

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$26,869.00 from the fund balance of the 2016 Health Fund to provide funding for a part-time wellness coordinator position within the Human Resources Department.

ORDINANCE 4810, January 4, 2016

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, as part of the County's health insurance benefit plan, Blue Cross and Blue Shield of Kansas City allocates \$75,000.00 toward health and wellness programs and activities within the County; and,

WHEREAS, the Director of Human Resources recommends that a portion of this allocation be used to fund a part-time wellness coordinator position to oversee the wellness initiative throughout the County; and,

WHEREAS, an appropriation is necessary to place the required funds in the appropriate spending accounts; now therefore,

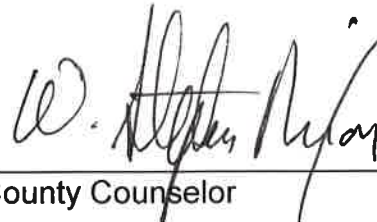
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2016 Health Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
2015 Health Fund Human Resources			
002-9999	47957 – Increase Revenues	\$26,869	
002-2810	Undesignated Fund Balance		\$ 26,869
002-2810	Undesignated Fund Balance	\$26,869	
002-1202	55025 – Part-Time Salaries		\$ 24,960
002-1202	55040 - FICA Taxes		\$ 1,909

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4810 introduced on January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. .

Date

Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 002 2810
ACCOUNT TITLE: Health Fund
Undesignated Fund Balance
NOT TO EXCEED: \$26,869.00


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4810

Sponsor(s): Crystal Williams

Date: January 4, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating \$26,869.00 from the undesignated fund balance of the 2016 Health Fund in acceptance of funds for employee wellness programs received from Blue Cross and Blue Shield of Kansas City.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$26,869</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$26,869</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$26,869</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT \$26,869</td></tr><tr><td>002-2810 Undesignated Fund Balance of the Health Fund</td><td>TO ACCT</td></tr><tr><td>002-1202-55025</td><td>\$24,960</td></tr><tr><td>002-1202-55040</td><td>\$1,909</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$26,869	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$26,869	Amount budgeted for this item * (including transfers):	\$26,869	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$26,869	002-2810 Undesignated Fund Balance of the Health Fund	TO ACCT	002-1202-55025	\$24,960	002-1202-55040	\$1,909
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002-2810 Undesignated Fund Balance of the Health Fund	TO ACCT																
002-1202-55025	\$24,960																
002-1202-55040	\$1,909																
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Dennis Dumovich, Director of Human Resources 816-881-3140</p>																
REQUEST SUMMARY	<p>This is a request to appropriate \$26,869 from the undesignated fund balance of the 2016 Health Fund in acceptance of a grant awarded to Jackson County by Blue Cross and Blue Shield of Kansas City for the purpose of funding the costs for a part-time wellness coordinator. The Wellness Coordinator will execute wellness programs and initiatives within the County. This grant is part of the our contractual agreement with Blue Cross to support wellness programs for our employees.</p>																
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																
ATTACHMENTS																	

REVIEW	Department Director: <i>[Signature]</i>	Date: 12/9/15
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: 12/14/15
	Division Manager: <i>[Signature]</i>	Date: 12/21/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-2810	Health Fund/Undesignated Fund Balance	\$26,869

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: December 14, 2015

ORD # 4810

Department / Division	Character/Description	From	To
Health Fund - 002			
9999	47957 - Increase Revenues	26,869	
2810	Undesignated Fund Balance		26,869
2810	Undesignated Fund Balance	26,869	
1202 - Human Resources	55025 - Part Time Salaries		24,960
1202 - Human Resources	55040 - FICA		1,909
		53,738	53,738

 12/14/15
Budgeting



Kansas City

Ord. 4810

2301 Main Street Kansas City, MO 64108 • (816) 395-2222 • BlueKC.com

November 24, 2015

Dennis Dumovich
Director of Human Resources
Jackson County
415 East 12th Street, 1st Floor
Kansas City, MO 64106

Re: Jackson County, Missouri
Blue KC Wellness Fund for 2016
Group # 31618000

Dear Mr. Dumovich:

Blue Cross and Blue Shield of Kansas City (Blue KC) is proud to support Jackson County's initiatives to improve the health and wellness of your members. As evidence of that support, we are pleased to include a \$75,000 Wellness Fund in our 2016 health contract for Jackson County.

The \$75,000 Wellness Fund is available to Jackson County to support your wellness programs and initiatives between January 1, 2016 and December 31, 2016.

We consider it a privilege to work with Jackson County and look forward to continuing to our partnership.

Sincerely,


Zee Hayley
Senior Sales Consultant

cc: Tamy Woods, Garry & Associates
Jeff Berry, Underwriting
Annette Barker, Account Coordinator



Blue Cross and Blue Shield of Kansas City is an independent licensee of the Blue Cross and Blue Shield Association.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$58,678.00 from the undesignated fund balance of the 2016 Grant Fund in acceptance of a grant received from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area Investigative Support Center Initiative for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute a Memorandum of Understanding with the Kansas Bureau of Investigation, the grant's fiscal agent.

ORDINANCE NO. 4811, January 4, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4736, dated May 18, 2015, the Legislature did authorize the acceptance of a grant from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area (HIDTA) Investigative Support Center, in the amount of \$63,315.00, for the period of January 1, 2015, to December 31, 2016; and,

WHEREAS, HIDTA has allocated additional funds in the amount of \$58,678.00, for this grant; and,

WHEREAS, the attached Memorandum of Understanding with the Kansas Bureau of Investigation, which serves as the Fiscal Agent for this grant, provides a suitable mechanism by which to implement this arrangement for these additional funds; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2016 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA - High Intensity Drug Trafficking Area			
010-4294	45394 - Increase Revenue	\$58,678	
010-2810	Undesignated Fund Balance		\$58, 678
010-2810	Undesignated Fund Balance	\$58, 678	
010-4294	55010 - Regular Salaries		\$43,052
010-4294	55040 – FICA		\$3,566
010-4294	56630 – Rental Car		\$7,260
010-4294	56140 – Travel/Training		\$1,500
010-4294	57110 – Fuel		\$3,300

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor

County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4811 introduced on January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4811.

Date

Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$58,678.00



Date



Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4811

Sponsor(s): Alfred Jordan

Date: January 4, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area."</u></p>																				
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$58,678</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$58,678</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4294</td><td>\$58,678</td></tr> <tr> <td>55010 Regular Salary</td><td>\$43,051.73</td></tr> <tr> <td>55040 FICA</td><td>\$3,566.27</td></tr> <tr> <td>56630 Rental car</td><td>\$7,260.00</td></tr> <tr> <td>57110 Fuel</td><td>\$3,300.00</td></tr> <tr> <td>56140 Travel/Training</td><td>\$1,500.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$55,193 Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$58,678	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$58,678	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4294	\$58,678	55010 Regular Salary	\$43,051.73	55040 FICA	\$3,566.27	56630 Rental car	\$7,260.00	57110 Fuel	\$3,300.00	56140 Travel/Training	\$1,500.00
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56630 Rental car	\$7,260.00																				
57110 Fuel	\$3,300.00																				
56140 Travel/Training	\$1,500.00																				
PRIOR LEGISLATION	<p>Prior ordinances and (date): #4627 June 9, 2014 #4736 May, 18, 2015 #4546 July 29, 2013 #4452 September 24, 2012 #4341 September 12, 2011 #4275 December 6, 2010 Prior resolutions</p>																				
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>																				
REQUEST SUMMARY	<p>An ordinance to appropriate \$58,678 from the undesignated fund balance of the grant fund for a grant received from the United States Executives Office of the President's Midwest HIDTA Investigative Support Center through the Kansas Bureau of Investigation (KBI). This is for use by the Jackson County Sheriff's Office and we request authorization for the County Executive to execute an agreement with KBI.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>																				

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<i>Family Court Division 16th Judicial Circuit of Missouri, Ninth Amended Contract for Services</i>	
REVIEW	Department Director:	Date: <i>29 Dec 2015</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>30 Dec 2015</i>
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:


- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: December 30, 2015

ORD # 4811

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<u>Grant Fund - 010</u>			
<u>4294-HIDTA-Kelley</u>	<u>45394 - Increase Revenues</u>	<u>58,678</u>	
<u>2810</u>	<u>Undesignated Fund Balance</u>		<u>58,678</u>
<u>2810</u>	<u>Undesignated Fund Balance</u>	<u>58,678</u>	
<u>4294-HIDTA-Kelley</u>	<u>55010-Regular Salary</u>		<u>43,052</u>
<u>4294-HIDTA-Kelley</u>	<u>55040 - FICA</u>		<u>3,566</u>
<u>4294-HIDTA-Kelley</u>	<u>56630-Rental Car</u>		<u>7,260</u>
<u>4294-HIDTA-Kelley</u>	<u>57110-Fuel</u>		<u>3,300</u>
<u>4294-HIDTA-Kelley</u>	<u>56140-Travel/Training</u>		<u>1,500</u>
 <u>Budgeting</u>		<u>58,678</u>	<u>58,678</u>

MIDWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)

MEMORANDUM OF UNDERSTANDING

MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE

January 1, 2015 to December 31, 2016

Grant #G15MW0003A

CFDA number 95.001

The Office of National Drug Control Policy (ONDCP) has awarded HIDTA 2014 funding to federal, state and local law enforcement agencies in the region comprised of the states of Kansas, Missouri, Nebraska, Iowa, South Dakota and North Dakota for the purpose of combating the manufacture and importation of methamphetamine and the disruption of poly-drug trafficking organizations. The Kansas Bureau of Investigation (KBI) has been designated as the fiscal agent for award proceeds to be distributed to state and local agencies participating in the Midwest HIDTA program within Kansas and in selected regional initiatives. These funds shall be used for purposes designated in the MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE (Appendix A) and associated budget (Appendix B), as approved by ONDCP.

Scope of Service

The services carried out under this Memorandum of Understanding shall be consistent with those contained in the initiative proposal and budget as approved for funding by ONDCP. Changes shall not be made in the subject or the proposed objectives of the initiative without prior written approval from the Midwest HIDTA Executive Director the Midwest HIDTA Executive Committee.

The signatories agree to provide written notice to the KBI and to the Midwest HIDTA Executive Director, at least (30) days in advance of any planned withdrawal from this agreement. In the event of withdrawal from this initiative by any party, all property and equipment acquired with HIDTA funds by the withdrawing party, shall be re-distributed as per Midwest HIDTA policy and procedure. Upon the date specified in the written notice of withdrawal, this agreement shall become void with respect to the agency giving notice but shall remain in effect for all other participants. The KBI shall process all allowable reimbursement requests for the withdrawing agency through the date of the withdrawal.

Reprogramming of Funds

Reprogramming of funds within a HIDTA award requires different levels of approval based upon the amount to be reprogrammed and whether the reprogramming is inter-agency or inter-initiative. In all cases the recipient agency is responsible for forwarding a request for authorization for reprogramming to the KBI to be forwarded to the Midwest HIDTA Executive Director and Midwest HIDTA Executive Committee. The recipient agency is also responsible for maintaining detailed records of any reprogramming activities.

Reporting Requirement

All participants may be required to prepare a final report of initiative expenditures, which shall be submitted to the KBI within 30 days of the close of the program fiscal year. The financial report will be of a form approved by the KBI and shall contain a listing of expenditures/costs by cost category from the approved initiative budget (Appendix B). The report shall also contain a comparison of actual costs/expenditures against budget estimates. Failure to submit reports on a timely basis may result in the interruption or termination of the initiative funding for your agency. Detailed information on the financial reporting requirements is found in the HIDTA Program Policy and Budget Guidance publication and the Midwest HIDTA Policies and Standard Operating procedures document.

