

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$2,412.00 from the undesignated fund balance of the 2015 Special Road and Bridge Fund in acceptance of insurance proceeds for the repair of a vehicle for use by the Sheriff's Office.

**ORDINANCE NO. 4766**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the County has received a payment from Progressive Insurance Company representing the repair cost of a Sheriff's Office's patrol vehicle damaged as a result of a motor vehicle accident that occurred on November 9, 2013; and,

WHEREAS, an appropriation is necessary to place the insurance payment in the proper spending account so that the funds may be used to repair the vehicle; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2015 Special Road and Bridge Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road & Bridge Fund			
004-9999	47040 - Increase Revenues	\$2,412	
004-2810	Undesignated Fund Balance		\$2,412
004-2810	Undesignated Fund Balance	\$2,412	
004-4201	56530 – Maint & Repair Auto Equipment		\$2,412

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4766 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4766.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 004 2810  
ACCOUNT TITLE: Special Road and Bridge Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$2,412.46

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

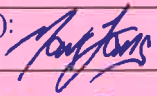
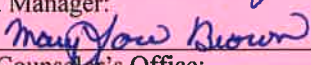
Completed by County Counselor's Office:

~~Res~~ Ord No.: 4766

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer of insurance settlement for 2007 Crown vehicle Patrol Vehicle to Line item auto equipment</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$2,412.46.</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$2,412.46.</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr><tr><td>Source of funding (name of fund) and account code #</td><td></td></tr><tr><td>FROM: Undesignated fund balance #004-2810</td><td>\$2,412.46</td></tr><tr><td>TO: Road and Bridge fund 004-4201-56530</td><td>\$2,412.46</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$2,412.46.	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$2,412.46.	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code #		FROM: Undesignated fund balance #004-2810	\$2,412.46	TO: Road and Bridge fund 004-4201-56530	\$2,412.46
Amount authorized by this legislation this fiscal year:	\$2,412.46.														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$2,412.46.														
Amount budgeted for this item * (including transfers):	\$0														
Source of funding (name of fund) and account code #															
FROM: Undesignated fund balance #004-2810	\$2,412.46														
TO: Road and Bridge fund 004-4201-56530	\$2,412.46														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office Commander (816) 524-4302</p>														
REQUEST SUMMARY	<p>Request \$2,412.46 be transferred from the undesignated fund balance of 004-2810 to line item 004-4201-56530 to repair damage to a 2007 Ford Crown Victoria Patrol vehicle VIN#2FAHP71W07X107982. Funds were received from Progressive Casualty Insurance company for the repair of the Patrol vehicle via check through claim #12-3451615 from the insured, Angela Jones , reference an accident occurring on 11/09/2013. Draft # 2009330123 was received by Jackson County from Progressive Casualty Insurance Company in the amount of \$2,412.46.</p>														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> 	Date: 9/2/15
	Division Manager: 	Date: 9/8/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4766

[illegible]

## Budgeting

PROGRESSIVE  
PO BOX 512926  
LOS ANGELES, CA 90051

JACKSON COUNTY  
415 E 12TH ST STE 105  
KANSAS CITY, MO 64106-2706

Need an RLA  
for these monies  
from Vanbibbers accident.  
(This is the second check)

**PROGRESSIVE**

Ord. 4766

DRAFT NUMBER: 2009330123

AMOUNT:

\$\*\*\*\*\*2,412.46

ISSUE DATE: August 17, 2015

Form 2721 (02/10)

KEEP THIS TOP PORTION FOR YOUR RECORDS

**PROGRESSIVE**

PAYABLE THROUGH  
PNC BANK, N.A. 070  
ASHLAND, OH  
1-877-448-9544

VOID IF NOT PRESENTED WITHIN 90 DAYS

CLAIM NUMBER: 13-3451615  
NAME: JACKSON COUNTY,

DRAFT NUMBER:  
2009330123

56-389

412

August 17, 2015

PAY EXACTLY

\$\*\*\*\*\*2,412.46

TWO THOUSAND, FOUR HUNDRED TWELVE AND 46/100 \*\*\*\*\*

PAY TO THE ORDER  
OF: JACKSON COUNTY

BY:

Thomas A. King  
AUTHORIZED SIGNATURE

⑈ 2009330123⑈ ⑆041203895⑆ 4239694516⑈



**Ord. 4766**

SHP:20 01/12





**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$20,000.00 from the undesignated fund balance of the 2015 Federal Forfeiture Fund for the furnishing of law enforcement training for use by the Sheriff's Office.

**ORDINANCE NO. 4767**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Sheriff's Office desires to use federal forfeiture funds to provide for law enforcement training; and,

WHEREAS, the U.S. Treasury Department has authorized the use of these funds; and,

WHEREAS, an appropriation is necessary to place funds available in the Federal Forfeiture Fund in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2015 Federal Forfeiture Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Federal Forfeiture Fund Sheriff			
047-2810	Undesignated Fund Balance	\$20,000	
047-4201	56750 – Education Benefits		\$20,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No.4767 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4767.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 047 2810  
ACCOUNT TITLE: Federal Forfeiture Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$20,000.00

  
Date

  
Director of Finance and Purchasing



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4767

Sponsor(s): Alfred Jordan

Date: September 14, 2015

<b>SUBJECT</b>	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting an ordinance appropriating \$20,000 from the undesignated fund balance of the Federal Forfeiture Fund to be transferred to Fund 047-4201-56750 Law Enforcement Training Educational benefits.</p>										
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$20,000.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$20,000.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr><tr><td>Source of funding (name of fund) and account code # FROM: 047-4201 Federal Forfeiture fund undesignated fund balance TO:047-4201-56750</td><td> \$20,000.00 \$20,000.00</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$20,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$20,000.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code # FROM: 047-4201 Federal Forfeiture fund undesignated fund balance TO:047-4201-56750	 \$20,000.00 \$20,000.00
Amount authorized by this legislation this fiscal year:	\$20,000.00										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$20,000.00										
Amount budgeted for this item * (including transfers):	\$0										
Source of funding (name of fund) and account code # FROM: 047-4201 Federal Forfeiture fund undesignated fund balance TO:047-4201-56750	 \$20,000.00 \$20,000.00										
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
<b>CONTACT INFORMATION</b>	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office Commander (816) 541-8017.</p>										
<b>REQUEST SUMMARY</b>	<p>Request \$20,000.00 be transferred from the Federal Forfeiture undesignated fund balance of 047-4201 to line item 047-4201-56750 to be utilized for Law Enforcement Training education.</p>										
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS		
REVIEW	Department Director:	Date: 8-31-2015
	Finance (Budget Approval): If applicable	Date: 9/2/15
	Division Manager:	Date: 9/8/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$92,108.00 within the 2015 General Fund and appropriating \$92,108.00 from the fund balance of the 2015 Grant Fund to provide matching funds for the Violence Against Women Act for the Prosecution of Sexual Assault Grant awarded by the Missouri Department of Public Safety, for a program focused on prevention and prosecution of sexual assaults.

**ORDINANCE NO. 4768**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, by Ordinance 4611, dated March 18, 2014, the Legislature did authorize the acceptance of a two-year grant in the amount of \$85,156.76 awarded by the Missouri Department of Public Safety for a program focused on prevention and prosecution of sexual assaults in the County; and,

WHEREAS, this two-year grant partially funds the salaries of three full-time assistant prosecutors for this program; and,

WHEREAS, the grant is subject to a local match and additional funds are necessary to complete funding for the project; and,

WHEREAS, Ordinance 4611 also transferred \$184,004.00 to partially cover these costs for 2014; and,

WHEREAS, a transfer and appropriation are necessary in order to place additional matching funds for this grant in 2015 in the proper spending accounts; and,


WHEREAS, the County Executive recommends said transfer and appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer and appropriation be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Prosecuting Attorney			
001-4101	56798 - Grant Match	\$92,108	
Operating Transfers Out 001-9100	56105 - Operating Transfers Out		\$92,108
Grant Fund VAWA Victim Srvs Program			
010-4173	47070 - Operating Transfers In	\$92,108	
010-2810	Undesignated Fund Balance		\$92,108
010-2810	Undesignated Fund Balance	\$92,108	
010-4173	55010 - Regular Salaries		\$80,823
010-4173	55040 - FICA		\$ 7,998
010-4173	55050 - Pension		\$ 3,287

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4768 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absents \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4768.

Date

  
Michael D. Sanders, County Executive

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 4101 56798  
ACCOUNT TITLE: General Fund  
Prosecuting Attorney  
Grant Match  
NOT TO EXCEED: \$92,108.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Undesignated Fund Balance  
Grant Fund  
NOT TO EXCEED: \$92,108.00

  
Date

  
Director of Finance and Purchasing



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4768

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Resolution transferring funds within the 2015 Prosecuting Attorneys General Fund.</u></p>																		
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$92,108</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$92,108</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td>FROM 001 – Prosecuting Attorney; 4101 – General Fund; 56798 – Grant Match</td><td>FROM ACCT \$92,108</td></tr> <tr> <td>TO 010 – Grant Fund; 4173 – VAWA Grant; 55010 – Regular Salary</td><td>TO ACCT \$80,823</td></tr> <tr> <td>010 – Grant Fund; 4173 – VAWA Grant; 55040 – FICA</td><td>\$7,998</td></tr> <tr> <td>010 – Grant Fund; 4173 – VAWA Grant; 55050 – Pension</td><td>\$3,287</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$92,108	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$92,108	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 001 – Prosecuting Attorney; 4101 – General Fund; 56798 – Grant Match	FROM ACCT \$92,108	TO 010 – Grant Fund; 4173 – VAWA Grant; 55010 – Regular Salary	TO ACCT \$80,823	010 – Grant Fund; 4173 – VAWA Grant; 55040 – FICA	\$7,998	010 – Grant Fund; 4173 – VAWA Grant; 55050 – Pension	\$3,287
Amount authorized by this legislation this fiscal year:	\$92,108																		
Amount previously authorized this fiscal year:	\$																		
Total amount authorized after this legislative action:	\$92,108																		
Amount budgeted for this item * (including transfers):	\$																		
Source of funding (name of fund) and account code number;																			
FROM 001 – Prosecuting Attorney; 4101 – General Fund; 56798 – Grant Match	FROM ACCT \$92,108																		
TO 010 – Grant Fund; 4173 – VAWA Grant; 55010 – Regular Salary	TO ACCT \$80,823																		
010 – Grant Fund; 4173 – VAWA Grant; 55040 – FICA	\$7,998																		
010 – Grant Fund; 4173 – VAWA Grant; 55050 – Pension	\$3,287																		
PRIOR LEGISLATION	<p>Prior ordinances and (date): 4611 3/14</p> <p>Prior resolutions and (date):</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Jean Peters Baker, 8/31/15</p>																		
REQUEST SUMMARY	<p>Requesting a Resolution transferring \$92,108 in matching funds into the VAWA Grant, 010-4173.</p>																		

	<p>This transfer will provide additional funds required to complete this two year grant awarded to Jackson County by the Missouri Department of Public Safety.</p> <p>Please transfer \$92,108 from 001-4101-56798 into 010-4173:</p> <table> <tr> <td>55010 Salary</td><td>80,823</td></tr> <tr> <td>55040 FICA</td><td>7,998</td></tr> <tr> <td>55050 Pension</td><td>3,287</td></tr> </table>		55010 Salary	80,823	55040 FICA	7,998	55050 Pension	3,287
55010 Salary	80,823							
55040 FICA	7,998							
55050 Pension	3,287							
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)							
ATTACHMENTS								
REVIEW	Department Director: <i>Juan Peters Baker</i> Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i> Division Manager: <i>Mary Jane Brown</i> County Counselor's Office:	Date: <i>9/2/15</i> Date: <i>9/3/15</i> Date: <i>9/8/15</i> Date:						

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_

☒ Funds sufficient for this transfer and appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 4768

Budgeting

VAWA

010-4173 expires 12/31/15

8/31/2015

<u>Salary</u>	<u>FICA</u>	<u>Insurance</u>	<u>Pension</u>	<u>Total</u>
80823.44	7997.77	0.00	3286.79	92108.00

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** renewing the tax of 3.50% of the tariff rate for each local telephone access line, not to exceed 100 lines per person or per location, for emergency telephone service utilizing a single three-digit number "911."

**ORDINANCE NO. 4769**, September 14, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, sections 190.300 et seq., RSMo, as amended, authorized the County Legislature to establish a tax, upon a vote of the people, to finance an emergency telephone service, in an amount not to exceed two percent of the tariff rate, in those areas of the County where emergency 911 telephone service has been contracted for; and,

WHEREAS, pursuant to Ordinance 940, dated January 11, 1982, the proposal was submitted to the voters of Jackson County on August 6, 1982, for their approval of such service and tax, in accordance with section 190.320, RSMo, and a majority of the votes cast on the proposal were in favor thereof; and,

WHEREAS, pursuant to Ordinance 3771, dated May 22, 2006, a proposal was submitted to the voters of the County on August 8, 2006, for their approval of an increased maximum rate of such tax up to seven percent of the tariff rate, and, again, a majority of the votes cast on the proposal were in favor thereof; and,

WHEREAS, area telephone service companies provide 911 emergency telephone service to Jackson County, and collect a tax of 3.50% of the tariff rate for this service, pursuant to

Ordinance 4653, date August 14, 2014; and,

WHEREAS, in view of estimated operating costs and plans of the regional E-911 system presented by the Mid-America Regional Council, it is appropriate that the tax be renewed County-wide at a rate of 3.50% of the tariff rate; and,

WHEREAS, the tax rate proposed does not exceed the rate authorized by the voters at the election of August 8, 2006; and,

WHEREAS, the Legislature has determined that, for the protection and preservation of public health and welfare, the operation of an emergency telephone system is beneficial to the citizens of the County; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

1. A tax for emergency telephone service, in the amount of 3.50% of the tariff rate for each local telephone exchange access line not to exceed 100 lines per person per location, is renewed, in those portions of Jackson County for which 911 emergency telephone service has been contracted for; and,

2. Such tax shall be renewed, as specified herein, subject to adjustments in percentage provided for by sections 190.300 et seq., RSMo.



3. Collection of said tax shall commence immediately and continue uninterrupted.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4769 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4769.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$182,522.00 from the undesignated fund balance of the 2015 Federal Forfeiture Fund to cover the purchase and installation of in-car camera systems in the Sheriff's Office's Patrol Division vehicles and a rooftop heating and cooling system at the Sheriff's Office's headquarters.

**ORDINANCE NO. 4770**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Sheriff's Office desires to purchase in-car camera systems for its Patrol Division vehicles and a rooftop heating and cooling system for the Sheriff's headquarters from existing term and supply vendors; and,

WHEREAS, the Sheriff has proposed to use federal forfeiture funds for these purchases; and,

WHEREAS, the U.S. Treasury Department has authorized the use of these funds; and,

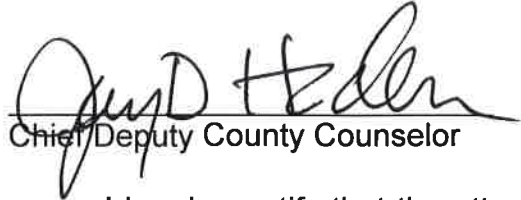
WHEREAS, an appropriation is necessary to place funds available in the Federal Forfeiture Fund in the proper spending account; now therefore,

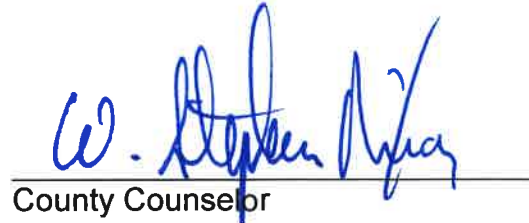
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2015 Federal Forfeiture Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Federal Forfeiture Fund Sheriff			
047-2810	Undesignated Fund Balance	\$182,522	
047-4201	58020 – Buildings & Improvements		\$ 43,227
047-4201	58170 – Other Equipment		\$139,295

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4770 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4770.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 047 2810  
ACCOUNT TITLE: Federal Forfeiture Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$182,522.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4770

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$182,522.00 from the Undesignated Fund Balance of the Federal Forfeiture Fund and authorizing the purchase and installation of In-Car Camera Systems for the Sheriff's Office Patrol Division Vehicles and a Roof Top Heating/Cooling Unit for the Sheriff's Office Headquarters.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$182,522.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$182,522.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>Appropriated From: 047-4201-2810 Federal Forfeiture, Undesignated Balance</td><td>\$182,522.00</td></tr> <tr> <td>Appropriated To: 047-4201-58170 Federal Forfeiture, Sheriff, Other Equipment</td><td>\$139,295.00</td></tr> <tr> <td>Appropriated To: 047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements</td><td>\$ 43,227.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$182,522.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$182,522.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Appropriated From: 047-4201-2810 Federal Forfeiture, Undesignated Balance	\$182,522.00	Appropriated To: 047-4201-58170 Federal Forfeiture, Sheriff, Other Equipment	\$139,295.00	Appropriated To: 047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements	\$ 43,227.00
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Source of funding (name of fund) and account code number:																	
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Appropriated To: 047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements	\$ 43,227.00																
PRIOR LEGISLATION	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																
REQUEST SUMMARY	<p>The Sheriff's Office would like to purchase In-Car Camera Systems for their Patrol Division vehicles and a Roof Top Heating &amp; Cooling Unit for the Sheriff's Office Headquarters from Federal Forfeiture Funds. Purchases of this equipment is permissible under the U.S. Department of Justice Guidelines for use of Federal Forfeiture Funds.</p> <p>The purchase and installation of this equipment would be made via existing County Term and Supply Contracts.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$182,522.00 from the Undesignated Fund Balance of the Federal Forfeiture Fund:</p> <table> <tr> <td></td><td>FROM:</td><td>TO:</td></tr> <tr> <td>047-2810 Federal Forfeiture Fund, Undesignated Fund Balance</td><td>\$182,522.00</td><td></td></tr> <tr> <td>047-4201-58170 Federal Forfeiture, Sheriff, Other Equipment</td><td></td><td>\$139,295.00</td></tr> <tr> <td>047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements</td><td></td><td>\$ 43,227.00</td></tr> </table>		FROM:	TO:	047-2810 Federal Forfeiture Fund, Undesignated Fund Balance	\$182,522.00		047-4201-58170 Federal Forfeiture, Sheriff, Other Equipment		\$139,295.00	047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements		\$ 43,227.00				
	FROM:	TO:															
047-2810 Federal Forfeiture Fund, Undesignated Fund Balance	\$182,522.00																
047-4201-58170 Federal Forfeiture, Sheriff, Other Equipment		\$139,295.00															
047-4201-58020 Federal Forfeiture, Sheriff, Buildings and Improvements		\$ 43,227.00															
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																



ATTACHMENTS	Quotes from 911 Custom and U.S. Engineering Company	
REVIEW	Department Director: <i>M. H. C. S. P.</i>	Date: <i>8/24/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Payton</i>	Date: <i>8/24/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>9/8/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
047-2810	Federal Forfeiture <sup>Fund</sup> Balance	182,522 <sup>00</sup>

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD #4770

[illegible]

## Budgeting

## Estimate

## 911 Custom

911 Custom  
 6970 W. 152nd Ter.  
 Overland Park, KS 66223  
 Phone: 913-390-8540  
 Email: sales@911custom.com

17347



## Bill To:

Jackson County Sheriff's Office  
 415 East 12th Street  
 Kansas City, MO 64106

## Ship To:

Jackson County Sheriff's Office  
 415 East 12th Street  
 Kansas City, MO 64106

Customer: Jackson County Sheriff's Office

Contact: Jackson County Sheriff's Office

Seller	Payment Terms	FOB Point	Carrier	Ship Service	Requested Ship Date
Kevin	NET 30	Origin	Will Call		08/11/2015

Item #	Type	Number / Description	Unit Price	Qty Ordered	Total Price
1	Sale	WG-4RE-OSL - WATCHGUARD 4RE CAMERA SYSTEM OSL (SPECIFY VEHICLE)	\$ 4,995.00	26 ea	\$ 129,870.00
2	Sale	Installation - Installation	\$ 300.00	26 ea	\$ 7,800.00
3	Sale	MP-WIREPACK - Wiring Pack for Installations	\$ 50.00	26 ea	\$ 1,300.00
		Raw Good			
		MN-PD-B11 26 ea			
		WAY-75411 52 ea			
		WAY-48895 26 ea			
		WAY-46044 26 ea			
4	Shipping	Shipping and Handling - Shipping and Handling	\$ 325.00	1 ea	\$ 325.00

Subtotal: \$ 139,295.00  
 Sales Tax: \$ 0.00  
 Total: \$ 139,295.00

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**U.S. ENGINEERING COMPANY**

Mechanical Contractor Since 1893

3433 Roanoke Road  
Kansas City, MO 64111-3726  
www.usengineering.comTel 816.753.6969  
Fax 816.931.5773

August 5, 2015

**Ord. 4770**Colonel Ben Kenney  
Office of the Jackson County Sheriff  
3310 N.E. Rennau Drive  
Lee's Summit, MO 64064**RE: Final RTU Price**

Dear Ben:

U.S. Engineering Company is pleased to quote the following price to furnish and install one (1) 6 ton roof top unit and modify supply and return duct work for your building located at 470 Woods Chapel Road.

**Included****Sergeant Caster's Office:**

- The unit that takes care of this office does not have a return air installed to this office. We will furnish and install new return air duct to this office
- We will furnish and install two (2) new supply air slot diffusers with duct work
- Labor is included

**Building Return Air Issues:**

- Your building's HVAC system struggles with very poor return air. We will cut in new return air paths in the ceiling between rooms to correct the return air problem
- We will also cut in the mechanical room door return air grills to provide more return air
- Labor is included

**6 Ton RTU Install:**

- Furnish and install one (1) York 6 ton RTU
  - One (1) York M# ZF072N10N2AAA 6 ton, R-410a, 11 EER, gas/electric package roof top unit 208/230/3
  - One (1) York M# ECODPRD3672DB dry bulb economizer
  - One (1) York hail guards
  - One (1) York roof curb
- Roofing is included and will be performed by Henry Construction
- Electrical
  - Installation of raceways, conductors, breaker, and local disconnect necessary to provide 3 phase 208/230/50A power
  - Thermostat and wiring included
- Furnish and install duct work:
  - Furnish and install supply duct and grills to cover the main waiting area, security office and the large meeting room east side. (Kitchen is included)
  - Return duct will be an open air return style
- Furnish and install gas pipe from your existing generator to the new RTU on east side of building
- Rigging is included
- Startup is included
- Structural engineering report is included
- One (1) year parts and labor warranty

**Price: Forty Three Thousand Two Hundred Two Hundred Twenty Seven Dollars  
(\$43,227.00)**

Colonel Ben Kenney  
Office of the Jackson County Sheriff  
August 5, 2015, 2015  
Page 2 of 2

Conditions and Clarifications:

- All work will be performed during normal business hours of 8:00am to 4:30pm Monday through Friday
- Please allow time for shipping
- Engineered/ stamped drawings are not included
- Structural re-enforcement is not included

If you have any questions or wish to discuss this matter further, please contact me at 816.751.9258 or email me at [Kevin.Small@USEngineering.com](mailto:Kevin.Small@USEngineering.com).

Sincerely,

U.S. ENGINEERING COMPANY

  
Kevin Small  
Operations Manager

KS/mpt  
S:\Service\Small\Jackson County Sheriff\2015 Bids\Final RTU Price.docm

Sub 276,  
Several meetings and estimates have  
occurred with this vendor and this is felt  
to be the needed solution for our air/heat  
problems.

