><tr><td>045-4500-56080</td><td>\$1,800.00</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$14,400.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$14,400.00	Amount budgeted for this item * (including transfers):	\$14,400.00	Source of funding (name of fund) and account code number; FROM		001-5101-56080	\$7,200.00	002-5102-56080	\$1,800.00	003-5103-56080	\$1,800.00	004-5103-56080	\$1,800.00	045-4500-56080	\$1,800.00
Amount authorized by this legislation this fiscal year:	\$14,400.00																				
Amount previously authorized this fiscal year:	\$0.00																				
Total amount authorized after this legislative action:	\$14,400.00																				
Amount budgeted for this item * (including transfers):	\$14,400.00																				
Source of funding (name of fund) and account code number; FROM																					
001-5101-56080	\$7,200.00																				
002-5102-56080	\$1,800.00																				
003-5103-56080	\$1,800.00																				
004-5103-56080	\$1,800.00																				
045-4500-56080	\$1,800.00																				
PRIOR LEGISLATION	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date): N/A</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Mary Lou Brown, Chief Administrative Officer, 816-881-3064</p>																				
REQUEST SUMMARY	<p>Mid-America Regional Council (MARC) provides dedicated staff support for project management, event logistics and coordination of nine sub-committee activities related to CORE4. 2016 activities will include leadership discussion facilitation with the chief elected and administrative leaders of the CORE4 jurisdictions; project management duties and planning for the 2016 CORE4 Colloquium. Jackson County's share of the \$60,000.00 related expense is 24% or \$14,400.00.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				

ATTACHMENTS		
REVIEW	Department Director: <i>Mary Lou Brown</i>	Date: 2/5/16
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: 2/6/16
	Division Manager: <i>Mary Lou Brown</i>	Date: 2/6/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

PC# _____

RES # 19207

[illegible]

Mary Rasmussen



CORE 4

Project Management/Coordination

2016 WORKPLAN

Purpose:

Mid-America Regional Council will continue to provide dedicated staff support for project management, event logistics and coordination of nine sub-committee activities that will occur in 2016. This document describes the level of support and activities for 2016.



Background:

The city/county managers from the City of Kansas City, Mo., Jackson County, Mo. Johnson County, Kan. and the Unified Government of Wyandotte County/Kansas City, Kan. began meeting in 2010 as the Kansas City Metropolitan Executive Leadership Exchange. In 2012, the CORE4 initiative began to conduct bi-annual Colloquium work sessions, inviting department directors and other key staff to discuss topics of common concern. The broad topics addressed include: vulnerable/at risk population; reciprocity and taxation; career development; communications; legislative coordination; parks & recreation; EMS & emergency management; and regional technology. The primary goal of these work sessions has been to identify specific projects that groups can pursue over the course of a 12-month period of time, with the expectation that tangible steps will be taken to accomplish the projects through collaboration among the participating four agencies. Over the course of 2014 and 2015 MARC has been assisting the CORE4 jurisdictions by providing staff support to eight work groups.

In addition, MARC staff has helped develop and host the annual CORE4 Colloquium, which over 150 CORE4 representatives attend. Also, David Warr, MARC executive director, has hosted the CORE4 leadership bi-monthly meetings to assist in moving the initiative forward.

CORE4 2016 work plan

In 2016, MARC will continue to facilitate the CORE4 leadership discussions. The chief elected leaders (with managers) will meet two times, with the administrative leadership meeting more often (4-6 times in twelve months) to discuss identified issues of inter-jurisdictional collaboration. MARC staff will also facilitate the eight topical working groups. This will include project management duties, such as assistance in sharing information, convening meetings, taking notes, tracking performance goals and disseminating a bi-monthly e-newsletter. In addition, MARC will lead the planning for the 2016 CORE4 Colloquium.

Leadership discussion facilitation: Over the past two year the chief elected and administrative leaders have identified topical areas for collaboration that have broader political and financial considerations. Over the course of the next twelve months efforts will be made to make progress in the following areas:

- Continued review of the KCATA regional governance in an effort to anticipate the need for possible legislative amendments.
- Explore the need for a regional KCI investment plan
- Regional approach for collecting energy usage data from commercial property owners (over 100,000 square feet).

Other pressing issues may be identified over the course of the twelve months and priorities may shift from the list above.

CORE4 work group strategies: The CORE4 administrators met with the lead staff for the CORE4 work groups on December 16, 2015. Each work group will continue its efforts – some making further progress on their current goals, others taking on new projects.