Program Standards

Each agency agrees to abide by the standards and rules defined in the HIDTA Program Policy and Budget Guidance publication and the Midwest HIDTA Policies and Standard Operating procedures document as well as all formal written program guidance regarding financial management standards, reporting, records retention, equipment, vehicles, and

procurement and supplanting requirements for any agency accepting HIDTA funds.

Assurances

Each agency agrees to abide by the terms and conditions set out in OMB Form 424B, Assurances - Non-Construction Programs (Appendix D) and ONDCP Certifications regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug Free Work Place Requirements; Federal Debt Status and Nondiscrimination Statutes and Implementing Regulations (Appendix E). Each agency will also submit a signed OMB form, Disclosure of Lobbying Activities (Appendix F) and will abide by all applicable special conditions included as a part of the award agreement (Appendix H).

Invoicing

Each agency receiving reimbursements shall invoice once per month, on or about the fifteenth of the month, for expenditures incurred during the prior month. Invoices shall be of a form approved by the KBI (Appendix G) and shall contain a listing of expenditures by category. Each agency shall retain the original supporting documentation and provide a copy to the KBI with the monthly report.

Acceptance

Acceptance of this MOU by participating agencies is acceptance of all standards and conditions of the HIDTA Award, included as Appendix A, B, C, D, E, F, G, and H.

Appendix A: Task Force Initiative

Appendix B: Task Force Budget

Appendix C: Application for Federal Assistance

Appendix D: OMB Form 424B, Assurances - Non-Construction Programs

Appendix E: ONDCP Certifications regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug Free Work Place Requirements; Federal Debt Status and Nondiscrimination Statutes and Implementing Regulations

Appendix F: OMB form, Disclosure of Lobbying Activities

Appendix G: HIDTA Reimbursement Form

Appendix H: HIDTA Award Agreement

Fiscal Contact KBI:

Neet O'Connor
Kansas Bureau of Investigation
1620 SW Tyler
Topeka, Kansas 66612
785-296-6782
neet.oconnor@kbi.state.ks.us

Project Manager KBI:

Frank Papish, Assistant Director
Kansas Bureau of Investigation
15700 College Blvd. Suite 100
Lenexa, KS 66219
913-671-2040

Fiscal Contact JCOSO:

Dale Covey, Sargent
Jackson County Sheriff's Department
3310 NE Rennau Dr
Lee's Summit, MO 64064
816-524-4302 ext 972218

State Coordinator:
Midwest HIDTA

David Sankey
10220 NW Ambassador Dr
Kansas City, MO 64153
816-891-5217

Participating Agencies:
Jackson County Missouri

Michael D. Sanders, County Executive
Jackson County, Missouri

Date

Through Jackson County Missouri Sheriff's Office

Michael Sharp, Sheriff

Date

Fiscal Agent:
Kansas Bureau of Investigation

Kirk D. Thompson, Director

Date

APPENDIX A

**FY 2015 INTELLIGENCE AND INFORMATION SHARING INITIATIVE
BUDGET PROPOSAL**

HIDTA: Midwest
INITIATIVE TITLE: Midwest HIDTA Investigative Support Center
LEAD AGENCY(S): Drug Enforcement Administration
Kansas City, MO Police Department
LOCATION: Kansas City, MO

1. INITIATIVE DESCRIPTION

(Includes initiatives involved in investigative, prosecution, and interdiction activities.)

- A. The Midwest HIDTA Investigative Support Center (MHISC) has been operational since 1998 and is con-managed by the Drug Enforcement Administration and the Kansas City, Missouri Police Department. The ISC is a multi-agency coalition consisting of federal, state, and local agencies located within the seven state Midwest HIDTA region. Located in Kansas City, Missouri the MHISC is electronically linked to task force locations and key state agencies in each of the states. The MHISC collects and analyzes information from all Midwest HIDTA task forces and participating task forces and agencies. The MHISC provides event and subject deconfliction services, multi-source name checks, investigative case support, toll analysis, charting, graphic work, post seizure analysis and trend/predictive analysis.

The MHISC continues to develop and expanding its mission to support a seven-state region. Even deconfliction through the Watch Center is fully implemented in many metropolitan areas throughout the region. Expansion to other areas will continue with system expansion steadily increasing each year. The Watch Center is currently manned by elements of the Missouri and Kansas National Guards and the Kansas City, Missouri Police Department.

The MHISC also provides continual evaluation of the threat to the region, identifying changes in patterns and trends. By improving the exchange of intelligence and information through more efficient coordination and communications, the MHISC enhances the ability of federal, state, and local law enforcement agencies to identify, arrest, and prosecute key members of drug trafficking organizations and individuals involved in the clandestine manufacturing of narcotics. Trend and predictive analysis developed by the MHISC assists the Midwest HIDTA Executive Board in utilizing its limited resources more efficiently.

A large portion of the support provided by the MHISC is tactical case support. The MHISC lends support to numerous high profile drug related investigations to include OCEDEF, Priority, Regional (RPOT) and Consolidated Priority Investigations (CPOT). Case support is, and will continue to be a high priority for the MHISC.

- B. Is this initiative collocated with other HIDTA initiatives?

☒ Yes
☐ No

- C. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

☒ Yes
☐ No

(If not, attach Program Policy Waiver Request.)

- D. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

☒ Yes
☐ No

(If not, attach Program Policy Waiver Request.)

Midwest HIDTA Investigative

APPENDIX B

Budget Detail**2015 - Midwest**

Initiative - Midwest HIDTA Investigative Support Center

Award Recipient - Kansas Bureau of Investigation (G15MW0003A)

Resource Recipient - Kansas Bureau of Investigation

Current Budget (net of reprogrammed funds) \$3,645,894.00

Personnel	Quantity	Amount
Administrative Staff	1	\$49,650.00
Analyst - Intelligence	7	\$325,213.00
Director - Deputy	1	\$80,904.00
Total Personnel		\$455,767.00
Fringe	Quantity	Amount
Administrative staff	1	\$18,012.00
Analyst - Intelligence	6	\$86,922.00
Director - Deputy	1	\$28,422.00
Total Fringe		\$133,356.00
Travel	Quantity	Amount
Adminlstrative	9	\$20,110.00
Investigative/Operational	9	\$18,466.00
Total Travel		\$38,576.00
Services	Quantity	Amount
Communications - data llnes		\$3,216.00
Communications - mobile phones & pagers		\$11,286.00
Equipment rentals		\$9,360.00
Printing & document support		\$1,800.00
Service contracts		\$1,404.00
Shipping & postage		\$3,600.00
Software - maintenance		\$38,709.00
Subscriptions - database		\$20,268.00
Vehicle lease - passenger	4	\$28,080.00
Total Services		\$117,723.00
Supplies	Quantity	Amount
Investigative/Operational		\$14,400.00
Office		\$8,796.00
Total Supplies		\$23,196.00

APPENDIX B

Budget Detail

2015 - Midwest

Initiative - Midwest HIDTA Investigative Support Center

Award Recipient - Kansas Bureau of Investigation (G15MW0003A)

Resource Recipient - Kansas Bureau of Investigation

Current Budget (net of reprogrammed funds) **\$3,645,894.00**

Other	Quantity	Amount
Administrative costs		\$350.00
Total Other		\$350.00
Total Budget		\$768,968.00

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED 03/13/2014	Applicant Identifier:
1. TYPE OF SUBMISSION		3. DATE RECEIVED BY STATE	State Application Identifier
Application Pre-application _ Construction _ Construction X Non-Construction _ Non-Construction		4. DATE RECEIVED BY FED AGENCY	Federal Identifier G14MW0003A
5. APPLICANT INFORMATION			
LEGAL NAME: Kansas Bureau of Investigation		ORGANIZATIONAL UNIT:	
Organizational DUNS: 150943496			
ADDRESS (Give city, county, State and Zip Code) Kansas Bureau of Investigation 1620 SW Tyler Topeka, KS 66612		Name and telephone number of person to be contacted on matters involving this application (give area code) Director Dave Barton	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 1486029925L2		7. TYPE OF APPLICANT: (Enter appropriate letters in box)	
8. TYPE OF APPLICATION S New _ Continuation _ Revision If revision, enter appropriate letter(s) in box(es) <input type="checkbox"/> <input type="checkbox"/> (Specify) _____ A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify) _____		A. State H. Independent School District B. County I. State Controlled Institution of Higher Learning C. Municipal J. Private University D. Township K. Indian Tribe E. Interstate L. Individual F. Inter-municipal M. Profit Organization G. Special District N. Other	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER (CFDA): 95.001		9. NAME OF FEDERAL AGENCY ONDCP	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Multiple	
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF	
Start Date 1/1/2014	Ending Date 12/31/2015	a. Applicant b. Project	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$3,665,894.00	a. YES. This preapplication/application was made available to the State Executive order 12372 process for b. Applicant review on: <input type="checkbox"/>	
b. Applicant		Date: _____	
c. State		b. No. <input type="checkbox"/> Program is not covered by E.O. 12372	
d. Local		<input type="checkbox"/> or program has not been selected by state for review	
e. Other		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income		Yes If "Yes", attach an explanation <input checked="" type="checkbox"/> No	
g. Total	\$3,665,894.00		
TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Type Name of Authorized Representative Kirk D. Thompson		b. Title Director	c. Telephone
d. Signature of Authorized Representative		e. Date Signed 3/19/2014	

ASSURANCES – NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program, if you have questions, please contact the awarding agency. Further, certain Federal-awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management and completion of the project describe in this application.
2. Will give the awarding agency, the Comptroller General of United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all record, books, paper, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U. U. C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C. F. R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U. S. C. 1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U. S. C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U. S. C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U. S. C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U S C. 3601 et seq), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (I) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocations Assistance and Real Property Acquisition Policies Act of 1970 (P. L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assistance programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U. S.C. 1501-1508 and 7324-7328) which limit the political activities are funded in whole or in part with Federal Funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U. S. C. 276a to 276a - 7), the Copeland Act (40 U. S. C. 276c and 18 U. S. C. 874), and the Contract Work Hours and Safety Standards Act (40 U. S. C. 327-333), regarding labor standards for federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176 (c) if the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic: Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 or OMB Circular No. A-133, Audits of Institutions of Higher Learning and other Non-profit Institutions.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Subawardee Name and Address: County Legislature of Jackson County
415 East 12th Street
Kansas City, MO 64106.

Applicant Number and/or Project Name: G15MW0003A
Midwest HIDTA
Investigative Support Center Initiative

Grantee IRS/Vendor Number: _____

Michael D. Sanders, County Executive
Type Name & Title of Authorized Representative

Signature

Date

OFFICE OF NATIONAL DRUG CONTROL POLICY

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS
Instructions for the certifications**General Requirements**

The Office of National Drug Control Policy (ONDCP) is required to obtain from all applicants' certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Applicants requesting monies greater than \$100,000 in grants funds must also certify regarding lobbying activities and may be required to submit a "Disclosure of Lobbying Activities" (Standard Form LLL). Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying" and 21 CFR part 1414, Government wide Debarment and Suspension. (Non procurement), Certification Regarding Federal debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Office of National Drug Control Policy determines to award the covered cooperative agreement

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

- (c) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTER (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction' violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default;and

- B. Where the applicant is unable to certify to any of the statements in this certification. He or she shall attach an explanation to the application.

2. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

- (a). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- (b) Establishing an on-going drug free awareness program to inform employees about

- (1) The dangers of drug abuse in the workplace;
- (2) The applicant's policy of maintaining a drug free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;
- (d) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (e) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (f) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The Assistance Center, 8401 Northwest 53rd Terrace, suite 200, Miami, Florida 33166. Notice shall include the identification number of each affected grant;
 - (g) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency;
 - (h) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- B. The applicant may insert in the space provided below the site(s) for the performance of work done in connection with the specific cooperative agreement:

Place of Performance (street address, city, country, state, zip code)
 Kansas Bureau of Investigation

Check ☐ if there are workplaces on file that are not identified here.

