

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to issue a check to the Mid-America Regional Council for a .5 percent project fee associated with the Rock Island Corridor (Katy Connection) Acquisition, Phase I, Surface Transportation Program (STP) Award, at a cost to the County not to exceed \$50,000.00.

RESOLUTION NO. 18761, March 16, 2015

INTRODUCED BY Greg Grounds, County Legislator

WHEREAS, the County has been awarded \$10,000,000.00 in federal STP funds for the Rock Island Corridor (Katy Connection) Acquisition Phase I project; and,

WHEREAS, pursuant to the Mid-America Regional Council (MARC) Transportation Program Local Match Policy and Strategy, a .5 percent project fee is assessed on federal transportation funds awarded through MARC's committee process; and,

WHEREAS, while an agreement with the Missouri Department of Transportation for the expenditure of the STP award will be forthcoming, MARC has submitted an invoice for the project fee in the amount of \$50,000.00, that needs to be paid at this time; now therefore,

BE IT RESOLVED by the Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to issue a check in the amount of \$50,000.00 to the Mid-America Regional Council.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18761 of March 16, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 004 5104 56080
ACCOUNT TITLE: Special Road and Bridge Fund
Non-Departmental
Other Professional Services
NOT TO EXCEED: \$50,000.00


Date


Director of Finance and Purchasing

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Memorandum of Understanding with the Full Employment Council, Inc., of Kansas City, Missouri, for the furnishing of employment training and support services for use by the Department of Corrections, at no cost to the County.

RESOLUTION NO. 18770, March 23, 2015

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the County desires to make available to locally incarcerated individuals with employable skills by providing them with training, education, and support services prior to release from incarceration; and,

WHEREAS, the Full Employment Council, Inc. (FEC), of Kansas City, Missouri has submitted a proposal to the County to provide these services at a site located within the County's correctional facilities; and,

WHEREAS, the proposal submitted by the FEC is in partnership with the U.S. Department of Labor Employment and Training Administration Pilot Demonstration Project grant program titled, *Linking to Employment Activities Pre-release Specialized American Job Centers*, that is part of the Workforce Investment Act and Section 212 of the Second Chance Act of 2007; and,

WHEREAS, the implementation of this program is dependent upon the FEC receiving a grant award to provide funding for this program, at no cost to the County; and,

WHEREAS, the attached Memorandum of Understanding (MOU) with the FEC adequately sets out the rights and obligations of the parties with regard to this arrangement, at no cost to the County; and,

WHEREAS, the execution of this MOU is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a Memorandum of Understanding with the Full Employment Council, Inc., of Kansas City, MO, in a form substantially similar to that attached, as approved by the County Counselor, and any other documents necessary to effect this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18770 of March 23, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18770

Sponsor(s): Alfred Jordan

Date: March 23, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a Resolution authorizing the County Executive to enter into a Memorandum of Understanding with the Full Employment Council, Inc., a Missouri nonprofit corporation.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="318 520 1205 835"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT TO ACCT</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	\$										
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Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Mary Lou Brown, Chief Administrative Officer, 816-881-3064 on March 17, 2015</p>										
REQUEST SUMMARY	<p>Resolution authorizing the County Executive to enter into a Memorandum of Understanding (MOU) with the Full Employment Council, Inc., (FEC) a Missouri nonprofit corporation. Jackson County agrees to partner with the FEC in the U.S. Department of Labor Employment and Training Administration Pilot Demonstration Projects, of the Workforce Investment Act and Section 212 of the Second Chance Act of 2007 Linking to Employment Activities Pre-release Specialized American Job Centers (AJCs) grants.</p> <p>The FEC is applying for a grant which will provide funding for the costs associated with the implementation of a specialized AJC inside the Jackson County jail. The purpose of the program is to provide locally incarcerated offenders with employability skills by providing them workforce services prior to release from incarceration and linking them to a continuum of employment, training, education and support services offered through the community-based AJCs post-release, as well as building connections to local employers that will enable transitioning offenders to secure employment pre-release.</p>										

	<p>Services will be provided at the Jackson County jail and FEC staff will be provided office/training space at the Jail on a full-time basis. FEC staff will maintain full-time staffing at the facility to ensure comprehensive AJC services are provided.</p> <p>The County will provide the space for the AJC and will not incur any costs specific to the program.</p> <p>The approved MOU is part of the required documentation to be submitted with the grant request which must be filed by April 3, 2015.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Mary Lou Brown</i>	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- X This legislative action does not impact the County financially and does not require Finance/Budget approval.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this “**MOU**”) is made and entered into (is executed and agreed to) between (1) Jackson County, Missouri, and (2) the Full Employment Council, Inc., a Missouri nonprofit corporation (“**FEC**”) designated as the One-Stop Operator / Fiscal Agent. These parties may also be identified as “Partners.”