The list of the working groups and the topics/action items under discussion are:

Sub-committee/ Working Group	2016 Work group strategies
1. Economic Development/ Economic Resiliency	The economic development work group will complete data collection from the CORE4 jurisdictions in early 2016. Data is needed from the UG and the Missouri counties north of the river. The next step will be the analysis, identifying similarities, trends or any other significant finding. Analysis will be shared with the CORE4 leadership team.
2. Human Resources/ Career Development	The Human Resources work group will be gearing up in 2016 for the next Youth Career Expo projected to be in 2017. ICMA is interested in having a workshop at their annual conference in Kansas City under their Regional Collaboration track that highlights the collaboration of the Youth Career Expo. The HR work group will also make contact with the KC Rising Human Capital representatives to facilitate a discussion with education institutions about the needs for certain hard-to-fill positions, i.e., water/wastewater maintenance.
3. Human Services/ Vulnerable Populations	The Human Services work group will explore three areas for future work: (1) build on the joint work in submitting an application to USDA for a Nutrition Incentive Program in grocery stores and farmers markets; (2) work with the Family Conservancy and other partners to advance the campaign “Talk Read Play”; and (3) address the growing concern over the abuse of opiates and heroin in the metro area.

Work group coordination: MARC staff will assist CORE4 lead staff to coordinate the nine work groups' activities. This may include taking meeting minutes, coordinating meetings, performing follow-up activities, and serving as a reminder of deliverables and deadlines.

Event planning and logistical support: MARC will provide staff to plan and provide the logistic support for the annual CORE4 Colloquium. This will include securing conference space, coordinating A/V services, equipment and meeting refreshments, preparing and executing a marketing plan to participating agency staff, establishing online registration portal, sending confirmation emails, etc.

Budget:

The costs associated with the above activities are outlined below.

CORE 4 Coordination - Annual Budget

Revenue

Johnson County (544,179) 36%	\$21,600
Kansas City, Mo (459,787) 30%	\$18,000
Jackson County, Mo (w/o KCMO) (371,659) 24%	\$14,400
Unified Government (157,505) 10%	\$6,000
Total Revenue	\$60,000

Expenses	# hours	Average hourly rate	cost
MARC Staff-time	550	\$40	\$22,000
David Warm (leadership committee facilitation)			
Marlene Nagel (program oversight, facilitation)			
Georgia Nesselrode (program coordination, facilitation)			
Mary Laird (managers/mayors meeting scheduling)			
Staff support - sub-committee coordination (TBD by issue)			
Fringe , Indirect, Rent			\$20,000
Contractual Services (specialized consultant)			\$5,000
Travel (mileage)			\$1,000
Facility Rental			\$3,000
Meeting Expense			\$7,000
Miscellaneous			\$2,000
Total Expense			\$60,000

Sub-committee/ Working Group	2016 Work group strategies
4. Information Technology	The IT work group has developed and tested a web services platform that will allow each of the jurisdictions to access certain, mutually agreed up data from the databases of other jurisdictions. The next step is to convene the work group members, along with representatives of business licensing and procurement specialists from the four jurisdictions to determine what information to share and how best to use it. A legal review will also be sought.
5. Infrastructure	A subset of the Infrastructure work group has been working on the feasibility of an integrated planning initiative for the blue river watershed. Ongoing conversations have been held between Johnson County and KCMO water services personnel. The plan for 2016 is continue to meet and begin the integrated planning process. This is an ambitious undertaking but efforts have the potential to reap positive results for future stormwater related projects.
6. Parks & Recreation	The Parks and Recreation work group provided an updated inventory of park assets to the KC Sports Commission (KCSC) in 2015. Follow-up conversations are planned to engage the KCSC and other stakeholders on the possibilities of coordinating efforts to attract and support a regional youth soccer-related event highlighting all the soccer facilities across the metro area.
7. Public Safety	A new public safety work group will be formed to consider the issue of technology. The region will soon have access to KC Scout's dedicated fiber for public safety use. Shared services will be explored, along with regional dispatch applications.
8. Data and Performance	This new work group will explore the possibilities of a regional comparative data analysis, as well as a regional scorecard/dashboard. The region has a great deal of public data that has been collected through ETC's citizen satisfaction surveys. This could be used to identify trends, best practices, etc.