The regulations provide that a recipient that is a State may elect of make one certification in each Federal fiscal year. A copy of which should be included with each application for ONDCP Funding.

DRUG FREE WORKPLACE (RECIPIENTS WHO ARE INDIVIDUALS)

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

- A. as a condition of the cooperative agreement, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conduction any activity with the grant; and
- B. If convicted of a criminal drug offense resulting form a violation occurring during the conduct of any grant activity, I will report the conviction in writing, within 10 calendar days of the conviction, to: The Assistance Center, 8401 Northwest 53rd Terrace, Suite 208, Miami, Florida 33166.

4. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

5. CERTIFICATION REGARDING THE NONDISCRIMINATIN STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 if the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 et seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Subawardee Name and Address: County Legislature of Jackson County
415 East 12th Street
Kansas City, MO 64106

Applicant Number and/or Project Name: G15MW0003A
Midwest HIDTA
Investigative Support Center Initiative

Grantee IRS/Vendor Number: _____

Michael D. Sanders, County Executive
Type Name & Title of Authorized Representative

Signature

Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action a. Contract b. Grant X c. Cooperative agreement c. Loan d. Loan guarantee e. Loan insurance	2. Status of Federal Action X a. Bid/offer/application b. Initial award c. Post-award	3. Report Type X a. Initial filing b. material change For Material change only Year: Quarter: Date of last report:
----------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------

4. Name and Address of reporting Entity Prime <input type="checkbox"/> Subawardee Tier if known: Congressional District, if known	5. If reporting entity in No. 4 is Subawardee, Enter Name and address of Prime: COUNTY LEGISLATURE OF JACKSON COUNTY 415 EAST 12 TH STREET KANSAS CITY, MO 64106 Congressional District, if known
6. Federal Department/Agency: ONDCP	7. Federal Program Name/Description: HIDTA
Federal Action Number, if known <i>G15MW0003A</i>	8. Award Amount, if known <i>\$58,678 (ISC)</i>
9. a. Name and Address of Lobbying Entity (if individual, list name, first name, MI) None (attach	a. Individuals Performing Services (including address if different from No. 10a) None Continuation Sheet (s) SF-LLL-A, if necessary)
10. Amount of Payment (check all that apply): \$ actual planned	12. Type of Payment (check all that apply) a. Retainer b. one-time fee c. commission d. contingent fee e. deferred f. other; specify:
11. Form of Payment (check all that apply): a. cash b. in-kind; specify: nature value	

13. Brief Description of Services Performed or to be Performed and Date (s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment indicated in Item 11. None (attach Continuation Sheet(s) SF-LLL-A, if necessary)

15. Continuation Sheet(s) SF-LLL-A attached: Yes <input type="checkbox"/> No

14. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is requested pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: Print Name: Michael D. Sanders Title: Jackson County Executive Telephone: Date:
Federal Use Only	Authorized for local reproduction Standard Form - LLL

MIDWEST HIDTA Reimbursement Form

Agency

Jackson County Sheriff's Office
3310 NE Rennau Dr, Lee Summit 64064
44-6000524

Ord.

Dept. Code

KBI use only

Grant #1110

Invoice for the month of:

May-15

2015 Funding Year 1/1/15 to 12/31/16

Initiative: Kansas Investigative Support Center G15MW00003A

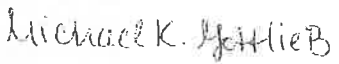
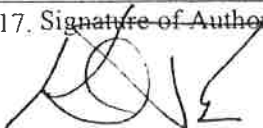
CFDA #95.001

Category	2015 Allocation	Expenditures Through	Balance Available	Expenditures This Period
Salary-Kelly	\$ 46,618.00		46,618.00	
Travel/Training	\$ 1,500.00		1,500.00	
Services Vehicle Lease	\$ 7,260.00		7,260.00	
Supplies Fuel	\$ 3,300.00		3,300.00	
Total	\$ 58,678.00	0.00	58,678.00	-

Agency Authorization / Date	Midwest HIDTA Authorization/Date	KBI Authorization / Date
Finance Officer Please Print Sgt. Dale L. Covey #29	816-524-4302 ext. 72237	(816) 881-3877 fax
	dcovey@jacksongov.org	

Please attach all supporting documents

Appendix G

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Director Kirk D. Thompson Kansas Bureau of Investigation 1620 SW Tyler Topeka, KS 66612		4. Award Number: G15MW0003A	
		5. Grant Period: From 01/01/2015 to 12/31/2016	
1A. Recipient IRS/Vendor No.: 1486029925L2	6. Date: 12/15/2014	7. Action <input checked="" type="checkbox"/> Initial Supplemental	
Subrecipient Name and Address	8. Supplement Number		
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:		
3. Project Title Multiple	10. Amount of This Award:	\$718,241	
	11. Total Award:	\$718,241	
12. The above Grant is approved subject to such conditions or limitations as are set forth on the five attached pages. Consistent with P.L. 113-164, the Continuing Appropriations Resolution, 2015, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at a rate of 19.7% of the fiscal year 2014 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy notes that the aforementioned funding level is below requested budget requirements. Additional funding is expected per standard full funding requirements, will be subject to the terms and conditions of this award, and will be made available when enacted.			
13. Statutory Authority for Grant: Public Law 113-164			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official Kirk D. Thompson Kansas Bureau of Investigation	
16. Signature of Approving ONDCP Official 		17. Signature of Authorized Recipient/Date  1/7/2015	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 150943496 EIN: 1486029925L2		19. HIDTA AWARD OND1070DB1516XX OND6113 OND2000000000 OC 410001	

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address Director Kirk D. Thompson Kansas Bureau of Investigation 1620 SW Tyler Topeka, KS 66612		4. Award Number: G15MW0003A	
		5. Grant Period: From 01/01/2015 to 12/31/2016	
1A. Subrecipient IRS/Vendor No.	6. Date: 2/9/2015	7. Action Initial <input checked="" type="checkbox"/> Supplemental	
Subrecipient Name and Address	8. Supplement Number 1		
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$718,241.00	
3. Project Title	10. Amount of This Award:	\$2,927,653.00	
	11. Total Award:	\$3,645,894.00	
12. • The above grant is approved subject to such conditions or limitation as are set forth in the original Grant. • Consistent with P.L. 113-235 / H.R. 83, Consolidated and Further Continuing Appropriations Act, 2015, this Grant Award document provides additional funding in the amount indicated in Block 10. This amount, together with the amount equivalent to 19.7% of the fiscal year 2014 funding level previously made available, as indicated in Block 9, represent the total FY 2015 budget and spending ceiling for this grant, as indicated in Block 11.			
13. Statutory Authority for Grant: Public Law 113-235 / H.R. 83			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director		15. Typed Name and Title of Authorized Official Kirk D. Thompson Kansas Bureau of Investigation	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>[Signature]</i> 2/13/2015	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 150943496 EIN: 1486029925L2		19. HIDTA AWARD OND1070DB1516XX OND6113 OND2000000000 OC 410001	

GRANT CONDITIONS

A. General Provisions

1. This grant is subject to Title 2 of the Code of Federal Regulations, as well as the following:
 - by reference, the provisions of the Office of Management and Budget (OMB) circulars and government-wide common rules applicable to grants and cooperative agreements. These circulars and common rules include the following:
 - OMB Circular A-21 "Cost Principles for Educational Institutions." (Codified at 2 CFR Part 220)
 - OMB Circular A-87 "Cost Principles for State, Local, and Indian Tribal Governments." (Codified at 2 CFR Part 225)
 - OMB Circular A-102 "Grants and Cooperative Agreements with State and Local Governments." (Codified at 21 CFR 1403)
 - OMB Circular A-110 "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations." (Codified at 2 CFR Part 215)
 - OMB Circular A-122 "Cost Principles for Nonprofit Organizations." (Codified at 2 CFR Part 230)
 - "Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Units of Governments," (Codified at 21 CFR Part 1403)
 - Grants Management Common Rule for State and Local Units of Governments," (Codified at 21 CFR Part 1404)
 - "Government-wide Debarment and Suspension (Nonprocurement)," (Codified at 21 CFR Part 1404)
 - "Government-wide Requirements for Drug-free Workplace (Financial Assistance)" (Codified at 21 CFR Part 1405)
 - "New Restrictions on Lobbying" (Codified at 28 CFR Part 69)
2. Audits conducted pursuant to OMB Circular A-133, "Audits of State and Local Governments", must be submitted no later than 9 months after the close of the grantee's audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDCP

Attention: Lisa Newton

lnewton@ondcp.eop.gov

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent (s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. The award date of this grant is December 15, 2014. Costs incurred by the grantee between the stated "award date" and starting date of the "grant period," the latter tracking to the more standard full calendar year(s), may be charged by the grantee to this award, if costs were incurred in furtherance of this grant and allowable under applicable cost principles. Such costs should not be charged as "pre-award costs."
7. **Grantees and subgrantees are advised of the new OMB grants "supercircular," Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, some provisions of which may begin to supersede the provisions of pre-existing OMB grants circulars over the term of this grant. ONDCP will also be adopting conforming regulations in 2014. ONDCP will provide you with updates moving forward. For more information about the supercircular, please visit www.cfo.gov/COFAR, which includes links to related online training and FAQs.**

In any case, ONDCP will also accept grants management and administration by "non-federal entities" (the new term for organizations receiving Federal assistance) that conforms to the Omni-Circular requirements from entities that have adopted the Omni-Circular for their programs.

B. Special Conditions HIDTA Grants

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.

4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

C. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days and before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the HIDTA program Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to HHS/DPM at the address provided below. When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Regenia Mitchell
Division of Payment Management
Department of Health and Human Services

4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONTITIONS

Signature: _____ Date: _____

Name: Michael D. Sanders, County Executive

Organization: County Legislature of Jackson County

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of temporary personnel for use County-wide to Penmac Personnel Services of Lee's Summit, MO, under the terms and conditions of Request for Proposals No. 70-15.

RESOLUTION NO. 19030, January 4, 2016

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director Finance and Purchasing, pursuant to Section 1040.4 of the Jackson County Code, 1984, recommends the award of a term and supply contract, for the furnishing of temporary personnel for use County-wide to Penmac Personnel Services of Lee's Summit, MO, for the upcoming twelve-month period, with four twelve-month options for extension, under the terms and conditions of Request for Proposals No. 70-15; and,

WHEREAS, Penmac Personnel Services submitted the only response to RFP 70-15; and,

WHEREAS, following submission of the response, a County evaluation committee and Penmac entered into negotiations regarding pricing, which resulted in a mutually agreeable understanding; and,

WHEREAS, section 1064., Jackson County Code, 1984, requires that, for any such award or agreement in excess of \$25,000.00, the Director of Purchasing shall submit the proposed action to the County Legislature for approval; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award under the terms and conditions of RFP No. 70-15 be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby authorized to execute for the County any documents necessary, including the subsequent options for extension, to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19030 of January 4, 2016 was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order, with certification made at that time within amounts previously budgeted for the spending agency.