B Kenney  
8-6-2015

MS  
8-10-15

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$73,457.00 from the undesignated fund balance of the 2015 Grant Fund in acceptance of a grant received from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area Investigative Support Center Initiative for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute a Memorandum of Understanding with the Kansas Bureau of Investigation, the grant's fiscal agent.

**ORDINANCE NO. 4771**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area (HIDTA) Investigative Support Center has allocated a total of \$73,457.00, for an intelligence analyst to be hired by the Jackson County Sheriff's Office, for the period of October 1, 2015, to September 30, 2016; and,

WHEREAS, the attached Memorandum of Understanding with the Kansas Bureau of Investigation, which will serve as the Fiscal Agent for this grant, provides a suitable mechanism by which to implement this arrangement; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2015 Grant Fund:



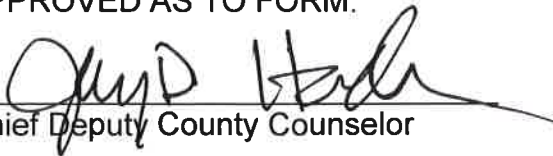
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA - High Intensity Drug Trafficking Area			
010-4216	45408 - Increase Revenue	\$73,457	
010-2810	Undesignated Fund Balance		\$73,457
010-2810	Undesignated Fund Balance	\$73,457	
010-4216	55010 - Regular Salaries		\$38,313
010-4216	55030 - Overtime		\$10,090
010-4216	55040 – FICA		\$ 2,931
010-4216	55050 – Pension		\$ 5,517
010-4216	55060 – Insurance		\$ 5,170
010-4216	56630 – Rent – Auto Equipment		\$ 7,140
010-4216	56643 – Mobile Phone/Pager Rental		\$ 1,830
010-4216	57110 – Gasoline		\$ 2,466

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4771 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4771.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$73,457.00

  
Date

  
Director of Finance and Purchasing

Hager

**STATE AND LOCAL HIDTA TASK FORCE AGREEMENT****HIDTA Task Force Group (KC – Clan Lab) (43)****Jackson County Sheriff's Office**

This agreement is made this 1<sup>st</sup> day of October, 2015, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Jackson County Sheriff's Office (hereinafter "JACSO"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

Whereas there is evidence that trafficking in narcotics and dangerous drugs exists in the metropolitan Kansas City area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of Kansas City the parties hereto agree to the following:

1. The HIDTA Task Force Group (HTFG) will perform the activities and duties described below:
  - a. disrupt the illicit drug traffic in the Kansas City area by immobilizing targeted violators and trafficking organizations;
  - b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and
  - c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the task force's activities will result in effective prosecution before the courts of the United States and the States of Kansas and Missouri.
2. To accomplish the objectives of the HTFG, the JACSO agrees to detail one (1) experienced officer(s) to the HTFG for a period of not less than two years. During this period of assignment, the JACSO officers will be under the direct supervision and control of DEA supervisory personnel assigned to the task force.
3. The JACSO officers assigned to the task force shall adhere to all DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the task force.
4. The JACSO officers assigned to the task force shall be deputized as task force officers of DEA pursuant to 21 USC 878.
5. To accomplish the objectives of the HTFG, DEA will assign five (5) Special Agents to the task force. HIDTA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Special Agents and JACSO officers assigned to the task force. This support will include: office space, office supplies travel funds, funds for the purchase of evidence and information, investigative equipment, training and other support items.
6. During the period of assignment to the HTFG, the JACSO will remain responsible for establishing the salaries and benefits, including overtime, of the JACSO officers assigned to the task force and for

making all payments due them. HIDTA will, subject to availability of funds, reimburse the JACSO for overtime payments made by it to the JACSO officers assigned to the HTFG for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step 1 (RUS) federal employee, currently \$17,548.00, per officer. Note: Task Force Officers overtime "shall not include any costs for benefits, such as retirement, FICA, and other expenses."

7. In no event will the JACSO charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The JACSO shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The JACSO shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The JACSO shall maintain all such reports and records until all litigation, claims, audits, and examinations are completed and resolved or for a period of three (3) years after termination of this agreement, whichever is later.

10. The JACSO shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The JACSO agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, suspension and Other Responsibility Matters; and drug-Free Workplace Requirements. The JACSO acknowledges that this agreement will not take effect and no federal funds will be awarded until the completed certification is received.

12. When issuing statements, press releases requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or part with federal money, the JACSO shall clearly state: (1) percentage of the total cost of the program or project which will be financed with federal money and (2) the dollar amount of federal funds for the program or project.


13. The JACSO understands and agrees that HIDTA will provide the JACSO Task Force Officers with vehicles suitable for surveillance. HIDTA through DEA will furnish mobile radios for installation in the HIDTA Task Force vehicles and HIDTA will assume the cost of installation and removal. HIDTA will be financially responsible for the purchase of fuel for the leased vehicles and for providing routine maintenance, i.e., oil changes, lubes and minor tune-ups via the HIDTA lease contractor. DEA and HIDTA procedures for reporting and investigating automobile accidents involving Official Government Vehicles (OGV'S)-HIDTA lease vehicles shall apply to accidents involving the leased vehicles furnished to the JACSO personnel, in addition to whatever accident reporting requirements the JACSO may have.

14. While on duty and acting on task force business, the JACSO officers assigned to the HIDTA task force shall be subject to all DEA and federal government rules, regulations and procedures governing the use of OGV's for home to work transportation and for personal business. The HIDTA Executive Committee acknowledges that the United States is liable for the actions of task force officer, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Torts Claim Act.

15. Assets seized during Task Force investigations will be forfeited under 21 USC 881 and will be shared among the parties to this agreement in accordance with the Attorney General's Guidelines on Seized and Forfeited Property. The parties agree that the DEA Special Agent in Charge or his designee, in his recommendation on the DAG Form 72, will describe the contribution of each member of the HTFG. Each DAG Form 71 from the JACSO will include the number of man hours worked, further adjusted by qualitative factors which support the level of participation being reported. All parties to this agreement acknowledge, however, that the disposition of assets forfeited under federal law is with the discretionary authority of the Department of Justice.

16. The term of this agreement shall be effective from the date specified in the opening paragraph until September 30, 2016. This agreement may be terminated by either party on 30 days advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. HIDTA will be responsible only for obligations incurred by the JACSO during the term of this agreement.

For the Drug Enforcement Administration:

  
James P. Shroba  
Special Agent in Charge

Date: 8-14-15

For the Jackson County Sheriff's Office:

  
Mike Sharp  
Sheriff

Date: 8/26/15



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS  
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart E, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drugs abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-



(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site (s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, country, state, zip code)

DEA/KCDO

7600 College Blvd., Suite 100

Overland Park, KS 66210

Check ☐ if there are workplace on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check ☐ if the State has elected to complete OJP Form 406177.

#### DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in condition any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, MO 64064

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

Sheriff Mike Sharp

5. Signature



6. Date

8/26/15



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 4771

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area."</u></p>																										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$73,457</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$73,457</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-<del>4262</del> <b>4716</b></td><td>\$73,457</td></tr> <tr> <td>55010 Regular Salary</td><td>\$38,313</td></tr> <tr> <td>55030 Overtime</td><td>\$10,090</td></tr> <tr> <td>55040 FICA</td><td>\$2,931</td></tr> <tr> <td>55050 Pension</td><td><del>\$5,483</del> <b>5,517</b></td></tr> <tr> <td>55060 Insurance</td><td>\$5,170</td></tr> <tr> <td>56630 Rental car</td><td>\$7,140</td></tr> <tr> <td>56643 Cell phone</td><td>\$1,830</td></tr> <tr> <td>57110 Fuel</td><td><del>\$2,500</del> <b>2,466</b></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$63,924.50  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$73,457	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$73,457	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010- <del>4262</del> <b>4716</b>	\$73,457	55010 Regular Salary	\$38,313	55030 Overtime	\$10,090	55040 FICA	\$2,931	55050 Pension	<del>\$5,483</del> <b>5,517</b>	55060 Insurance	\$5,170	56630 Rental car	\$7,140	56643 Cell phone	\$1,830	57110 Fuel	<del>\$2,500</del> <b>2,466</b>
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56643 Cell phone	\$1,830																										
57110 Fuel	<del>\$2,500</del> <b>2,466</b>																										
PRIOR LEGISLATION	<p>Prior ordinances and (date):  #4627 June 9, 2014  #4546 July 29, 2013  #4452 September 24, 2012  #4341 September 12, 2011  #4275 December 6, 2010</p> <p>Prior resolutions</p>																										
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>																										

REQUEST SUMMARY	An ordinance to appropriate \$73,457 from the undesignated fund balance of the grant fund for a grant received from the Office of National Drug Control Policy (ONDCP) Midwest HIDTA through the Kansas Bureau of Investigation (KBI) for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute an agreement with KBI.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<i>Family Court Division 16<sup>th</sup> Judicial Circuit of Missouri, Ninth Amended Contract for Services</i>	
REVIEW	Department Director: <i>M. L. Sego</i>	Date: <i>8/27/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>None</i>	Date: <i>9/4/15</i>
	Division Manager: <i>Mary Jo Brown</i>	Date: <i>9/8/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>010-4262-2810</i>	<i>Grant Fund Undesignated Fund Bal</i>	<i>\$73,457</i>


- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 4, 2015

ORD # 4771

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
<del>4262</del> - HIDTA	<del>45848</del> - Increase Revenues	73,457	
2810	Undesignated Fund Balance		73,457
2810	Undesignated Fund Balance	73,457	
<del>4262</del> - HIDTA	55010 - Regular Salaries		38,313
<del>4262</del> - HIDTA	55030 - Overtime		10,090
<del>4262</del> - HIDTA	55040 - FICA		2,931
<del>4262</del> - HIDTA	55050 - Pension		5,517
<del>4262</del> - HIDTA	55060 - Insurance		5,170
<del>4262</del> - HIDTA	56630 - Rent - Autos		7,140
<del>4262</del> - HIDTA	56643 - Mobile Phone		1,830
<del>4262</del> - HIDTA	57110 - Gasoline		2,466
		146,914	146,914
			
Budgeting			

4214

**Ord. 4771**

**Sherry A. Rosson**

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**From:** Sherry A. Rosson  
**Sent:** Wednesday, August 26, 2015 3:42 PM  
**To:** Katherine Swing  
**Cc:** Michael E. Rogers  
**Subject:** FW: DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

**Katherine and Capt. Rogers:**

The Sheriff signed these forms for Chase Hager and Audrey Kelley today. I am mailing the originals back to Tina Earhart, as requested. I kept a hard copy in my office as well.

Thanks,  
*Sherry Rosson*  
Office Administrator  
Jackson County Sheriff's Office  
4001 N. E. Lakewood Court  
Lee's Summit, MO 64064  
Phone: 816-541-8017, Ext. 72216  
Fax: 816-795-1969

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**From:** Sheriffofficemain@jacksongov.org [mailto:Sheriffofficemain@jacksongov.org]  
**Sent:** Wednesday, August 26, 2015 2:39 PM  
**To:** Sherry A. Rosson  
**Subject:** DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

8/26/2015



**U. S. Department of Justice**  
Drug Enforcement Administration  
St. Louis Division  
317 South 16th Street  
St. Louis, Missouri 63103

**Ord. 4771**

[www.dea.gov](http://www.dea.gov)

August 14, 2015

Michael C. Sharp  
Sheriff  
Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, Missouri 64064

Dear Sheriff Sharp:

I am writing to thank you for your commitment to the Drug Enforcement Administration (DEA) – St. Louis Division Task Force program, and I look forward to building upon our successful partnership in Fiscal Year (FY) 2016. In preparation for FY-2016, I have enclosed two copies of the Task Force Officer (TFO) Agreement as well as Office of Justice Programs (OJP) Form 4061/4066. The TFO Agreement(s) are related to the assignment of the following individual(s) from your department:

**Task Force/Group**

Kansas City HIDTA Task Force Group  
Kansas City Intelligence Group


**Task Force Officer**

Chase Hager  
Audrey Kelley

Please endorse one of the TFO Agreements and the OJP forms and return them to Tina Earhart, 317 South 16<sup>th</sup> Street, St. Louis, Missouri 63103, prior to August 31, 2015. Doing so will ensure that there is no disruption in the reimbursement of overtime expenses to your department. The remaining TFO Agreement contains my original signature and can be retained by your department.

I am looking forward to continuing our fine working relationship and I am grateful for your unwavering support of the DEA.

Sincerely,

  
James P. Shroba  
Special Agent in Charge

JPS:tse

Attachments

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$77,093.00 from the undesignated fund balance of the 2015 Grant Fund in acceptance of a grant received from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area Investigative Support Center Initiative for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute a Memorandum of Understanding with the Kansas Bureau of Investigation, the grant's fiscal agent.

**ORDINANCE NO. 4772**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area (HIDTA) Investigative Support Center has allocated a total of \$77,093.00, for an intelligence analyst to be hired by the Jackson County Sheriff's Office, for the period of October 1, 2015, to September 30, 2016; and,

WHEREAS, the attached Memorandum of Understanding with the Kansas Bureau of Investigation, which will serve as the Fiscal Agent for this grant, provides a suitable mechanism by which to implement this arrangement; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2015 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA - High Intensity Drug Trafficking Area			
010-4227	45827 - Increase Revenue	\$77,093	
010-2810	Undesignated Fund Balance		\$77,093
010-2810	Undesignated Fund Balance	\$77,093	
010-4227	55010 - Regular Salaries		\$50,856
010-4227	55040 – FICA		\$ 3,890
010-4227	55050 – Pension		\$ 7,323
010-4227	55060 – Insurance		\$ 5,170
010-4227	56630 – Rent – Auto Equipment		\$ 6,300
010-4227	57110 – Gasoline		\$ 3,554

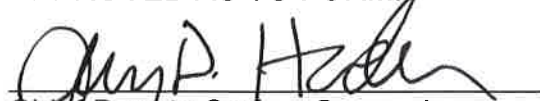
and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.



Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4772 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4772.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$77,093.00

  
Date

  
Director of Finance and Purchasing

Kelley

**STATE AND LOCAL HIDTA TASK FORCE AGREEMENT**

**Ord. 4772**

**Intelligence Group (KC - HIDTA) (49)**

**Jackson County Sheriff's Office**

This agreement is made this 1<sup>st</sup> day of October, 2015, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Jackson County Sheriff's Office hereinafter "JACSO"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

Whereas there is evidence that trafficking in narcotics and dangerous drugs exists in Kansas, Missouri, Iowa, Nebraska, and South Dakota area (states encompassing the Midwest HIDTA) and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of this region, the parties hereto agree to the following:

1. The Intelligence Group (IG) will perform the activities and duties described below:

a. disrupt the illicit drug traffic in the Kansas, Missouri, Iowa, Nebraska, and South Dakota area by immobilizing targeted violators and trafficking organizations by providing case and subject deconfliction to HIDTA law enforcement initiatives and to any federal, state or local law enforcement agency participating in a HIDTA law enforcement initiative;

b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and

c. support undercover operations where appropriate and engage in other traditional methods of investigation in order that the task force's activities will result in effective prosecution before the courts of the United States and the States of Kansas, Missouri, Iowa, Nebraska and South Dakota by providing direct case support to HIDTA law enforcement initiatives.

2. To accomplish the objectives of the IG, the JACSO agrees to detail one (1) experienced officer(s) to the IG for a period of not less than two years. During this period of assignment, the JACSO officers will be under the direct supervision and control of DEA supervisory personnel assigned to the task force.

3. The JACSO officers assigned to the task force shall adhere to all DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the task force.

4. The JACSO officers assigned to the task force shall be deputized as task force officers of DEA pursuant to 21 USC 878.

5. To accomplish the objectives of the IG, DEA will assign (3) Intelligence Specialists to the task force. HIDTA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Intelligence Analysts and JACSO officers assigned to the task force. This support will include: office space, office supplies travel funds, funds for the purchase of evidence and information, investigative equipment, training and other support items.

6. During the period of assignment to the IG, the JACSO will remain responsible for establishing the salaries and benefits, including overtime, of the JACSO officers assigned to the task force and for making all payments due them. HIDTA will, subject to availability of funds, reimburse the JACSO for overtime payments made by it to the JACSO officers assigned to the IG for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step 1 (RUS) federal employee, currently \$17,548.00, per officer. Note: Task Force Officers overtime "shall not include any costs for benefits, such as retirement, FICA, and other expenses."

7. In no event will the JACSO charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The JACSO shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The JACSO shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The JACSO shall maintain all such reports and records until all litigation, claims, audits, and examinations are completed and resolved or for a period of three (3) years after termination of this agreement, whichever is later.

10. The JACSO shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The JACSO agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, suspension and Other Responsibility Matters; and drug-Free Workplace Requirements. The JACSO acknowledges that this agreement will not take effect and no federal funds will be awarded until the completed certification is received.

12. When issuing statements, press releases requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or part with federal money, the JACSO shall clearly state: (1) percentage of the total cost of the program or project which will be financed with federal money and (2) the dollar amount of federal funds for the program or project.

13. The JACSO understands and agrees that HIDTA will provide the JACSO Task Force Officers with vehicles suitable for surveillance. HIDTA through DEA will furnish mobile radios for installation in the HIDTA Task Force vehicles and HIDTA will assume the cost of installation and removal. HIDTA will be financially responsible for the purchase of fuel for the leased vehicles and for providing routine maintenance, i.e., oil changes, lubes and minor tune-ups via the HIDTA lease contractor. DEA and HIDTA procedures for reporting and investigating automobile accidents involving Official Government Vehicles (OGV'S)-HIDTA lease vehicles shall apply to accidents involving the leased vehicles


furnished to the JACSO personnel, in addition to whatever accident reporting requirements the JACSO may have.

14. While on duty and acting on task force business, the JACSO officers assigned to the HIDTA task force shall be subject to all DEA and federal government rules, regulations and procedures governing the use of OGV's for home to work transportation and for personal business. The HIDTA Executive Committee acknowledges that the United States is liable for the actions of task force officer, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Torts Claim Act.

15. Assets seized during Task Force investigations will be forfeited under 21 USC 881 and will be shared among the parties to this agreement in accordance with the Attorney General's Guidelines on Seized and Forfeited Property. The parties agree that the DEA Special Agent in Charge or his designee, in his recommendation on the DAG Form 72, will describe the contribution of each member of the IG. Each DAG Form 71 from the JACSO will include the number of man hours worked, further adjusted by qualitative factors which support the level of participation being reported. All parties to this agreement acknowledge, however, that the disposition of assets forfeited under federal law is with the discretionary authority of the Department of Justice.


16. The term of this agreement shall be effective from the date specified in the opening paragraph until September 30, 2016. This agreement may be terminated by either party on 30 days advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. HIDTA will be responsible only for obligations incurred by the JACSO during the term of this agreement.

For the Drug Enforcement Administration:

  
\_\_\_\_\_  
James P. Shroba  
Special Agent in Charge

Date: 8-14-15

For the Jackson County Sheriff's Office:

  
\_\_\_\_\_  
Mike Sharp  
Sheriff

Date: 8/26/15



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, Disclosure of Lobbying Activities, in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS  
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Pt 67 for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart E, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drugs abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-



(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site specific grant:

Place of Performance (Street address, city, country, state, zip code)

DEA

10220 NW Ambassador Dr., Suite 620  
Kansas City, MO 64153

Check ☐ if there are workplace on file that are not identified here.

Section 67. 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check ☐ if the State has elected to complete OJP Form 406177.

#### DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in connection with any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, MO 64064

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

Sheriff Mike Sharp

5. Signature



6. Date

8/26/15

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res Ord No.: 4772

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area."</u></p>																						
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$77,093</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$77,093</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010- <b>4227</b></td><td>\$77,093</td></tr> <tr> <td>55010 Regular Salary</td><td>\$50,856</td></tr> <tr> <td>55040 FICA</td><td>\$3,890</td></tr> <tr> <td>55050 Pension</td><td>\$7,277 <b>1,323</b></td></tr> <tr> <td>55060 Insurance</td><td>\$5,170</td></tr> <tr> <td>56630 Rental car</td><td>\$6,300</td></tr> <tr> <td>57110 Fuel</td><td>\$3,600 <b>3554</b></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$55,193  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$77,093	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$77,093	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010- <b>4227</b>	\$77,093	55010 Regular Salary	\$50,856	55040 FICA	\$3,890	55050 Pension	\$7,277 <b>1,323</b>	55060 Insurance	\$5,170	56630 Rental car	\$6,300	57110 Fuel	\$3,600 <b>3554</b>
Amount authorized by this legislation this fiscal year:	\$77,093																						
Amount previously authorized this fiscal year:	\$																						
Total amount authorized after this legislative action:	\$77,093																						
Amount budgeted for this item * (including transfers):	\$																						
Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010- <b>4227</b>	\$77,093																						
55010 Regular Salary	\$50,856																						
55040 FICA	\$3,890																						
55050 Pension	\$7,277 <b>1,323</b>																						
55060 Insurance	\$5,170																						
56630 Rental car	\$6,300																						
57110 Fuel	\$3,600 <b>3554</b>																						
PRIOR LEGISLATION	<p>Prior ordinances and (date):  #4627 June 9, 2014  #4546 July 29, 2013  #4452 September 24, 2012  #4341 September 12, 2011  #4275 December 6, 2010  Prior resolutions</p>																						
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>																						
REQUEST SUMMARY	<p>An ordinance to appropriate \$77,093 from the undesignated fund balance of the grant fund for a grant received from the United States Executives Office of the President's Midwest HIDTA Investigative Support Center through the Kansas Bureau of Investigation (KBI). This is for use by the Jackson County Sheriff's Office and we request authorization for the County Executive to execute an agreement with KBI.</p>																						



CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<u>Family Court Division 16<sup>th</sup> Judicial Circuit of Missouri, Ninth Amended Contract for Services</u>	
REVIEW	Department Director: <i>M. L. Sgo</i>	Date: <i>8/27/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>9/4/15</i>
	Division Manager: <i>Mark John Brown</i>	Date: <i>9/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>010-2810</i>	<i>Grant Fund</i> <i>Undesignated Fund Bal.</i>	<i>\$77,093</i>

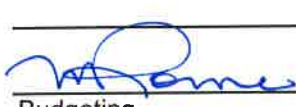
- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 4, 2015

ORD #4772

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
<sup>27</sup> <del>4278</del> - HIDTA	<sup>45827</sup> <del>45636</del> - Increase Revenues	77,093	
2810	Undesignated Fund Balance		77,093
2810	Undesignated Fund Balance	77,093	
<sup>27</sup> <del>4278</del> - HIDTA	55010 - Regular Salaries		50,856
<sup>27</sup> <del>4278</del> - HIDTA	55040 - FICA		3,890
<sup>27</sup> <del>4278</del> - HIDTA	55050 - Pension		7,323
<sup>27</sup> <del>4278</del> - HIDTA	55060 - Insurance		5,170
<sup>27</sup> <del>4278</del> - HIDTA	56630 - Rent - Autos		6,300
<sup>27</sup> <del>4278</del> - HIDTA	57110 - Gasoline		3,554
		154,186	154,186
			
Budgeting			

**Ord. 4772**

**Sherry A. Rosson**

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**From:** Sherry A. Rosson  
**Sent:** Wednesday, August 26, 2015 3:42 PM  
**To:** Katherine Swing  
**Cc:** Michael E. Rogers  
**Subject:** FW: DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

Katherine and Capt. Rogers:

The Sheriff signed these forms for Chase Hager and Audrey Kelley today. I am mailing the originals back to Tina Earhart, as requested. I kept a hard copy in my office as well.