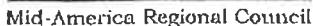
Project Management Activities

Project management: MARC has designated a team of staff members to assist the CORE4 initiative by providing the following:

1. Provide assistance to CORE4 leadership with overall project coordination. This would include managing communications between agency staff, plotting and tracking identified projects, noting progress, deliverables, timelines, etc.
2. Prepare meeting minutes (when needed), and summaries
3. Follow-up activities, such as conducting further project research, discovery, cost analysis, challenges, etc.
4. Produce a bi-monthly e-newsletter
5. Issue semi-annual progress reports
6. Other duties assigned

Deliverables: MARC will produce a periodic progress reports.

Leadership scheduling: MARC staff will work with the CORE4 managers, mayors, and board chairman's staff to coordinate schedules for leadership meetings and annual Colloquium.



Phone: (815) 474-4240

Fax: (816) 421-7758

Invoice	G-I-0006629
Date	3/31/2016
Grant No.	53136
Page	1

Jackson County, Missouri

415 E. 12th Street, 2nd Floor
Kansas City MO 64106

Return one copy with

Carthy, P 3-31-16

Invoice authorized by: Date

Dorothy Pope, Financial Affairs Director

Mid-America Regional Council

Invoice authorized by:

Dorothy Pope, Financial Affairs Director
Mid-America Regional Council

Purchase Order No.	Customer ID	MARC Contact	Payment Terms	Master No.
	JACOLOCALDUES	Joanne Bussinger	Due on Receipt	8,137
Item Number	Description			Ext. Price
53136-LOCAL	CORE4 Project Mgmt/Coordination 2016			\$14,400.00
			Subtotal	\$14,400.00
			Misc	\$0.00
			Total	\$14,400.00

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$15,000.00 within the 2016 Assessment Fund and awarding a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of scanning services for use by the Assessment Department to TDB Communications, Inc., of Lenexa, Kansas, under the terms and conditions of Invitation to Bid No. 5-16.

RESOLUTION NO. 19208, July 11, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Assessment Department has a need for scanning services to scan personal property tax declarations; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 5-16 for the furnishing of these services; and,

WHEREAS, a total of twenty-nine notifications were distributed and three responses were received and evaluated from the following:

<u>BIDDER</u>	<u>PRICE</u>
TDB Communication, Inc. Lenexa, KS	\$0.170
Opus Solutions North Kansas City, MO	\$0.085
ARC Document Solutions Kansas City, KS	\$0.125

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award for scanning services to TDB Communication, Inc., of Lenexa, Kansas; and,

WHEREAS, although TDB Communications is not the lowest bid, after a thorough evaluation of the proposals received and consideration of the references of each vendor, the Assessment Department staff recommends award of the contract to TDB Communications as the best bidder meeting specifications; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; and,

WHEREAS, a transfer is necessary to place the funds required for this purchase in the proper spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2016 Assessment Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Assessment Fund			
Assessment Department			
045-1902	56790 – Other Contractual Srv.	\$5,000	
045-1902	57010 – Office Supplies	\$5,000	
045-1902	58160 - Radio/Comm Equipment	\$5,000	
045-1902	56080 – Other Professional Services		\$15,000

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19208 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 045 1902 56790
ACCOUNT TITLE: Assessment Fund
Assessment Department
Other Contractual Services
NOT TO EXCEED: \$5,000.00

ACCOUNT NUMBER: 045 1902 57010
ACCOUNT TITLE: Assessment Fund
Assessment Department
Office Supplies
NOT TO EXCEED: \$5,000.00

ACCOUNT NUMBER: 045 1902 56080
ACCOUNT TITLE: Assessment Fund
Assessment Department
Other Professional Services
NOT TO EXCEED: \$5,000.00