Date



Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

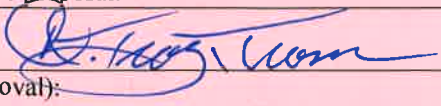
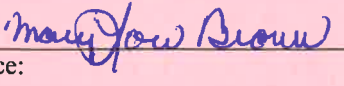
Completed by County Counselor's Office:

Res/Ord No.: 19030

Sponsor(s): Scott Burnett

Date: January 4, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Four Twelve Month Options to Extend, for the furnishing of Temporary Clerical Services for use by Various County Departments to Penmac Staffing Services, Inc. of Lee's Summit, MO under the terms and conditions of Request for Proposals No. 70 - 15.</u></p>																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget)</p> <table border="1"> <tr> <td>Department</td><td>Estimated Use</td></tr> <tr> <td>Assessment Department</td><td>\$ 20,000.00</td></tr> <tr> <td>Collections Department</td><td>\$ 30,000.00</td></tr> <tr> <td>COMBAT</td><td>\$ 25,000.00</td></tr> <tr> <td>Finance & Purchasing Department</td><td>\$ 10,000.00</td></tr> <tr> <td>TOTAL</td><td>\$ 85,000.00</td></tr> </table> <p>This RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$450,000.00 Prior Year Actual Amount Spent (if applicable): \$122,713.37</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Use	Assessment Department	\$ 20,000.00	Collections Department	\$ 30,000.00	COMBAT	\$ 25,000.00	Finance & Purchasing Department	\$ 10,000.00	TOTAL	\$ 85,000.00
Amount authorized by this legislation this fiscal year:																							
Amount previously authorized this fiscal year:																							
Total amount authorized after this legislative action:																							
Amount budgeted for this item * (including transfers):																							
Source of funding (name of fund) and account code number:																							
Department	Estimated Use																						
Assessment Department	\$ 20,000.00																						
Collections Department	\$ 30,000.00																						
COMBAT	\$ 25,000.00																						
Finance & Purchasing Department	\$ 10,000.00																						
TOTAL	\$ 85,000.00																						
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 17434, 12/06/10</p>																						
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3253</p>																						
REQUEST SUMMARY	<p>The Assessment Department, Collections Department, Finance & Purchasing Department and COMBAT along with other County Departments require a Term and Supply Contract for the furnishing of Temporary Clerical Services. The Purchasing Department issued Request for Proposals No. 70-15 in response to those requirements.</p> <p>A total of thirty-two (32) notifications were distributed and one response was received and evaluated by a three person committee consisting of persons representing the Finance & Purchasing Department, Collections & Assessment Departments and COMBAT. Pricing negotiations ensued with an amicable conclusion.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends Award for Temporary Clerical Services to Penmac Staffing Services, Inc. of Lee's Summit, MO as the lowest and best bid meeting specifications.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>																						
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p>																						

	<input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, Email and Memo from using departments; Proposal Recap; Pertinent pages from Penmac Staffing Services, Inc.'s proposal.	
REVIEW	Department Director: 	Date: 12/17/15
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 12/21/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

ATTACHMENT 1

RESPONDENT'S QUOTATION

For

JACKSON COUNTY, MISSOURI REQUEST FOR PROPOSAL NO. 70-15

ITEM AND SPECIFICATION	QUOTE ^{Pay Rate}	NUMBER OF AVAILABLE CLIENTS ^{Bill Rate}
SEASONAL CLERK	\$ 9.50	12.35
TAXPAYER SERVICES RECEPTIONIST	\$ 10.00	13.00
TAXPAYER SERVICES CLERK	\$ 10.50	13.65
TAXPAYER SPECIALIST	\$ 10.50	13.65
DATA ENTRY CLERK	\$ 9.50	12.35
EXECUTIVE ASSISTANT	\$ 10.50	13.65
ACCOUNT	\$ 9.50	12.35

*ALL QUOTES SHOULD BE AN ALL-INCLUSIVE HOURLY RATE.

CERTIFICATION

SIGNATURE: <u>Toni Abramowitz</u>	DATE: <u>Dec 14-2015</u>
NAME: <u>Toni Abramowitz</u> (Print or Type)	PHONE: <u>816-524-5442</u>
TITLE: <u>area manager</u> (Print or Type)	MOBILE: <u>816-682-4299</u>
COMPANY NAME: <u>PenMall</u> (Print or Type)	FAX: <u>816-524-1998</u>
EMAIL ADDRESS: <u>Toni.Abramowitz@penmall.com</u> (Print or Type)	

Proposal No: 70-15 Commodity: Temporary Clerical Services Evaluator:		Penmac Staffing	Evaluation Criteria	Penmac Staffing
Bid Recap - Required Submittals				
Original plus 5 Copies		YES	References & Qualification (Max 25)	
Affidavit		YES		
Compliance Review or Certificate of Compliance		YES	Past Performance (Max 25)	
Acknowledgement of Receipt of Addenda		YES		
Exceptions		YES		
Contractor's Utilization Plan		N/A	Pricing (Max 50)	
Cover Letter		YES		
Executive Summary		YES		
Experience		YES		
Past Projects		YES		
References		YES		
Key Personnel		YES		
Additional Material		YES		
Pricing		YES	TOTAL POINTS	
Comments:				
NO EXCEPTIONS REQUESTED.				

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Cooperative Agreement with the Southern Christian Leadership Conference for partial funding of the 2016 Martin Luther King Birthday Celebration, at a cost to the County not to exceed \$60,000.00.

RESOLUTION NO. 19031, January 4, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the County and the Southern Christian Leadership Conference (SCLC) desire to enter into an agreement whereunder the County will pay \$60,000.00 to the SCLC to be used by SCLC for partial funding of the 2016 Martin Luther King Birthday Celebration; and,

WHEREAS, the celebration for 2016 will include a program designed to educate all attendees on the dangers of illegal drug use and violent crime issues; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive is hereby authorized to execute a cooperative agreement with SCLC, at a cost to the County not to exceed \$60,000.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19031 of January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 5014 56789
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Southern Christian Leadership
Outside Agency Funding
NOT TO EXCEED: \$60,000.00


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19031

Sponsor(s): Alfred Jordan

Date: January 4, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive to execute a cooperative agreement with the Southern Christian Leadership Conference (SCLC) for partial funding of the 2016 Martin Luther King Birthday Celebration at a cost to the County not to exceed \$60,000.00.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$60,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$60,000.00</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$60,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-5014-56789 Southern Christian Leadership Outside Agency Funding</td><td>\$60,000.000</td></tr> </table> <p> <input type="checkbox"/> If account includes additional funds for other expenses, total budgeted in the account is: \$ <input type="checkbox"/> No budget impact (no fiscal note required) </p> <p> Prior Year Budget (if applicable): \$60,000.00 Prior Year Actual Amount Spent (if applicable): \$60,000.00 </p>	Amount authorized by this legislation this fiscal year:	\$60,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$60,000.00	Amount budgeted for this item *:	\$60,000.00	Source of funding (name of fund) and account code number: From: 008-5014-56789 Southern Christian Leadership Outside Agency Funding	\$60,000.000
Amount authorized by this legislation this fiscal year:	\$60,000.00										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$60,000.00										
Amount budgeted for this item *:	\$60,000.00										
Source of funding (name of fund) and account code number: From: 008-5014-56789 Southern Christian Leadership Outside Agency Funding	\$60,000.000										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #18699, January 12, 2015, \$60,000; #18351, January 6, 2014, #18050, January 7, 2013, \$60,000; #17751, November 28, 2011, \$60,000; #17424 November 29, 2010, \$60,000; #17120, December 11, 2009, \$60,000.</p>										
CONTACT INFORMATION	<p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p>										
REQUEST SUMMARY	<p>A RESOLUTION: authorizing the County Executive to execute a cooperative agreement with the Southern Christian Leadership Conference (SCLC) for partial funding of the 2016 Martin Luther King Birthday Celebration at a cost to the County not to exceed \$60,000.00.</p> <p>Background: The Anti-Drug Tax Fund authorizes the County to execute agreements and contracted service for the purpose of providing substance abuse treatment, prevention, grant match, and other anti-drug, anti-violence, and anti-crime initiatives on the community.</p> <p>The program proposes to provide 1) Community Luncheon to prevent participants from engaging in drug abuse and trafficking, to emphasize the elimination of drug and alcohol activity in the community and by presenting positive role models for young people; and 2) Artist Tribute to focus local and national talent involvement in the community and their contribution to the community for the positive exposure for the youth and young adults.</p>										
CLEARANCE	<p> <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) </p>										
ATTACHMENTS	<p>Quote</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td>Date: 12-18-2015</td></tr> <tr> <td>Finance (Budget Approval): If applicable</td><td>Date: 12/21/15</td></tr> <tr> <td>Division Manager:</td><td>Date: 12/22/15</td></tr> </table>	Department Director:	Date: 12-18-2015	Finance (Budget Approval): If applicable	Date: 12/21/15	Division Manager:	Date: 12/22/15				
Department Director:	Date: 12-18-2015										
Finance (Budget Approval): If applicable	Date: 12/21/15										
Division Manager:	Date: 12/22/15										

County Counselor's Office:	Date:
----------------------------	-------

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
	Catering	

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: December 21, 2015

RES # 19031

Department / Division

Character/Description

Not to Exceed

Anti Drug Sales Tax Fund - 008

5014 - Southern Christian Leadership

56789 - Outside Agencies

60,000

60,000

Budgeting

SOUTHERN CHRISTIAN LEADERSHIP CONFERENCE
of Greater Kansas City



December 22, 2015

Combat Office
County Courthouse
415 E. 12th Street 9th Floor
Kansas City, MO 64106

**Re: Proposal of Southern Christian Leadership Conference Foundation
For Human Development and Black Achievement for 2016 Grant**

To Whom It May Concern:

The Greater Kansas City Southern Christian Leadership Conference Foundation for Human Development and Black Achievement is pleased to submit the attached Proposal for a Jackson County Grant.

If you have any questions please contact the undersigned.

Sincerely,

Treasurer

Taylor Fields

enclosures
TF:dm



2016 OUTSIDE AGENCY FUNDING REQUEST

415 E 12th Street, 2nd Floor
Kansas City, MO 64106
Email: auditor@jacksongov.org

New Agency Request ☐Previously Funded ☒

Name:			
Southern Christian Leadership Conference of Greater Kansas City			
Address:	City:	State:	Zip Code:
1101 Euclid Avenue	Kansas City	MO	64127
Phone No:		Website:	
(816) 547-0719		www.sclc.org	
Federal Tax ID No:		Fiscal Year:	
43-1389572		Jan. 1, 2016 to Dec. 31, 2016	
Executive Director/President:	Phone No.	Email:	
Dr. Vernon Howard	(816) 547-0719	drhowarddj@yahoo.com	
Principal Contact:	Phone No.	Email:	
Arlana Coleman	(913) 522-7526	ajoycole@att.net	

Please complete the following sections for your 2016 Outside Agency Proposal.
Section B and Section C must be filled out for each program you are requesting funding for.

Section A: Agency Revenue Information

Section B: Program Budget Request

Section C: Program Information

Total # of Programs Requesting Funding For:

7

Total Amount Requested:

\$ 60,000



Section A Agency Revenue Information

Funding Entity	Source Description	2015 Actual	2016 Projected
Federal		\$ 0 -	-
State		\$ 0 -	\$ 4,200 -
Jackson County	Jackson County	\$ 60,000 -	\$ 60,000 -
City of Kansas City		\$ 0 -	\$ 600 -
Charity/Donations	Hallmark, Kaufman Foundation, Commerce Bank, Blue Cross Blue Shield	\$ 31,000 -	\$ 34,425 -
Fundraisers		-	-
Other	Ticket sales	\$ 28,329 -	\$ 11,706 -
		\$ 119,329 -	\$ 110,931 -

Please check if your agency has cash reserves ☒

What is the current balance? \$ 4,149

Please check all Jackson County sources your agency received funding from in 2015:

Board of Services for Developmentally Disabled ☐

COMBAT ☐

Domestic Violence Board ☐

Housing Resources Commission ☐

Mental Health Levy ☐

Outside Agency ☒

Please check any of the following your agency received funding or resources from in 2015:

	Goods	Services	Cash	Amount
Harvesters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-
Mid America Regional Council	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-
MAAC Link	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-
United Way	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-
Other: <u>Corporate donations</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-



Section B 2016 Program Budget Request

Program Amount Requested _____

Request # _____

Agency Name: _____

Program: _____

New Program Request ☐Previously Funded ☒

Southern Christian Leadership Conference of Greater Kansas City

Salaries

attach job description or duties for NEW Program requests only

Position / Title	Amount	Check Box if 100% Funded by Jackson County
Martin Luther King Celebration Coordinator	\$ 3,500-	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input checked="" type="checkbox"/>
Fringe Benefits	-	
Total Salaries & Fringe Benefits		\$ 3,500 -

Contractual Services & Supplies

Description	Amount	Check Box if 100% Funded by Jackson County
Speakers	\$ 10,100-	<input checked="" type="checkbox"/>
Venue Rentals	\$ 12,370	<input checked="" type="checkbox"/>
Media Promotion	\$ 9,141	<input checked="" type="checkbox"/>
Air/Ground Transportation/ Lodging	\$ 4,728	<input checked="" type="checkbox"/>
Insurance/Planning/ Admin	\$ 1,800	<input checked="" type="checkbox"/>
Entertainment	\$ 13,500	<input type="checkbox"/>
Supplies	\$ 3,680	<input type="checkbox"/>
Food	\$ 10,993	<input checked="" type="checkbox"/>
Certificates and Awards	\$ 3,745	<input checked="" type="checkbox"/>
Scholarships	\$ 35,000	<input type="checkbox"/>
Administrative	\$ 2,384	<input type="checkbox"/>
		<input type="checkbox"/>

Total Contractual Services & Supplies \$ 107,441

Total 2016 Program Budget Request \$ 110,941

Total Program Cost \$ 110,941

Total cost to run your program regardless of the Jackson County funding you are requesting.