Thanks,  
*Sherry Rosson*  
Office Administrator  
Jackson County Sheriff's Office  
4001 N. E. Lakewood Court  
Lee's Summit, MO 64064  
Phone: 816-541-8017, Ext. 72216  
Fax: 816-795-1969

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**From:** Sheriffofficemain@jacksongov.org [mailto:Sheriffofficemain@jacksongov.org]  
**Sent:** Wednesday, August 26, 2015 2:39 PM  
**To:** Sherry A. Rosson  
**Subject:** DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

8/26/2015



**U. S. Department of Justice**  
Drug Enforcement Administration  
St. Louis Division  
317 South 16th Street  
St. Louis, Missouri 63103

**Ord. 4772**

[www.dea.gov](http://www.dea.gov)

August 14, 2015

Michael C. Sharp  
Sheriff  
Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, Missouri 64064

Dear Sheriff Sharp:

I am writing to thank you for your commitment to the Drug Enforcement Administration (DEA) – St. Louis Division Task Force program, and I look forward to building upon our successful partnership in Fiscal Year (FY) 2016. In preparation for FY-2016, I have enclosed two copies of the Task Force Officer (TFO) Agreement as well as Office of Justice Programs (OJP) Form 4061/4066. The TFO Agreement(s) are related to the assignment of the following individual(s) from your department:

**Task Force/Group**

Kansas City HIDTA Task Force Group  
Kansas City Intelligence Group


**Task Force Officer**

Chase Hager  
Audrey Kelley

Please endorse one of the TFO Agreements and the OJP forms and return them to Tina Earhart, 317 South 16<sup>th</sup> Street, St. Louis, Missouri 63103, prior to August 31, 2015. Doing so will ensure that there is no disruption in the reimbursement of overtime expenses to your department. The remaining TFO Agreement contains my original signature and can be retained by your department.

I am looking forward to continuing our fine working relationship and I am grateful for your unwavering support of the DEA.

Sincerely,

  
James P. Shroba  
Special Agent in Charge

JPS:tse

Attachments

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$4,600.00 within and appropriating \$34,818.00 from the undesignated fund balance of the 2015 General Fund to provide funding for a new assistant court administrator position within the Jackson County Municipal Court.

**ORDINANCE NO. 4773**, September 14, 2015

**INTRODUCED BY** Dennis Waits, County Legislator

WHEREAS, due to an increased workload in the Jackson County Municipal Court and the recent passage by the Missouri General Assembly of a municipal court reform bill, the court has requested funding for a new assistant court administrator position to increase customer service, alleviate workload on current staff, and take on additional responsibilities for the court; and,

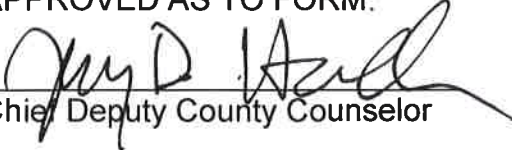
WHEREAS, an appropriation and transfer are necessary to place the required funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2015 General Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
2015 General Fund Municipal Court			
001-2810	Undesignated Fund Balance	\$34,818	
001-3004	55010 – Regular Salaries		\$ 29,491
001-3004	55040 - FICA Taxes		\$ 1,904
001-3004	55050 - Pension Plan Contribution		\$ 2,996
001-3004	55060 - Insurance Benefits		\$ 427
001-3004	55025 – Part-time Salaries	\$4,600	
001-3004	55060 – Insurance		\$ 4,600

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4773 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance 4773.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 001 2810  
ACCOUNT TITLE: General Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$34,818.00

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 3004 55025  
ACCOUNT TITLE: General Fund  
Municipal Court  
Part-time Salaries  
NOT TO EXCEED: \$4,600.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

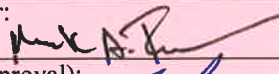
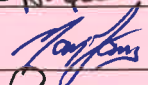
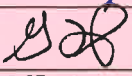
~~Res~~ Ord No.: 4773

Sponsor(s): Dennis Waits

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance appropriating \$34,818 from the Undesignated Fund Balance of the 2015 General Fund and transferring \$4,600 within the General Fund for the creation of a new Assistant Court Administrator position at the County's Municipal Court.</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$39,418</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$39,418</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td>FROM ACCT</td></tr> <tr> <td>FROM:001-3004-55025 Part-time Salaries</td><td>\$ 4,600</td></tr> <tr> <td>001-2810 Undesignated General Fund</td><td>\$34,818</td></tr> <tr> <td>Balance</td><td>TO ACCT</td></tr> <tr> <td>TO: 001-3004-5010 Regular Salaries</td><td>\$29,491</td></tr> <tr> <td>001-3004-55040 FICA Taxes</td><td>\$ 1,904</td></tr> <tr> <td>001-3004-55050 Pension</td><td>\$ 2,996</td></tr> <tr> <td>001-3004-55060 Insurance</td><td>\$ 5,027</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$39,418	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$39,418	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number;	FROM ACCT	FROM:001-3004-55025 Part-time Salaries	\$ 4,600	001-2810 Undesignated General Fund	\$34,818	Balance	TO ACCT	TO: 001-3004-5010 Regular Salaries	\$29,491	001-3004-55040 FICA Taxes	\$ 1,904	001-3004-55050 Pension	\$ 2,996	001-3004-55060 Insurance	\$ 5,027
Amount authorized by this legislation this fiscal year:	\$39,418																								
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Balance	TO ACCT																								
TO: 001-3004-5010 Regular Salaries	\$29,491																								
001-3004-55040 FICA Taxes	\$ 1,904																								
001-3004-55050 Pension	\$ 2,996																								
001-3004-55060 Insurance	\$ 5,027																								
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																								
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Mark Trosen, Deputy COO – ext. 1137</p>																								
REQUEST SUMMARY	<p>The Jackson County Municipal Court is in need of an Assistant Court Administrator for the increased workload due to a Missouri Supreme Court ruling and passage of Senate Bill 5. The budgeted Part-Time Clerk Position will be eliminated and the new position of the Assistant Court Administrator created.</p>																								
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)</p>																								



	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: 	Date:
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/28/15
	Division Manager:  Mary Beth Brown 9/9/15	Date: 8/28/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-2810	General Fund, Undesignated Fund Balance	\$34,818

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: August 28, 2015

ORD # 4773

Department / Division	Character/Description	From	To
<b>General Fund - 001</b>			
2810	Undesignated Fund Balance	34,818	
3004 - Municipal Court	55010 - Regular Salaries		29,491
3004 - Municipal Court	55040 - FICA Taxes		1,904
3004 - Municipal Court	55050 - Pension		2,996
3004 - Municipal Court	55060 - Insurance		427

## Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Department / Division	Character/Description	Not to Exceed	
<b>General Fund - 001</b>			
3004 - Municipal Court	55025 - Part-time Salaries	4,600	
3004 - Municipal Court	55060 - Insurance		4,600
		39,418	39,418

Budgeting

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$100,000.00 from the undesignated fund balance of the 2015 Delinquent Sales Tax Fund to cover the purchase of vehicles for use by the Prosecuting Attorney's Office.

**ORDINANCE NO. 4774**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Prosecuting Attorney's Office desires to purchase replacement vehicles from an existing term and supply vendor; and,

WHEREAS, the Prosecuting Attorney has proposed to use Delinquent Sales Tax funds for these purchases; and,

WHEREAS, an appropriation is necessary to place funds available in the Delinquent Sales Tax Fund in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2015 Delinquent Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Delinquent Sales Tax Fund Prosecuting Attorney			
030-2810	Undesignated Fund Balance	\$100,000	
030-4101	58120 – Automobiles		\$ 100,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4774 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4774.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 030 2810  
ACCOUNT TITLE: Delinquent Sales Tax Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$20,000.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4774

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance appropriating \$100,000 from the undesignated fund balance of the 2015 Delinquent Sales Tax Funds to cover the purchase of replacement vehicles by the Prosecuting Attorney's Office from an existing Term and Supply Contract not to exceed \$100,000.</u></p>																				
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$100,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$100,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$100,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td><b>FROM</b></td><td><b>FROM ACCT</b></td></tr> <tr> <td>030-2810 Undesignated Delinquent Sales Tax Fund Balance</td><td>\$100,000</td></tr> <tr> <td><b>TO</b></td><td><b>TO ACCT</b></td></tr> <tr> <td><b>Delinquent Sales Tax Fund</b></td><td></td></tr> <tr> <td>030-4101-58120 Vehicles</td><td>\$100,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$100,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$100,000	Amount budgeted for this item * (including transfers):	\$100,000	Source of funding (name of fund) and account code number;		<b>FROM</b>	<b>FROM ACCT</b>	030-2810 Undesignated Delinquent Sales Tax Fund Balance	\$100,000	<b>TO</b>	<b>TO ACCT</b>	<b>Delinquent Sales Tax Fund</b>		030-4101-58120 Vehicles	\$100,000
Amount authorized by this legislation this fiscal year:	\$100,000																				
Amount previously authorized this fiscal year:	\$																				
Total amount authorized after this legislative action:	\$100,000																				
Amount budgeted for this item * (including transfers):	\$100,000																				
Source of funding (name of fund) and account code number;																					
<b>FROM</b>	<b>FROM ACCT</b>																				
030-2810 Undesignated Delinquent Sales Tax Fund Balance	\$100,000																				
<b>TO</b>	<b>TO ACCT</b>																				
<b>Delinquent Sales Tax Fund</b>																					
030-4101-58120 Vehicles	\$100,000																				
PRIOR LEGISLATION	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): <b>Gina Robinson, Chief of Operations, 881-3369</b></p>																				
REQUEST SUMMARY	<p>Authorizing to transfer funds from the Prosecutor's Office Delinquent Sales Tax Funds to cover the purchase of 4-5 replacement vehicles to be utilized by Legal Investigators and support staff.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				

ATTACHMENTS		
REVIEW	Department Director: <i>Juan Peters Baker</i>	Date: <i>9/2/15</i>
	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>9/3/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>9/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4774[illegible]

Budgeting



DICK SMITH FORD'S 2015 MACPP BID PAGES  
JACKSON COUNTY - CALEB CLIFFORD

Ord. 4774

Item No. 15		Type: SUB-COMPACT UTILITY VEHICLE 4X4	Model Year 2015	
FEATURE	DESCRIPTION	BIDDER MUST COMPLETE MFG'S CODE &/OR DESCRIPTION	MEETS SPEC	
			Mark Yes or No	
			Yes	No
Model Equal To	FORD Escape, Cherokee, Equinox	Ford Escape	Y	
Air Bags	Driver & Passenger Side	STD	Y	
Air Conditioning	Factory installed	STD	Y	
Alternator	Heavy duty - state amp	150 amp	Y	
Arm Rests	Required, front and rear	STD	Y	
Auxiliary Outlet	12 volt, Factory installed	STD	Y	
Axles-Rear	Rear: Standard for Model Bid	STD 3.21 w/1.6L Ecoboost	Y	
Battery	Maint. free, 500 CCA min.	590 CCA	Y	
Body Style	4 passenger, rear seat	5 pass	Y	
Brakes	ABS	STD	Y	
Bumpers	Front & rear	STD	Y	
Defroster	Rear window, factory installed	STD	Y	
Door Locks	Power, factory installed, all doors (4 door)	STD	Y	
Axles-Front	Front: Standard for Model Bid	STD	Y	
Engine	Minimum 4 cyl., gasoline, state liter & horsepower	99X, 1.6L Ecoboost 4 Cyl	Y	
Floor Covering	Carpet	STD	Y	
Four Wheel Drive	4 x 4	U9G SE, 200A	Y	
Gauges/Indicators	Fuel, amp, oil pressure	STD	Y	
Glass	Tinted, all windows	Factory solar tint	Y	
GVWR		4620	Y	
Mirrors-Inside	Day/night	STD	Y	
Mirrors-Outside	Low mount on both sides	STD	Y	
Paint	Mfg. standard - provide color chart	www.fleet.ford.com	Y	
Radio	AM/FM, factory installed	STD with CD player	Y	
Seats	Full depth foam, cloth	STD, 7B black, 7L stone	Y	
Spare Tire		Mini spare	Y	
Steering	Power	STD	Y	
Steering Wheel	Tilt & cruise- factory installed	STD	Y	
Sun Visors	Dual	STD	Y	
Tires	4 each, steel belted radial, BSW, all season	P235/55R17	Y	
Transmission	Automatic, min. 4 speed with overdrive	446, 6sp Automatic w/overdrive	Y	
Warranty	Attach all manufacturer standard	Attached	Y	
Wheelbase		105.9	Y	
Wheels	4 each	STD 17"	Y	
Windows	Power, factory installed, all windows - 4 door	STD	Y	
Wipers	Intermittent	STD	Y	

BID PRICING

TOTAL STANDARD VEHICLE Sub Compact Utility 4X4 - ITEM NO. 15

\$ 22,098 each for 4wd

You must enter pricing in the online bid page

REAR-VIEW CAMERA - STANDARD  
SYNC - HANDS-FREE BLUETOOTH - STANDARD

NOTE: AWD WOULD BE AN "SE" AND  
FRONT WHEEL DRIVE WOULD BE  
AN "S" MODEL

\$ 18,698 each for  
front wheel  
drive

Order to delivery  
10 -12 weeks

GREG LOFTON  
DICK SMITH FORD INC  
COMMERCIAL SALES DEPT  
9505 E. 350 HIGHWAY  
RAYTOWN, MO 64133  
PHONE: 816-353-1495  
FAX # 816-358-4406

Item No. 15

Type: SUB-COMPACT UTILITY VEHICLE 4X4 (continued)

Model Year 2016

		BIDDER MUST COMPLETE	
FEATURE	DESCRIPTION	MFG'S CODE &/OR DESCRIPTION	PRICE
OPTIONAL EQUIPMENT			
Air Bag	Side	STD	\$
Air Bag	Roof Rail	STD on base bid U9G, not on S model	\$
Alarm System	Available thru dealer or on upgrade to SE 201A package for	Perimeter alarm	\$ 350 / 1199
Alternative Fuel	Examples: Biodiesel, CNG, gasoline, propane	N/A	\$
	State gallon equivalent compared to base fuel of this vehicle		\$
			\$
		Back up alarm 76R	\$ 238
		SYNC 53M+85B	\$ 428
	AMOUNT OF TAX CREDIT PROVIDED	N/A	\$
Cab Steps	Driver only, factory	N/A	\$
	Both sides, factory	N/A	\$
Brakes	ABS STD	N/A	\$
Daytime Running Lights		942	\$ 42
Diagnostic Software & Cabling	VCM II, CFR, Cable & one-year software license	Rotunda 164-R9807	\$ 2700
	Engine	Included	\$
	Transmission	Included	\$
	ABS Brakes	Included	\$
	Electrical System	Included	\$
	Body Module	Included	\$
Drive Options	All wheel drive	N/A	\$
	4x2 two wheel drive	Front wheel drive (U0F,100A) 2.5L 4cyl	\$ (3400)
Engines	SE or Titanium	(999) 2.0L 4cyl Ecoboost	\$ 1085
	downgrade to "S" 100A front wheel drive only	(997) 2.5L 4 cyl	\$ (3365)
Floor Covering	Heavy duty rubber	N/A	\$
Floor Mats	Rubber/Vinyl	50C	\$ 70
Light	Aux. dome interior, header mounted	Dealer	\$ 350
Key Options	Extra key price	Full function key dealer	\$ 190
		Chip key only	\$ 75
Manuals	Service manuals	Helm	\$ 190
Heated Mirror	Power	201A + Weather package 86W / STD on Titanium	\$ 1559/ 3600
Paint	Other than mfg. standard	N/A but RR Ruby red & UG White Platinum	\$ 354 / 524
Preferred Option Pkg	downgrade to "S" 100A front wheel drive only/SE quoted is like XLT	/Upgrade to SE 201A 4wd/ Titanium 300A 4wd	\$ (3300) / 1290 /3600
Radiator	Heavy duty	STD	\$
Running Boards	Driver only	N/A	\$
	Both sides	N/A	\$
Rust Proofing	Bidder must state brand & warranty	Undercoating only	\$ 225
Seats	Bucket, cloth	STD	\$
	Bucket, vinyl	N/A	\$
	Bench, cloth	N/A	\$
Security	Factory installed system	see alarm above	\$
Shocks	Upgrade	N/A	\$
Spare Mounting	External spare tire mount	N/A	\$
Tailgate	Electric release	Liftgate remote opener on key	\$
Temporary Tag		Dealer 30 day	\$ 3.00
Trailer Tow		(536 & 999 - 2.0L Ecoboost) CLS II	\$ 1500
Transmissions		N/A	\$
			\$
Windows	Deep tint, privacy glass	924 STD on SE Base Bid / on "S" 100A	\$ 0 / 248
Extended Warranty		Ford - See Extended warranty file	\$
		Any Warranty at cost + 100	\$
			\$

FRONT WHEEL DRIVE (2WD)

FRONT WHEEL  
DRIVE (2WD)

GREG LOFTON  
DICK SMITH FORD INC  
COMMERCIAL SALES DEPT  
9505 E. 350 HIGHWAY  
RAYTOWN, MO 64133  
PHONE: 816-353-1495  
FAX # 816-358-4406

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$1,498,427.00 from the undesignated fund balance of the 2015 Sports Complex/Parks Leaseholder Fund and \$1,200.00 from the undesignated fund balance of the 2015 Special Obligation Bond Debt Service Fund and transferring \$1,498,427.00 within the 2015 Convention/Sports Complex Fund and \$19,415.00 within the 2015 Army Corps of Engineers Longview and Blue Springs Lakes Fund for adjustments to the County's debt service accounts.

**ORDINANCE NO. 4775**, September 14, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, upon routine examination of the County's debt service accounts, it has been determined that adjustments are needed to certain line items; and,

WHEREAS, the required adjustments are technical in nature, and will not affect the County's financial obligations on the underlying transactions; and,

WHEREAS, an appropriation and transfer are necessary to place the debt service funds in the appropriate spending accounts; and,

WHEREAS, the County Executive recommends this appropriation and transfer; and,

WHEREAS, this action is in the best interests of the health, safety, and welfare of the citizens of Jackson County, now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2015 Sports

Complex/Parks Leaseholder and the 2015 Special Obligation Bond Debt Service Funds and transfer within the 2015 Convention/Sports Complex and the 2015 Army Corps of Engineers Longview and Blue Springs Lakes Funds be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
2015 Convention/Sports Complex Fund Jackson County Sports Authority			
007-5010	56790 – Other Contractual Srvs	\$1,498,427	
007-9100	56105 – Operating Transfers Out		\$1,498,427
Sports Complex/Parks Leaseholder 2011A/2002 Bond Debt Service			
067-9999	47070 – Operating Transfer In	\$1,498,427	
067-2810	Undesignated Fund Balance		\$1,498,427
067-2810	Undesignated Fund Balance	\$1,498,427	
067-8062	56910 – Interest		\$1,497,927
067-8062	56920 – Fiscal Agent Fees		\$ 500
Army Corps – Longview/BS Lakes Debt Service			
070-8050	56910 – Interest	\$19,415	
070-8050	56930 – Bond Payment		\$ 19,415
Special Obligation Bond Debt Service			
073-2810	Undesignated Fund Balance	\$1,200	
073-8065	56920 – Fiscal Agent Fees		\$ 1,200

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4775 introduced on September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance 4775.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 067 2810  
ACCOUNT TITLE: Sports Complex/Parks Leaseholder Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$1,498,427.00

ACCOUNT NUMBER: 073 2810  
ACCOUNT TITLE: Special Obligation Bond Debt Service Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$1,200.00

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 007 5010 56790  
ACCOUNT TITLE: Convention/ Sports Complex Fund  
Jackson County Sports Authority  
Other Contractual Services  
NOT TO EXCEED: \$1,498,427.00

ACCOUNT NUMBER: 070 8050 56910  
ACCOUNT TITLE: Army corps – Longview/Blue Springs Lake Fund  
Debt Service  
Interest  
NOT TO EXCEED: \$19,415.00

September 10, 2005  
Date

D. Scott Thomas  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

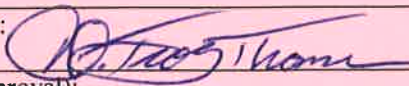
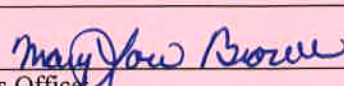
~~Res~~/Ord No.: 4775

Sponsor(s): Scott Burnett

Date: September 14, 2015

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Fiscal Fees on Bond Issues, Reallocation of Army Corps of Engineers Lake Lease Debt Service &amp; Interest Payment on Series 2002 Bonds</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$1,519,042.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0.00</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$1,519,042.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$1,517,342.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr></table> <p>SEE ATTACHED FISCAL NOTE.</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,519,042.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$1,519,042.00	Amount budgeted for this item * (including transfers):	\$1,517,342.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT
Amount authorized by this legislation this fiscal year:	\$1,519,042.00										
Amount previously authorized this fiscal year:	\$0.00										
Total amount authorized after this legislative action:	\$1,519,042.00										
Amount budgeted for this item * (including transfers):	\$1,517,342.00										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>Marc de Rome, Treasurer, 881-3358</p>										
REQUEST SUMMARY	<p>It was determined that the interest portion (\$1,497,927.00) of the debt service payment for the Series 2002 Capital Appreciation Leasehold Revenue Bonds was budgeted in an incorrect fund. We are requesting a budget transfer from the other contractual services line in fund 007 to the interest expense line in fund 067 by way of an operating transfer for \$1,497,927.00.</p> <p>We are also requesting to reallocate part of the debt service for the U.S. Army Corps of Engineers Lake Leases for Blue Springs and Longview Lakes from interest to principal in the amount of \$19,415.00. This will not result in an overall increase in the combined budget for interest and bond payments.</p> <p>It was also determined that fiscal fees on the Series 2011A bonds of \$500.00 and the Series 2005 bonds of \$1,200.00 are paid in arrears after the budget was adopted. We are requesting to increase from the undesignated fund balances \$500.00 (fund 067) and \$1,200.00 (fund 073) to accommodate the payment of these fees.</p>										



CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 9/9/2015
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 9/9/15
	County Counselor's Office	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
067-32810	Sports Complex/Parks Debt Service	\$1,497,927.00
067-32810	Sports Complex/Parks Debt Service	\$500.00
073-32810	Special Obligation Debt Service	\$1,200.00

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 9, 2015

ORD #4775

	Department / Division	Character/Description	From	To
1	<b>Convention/Sports Complex Fund - 007</b>			
	5010 - JC Sports Authority	56790 - Other Contractual Service:	1,498,427	
	9100 - Operating Transfers	56105 - Operating Transfers Out		1,498,427
	<b>Sports Complex/Parks Leaseholder - 067</b>			
	9999	47070 - Operating Transfers In	1,498,427	
	2810	Undesignated Fund Balance		1,498,427
	2810	Undesignated Fund Balance	1,498,427	
2	8062 - 2011A/2002 Bond Debt Svc	56910 - Interest		1,497,927
	8062 - 2011A/2002 Bond Debt Svc	56920 - Fiscal Agent Fees		500
	<b>Army Corps - Longview/BS Lake - 070</b>			
	8050 - Debt Service	56910 - Interest	19,415	
	8050 - Debt Service	56930 - Bond Payment		19,415
3				
	<b>Special Obligation Bond D/S - 073</b>			
	2810	Undesignated Fund Balance	1,200	
	8065 - 2005 Bond Debt Service	56920 - Fiscal Agent Fees		1,200

Mary Rasmussen  
Budgeting

Corrected  
September 11, 2015

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an Employment Agreement with Michael S. Erickson to serve as the Director of Information Technology for Jackson County.