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

7-6-2016
Date

OT Craig Thomas /sgg
Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19208

Sponsor(s): Dennis Waits

Date: July 11, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$15,000 within the Assessment Department's Budget and Awarding a Twelve Month Term and Supply Contract, with Four Twelve Month Options to Extend, for the furnishing of Scanning Services for use by Assessment Department to TDB Communications, Inc. of Lenexa, KS under the terms and conditions of Invitation to Bid No. 5-16.</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td><td style="text-align: right;">\$15,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td style="text-align: right;">\$20,000.00</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td style="text-align: right;">\$35,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td style="text-align: right;">\$35,000.00</td></tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td></tr> <tr> <td colspan="2">Transfer From:</td></tr> <tr> <td>045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services</td><td style="text-align: right;">\$5,000.00</td></tr> <tr> <td>045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies</td><td style="text-align: right;">\$5,000.00</td></tr> <tr> <td>045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equipment</td><td style="text-align: right;">\$5,000.00</td></tr> <tr> <td>Transfer To: 045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services</td><td style="text-align: right;">\$15,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Department</td><td>Estimated Use</td></tr> <tr> <td>Assessment Department</td><td style="text-align: right;">\$ 35,000.00</td></tr> </table> <p>Prior Year Budget (if applicable): \$10,000 Prior Year Actual Amount Spent (if applicable): \$ 10,000</p>	Amount authorized by this legislation this fiscal year:	\$15,000.00	Amount previously authorized this fiscal year:	\$20,000.00	Total amount authorized after this legislative action:	\$35,000.00	Amount budgeted for this item * (including transfers):	\$35,000.00	Source of funding (name of fund) and account code number:		Transfer From:		045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services	\$5,000.00	045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies	\$5,000.00	045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equipment	\$5,000.00	Transfer To: 045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services	\$15,000.00	Department	Estimated Use	Assessment Department	\$ 35,000.00
Amount authorized by this legislation this fiscal year:	\$15,000.00																								
Amount previously authorized this fiscal year:	\$20,000.00																								
Total amount authorized after this legislative action:	\$35,000.00																								
Amount budgeted for this item * (including transfers):	\$35,000.00																								
Source of funding (name of fund) and account code number:																									
Transfer From:																									
045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services	\$5,000.00																								
045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies	\$5,000.00																								
045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equipment	\$5,000.00																								
Transfer To: 045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services	\$15,000.00																								
Department	Estimated Use																								
Assessment Department	\$ 35,000.00																								
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																								
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465																								
REQUEST SUMMARY	Assessment Department requires a Term and Supply Contract for the furnishing of Scanning Services. The Purchasing Department issued Invitation to Bid No. 5-16 in response to this requirement. <p>A total of twenty-nine (29) notifications were distributed and three (3) responses were received.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Vendor and Location</td><td style="text-align: right;">Total Price of Item 1</td></tr> <tr> <td>Opus Solutions of North Kansas City, MO</td><td style="text-align: right;">\$0.085</td></tr> <tr> <td>TDB Communication Inc. of Lenexa, KS</td><td style="text-align: right;">\$0.17</td></tr> <tr> <td>ARC Document Solutions of Kansas City, KS</td><td style="text-align: right;">\$0.125</td></tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends Award for Scanning Services to TDB Communication Inc. of Lenexa, KS as the lowest and best bid meeting specifications.</p>	Vendor and Location	Total Price of Item 1	Opus Solutions of North Kansas City, MO	\$0.085	TDB Communication Inc. of Lenexa, KS	\$0.17	ARC Document Solutions of Kansas City, KS	\$0.125																
Vendor and Location	Total Price of Item 1																								
Opus Solutions of North Kansas City, MO	\$0.085																								
TDB Communication Inc. of Lenexa, KS	\$0.17																								
ARC Document Solutions of Kansas City, KS	\$0.125																								

	<p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$15,000.00 within the Assessment Department's budget as follows:</p> <table border="0"> <thead> <tr> <th></th><th>FROM:</th><th>TO:</th></tr> </thead> <tbody> <tr> <td>045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services</td><td>\$5,000.00</td><td></td></tr> <tr> <td>045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies</td><td>\$5,000.00</td><td></td></tr> <tr> <td>045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equip.</td><td>\$5,000.00</td><td></td></tr> <tr> <td>045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services</td><td></td><td>\$15,000.00</td></tr> </tbody> </table>			FROM:	TO:	045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services	\$5,000.00		045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies	\$5,000.00		045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equip.	\$5,000.00		045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services		\$15,000.00
	FROM:	TO:															
045-1902-56790 Assessment Fund, Assessment Dept, Other Contractual Services	\$5,000.00																
045-1902-57010 Assessment Fund, Assessment Dept, Office Supplies	\$5,000.00																
045-1902-58160 Assessment Fund, Assessment Dept, Radio/Communication Equip.	\$5,000.00																
045-1902-56080 Assessment Fund, Assessment Dept, Other Professional Services		\$15,000.00															
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS	Abstract of Bids Received and Recap of Recommended Award Items, Memorandum from Jeph Burroughs-Scanlon, Deputy Director of Assessment																
REVIEW	Department Director: <i>Jeph Burroughs</i> <i>Deputy</i>	Date: 6/30/2016															
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: 6/30/16															
	Division Manager: <i>Mary Ann Brown</i>	Date: 7/2/16															
	County Counselor's Office:	Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

☐ This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the _____ Fund in ____.