Description of the Jail-Based Specialized AJCs Program:

The County agrees to partner with the FEC in the U.S. Department of Labor Employment and Training Administration Pilot Demonstration Projects of the Workforce Investment Act and Section 212 of the Second Chance Act of 2007 *Linking to Employment Activities Pre-release Specialized American Job Centers (AJCs)* grants.

The purpose of this program is to provide locally incarcerated offenders with employability skills by providing them workforce services prior to release from local incarceration and linking them to a continuum of employment, training, education, and support services offered through their community-based AJCs post-release, as well as building connections to local employers that will enable transitioning offenders to secure employment pre-release.

The jail-based specialized AJCs provides the Opportunity for Local Workforce Investment Boards (LWIBs) to develop and operate specialized AJCs inside of county, municipal, or regional jails and correctional facilities and to provide a range of AJC services that will assist and enable transitioning soon to be released local offenders to prepare for employment prior to release and continue with individual development and service plans in the community once released and to increase their opportunities for successful reentry into their home communities.

Services shall be provided on-site at the County Jail site located at 1300 Cherry Street, Kansas City, Missouri. FEC staff under this initiative will be provided office space at the County Jail site on a full-time basis. Additional FEC staff will rotate staff to the site in order to maintain full-time staffing at the facility to ensure comprehensive AJC services are provided.

PARTNERSHIPS – ROLES AND RESPONSIBILITIES OF REQUIRED PARTNERS

1. Tangible resources (space use) contributed and strategy to secure space use within the facility for the AJC.

The County will provide dedicated office space to support physical location within the Jail facility for the AJC services, will include resource materials, video equipment, interviewing room/area, and will provide space for workshops and conferences and meetings such as conference rooms, break room, reception area, storage room, bathrooms, resource rooms and hallways.

2. Description of the Jackson County Department of Corrections facility’s operational structure.

Attached as Exhibit A

3. Plan for partner providers to have access to the correctional facility - Identification of any requirements for the program staff to access the correctional facility.

The County will provide necessary security clearances, identifications, and permissions for FEC-AJC staff to access the designated office space and other space or common areas, such as conference rooms or other designated space for workshops

4. Strategy for internet access use within the facility.

The County will provide necessary identifications and permissions for FEC-AJC staff and all program participants to have internet access in order to be linked electronically to the One-Stop Center System, provide space for computers and software within the facility for FEC to administer electronic intake and assessments, to register in the state labor exchange AJC system, toolbox registry for participant registration, conduct labor market research and conduct job search, etc.

5. Plan for inmates' movement throughout the facility to ensure that all program participants have adequate opportunities to access the jail-based specialized AJC.

The County will provide necessary identifications and permissions for movement throughout the facility to ensure that all program participants have adequate opportunities to access the jail-based specialized AJC space.

6. Schedule of facility activities affecting jail-based specialized AJC operations.

Sample Schedule

- a. Minimum two (2) hours Program Orientation.
- b. Minimum two (2) hours in-depth one-on-one interview, enrollment, and assessment to identify employment barriers and appropriate employment goals and develop an Employment Plan (EP).
- c. Minimum of four (4) workshops (Job Readiness/Workplace Readiness Skills and Life Skills Training Job Clinic, Job Search Workshop, Resume Writing, LMI Information Sessions, Interview Techniques Workshop, Resume Development, Interviewing Techniques, WIN Career Readiness, Financial Education, Basic Computer Literacy Skills (Logging On, How to Use a Mouse, Word Processing, Internet, and E-mail) and Soft Skills Training:
 - Time Management
 - Goal Setting
 - Stress
 - Resume Writing
 - WIN Remediation

- Interview Techniques
- Job Searching on-line
- Networking
- Computer Literacy
- Financial Aid Workshop

d. Pre-Release Re-entry Workshop – 30 days from release – Orientation to the Community-based AJC - will be scheduled to meet with AJC Job developer (WDE) or Job Matcher (CPS), subject to the approval of the court with jurisdiction over the offense.