Estimate of Cost Per Participant \$ 45



Section C 2016 Program Information

Res. 19031

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Artist Tribute

Proposed Program

Detail functions to be performed.

Nationally Known artist are brought to Kansas City to emphasize positive themes such as respect for all cultures, brotherhood and a sense of community through the fine arts. The program emphasizes the elimination of drug and alcohol activity in the Kansas City/ Jackson County community by presenting positive role models to young people. This event will also focus on local and national talent involvement in the community, their contribution to the community and positive exposure for youth and young adults.

Why is this a priority for your agency?

This event is a priority for SCLC of Greater Kansas City because of its focus on young adults. This is an excellent opportunity to promote positive self images among African-American and other minority groups. It is particularly helpful in promoting respect for women and discouraging domestic violence.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Churches of all denominations, Human Rights and Civil Rights Organizations in Metropolitan Kansas City.

Seniors: 10% Indigents (Below Poverty Level): 75%

Indigent Seniors: 15%

What criteria do you have for the participants you serve?

Commitment to Human Rights, Civil Rights, Justice, and all religions and cultures.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
200	200	

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Kansas City, Missouri Jackson County, Missouri

Check if this is a Countywide Program ☒

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program

☐

Please classify your program from the following types of services:

Community Improvement/Outreach

☒

Food/Emergency Services

☐

Health/Wellness

☐

Indigent Population

☐

Senior Services

☒

Youth Services

☒

Other: _____

Check if your services are available to anyone.

☒

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. To inspire youth / young adults and citizens of Jackson County, Through the Fine arts, to appreciate community and brotherhood.
2. To provide positive role models to youth/ young adults in Jackson County, and reduce violence among young adults.
3. To present positive messages to youth/ young adults and citizens of Jackson County through music and other fine arts.
4. To promote respect for all religions.
5. To promote respect for all cultures.

☐☒☐☒☒

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

☒

Reviewed the Non-Allowable Expenses

☒

Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.

☒

Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

☒

Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate

☒

Missouri Secretary of State Certificate of Good Standing

☒

Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

John Fuchs, Treasurer
12/22/2015

SAVE

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Section C 2016 Program Information

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Community Luncheon

Proposed Program

Detail functions to be performed.

The Community Luncheon is designed to promote unity in the Greater Kansas City Community by bringing people together of different ethnic, race and religious backgrounds. The aim of the Luncheon is to celebrate and promote non-violence, equality, justice, and peace with special emphasis on young people, church groups and neighborhood organizations throughout the metropolitan Kansas City area and surrounding communities such as Raytown and Grandview.

Why is this a priority for your agency?

This provides a unique opportunity to bring together business leaders, community activist, religious leaders, educators and youth to promote racial, cultural and religious justice. Among SCLC of Greater Kansas City's highest priorities is to build coalitions among all community stakeholders.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Youth, Young adults, Human Rights Organizations, Churches, Schools and Community Centers.

Seniors: 10%

Indigents (Below Poverty Level): 75% Indigent Seniors: 15%

What criteria do you have for the participants you serve?

Commitment to human rights, justice, equality and diversity in business.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
500	400	100

Identify your specific service delivery area by zip code or geographical boundary.
Zip Code Geographical Boundary

Jackson County, Cass, Clay, Platte, MO. / Wyandotte and Johnson, KS

Check if this is a Countywide Program ☒

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program ☒

Please classify your program from the following types of services:

Community Improvement/Outreach ☒

Food/Emergency Services ☐

Health/Wellness ☐

Indigent Population ☐

Senior Services ☐

Youth Services ☐

Other: _____

Check if your services are available to anyone. ☒

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Increase participation among youth/young adults and Jackson County residents to get involved in their communities through positive action.
2. Inspire youth/ young adults to become aware of the needs in their communities and to make positive contributions to the improvement of their communities.
3. Inspire youth/young adults in Jackson County to promote human rights, equality, justice and diversity.
4. Inspiration to the above objectives will be accomplished by providing positive role models and positive messages to those that attend the Lucheon.
5. Build coalitions among business, community, religions and young adults to combat racism, religions and cultural intolerance.



Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.



Reviewed the Non-Allowable Expenses



Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.



Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:



Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate



Missouri Secretary of State Certificate of Good Standing



Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Infer Fultz Treasurer
12/22/2015

SAVE

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Section C 2016 Program Information

Res. 19031

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Scholarship Breakfast

Proposed Program

Detail functions to be performed.

The Scholarship breakfast provides college scholarships to high school and college students from Kansas City, Raytown, Grandview, Lee's Summit and Blue Springs. Breakfast Speakers from Colleges and Universities (Chancellors, Presidents and Academic Deans) speak to students and encourage them to continue to pursue their academic careers. Students from the target areas are given special recognition, including scholarships. High school juniors are paired with Black Achievers in business and industry in the SCLC mentorship program. This effort is designed to reduce violence and drug abuse among young people.

Why is this a priority for your agency?

This program provides assistance to students from disadvantaged backgrounds seeking to enroll in college or continue their college education. This is aimed at inspiring students to become leaders in their communities.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

High School, Junior High School and College students from the metropolitan area.

What criteria do you have for the participants you serve?

A desire to learn the principles of non-violent direct action, commitment to human rights, justice and equality and grade point average.

Seniors: 10%

Indigents (Below Poverty Level): 80% Indigent Seniors: 10%

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
200	150	

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Check if this is a Countywide Program ☒
If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program

☒

Please classify your program from the following types of services:

Community Improvement/Outreach ☐

Food/Emergency Services ☐

Health/Wellness ☐

Indigent Population ☐

Senior Services ☐

Youth Services ☒

Other: Students who meet the academic criteria and demonstrate a commitment to human rights

Check if your services are available to anyone.

☐

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Increase the number of disadvantaged youth who pursue a college education.
2. Increased understanding of the the principles of non-violent conflict resolution among youth.
3. Reduction in youth violence
4. Reduction in use of drugs by youth
5. Increase the commitment of youth to justice and equality for all Americans



Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.



Reviewed the Non-Allowable Expenses



Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.



Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:



Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate



Missouri Secretary of State Certificate of Good Standing



Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Joey Fields, Treasurer
12/22/2015

SAVE

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Section C 2016 Program Information

Res. 19031

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Interfaith Service

Proposed Program

Detail functions to be performed.

The Interfaith service is designed to promote unity among the many religious denominations in Kansas City and Jackson County, Missouri. The service emphasizes non-violent solutions to differences across religious, racial and ethnic lines. Nationally known gospel artist and speakers are brought in to address an ecumenical service. The service is designed to promote understanding among differing religious faiths. An individual from the Kansas City, Jackson County Community is selected and recognized for his/her contribution to the promotion of religious and racial tolerance.

Why is this a priority for your agency?

This program is particularly important and has a very high priority to promote tolerance and appreciation among all religions and faiths including Christian, Muslim and Jewish communities. It is particularly relevant at this time in this community.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Churches of all Denominations in metropolitan Kansas City, Human Rights and Civil Rights Organizations.

Seniors: 10%

Indigents (Below Poverty Level): 75% Indigent Seniors: 15%

What criteria do you have for the participants you serve?

Commitment to human rights, justice, brotherhood, equality and religious tolerance.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
400	250	150

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Kansas City, Missouri / Kansas City Metropolitan Area

Check if this is a Countywide Program

☒

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program

☐

Please classify your program from the following types of services:

Community Improvement/Outreach

☒

Food/Emergency Services

☐

Health/Wellness

☐

Indigent Population

☐

Senior Services

☐

Youth Services

☐

Other:

Cultural Outreach

Check if your services are available to anyone.

☒

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Increased understanding among different religious group.
2. Increased appreciation of the dignity and worth of all human personality.
3. Increased religious tolerance among people of different religious persuasions.
4. Reduced violence based on religious and cultural intolerance.
5. Increased communication among different religious organizations.



Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.



Reviewed the Non-Allowable Expenses



Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.



Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:



Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate



Missouri Secretary of State Certificate of Good Standing



Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

John F. Fulk
12/22/2015

SAVE

PRINT



Section C 2016 Program Information

Res. 19031

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Black Achievers Dinner

Proposed Program

Detail functions to be performed.

African-Americans who have achieved in business and industry are recognized and presented as positive role models in the community. These individuals are nominated by their respective employers for their contributions to their companies and the communities in which they live. Once inducted into the Black Achiever's Society the award recipients work with high school and junior high students as role models to encourage them to pursue post secondary educations as well as careers in business and industry. The mentorship relationships are fostered to reduce violence and expose the negative affects of illegal drugs.

Why is this a priority for your agency?

It is designed to increase diversity in management positions. The lack of diversity in high level (decision making) positions is a national problem.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Corporations and Companies in the Metropolitan Kansas City area committed to diversity in the workplace.

What criteria do you have for the participants you serve?

Commitment to diversity in the workplace.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
250	200	50

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Kansas City, MO, Jackson/Clay Counties, MO , Wayandotte County, KS

Check if this is a Countywide Program ☐

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program



Please classify your program from the following types of services:

Community Improvement/Outreach



Food/Emergency Services



Health/Wellness



Indigent Population



Senior Services



Youth Services



Other: _____

Check if your services are available to anyone.



Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. To encourage companies and businesses to promote diversity in the workplace. ☒
2. To recognize and honor achievement by African American professionals, managers and supervisors for their contributions to their respective companies and the communities in which they live. ☐
3. To promote positive role models through mentorship relationships between Black Achievers and High School students. ☒
4. Increase diversity in corporate america. ☒
5. Increase the number of minority youth who pursue careers in business and industry. ☒

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

- ☐ Reviewed the Non-Allowable Expenses
- ☐ Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.
- ☐ Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

- ☐ Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate
- ☐ Missouri Secretary of State Certificate of Good Standing
- ☐ Missouri Secretary of State Annual Registration Report

Signature: _____

Date Submitted: _____

Taylor Fields
12/24/2015

SAVE

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Section C 2016 Program Information

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Youth Leadership Workshop

Proposed Program

Detail functions to be performed.

The Youth Leadership Workshop is aimed at Junior High and High School students in Jackson County and is specifically designed to emphasize academic and positive extra curricular activities for youth, and to highlight the negative affects of illegal drug use. Workshops are conducted at the Kauffman Center by trained and nationally recognized speakers who give students strategies for avoiding violence in conflict resolution as well as promoting the positive impact of continuing thei academic careers.

Why is this a priority for your agency?