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 19208

Mary Rosmussen



ASSESSMENT DEPARTMENT

(816) 881-3239
Fax: (816) 881-1388

JACKSON COUNTY

Jackson County Courthouse
415 East 12th Street, First Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

TO: Jessica M. Johnson, Finance & Purchasing Department
FROM: Jeph BurroughsScanlon, Deputy Director of Assessment
CC: Q. Troy Thomas, Director of Finance & Purchasing
Barb Casamento, Finance & Purchasing Department
Robert D. Murphy, Director of Assessment
DATE: June 22, 2016
RE: TS 5-16 TDB Communications – need for increase current contract

The above referenced contract is with TDB Communications. It has come to our attention that we need to increase the funding currently available for this contract because of the ongoing need for the scanning services provided to the Individual Personal Property unit within the Assessment Department. Although this is our first experience with this particular company, they have been very engaged and responsive to our needs. We would like to request an increase in the funding for this contract in the additional amount of \$20,000 not to exceed a total of \$40,000 for the entire contract.

Please contact me if you have any questions or concerns.



ASSESSMENT DEPARTMENT

JACKSON COUNTY

(816) 881-3239
Fax: (816) 881-1388

JACKSON COUNTY COURTHOUSE
415 EAST 12TH STREET, FIRST FLOOR MEZZANINE
KANSAS CITY, MISSOURI 64106
WWW.JACKSONGOV.ORG

19208

FROM: Jeph BurroughsScanlon, Deputy Director of Assessment
TO: Q. Troy Thomas, Director of Finance and Purchasing
CC: Jessica Johnson
DATE: February 22, 2016
RE: ITB 5-16: Scanning Services

The Assessment Department has a yearly need to obtain scanning services for Individual Personal Property Declarations.

The results of the publically posted open bid process returned to us with three qualified vendors. We have contacted the vendors and their references including a review of our own previous service experience with one of the vendors.

One vendor we reviewed was **Opus Solutions**. They were the lowest bid with a price of \$.058/scanned image. Upon review it has been determined that they have very likely underbid the project and may not fully understand the scope of work we are requesting. References for this vendor did not use the exact services we are expecting to use.

Another vendor we reviewed was **ARC Document Solutions**. They are the scanning vendor that we have most recently used. They bid a price of \$0.125/scanned image. In our past working relationship with ARC we have continually experienced a lack of attention to detail and the customer service that is necessary to perform the duties required.

The final vendor reviewed was **TBD Communications, Inc.** The references we contacted provided positive feedback. It is apparent to us that TBD has the experience, resources and customer service acumen to best serve the current needs of the Assessment Department and to handle our scope of work in regard to the scanning services needed.

Using TBD as our vendor, we would expect to place a contract for \$20,000 for the 2016 year for IPP declaration scanning services for the Assessment Department.

**PURCHASING DEPARTMENT**

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

February 23, 2016

TDB Communications, Inc.
Attn: Mary Gaal
10901 W. 84th Terrace, STE 105
Lenexa, KS 66214

Dear Ms. Gaal:

Please consider this letter as Contract Award Notification for a Twelve (12) Month Term & Supply Contract for the furnishing of **SCANNING SERVICES** for the use by **Assessment Department** as detailed below:

Bid No: **5-16**

Commodity: **Scanning Services**

Resolution No: **None**

Contract Award Amount: **\$20,000.00**

Contract Term: **February 24, 2016 to February 23, 2017**

Jackson County Point of Contact: **Jessica Johnson, 816-881-3465, jmjohnson@jacksongov.org**

TDB Communications, Inc. Point of Contact: **Mary Gaal, 913-327-7400, mgaal@tdbcommunications.com**

The following required documents shall be furnished by your firm within ten (10) days after receipt of this agreement in accordance with the bid specifications.

CERTIFICATE OF INSURANCE**NOTE: INDICATE JACKSON COUNTY'S BID NUMBER ON ALL DOCUMENTS**

The Jackson County Executive, or designee, shall be the sole judge as to the fact of the fulfillment of this agreement and upon any breach hereof said Executive or designee shall, at their option, declare this agreement void, and for any loss or damage by reason of such breach, whether this agreement is annulled or not, said Supplier and the sureties on said bond shall be liable.

JACKSON COUNTY MISSOURI

A handwritten signature in blue ink, appearing to read "Q. Troy Thomas", is written over a horizontal line.