7. Plan for identifying and selecting participants.

- a. Eligibility Determination - (1) Release date scheduled within 180 days of the individual's enrollment, (2) convicted as an adult and imprisoned under municipal, county, federal, or state law, (3) not been convicted of a sexual offense other than prostitution, and (4) sentenced offender confined in AJC municipal, county, or regional correctional facility, priority of service to veterans.
- b. The County will work with the FEC-AJC to facilitate the identification of those detainees who will participate in the program and to assist the FEC staff to coordinate services for those individuals. The County will partner with FEC on outreach materials and efforts, and provide marketing material provided by FEC to potential participants. The County will initiate recruitment and outreach effort for the enrollment of participants, and refer interested participants to FEC-AJC through a Systematic Referral Process for AJC Customers.

8. Coordination Plan with corrections, workforce, and reentry professionals and other service providers.

- a. The Partners agree to work collaboratively to participate in an integrated consortium that will carry out the goals of the FEC-AJC at the facility and will jointly plan the processes for client flow, assessment/case management, job development, referral, and placement processes, staff capacity, space requirements, standards of operation, and resolution of disputes.
- b. The Partners agree to designate management committee representatives who will participate in joint planning process which will assist in identifying the needs of the participants and set priorities for services based on those needs.
- c. The County will appoint a coordinator to facilitate the operation of the AJC initiative and will act as a liaison between the jail and FEC-AJC.
- d. The Partners will hold regular planning meetings to ensure successful program delivery of services (weekly, bi-weekly, or monthly).

- e. The Partners will participate in a process of program review and continuous improvement to offer the best possible services and maximize opportunities for further integration and agrees to survey customer satisfaction to assure services are responsive to the needs of the participants.

9. Plan for pre-release supervision planning.

- a. The Partners will jointly collaborate to provide career support and job search services.
- b. The Partners will participate in collaborative case management.
- c. The Partners will plan for integrated service delivery.

10. Plan for post-release supervision planning.

- a. The Partners will jointly collaborate to provide career support and job search services.
- b. The Partners will participate in collaborative case management.
- c. The Partners will plan for integrated service delivery.
- d. The County will refer low to moderate risk candidates for the program participation.
- e. The County will communicate needs and risk assessment results.

11. The County will provide tangible resources, including income supports that will enable participants to fully participate in post-release services, as indicated below.

- a. Program services supervisor
- b. Corrections community outreach coordinator services
- c. Inmate services coordination services
- d. Inmate services administrator services
- e. Office space
- f. Training room
- g. Conference room
- h. Program rooms
- i. Internet access

12. Plan for “hand-off” of participants from the jail-based specialized AJC to the community-based AJC staff members.

Participants shall be referred to the nearest AJC for services. Participants will be provided with a standardized referral form to make services more efficient and readily accessible. A feedback mechanism shall be established to enable referred AJC to provide data for reports of the results of referrals. Reports shall be generated quarterly, at a minimum, with the results of referral forwarded back to the Jail-based AJC.

13. Communication strategy with Partners – pre-release and post-release.

- a. The Partners will coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding the Project.
- b. The Partners will meet weekly or monthly for coordination to regular community meetings regarding the program.
- c. The County will communicate any questions or concerns to Coordinator and Staff,
- d. The County will provide training for Partner Staff Members; four (4) hour security orientation training will be provided, as well as additional training will be made available.
- e. The Partners will work with designated officials to obtain security clearance and follow all institutional guidelines for safety and security.
- f. The County will provide administrative and other support to staff regarding the project.
- g. The Partners will share and exchange relevant participant information through electronic interface or through personalized service in order to access eligibility criteria and to identify eligibility documentation required by law, to track applicants, and provide feedback on client participation and outcomes.
- h. The Partners will honor the following information release guidelines:

Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements governing collecting, receiving, or sharing information. The Partners will maintain confidentiality as required by state standards and policies and procedures.
- i. The Partners will monitor and evaluate the effectiveness of the Project.
- j. The County will facilitate the placement of informational materials in the areas in facility visible to inmates.
- k. The Partners will coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding the Project.