In light of the high degree of violence, high umemployment and extensive drug use in the African-American and Hispanic community's this activity has a very high priority in SCLC. Such conditions threaten the very viability of their communities.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Elementary, Junior High and High School Students in Metropolitan Kansas City.

Indigents: (Below Poverty Level): 80%

What criteria do you have for the participants you serve?

A desire to learn the principles of non-violent direct action and a commitment to human rights, justice and equality.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
200	150	50

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Jackson, Cass, Clay Counties, MO. / Wyandotte, Johnson Counties, KS.

Check if this is a Countywide Program ☐

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program ☐

Please classify your program from the following types of services:

Community Improvement/Outreach ☐

Food/Emergency Services ☐

Health/Wellness ☐

Indigent Population ☐

Senior Services ☐

Youth Services ☒

Other: _____

Check if your services are available to anyone. ☐

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Increase the use of non-violent conflict resolution techniques among youth and increase their appreciation for human rights and justice.
2. Increase youth's knowledge about the ill effects of drug abuse.
3. Increase the number of students continuing their academic careers beyond secondary school.
4. Decrease drug use in minority communities.
5. Develop leadership skills among minority youth.



Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.



Reviewed the Non-Allowable Expenses



Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.



Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:



Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate



Missouri Secretary of State Certificate of Good Standing



Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Infar Field
12/22/2015

SAVE

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Section C 2016 Program Information

Agency Name:

Southern Christian Leadership Conference of Greater Kansas City

Program:

Mass Celebration

Proposed Program

Detail functions to be performed.

The Mass Celebration is designed to promote unity among the many religious denominations in Kansas City and Jackson County, Missouri. The service emphasizes non-violent solutions to differences across religious, racial and ethnic lines. Nationally known gospel artist and speakers are brought in to address an ecumenical service. The service is designed to promote understanding among differing religious faiths. An individual from Kansas City, Jackson County Community is selected and recognized for his/her contribution to the promotion of religious and racial tolerance.

Why is this a priority for your agency?

This program is particularly important and has a very high priority to promote tolerance and appreciation among all religions and faiths including Christian, Muslim and Jewish communities. It is particularly relevant at this time in this community.

Check if this program is sustainable without Jackson County's funding.

☐

Target Population

Describe target population and demographics to be served by each program.

Churches of all Denominations in metropolitan Kansas City, Human Rights and Civil Rights Organizations.

Seniors: 10%

Indigents (Below Poverty Level): 75% Indigent Seniors: 15%

What criteria do you have for the participants you serve?

Commitment to human rights, justice, brotherhood, equality and religious tolerance.

Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
700	550	150

Identify your specific service delivery area by zip code or geographical boundary.
Zip Code Geographical Boundary

Kansas City Metropolitan Area

Check if this is a Countywide Program ☐

If not, What is the Jackson County Legislative District?

1st At-Large

1st District

Check if you keep a list of participants for this program ☐

Please classify your program from the following types of services:

Community Improvement/Outreach ☒

Food/Emergency Services ☐

Health/Wellness ☐

Indigent Population ☐

Senior Services ☐

Youth Services ☐

Other: Cultural Outreach

Check if your services are available to anyone. ☐

Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

1. Increased understanding among different religious group.
2. Increased appreciation of the dignity and worth of all human personality.
3. Increased religious tolerance among people of different religious persuasions.
4. Reduced violence based on religious and cultural intolerance.
5. Increased communication among different religious organizations.



Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.



Reviewed the Non-Allowable Expenses



Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.



Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:



Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate



Missouri Secretary of State Certificate of Good Standing



Missouri Secretary of State Annual Registration Report

Signature:

Date Submitted:

Julian Fields
12/22/2015

SAVE

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Jason Kander Secretary of State
2015-2016 BIENNIAL REGISTRATION REPORT
NONPROFIT

N00029856
Date Filed: 12/21/2015
Jason Kander
Missouri Secretary of State

☒ I ELECT TO FILE A BIENNIAL REGISTRATION REPORT

* SECTION 1, 3 & 4 ARE REQUIRED

REPORT DUE BY: 8/31/2015

N00029856
KANSAS CITY SCLC FOUNDATION FOR HUMAN DEVELOPMENT
AND AFRICAN-AMERICAN ACHIEVEMENT
DR. HERMAN WATSON
1216 BROOKLYN
KANSAS CITY MO 64127

ORGANIZED UNDER THE LAWS OF:
Missouri

PRINCIPAL PLACE OF BUSINESS OR CORPORATE HEADQUARTERS:

*

1101 Euclid (Required)

STREET
Kansas City MO 64127
CITY / STATE ZIP

If changing the registered agent and/or registered office address, please check the appropriate box(es) and fill in the necessary information.

☐ The new registered agent

IF CHANGING THE REGISTERED AGENT, AN ORIGINAL WRITTEN CONSENT FROM THE NEW REGISTERED AGENT MUST BE ATTACHED AND FILED WITH THIS REGISTRATION REPORT.

☒ The new registered office address 1101 Euclid KANSAS CITY MO 64127

Must be a Missouri address, PO Box alone is not acceptable. This section is not applicable for Banks, Trusts and Foreign Insurance.

OFFICERS

NAME AND PHYSICAL ADDRESS (P.O. BOX ALONE NOT ACCEPTABLE). MUST LIST PRESIDENT AND SECRETARY BELOW

PRESIDENT Mann, Samuel E.
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

SECRETARY Watson, Herman
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

TREASURER Fields, Taylor
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

STREET
CITY/STATE/ZIP

BOARD OF DIRECTORS

NAME AND PHYSICAL ADDRESS (P.O. BOX ALONE NOT ACCEPTABLE). MUST LIST AT LEAST THREE DIRECTORS BELOW

NAME Mann, Samuel E.
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

NAME Watson, Herman
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

NAME Fields, Taylor
STREET 1101 Euclid
CITY/STATE/ZIP Kansas City MO 64127

NAME
STREET
CITY/STATE/ZIP

NAMES AND ADDRESSES OF ALL OTHER OFFICERS AND DIRECTORS ARE ATTACHED

The undersigned understands that false statements made in this report are punishable for the crime of making a false declaration under Section 576.060 RSMo. Photocopy or stamped signature not acceptable.

Authorized party or officer sign here Taylor Fields (Required)

Please print name and title of signer: Taylor Fields / Treasurer
NAME TITLE

REGISTRATION REPORT FEE IS:
___\$20.00 If filed on or before 8/31/2015
___\$25.00 If filed after 9/30/2015

Corporation will be administratively dissolved if report is not filed by 11/29/2017

WHEN THIS FORM IS ACCEPTED BY THE SECRETARY OF STATE, BY LAW IT WILL BECOME A PUBLIC DOCUMENT AND ALL INFORMATION PROVIDED IS SUBJECT TO PUBLIC DISCLOSURE

E-MAIL ADDRESS (OPTIONAL):

REQUIRED INFORMATION MUST BE COMPLETE OR THE REGISTRATION REPORT WILL BE REJECTED
RETURN COMPLETED REGISTRATION REPORT AND PAYMENT TO: Secretary of State, P.O. Box 1366, Jefferson City, MO 65102

STATE OF MISSOURI



Jason Kander
Secretary of State

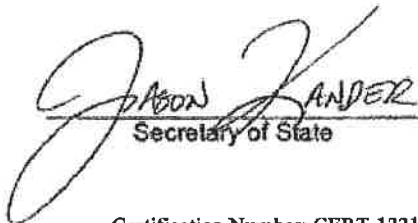
CORPORATION DIVISION
CERTIFICATE OF GOOD STANDING

I, JASON KANDER, Secretary of State of the State of Missouri, do hereby certify that the records in my office and in my care and custody reveal that

KANSAS CITY SCLC FOUNDATION FOR HUMAN DEVELOPMENT AND AFRICAN-AMERICAN ACHIEVEMENT
N00029856

was created under the laws of this State on the 22nd day of August, 1983, and is in good standing, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 21st day of December, 2015.


Secretary of State



Certification Number: CERT-12212015-0111

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract for the furnishing of LEWeb law enforcement computer information services for use by various County departments, to the Regional Justice Information Service (REJIS) Commission of St. Louis, MO, as an acquisition from another governmental entity.

RESOLUTION NO. 19032, January 4, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Sheriff's and Prosecuting Attorney's Offices, the Department of Corrections, and the Drug Task Force have a need for law enforcement computer information services to check background information and obtain criminal histories; and,

WHEREAS, these services were previously supplied by the Alert II System, which has been phased out and replaced by services supplied by the Regional Justice Information Service (REJIS) Commission, of St. Louis, MO, a quasi-governmental entity formed to provide these services to public sector agencies; and,

WHEREAS, pursuant to section 1030.2, Jackson County Code, 1984, the Director of Finance and Purchasing recommends that the award of a term and supply contract be made to the REJIS Commission of St. Louis, MO, for the furnishing of LEWeb law enforcement computer information services for the upcoming twelve-month period, pursuant to the determination that the services can be obtained from another governmental entity at a price below that quoted by a private vendor; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the County Executive is hereby authorized to execute a User Agreement with the REJIS Commission, of St. Louis, MO, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the Agreement to the extent that sufficient appropriations to the using agencies are contained in the then current County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution 19032 of January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION


Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19032

Sponsor(s): Alfred Jordan

Date: January 4, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of LEWeb Subscription Services and other associated services for use by the Sheriff's Office, Department of Corrections, Prosecuting Attorney's Office, Family Support Division and the Drug Task Force from the Rejis Commission of St. Louis, Missouri as an Acquisition from Other Government.</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table> <tr> <td>Department:</td><td>Estimated Annual Use:</td></tr> <tr> <td>Sheriff's Office</td><td>\$14,703.84</td></tr> <tr> <td>Department of Corrections</td><td>\$ 6,470.16</td></tr> <tr> <td>Prosecuting Attorney's Office</td><td>\$ 3,027.00</td></tr> <tr> <td>Family Support Division</td><td>\$ 1,113.84</td></tr> <tr> <td>Drug Task Force</td><td>\$ 1,366.84</td></tr> <tr> <td>Total</td><td>\$26,681.68</td></tr> </table> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department:	Estimated Annual Use:	Sheriff's Office	\$14,703.84	Department of Corrections	\$ 6,470.16	Prosecuting Attorney's Office	\$ 3,027.00	Family Support Division	\$ 1,113.84	Drug Task Force	\$ 1,366.84	Total	\$26,681.68
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 17596, May 23, 2011; 18523, May 19, 2014</p>																								
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465</p>																								
REQUEST SUMMARY	<p>Jackson County, Missouri has annually entered into a Contract with Rejis (Regional Justice Information Service) Commission for LEWeb Subscription Services and other associated services to check background history, obtain criminal history and share information with other law enforcement agencies in the State of Missouri.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for LEWeb Subscription Services and other associated services for the Sheriff's Office, the Department of Corrections, the Prosecuting Attorney's Office, Family Support Division and Drug Task Force to the Rejis Commission of St. Louis, Missouri as an Acquisition from Other Government.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>																								

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A	
ATTACHMENTS	E-mail from Mr. Don Kayser, Client Services Representative for the Rejis Commission; Management Control Agreement between Jackson County, MO and the Regional Justice Information Services Commission.	
REVIEW	Department Director: 	Date: 12/9/15
	Finance (Budget Approval): If applicable NA Mary Rasmussen	Date: 12/10/15
	Division Manager: GSB Mary Lou Brown	Date: 12/10/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

From: DKayser@rejis.org
Sent: Monday, November 30, 2015 2:08 PM
To: Jessica Johnson
Subject: Re: FW: Rejis subscriptions for Jackson County, MO

Jessica The REJIS subscription prices you listed below are correct through the period of December 31, 2016 unless additional services or products are requested. At the request of the Jackson Co. agencies the Circuit Court and Family Court are billed together at \$117.94/month and the Prosecuting Attorney's Office is billed annually at \$1,113.84.