Q. Troy Thomas
Director of Finance and Purchasing

Jackson County Missouri Invitation to Bid No. 5-16

Page 2 of 21

A TERM AND SUPPLY CONTRACT for the furnishing of **SCANNING SERVICES** for use by the **ASSESSMENT DEPARTMENT**.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and shall run from such date until the end of the 12th consecutive month from the month during which it first took effect unless it is sooner terminated in accord herewith.

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County reserves the right to terminate this Contract for any reason upon at least 14 days written notice to Contractor.

The parties may annually extend this Contract beyond its original term for a time, not to exceed **FOUR (4) twelve** month extensions, from the last day of the original term provided that the County's consent to such an extension and the extension does not involve changes in the specifications, terms and conditions, or increase in prices unless such changes or increases are provided for in said specifications, terms or conditions in effect at the expiration of the original term has been approved by the County Legislature.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes ☐ No ☒ Initials MG Minimum order, if applicable\$ _____

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: TDB Communications, Inc PHONE NO: 913-327-7400
ADDRESS: 10901 W. 84th Terrace STE 105, Lenexa, KS 66214 FAX NO: 913-287-8794
NAME OF AUTHORIZED AGENT (print or type): _____ DATE: 02/23/2016
SIGNATURE OF AUTHORIZED AGENT: Mary Egan TITLE: Director of Court Reporting
EMAIL ADDRESS OF AUTHORIZED AGENT: megan@tdbcommunications.com
FEDERAL ID NO: 48-1221308 and/or SOCIAL SECURITY NO: _____

SPECIFY: MINORITY OWNED (MBE): _____ WOMAN OWNED (WBE): _____ (Check If Applicable)

JACKSON COUNTY MISSOURI BY Q. TROY THOMAS, DIRECTOR OF FINANCE AND PURCHASING

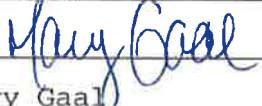
SIGNATURE OF Q. TROY THOMAS: [Signature]

DATE: 2/24/16

ATTACHMENT 1
RESPONDENT'S QUOTATION for
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 5-16

Description	Price per Image
Submit a price per image for scanning all of the 2016 Declarations. Include setup, scanning, delivery of files, pickup and delivery, and all materials required to complete scanning.	\$ 0.17

CERTIFICATION

SIGNATURE: 	DATE: 02/16/2016
NAME: Mary Gaal (Print or Type)	PHONE: 913-327-7400
TITLE: Director of Court Reporting (Print or Type)	MOBILE: 314-409-0164
COMPANY NAME: TDB Communications, Inc (Print or Type)	FAX: 913-287-8794
EMAIL ADDRESS: mgaal@tdbcommunications.com (Print or Type)	

19208

DATE: 2-16-16

COMMODITY: Scanning Services

BID NO: 5-16				American Micro		Opus Solutions		TDB Communication Inc.		ARC Document Solutions			
DATE: 2-16-16													
COMMODITY: Scanning Services													
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Price per image	ea	1	robid	.085	.17	.125						

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: February 16, 2016, BY [Signature]

CLERK OF THE LEGISLATURE

PURCHASING

CERTIFICATION OF BID OPENING

**BIDS WERE PUBLICLY
OPENED AND RECORDED**

ON: February 16, 2016, BY: _____

CLERK OF THE LEGISLATURE

PURCHASING

Bid No: 5-16

19208

Commodity: SCANNING SERVICES

Vendor: OPUS SOLUTIONS

Bid Recap		Quote	
REQUIRED SUBMITTALS		Item #	Item Name
Signed Contract	Yes/No	1	Scanned Price per image
Affidavit	Yes		
Compliance Review Form or Certificate	Yes		
Contractor's Qualifications	Yes		
Acknowledgement of Addenda	Yes		
Quotation	Yes		
Exceptions	Yes		

COMMENTS:

No Exceptions Requested.

State of Missouri Certified WBE, certificate enclosed, expiration 7/1/16.

Bid No: 5-16

Commodity: SCANNING SERVICES

Vendor: TDB COMMUNICATIONS, INC.

Bid Recap		Quote	
REQUIRED SUBMITTALS		Item #	Item Name
Signed Contract	Yes/No	1	Scanned Price per image
Affidavit	Yes		
Compliance Review Form or Certificate	Yes		
Contractor's Qualifications	Yes		
Acknowledgement of Addenda	Yes		
Quotation	Yes		
Exceptions	Yes		

COMMENTS:

No Exceptions Requested.

Department of Veteran Affairs verified VBE, confirmation enclosed, expires: 1/5/17.