- 14. The Partners will determine how services to participants will be continued for a minimum of two years after the grant's period of performance.
 - a. The FEC will cost share and locate on a full-time or part-time basis staff at the facility location and to be linked electronically to the AJC.

- b. The Partners will provide space and an allotted time to FEC staff to conduct intake, eligibility determinations, and client interviews. The FEC representative should have access to a telephone, fax, and copy machine.
- c. The Partners will provide weekly visits of counseling staff and scheduled monthly workshops at the facility.

15. If the FEC's grant application is approved, this MOU shall remain in effect until such time as the parties have entered into a more formal successor contract.

16. If the FEC's grant application is denied, this MOU shall cease to remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on this _____ day of _____, 2015.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

W. Stephen Nixon
County Counselor

Michael D. Sanders
County Executive

ATTEST:

FULL EMPLOYMENT COUNCIL, INC.

Mary Jo Spino
Clerk of the Legislature

Clyde McQueen
President/CEO

Jackson County Department of Corrections

2014

EXHIBIT A

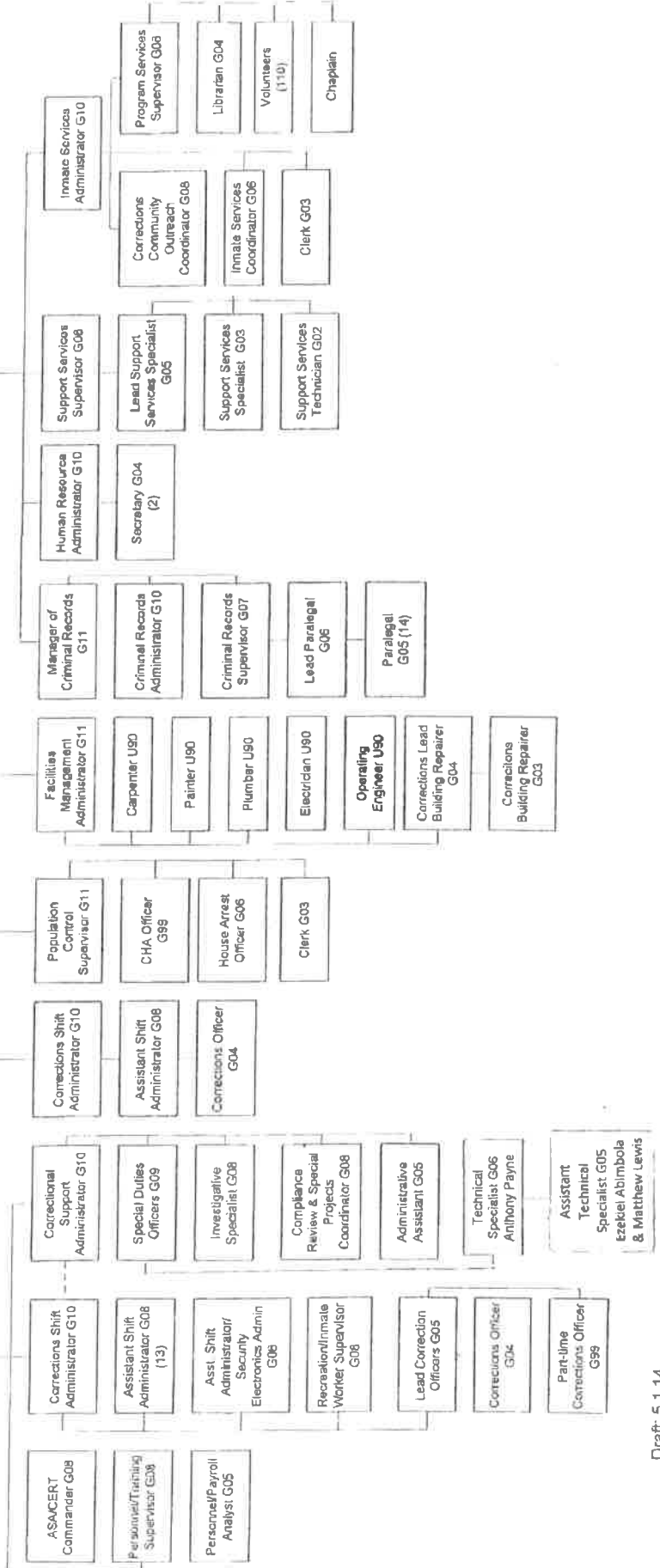
Regional
Correctional
Facility Director
Ken Conlee