**RESOLUTION NO. 18923**, September 14, 2015

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, by Executive Order No. 15-18, the County Executive has appointed Michael S. Erickson to serve as the County's Director of Information Technology effective October 12, 2015; and,

WHEREAS, in an effort to support professional management for Jackson County, the County Executive recommends an employment agreement for this top-level management position with the County; and,

WHEREAS, this agreement outlines the basis for continued employment, termination, and severance, a practice that is recommended by the International City/County Management Association and promotes the separation of the professional management of the County from political offices; and,

WHEREAS, the execution of this Employment Agreement is in the best interests of the health, welfare, and safety of the citizens of Jackson County; now therefore,

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

### Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18923 of September 14, 2015 was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**EMPLOYMENT AGREEMENT**

This Agreement is entered into as of the \_\_\_\_\_ day of September, 2015, by and between Jackson County, Missouri, herein after referred to as "the County," and Michael S. Erickson.

WITNESSETH:

WHEREAS, the County, through the County Executive, is desirous of engaging the services of Michael S. Erickson to serve as the Director of the IT Department; and,

WHEREAS, Michael S. Erickson, is well-qualified for this position and is desirous of undertaking the professional duties of said position;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is agreed by and between the parties as follows:

I. Term.

The County hereby engages the services of Michael S. Erickson to serve as its Director of the IT Department, for a term commencing October 12, 2015, and terminating on October 11, 2017. After the initial term, Michael S. Erickson's employment may be renewed by mutual agreement of the parties, upon such terms as the parties may agree.

II. Employment.

For all purposes, County shall treat Michael S. Erickson as an employee of the County and shall pay the employer's share of social security contributions and make appropriate deductions from the biweekly payments required under paragraph III(A) hereof for federal, state, and local taxes, and any other applicable taxes, fees, and

assessments, as well as for any benefits which the County offers to its employees, in which Michael S. Erickson elects to participate. Michael S. Erickson's employment with the County shall be governed by Missouri law and the Jackson County Charter, Code, and Personnel Rules, unless otherwise specifically provided herein.

III. Compensation.

A. For the entire term of this Agreement, Michael S. Erickson shall be paid for his services the base sum of \$105,000.00 annually, payable bi-weekly. In the event that the County grants a cost-of-living increase to all or nearly all of its employees, Michael S. Erickson shall be entitled to receive that cost-of-living increase as well. In the event that the County creates a "merit pool" for employee merit salary increases, Michael S. Erickson shall be entitled to receive a merit increase no greater than the average increase for employees within the pool, provided that any such increase must be justified by Michael S. Erickson's employee evaluation. The County Executive shall have discretion to increase Michael S. Erickson's salary in any manner consistent with the County's personnel rules and procedures. In lieu of submitting invoices for business use of his personal vehicle, Michael S. Erickson shall receive an automobile allowance in the amount of \$800.00 per month.

B. Without regard to the length of Michael S. Erickson's actual employment with the County, Michael S. Erickson shall earn vacation leave authorized under the County's Personnel Rules at the rate of four weeks (20 days) per year. One week (5 days) can be used during the first ninety (90) days of employment. Michael S. Erickson's accrual and use of vacation leave shall otherwise be governed by said Personnel Rules.

C. The County shall provide Michael S. Erickson a cellular telephone for business use. Alternatively, Michael S. Erickson shall be entitled to an allowance of \$50.00 monthly for his business use of his personal cellular telephone.

IV. Duties.

Michael S. Erickson shall perform all duties and exercise all responsibilities set out by the Missouri Constitution and Laws and Jackson County Charter, Code, and Personnel Rules for the position of Director of the IT Department. A copy of the current job description for this position is attached hereto as Exhibit A.

V. Termination.

This Agreement may be terminated by either Michael S. Erickson or County as follows:

A. Upon Michael S. Erickson's termination of the Agreement through a written resignation, upon death of Michael S. Erickson, or upon finding of a permanent disability of Michael S. Erickson, no severance shall be due.

B. The County may terminate the Agreement without cause. In that event, the County shall pay Michael S. Erickson a severance allowance equal to six (6) months' salary, payable within 15 days of the date of termination. The County shall also pay a lump sum amount equal to six (6) months of the County's contribution to Michael S. Erickson's health insurance premium in effect as of the termination date to assist Michael S. Erickson in making COBRA payments for health insurance, payable within 15 days of the date of termination. Michael S. Erickson will be responsible for the payment of the cost of COBRA health insurance beginning with the effective date for COBRA.



C. The County may terminate the Agreement for cause. If Michael S. Erickson is terminated for cause, the severance payment outlined in subparagraph B above shall not be paid to Michael S. Erickson. "Cause" in this Agreement means:

1. An intentional act of fraud, embezzlement, theft or any other material violation of law that occurs during or in the course of Michael S. Erickson's employment with the County;
2. Intentional damage to County's assets;
3. Intentional disclosure of County's confidential information contrary to the County's policies;
4. Breach of Michael S. Erickson's obligations under this Agreement;
5. Intentional engagement in any competitive activity which would constitute a breach of Michael S. Erickson's duty of loyalty or of Michael S. Erickson's obligations under this Agreement;
6. Intentional breach of any of County's policies;
7. The willful and continued failure to substantially perform Michael S. Erickson's duties for County (other than as a result of incapacity due to physical or mental illness); or
8. Willful conduct by Michael S. Erickson that is demonstrably and materially injurious to the County, monetarily or otherwise.

For purposes of this paragraph, an act, or a failure to act shall not be deemed willful or intentional, as those terms are used herein, unless the act is done, or omitted to be done, by Michael S. Erickson in bad faith or without a reasonable belief that Michael S. Erickson's action or omission was in the best interest of County. Failure to meet performance standards or objectives, by itself, does not constitute "Cause." "Cause" also includes any of the above grounds for dismissal regardless of whether the County learns of it before or after terminating Michael S. Erickson's employment.

D. In the event of termination of the Agreement, Michael S. Erickson shall be

paid any compensation and benefits which would be due a County employee terminated under similar circumstances, pursuant to the Jackson County Personnel Rules.

VI. Construction.

This Agreement shall be construed under the laws of the State of Missouri.

VII. Severability, Waiver, and Modification.

The invalidity or inability to enforce any provision hereof shall in no way affect the validity or enforceability of any other provision. Failure to insist upon strict compliance with any terms, covenants or conditions of this Agreement shall not be deemed a waiver of such, nor shall any waiver or relinquishment of such right or power at any time be taken to be a waiver of any other breach of this Agreement. Further, any waiver, alteration, or modification of any of the provisions of this Agreement, or cancellation or replacement of this Agreement, shall not be valid unless in writing and signed by the parties.

VIII. Annual Appropriation.

Funds necessary to meet any and all financial obligations incurred by the County herein are subject to appropriation in the County's future years' annual budgets.

IX. Incorporation.

This Agreement incorporates the entire understanding of the parties.

JACKSON COUNTY, MO

MICHAEL S. ERICKSON

By \_\_\_\_\_  
Michael D. Sanders  
County Executive

By \_\_\_\_\_

APPROVED AS TO FORM:

ATTEST:

By \_\_\_\_\_  
W. Stephen Nixon  
County Counselor

\_\_\_\_\_  
Mary Jo Spino  
Clerk of the Legislature

**Exhibit A**  
**Res. 18923**

TO: Dennis Dumovich, Director of Human Resources

FROM: Michelle Chrisman, Deputy Director of Human Resources

DATE: June 2, 2015

RE: Job Evaluation Study, Recommendation and Approvals

<b>JOBS STUDIED</b>
<b>Title:</b> Director of Information Technology/GIS
<b>Job Code:</b> 1305-05995-001
<b>Pay Level:</b> G99
<b>Number of Positions:</b> 1
<b>Number Remaining:</b> 0
<b>FLSA Code/Category:</b> EX/ADMIN

<b>RECOMMENDATION</b>
<b>Title:</b> Director of Information Technology/GIS
<b>Job Code:</b> 1305-05995-001
<b>Pay Level:</b> G99
<b>Number of Positions:</b> 1
<b>Total Number of Positions:</b> 1
<b>FLSA Code/Category:</b> EX/ADMIN

<b>EMPLOYEES AFFECTED</b>			
<b>NAME</b>	<b>EMPLOYEE NUMBER</b>	<b>OLD RATE</b>	<b>NEW RATE</b>
Vacant			\$32.20

**EVALUATION APPROVAL SIGNATURES**

\_\_\_\_\_  
Director of Human Resources                      Date                      County Executive                      Date

\_\_\_\_\_  
Appointing Authority                      Date                      Division Manager                      Date

Approved by Budget Officer/Payroll: \_\_\_\_\_ Effective Date: \_\_\_\_\_

NOTE: Appointing Authority - Please forward to Budget Officer Payroll. Budget Officer Payroll - Please forward to Division Manager.  
Division Manager - Please forward to County Executive. County Executive - Please forward to Human Resources. The Human Resources Department will notify the Division Department. Please notify the Human Resources Department in the event of non-approval.

## JACKSON COUNTY JOB DESCRIPTION

TITLE: Director of Information Technology/GIS      PAY LEVEL: G99      CODE: 1305-05995-001  
WORKING TITLE: Director of IT/GIS.      FLA CODE: EX      DATE: 06/02/2015  
DIVISION: County Executive's Office, Administration      DEPARTMENT: Information Technology/GIS  
BARGAINING UNIT POSITION: No      CIRCUMSTANCE: Review  
LOCATION: Kansas City Courthouse      ANALYST: Michelle  
Chrisman  
SUPERVISES: Executive Project Lead, Support Center Administrator, AD for Enterprise, AD of Network  
Software, AS of IT/GIS, Projects Coordinator

---

### PERCENTAGE OF TIME

### ACCOUNTABILITIES

- |      |  |
|------|--|
| 40%  | 1. Maintains customer satisfaction as number one priority of the department. Measures and tracks customer satisfaction and job approval in the department, amongst county employees and amongst citizens.  |
| 35 % | 2. Defines strategic objectives that will facilitate county information and processing requirements. Maintains focus on reliability with a target of 99.9% availability of systems and network resources; develops plans, organizes and oversees activities and resources of IT/Geographic Information Systems to meet primary objectives of currency, relevance, shift to managed services and transformation from cost center to investment and innovation center. |
| 10%  | 3. Maintains engagement between staff and departments at a regular and high level. Develops an understanding of the challenges and opportunities of the departments and how enabling technology can solve business problems and take advantage of opportunities.   |
| 10%  | 4. Manages and reforms IT/GIS Budget to keep enabling technologies and vendors current.  |
| 5%   | 3. Ensures IT/GIS staff employment, education, performance and excellence.   |

### SCOPE:

The incumbent's primary job is to maintain the highest possible customer satisfaction. Developing new creative and innovative approaches to overcoming challenges, leveraging opportunities, liberating the free thinking ability of the individual employee, and asking to be challenged by staff are a few of the ways the incumbent is successful in fulfilling the projects, tasks and initiatives necessary for Excellent Customer Service and maximized innovation. Under executive direction, the incumbent manages the Department of Information Technology and GIS using professional judgment, independent initiative, and decision making skills. The incumbent is responsible for overseeing all managerial functions related to the daily delivery of IT and GIS services to employees and citizens. The incumbent will oversee the staff involved in research, development, planning,

customer service and infrastructure. The incumbent directs the research, planning, design and implementation related to establishing or recommending a long range vision and short-term goals and policies.

Director of Information Technology/GIS, 1305-05995-001, page 2

### SCOPE: (Continued)

The incumbent develops standards for IT/GIS operations and staff and oversees the maintenance of regulatory and financial compliance. The incumbent is responsible for preparing and managing the annual budget required for the department's operations, staff, and negotiates and oversees related vendor contracts and agreements. The incumbent prepares and presents information to the county executive and county legislature to support decisions and acquisitions. The incumbent provides leadership to all levels of the County in the maintenance, development and implementation of current and future service requirements. The incumbent provides or oversees analytical support to County operating areas in refining their workflow, developing mandated reports, statistical analyses and databases. The incumbent serves as liaison between the County and other regulatory agencies in matters related to Information Technology and GIS. This employee reports directly to the Chief Administrative Officer.

### KNOWLEDGE AND SKILLS: (\*Required prior to employment)

1. Knowledge of department policies and procedures.
2. Knowledge of the department's organization, and the function of staff within operating units.
3. Knowledge of County department/office locations, their functions, their needs and direction.
- \*4. Knowledge of the capabilities and limitations of current technological trends, cost and efficiency enhancing services.
- \*5. Knowledge of methodologies for current platforming, managed services and application services.
- \*6. Knowledge of the current industry direction in provisioning services, fail-over, redundancy, disaster recovery, security and fault tolerance.
- \*7. Knowledge of current industry trends in Voice communications.
- \*8. Knowledge and skill in project management methodologies.
9. Knowledge of the County's purchasing, budgetary, and personnel policies and procedures.
- \*10. Knowledge of and skill in modern progressive and professional supervisory techniques, inspiration and motivation.
- \*12. Skill and ability to plan and supervise the work of others.
- \*13. Skill and ability to understand operations and organize component parts into a logical system.
- \*14. Skill and ability to define issues clearly and to formulate realistic solutions.
- \*15. Skill and ability to make decisions utilizing sound analytical and problem solving skills.
- \*16. Skill and ability to manage multiple, large complex projects.
- \*17. Skill in communicating effectively at the appropriate knowledge level with staff, administration, users, and citizens.
- \*18. Skill in estimating probable resource requirements.
- \*19. Skill in customer service techniques, with strong emphasis on dealing with users on a peer to peer and servant level and in working with others to define and solve technical problems.
- \*20. Skill in selecting the appropriate solutions to achieve specific objectives.
- \*21. Skill in organizing work, setting priorities, and meeting critical deadlines.
- \*22. Skill in reading, interpreting and applying technical information, independently assimilating facts and drawing sound conclusions.
- \*23. Skill in budget preparation, maintenance, and application.
- \*24. Skill in interviewing, employee evaluation, project assignment, and delegation of authority.

25. Skill in public speaking and communicating technical issues in laymen's terms.

Director of Information Technology/GIS, 1305-05995-001, page 3

#### HUMAN RELATIONS:

1. Responds in a polite, professional and timely manner to requests from staff, executives and management of other departments, and computer users.
2. Communicates information, process and procedures clearly, at the technical level of the listener.
3. Consults with executives, other departments and IT/GIS staff to determine major projects to be undertaken; reviews requests, answers questions, clarifies technical approaches, establishes environment of cooperation, and coordinates technological upgrades.
4. Maintains regular contact with County officials, keeping them aware of project status; facilitates the resolution of problems with technology or staffing.
5. Demonstrates interest in the technology-related issues of other departments, promoting realistic expectations through communications, actions and results.
6. Meets with vendors, staff or County officials as appropriate, to resolve problems occurring in existing hardware, software, or applications programs.
7. Conducts employee performance reviews, approves lateral or promotional position changes; approves merit and promotional pay increases; interviews, hires, applies progressive discipline, and terminates employees; monitors and adjusts department organization and staffing as needed to meet objectives.
8. Exchanges technical information with other professionals in the field to maintain proficiency and to monitor changes in technology and applications.
9. Promotes positive staff morale and productivity with fair and honest treatment, empowerment of responsibilities, open-door communications, supportive leadership, sound decisions, and ability to admit mistakes and be challenged by staff on decisions.
10. Initiates communications and interactions that promote the success of projects and objectives of IT/GIS.

#### ILLUSTRATIVE TASKS: (This is not an inclusive list; other related tasks/duties may be assigned)

1. Develops department goals and objectives which reflect requirements of operations and County departments; schedules and holds meetings with IT/GIS staff, user departments, and vendors to discuss, plan, make assignments, set priorities and schedules, resolve issues, etc.
2. Develops Contingency plans for all mission critical operational functions, including, provisional work resumption plans and fall back plans to support county business at all times.
2. Oversees assignment of personnel to various projects and supervises activities and timelines through direct and in-direct contact.
3. Conducts/oversees interviews for recruiting; plans and supervises training and development of staff; approves/oversees vacation and sick leave to ensure adequate operations and support coverage.
4. Evaluates/oversees employee performance; uses strong recommendatory authority for pay increases and promotions; administers progressive disciplinary action when needed.
5. Performs counseling and discusses issues with staff; initiates appropriate actions.
6. Reviews/oversees solution requests from users; facilitates IT/GIS maintenance activities of equipment and applications to ensure efficient usage and performance of resources.
7. Attends new product announcements and meets with vendors to evaluate new technical developments.
8. Oversees security procedures and methods used with servers, applications and databases.
9. Oversees creation and maintenance of process and procedure documentation for applications developed and supported by IT/GIS.



10. Develops and negotiates annual department budget, manages to the approved budget; adjusts funds between accounts as needed and allowed by County rules.

Director of Information Technology/GIS, 1305-05995-001, page 4

#### ILLUSTRATIVE TASKS: (Continued)

11. Directs the development and implementation of approved applications and programs, including approval of methods, overseeing the retention of data, verifying the accuracy of the new application and maintaining continued involvement with the new application as needed; oversees assignment of projects based upon staffing availability and technical expertise.
12. Maintains personal competence and knowledge of rapidly expanding technology by reading technical manuals and newsletters; by attending workshops, seminars, and classes.
13. Maintains staff competency and knowledge by providing opportunities for reading technical manuals and newsletters, and providing opportunities to attend workshops, seminars and classes.
14. Oversees analysis of a requesting department's existing procedures and information needs relative to the request for related technologies and consults or recommends solutions or changes.
15. Oversees the gathering of relevant data and sets priorities for planning of future solution implementation and upgrades.
16. Directs reviews of utilization measurements and initiates improvements/enhancements.

#### ENVIRONMENTAL DEMANDS:

Work is performed in an office especially for the first 90 days. After this period work locations may become more flexible depending on the incumbents' environmental productivity levels. After hours and weekend work may be required in order to solve critical problems or meet high impact schedules. Refer to the attached Physical Demands

#### MINIMUM QUALIFICATIONS:

Must have a Bachelor's degree in computer science, computer information systems or related field, and have ten (10) years of progressively responsible experience, including supervisory experience. Must have the ability to manage projects, applying strong technical, communications and management experience and with proven leadership abilities. Applicant must have a broad understanding of technology, preferably with its application in county or municipal government setting. Skillsets required include process development. Must have knowledge and experience of deployment of mission-critical systems, ensuring "anytime anywhere" access to information as well as redundant, scalable, and secure architectures, and disaster recovery. Understanding of servant leadership over command and control. Ability to develop high trust with organizations and constantly improve employee job satisfaction. Knowledge of GIS is preferable. Must submit to/pass pre-employment background and drug screen (Also refer to the asterisks (\*) in the KNOWLEDGE AND SKILLS section of this job description).

JACKSON COUNTY JOB DESCRIPTION -- ADA/PHYSICAL DEMANDS FORM

JOB TITLE: Director of Information Technology/GIS

CODE: 1305-05995-001

DIVISION/DEPARTMENT: Administration/Information Technology/GIS

DATE: 06/02/2015

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PHYSICAL DEMANDS - Check demands that apply and describe what is required to perform the essential job functions

- VISION - Must be adequate for personal computer use, reading manuals, documentation and computer printouts.
- HEARING - Must be adequate for normal conversation and telephone usage. Extensive user, vendor and staff contact is required.
- SPEECH - Must be able to speak and understand English clearly to clarify or give detailed facts and information, and provide formal group and informal personal training.
- STANDING - 10 % of the time - Required when directing meetings, consulting or providing assistance.
- WALKING - 15 % of the time - Required when moving between county offices.
- SITTING - 65 % of the time - Required when operating personal computer, reviewing work of staff and discussing status/objectives, reviewing/preparing project schedules and budget, personnel and various reports, meeting with staff, departments, executives, and vendors, etc.
- LIFTING/CARRYING - 25 lbs. -- Required when moving or accessing personal computers, office supplies, files, manuals, proposals/brochures, etc.
- PUSHING/PULLING - 25 lbs. -- Required when moving or accessing personal computers, office supplies, files, doors, and drawers (desk, filing cabinet), etc.
- CLIMBING/BALANCING - Required when negotiating stairs.
- STOOPING/KNEELING/CROUCHING/CRAWLING - Required when retrieving items or files, manuals, etc., from the floor or lower drawers, etc.
- REACHING/HANDLING - Required on most tasks.

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Reviews for accuracy:

Incumbent

Date: \_\_\_\_\_

Appointing Authority

Date: \_\_\_\_\_

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$2,279.00 within the 2015 Anti-Drug Sales Tax Fund and authorizing the County Executive to execute an Agreement with the City of Kansas City, Missouri, for the furnishing of a Housing Inspector for the Prosecuting Attorney's Office's Drug Abatement Response Team (DART) Program, at a cost to the County not to exceed \$23,760.00.