Bid No: 5-16

Commodity: **SCANNING SERVICES**

Vendor: ARC DOCUMENT SOLUTIONS

REQUIRED SUBMITTALS		Quote			
	Yes/No	Item #	Item Name	UOM	Unit Price
Signed Contract	Yes	1	Scanned Price per image	ea	\$ 0.125
Affidavit	Yes				
Compliance Review Form or Certificate	Yes				
Contractor's Qualifications	Yes				
Acknowledgement of Addenda	Yes				
Declaration	Yes				
Exceptions	Yes				

COMMENTS:

No Exceptions Requested.

Current vendor for same services.

[illegible]

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION recognizing Avis Lowe for her twenty years of service to Mothers Against Drunk Driving and congratulating her on the occasion of her retirement.

RESOLUTION NO. 19209, July 11, 2016

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, Avis Lowe, a Victim Advocate for the Heartland Chapter of Mothers Against Drunk Driving (MADD), retired June 6, 2016; and,

WHEREAS, founded by a mother whose daughter was killed by a drunk driver, MADD is the nation's largest nonprofit working to protect families from drunk driving, drugged driving, and underage drinking; and,

WHEREAS, Avis contacted MADD in 1995 after her son Rob was killed by a repeat drunk driving offender; and,

WHEREAS, Avis began volunteering for MADD in 1996 and, in 1997, completed MADD's Victim Advocate Training Institute so she could begin working directly with victims of drunk driving; and,

WHEREAS, Avis eagerly accepted a position as a staff advocate for MADD in February 2001, making it her mission to help victims find their voice within a confusing and often

frustrating criminal justice system; and,

WHEREAS, Avis is dedicated to giving guidance and support to the families and individuals she serves; and,

WHEREAS, Avis and her husband Guy have been married for 48 years and, in addition to their son Rob, they have two other sons, Chad and Travis, and one grandson, Dakota; and,

WHEREAS, Avis will continue to volunteer with MADD, but looks forward to moving to the lake with Guy to spend more time with their family; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby recognizes Avis Lowe for her service to Mothers Against Drunk Driving and extends best wishes for her future endeavors.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19209 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing an Addendum to the contract with Cornerstone Detention Products of Madison, Alabama, for the furnishing of cell door renovations for use by the Department of Corrections, under the terms and conditions of Request for Proposals No. 69-15, at an additional cost to the County in the amount of \$848,780.64.

RESOLUTION NO. 19210, July 11, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4805, dated November 30, 2015, the Legislature did award a contract to Cornerstone Detention Products of Madison, Alabama, under the terms and conditions of Request for Proposals No. 69-15; and,

WHEREAS, the Department of Corrections desires to renovate additional sliding cell doors not contemplated in RFP 69-15; and,

WHEREAS, Cornerstone has agreed to do this additional work at the same rate and conditions as specified in RFP 69-15; and,

WHEREAS, the Director of Finance and Purchasing recommends an Addendum to the contract with Cornerstone Detention Products, at an additional cost to the County in the amount of \$848,780.64 for the renovation of additional cell doors within the detention center; and,

WHEREAS, the execution of this Addendum is in the best interests of the health, safety,

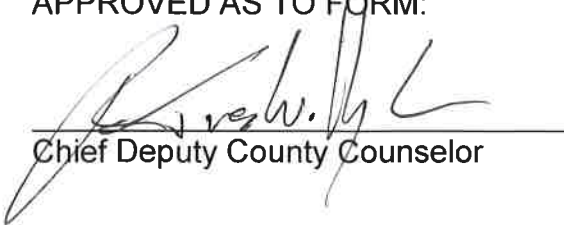
and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an Addendum to the contract with Cornerstone Detention Products, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract and all addendum thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19210 of July 11, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 5108 58020
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Non-Departmental
Buildings and Improvements
NOT TO EXCEED: \$848,780.64

7-7-2016
Date


Chief Financial Officer

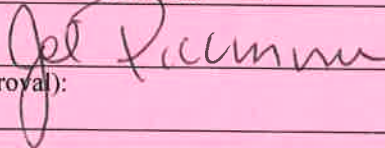
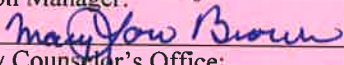
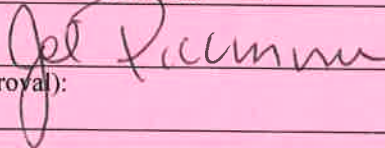
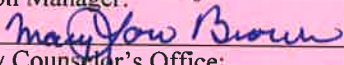
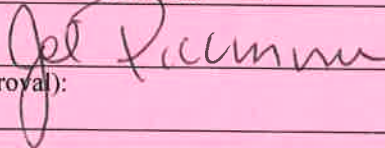
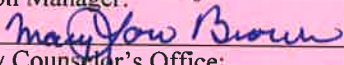
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19210