Deputy Director of
Corrections G12

Manager of Detention
G12
Jackie Robinson

Deputy Director of
Regional Corrections
G12

Assistant Director of Jail
Administration G12
Laura Scott



JAIL REQUEST FOR PROPOSAL (RFP)

TIME PERIOD

- Start-up date: June 2015
- 24-month program
 - Planning Period-UP TO 9 months
 - Milestones to be achieved during planning period: secure program space with access provided to key personnel; hire core program staff; establish management committee with representatives from all required partners, which include county or municipal governments and their correctional facilities; initiate recruitment and outreach efforts
 - Implementation Period-15 months (if 9 month planning period)

ELIGIBILITY

- Release date 180 days prior to enrollment into the program
- Not convicted of sexual offense other than prostitution
- Confined in jail in county in which American Job Center is located
- Priority given to veterans or spouses of veterans

REQUIRED OUTCOMES

- System to track and report interim measures for participants prerelease
- Identify strategies to ensure post-release services, and the tracking and reporting of employment and recidivism outcomes
- Identify how outcomes will be reported through the Full Employment Council
 - Enrollment Rate: number of participants enrolled into the program
 - Continued participation in the program
 - Work Readiness Indicator: the percentage of persons deemed work ready or demonstrate an increase in work readiness after pre-release services which include pre-and-post-test assessment at the times of enrollment and assessment
 - Criminogenic needs-based on the council of state government and Department of Labor
- Post-Release Tracking
 - Enrolled at the American Job Center
 - Job placement rate
 - Retention Rate: those who remain in employment in the third quarter after program exit
 - Recidivism Rate - Those who reoffend or are incarcerated one year after program exit
- WIOA Common Measures
 - Entered Employment
 - Retention Rate
 - Average Earnings

PROGRAM DESIGN

- Access to facility
- Hiring plan
- Identification of partners
- Timeline
- Operations
 - Individual employment plans
 - Community coordination: Parole officers
 - Support services
 - Schedule of activities
 - Case management
 - Need assessment
 - Job seeking services
 - Opportunities for inmates to move through the facility
- Partnerships
 - Description of how partners will support program operations
 - Identify how partners will work together
 - Communication
 - Describe how employers will be engaged
 - Internet access, space, and program access by staff

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Consulting Agreement with Thomas L. Nabors of Belton, Missouri, to serve as an intergovernmental relations consultant, at a cost to the County not to exceed \$25,000.00, pursuant to the terms and conditions of Request for Proposals (RFP) No. 20-15.

RESOLUTION NO. 18771, March 23, 2015

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Administration has determined that it is in the County's best interest to retain an experienced consultant to assess the current political climate in the State of Missouri, recommend appropriate strategies that would benefit the County, inform the County on all pertinent legislative issues, and provide lobbying service as requested, especially concerning health, parks and recreation, land use, and road and bridge and other transportation-related matters; and,

WHEREAS, the Director of Finance and Purchasing issued RFP No. 20-15 for furnishing of these services; and,

WHEREAS, a total of thirty-five notifications were distributed and one response was received from the following:

Thomas L. Nabors
Belton, MO

and,

WHEREAS, the respondent's proposal was evaluated on the basis of experience

personnel, ability to perform, and pricing; and,

WHEREAS, the consultant shall work at the direction of the County Executive; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a nine-month contract to Thomas L. Nabors, for the reason that he has submitted the lowest and best proposal; and,

WHEREAS, execution of a Consulting Agreement with Mr. Nabors is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a Consulting Agreement with Thomas L. Nabors, in the amount of \$25,000.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18771 of March 23, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56790
ACCOUNT TITLE: General Fund
Non-Departmental - General
Other Contractual Services
NOT TO EXCEED: \$25,000.00