There is no need for any contract updates, REJIS services can be cancelled if necessary by providing 60 days written notice which is stated in the original proposal.

Very Respectfully,

Don Kayser
REJIS Commission
Client Services Representative
4255 West Pine Blvd.
St. Louis, MO 63108-2897
314 633-0229
dkayser@rejis.org
REJIS.org



From: Jessica Johnson <JMJohnson@jacksongov.org>
To: "dkayser@rejis.org" <dkayser@rejis.org>
Date: 11/30/2015 09:43 AM
Subject: FW: Rejis subscriptions for Jackson County, MO

Mr. Kayser,

Good morning! I wanted to touch base with you about Jackson County, MO Rejis subscriptions. Can you answer the below questions posed to Mr. Pudlowski?

Thank you for your help!

v/r
Jessica M. Johnson
Senior Buyer
Jackson County, MO

Purchasing Department
816-881-3465

From: DPudlowski@rejis.org [mailto:DPudlowski@rejis.org]
Sent: Monday, November 23, 2015 4:32 PM
To: Jessica Johnson
Cc: Barbara J. Casamento
Subject: Re: Rejis subscriptions for Jackson County, MO

Jessica,
In my haste I stated that your client services representative was Blake Needham. It is Don Kayser, who I know yo have worked with in the past.

Dave

From: Jessica Johnson <JMJohnson@jacksongov.org>
To: "dpudlowski@rejis.org" <dpudlowski@rejis.org>
Cc: "Barbara J. Casamento" <BCasamento@jacksongov.org>
Date: 11/23/2015 03:11 PM
Subject: Rejis subscriptions for Jackson County, MO

Mr. Pudlowski,

Good afternoon! The Rejis using Departments of Jackson County, MO are interested in extending their subscriptions for 2016. Our subscription will expire on December 31, 2015 and we wish to continue with uninterrupted service. Currently we show the following users monthly payments:

Department	Monthly Cost
Circuit Court	\$38.22
Detention Center	\$539.18
Sheriff's Office	\$1,225.32
Prosecuting Attorney's Office (Family Support)	\$92.82
Prosecutor's Office	\$252.25
Family Court	\$79.72
Drug Task Force	\$86.82 (\$325 annual fee)

Can you confirm these prices and using departments? Also, please let us know if there will be any price increases for 2016.

Thank you for your help and have a great evening!

v/r
Jessica M. Johnson
Senior Buyer
Jackson County, MO
Purchasing Department
816-881-3465

MANAGEMENT CONTROL AGREEMENT

Between

Jackson County, Missouri,
And the

Regional Justice Information Services Commission

This Management Control Agreement is made and entered into this 24th day of June 2014, by and between Jackson County, Missouri, hereinafter referred to as "User Agency," and the Regional Justice Information Service Commission hereinafter referred to as "REJIS."

DEFINITIONS

REJIS was established and is governed as a joint commission pursuant to Sections 70.210-70.320 RSMo, as well as Ordinances 57056, 58617, & 64180 of the City of St. Louis and Ordinances 7631, 10598 & 18657 of St. Louis County.

For the purposes of Management Control and applicable security addendums, the USER AGENCY is recognized as a Criminal Justice Agency (CJA) and REJIS is recognized as a Non-Criminal Justice Agency (NCJA) as defined in FBI CJIS Security Policy.

For the purposes of data control, security and protection and this agreement the USER AGENCY requires all criminal justice data provided to or processed by REJIS on behalf of the USER AGENCY to be considered Criminal Justice Information (CJI) as defined by, and thus afforded the protections of FBI CJIS Security Policy, MULES Policy and USER AGENCY policies governing the handling, disclosure and control of the data.

PURPOSE OF AGREEMENT

This agreement provides management control for USER AGENCY, which serves as a criminal justice agency authorized under law to receive, process and store CJI. This management control ensures that any contracted work involving the processing, transmission, storage or sharing of CJI performed by REJIS on behalf of USER AGENCY shall remain under the strict management control of USER AGENCY according to the terms of this agreement and applicable state and federal policies.

Duties of User Agency

Under the terms of this agreement USER AGENCY shall have the authority to set, maintain and enforce the following duties and standards over and/or relating to the access to and control over all CJI and USER AGENCY provided/obtained or owned data and associated processing systems:

- a. Manage control over, and retain ownership of, any CJI requested by, entered by or received by any employee of USER AGENCY or employee of REJIS who receives criminal justice data on behalf of USER AGENCY.
- b. Access to agency owned criminal justice data and CJIS systems by REJIS
- c. Policy governing the operation of computers, access devices, circuits, hubs, routers, firewalls, applications and other components that comprise and support a telecommunications network and

FILED

JUN 24 2014

**MARY JO SPINO
COUNTY CLERK**

related Criminal Justice and CJIS systems used to process, store, or transmit CJI or any other agency owned data guaranteeing the priority, confidentiality, integrity and availability of service needed by the criminal justice community.

- d. REJIS' compliance with all applicable federal, state and local laws, FBI CJIS Security Policy, Missouri State Highway Patrol (MSHP) MULES policy and local department policy as they relate to the contracted duties being performed by REJIS on behalf of USER AGENCY.
- e. Monitor the use of CJI records and shall notify REJIS if they are suspending or revoking access authorization and/or lifting any such suspension or revocation.
- f. Take appropriate disciplinary action upon confirmation of misuse by its employees. Disciplinary actions shall be based upon the agency's policies and procedures.
- g. Enter records into the REJIS system and be responsible for the content of those records and keep the record content timely, accurate and complete.
- h. Train their computer terminal operators through training classes that REJIS offers in the use of its services and ensure that training programs are completed and a biennial certification is achieved. (NOTE: This does not replace the MULES/NCIC requirement to obtain MULES/NCIC training and recertify through the MSHP)
- i. Ensure that all computer hardware/software installed at the [CJA Abbreviation] facility(ies) that are attached to the REJIS/CJIS environment complies with published standards. These standards are available through REJIS.

Duties of REJIS

As a NCJA contracted organization, REJIS may only perform those functions explicitly delegated to REJIS by USER AGENCY in writing as a part of the contract to perform these duties, this agreement or another fully executed agreement between these two parties. Additionally, REJIS may only provide access to CJIS Systems and criminal justice data under the management control of the USER AGENCY as permitted under this agreement, applicable federal and state law, FBI CJIS Security Policy, MULES policy and any other applicable agreements or contracts executed between both parties of this agreement.

CJIS Connectivity

The type of electronic equipment used by REJIS shall be compatible with the standards set forth in the FBI CJIS Security Policy and shall meet with the approval of the MSHP Information Security Officer (ISO) and the USER AGENCY Local Agency Security Officer (LASO). The use of any CJIS interfaces or connections operated on behalf of USER AGENCY shall be limited to law enforcement/criminal justice purposes and entities with whom USER AGENCY have a current agency agreement on file with the MSHP Security Unit. REJIS must receive written approval before granting any access to the CJIS interface/connection or data operated/maintained on behalf of USER AGENCY to any agency other than USER AGENCY or subunits thereof. All such interfaces or connections must also meet all FBI and MSHP CJIS technical specifications and security safeguards.

Screening of REJIS Personnel and Contractors

All REJIS employees and contractors with either physical or logical access to CJI and/or unescorted access to terminals processing CJI must each sign an FBI CJIS Security Addendum and submit to a fingerprint-based background check pursuant to MSHP CJIS fingerprint policy. Fingerprints must be submitted to either the USER AGENCY or the MSHP CJIS Division for inclusion in the Missouri Centralized Vendor File within thirty (30) days of hire. All final determinations for REJIS employee or contractor access to CJI are at the sole discretion of the MSHP CJIS Systems Officer (CSO). Decisions to approve or deny access will be provided to REJIS in writing. However, any denials will only be based upon the reasonableness of the denial action. A list of authorized REJIS employees/contractors will be maintained by USER AGENCY or in the Missouri Centralized Vendor File.

Dissemination

Any REJIS employee or contractor who has access to or receives CJI shall only use the access and data for the purposes for which access was required and it will not be disseminated to any other party without explicit permission from the USER AGENCY.

Audit

REJIS computer equipment, facilities, policies and procedures as well as agency-owned data are subject to and shall be made available for Policy Compliance Reviews, Technical Security Audits and routine review by USER AGENCY staff, MSHP CJIS auditors or FBI CJIS auditors. REJIS must allow the aforementioned personnel necessary access to audit, implement and enforce security control as defined by FBI CJIS Security Policy.

Security

REJIS agrees to limit access to CJI owned by USER AGENCY or furnished by MSHP or FBI CJIS in strict accordance with NCIC, NLETS, MULES, FBI CJIS Security and USER AGENCY policies and regulations. REJIS agrees to take full responsibility for the integrity of the CJI stored or processed by REJIS on behalf of USER AGENCY. REJIS shall not be held responsible for the misuse of CJI by non-REJIS personnel/contractors. All REJIS personnel or contractors with direct or indirect physical or logical access to CJI shall complete security awareness training pursuant to FBI CJIS Security Policy every two (2) years. REJIS is also responsible for implementing adequate physical security measures at their facilities to protect against any unauthorized personnel gaining access to computer systems, network equipment, storage devices or areas containing/processing CJI. REJIS must provide a complete copy of all USER AGENCY owned data upon written request in a mutually agreeable format within thirty (30) days of request to USER AGENCY to allow for the properly inspection and integrity assurance checks of the data. REJIS shall not provide any CJI commercially or extract any metadata for use by REJIS except within the official scope of duties performed on behalf of USER AGENCY. Additionally REJIS all CJI data and backups thereof shall remain the property of and under the control of USER AGENCY.

Network Diagram

REJIS is responsible, based on FBI CJIS Security Policy, for providing a network diagram depicting the REJIS network configuration including the location of all computer equipment, connectivity to CJIS and USER AGENCY as well as the data flow within the USER AGENCY network. This network diagram must be updated whenever substantial changes occur or at least every three (3) years and submitted to the MSHP ISO for review and approval.

Misuse

USER AGENCY agrees that any misuse of CJIS systems or CJI obtained by or stored on behalf of USER AGENCY by REJIS or REJIS' personnel or contractors is a Class A Misdemeanor pursuant to 576.050 RSMo as well as a security incident and as such must be reported to USER AGENCY and to the MSHP CSO and ISO.

Indemnification

To the extent the laws permits, REJIS agrees to indemnify and hold harmless USER AGENCY, and their officials and employees from and against any and all claims, demands, actions, suits and proceedings by others, against all liability to others, including but not limited to any liability for damages by reason of or arising out of any false arrest or imprisonment, or any loss, cost, expense and damages resulting from unauthorized use, or our of, or involving and negligence on the part of REJIS or REJIS' personnel or contractors in the exercise of or use of this agreement. Further, to the extent the law permits, the USER AGENCY agrees to indemnify and hold REJIS, and their officials and employees from and against any and all claims, demands, actions, suits and proceedings by others against all liability to others, including but not limited to any liability for damages by reason of or arising out of any misuse of the REJIS system(s) by USER AGENCY, or involving any negligence on the part of USER AGENCY or USER AGENCY's personnel or contractors in the exercise or use of this agreement

Suspension of Service

USER AGENCY reserves the right to suspend all use of CJI owned by, or any CJIS connection operated on behalf of USER AGENCY when any terms of this agreement, or documents incorporated herein are violated by REJIS or REJIS' employees or contractors. Prior to this suspension of connectivity/data use, REJIS shall be notified in writing by USER AGENCY of any alleged violations by USER AGENCY of this agreement. REJIS shall then have five (5) business days to provide a written response to USER AGENCY regarding the notice of violation. If the alleged violation has been satisfactorily resolved use of the data and/or CJIS connections will not be suspended and USER AGENCY shall provide REJIS with written documentation of the fact. If the remediation or planned remediation of documented violations does not meet the terms of this agreement USER AGENCY will notify REJIS of a suspension date in writing. The suspension date will be no less than ten (10) business days from the date USER AGENCY notifies REJIS of the forthcoming suspension. After connectivity and use of the CJI has been suspended, USER AGENCY shall resume furnishing such access and information to REJIS upon receipt of satisfactory proof that such violations did not occur or that such violations have been fully corrected or eliminated. If satisfactory proof is not received by USER AGENCY within thirty (30) days following the suspension this agreement will be considered cancelled for non-compliance and will invoke the cancellation section of this agreement.