**RESOLUTION NO. 18924**, September 14, 2015

**INTRODUCED BY** Dennis Waits, County Legislator

WHEREAS, the Prosecuting Attorney's Office's Drug Abatement Response Team (DART) Program, is a multi-jurisdictional and collaborative initiative to target and close down drug houses within the City of Kansas City; and,

WHEREAS, the Prosecutor's Office recommends an Agreement with the City of Kansas City, for the furnishing of a Housing Inspector assigned to the DART Program, at a cost to the County not to exceed \$23,760.00, for the period of July 1, 2015, through June 30, 2016; and,

WHEREAS, the City's Neighborhoods and Housing Services Department will provide the Housing Inspector to assist and support the Prosecuting Attorney's DART Program by conducting inspections for housing and code violations on suspected drug houses and pursuing law enforcement proceedings; and,

WHEREAS, a transfer is necessary to place a portion of the necessary funds in the proper spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2015 Anti-Drug Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Prosecutor's Community Crime/Drug Prevention			
008-4156	56798 – Grant Match	\$2,279	
008-4156	56080 – Other Professional Service		\$2,279

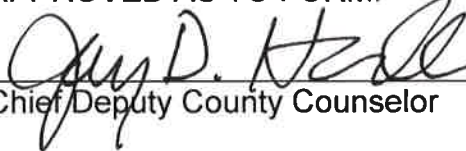
and,

BE IT FURTHER RESOLVED that the County Executive be and hereby is authorized to execute an Agreement with the City of Kansas City, Missouri, at a cost to the County not to exceed \$23,760.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18924 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4156 56798  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Prosecutor's Community Crime/Drug Prevention  
Grant Match  
NOT TO EXCEED: \$2,279.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4156 56080  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Prosecutor's Community Crime/Drug Prevention  
Other Professional Services  
NOT TO EXCEED: \$23,760.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18924

Sponsor(s): Dennis Waits

Date: September 14, 2015

SUBJECT	<p>Action Requested  X Resolution  Ordinance</p> <p>Project/Title: <u>Resolution authorizing the County Executive to enter into an Agreement with City of Kansas City and the transfer of funds.</u></p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$23,760</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$23,760</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td>FROM</td><td>FROM ACCT</td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services</td><td>\$21,481</td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56798 – Grant Match</td><td>\$2,279</td></tr> <tr> <td>TO:</td><td></td></tr> <tr> <td>008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services</td><td>2279</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$23,760	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$23,760	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM	FROM ACCT	008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services	\$21,481	008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56798 – Grant Match	\$2,279	TO:		008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services	2279
Amount authorized by this legislation this fiscal year:	\$23,760																				
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Total amount authorized after this legislative action:	\$23,760																				
Amount budgeted for this item * (including transfers):	\$																				
Source of funding (name of fund) and account code number;																					
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TO:																					
008 – Anti Drug Sales Tax Fund; 4156 – Pros Comm/Crim/Drug Prevention; 56080 – Other Professional Services	2279																				
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 18681 12/14</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Jean Peters Baker, 9/2/15</p>																				

REQUEST SUMMARY	<p>Requesting a Resolution authorizing the County Executive to enter into an agreement in the amount of \$23,760 with the City of Kansas City to provide funding for the salary and benefits of one Housing Inspector assigned the Jackson County DART Program. Contact person for the City of Kansas City is Deletta Dean, 415 East 12<sup>th</sup> Street, Kansas City, Missouri 64106.</p> <p>The DART Program represents a multi-jurisdictional initiative that provides comprehensive enforcement services to Jackson County residents in an effort to identify and shut down drug houses. The City of Kansas City Neighborhoods and Housing Services Department will provide the Prosecutor's Office a Housing Inspector to assist and support the Jackson County DART Program. The inspector will conduct inspections for housing and various code violations on suspected drug houses and pursue enforcement proceedings. Attached is a complete overview of duties.</p> <p>Term of the agreement is 7/1/15 through 6/30/16. Monthly payments.</p> <p>Please transfer \$2,279 from 008-4156-56798 (Grant Match) into 008-4156-56080 (Other Professional Services).</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Budget, Duties	
REVIEW	Department Director: <i>Juan Peters Baker</i> Finance (Budget Approval): <i>[Signature]</i> If applicable Division Manager: <i>Marylou Brown</i> County Counselor's Office:	Date: <i>9/2/15</i> Date: <i>9/3/15</i> Date: <i>9/9/15</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- X **Funds sufficient for this transfer/appropriation are available from the source indicated below.**

Account Number:	Account Title:	Amount Not to Exceed:
008-4156-56080	Anti Drug Sales Tax Fund – Pros Comm/Crim/Prevention - Oth Professional Services	\$21,481
008-4156-56798	Anti Drug Sales Tax Fund – Pros Comm/Crim/Drug Prevention – Grant Match	\$2,279

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



# Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date:	September 3, 2015	PC# _____	RES # 18924
Department / Division	Character/Description	From	To
<b>Anti Drug Sales Tax Fund - 008</b>			
4156 - Pros Comm Crime/Drug Prev	56798 - Grant Match	2,279	
4156 - Pros Comm Crime/Drug Prev	56080 - Other Professional Services		2,279

## Fiscal Note:

Date:	September 3, 2015	RES #	Not to Exceed
Department / Division	Character/Description		
<b>Anti Drug Sales Tax Fund - 008</b>			
4156 - Pros Comm Crime/Drug Prev	56080 - Other Professional Services		21,481
			23,760

  
Budgeting



Neighborhood and Community Services Department

Neighborhood Preservation Division  
4900 Swope Parkway, 4<sup>th</sup> Floor  
Kansas City, Missouri 64130-2806

**Res. 18924**

(816) 513-9010  
Fax: (816) 513-9090

September 1, 2015

**DART INSPECTOR OVERVIEW OF DUTIES**

The City of Kansas City Neighborhoods and Housing Services Department will provide a well-qualified Code Enforcement Officer to assist and support the Drug Abatement Response Team commonly known as DART. The scope of work is for the period from July 1, 2015 – June 30, 2016.

The Neighborhoods and Housing Code Enforcement Officer will assist DART as follows:

1. Background information on suspected crime-related properties will be collected, researched, evaluated with respect to compliance with local ordinances, codes and regulations.
2. Conduct inspections and investigations to determine the nature and scope of their environmental and housing problems. Those inspections and investigations will include addressing specific complaints of residential and commercial properties such as heating facilities, portable. Water supply, sewage disposal, ventilation, habitable living areas, etc.
3. Violations, defects and/or problems at the suspected crime-related properties will be documented as appropriate and enforcement proceedings will be pursued and supported.
4. NHSD will issue work access permits at the request of property owners and with consultations with appropriate DART personnel. Copies of all issued work access permits will be forwarded to appropriate DART personnel at the time of issuance.
5. Pursuant to local ordinances, NHSD will conduct follow-up inspections and issue summons for violations of unabated violations in a timely manner.
6. NHSD will perform re-inspections at the request of property owners and issue certificates of re-occupancy if the requisite violations have been abated. Copies of the certificates of re-occupancy will be forwarded to appropriate DART personnel at the time of issuance.
7. Provide on-call assistance to DART in accordance to and as permitted by local ordinances. On-call assistance will include but will not be limited to direct assistance via inspections for housing code violations found in crime-related properties secured by the KCPD in the execution of search warrants.
8. Training by NHSD of DART members and DART support personnel, such as the KCFD, as requested, of Code regulations and violations. This role will include the creation, maintenance and distribution of an updated checklist developed to assist DART and KCPD.
9. Participation in DART sponsored training and cross training of DART members as well as participation in DART community presentations.
10. Provide liaison activities between DART and NHSD, regularly communicate with DART and provide professional recommendations regarding property conditions.

11. The Code Enforcement Officer will be provided with the necessary resources and sufficient time to complete the paper work required for follow-up inspections.
12. Provide, as appropriate, support and testimony in the prosecution of municipal codes and housing cases and civil and criminal cases arising out of the DART.

It is understood that the Code Enforcement Officer shall not be requested to conduct inspections that would place him or her in a dangerous situation or to perform activities outside the scope of housing inspections.

It is understood that the Code Enforcement Officer will operate out of the NCSD office but will spend one (1) day in the field with DART for inspection purposes and work out of DART headquarters at designated times to issue work access permits. Additionally, the Code Enforcement Officer may also be assigned to work out of the DART headquarters an additional day of the week as needed for administration purposes. Days contemplated for inspections are Wednesdays and Thursdays respectively. Scheduled days for the issuance of work access permits will be set, but may vary according to the Inspector's schedule.

### BUDGET

The NHSD component of DART will be conducted by a specially assigned Code Enforcement Officer. It is expected that most duties will be performed during regularly scheduled hours. However, the Code Enforcement Officer will operate under a flex-work schedule in order to cover certain activities which will, by necessity, be conducted during evening or weekend hours.

The proposed total NHSD DART budget, based on estimated salary and benefits is twenty-three thousand seven hundred sixty dollars (\$23,760.00).

<u>Inspector</u>	<u>Salary</u>	<u>Time Period</u>
James Fain	\$49,884.12 (Monthly Salary \$4,157.01)	7/1/2015-8/7/2015
Durand Eddins	\$49,884.12 (Monthly Salary \$4,157.01)	9/6/2015-6/30/2015

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an agreement with the Mid-America Regional Council for the furnishing of the Kansas City Crisis Center, a substance abuse treatment program to be funded by the County's Anti-Drug Sales Tax Fund, at a cost to the County not to exceed \$100,000.00.

**RESOLUTION NO. 18925**, September 14, 2015

**INTRODUCED BY** Dennis Waits, County Legislator

WHEREAS, the voters of Jackson County, Missouri, renewed the sales tax to provide funding for the fight against illegal drugs and violent crime in our community; and,

WHEREAS, the proceeds and interest generated from this tax are deposited in a special Jackson County Anti-Drug Sales Tax Trust Fund that is segregated and not commingled with the general fund or any other special funds of the County; and,

WHEREAS, Mid-America Regional Council (MARC) has submitted a proposal to the Jackson County Drug Commission for a two-year pilot project, titled "the Kansas City Crisis Center," to address the need for emergency sobering and stabilization services in our area; and,

WHEREAS, the Kansas City Crisis Center project will provide alternative resources for stabilization and referral for persons presenting with a psychiatric or substance abuse-induced crisis, with emphasis on avoiding the duplication of services already in place; and,

WHEREAS, in addition to funding from the Anti-Drug Sales Tax Fund, the Missouri Department of Mental Health, the Kansas City Metropolitan Healthcare Council, and at least five participating hospitals have committed to be funding partners; and,

WHEREAS, the Jackson County Drug Commission recommends an agreement with MARC for the furnishing of the Kansas City Crisis Center anti-drug treatment program, at a cost to the County not to exceed \$100,000.00; and,

WHEREAS, the execution of an agreement for these services with MARC is in the best interests of the health, welfare, and safety of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an agreement with MARC in the amount of \$100,000.00 for the furnishing of drug treatment services, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18925 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4404 56789  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT Crime Treatment  
Outside Agency Funding  
NOT TO EXCEED: \$100,000.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18925

Sponsor(s): Dennis Waits

Date: Sept. 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the County Executive to execute an agreement with Mid – America Regional Council for the Kansas City Crisis Center, a pilot program to be funded by the County's Anti-Drug Sales Tax Fund for the 2015 fiscal year which is engaged in anti-drug and anti-violence activities and purposes, at an aggregate cost to the county not to exceed \$100,000.00.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$100,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$100,000.00</td></tr> <tr> <td>Amount budgeted for this item *:</td><td>\$100,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-Anti-Drug 4404-6789</td><td></td></tr> </table> <p> <input checked="" type="checkbox"/> If account includes additional funds for other expenses, total budgeted in the account is: \$100,000.00  <input type="checkbox"/> No budget impact (no fiscal note required)         </p> <p>           Prior Year Budget (if applicable): \$2,663,247.00            Prior Year Actual Amount Spent (if applicable): \$2,448,602.00         </p>	Amount authorized by this legislation this fiscal year:	\$100,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$100,000.00	Amount budgeted for this item *:	\$100,000.00	Source of funding (name of fund) and account code number: From: 008-Anti-Drug 4404-6789	
Amount authorized by this legislation this fiscal year:	\$100,000.00										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$100,000.00										
Amount budgeted for this item *:	\$100,000.00										
Source of funding (name of fund) and account code number: From: 008-Anti-Drug 4404-6789											
PRIOR LEGISLATION	<p>Prior ordinances and (date):            Prior resolutions and (date): Res #18730, February 17, 2015, #18605, September 15, 2014, #18403, February 10, 2014, #18885, July 20, 2015</p>										
CONTACT INFORMATION	<p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p>										
REQUEST SUMMARY	<p>A resolution authorizing the County Executive to execute an agreement with The Mid-America Regional Council for the Kansas City Crisis Center (a pilot program), an outside agency to be funded by the County's Anti-Drug Sales Tax Fund for the 2015 fiscal year which is engaged in anti-drug and anti-violence, purposes, at an aggregate cost to the county not to exceed \$100,000.00.</p> <p>The Kansas City Crisis Center is a pilot program that will serve individuals with substance abuse problems that currently fall through the cracks of the treatment system. These individuals are often homeless and indigent, that repeat the revolving door for treatment.</p> <p><b>Background:</b> The Anti-Drug Tax Fund authorizes the County to execute agreements and contracted service for the purpose of providing substance abuse treatment.</p>										
CLEARANCE	<p> <input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)         </p>										
ATTACHMENTS	<p>Quote</p>										

REVIEW	Department Director:	Date:
	Finance (Budget Approval): If applicable	Date:
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
	Catering	

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



**This expenditure was included in the Annual Budget.**

RES # 18925

Budgeting



415 East 12<sup>th</sup> Street, Ninth Floor  
Kansas City, Missouri 64106  
www.combatjack.org


Res. 18925

*Stacey Daniels-Young, Ph.D.*  
*Director*  
*(816) 881-3510*

*Vincent M. Ortega*  
*Deputy Director*  
*(816) 881-3886*

***Drug Commissioners:***  
*Gloria Fisher*  
*Venessa Maxwell-Lopez*  
*Gene Morgan*  
*Keith Query*  
*Anita Russell*  
*Joseph Spalitto, DDS*  
*James Witteman, Jr.*  
*Marva Marguerite Moses*

*Fax:*  
*(816) 881-1416*

Memo to: Cathy Jolly  
From: Stacey Daniels-Young   
Date: August 27, 2015  
Re: Crisis Center Treatment Funding

Attached is an Executive Summary of a proposal received for a pilot Kansas City Crisis Center, which will provide emergency Sobering and Stabilization services for those in immediate need based on substance abuse and/or mental health problems. The Drug Commission discussed the proposal at its last meeting on August 11, 2015 and voted to recommend COMBAT funding in the amount of \$100,000.00 for this project.

Often, the individuals who will be served by the Crisis Center are identified by law enforcement and taken to hospital emergency rooms. They are usually found to be not in need of medical services so they return to the streets where the cycle begins anew. Or, they may take the alternate course of being arrested, whereby they unnecessarily clog up the Regional Correction Center and the Jackson County Detention Center where they detox. The current need for Sobering and Stabilization services was exacerbated by the permanent closing of the Salvation Army Detoxification Center (which had been a long time provider of COMBAT-funded Treatment services) earlier this year. The Mid-America Regional Council has agreed to serve as the fiscal agent of the Crisis Center during what is anticipated to be a two-year pilot period.

This amount of recommended funding remained available for 2015 COMBAT Treatment purposes as we continued to work to discover an adequate service replacement for Salvation Army. Specifically, COMBAT's \$100,000.00 will be applied toward the \$390,000.00 budget for transitional services once clients have been stabilized.

The total Crisis Center budget for the Year I start-up is \$6,058,500.00. Other committed funding partners include the Missouri Department of Mental Health, the Kansas City Metropolitan Healthcare Council and at least five (5) participating hospitals. Foundations that fund health programs are currently considering funding proposals. The City of Kansas City is also expected to contribute capital resources and other funding support.

600 Broadway, Suite 200  
Kansas City, Missouri 64105-1659

816-474-4240  
816-421-7758 FAX  
www.marc.org



August 24, 2015

Ms. Stacey Daniels Young  
Director  
Jackson County COMBAT  
415 East 12 Street  
Kansas City, Missouri 64106

Dear Stacey,

The Mid-America Regional Council (MARC) has offered to serve as the fiscal agent for the Kansas City Crisis Center pilot project. MARC is the association of city and county governments and Metropolitan Planning Organization for the bi-state Kansas City region. MARC is organized as a public not-for-profit organization under Missouri law and recognized by the Internal Revenue Service as a charitable organization for purposes of contributions. MARC's mission is to build a stronger regional community, and the organization provides support to a broad array of programs and services. MARC's funding base includes federal, state and local government funds; private foundation and business contributions; and earned income from services. MARC prepares an A-133 audit each year, and accounts for funds from each program/project separately.

MARC is governed by a board of directors composed of 32 local elected officials from the region's nine counties. MARC manages funds for various groups, and while the board of directors ensures fiscal responsibility in the use of all funds, it relies on various committees and boards to recommend and/or authorize the use of certain funds for specified purposes.

MARC would establish a project account for the Kansas City Crisis Center project with direction from the Governing Board being established to oversee the project. MARC would work with that board to determine the procedures for authorizing the receipt of revenues and the expenditure of funds.

MARC also has established a 501c3 organization, the Mid-America Regional Council Community Services Corporation. It was formed in 2004 to allow MARC to receive grants from certain corporations and private foundations that only donate to agencies with nonprofit status. The corporation's board of directors includes the members of the MARC Budget and Personnel Committee. The first vice-chair of the MARC board serves as the chairman of the 501c3 corporation.

Please let me know if you have questions or need more information.

Sincerely,

A handwritten signature in black ink that reads "Marlene Nagel". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Marlene Nagel  
Community Development Director

Chair  
Curt Skoog  
Councilmember  
Overland Park, Kansas

1st Vice Chair  
Carol Suter  
Councilmember  
Gladstone, Missouri

2nd Vice Chair  
Ed Eilert  
Commission Chairman  
Johnson County, Kansas

Treasurer  
Beverlee Roper  
Commissioner  
Platte County, Missouri

Secretary  
Randy Rhoads  
Mayor  
Lee's Summit, Missouri

Executive Director  
David A. Warm

**Executive Summary:**  
**Establishment of the Kansas City Crisis Center**

August 2015

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This concept paper is to propose the development of a two-year Crisis Center pilot project to provide the Jackson County community with an alternative, safe resource for triage, stabilization, and referral for persons presenting a psychiatric or substance abuse-induced crisis. Emphasis will be placed on utilizing existing community resources to the greatest extent possible and avoiding the unnecessary duplication of services.

**The Problem: Why is a Crisis Center Necessary?**

When emergency responders encounter individuals with mental health or substance abuse problems, they currently have no choice but to deliver them to hospital emergency rooms or jail. As professionals who work with this population agree, this approach is both wasteful and useless. This project seeks to divert these individuals arrested for petty offenses away from the jail and hospital and into treatment services. Absent such diversion, these individuals -- often homeless and indigent -- repeatedly recycle through the "revolving door" between hospitals, police, courts, ambulance and other social services. Those with multiple problems (e.g., substance abuse, mental illness, chronic or serious health problems, and homelessness) are often shuttled back-and-forth from one service organization to another.

The continual use of services by these "frequent flyers" requires heavy investments of time and attention from overworked police officers, paramedics, emergency room personnel, mental health professionals, social service providers, and others. Moreover, it results in a tremendous drain on each participating organization's limited resources. It's an ineffective process that wastes literally millions of dollars each year while putting an enormous strain on our existing systems. What's more, it provides few if any long-term benefits for the troubled individuals who require these services.

**The Solution: How We Will Meet the Need**

The Crisis Center -- which is strongly recommended after more than 19 months of study by a broadly representative Steering Committee -- has enormous potential for providing lasting benefits to the individuals being served and major cost savings to our community.

When operational, the Crisis Center will not only reduce the burden on hospitals and social service agencies (in terms of time, personnel, and resources), but also will help troubled individuals who are brought or referred to the Center by addressing the root causes of their despair. While the exact model for the Crisis Center will be determined by a Lead Agency that is

selected by an expert Advisory Board to manage operations, the Steering Committee believes certain features are essential:

- Location: The Crisis Center must be situated a single location within the urban core -- with easy highway access -- so that it's convenient for police officers and ambulance personnel to deliver a client and return quickly to service.
- Access: The Crisis Center must provide 24/7 access to services. During the pilot period, only persons who have been admitted by police or ambulance personnel will be admitted (i.e., no walk-ins).
- Service Units: The Center must consist of two service units: a sobering unit (with 25 cots) and a stabilization unit (with 10-12 beds). Each will provide short-term service: up to twenty-three hours in the sobering unit and less than 48 hours in the psychiatric stabilization unit. (The Steering Committee strongly believes that the Crisis Center will only be successful if *both* units are included.)
- Coordination and Linkages: Following triage and stabilization, the Crisis Center must provide referrals to appropriate community-based treatment as well as follow-up/wrap-around services in coordination with other agencies. This also requires the provision of transportation to the next level of care.
- Housing: The Crisis Center must provide transitional housing to those without a residence until those persons are linked to permanent housing. The Center will incorporate the use of the VI-SPDAT (Vulnerability Index – Service Prioritization Decision Assistance Tool) in order to prioritize housing and services.
- Timely Follow-Up Services: Stabilization of a person will be ineffective unless immediate follow-up care is provided. The Department of Mental Health has assured that patients discharged from the Crisis Center will be given timely follow-up care.
- Peer Support: Research has shown that individuals who suffer from mental health and substance use disorders respond to others who have been in their position and who express a genuine concern for their well-being. Peers will be employed to work at the Crisis Center to help guide patients into treatment.
- Motivational Interviewing: All personnel employed by the Crisis Center will utilize motivational interviewing to encourage the patient to enter treatment services.

This two year pilot will demonstrate the economic advantage of diverting people who commit petty offenses and who possess a mental health and/or substance use disorder from the hospital and jails and into treatment services. Hospital diversion workers in the Missouri Department of Mental Health will work closely with the Crisis Center to keep these patients in housing, on medication, and in treatment services thereby reducing re-arrest.

# Crisis Center Budget

Staffing	Year 1	Year 2	Year 3
Director (1)	\$91,000	\$91,000	\$91,000
Registered Nurse (5)x \$78,000	\$390,000	\$390,000	\$390,000
Mental Health Tech (10)x \$39,000	\$390,000	\$390,000	\$390,000
Community Support (5)x \$45,000	\$227,500	\$227,500	\$227,500
Qualified Mental Health Professional (5)x \$58,000	\$292,500	\$292,500	\$292,500
Peer Support (5) \$27,500	\$137,500	\$137,500	\$137,500
<b>Total Staffing</b>	<b>\$1,528,500</b>	<b>\$1,528,500</b>	<b>\$1,528,500</b>

In-Direct Costs			
Security \$30hrX 24 hour X 365	\$275,000	\$275,000	\$275,000
Tele-Psychiatry	\$100,000	\$100,000	\$100,000
Food	\$250,000	\$250,000	\$250,000
Medications	\$100,000	\$100,000	\$100,000
Transportation	\$100,000	\$100,000	\$100,000
Follow up Services/Treatment	\$250,000	\$250,000	\$250,000
Transitional Housing 50 people/year (min 6 mo \$150/week)	\$390,000	\$390,000	\$390,000
Incidentals for access to permanent housing	\$250,000	\$250,000	\$250,000
Tracking/Evaluations	\$50,000	\$50,000	\$50,000
<b>Total In-Direct</b>	<b>\$1,765,000</b>	<b>\$1,765,000</b>	<b>\$1,765,000</b>

Start-up Costs	\$250,000		
Operational Costs (rent, computers, electricity, cleaning, etc)	\$250,000	\$250,000	\$250,000

Capital Improvements (depends on property)	\$	500,000	
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<b>Total Costs</b>	<b>\$6,058,500</b>	<b>\$5,308,500</b>	<b>\$5,308,500</b>
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## Additional Considerations

Permanent Supportive Housing for one year for 50 people

Most Intensive \$43.51 per day (housing and wrap around) X35

Less Intensive \$28.86 per day (housing and wrap around) X15

**Total Cost for One Year**

\$555,840

\$158,008

**\$713,848**

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,000.00 to Gentle Touch International, for sponsorship of its GTI2015 Conference held September 9 - 11, 2015.

**RESOLUTION NO. 18926**, September 14, 2015

**INTRODUCED BY** Frank White, Jr., County Legislator

WHEREAS, Gentle Touch International is a non-profit organization dedicated to assisting individuals with developmental disabilities; and,

WHEREAS, Gentle Touch International has submitted a request in the amount of \$1,000.00 to the Parks + Rec Special Populations Division for sponsorship of the GTI2015 Conference held September 9 -11, 2015; and,

WHEREAS, this conference is hosted by Developmental Disability Services of Jackson County – EITAS; and,

WHEREAS, in exchange for its sponsorship, the Special Populations Division will receive advertising in the event program and recognition at the event; and,

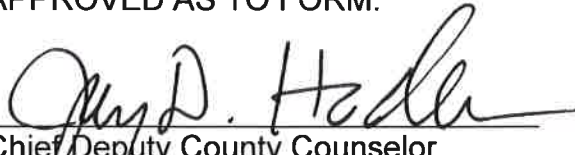
WHEREAS, said sponsorship is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to issue a check to Gentle Teaching International, in the amount of \$1,000.00 for sponsorship of its GTI2015 Conference event.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18926 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1606 56210

ACCOUNT TITLE: Park Fund  
Special Recreation  
Advertising

NOT TO EXCEED: \$1,000.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18926

Sponsor(s): Frank White

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>The 2015 Gentle Teaching International Conference hosted by Eitas at the Westin Crown Center September 9-11, 2015.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$1,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$1,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$1,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>TO ACCT 003-1606-56210 Park Fund</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,000.00	Amount budgeted for this item * (including transfers):	\$1,000.00	Source of funding (name of fund) and account code number; FROM / TO	TO ACCT 003-1606-56210 Park Fund
Amount authorized by this legislation this fiscal year:	\$1,000.00										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$1,000.00										
Amount budgeted for this item * (including transfers):	\$1,000.00										
Source of funding (name of fund) and account code number; FROM / TO	TO ACCT 003-1606-56210 Park Fund										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Michele Newman, Director of Parks + Rec, 503-4821</p>										
REQUEST SUMMARY	<p>A Resolution authorizing the expenditure of \$1,000 for the sponsorship of the Gentle Teaching International Conference hosted by Developmental Disability Services of Jackson County – Eitas (Empowering Individuals Through Advocacy and Support). The \$1,000 Gold Sponsorship Level allows the Jackson County Parks + Rec Special Populations Division the opportunity to host a booth at the conference, a half page program ad, park logo on the conference website and placement of a promotional insert in each participant packet.</p>										
	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS											

REVIEW	Department Director:	Date:
	Finance (Budget Approval): If applicable	Date:
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

This expenditure was included in the Annual Budget.