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18771

Sponsor(s): Dennis Waits

Date: March 23, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting approval of a Contract for the furnishing of State Lobbying Services for the County Executive's Office to Thomas Nabors of Belton, Missouri under the terms and conditions of Request for Proposal No. 20-15.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$25,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$25,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$25,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: 001-5101-54790</td><td>\$25,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$25,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$25,000.00	Amount budgeted for this item * (including transfers):	\$25,000.00	Source of funding (name of fund) and account code number: 001-5101-54790	\$25,000.00
Amount authorized by this legislation this fiscal year:	\$25,000.00										
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Amount budgeted for this item * (including transfers):	\$25,000.00										
Source of funding (name of fund) and account code number: 001-5101-54790	\$25,000.00										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The County Executive's office requires a contract for State Lobbying Services and the Purchasing Department issued Request for Proposal No. 20-15 for those services.</p> <p>Thirty-five notifications were distributed and one response was received and evaluated as follows:</p> <p>Thomas Nabors of Belton, Missouri \$2,777.00 per month</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for State Lobbying Services to Thomas Nabors as the best proposal received.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Abstract of Bids Received, a Recommendation Memorandum from Lisa Honn, Senior Administrative Manager and the pertinent pages of Thomas Nabors' proposal.</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td><td>Date:</td></tr> <tr> <td>Finance (Budget Approval): <i>afitman L Baay</i></td><td>Date: 3-19-15</td></tr> <tr> <td>Division Manager: <i>Calvin Wilkford by [Signature]</i></td><td>Date: 3-19-15</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director:	Date:	Finance (Budget Approval): <i>afitman L Baay</i>	Date: 3-19-15	Division Manager: <i>Calvin Wilkford by [Signature]</i>	Date: 3-19-15	County Counselor's Office:	Date:		
Department Director:	Date:										
Finance (Budget Approval): <i>afitman L Baay</i>	Date: 3-19-15										
Division Manager: <i>Calvin Wilkford by [Signature]</i>	Date: 3-19-15										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

Date: March 18, 2015

[illegible]

Aliboran S Ball 3-19-15
Budgeting

[illegible]

See Proposal

Cassandra Chea
PURCHASING



OFFICE OF THE COUNTY EXECUTIVE

(816) 881-3333
Fax: (816) 881-3133

JACKSON COUNTY COURTHOUSE

415 EAST 12TH STREET
KANSAS CITY, MISSOURI 64106



To: Barbara Casamento, Purchasing Supervisor

From: Lisa Honn, Senior Administrative Manager

Subject: RFP No. 20-15 for State Legislative Lobbying Services

Date: 3/18/15

Re: Recommendation for RFP No. 20-15

RFP No. 20-15 was issued on Feb. 26, 2015, seeking proposals from Legislative and Governmental consultants to perform State Legislative Lobbying Services for the Jackson County, Missouri County Executive's Office. Services will include but not limited to consulting, advising and lobbying the State Legislature and other state-wide elected officials, advocating for or against state legislation and identifying items of interest that may provide new revenue generation or support our transit initiative.

Only one proposal was received. This proposal was responsive to the terms, conditions and scope of services as outlined in the RFP. This proposal was evaluated based upon firm experience, personnel, ability to perform, and additional services and prices.

I am recommending Mr. Thomas L. Nabors' proposal as the best response to RFP No. 20-15. Mr. Nabors has extensive knowledge of statewide and local issues and experience with lobbying State Legislators. Additionally, his long tenure with the Teamsters has provided him a unique perspective to the transportation industry. For these reasons Mr. Nabors is the best recommendation for RFP No. 20-15.



March 12, 2015

Barbara Casamento
Purchasing Department
Jackson County, Missouri

RE: Request for Proposal No. 20-15 State Legislative Lobbying Services for the Jackson County, Missouri County Executive's Office

Dear Barbara,

Here is the information that was requested including attachments.

Thomas L. Nabors
519 W Cambridge Road
Belton, Missouri 64012
816.582.7197

I am the contact person and am a sole source bidder, not a company.

As an officer or agent for the Teamsters Union since 1978, a critical part of my role was lobbying. During my tenure with the Teamsters, I have gained expertise in this arena and have lobbied national issues as well as statewide and local issues. My duties with the Teamsters included being the Director and Chairman of D.R.I.V.E. which is the political arm of the union. Being a mainstay in the Teamsters' political arena has also afforded me many unique qualifications in the transportation industry. I have recently retired from my position with the Teamsters but wish to remain in the political mainstream.

Throughout my career, I have nurtured several personal relationships with state legislators, which enhances my ability to successfully lobby issues that are important to the Jackson County Executive's office.

I am extremely excited about working on new transit projects that will propel Jackson County into the future and look forward to working on other projects that will enhance the lives of all working people in Jackson County.

My references are the following, with more available on request:

Jim Kabell
President – Teamsters Joint Council #56 and
President – Missouri/Kansas/Nebraska Conference of Teamsters
1850 E Division
Springfield, Missouri 65803
417.866.7206

Mike Sanders
Jackson County Executive
415 E. 12th Street
Kansas City, Missouri 64106
816.881.3333

As for compensation, I am proposing \$2,777.00 per month starting April 1st, 2015. I will incur all of my own expenses except for any directed travel outside of the metro area for any extended period of time.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Nabors", written in a cursive style.

Thomas Nabors

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Chairman of the Legislature to execute a Consulting Agreement with Phil LeVota d/b/a Midwest Mediation & Consulting, LLC, of Independence, MO, to serve as an intergovernmental relations consultant, at an actual cost to the County not to exceed \$20,000.00.

RESOLUTION NO. 18772, March 23, 2015

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Legislature has determined that it is in the County's best interest to retain an experienced consultant to and assess the current political climate in the State of Missouri, recommend appropriate strategies that would benefit the County, inform the County on all pertinent legislative issues, and provide lobbying service as requested, especially concerning health, parks and recreation, land use, and road and bridge and other transportation-related matters; and,

WHEREAS, the consultant shall work at the direction of the County Legislature and be available to attend meetings at the County Legislature's request; and,

WHEREAS, the consultant shall work in conjunction with the chief lobbyist, whose appointment is now under the consideration of the Legislature, pursuant to Resolution 18732; and,

WHEREAS, Phil LeVota of Midwest Mediation & Consulting, LLC, is experienced and fully capable of performing said duties; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Chairman of the Legislature be and hereby is authorized to execute a Consulting Agreement with Midwest Mediation & Consulting, LLC, in the actual amount of \$20,000.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18772 of March 23, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56080
ACCOUNT TITLE: General Fund
Non-Departmental - General
Other Professional Services
NOT TO EXCEED: \$12,550.00

ACCOUNT NUMBER: 002 5102 56080
ACCOUNT TITLE: Health Fund
Non-Departmental - Health
Other Professional Services
NOT TO EXCEED: \$2,050.00

ACCOUNT NUMBER: 003 5103 56080
ACCOUNT TITLE: Park Fund
Non-Departmental - Park
Other Professional Services
NOT TO EXCEED: \$2,300.00

ACCOUNT NUMBER: 004 5104 56080
ACCOUNT TITLE: Special Road & Bridge Fund
Non-Departmental - R & B
Other Professional Services
NOT TO EXCEED: \$2,300.00

ACCOUNT NUMBER: 045 4500 56080
ACCOUNT TITLE: Assessment Fund
Non-Departmental - Assessment
Other Professional Services
NOT TO EXCEED: \$800.00

March 19, 2015
Date


Director of Finance and Purchasing

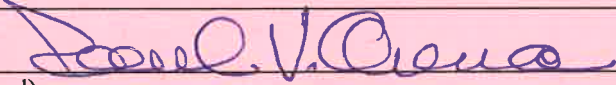
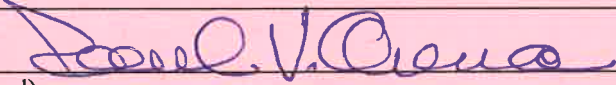
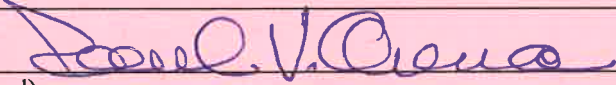
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18772

Sponsor(s): Dennis Waits

Date: March 23, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A RESOLUTION authorizing the <u>Chairman of the Legislature to execute a Consulting Agreement with Midwest Mediation & Consulting, LLC - Phil LeVota in the amount of \$20,000, to serve as an intergovernmental relations consultant, at an actual aggregate cost to the County not to exceed \$20,000</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$20,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$20,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$20,000</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM/TO ***Detailed on Back Page***</td><td>FROM ACCT TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$20,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$20,000	Amount budgeted for this item * (including transfers):	\$20,000	Source of funding (name of fund) and account code number; FROM/TO ***Detailed on Back Page***	FROM ACCT TO ACCT
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Amount budgeted for this item * (including transfers):	\$20,000										
Source of funding (name of fund) and account code number; FROM/TO ***Detailed on Back Page***	FROM ACCT TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 18376 1/27/2014</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone Cindy Wallace, Sr. Asst. Auditor (816) 881-3312</p>										
REQUEST SUMMARY	<p>Funds are being requested to renew the contract with this consultant who will serve an Intergovernmental Relations Consultant to the Legislature, to assess the political climate in Jefferson City, to advise the County on pertinent State legislative issues and to provide lobbying efforts as requested by the Legislature. This consultant will work as an Assistant Lobbyist to Fred Dreiling, the Chief Lobbyist.</p> <p>The consultants will recommend appropriate strategies that would benefit the County, inform the County on all pertinent legislative issues and provide lobbying service as requested, especially concerning health, parks and recreation, land use, road and bridge and other transportation related matters.</p> <p>Details regarding the scope of services are attached.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p><i>Scope of Services</i></p>										
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date:</td></tr> <tr> <td>Finance (Budget Approval): If applicable <i>Albman & Ball</i></td><td>Date: 8-10-15</td></tr> <tr> <td>Division Manager:</td><td>Date:</td></tr> <tr> <td>County Counselor's Office:</td><td>Date:</td></tr> </table>	Department Director: 	Date:	Finance (Budget Approval): If applicable <i>Albman & Ball</i>	Date: 8-10-15	Division Manager:	Date:	County Counselor's Office:	Date:		
Department Director: 	Date:										
Finance (Budget Approval): If applicable <i>Albman & Ball</i>	Date: 8-10-15										
Division Manager:	Date:										
County Counselor's Office:	Date:										

This expenditure was included in the Annual Budget.

Date: February 10, 2015

Stephan S. Ball 2-10-15
Budgeting

MMC's lobbyists and attorneys utilize established networks and creative thinking to help resolve our clients' complex issues involving state government. Such issues often require unique, multifaceted strategies. We understand how the state government impacts the businesses, trade associations, municipalities, local and state governmental agencies, and individuals that we represent. We have crafted strategies based on our knowledge, experience, and ability to influence the state government's decision-making processes. Our staff has proven their capabilities in courts, the legislative branch as well as the executive branch. There is no other firm that has the access, knowledge, and experience in state government as an advocate for Jackson County that MMC has.

Midwest Mediation & Consulting has lobbyists with decades of experience in Jefferson City and with substantial relationships with elected officials on both sides of the aisle as well as with the governor's office and our local congressional delegation. Also, MMC lobbyists have decades long relationships with US Senators Claire McCaskill and Roy Blunt, US Representatives Emanuel Cleaver II, Sam Graves, Russ Carnahan, and many others as well as Governor Jay Nixon, Attorney General Chris Koster, State Treasurer Clint Zweifel, and Secretary of State Jason Kander. Further, MMC has long standing successful relationships with all members of the local state delegation as well as many across the state including the Speaker of the House, Senate Pro Tem, and minority leadership members.

Further, MMC is also one of the only lobbying firms that has the full time services of experienced government relations legal counsel. MMC will utilize the legal services of attorney Phil A. LeVota for legal analysis and consulting on lobbying efforts and legislation review. There are very few attorney/lobbyists currently in practice in the state of Missouri.

MMC will provide the following services of providing consulting, advising and lobbying services to the City on an as-needed basis, as county deems appropriate. Among the services to be provided are:

- MMC will act as an advocate for and representing the county before the State Legislature and other state-wide elected officials and any state departments;
- MMC will be able to not only pursue the passage and defeat of state legislation, but can be instrumental in access to behind the scenes information and access to decision makers;
- MMC will provide to the county a weekly report of any legislation of interest to the County's legislative priorities in a county approved format;
- The firm will provide a weekly (possibly daily, depending on the issue) report to the county of the activities the firm has engaged in to further the legislative priorities of the County of Jackson;
- MMC will provide advice and assistance on special projects that may arise during the year that entails lobbying or access to State Officials;
- Attend Legislative meetings to brief county on activities as the county sees fit for such briefings and dialogue are necessary;
- Monitoring and analyzing legislation filed in the General Assembly that affects Jackson County's interests;

Be available to county staff to help draft legislation and assist in finding elected officials to propose such legislation.