Sponsor(s): Alfred Jordan

Date: July 11, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting approval of an Addendum to an existing Contract with Cornerstone Detention Products of Madison, Alabama awarded under the terms and conditions of Request for Proposal No. 69-15, Sliding Cell Door Renovations for the Department of Corrections in the amount of \$848,780.64.</u></p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$848,780.64</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$848,780.64</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$848,780.64</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>008-5108-58020 Anti-Drug Fund, Non-Departmental, Buildings and Improvements</td><td>\$848,780.64</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$848,780.64	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$848,780.64	Amount budgeted for this item * (including transfers):	\$848,780.64	Source of funding (name of fund) and account code number:		008-5108-58020 Anti-Drug Fund, Non-Departmental, Buildings and Improvements	\$848,780.64
Amount authorized by this legislation this fiscal year:	\$848,780.64												
Amount previously authorized this fiscal year:													
Total amount authorized after this legislative action:	\$848,780.64												
Amount budgeted for this item * (including transfers):	\$848,780.64												
Source of funding (name of fund) and account code number:													
008-5108-58020 Anti-Drug Fund, Non-Departmental, Buildings and Improvements	\$848,780.64												
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4805, December 7, 2015</p> <p>Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>												
REQUEST SUMMARY	<p>In November, 2015 the Purchasing Department solicited formal, written proposals for Sliding Cell Door Renovations for the Jackson County, Missouri Department of Corrections, Request for Proposal No. 69-15. On December 7, 2015 a Contract was awarded to Cornerstone Detention Products of Madison, Alabama in the amount of \$725,000.00 via Ordinance No. 4805. This contract repaired about 25% of the sliding cell doors.</p> <p>The Department of Corrections desires to renovate additional sliding cell doors at the same rate as previously quoted by the vendor.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p> <p><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS	<p>Memorandum from Craig Mosher, Facilities Manager for Department of Corrections, email from Curtis Johnson of Cornerstone Detention and Ordinance 4805.</p>												
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date: 7-7-16</td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td>Date:</td></tr> <tr> <td>Division Manager: </td><td>Date: 7/7/16</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director: 	Date: 7-7-16	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 7/7/16	County Counselor's Office:	Date:				
Department Director: 	Date: 7-7-16												
Finance (Budget Approval): <i>If applicable</i>	Date:												
Division Manager: 	Date: 7/7/16												
County Counselor's Office:	Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

Date: July 6, 2016

Department / Division	Character/Description	Not to Exceed
-----------------------	-----------------------	---------------

5108 - NonDepartmental	58020 - Buildings & Improvements	848,780.64
------------------------	----------------------------------	------------

Budgeting

7/6/16



JACKSON COUNTY DEPT. OF CORRECTIONS
1300 CHERRY
KANSAS CITY, MISSOURI 64106

RES. 19210

TO: Barbara Casamento, Purchasing Supervisor
FROM: Craig Mosher, Facility Administrator
DATE: July 5, 2016
RE: Emergency Purchase

Many of the cell doors at the Jackson County Detention Center are sliding doors. They operate by a motorized carriage device which moves the door along a welded-in-place track. The cell door operators in much of the facility are failing to work properly from years of rugged use.

1. Most of the cell door tracks are pitted from decades of use. This prevents the door from opening and closing smoothly.
2. The locking bars, which engage when the door is fully closed, are also not working properly and are not reliable.
3. The motors which move the doors are old and need replaced. The motors, motor brackets, and limit switches are all in need of repair.
4. Each module of cells is equipped with an emergency release lever. This is used to quickly unlock a group of cells. Emergency release levers are in need of repair. The linkage connecting the cells is worn.

An outside vendor has been paid to perform repairs on many door operators; however, these repairs have been short lived.

Cornerstone Detention has been contracted to retrofit cell door sliders in the Detention Center. This project, however, will only upgrade 25% of the slider doors. Using the funds identified in the Non-departmental: Building and Improvement account an additional 30% can be added and would raise the total percentage to 55%. Cornerstone Detention's Project Manager has agreed to extend the contract terms and will hold pricing at the original bid as long as the price of steel does not increase. Adding this additional 30% to the project would be an easy proposition.

It is important to replace and repair the old and worn slider door parts.