PC#

Date: August 26, 2015

RES # 18926

[illegible]

## Budgeting



August 18, 2015

Dear Colleague,

I am writing you concerning a sponsorship opportunity with the 2015 Gentle Teaching International Conference hosted by eitas in Kansas City Missouri at the Westin Crown Center September 9-11, 2015. I know that your organization values giving back to the local community, and we would greatly appreciate your support. In the past 8 years our organization has been committed to developing a more caring support system for people with Intellectual and Developmental Disabilities. We are proud to be hosting a conference that not only includes many local agencies but will have participants from many states and from countries all over the world who value the philosophy of creating gentle cultures.

Below are the details concerning this year's sponsorship levels:

- **\$2,500 – Platinum-Premier Booth Location, Full Page Program Ad, Logo on Website, Promotional Insert for Participant Bag**
- **\$1,000 - Gold: Booth, Half Page Program Ad, Logo on Website, Promotional Insert for Participant Bag**
- **\$500- Silver: Booth, Quarter Page Program Ad, Listing on Website, Promotional Insert for Participant Bag**
- **\$250-Refreshment Break- Listed in Program, Signage at Break, Listed on Website, Promotional Insert in Participant Bag**
- **Other Cash or In-kind Donations-Listed in Program, Listed on Website, Promotional Insert for Participant Bag**

All sponsorships and contributions may be placed online at [www.gti2015/sponsors/](http://www.gti2015/sponsors/) . If you would prefer making your contribution using a different method please contact Tracy Mauk at 816-595-6321.

I value our partnership and appreciate your consideration and potential contribution.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jake Jacobs".

Jake Jacobs  
Executive Director, eitas



# GT International Conference

Res. 18926

"Sharing our Stories—Creating Connections"

September 9–11, 2015

Westin Crown Center, Kansas City, Missouri, USA

## Inspiring Speakers



Keynote Speaker  
Wednesday  
September 9th



## Fun Place to Be



## Friends to Meet

Dr. Monalisa McGee—Jacox Solutions  
Program Director/ Faculty Member

Keynote Speaker  
Thursday  
September 10th



John Williams— CEO  
Progressive Lifestyles, Inc

Information  
**GTI2015.com**

Registration  
Hotel & Travel

## Connections to Make



## Memories to Keep



Presenters and  
Participants  
from  
Around  
the World

## Stories of Gentleness

## Video Contest

## Exhibits



Hosted by:



Dr. John McGee  
Founder, GTI

## People to Remember

**Res. 18926**

**Terri J. McMillan**

---

**From:** Rita Trotter [RTrotter@eitas.org]  
**Sent:** Tuesday, August 18, 2015 1:08 PM  
**To:** Terri J. McMillan; Colas Place; Ms.Lunn; Cristni Thornton; Cassie Clark Wheeler; dreammakersinc73@yahoo.com; Owings, Janet (KCRO); Karen Steele; lisa bara; lauralynnhealth@aol.com; Monalisa Maileoi-Eseroma; Ron Pearson; Ronald Hughes; Ron Redd; Shepherd, Paula; Stacy ann Denton; valerie sias; Terri L. Henson; Vernetta Adair; Barbara Bivens  
**Subject:** FW: Seeking GTI2015 Sponsors and Conference Attendees

Hello All –

Please see attachment.

Thank you,  
Rita Trotter

<b>Training Coordinator</b> <b>Eitas - 8511 Kansas City MO 64138</b>
---

**Direct:** 816.822.8900  
**Fax:** 816.363.4206  
**Cell:** 816.977.0436  
**Website:** [www.eitas.org](http://www.eitas.org) site: [www.eitas.org](http://www.eitas.org)

---

Confidentiality Notice: This email communication and any attachments may contain confidential and privileged information for the use of the designated recipients above. If you are not the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution or copying of it or its contents is prohibited by federal or state law. If you have received this communication in error, please notify the sender and destroy all copies of the communication and any attachments.

---

**From:** Tracy M.  
**Sent:** Tuesday, August 18, 2015 12:49 PM  
**To:** Rita Trotter  
**Cc:** Nancy Nicolaus  
**Subject:** Seeking GTI2015 Sponsors and Conference Attendees

The GTI2015 Conference in Kansas City Missouri, September 9-11, 2015 hosted by eitas is quickly approaching. The planning committee is currently seeking sponsors as well as new attendees. Attached you will find information about sponsorships as well as the official event flyer.

You can also find all the information about the conference at:  
<http://www.gti2015.com/>

If you have any questions, feel free to call Nancy Nicolaus or Tracy Mauk at 816-363-2000.

*Tracy Mauk*  
*Agency Relations Specialist*  
*Developmental Disability Services of Jackson County-eitas*  
*empowering individuals through advocacy and support*  
*Office: 595-6321 Cell: 218-5524*

8/18/2015

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an Agreement with the Family Court Division of the Circuit Court for the Sheriff's Office to provide deputies to assist with the Family Court's Night Light Program.

**RESOLUTION NO. 18927**, September 14, 2015

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Jackson County Family Court Night Light Program is a collaborative effort between the Family Court and local law enforcement agencies in which a Juvenile Probation Officer and a uniformed Deputy Sheriff will make evening and late night supervision and surveillance checks on high-risk juvenile probationers; and,

WHEREAS, the purpose of the program is to hold potentially violent youth offenders accountable for their actions, reduce delinquent behavior, encourage sound social decision-making behavior, and reduce illegal substance abuse; and,

WHEREAS, in exchange for the services provided by the Sheriff's Office for this program, the Family Court Division will reimburse the Sheriff's Office at the hourly off-duty rate of \$33.00 per hour, up to \$70,000.00 for 2015, payable through an inter-departmental billing; and,

WHEREAS, the Sheriff recommends the execution of the attached Agreement with the Family Court Division for the Night Light Program; and,



WHEREAS, execution of this Agreement is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be, and hereby is, authorized to execute the attached Agreement with the Family Court Division of the Circuit Court for the Night Light Program.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18927 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**FAMILY COURT DIVISION  
16TH JUDICIAL CIRCUIT OF MISSOURI  
TWELFTH AMENDED CONTRACT FOR SERVICES**

This contract is made and entered into by and between the Family Court Division of the 16th Judicial Circuit of Missouri (hereinafter referred to as the "Court"), and the Jackson County Sheriff's Department (hereinafter referred to as "Contractor"). For consideration as stated below, the parties agree as follows:

**1. Definitions**

None

**2. Term of Agreement**

This agreement shall be in effect from January 1, 2015 through December 31, 2015, subject to the provisions of this agreement relating to termination of this agreement, as set forth below.

**3. Services Rendered**

One (1) team, consisting of one (1) Family Court Services Juvenile Probation Officer and one or two (1 or 2) uniformed Deputy Sheriff, using the Sheriff's Department's marked vehicle, will make late night supervision and surveillance checks on high risk juvenile probationers; and as time permits, patrol areas where youth congregate, to look for youth on probation and provide proactive involvement with youth who may be at risk of violence (See attachment "A" for program objectives under the "Night Light Program", incorporated herein by reference).

**4. Payment**

The Court agrees to reimburse the Contractor for a total amount due for the contract period January 1, 2015 through December 31, 2015, not to exceed the amount of \$70,000.00 (seventy thousand dollars and zero cents). This amount includes the use of one or two (1 or 2) deputies per rideout reimbursed for 4 hour rideouts at up to 344 rideouts for the contract period, to be determined at the Court's discretion. Hourly off-duty deputy pay shall not exceed \$33.00/hour. The Court and the Sheriff's Department agree that there will be no reimbursement for the Sheriff's Department's vehicles used to transport each team during the Night Light Program's activities.

**5. Invoice**

The Contractor agrees to submit an invoice on a monthly basis, no later than fifteen days following the time for which services are being charged in the invoice.

The invoice shall state with specificity the number of units performed, the cost of each unit, and the total amount of reimbursement due for the period of time in which services are being charged.

Invoices shall be sent to the attention of:

Accounts Payable  
Family Court Division  
625 E. 26th St.  
Kansas City, MO 64108

Invoices may be submitted by email to: [accountspayable@courts.mo.gov](mailto:accountspayable@courts.mo.gov)

Payment shall be sent to:

Overtime Accounts  
Jackson County Sheriff's Office  
3310 NE Rennau Drive  
Lee's Summit, Missouri 64064  
VIA Interdepartment Billings

#### **6. Termination**

- a. Either party may cancel this agreement by giving written notice to the other party at least thirty (30) days in advance of a specified date of termination.
- b. Termination of this agreement may occur in the event funds from local, state or federal sources are not obtained and continued at an aggregate level sufficient to allow for the purchase of the indicated quality of service, in which case the obligations of each party hereunder shall be terminated immediately upon receipt of written notice.
- c. The Court may terminate this contract at any time for good cause, at the Court's discretion.

#### **7. Confidentiality Clause**

All information that the Contractor may acquire from the Court, in conjunction with the Contractor's services, is confidential and is not to be transferred or disclosed to any other without the specific, written consent of the Court.

#### **8. Other Provisions**

- a. Payment for contractual obligations of the Court is contingent upon funds being appropriated, budgeted or otherwise made available by COMBAT, and the provisions of this agreement will become effective only when the funds appropriated for the purpose of compensating Contractor become available to the Court for disbursement.
- b. Any notification under this agreement shall be made to:

On behalf of the Court:

Mary A. Marquez  
Deputy Court Administrator/Family Court  
625 E. 26<sup>th</sup> Street  
Kansas City, Missouri 64108

On behalf of the Contractor:

Mike Sharp  
Jackson County Sheriff  
3310 NE Rennau Drive  
Lee's Summit, Missouri 64064

Any written notice shall be sent by certified mail, first class, postage paid, and the notice shall be effective upon deposit with the U.S. Postal Service.

- c. This agreement does not establish a master/servant or employer/employee relationship. It is intended between the parties that the Contractor is an independent contractor. Further it is understood as follows:
- 1) The methods to be employed by the Contractor will be decided upon by the Contractor and not by the Court. The Court will not have any control over the Contractor, except to perform according to this agreement.
  - 2) The Contractor will pay any amounts due as a result of the Federal Insurance Contribution Act ("FICA"), the Federal Unemployment Act ("FUTA"), applicable federal, state, and local income tax liabilities, and all workers' compensation laws, and will furnish proof of the payment in a reasonable form as requested by the Court.
  - 3) The Court does not have mandatory rules of conduct for the Contractor.
  - 4) The Contractor will not be treated as an employee with respect to the services performed under this agreement for federal, state or local income tax purposes.
  - 5) For reporting purposes, the Contractor's taxpayer identification number or in lieu thereof, the Contractor's social security number is 44-6000524.
- d. All documents, manuals, and property belonging to the Court, and used by the Contractor, shall be returned to the Court on demand and in no event later than the last day of this term of this agreement. All information obtained by the Contractor from other sources, used in providing services under this contract, is the exclusive property of the Court, and shall be returned to the Court as provided above.
- e. As an independent contractor, the Contractor assumes full responsibility and liability for any damages, claims, losses, costs, actions, and causes of action, whether or not now known or contemplated, including reasonable attorney fees and investigation costs, arising out of the acts, omissions or errors of the Contractor, its employees, agents, independent contractors and/or staff assigned to the Court pursuant to this contract. This provision of this agreement is intended solely for the benefit of the parties to this

contract. Nothing in this contract will be deemed to constitute a waiver of the sovereign immunity of Jackson County, Missouri, the State of Missouri, and/or the 16th Judicial Circuit of Missouri.


The Contractor hereby releases and agrees to hold harmless and to indemnify the 16th Judicial Circuit of Missouri, Jackson County, Missouri, the State of Missouri, and their respective employees, agents and/or representatives from any and all liability, actions, causes of action, claims, demands, and damages, whether or not now known or contemplated, arising out of the acts, omissions or errors of the Contractor, its officers, employees, agents, independent contractors and/or staff assigned to the Court pursuant to this contract. Such indemnification shall include, but is not limited to, all reasonable costs of defending any such claims, including reasonable attorney fees, court costs and other associated costs of defending any such claims which may be brought against the Court, the 16th Judicial Circuit of Missouri, Jackson County, Missouri, the State of Missouri, and their respective employees, agents, and/or representatives.

- f. The parties agree that this contract shall be construed in accordance with the laws of the State of Missouri without regard to Missouri's choice of law rules, and that Missouri shall be the forum state for all legal proceedings arising out of this agreement.
- g. If any clause or provision in this agreement shall be adjudged invalid or unenforceable, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.
- h. Waiver by either party of any term, covenant, or condition in this agreement shall not operate as a waiver of any subsequent breach of the same or of any other term, covenant, or condition. No term, covenant, or condition of this agreement can be waived except by written consent, and forbearance or indulgence in any regard whatsoever shall not constitute a waiver.
- i. Contractor certifies, by signing this agreement, that all employees of Contractor are legally eligible to work within the United States. Contractor shall provide proof of legal eligibility upon request by the Family Court.

This agreement, and the terms and conditions of the Court's purchase order, contain the entire agreement between the parties to this contract with respect to the matters covered herein, and supersede all proposals and other communication of the parties to this contract. No other agreements, representations or warranties, oral or written, have been made or are being made by, or on behalf of, the parties to this agreement.

IN WITNESS WHEREOF, the parties execute this agreement.

(SIGNATURES ON FOLLOWING PAGE)

By:   
Mary A. Marquez  
Deputy Court Administrator/  
Family Court

5

## **EXHIBIT A**

### **Night Light Program Description**

The Night Light Program (NLP) is a collaborative effort between the Jackson County Family Court and local law enforcement agencies, and is designed to address serious and potentially violent juvenile offenders who are either under pre-adjudication supervision, on probation, or re-entering the community from residential placements. The Night Light Program serves primarily as a probation/re-entry service provider of supervision and coordinated services, and is utilized as a graduate sanction to assist primary Juvenile Probation Officers in maintaining or stabilizing youth in the community.

The goals of the Night Light Program are to hold youth accountable for their actions, reduce delinquent behavior, and encourage sound social decision-making behavior. Each NLP Juvenile Probation Officer teams with at least one uniformed Deputy Sheriff two nights per week. Monday through Thursday these teams are in the community from 9:00 pm until 1:00 am. On Friday and Saturday these teams are in the community from 10:00pm until 1:00am. During these timeframes the teams make home visits to pre and post adjudicated youth under supervision of the Court who have been assessed to be failure to appear to next court hearing, high risk to re-offend or have their probation revoked. The Night Light Program also provides ancillary support to our residential programs by making curfew checks to youth on weekend home passes.

During the residence visit, the NLP Juvenile Probation Officer determines whether or not the youth is complying with the terms of their supervision.



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 18927

Sponsor(s): Alfred Jordan

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to execute an Agreement with the Family Court Division of the Circuit Court for the Family Court's Night Light program.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT  TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated-value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions #18154 Passed April 22, 2013, #18535 passed June 2, 2014</p>										
CONTACT INFORMATION	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>										
REQUEST SUMMARY	<p>The Jackson County Family Court Night Light Program is designed to address serious and potentially violent juvenile offenders who are either under pre-adjudication supervision, on probation, or re-entering the community from residential placement. The goals of the program are to hold youth accountable for their actions, reduce delinquent behavior, encourage sound social decision-making behavior and reduce illegal substance abuse.</p> <p>This program receives partial funding from Anti-Drug Sales Tax Funds to support its mission and goals. Under the program, a Family Court Services Juvenile Probation Officer and a uniformed Deputy Sheriff will make evening and late night supervision and surveillance checks on high-risk juvenile probationers. In exchange, the Family Court will reimburse the Sheriff's Office at the hourly off-duty pay rate of \$33.00 per hour, up to \$70,000.00 for 2015. This reimbursement is paid through an inter-departmental billing.</p> <p>The attached agreement with the Family Court sets out the rights and obligations of each party (the Night Light Program manager and staff and the Sheriff's Office) for the Night Light Program. The Sheriff's Office is requesting authorization to execute the attached agreement.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<u>Family Court Division 16<sup>th</sup> Judicial Circuit of Missouri, Ninth Amended Contract for Services</u>	
REVIEW	Department Director: <i>M. L. C. S.</i>	Date: <i>8/26/15</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>[Signature]</i> <i>Marylou Brown 9/9/15</i>	Date: <i>8/27/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a thirty-six month term and supply contract with one twelve-month option to extend for the furnishing of vending machine services for use by various County departments to Allied Refreshment Company, Inc., of Kansas City, MO, under the terms and conditions of Bid No. 49-15.

**RESOLUTION NO. 18928**, September 14, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Bid No. 49-15 for the furnishing of vending machine services for use countywide; and,

WHEREAS, a total of seventeen solicitations were distributed and one response was received and evaluated as follows:

<u><b>BIDDER</b></u>	<u><b>COMMISSION PERCENTAGE</b></u> (Payable to County)
Allied Refreshment, Kansas City (Jackson County), MO	40%

and,

WHEREAS, the Director of Financing and Purchasing recommends that award be made to Allied Refreshment Company, Inc., of Kansas City, (Jackson County), MO, under the terms and conditions of Invitation to Bid No. 49-15 as the highest and the best bidder; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18928 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

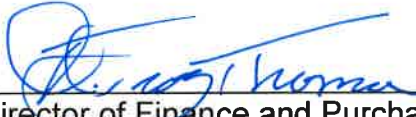
Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

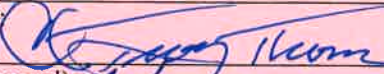

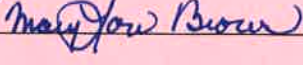
Resolution No.: 18928

Sponsor(s): Scott Burnett

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract with one twelve month option to extend for the furnishing of Vending Services for County Buildings to Allied Refreshment Company of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 49-15.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Contractor pays County a monthly commission.</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:											
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:											
Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date):  Prior resolutions and (date): 17672 September 12, 2011</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The County requires a Term and Supply Contract to provide Vending Services for County Buildings and to generate income. The Purchasing Department issued Invitation to Bid No. 49-15 in response to those requirements.</p> <p>A total of seventeen notifications were distributed and one response was received and evaluated as follows:</p> <table border="0"> <tr> <td></td><td>Commission Payable to County</td></tr> <tr> <td>Allied Refreshment, Kansas City, MO</td><td>40%</td></tr> </table> <p>Bid are based on Percentage of Gross Sales (after sales taxes have been deducted) as commission paid to the County on a monthly basis.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Vending Services for County Buildings to Allied Refreshment of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 49-15 as the best bid received.</p>		Commission Payable to County	Allied Refreshment, Kansas City, MO	40%						
	Commission Payable to County										
Allied Refreshment, Kansas City, MO	40%										
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										



ATTACHMENTS	Abstract of Bids and the pertinent pages of Allied Refreshment's bid documents	
REVIEW	Department Director: 	Date: 8/31/15
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/31/15
	Division Manager: 	Date: 9/9/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☒ This legislative action does not impact the County financially and does not require Finance/Budget approval.



ABSTRACT OF BIDS

Res. 18928

Invitation to Bid No. 49-15 Response Deadline: 2:00 PM CDT 9/25/15 Vending Machine Services			Allied Refreshment	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Commission			40%				

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED  
ON: August 25, 2015, BY  
[Signature]  
CLERK OF THE LEGISLATURE  
[Signature]  
PURCHASING

## 7.0 QUOTATIONS


The undersigned bidder, having examined and being familiar with the local conditions affecting the performance of this contract and with all of the Terms, Conditions and Specifications of this Invitation to Bid, including any and all Addenda, hereby makes a firm offer to enter into a Contract to provide Jackson County, Missouri with Vending Machine Services as described herein.

Contractor offers to pay over to the County the following percentage of its gross sales (after sales taxes have been deducted) as commission to provide the Vending Machine Services to the County as specified herein:

**PLEASE NOTE: Do not quote a range of percentages, bids quoting a range of commission percentages instead of a single fixed percentage will be REJECTED.**

VENDING MACHINE SERVICES FOR JACKSON COUNTY LOCATIONS AS DESCRIBED HEREIN: 40 %

Forty (percent)  
(In Writing)

SIGNATURE: 	DATE: <u>8-15-15</u>
NAME: <u>JOHN STRAWN</u> (Print or Type)	PHONE: <u>816-589-8994</u>
TITLE: <u>CO-OWNER</u> (Print or Type)	CELL: <u>816-921-5359</u>
COMPANY NAME: <u>ALLIED REFRESHMENT CO., INC.</u> (Print or Type)	FAX: <u>816-921-3577</u>
EMAIL ADDRESS: <u>ALLIEDREFRESHMENT@SBCGLOBAL.NET</u> (Print or Type)	
WEB ADDRESS: <u>ALLIEDREFRESHMENT.COM</u> (Print or Type)	

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$44,983.00 within the 2015 Anti-Drug Sales Tax Fund to cover funding for the Sheriff's Office's 2015 Drug Abuse Resistance Education (DARE) program.