Cancellation

USER AGENCY or REJIS may cancel this agreement with or without cause upon thirty (30) day notice in writing to the other party. Upon cancellation any and all data/CJI owned by USER AGENCY shall be furnished to USER AGENCY by REJIS in a mutually agreeable format within (30) days of the receipt of the cancellation notice. Upon notification by USER AGENCY to REJIS that the data has been received in an acceptable format REJIS shall remove and destroy any USER AGENCY owned data from any systems, databases or backups thereof operated by REJIS.

Charges

The ordinances that established REJIS require the REJIS recover its operating expenses through fees for its services. Each criminal justice agency is charged by the amount and type of service it uses. For each calendar year, the REJIS Commission sets a maximum charge for each agency. REJIS invoices these charges monthly, with payment due upon receipt of the invoice.

Incorporation

The following documents and legislation are incorporated into this Management Control Agreement:

1. NCIC 2000 Operating Manual and related Technical and Operational Updates (TOUs)
2. NCIC 2000 Code Manual
3. Interstate Identification Index (III)/National Fingerprint File (NFF) Operational and Technical Manual
4. FBI CJIS Security Policy, Version 5.2
5. FBI CJIS Security Addendum
6. NLETS User and Technical Guide
7. MULES Policies and Procedures Manual
8. MULES Terminal Agency Coordinator (TAC) Guide
9. MULES On-the-Job Training (OJT) Workbook.
10. MSHP CJIS Purpose Code X Manual
11. MSHP CJIS Policy Compliance Review Reference Manual: Fingerprint-Based Identification for Non-Criminal Justice Purposes.
12. All MSHP CJIS Newsletters
13. Minutes of FBI CJIS Advisory Policy Board Meetings
14. Bylaws for the FBI CJIS Advisory Policy Board and FBI CJIS Working Groups

15. Title 28, CFR, Parts 16;20;25;50;901;906
16. Title 5, USC, Chapter 91
17. Title 28, USC, Sections 552;552a;534
18. Title 42, USC, Chapter 72
19. Title 42, USC, Sections 14611-14616
20. Public Law 92-544
21. RSMo Sections
43.010;43.120;43.401;43.500;43.509;43.515;43.532;43.535;43.543;210.482;221.510;301.230;302.225;304.155;304.158;313.220;388.625;455.101;455.050;455.085;559.107;571.101;571.104;576.050;577.001;577.005;577.023;577.51;589.410;590.010;610.120

Acknowledgement

WE THE UNDERSIGNED, AGREE TO COMPLY WITH THE DUTIES, RESPONSIBILITIES AND TERMS NAMED IN THIS MANAGEMENT CONTROL AGREEMENT. WE UNDERSTAND THAT FAILURE TO COMPLY WITH THESE DUTIES AND RESPONSIBILITIES MAY RESULT IN SCTIONS BY THE USER AGENCY, MISSOURI CJIS SYSTEMS OFFICER AND/OR THE FBI CRIMINAL JUSTICE INFORMATION SERVICES ADVISORY POLICY BOARD, UP TO AND INCLUDING TERMINATION OF ACCESS TO CJIS.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date set forth below.

Jackson County, Missouri

Name: Q. Troy Thomas

Signature: 

Title: Director of Finance

Date: 12/23/14

REJIS Commission:

Name: Dr. William R. Powell Jr.

Signature: 

Title: REJIS General Manager

APPROVED AS TO FORM:

By: 

W. Stephen Nixon
County Counselor

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION congratulating History Rain Estill-Varner of Independence, Missouri, on the occasion of being awarded a Fulbright Fellowship award to conduct research in the Dominican Republic.

RESOLUTION NO. 19033, January 4, 2016

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, History Rain Estill-Varner, a 2015 *summa cum laude* graduate of the Rochester Institute of Technology, has been awarded a Fulbright Fellowship to conduct research in the Dominican Republic from January to November 2016; and,

WHEREAS, History will collaborate with that country's National Association of the Deaf and the National Interpreting Association to build a sustainable Interpreter Training Program to ensure that interpreters of Dominican Sign Language are consistent and proficient; and,

WHEREAS, History is the recipient of two Bachelor of Science degrees from the Rochester Institute of Technology/National Technical Institute for the Deaf, one in American Sign Language Interpreting and the other in International and Global Studies; and,

WHEREAS, she is fluent in both American Sign Language and Spanish; and,

WHEREAS, History attended a study-abroad program at the Universidad Veritas in

Costa Rica and held an internship with the Ministry of Education in the Dominican Republic; and,

WHEREAS, History maintained academic honors throughout her university studies, all while working three jobs and being involved with her sorority and other club and volunteer activities; and,

WHEREAS, History's mother, Jackson County's own Winifred Jamieson, gave birth to History on her eighteenth birthday and appreciates her daughter's support and help in raising her two brothers through difficult times for the family; and,

WHEREAS, History's family is justifiably proud of her accomplishments; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby congratulates History Rain Estill-Varner of Independence, Missouri, on the occasion of being awarded a Fulbright Fellowship and extends its best wishes for all of her future endeavors.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19033 of January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month contract with two twelve-month options to extend for the furnishing of assessment consulting services to John Q. Ebert and Associates Consulting, LLC, of Bluffton, OH, at a cost to the County not to exceed \$40,000.00, as a sole source purchase.

RESOLUTION NO. 19034, January 4, 2016

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Assessment Department has a need for the services of a highly-qualified, experienced consultant with assessor experience to assist the County with the state-mandated 2017 reassessment; and,

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, in 2014 the Director of Finance and Purchasing solicited bids on Request for Proposals (RFP) No. 45-14 for these same consulting services; and,

WHEREAS, at that time John Q. Ebert and Associates Consulting, LLC, of Bluffton, OH; was the only qualified respondent to the RFP; and,

WHEREAS, the Legislature awarded Ebert a contract for these services by Resolution 18541, dated June 9, 2014; and,

WHEREAS, Ebert Consulting competently and professionally provided all required assessment consulting services for the County in 2014 and 2015; and,

WHEREAS, the Director of Finance and Purchasing has determined that Ebert Consulting is the only available expert consultant with the experience and qualifications required by the County in connection with the state-mandated 2017 reassessment, and so has found Ebert Consulting to be a sole source; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month contract with two twelve-month options to extend to John Q. Ebert and Associates Consulting Associates, LLC, of Bluffton, OH, at a cost to the County not to exceed \$360,000.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute for the County a Consulting Agreement with John Q. Ebert and Associates Consulting, LLC, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19034 of January 4, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	045 4500 56080
ACCOUNT TITLE:	Assessment Fund Non-Departmental Other Professional Services
NOT TO EXCEED:	\$360,000.00


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19034

Sponsor(s): Scott Burnett

Date: January 4, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the award a Twelve Month Consulting Agreement, with two twelve month options to extend, with John Q. Ebert and Associates of Bluffton, Ohio for the Assessment Department at an annual cost to the County of \$360,000.00 as a Sole Source Purchase.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$360,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$360,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$360,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: 045-4500-56080 Assessment Fund, Non-Departmental Assessment, Other Professional Services</td><td>\$360,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$360,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$360,000.00	Amount budgeted for this item * (including transfers):	\$360,000.00	Source of funding (name of fund) and account code number: 045-4500-56080 Assessment Fund, Non-Departmental Assessment, Other Professional Services	\$360,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): R#18541 June 9, 2014</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Assessment Department requires the services of a highly qualified, nationally recognized, consultant with experience on mass appraisal for the 2017 reassessment. The Purchasing Department issued Request for Proposal No. 45-14 in 2014 with only one response, John Q. Ebert and Associates. Research by the Assessment Department and Purchasing Department indicates there are currently no other consultants with the experience and qualifications required to assist with the 2017 reassessment.</p> <p>Pursuant to Section 1030.1 of the Jackson County code, the Director of Finance and Purchasing recommends the award of a Consulting Agreement with John Q. Ebert of Bluffton, Ohio for the Assessment Department at an annual cost to the County of \$360,000.00 as a Sole Source Purchase.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Sole Source Memorandum from Ms. Lisa Honn, Senior Administrative Manager</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td>Date:</td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td>Date: 12/30/15</td></tr> <tr> <td>Division Manager:</td><td>Date: 12-30-15</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i>	Date: 12/30/15	Division Manager:	Date: 12-30-15	County Counselor's Office:	Date:		
Department Director:	Date:										
Finance (Budget Approval): <i>If applicable</i>	Date: 12/30/15										
Division Manager:	Date: 12-30-15										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES # 19034

Budgeting 12/30/15

To: Barbara Casamento, Purchasing Supervisor
From: Lisa Honn, Senior Administrative Manager
Subject: John Q. Ebert & Associates
Date: 12/29/15

Re: Request for Sole Source Purchase

On May 27, 2014, Jackson County issued RFP 45-14 for professional assessment consulting services. Eight vendors were notified of RFP 45-14 and 1 response was received from John Q. Ebert & Associates. Consequently, Resolution 18541 awarded a contract to John Q. Ebert & Associates. Subsequent addendums were also approved extending the contract to Dec. 31, 2015.

Building upon the successful completion of the 2015 Reassessment, we now desire the expertise of John Q. Ebert & Associates to continue the implementation of improved real estate appraisal practices and the use of technologies. This includes training of staff to transition from the 2015 Reassessment to a countywide 2017 Reassessment. Given the vast amount of knowledge John Q. Ebert & Associates has acquired over the past 2 years regarding previous practices, staff capabilities, and data management practices, we believe John Q. Ebert & Associates to be best suited to serve our needs as we approach the 2017 Reassessment. Additionally, as the competitively bid RFP 45-14 has shown, few professionals have the level of national expertise and experience John Q. Ebert & Associates encompasses.

For these reasons, I am requesting a sole source contract to John Q. Ebert & Associates for the purpose of managing the real estate reappraisal operations of the Department of Assessment regarding the Jackson County 2017 Reassessment. The term of the contract should be Jan. 1, 2016 – Dec. 31, 2016 with 2 1-year extension options.



MICHAEL D. SANDERS
Jackson County Executive

EXECUTIVE ORDER NO. 15-36

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: MICHAEL D. SANDERS
COUNTY EXECUTIVE**

DATE: DECEMBER 8, 2015

RE: APPOINTMENT OF DIRECTOR OF COMMUNICATIONS

I hereby appoint Mark Siettmann as Director of Communications.

Michael D. Sanders, County Executive

Dated: 12-8-15

RECEIVED

DEC 08 2015

**MARY JO SPINO
COUNTY CLERK**

Handwritten: 1:23 p.m.





MICHAEL D. SANDERS
Jackson County Executive

EXECUTIVE ORDER NO. 15-37

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: MICHAEL D. SANDERS
COUNTY EXECUTIVE**

DATE: DECEMBER 16, 2015

**RE: APPOINTMENT TO THE KANSAS CITY AREA TRANSPORTATION
AUTHORITY**

I hereby appoint Calvin Williford to the Kansas City Area Transportation Authority, to fill the vacancy occasioned by the expiration of the term of Robbie Makinen, for a new term to expire October 13, 2018.

Michael D. Sanders, County Executive

Dated: 12-16-15

RECEIVED

DEC 16 2015

**MARY JO SPINO
COUNTY CLERK**

*12/16/15
3:29pm*