**RESOLUTION NO. 18929**, September 14, 2015

**INTRODUCED BY** Dennis Waits, County Legislator

WHEREAS, by Resolution 18790, dated April 13, 2015, the Legislature did authorize the allocation of one-half of the Anti-Drug Sales Tax funds budgeted for the Sheriff's Office's 2015 Drug Abuse Resistance Education (DARE) program; and,

WHEREAS, the COMBAT Administration now recommends that the remaining budgeted balance of \$44,983.00 be transferred to the Sheriff's Office's 2015 DARE program; and,

WHEREAS, the County Executive has recommended said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2015 Anti-Drug Sales Tax Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
----------------------------	------------------------------	-------------	-----------

Anti-Drug Sales Tax Fund  
COMBAT – DARE

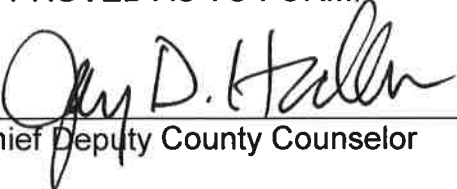
008-4403	56005 - Community Crime Prev.	\$44,983	
----------	-------------------------------	----------	--

Anti-Drug Sales Tax Fund  
Sheriff

008-4204	55010 - Regular Salaries		\$34,585
008-4204	55030 – Overtime Salaries		\$ 1,535
008-4204	55040 - FICA		\$ 2,763
008-4204	55050 - Pension		\$ 5,201
008-4204	55070 - Unemployment Insurance		\$ 173
008-4204	55110 - Worker's Compensation		\$ 553
008-4204	55150 - Long Term Disability		\$ 173

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18929 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4403 56005  
ACCOUNT TITLE: Anti Drug Sales Tax Fund  
COMBAT - DARE  
Community Crime Prevention  
NOT TO EXCEED: \$44,983.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18929

Sponsor(s): Dennis Waits

Date: September 14, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the County Executive to transfer funds for the purpose of funding the Jackson County Sheriff's Office's Anti-Drug Sales Tax Fund for the second half of 2015 fiscal year in the amount of \$44,983. The Anti-Drug Sales Tax funds the Junior Deputy Program and DARE-like activities and purposes.</p>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$44,983</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$44,983</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$89,966</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$89,966</td></tr></table> <table border="1"><tr><td>Source of funding (name of fund) and account code number; FROM: Anti-Drug COMBAT DARE 008-4403-56005</td><td>FROM ACCT \$44,983</td></tr><tr><td>TO: Anti-Drug Sheriff DARE 008-4204-55010 008-4204-55030 008-4204-55040 008-4204-55050 008-4204-55070 008-4204-55110 008-4204-55150</td><td>TO ACCT \$34,585 \$ 1,535 \$ 2,763 \$ 5,201 \$ 173 \$ 553 \$ 173</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$44,983	Amount previously authorized this fiscal year:	\$44,983	Total amount authorized after this legislative action:	\$89,966	Amount budgeted for this item * (including transfers):	\$89,966	Source of funding (name of fund) and account code number; FROM: Anti-Drug COMBAT DARE 008-4403-56005	FROM ACCT \$44,983	TO: Anti-Drug Sheriff DARE 008-4204-55010 008-4204-55030 008-4204-55040 008-4204-55050 008-4204-55070 008-4204-55110 008-4204-55150	TO ACCT \$34,585 \$ 1,535 \$ 2,763 \$ 5,201 \$ 173 \$ 553 \$ 173
Amount authorized by this legislation this fiscal year:	\$44,983												
Amount previously authorized this fiscal year:	\$44,983												
Total amount authorized after this legislative action:	\$89,966												
Amount budgeted for this item * (including transfers):	\$89,966												
Source of funding (name of fund) and account code number; FROM: Anti-Drug COMBAT DARE 008-4403-56005	FROM ACCT \$44,983												
TO: Anti-Drug Sheriff DARE 008-4204-55010 008-4204-55030 008-4204-55040 008-4204-55050 008-4204-55070 008-4204-55110 008-4204-55150	TO ACCT \$34,585 \$ 1,535 \$ 2,763 \$ 5,201 \$ 173 \$ 553 \$ 173												
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): R. #18790, 4/13/2015 #17807 January 30, 2012; #18414 February 24, 2014</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Sgt. Dale L. Covey #816.541.8017 Jackson County Sheriff's Office</p>												
REQUEST SUMMARY	<p>A resolution authorizing the County Executive to transfer funds for the purpose of funding the Jackson County Sheriff's Office's Anti-Drug Sales Tax Fund for the second half of the 2015 fiscal year in the amount of</p>												

CLEARANCE	\$44,983.00. The Anti-Drug Sales Tax funds the Junior Deputy Program and DARE-like activities and purposes. <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>[Signature]</i>	Date: <i>9/13/15</i>
	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: <i>8/31/15</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 18929

Budgeting



*Stacey Daniels-Young, Ph.D.*  
Director  
(816) 881-3510

*Vincent M. Ortega*  
Deputy Director  
(816) 881-3886

**Drug Commissioners:**  
*Gloria Fisher*  
*Venessa Maxwell-Lopez*  
*Gene Morgan*  
*Keith Querry*  
*Anita Russell*  
*Joseph Spalitto, DDS*  
*James Witteman, Jr.*  
*Marva Marguerite Moses*

**Fax:**  
(816) 881-1416

To: Cathy Jolly

From: Carol Lillis



Subject: COMBAT RLA Request

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Attached is the Request for Legislative Action for 2015 Jackson County Sheriff's Department transfer of DARE funding. This funding will be an inter-departmental transfer of one-half of the award amount for the first semester.

This information was provided to the Drug Commission and recommended to submit to the Jackson County Legislature for their review and approval.

Let me know if you have any questions or need additional information.

Thank you

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Petition as part of a Development Structure Agreement related to the creation of the I-470 and View High Community Improvement District.

**RESOLUTION NO. 18930**, September 14, 2015

**INTRODUCED BY** Frank White, Jr., County Legislator

WHEREAS, Paragon Star, LLC, of Lee's Summit, Missouri, has submitted a plan to the City of Lee's Summit, Missouri, for the development of a sports complex and mixed use village to be located at the northeast corner of I-470 and View High Drive; and,

WHEREAS, the County owns certain parcels of land that are within the area of the proposed I-470 and View High Community Improvement District (CID); and

WHEREAS, Paragon Star is seeking the execution of a Petition by the County and other property owners within the CID area in support of this project; and,

WHEREAS, the execution of this Petition related to the creation of the I-470 and View High Drive CID is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Petition for the creation of the I-470 and View High Community Improvement District; and,

BE IT FURTHER RESOLVED that all County officials be and hereby are authorized to execute any and all documents and take any other actions necessary to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

### Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18930 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**PETITION  
FOR THE CREATION OF THE I-470 AND VIEW HIGH  
COMMUNITY IMPROVEMENT DISTRICT**

TO: The Governing Body of the City of Lee's Summit, Missouri (the "Governing Body")

The undersigned, (1) being the real property owners of record, owning more than fifty percent (50%) of the value of real property within the proposed boundaries, and (2) comprising more than fifty percent (50%) per capita of all real property owners of record within the proposed boundaries of the hereinafter described proposed Community Improvement District (the "District") to be located within the city of Lee's Summit, Missouri (the "City"), do hereby request that the City Council create such District as described herein to fund all or part of the costs of services and improvements provided and made within the District under the authority of Sections 67.1401 to 67.1571, R.S. Mo. (the "Act"). In furtherance of such request, the Petitioners state as follows:

**Boundaries of Proposed Community Improvement District**

The legal description of the proposed District is set forth on Exhibit A attached hereto and incorporated by reference herein. The described property is contiguous. Exhibit A also includes The Jackson County Property Account Summary for the legal description.

A map generally outlining the boundaries of the proposed District is attached as Exhibit B hereto, and incorporated by reference herein.

**Name of the District**

The name of the proposed District is "I-470 and View High Community Improvement District".

**Notice to Petition Signers**

The names of the signers of this Petition may not be withdrawn from this Petition by the signers hereof after the Governing Body commences consideration of this Petition, or, later than seven (7) days after the filing hereof, whichever occurs first.

**Five Year Plan**

A five year plan stating a description of the purposes of the District, the District improvements it will make and services it will provide, and an estimate of the costs of these improvements and services to be incurred is attached hereto as Exhibit C.

**Type of District**

The District will be a separate political subdivision, shall have all of the powers granted to and exercisable by a community improvement district pursuant to the Act, except as otherwise

expressly limited to by the provisions of this Petition, and shall be governed by a board of directors (the "Board of Directors").

### **Board of Directors**

1. *Number.* The number of directors to serve on the Board of Directors shall be five (5).
2. *Qualifications.* Each director of the District must meet the following requirements:
  - a. Be at least eighteen (18) years of age
  - b. Be either (i) an owner, as defined in the Act, of real property within the District; (ii) an owner of a business operating within the District; or (iii) a registered voter residing in the District; and
  - c. Be a citizen of the State of Missouri for at least one year prior to taking office.
3. *Initial Board Members and Terms.* The initial directors constituting the Board of Directors and the term of each Initial director shall be as follows:

a.	William Brown	3 years
b.	Benjamin Short	3 years
c.	_____	3 years
d.	Stephen Arbo, or person occupying the position of City Manager	2 years
e.	Thomas Lovell, Jr., or person occupying the position of Director of City Parks & Recreation	2 years

or until their respective successors are appointed in accordance with the Act and this Petition.

4. *Successor Directors.* Successor directors shall be appointed by the Mayor, with the consent of the City Council. The Board of Directors may annually prepare a slate of proposed candidates for successor director positions, which shall serve as a recommendation to the Mayor for the appointment of successor directors. In the event of a vacancy on the Board of Directors, the remaining directors shall elect an interim director to fill the vacancy for the unexpired term.

5. *Terms.* The initial directors shall serve the terms set forth above in this Petition and each successor director shall serve a term of three (3) years.

#### **Total Assessed Value**

The total 2015 assessed value of all real property within the proposed District is \$\_\_\_\_\_.

#### **Determination of Blight**

Petitioner is seeking a determination of blight under Section 67.1401.2(3)(b), RSMo, of the Act for any property located within the District. Attached hereto as **Exhibit D** is a blight analysis prepared by Development Initiatives.

#### **Life of the District**

The life of the District shall begin from the effective date of the ordinance establishing the District, and shall be in existence for a minimum of twenty (20) years following the effective date of the ordinance adopted by the Lee's Summit City Council establishing the District, unless earlier terminated in accordance with the Act, and after twenty years the District shall continue perpetually until terminated according to the provisions of the Act.

#### **Proposed Method of Financing the Proposed District Projects**

The proposed District Projects may be financed, in part, through Obligations (as defined in the Act) issued by the District, or by bonds, loans, notes or other evidences of indebtedness issued by the City or another public entity or political subdivision selected by the City, which will be secured solely by the pledge of revenue received from the imposition of a Community Improvement District sales tax (the "CID Sales and Use Tax") in the District.

#### **Proposed Amount and Method of Assessment**

There will be no special assessments on property within the boundaries of the proposed District to pay the costs of the Projects described by this Petition.

#### **Proposed Amount of Community Improvement District Sales Tax**

A CID Sales and Use Tax will be imposed in the amount of one percent (1%) on the selling of tangible personal property at retail or rendering or furnishing of taxable services within the proposed District.

#### **Limitations on Borrowing Capacity of District**

The District will have the authority to borrow funds from any public or private source and issue Obligations (as defined in the Act) and provide security for the repayment of same as provided by the Act and as otherwise provided by law, subject to prior approval of the City in accordance with a cooperative agreement between the District and City.

**Limitations on the Revenue Generation of the District**

The Petitioners do not desire to establish any limitations on the revenue generation of the District.

**Other Limitations on the Powers of the District**

The District will have the authority and powers granted to community improvement districts and political subdivisions under the Act and as otherwise provided by law.

**Severability**

If any provision of this Petition shall be held or deemed to be invalid, inoperative or unenforceable as applied in any particular case or in all cases, because it conflicts with any other provision or provisions of this Petition or for any other reason, such circumstances shall not have effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provisions contained in this Petition invalid, inoperative or unenforceable to any extent whatsoever.

**Request to Establish District**

By execution and submission of this Petition, the Petitioners request that the City Council establish the District as set forth in this Petition.

**Exhibits and Attachments**

Exhibit A      Legal Description of the District

Exhibit B      Map of the District

Exhibit C      Five Year Plan

Attachment 1   Project List

Attachment 2   Paragon Star Estimated Project Budget

Exhibit D      Blight Study

IN WITNESS WHEREOF, we, the undersigned petitioners, have executed the above foregoing Petition to create a Community Improvement District at the dates recorded below:



HAPPY VALLEY PROPERTIES, LLC

By executing this petition, the undersigned represents and warrants that he or she is authorized to execute this petition on behalf of the property owner named immediately above.

Happy Valley Properties, LLC

By: \_\_\_\_\_  
 Printed Name: Phillip Short  
 Address: 801 NW Commerce Drive  
 Lee' s Summit, MO 64086  
 Phone: (816) 802-6868

STATE OF \_\_\_\_\_ )  
 )ss.  
 COUNTY OF \_\_\_\_\_ )

BE IT REMEMBERED, that on this \_\_\_\_ day of \_\_\_\_\_, 2015, before me, the undersigned Notary Public, in and for said state, personally appeared Phillip Short, the Managing Member of Happy Valley Properties, LLC, who is known to me to be the person who executed, as Managing Member, the within document on behalf of said limited liability company, and such person duly acknowledged that the execution of same to be the act and deed of said limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

\_\_\_\_\_  
 NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

CITY OF LEE'S SUMMIT, MISSOURI

City of Lee's Summit, Missouri

By: \_\_\_\_\_  
Printed Name: Mayor Randy Rhoads  
Address: 220 SE Green Street  
Lee's Summit, MO 64063  
Phone: (816) 969-1023

STATE OF MISSOURI                    )  
  )ss.  
COUNTY OF JACKSON                )

BE IT REMEMBERED, that on this \_\_\_\_\_ day of September, 2015, before me, the undersigned Notary Public, in and for said state, personally appeared Randy Rhoads, the Mayor of the City of Lee's Summit, Missouri, who is known to me to be the person who executed, as Mayor, the within document on behalf of said City, and such person duly acknowledged that the execution of same to be the act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

JACKSON COUNTY, MISSOURI

Jackson County, Missouri

By: \_\_\_\_\_  
 Printed Name: Michael Sanders  
 County Executive  
 Address: 415 East 12<sup>th</sup> Street  
 Kansas City, MO 64106  
 Phone: (816) \_\_\_\_\_ - \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )ss.  
 COUNTY OF \_\_\_\_\_ )

BE IT REMEMBERED, that on this \_\_\_\_ day of \_\_\_\_\_, 2015, before me, the undersigned Notary Public, in and for said state, personally appeared Michael Sanders, the County Executive of The County of Jackson County, Missouri, who is known to me to be the person who executed, as County Executive, the within document on behalf of said County, and such person duly acknowledged that the execution of same to be the act and deed of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

\_\_\_\_\_  
 NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**EXHIBIT A****LEGAL DESCRIPTION OF THE DISTRICT****Date: 08-18-2015****TRACT 1****Owner: City of Lee's Summit****Parcel ID: 51-900-02-01-00-0-00-000**

The North  $\frac{1}{2}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Jackson County, Missouri, except that part of said  $\frac{1}{2}$  of  $\frac{1}{4}$  Section conveyed to Robert McKay by deed dated April 6, 1903 and recorded in the Office of the Recorder of Deeds for Jackson County, Missouri, at Independence, in Book 244 at Page 193, and except that part of said  $\frac{1}{2}$  of  $\frac{1}{4}$  Section conveyed to the Kansas City Rock Island Railway Company by deed recorded in the Office of the Recorder of Deeds for Jackson County, Missouri, at Independence, in Book 244 at Page 79, containing 76.402 acres.

**TRACT 2****Owner: Jackson County Missouri****Parcel ID: 51-900-02-02-03-0-00-000**

All that part of the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Lee's Summit, Jackson County, Missouri, described as follows: Beginning at the Northwest corner of said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section; thence South  $86^{\circ}40'04''$  East along the North line of said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section, a distance of 380 feet, thence South  $2^{\circ}08'52''$  West a distance of 275.09 feet, thence South  $32^{\circ}49'22''$  West a distance of 174.22 feet, to the center line of View High Drive, as now exists, thence Southerly along the center line of View High Drive, a distance of 200 feet, more or less to the North right-of-way line of Interstate Route 470, as now established; thence West along said right-of-way line, a distance of 110 feet, more or less to the West line of said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section; thence North  $2^{\circ}08'52''$  East a distance of 818.61 feet to the point of beginning, except that part in View High Drive.

**TRACT 3****Owner: Jackson County Missouri****Parcel ID: 51-900-02-02-01-0-00-000**

All that part of the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Lee's Summit, Jackson County, Missouri, described as follows: Beginning at the Northeast corner of said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section; thence South  $2^{\circ}11'05''$  West a distance of 825.39 feet, to the North right-of-way line of Interstate Route 470, as now established; thence North  $14^{\circ}34'01''$  West a distance of 867.20 feet, to the North line of said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section, thence South  $86^{\circ}40'04''$  East a distance of 250 feet, to the point of beginning.

#### **TRACT 4**

**Owner: Jackson County Missouri**

**Parcel ID: 51-900-02-06-01-0-00-000**

All of the Southeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, (except right-of-way of the Kansas City, Rock Island Railway Company and additional strips of land thereto as conveyed to said Kansas City Rock Island Railway Company by Robert McKay as shown by deeds recorded in Book 244, Page 70 and Book 244, Page 56, respectively, and from Charles Ganzer and wife, recorded in Book 244 at page 79). And a strip of land 16 feet wide on the West side of, adjacent to and parallel to the said right-of-way, strips or parcels of land, as conveyed to the Kansas City Rock Island Railway Company, as in said deeds above set forth, said 16 foot strip of land extends from the South boundary line of the Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, and extends thence Northerly through said  $\frac{1}{4}$ ,  $\frac{1}{4}$  Section and into and across the Southeast corner of the Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 27, until the West boundary line of said 16 foot strip intersects the West line of a private road which runs along the  $\frac{1}{2}$  Section line of Section 27; the West boundary line of said 16 foot strip being of a uniform distance of 216 feet from the center line of the route and line of said Kansas City Rock Island Railway Company as the same is surveyed, staked and located, as conveyed by Charles Ganzer and wife, Augusta, to Robert McKay by deed filed June 30, 1903, recorded in Book 244 at page 193, in the Office of the Recorder of Deeds at Independence, Jackson County, Missouri, all of the above described lands being situated in Township 48, Range 12, Jackson County, Missouri. Except that part in Interstate Route 470 right-of-way.

#### **TRACT 5**

**Owner: Happy Valley Properties, LLC**

**Parcel ID: 51-900-02-07-00-0-00-000**

**51-900-02-08-00-0-00-000**

**51-900-02-09-00-0-00-000**

**51-900-02-10-00-0-00-000**

All of Lots 1, 2, 3 and 4, GRAHAM COMMERCIAL CENTER, a subdivision of land in the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Lee's Summit, Jackson County, Missouri.

#### **TRACT 6**

**Owner: City of Lee's Summit**

All of the Right-of-Way of View High Drive, lying West of and adjacent to Tracts 2 and 5 described hereon, in the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Lee's Summit, Jackson County, Missouri.

## **TRACT 7**

**Owner: State of Missouri**

All of the Right-of-Way of Interstate 470, lying South of and adjacent to Tracts 2, 3, 4, 5 and 6, described hereon, in the South  $\frac{1}{2}$  of the Northwest  $\frac{1}{4}$  of Section 34, Township 48, Range 32, in Lee's Summit, Jackson County, Missouri.

## **TRACT 8**

**Owner: City of Lee's Summit**

**Parcel ID: 51-900-02-06-02-0-00-000**

All that part of the Northeast Quarter of Section 34, Township 48, Range 32, in the City of Lee's Summit, Jackson County, Missouri, described as follows:

Beginning on the West line of said Quarter Section, and 420.99 feet North of the Southwest Corner thereof, said point being an angle point in the right of way of the Chicago, Rock Island and Pacific Railroad Company, and said point lying opposite Station 761+95 thereof; thence North  $79^{\circ}12'09''$  East, this and subsequent bearings referring to the West line of the Northwest Quarter of said Section 34 as having a bearing of North  $02^{\circ}29'42''$  East, along the Southerly line of a jog in said Railroad right of way, a distance of 263.10 feet, to a point lying 50 feet from the centerline of the main track of said Railroad Company, measured at right angles thereto; thence North  $09^{\circ}16'45''$  West, and parallel to said centerline of main track, a distance of 416.73 feet; thence North  $87^{\circ}30'18''$  West a distance of 171.02 feet, to a point on the West line of said Quarter Section; thence South  $02^{\circ}29'42''$  West, a distance of 468.45 feet, to the point of beginning. Except that part in Highway Right-of-Way.

EXHIBIT B  
MAP OF THE DISTRICT

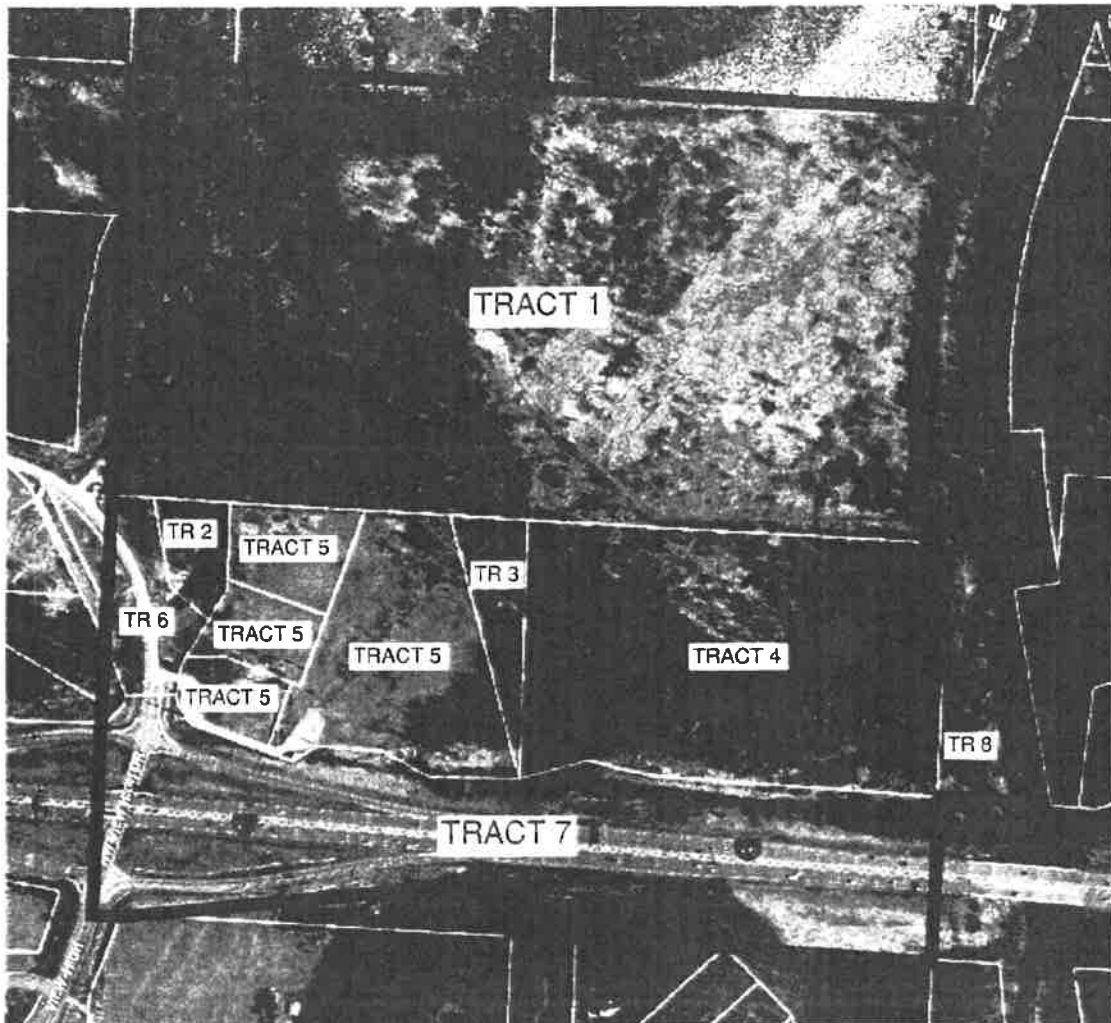


EXHIBIT C

## FIVE YEAR PLAN

**A. Purposes.** The purposes of the District are to:

- (1) Form and govern the District in accordance with the Act and the revised statutes of the State of Missouri;
- (2) Provide or cause to be provided for the benefit of the District, certain improvements described in **Attachment 1** and **Attachment 2**, and the services described herein;
- (3) Obtain financing for the costs, expenditures, and undertakings of the District;
- (4) To levy and collect the CID sales tax in order to provide a source of repayment for Obligations issued to finance the District Project, or payment to other public entities or political subdivisions for the same purposes;
- (5) Own and operate a sports and recreation complex (the "Sports Complex") within the District boundaries in accordance with a contract (the "Cooperative Agreement") between the District and City; and
- (6) Such other purposes authorized by the Act.

**B. District Services.** The services to be performed by the District shall include, but not be limited to, the following:

- (1) Adopting bylaws, passing resolutions, and otherwise governing the District in the manner required by the Act and the revised statutes of the State of Missouri;
- (2) Developing funding sources, including the levying of the CID sales tax, necessary in order to pay for the required costs and expenses of the District in a manner authorized by the Act;
- (3) Providing such accountings, reports and communications as are required by the Act and the Cooperative Agreement;
- (4) Participation in the construction of the District Projects in accordance with approved plans for same;
- (5) Complying with the terms and conditions of the ordinance of the City authorizing the creation of the District; and



- (6) Providing for the ownership, management and operation of the Sports Complex, and related activities, including contributions toward maintenance of the Sports Complex.

**C. Estimated Costs of Improvements and Services.**

- (1) Improvements. A list of the anticipated improvements to be funded in part by the District are set forth in **Attachment 1**. The estimated cost of the improvements to be funded by the District are the costs set forth in **Attachment 2** (Paragon Star Estimated Project Budget). The column in **Attachment 2** that is labeled "Community Improvement District" is the initial list of anticipated costs based on a projected allocation of several funding sources for the project as a whole, but the District may also fund those items set forth in **Attachment 1** as decisions regarding District appropriations are made by the Board of Directors. It is anticipated that financing for eligible District improvement costs will be obtained within the first five years of the life of the District by the District, the City or another public entity or political subdivision selected by the City, and a portion of the District revenues as appropriated by the Board of Directors will be pledged toward repayment of such debt during the first five years of the District.
- (2) Services. It is estimated that the total cost of professional services for administration of the District will be approximately \$150,000 per year during the initial five years of the District.

Attachment 1 to Five Year Plan

**PROJECT LIST**

The Project generally consists of the following improvements and activities, any of which may be completed in phases at the discretion of the District and in accordance with a cooperative agreement between the City and the District:

The construction, reconstruction, installation, repair, and maintenance of the following improvements:

- a) The extension of View High Drive from its current terminus of the four lane section at the Northerly Highway 470 Right of Way, north approximately 800 LF to and including a proposed Roundabout.
- b) The connection of View High Drive from the Roundabout in a) west, to existing View High Drive, approximately 400 LF.
- c) The construction of View High Parkway from the Roundabout mentioned in a), north approximately 1500 LF to and including a proposed roundabout.
- d) The construction of River Road approximately 1500 LF from the roundabout mentioned in c), southeast to and including a roundabout due east of the roundabout mentioned in a).
- e) The construction of View High Boulevard approximately 1600 LF from the roundabout mentioned in a) to the roundabout mentioned in d) including the two bridges required to cross the little blue river.
- f) The construction of 98<sup>th</sup> Street for a length of approximately 800 LF from the roundabout mentioned in c) northeast to the City limit.
- g) Mass grading of land adjacent to infrastructure improvements described in items a) through f).
- h) The construction of surface parking lots on the land adjacent to the infrastructure improvements described in items a) through f).
- i) The construction of Athletic Fields including support buildings, fencing, lighting, benches, bleachers, signage, internal vehicle and pedestrian drives and paths, and all related appurtenances.
- j) The construction of walking trails, appurtenances and associated pedestrian bridges.
- k) Construction of improvements to I-470 and View High interchange.
- l) Any earthwork, landscape, sidewalks, trails, bridges, utility relocations and extensions, street lighting, wetland identification and mitigation, professional consultant costs associated with the improvements stated items a) through l).

**Attachment 2 to Five Year Plan**

**PARAGON STAR ESTIMATED PROJECT BUDGET**

**[attached]**

**CID Five Year Plan  
Project Budget**

REDEVELOPMENT PROJECT COSTS	Redevelopment Project Costs	Regional TDD	Community Improvement District	Tax Increment Financing Plan RPA#1	View High GO Bond	State of Missouri Project Funding	Jackson County, Missouri	Developer Equity or Private Financing
<b>1. Real Property Costs</b>								
Private Real Property	\$2,000,000							2,000,000
Property of City of Lee's Summit	\$0							
Property of Jackson County, Missouri								
Other Land Costs	-	-						
Wetlands Mitigation	1,600,000							1,600,000
<b>Total Real Property Costs</b>	<b>\$3,600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,600,000</b>
<b>2. Sports Complex, Roads, Utility, Water, Sewer &amp; Infrastructure Improvements</b>								
Sports Complex	14,101,833		2,326,802	11,775,031		6,000,000		
Capital Replacement Fund for Fields	3,000,000					3,000,000		
Clearing & Grubbing	325,000	292,500	5,383	27,137				
Cut	1,387,000	1,249,000	22,770	115,230				
Fill, including fill for flood plain	2,305,000	1,305,000	185,000	835,000				
Landscape	500,000	450,000	8,250	41,750				
Bridge #1 (140x68)	1,428,000	1,428,000						
Bridge #2 (140x68)	1,428,000	1,428,000						
Sanitary Sewer within right of way	415,000	207,500	34,238	173,262				
Storm Sewer within right of way	582,000	465,600	19,206	97,194				
Water Main within right of way	660,000	528,000	21,780	110,220				
Seeding	232,000	185,600	7,656	38,744				
Road #1	291,000	291,000						
Road #2	770,000	770,000						
Road #3	792,000	792,000						
Road #4	486,000	486,000						
Roundabout	1,500,000	1,500,000						
Parking #1	1,727,000	1,727,000						
Parking #2	493,000	493,000						
Erosion Control (4%)	542,000	433,600	17,886	90,514				
Primary Electrical Duct Bank within right of way	625,000	562,500	10,313	52,157				
Improvements to Existing Interchange	3,000,000	2,000,000			1,000,000			
North Village Infrastructure	694,000							694,000
South Village Infrastructure	2,205,000							2,205,000
Walking Trails	1,167,216						1,167,216	
<b>Subtotal Road, Utility, Infra,</b>	<b>\$40,656,049</b>	<b>\$16,594,300</b>	<b>\$2,639,264</b>	<b>\$13,356,239</b>	<b>\$1,000,000</b>	<b>\$9,000,000</b>	<b>\$1,167,216</b>	<b>\$2,899,000</b>
Contractor Overhead & Profit (9%)	3,659,044	1,493,487	237,534	1,202,061			105,049	260,910
Architecture Engineering (8%)	3,252,484	1,327,544	211,141	1,068,499			93,377	231,920
Contingency (15%)	6,098,407	2,489,145	395,890	2,003,438			175,082	434,850
<b>Total Sports Complex, Road, Utility, Infra,</b>	<b>\$53,665,985</b>	<b>\$21,904,476</b>	<b>\$3,483,829</b>	<b>\$17,630,235</b>	<b>\$1,000,000</b>	<b>\$9,000,000</b>	<b>\$1,540,725</b>	<b>\$3,826,680</b>
<b>3. Building Costs</b>								
Hotel	13,800,000							13,800,000
Retail (non-restaurant / bar)	16,000,000							16,000,000
Retail (restaurant / bar)	3,088,000							3,088,000
Entertainment Center	18,000,000							18,000,000
Office	14,760,000							14,760,000
Residential	20,000,000							20,000,000
Clubhouse / Restaurant	6,176,000							6,176,000
<b>Subtotal Building Costs</b>	<b>91,824,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>91,824,000</b>
Contractor Overhead & Profit (9%)	8,264,160							8,264,160
Architecture Engineering (7%)	6,427,680							6,427,680
Contingency (15%)	13,773,600							13,773,600
<b>Total Building Costs</b>	<b>\$120,289,440</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$120,289,440</b>
<b>4. Soft Costs</b>								
Infrastructure	124,000		20,460	103,540				
Traffic Study	28,000		4,820	23,380				
Excise Tax	700,000							700,000
Environmental Impact Statement Wetlands	150,000		24,750	125,250				
Site Survey	25,000		4,125	20,875				
Other Studies (including not limited to RERC, HVS, hotel, Integra)	310,000		51,150	258,850				
Legal Fees - Development	350,000		57,750	292,250				
Legal Fees - Transaction	850,000		24,750	125,250				650,000
Other Professional Consultants, predevelopment including City consultants, plan implementation	450,000		74,250	375,750				
Developer Fee	1,500,000		247,500	1,252,500				
Title Costs, closing costs, Taxes, Insurance & Misc.	200,000		33,000	167,000				
Construction Interest and Financing Costs	455,000		12,538	75,985				364,000
<b>Total Soft Costs</b>	<b>\$5,142,000</b>	<b>\$0</b>	<b>\$554,893</b>	<b>\$2,820,630</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,714,000</b>
<b>TOTAL PROJECT COSTS</b>	<b>\$182,697,425</b>	<b>\$21,904,476</b>	<b>\$4,038,722</b>	<b>\$20,450,865</b>	<b>\$1,000,000</b>	<b>\$9,000,000</b>	<b>\$1,540,725</b>	<b>\$129,430,120</b>
Total Project Costs (Rounded)	\$183,000,000	\$21,904,000	\$4,038,000	\$20,500,000	\$1,000,000	\$9,000,000	\$1,530,000	\$129,500,000
Percentage of Contribution to Project Costs		12%	2%	11%	1%	5%	1%	71%

**EXHIBIT D**  
**BLIGHT STUDY**

**Blight Analysis:**  
**View High Drive Community Improvement  
District (CID)**

**PREPARED FOR:**

Happy Valley Properties, LLC  
801 NW Commerce Drive  
Lee's Summit, Missouri 64063

**PREPARED BY:**

Development Initiatives, LLC  
140 Walnut Street, Suite 203  
Kansas City, Missouri 64106

**PREPARED:**

June 15, 2015

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18930

Sponsor(s): Frank White

Date: September 14, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the County Executive to execute a Petition related to the creation of the I-470 and View High Community Improvement District.</p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT  TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Johnny Sweeney, Director of Economic Development, 816.881.6665</p>										
REQUEST SUMMARY	<p>Paragon Star, LLC is planning development of a Sports Complex and a Mixed Use Village at the northeast corner of I-470 and View High Drive. Jackson County owns parcels involved in the development. As part of forming the Community Improvement District ("CID"), owners of more than fifty percent (50%) of the value of real property within the proposed boundaries and owners comprising more than fifty percent (50%) per capita of all real property owners of record within the proposed boundaries are requesting the creation of the CID to the Lee's Summit City Council. Paragon Star, LLC seeks the County Executive's execution of the CID Petition to aid in the CID's formation and to demonstrate the public-private partnership being utilized for the development.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	Paragon Star Development Structure Agreement Final 8-27-15	
REVIEW	Department Director: <i>gy sz</i>	Date: <i>9.2.15</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>9/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- X ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Director of Finance and Purchasing to issue a check in the amount of \$20,000.00 to the Mid-America Regional Council, for sponsorship of the CORE4 Youth Career Expo, to be held September 29, 2015.

**RESOLUTION NO. 18931**, September 14, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, CORE4 is a local government initiative developed in conjunction with the Mid-America Regional Council (MARC) to promote opportunities in the Kansas City Metropolitan Region on both sides of the state line; and,

WHEREAS, CORE4 will host the Youth Career Expo on September 29, 2015, to promote career opportunities to 3,500 middle and high school students; and,

WHEREAS, this interactive event will introduce young people to careers in public service including police, fire, health, human services, administration, parks and recreation, public works, and water services; and,

WHEREAS, MARC has submitted a sponsorship request to each CORE4 participating governments; and,

WHEREAS, said sponsorship is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized issue a check to the Mid-America Regional Council, in the amount of \$20,000.00 for sponsorship of the CORE4 Youth Career Expo.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18931 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56080  
ACCOUNT TITLE: General Fund  
Non-Departmental  
Other Professional Services  
NOT TO EXCEED: \$20,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18931

Sponsor(s): Scott Burnett

Date: September 14, 2015

<b>SUBJECT</b>	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Recommending sponsorship of the CORE4 Youth Career Expo in the amount of \$20,000.00</u></p>												
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$20,000.00</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$0.00</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$20,000.00</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$0.00</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT</td></tr><tr><td>Non Departmental General Fund Other Prof Services</td><td>001-5101-56080</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$20,000.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$20,000.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	Non Departmental General Fund Other Prof Services	001-5101-56080
Amount authorized by this legislation this fiscal year:	\$20,000.00												
Amount previously authorized this fiscal year:	\$0.00												
Total amount authorized after this legislative action:	\$20,000.00												
Amount budgeted for this item * (including transfers):	\$0.00												
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT												
Non Departmental General Fund Other Prof Services	001-5101-56080												
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date): N/A</p>												
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Dennis Dumovich, Human Resources Director, 816-881-3140</p>												
<b>REQUEST SUMMARY</b>	<p>Over 3500 middle and high school students have committed to attend the Youth Career Expo sponsored by CORE4. The event will be held on Tuesday, September 29, 2015 at Bartle Hall from 9AM to 2PM.</p> <p>CORE4 consists of Kansas City metro's four core local governments – the City of Kansas City, Missouri; Jackson County, Missouri; Johnson County, Kansas; and the Unified Government of Wyandotte County/Kansas City, Kansas. The CORE4 Human Resources team is the brain child behind the event and has been working diligently to make this first event a possibility.</p> <p>The purpose of the event is to motivate and inspire young people to pursue a rewarding career in public service. Several cities, in addition to the four core local governments, will be sponsoring booths with specific information about their operations and the requisite education and skills. Specifically for Jackson County, it will give departmental representatives the opportunity to inform students of various opportunities and the educational path that will make them viable future candidates.</p> <p>Sponsorships from the four core governments range from \$15,000 to \$50,000.</p>												

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: <i>9/9/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>9/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

RES # 18931

[illegible]

Mary Rasmussen  
Budgeting



Res. 18931



YOUTH

# CAREER EXPO

*Find Your Path in Public Service!*

SEPTEMBER 29, 2015

## SUCCESS

Next Exit →

## BARTLE HALL

*9am - 2pm*



*Want more info?*

*Visit:*

**MARC.ORG/CORE4**

### Learn about Careers

Join us for the **CORE4 Youth Career Expo** on Tuesday, Sept. 29th, 2015 at Bartle Hall. You and thousands of other students can learn about career, trade and internship opportunities available in the public service sector.

### Get the Inside Scoop

Learn the education and experience requirements necessary to pursue careers in public service, plus get tips on HOW to dress for job interviews, WHAT to include on your resume, and WHICH careers paths will be in hot demand.

### Meet Employers

Meet one-on-one with representatives from local government, police, fire, public works, water services, administration, human services, colleges, universities and area resource agencies.

*Presented  
by...*



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Director of Finance and Purchasing to issue a check in the amount of \$3,000.00 to Healthy Rivers Partnership, for sponsorship of its annual Missouri River Cleanup to be held on October 3, 2015.

**RESOLUTION NO. 18932**, September 14, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, Healthy Rivers Partnership is a non-profit organization dedicated to promoting awareness, understanding, and appreciation of Missouri's natural resources and conservation heritage on the Missouri River; and,

WHEREAS, Healthy Rivers Partnership has submitted a request in the amount of \$3,000.00 to the Public Works Departments for sponsorship of the annual Missouri River Cleanup event to be held on October 3, 2015; and,

WHEREAS, participants in this event will meet at La Benite Park in Sugar Creek, Missouri, where they will pick up trash at identified sites along the Missouri River; and,

WHEREAS, said sponsorship is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to issue a check to Healthy Rivers Partnership, in the amount of \$3,000.00 for sponsorship of its Missouri River Cleanup event on October 3, 2015.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18932 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 002 5102 56790  
ACCOUNT TITLE: Health Fund  
Non-Departmental  
Other Contractual Services  
NOT TO EXCEED: \$3,000.00

  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18932

Sponsor(s): Scott Burnett

Date: September 14, 2015

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: Healthy Rivers Partnership 2015 MO. River Cleanup – Services to Jackson County, MO. for NPDES Compliance</p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$3,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$ 0.00</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$3,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$3,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td></td></tr> <tr> <td>Non-Departmental Health Fund Other Contractual Services</td><td>002-5102-56790</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$36,984.00</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$3,000.00	Amount previously authorized this fiscal year:	\$ 0.00	Total amount authorized after this legislative action:	\$3,000.00	Amount budgeted for this item * (including transfers):	\$3,000.00	Source of funding (name of fund) and account code number; FROM / TO		Non-Departmental Health Fund Other Contractual Services	002-5102-56790
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Non-Departmental Health Fund Other Contractual Services	002-5102-56790												
PRIOR LEGISLATION	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by: Chris Jenkins, Project Manager 816-881-4429</p>												
REQUEST SUMMARY	<p>On September 03, 2015, Jackson County Public Works received an invoice from Healthy Rivers Partnership for the 2015 Missouri River Cleanup Program for services in the amount of \$3,000.00. On October 3, 2015, 400 volunteers will meet at La Benite Park in Sugar Creek near the south bank of the Missouri River at 291 Highway and end at Missouri City. The volunteers will travel by boat for approximately 13 miles along the Missouri River to pick up trash. During their voyage, they will learn history and learn about the impacts of the non point source pollution effects the Missouri River. The program emphasizes the cooperative approach to water quality public education and to meet the federal EPA National Pollutant Discharge Elimination System (NPDES) Phase I/II regulatory requirements. The Missouri River Cleanup budget for 2015 is \$44,450.00. The budget includes Event Coordinator, Event Expenses, Healthy Rivers Partnership Staff Support, Boats provided by Army Corp of Engineers, and Miscellaneous items.</p> <p>The Public Works Department requests that</p> <p>1. The Manager of Finance be authorized to make this payment in the amount of \$3,000.00.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing &amp; Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS	<p>Healthy Rivers Partnership (HRP) cover letter dated 8/30/15, HRP MO. River Cleanup-Services Invoice, Mo. River Cleanup descriptions &amp; budget, and Listing of HRP Contributors in 2015</p>												
REVIEW	<table border="1"> <tr> <td>Department Director: Brian Gaddie, P.E.</td><td>Date:</td></tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td><td>Date: 9/19/15</td></tr> <tr> <td>Division Manager:</td><td>Date:</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director: Brian Gaddie, P.E.	Date:	Finance (Budget Approval): <i>If applicable</i>	Date: 9/19/15	Division Manager:	Date:	County Counselor's Office:	Date:				
Department Director: Brian Gaddie, P.E.	Date:												
Finance (Budget Approval): <i>If applicable</i>	Date: 9/19/15												
Division Manager:	Date:												
County Counselor's Office:	Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.

- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: September 9, 2015

RES # 18932

Department / Division

### Character/Description

Not to Exceed

**Health Fund - 002**

5102 - Non Departmental - Health

### 56790 - Other Contractual Services

3,000

Mary Rosmire  
Budgeting

3,000



6103 Noland Rd.                      Kansas City, Missouri 64133                      816-812-5166

To: Jackson County Legislature

c/o Scott Burnett

August 30, 2015

Jackson County Legislator

415 E. 12th St., 2nd Floor

Kansas City, MO 64106

Healthy Rivers Partnership requests \$3,000 from the Jackson County Legislature for the 11th annual Missouri River Cleanup in Kansas City on October 3, 2015.

Founded on 7 years of Missouri River Relief Cleanups and growing from Kansas City's strong commitment to water resources, Healthy Rivers Partnership uses the power of partnerships to raise awareness of, and connect people to, healthy rivers through hands on projects. Projects like this years Missouri River Cleanup.

On October 3, 2015, 400 volunteers will meet at La Benite Park in Sugar Creek. La Benite Park is on the south bank of the Missouri River at 291 Highway and across from the confluence with Shoal Creek on the north bank. Volunteers will be taken by boat to previously identified sites along the Missouri River (along 13 miles of Missouri River from the confluence with the Blue River 5 miles upstream just east of I-435, to Missouri City, 8 miles downstream) where they will pick up trash that will then be hauled back to La Benite Park and disposed of properly. Volunteers will be fed lunch and given t-shirts.

While volunteers wait to be taken out on boats, they will hear a presentation on the history of, and current impacts to, the Missouri River including non point source pollution and how they can help prevent it. Besides encouraging behavior changes that affect non point source pollution, the Missouri River Cleanup has the immediate effect of removing solid waste contaminants from the river (about 6 tons of trash from 13 miles of Missouri River bank in Jackson County including 8 miles of unincorporated Jackson County).

This **public education** and **public outreach** helps the County to fulfill 2 of the 6 US EPA's requirements for Jackson County's non-point source pollution control program under their NPDES permit.



# Healthy Rivers Partnership



6103 Noland Rd.      Kansas City, Missouri 64133      816-812-5166

## INVOICE

TO:

Chris Jenkins  
Civil Engineer I, Project Manager  
Jackson County Public Works  
Engineering Division  
303 W Walnut  
Independence, MO. 64050

September 3, 2015

<p>SERVICES RELATED TO 2015 MISSOURI RIVER CLEANUP</p> <p>Public Education and Public Outreach to help fulfill NPDES stormwater permit requirements for Jackson County .</p> <p>Removal of trash from 13 miles of Missouri River bank in Jackson County, from the confluence with the Blue River east to Missouri City (includes 8 miles of river bank in unincorporated Jackson County.</p>	<p>\$3,000</p>
<p><b>TOTAL DUE</b></p>	<p><b>\$3,000</b></p>

PLEASE REMIT TO:

Healthy Rivers Partnership  
6103 Noland Rd.  
Kansas City, MO. 64133

## 2015 Missouri River Cleanup Budget

Event Coordinator	4000
Event Expense:	
Portable toilets	600
Disposal (tire & rollofs)	1000
Trashbags	500
Heavy Equipment	1000
Gloves	750
Miscellaneous	350
 Fuel	 1500
 Insurance	 500
Volunteer Meals	1500
Printing-Flyers, banners, signs	250
T shirts	3000
Water bottles and coolers	500
Contingency	<u>500</u>
	<b>15,950</b>
 Volunteer Labor – 1,200 hrs	 21,000
Donated boat usage – 15 boats	 7,500
 <b>TOTAL</b>	 <u><u><b>44,450</b></u></u>

Our partners in this cleanup include:

### CASH and IN-KIND DONATION LEVELS

**Watershed Level—\$5,000-\$10,000** Kansas City Water Services, Cargill,  
Burns and McDonnell

**River Level—\$2,500-\$4,999** Missouri Department of Conservation

**Stream Level—\$1,000-\$2,499** City of Sugar Creek, US Environmental Protection Agency,  
Army Corp of Engineers

**Creek Level-\$1-\$999** Walmart

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Jackson County Legislature to hold a closed meeting on Monday, September 14, 2015, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(3) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

**RESOLUTION NO. 18933**, September 14, 2015

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, September 14, 2015, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the hiring, firing, disciplining, or promoting of particular employees; and,

WHEREAS, such closed meeting is allowable under section 610.021(3) of the Revised Statutes of Missouri; now therefore,



BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, September 14, 2015, pursuant to section 610.021(3), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18933 of September 14, 2015, was duly passed on \_\_\_\_\_, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature