



# Jackson County Health Department

## Aug. 10-17, 2022

### COVID-19

#### Data

More in depth data can be found on the [JACOHD dashboard](#).

#### JACOHD

- Total Cases – 76,012
- Total Deaths – 811

#### Totals by Week:

- Cases – 488
- Deaths – 4

**\*\*Note:** Cases from Independence, MO have been removed from the Jackson County Health Department data dashboard. There has been a delay in data reporting from the state level. Therefore, these data are provisional and are subject to change.

### Current Outbreaks

Addington Place of Lee's Summit – 23  
Benton House of Blue Springs – 13  
Hidden Lake Care Center – 24  
Ignite Medical Resort St. Mary's – 7  
Jackson County Detention Center – 28

John Knox Village Care Center – 48  
John Knox Village Valley View – 22  
Life Care Center of Grandview – 27  
Oak Grove Nursing and Rehab – 33  
Silverado Lee's Summit Memory Care – 6

**\*\*Outbreaks** are considered concluded after two incubation periods (28 days) since the onset date of the last case of COVID-19, and are thus removed from the list.

### JACOHD/ Jackson County Vaccine Data

Jackson County vaccine data can be found [here](#).

#### JACOHD

- Total doses administered – 89,667

#### Jackson County

- 72% of Jackson County residents have initiated vaccination; 58.6% have completed vaccination
  - Jackson County Population: 703,011
- 506,291 people have received at least one dose; 411,662 people are fully vaccinated

**\*\*** On April 1, 2022, Missouri updated its data dashboard and removed COVID-19 vaccine data. The COVID-19 vaccine data reflected is from the [CDC's website](#), which encompasses all of Jackson County, including Kansas City and Independence.

### JACOHD/UH Sponsored Testing

Thursday, Aug. 18, 2022	9 a.m. – 3 p.m. – 313 S Liberty St, Independence
Friday, Aug. 19, 2022	9 a.m. – 3 p.m. – 313 S Liberty St, Independence
Monday, Aug. 22, 2022	9 a.m. – 3 p.m. – 313 S Liberty St, Independence
Tuesday, Aug. 23, 2022	9 a.m. – 3 p.m. – 313 S Liberty St, Independence

Symptomatic Testing: Call 816-404-2273

### JACOHD Vaccine Clinics

Thursday, Aug. 18, 2022	9 a.m. – 6 p.m. – 313 S Liberty St, Independence
Friday, Aug. 19, 2022	9 a.m. – 4 p.m. – 313 S Liberty St, Independence
Monday, Aug. 22, 2022	9 a.m. – 6 p.m. – 313 S Liberty St, Independence
Tuesday, Aug. 23, 2022	9 a.m. – 6 p.m. – 313 S Liberty St, Independence

Residents can visit [jacohd.org/events](#) to find clinic registration and walk-in hours.

### PPE Supply

The supply rate meets the demand rate.

### JCDC Testing

JACOHD is continually working with JCDC on reporting and investigation.

### Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting



## COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

MARY JO SPINO

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CLERK OF THE COUNTY LEGISLATURE  
415 East 12th Street  
Kansas City, MO 64106

201 West Lexington, 2<sup>nd</sup> Floor  
Independence, MO 64050

**August 19 – August 25, 2022**

8-19-2022 Friday

NO MEETINGS –

8-22-2022 Monday

NO ANTI-CRIME, FINANCE & AUDIT, HEALTH & ENVIRONMENT, INTER-GOVERNMENTAL AFFAIRS, JUSTICE & LAW ENFORCEMENT, PUBLIC WORKS, RULES OR 911 OVERSIGHT COMMITTEE

9:05 A.M. Budget Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

The Budget Committee will have a public hearing regarding Ordinance #5649.

9:15 A.M. Land Use Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

The Land Use Committee will have a public hearing regarding Ordinances #5640 through #5648.

10:00 A.M. **LEGISLATIVE MEETING -**  
**Jackson County Courthouse, 415 East 12<sup>th</sup> Street,**  
**2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area**

8-23-2022 Tuesday

NO MEETINGS –

8-24-2022 Wednesday

11:30 A.M. Land Trust of Jackson County –  
Teleconference Dial-in No. 1-605-313-6003  
Access Code: 821980

8-25-2022 Thursday

NO MEETINGS –

Persons with disabilities wishing to participate in the above meetings and who require a reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hour notice is required. To put information on Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week.

**Ord. #5646  
CU2022-239  
Additional backup documentation  
Letter from Carol and Mike Carlson**

Dear Mr. Miller,

Since I will be unable to attend the hearing on the above referenced matter scheduled for August 22, we would like to put before you our objections to the Conditional Use Permit Mr. and Mrs. Predmore has applied for. We reside two properties to the north of the proposed event facility.

The area is currently zoned agricultural and such a facility would change the nature of our "neighborhood". We moved here in 2014 because we fell in love with the peaceful characteristics this area has to offer. We do have horses and enjoy the farm life away from the city. Our property also hosts deer, turkey, fox, a variety of owls and an occasional bald eagle. We understand their permit application requests up to 350 persons attending and up to 80 events per year. We are concerned about increased traffic to our road and the potential risk of accidents. Access to their property from all sides are blacktop roads with no lighting, center stripes or shoulders. I have attached photos I took of the road in front of their property in both directions as well as a side road from the West that connects almost directly in front of their residential drive.

The wedding events would certainly include the obligatory band that will play at receptions into the times of the nights that local residents go to bed. We feel there will be safety issues with that size crowd not only because of traffic but guests wandering off to "pet the horses". We also fear there will be a loss of privacy and of course, a decreased value to our property.

We urge you to deny this application for these reasons.

Carol and Mike Carlson  
9119 S Hardsaw Road  
Lone Jack, MO 64070  
816-769-5771









**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$21,000.00 from the undesignated fund balance of the 2022 General Fund to be used toward the cost of wellness expenses and the continuation of the Associate Wellness Reimbursement Program.

**ORDINANCE NO. 5652**, August 22, 2022

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, under the County's Wellness Reimbursement Program, County associates are entitled to the reimbursement of wellness-related expenses in an annual amount not to exceed \$175.00 per person; and,

WHEREAS, this program and other wellness programs will continue to provide County associates assistance in the pursuit of wellness activities that meet their individual needs; and,

WHEREAS, funds are available to partially fund these programs from surcharges assessed on County associates who have not participated in the County's biometric screenings, which funds must be appropriated; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2022 General Fund be and hereby is made:

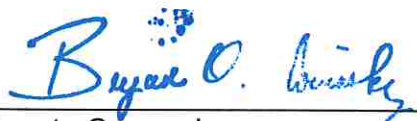
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund 001-9999	32810- Undesignated Fund Balance	\$21,000	
Wellness Incentive 001-1196	56711- Wellness Incentive		\$21,000



Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5652 introduced on August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5652.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White Jr, County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 001 9999 32810  
ACCOUNT TITLE: General Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$21,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Ord. #5652

Sponsor: Theresa Cass Galvin

Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5652
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Appropriate']

**Project/Title:**

Ordinance requesting an appropriation of \$21,000 to fully fund the 2022 Wellness Reimbursement Program.

### Request Summary

This request is to appropriate \$21,000 from the assigned portion General fund balance for Wellness Education. This appropriation will help the continuation of the Wellness Reimbursement Program. A total of \$196,621 is assigned in the fund balance of the General Fund for these purposes. The wellness reimbursement program has been established as a popular and important way for associates to take advantage of wellness opportunities that they may not typically be able to fund. Offering this wellness reimbursement program will continue to allow associates to pursue wellness activities that meet their current individual needs and supports a well-rounded healthy lifestyle both at work and at home. As we have done in the past, associates will be given a list of eligible expenses, that they will be able to claim for reimbursement. The reimbursements are considered a benefit-in-kind and will be taxable income. In 2021, there were 262 associates that took advantage of the wellness reimbursement program, for a total of \$45,150 in reimbursements. Our request is to continue with the established \$175 maximum for 2022, and plan for a potential increase in participation of 20%, putting our total projected cost for the 2022 Wellness Reimbursement at \$55,000. The first \$34,000 was already budgeted during the Adopted Budget; therefore, the appropriation request is for the balance of \$21,000. The \$34,000 is a reimbursable expense we will receive from Blue Cross and Blue Shield for 2022. Attached is a draft communication of the 2022 Wellness Reimbursement Program.

### Contact Information

<b>Department:</b>	Human Resources	<b>Submitted Date:</b>	8/9/2022
<b>Name:</b>	Michelle K. Chrisman	<b>Email:</b>	MChrisman@jacksongov.org
<b>Title:</b>	Director of Human Resources	<b>Phone:</b>	816-881-1204

### Budget Information

Amount authorized by this legislation this fiscal year:	\$21,000
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$21,000



## Request for Legislative Action

Is it transferring fund?			Yes
<b>Transferring Fund From:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$21,000
<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1196 (Wellness Incentive)	56711 (Wellness Incentive)	\$21,000

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
5321	March 30, 2020
<b>Prior Resolution</b>	
Resolution:	Resolution date:
5207	March 4, 2019

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
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## Request for Legislative Action

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

## Request for Legislative Action

### History

Submitted by Human Resources requestor: Michelle K. Chrisman on 8/9/2022. Comments:

Approved by Department Approver Gina M. Campbell on 8/9/2022 11:53:57 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/9/2022 12:35:08 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/9/2022 1:08:25 PM. Comments:

Returned for more information by Budget Office Approver Mark Lang on 8/9/2022 2:38:07 PM. Comments: The "Request Summary" references \$202,832, which was in the 2020 CAFR. Now that the 2021 CAFR has been distributed, please change this number to \$196,621.

Submitted by Requestor Michelle K. Chrisman on 8/9/2022 3:13:40 PM. Comments: Changed CAFR amount to \$196,621.

Approved by Department Approver Gina M. Campbell on 8/9/2022 4:23:21 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/10/2022 9:09:23 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/10/2022 1:55:12 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/11/2022 2:13:26 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvia Stevenson on 8/11/2022 2:26:35 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 3:34:04 PM. Comments:

## Supplemental Appropriation Request

### Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: August 9, 2022

Ord # 5652  
eRLA ID #: 610

[illegible]

**APPROVED**  
By Mark Lang at 2:12 pm, Aug 11, 2022

Budget Office

# DRAFT – PENDING LEGISLATION

## REQUESTS CANNOT BE SUBMITTED AT THIS TIME



## 2022 Wellness Reimbursement Program

# WELLNESS REIMBURSEMENT

It's up to you to make personal choices that fuel your well-being! Jackson County Living Smarter will reimburse each full-time associate up to **\$175 for the year**, towards eligible wellness expenses that fit their unique wellness needs and interests.

### Program Eligibility

Full-time associates may incur and submit expenditures for reimbursement the first day of the month following their hire date. Associate must still be employed at the time reimbursement is to be paid.

### Program Requirement

The maximum reimbursement is \$175 total for the year, paid as a reimbursement via payroll check, with applicable taxes withheld. The item or activity must be an eligible product or service that is purchased and used **1/1/2022 to 11/28/22**, by an eligible Jackson County associate. Misuse or fraudulent use of the program may result in disciplinary action. Expenses must occur and be submitted **by Monday, Nov. 28, 2022; any unused amount will be forfeited.**

### The Reimbursement Process



- Submit the electronic wellness reimbursement form along with scanned receipt of payment(s). Or print out the paper form, attach receipts, and send interoffice or mail to: Jackson County Courthouse, Attn: Jill Miller, Human Resources, Suite 104, Kansas City, MO 64106. Receipts should be batched together for a **minimum of \$75 per request**, with any sales tax or service fees excluded from the total. Shipping fees can be included as part of the total if they were paid to obtain a reimbursable item. Receipts totaling more than the maximum allowed will be reimbursed at \$175. The details of the product or service must be clearly stated on receipt, along with the amount, and payment date. Associate's name must be clearly stated on membership, class, or event fees, for the claim to be approved. Receipts from an auto-pay membership can be obtained from your member portal or the facility; avoid sending bank or credit card statements as proof of payment. All submissions are subject to wellness team approval based on eligibility, eligible expense, receipts submitted, and reimbursement program balance. Requests will be accepted through November 28, 2022.

**Placeholder for 2022 Electronic Form**

**Placeholder for Reimbursement Request Paper Form**

## **Eligible Expenses**

- Membership or Initiation Fees: Health Club, Fitness Center, Community Center, or Studio
- Session, Class, or Program Fees: Personal Training, Fitness, Weight Mgmt , Stress Mgmt
- Athletic Event Registration Fees: 5K, Marathon, Duathlon, Triathlon, Obstacle Course, etc.
- Smoking Cessation program not covered by insurance
- Home Exercise Equipment: strength or cardio equipment & accessories, mat, DVD, wearable fitness device etc.

Note: Virtual memberships, classes, events, and meetings, that can be verified, will be accepted.

## **Non-Eligible Expenses**

Gifts, apparel, shoes, food, travel, supplements, cell phone accessories, camping or recreational activities or equipment, spa services (massage, facial, pedicure, etc.), items fully or partially covered by insurance, secondhand items from private seller, other items as determined by the wellness team.

All information is also available on Sharepoint.

Need ideas how to spend your free money? Send me an email with your goals and interests!

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$160,000.00 within and appropriating \$493,081.00 from the undesignated fund balance of the 2022 Anti-Crime Sales Tax Fund, in acceptance of the 2022 Edward Byrne Memorial Justice Assistance Grant awarded to the Multi-Jurisdictional Drug Task Force.

**ORDINANCE NO. 5653**, August 22, 2022

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the U.S. Department of Justice, Office of Justice Programs, has awarded the Multi-Jurisdictional Drug Task Force an Edward Byrne Memorial Justice Assistant (JAG) Grant in the amount of \$333,081.00, for the period July 1, 2022, through June 30, 2023; and,

WHEREAS, the JAG program is administered by the Missouri Department of Public Safety; and,

WHEREAS, the grant proceeds will provide partial funding for the salaries of five detectives and partial funding for the lease of three vehicles; and,

WHEREAS, the JAG grant is subject to a local match in the amount of \$160,000.00; and,

WHEREAS, an appropriation and transfer are necessary in order to place the grant and matching funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the

following transfer within and appropriation from the undesignated fund balance of the 2020 Anti-Crime Sales Tax Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Crime Sales Tax Fund			
JC Drug Task Force			
0008-4151	56798- Grant Match	\$160,000	
Multi-Jurs DTF			
008-4197	45961- Increase Revenue	\$333,081	
008-9999	32810- Undesignated Fund Balance		\$493,081
008-32810	32810- Undesignated Fund Balance	\$493,081	
Multi-Jurs DTF			
008-4197	56790- Other Contractual Services		\$459,666
0084197	56630- Rent - Auto Equipment		\$ 33,415

and,

BE IT FURTHER ORDAINED that the County Executive and any and all other County officials be and hereby are authorized to execute any and all documents necessary to the acceptance of the 2022 JAG grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5653 introduced on August 22, 2022, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5653.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this transfer and appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 008 4151 56798  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
JC Drug Task Force  
Grant Match  
NOT TO EXCEED: \$160,000.00

ACCOUNT NUMBER: 008 9999 32810  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$493,081.00

8/18/2022  
Date

  
Chief Administrative Officer



## Request for Legislative Action

Ord. #5653

Sponsor: Tony Miller

Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5653
Sponsor(s):	Tony Miller	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Authorize', 'Appropriate', 'Transfer']

**Project/Title:**

Requesting a transfer and appropriation for the Multi-Jurisdiction Drug Task Force 22-23 JAG Grant

### Request Summary

The Jackson County Drug Task Force requested from the US Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program \$333,081.00 for the period of July 1, 2022 through June 30, 2023.

The request includes a match in the amount of \$160,000.00 from the Jackson County Drug Task Force 2022 budget. (Ordinance 5570, Floor Amendment, December 31, 2021)

The total project cost for this grant is \$493,081.00.

This funding will provide partial funding of salary and benefits for five (5) detectives and partial funding for three (3) vehicles.

Please appropriate \$493,081.00 into the following accounts  
008-4197-56070 Intergovernmental Agreements \$461,122.00  
008-4197-56630 Rent- Auto \$31,959.00

### Contact Information

<b>Department:</b>	Jackson County Drug Task Force	<b>Submitted Date:</b>	8/9/2022
<b>Name:</b>	Cari Beeman	<b>Email:</b>	cbeeman@jacksongov.org
<b>Title:</b>	Operations Administrator	<b>Phone:</b>	816-503-4713

### Budget Information

Amount authorized by this legislation this fiscal year:	\$493,081
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$493,081
Is it transferring fund?	Yes

### Transferring Fund From:

## Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	32810 (Undesignated Fund Balance)	\$333,081
008 (Anti-Crime Sales Tax Fund)	4151 (Jackson County Drug Task Force)	56798 (Grant Match)	\$160,000
<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	56070 (Intergovernmental Agreements)	\$461,122
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	56630 (Rent - Auto)	\$31,959

### Prior Legislation

#### Prior Ordinances

Ordinance:	Ordinance date:
5538	August 30, 2021

#### Prior Resolution

Resolution:	Resolution date:

### Purchasing

Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

### Compliance

#### Certificate of Compliance

Not Applicable

#### Minority, Women and Veteran Owned Business Program

Goals Not Applicable for following reason: Not spending money

MBE:	.00%
WBE:	.00%
VBE:	.00%

#### Prevailing Wage

## Request for Legislative Action

Not Applicable	
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### Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

## Request for Legislative Action

### History

Submitted by Jackson County Drug Task Force requestor: Cari Beeman on 8/9/2022. Comments: Once the Ordinance has passed the attachments Federal and State need to be signed by Jean Peters-Baker and her initials in the bottom right-hand corner of each paper. Then I will need the originals to send to Jefferson City. If someone will let me know so I can come downtown to pick them up. Thanks Cari

Approved by Department Approver Dan Cummings on 8/10/2022 8:55:26 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/10/2022 9:08:33 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/10/2022 1:58:08 PM. Comments:

Returned for more information by Budget Office Approver Sarah L. Matthes on 8/11/2022 8:14:34 AM. Comments: Please add fund number in the transfer section. Fiscal Note Attached

Submitted by Requestor Cari Beeman on 8/11/2022 8:26:14 AM. Comments:

Approved by Department Approver Dan Cummings on 8/11/2022 9:16:21 AM. Comments: Fund number added in transfer section as requested.

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/11/2022 9:41:19 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/11/2022 2:26:57 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 8/11/2022 2:42:43 PM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 8/12/2022 1:10:56 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 4:16:56 PM. Comments:

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: August 11, 2022

ORD #	5653
eRLA #	609

[illegible]



**MICHAEL L. PARSON**  
Governor

**SANDRA K. KARSTEN**  
Director



Lewis & Clark State Office Bldg.  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65101-0749  
Telephone: 573-751-4905  
Fax: 573-751-5399

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

July 8, 2022

Chief Robert Muenz  
Jackson County, Drug Task Force  
415 E. 12th Street  
Kansas City, MO 64015

Re: **2022 Edward Byrne Memorial Justice Grant (JAG) Drug Task Force (DTF) Grant**  
**Award Number – 15BJA-21-GG-00249-MUMU-07-S, F**  
**Award Amount: \$333,081.00**

Dear Chief Muenz:

Thank you for applying for the 2022 Edward Byrne Memorial Justice Grant (JAG) Drug Task Force (DTF) Grant. Your application has been approved for funding in the amount of \$333,081.00. Enclosed are two (2) *Subawards* for Federal and State funds (together equaling your agency's total award amount). If the Project Director or the Authorized Official have changed please contact Amelia Jaegers for an updated award, her contact information is listed below.

The following documents must be mailed to the Address at the top of this letter by Friday July 22, 2022:

- ☐ *Subawards*, signed by the Authorized Official including the *Articles of Agreement*, initialed in the lower right-hand corner of each page by the Authorized Official

The Missouri Department of Public Safety retains the original, signed copy of the subaward documents for its files. A scanned copy of the signed subaward documents will be provided for your records via the "Subaward Documents – Final" component in WebGrants. If your agency requires an original copy, please return an extra original copy of the signed documents, and they will be forwarded back to your agency via mail.

If you have questions pertaining to the 2022 JAG DTF program, please contact: Amelia Jaegers at (573) 522-4094 or [Amelia.Jaegers@dps.mo.gov](mailto:Amelia.Jaegers@dps.mo.gov).

Sincerely,

A handwritten signature in blue ink that reads "Michelle Branson".

Michelle Branson  
Grants Supervisor, Criminal Justice/Law Enforcement Unit  
Missouri Department of Public Safety  
(573) 526-9014  
[Michelle.Branson@dps.mo.gov](mailto:Michelle.Branson@dps.mo.gov)

Highway Patrol • National Guard • State Emergency Management Agency • Fire Safety  
Office of Homeland Security • Alcohol & Tobacco Control • Capitol Police • Gaming Commission • Veterans Commission



Missouri Department of Public Safety  
Criminal Justice/Law Enforcement Unit  
P.O. Box 749, Jefferson City, MO 65101  
Telephone: 573-526-1928 Fax: 573-751-5399

## SUBAWARD AGREEMENT

SUBRECIPIENT NAME		DATE	
Jackson County, Drug Task Force		07/01/2022	
ADDRESS		FEDERAL IDENTIFICATION NUMBER	CONTROL NUMBER
415 E. 12th Street		15-PBJA-21-GG-00249-MUMU	07-S
CITY	STATE	UEI Number	
Kansas City	MO	KRMAMD8KLL57	
ZIP CODE			
64106			
TOTAL AMOUNT OF THE STATE AWARD			
\$127,005.00			
PROJECT PERIOD FROM	PROJECT PERIOD TO	STATE AWARD DATE	
07/01/2022	06/30/2023	07/01/2023	
PROJECT TITLE		FUNDED BY	
FY 22 JAG DTF Jackson County, Drug Task Force		Missouri Department of Public Safety	
METHOD OF PAYMENT (Reimbursement – Advanced)			
Reimbursement			
<b>CONTACT INFORMATION</b>			
<b>CJ/LE GRANT CONTACT</b>		<b>SUBRECIPIENT PROJECT DIRECTOR</b>	
NAME		NAME	
Amelia Jaegers		Chief Robert Muenz	
E-MAIL ADDRESS		ADDRESS (If different from above)	
Amelia.Jaegers@dps.mo.gov		415 E. 12th Street	
TELEPHONE		CITY, STATE AND ZIP CODE	
(573) 522-4094		Blue Springs, MO 64015	
PROGRAM MANAGER		TELEPHONE	E-MAIL ADDRESS
Joni McCarter		(816) 228-0151	bmuenz@bluespringsgov.com
SUMMARY DESCRIPTION OF PROJECT			
<p>The Missouri Department of Public Safety's strategic priorities encompass several key initiatives including; building relationships with external stakeholders, identifying hazards and threats to public safety, maintaining sufficient capacities to perform statutorily required responsibilities and utilizing Federal and State programs to protect, as well as, provide impactful service to Missouri citizens. We invite our stakeholders and partners to also adopt these priorities and join us in building more prepared, protected and secure Missouri communities. Public safety is a shared responsibility and funding should support priorities that are the most impactful and demonstrate the greatest return on investment. The Missouri Department of Public Safety seeks to forge partnerships with our law enforcement partners by providing them resources. The JAG DTF grant opportunity provides resources to combat drug related crimes.</p>			
<b>AWARDING AGENCY APPROVAL</b>		<b>SUBRECIPIENT AUTHORIZED OFFICIAL</b>	
TYPED NAME AND TITLE OF DPS OFFICIAL		TYPED NAME AND TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL	
Sandra K. Karsten, Director		Jean Peters-Baker, Jackson County Prosecutor's	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE
<b>THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.</b>			



Missouri Department of Public Safety  
Criminal Justice/Law Enforcement Unit  
P.O. Box 749, Jefferson City, MO 65101  
Telephone: 573-526-1928 Fax: 573-751-5399

## SUBAWARD AGREEMENT

SUBRECIPIENT NAME Jackson County, Drug Task Force		DATE 07/01/2022	
ADDRESS 415 E. 12th Street		FEDERAL IDENTIFICATION NUMBER 15-PBJA-21-GG-00249-MUMU	CONTROL NUMBER 07-F
CITY Kansas City	STATE MO	ZIP CODE 64106	
TOTAL AMOUNT OF THE FEDERAL AWARD \$206,076.00		AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$206,076.00	
TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED TO THE SUBRECIPIENT \$206,076.00		TOTAL APPROVED COST SHARING OR MATCHING \$0.00	
PROJECT PERIOD FROM 07/01/2022	PROJECT PERIOD TO 06/30/2023	FEDERAL AWARD DATE 09/22/2021	
PROJECT TITLE FY 2022 JAG DTF Jackson County, Drug Task Force		FUNDED BY 2021 Edward Byrne Memorial Justice Assistance Grant JAG	
FEDERAL AWARDOING AGENCY Department of Justice	PASS THROUGH ENTITY Missouri Department of Public Safety	IS THIS AWARD R&D YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	INDIRECT COST RATE YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> AMOUNT
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER 16.738		METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement	
<b>CONTACT INFORMATION</b>			
<b>CJ/LE GRANT CONTACT</b>		<b>SUBRECIPIENT PROJECT DIRECTOR</b>	
NAME Amelia Jaegers		NAME Chief Robert Muenz	
E-MAIL ADDRESS Amelia.Jaegers@dps.mo.gov		ADDRESS (If different from above) 415 E. 12th Street	
TELEPHONE (573) 522-4094		CITY, STATE AND ZIP CODE Blue Springs, MO 64106	
PROGRAM MANAGER Joni McCarter		TELEPHONE (816) 228-0151	E-MAIL ADDRESS bmuenz@bluespringsgov.com
SUMMARY DESCRIPTION OF PROJECT The Missouri Department of Public Safety's strategic priorities encompass several key initiatives including; building relationships with external stakeholders, identifying hazards and threats to public safety, maintaining sufficient capacities to perform statutorily required responsibilities and utilizing Federal and State programs to protect, as well as, provide impactful service to Missouri citizens. We invite our stakeholders and partners to also adopt these priorities and join us in building more prepared, protected and secure Missouri communities. Public safety is a shared responsibility and funding should support priorities that are the most impactful and demonstrate the greatest return on investment. The Missouri Department of Public Safety seeks to forge partnerships with our law enforcement partners by providing them resources. The JAG DTF grant opportunity provides resources to combat drug related crimes.			
<b>AWARDING AGENCY APPROVAL</b>		<b>SUBRECIPIENT AUTHORIZED OFFICIAL</b>	
TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME AND TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL Jean Peters-Baker, Jackson County Prosecutor's	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE
<b>THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.</b>			

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### Article I - Governing Directives

The Subrecipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "RSAT Solicitation", the "DPS Financial and Administrative Guide", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (VOCA) of 1984 (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act (JJDP) of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women (VAWA) Act of 2013 (42 U.S.C. 13925(b)(13)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. Part 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order 13279 (equal protection of the laws for faith-based and community organizations); Executive Order 13559 (fundamental principles and policymaking criteria for partnerships with faith-based and other neighborhood organizations); 28 C.F.R. Part 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and 28 C.F.R. Part 54 (U.S. Department of Justice Regulations – Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance), and other applicable federal and state laws, orders, circulars, or regulations.

### Article II - Compliance Training

As a recipient of state funds, the Subrecipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training will be available online and the agency will be required to review the training and send in a certification that this was completed and submit it back with the signed subaward documents.

### Article III - System for Award Management (SAM)

The Subrecipient assures it has registered in SAM.gov prior to submitting an application and will continue to maintain an active SAM registration with current information at all times during which it has an active subaward. The Subrecipient understands that it must renew its SAM registration every 12 months and that the Missouri Department of Public Safety may not make a subaward or disburse monies to the Subrecipient unless the Subrecipient has an active SAM registration. SAM is a Federal Government owned and operated free website that centralizes information about grant recipients. Upon successful registration with SAM, the Subrecipient will be assigned a unique 5 character CAGE Code consisting of numbers and letters.

### Article IV - Non-Supplanting

The Subrecipient assures that federal and/or state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

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#### **Article V - Change in Personnel**

The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' component, and/or 'Budget' component within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information Form* attached.

#### **Article VI - Subaward Adjustments**

The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.

#### **Article VII – Monitoring**

The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, the U.S. Department of Justice (DOJ), the DOJ Office of Inspector General, the Comptroller General of the United States, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

#### **Article VIII - Criminal Activity**

The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification if an individual funded, in whole or in part, under this subaward is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

#### **Article IX - Reporting Potential Fraud, Waste, and Abuse**

The Subrecipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the U.S. Department of Justice, Office of Inspector General (OIG) and the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

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Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward must be reported to the OIG by one of the following methods:

Mail: Office of Inspector General  
U.S. Department of Justice, Investigations Division  
1425 New York Avenue, N.W., Suite 7100  
Washington, D.C. 20530

Online: <https://oig.justice.gov/hotline/contact-grants.htm>

DOJ OIG Fax: (202) 616-9881

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must also be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of the Director  
Attn: CJ/LE Unit  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsinfo@dps.mo.gov](mailto:dpsinfo@dps.mo.gov)

DPS Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

#### Article X - Non-Disclosure Agreements

The Subrecipient understands it cannot require any employee or subcontractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department, the Missouri Department of Public Safety, or other agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the non-disclosure of classified information.

In accepting this subaward, the Subrecipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and



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- (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

#### **Article XI - Protection from Reprisal for Disclosures**

The Subrecipient understands, pursuant to 41 U.S.C § 4712, an employee or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee or subcontractor reasonably believes is evidence of gross mismanagement of the funds under this subaward, a gross waste of the funds under this subaward, an abuse of authority relating to the funds under this subaward, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to the funds under this subaward.

#### **Article XII – Lobbying**

The Subrecipient understands and agrees that, in general, it cannot use any federal funds, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government. Furthermore, the Subrecipient understands and agrees that, in general, federal law prohibits federal funds from being used to pay any person to influence (or attempt to influence) with respect to the awarding of a federal grant or cooperative agreement.

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures the following:

- (a) No federal appropriated funds may be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- (b) If the Subrecipient's request for federal funds is in excess of \$100,000, and any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

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**Article XIII - Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

**Article XIV - Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

**Article XV - Employment Eligibility Verification**

The Subrecipient assures that it properly verifies the employment eligibility of individuals who are being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2). As part of the recordkeeping for the subaward (including pursuant to the Part 200 Uniform Requirements), the Subrecipient agrees to maintain records of all employment eligibility verifications pertinent to compliance with this provision in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

**Article XVI - Human Trafficking**

The Subrecipient assures that it does not engage in severe forms of trafficking in persons, procurement of a commercial sex act, use of forced labor in the performance of the subaward, or acts that directly support or advance trafficking in persons.

**Article XVII – Minors**

The Subrecipient understands that if the purpose of some or all of the activities to be carried out under this subaward is to benefit a set of individuals under 18 years of age, the Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OJP website at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

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### Article XVIII – Relationship

The Subrecipient agrees that it will represent itself to be an independent Subrecipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

### Article XXIX - Texting While Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

### Article XX - Drug-Free Workplace

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, as defined by 28 C.F.R. §§ 83.620 and 83.650:

The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The Subrecipient's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs;
  - and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of work funded by this subaward be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment funded by this subaward, the employee will:
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

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- (e) Notifying the Missouri Department of Public Safety, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Subrecipients of convicted employees must provide notice, including position title of any such convicted employee, to the Missouri Department of Public Safety by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of the Director  
Attn: CJ/LE Unit  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsinfo@dps.mo.gov](mailto:dpsinfo@dps.mo.gov)

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

#### **Article XXI - Computer Networks**

The Subrecipient understands and agrees that funds subawarded may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this provision limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, adjudication activities, or other law enforcement-or victim assistance-related activity.

#### **Article XXII - Noninterference with Federal Law Enforcement**

The Subrecipient understands that it may not prohibit or in any way restrict any government entity or official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. § 1373(a). The Subrecipient further understands that it may not prohibit or in any way restrict a government entity or agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. § 1373(b) or 1644.

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**Article XXIII - Public Disclosure of Certain Law Enforcement Sensitive Information**

The Subrecipient understands that no funds from this subaward may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. Chapter 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. Chapter 12, without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. § 1071 or 1072 or of 8 U.S.C. § 1324(a).

**Article XXIV - Noninterference with Federal Interrogation of Certain Aliens**

Consonant with federal law enforcement statutes and regulations, including 8 U.S.C. § 1357(a), under which certain federal officers and employees "have power without warrant...to interrogate any alien or persons believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States", the Subrecipient understands it shall not interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government correctional facility by such agents for the purpose of "interrogating any alien or person believed to be an alien as to his or her right to be or to remain in the United States".

**Article XXV - Noninterference with Notice of Scheduled Release**

Consonant with federal law enforcement statutes, including 8 U.S.C. § 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from...confinement"; also the federal government is expressly authorized to make payments to a "State or a political subdivision of the State...with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. § 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. § 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien [felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens"), the Subrecipient understands it shall not interfere with the "removal" process by failing to provide, as early as practicable, advance notice to DHS of the scheduled release date and time for a particular alien, if the Subrecipient receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

**Article XXVI - Ensuring Access to Federally Assisted Programs**

The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

**Article XXVII - Enforcing Civil Rights Laws**

The Subrecipient acknowledges that all recipients of federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, DOJ's Office for Civil Rights

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(OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.

#### **Article XXVIII - Limited English Proficiency (LEP)**

The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41455 (2002) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <https://www.lep.gov/>.

#### **Article XXIX - Equal Employment Opportunity Plan (EEOP)**

The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 42, Subpart E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will prepare an *EEO Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees (counting both full and part-time employees but excluding seasonal employees, political appointees, and elected officials); and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS). The *EEO Utilization Report* must be prepared and submitted to DOJ's Office for Civil Rights (OCR) through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEO Utilization Report*; however, all Subrecipients, regardless of their EEOP obligations, must complete the *Certification Form*, in which the Subrecipient declares its satisfaction of its obligations. The *Certification Form* must be prepared and submitted to DOJ's OCR through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

To prepare the applicable *EEO Utilization Report* and/or *Certification Form* or for more information, visit <https://ojp.gov/about/ocr/eeop.htm>.

#### **Article XXX - Using Arrest and Conviction Records for Employment Decisions**

The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at [https://ojp.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf).

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the

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*Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity (EEO) Plans.

#### **Article XXXI - Finding of Discrimination**

The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).

#### **Article XXXII - Unlawful Employment Practices**

The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

#### **Article XXXIII - Discrimination in Public Accommodations**

The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

#### **Article XXXIV - Fund Availability**

The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal and/or state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in federal and/or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

#### **Article XXV - Release of Funds**

The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

#### **Article XXXVI - Duplicative Funding**

The Subrecipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the Subrecipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Subrecipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

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#### **Article XXXVII - OJP Financial Guide**

The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

#### **Article XXXVIII - Allowable Costs**

The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than the date identified in the "RSAT Solicitation". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.

#### **Article XXXIX - Financial Reporting Requirements**

The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "RSAT Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

#### **Article XL - Program Income**

The Subrecipient agrees to account for program income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all program income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.

#### **Article XLI – Procurement**

The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:

- (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
- (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
- (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.



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- (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
- (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
- (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.

#### **Article XLII - Buy American**

The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

#### **Article XLIII - Buy Missouri**

The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

#### **Article XLIV - Debarment/Suspension**

The Subrecipient certifies, pursuant to nonprocurement debarment and suspension regulations implemented at 28 CFR Part 2867, and to other related requirements, that it and its principles:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, tribal, or local) transaction or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

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- (c) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under any federal law, unless such felony criminal conviction has been disclosed in writing to the Department of Justice at [ojpcompliance@usdoj.gov](mailto:ojpcompliance@usdoj.gov), and, after such disclosure, the Subrecipient has received a specific written determination from the Department of Justice that neither suspension nor debarment of the Subrecipient is necessary to protect the interests of the Government in this case;
- (d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (e) Have not within a three year period preceding this subaward had one or more public transactions (federal, state, tribal, or local) terminated for cause or default.

#### **Article XLV – Audit**

The Subrecipient agrees to comply with the organizational audit requirements of OJP Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (§ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met or exceeded this federal threshold.

#### **Article XLVI – Compensation**

The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the Subrecipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. (The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

#### **Article XLVII - Suspension/Termination of Subaward**

The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

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#### **Article XLVIII – Enforceability**

If a Subrecipient fails to comply with all applicable federal and/or state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

#### **Article XLIX - National Incident-Based Reporting System (NIBRS), formerly Uniform Crime Reporting (UCR)**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo which states each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department, and submit any other crime incident information which may be required by the department of public safety.

#### **Article L - Vehicle Stops**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.

#### **Article LI – Police Use of Force Transparency Act of 2021**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.1268 RSMo relating to use of force incidents reporting standards and procedures, and publication of report data, analysis report.

#### **Article LII - Federal Equitable Sharing Funds**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds therefrom to the Missouri State Auditor.

#### **Article LIII - Custodial Interrogations**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

#### **Article LIV - DWI Law – Law Enforcement**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

**Article LV - DWI Law – Prosecutors:** The Subrecipient assures, where the project agency is a county prosecutor's office or municipal prosecutor's office, its county prosecutor's office or municipal prosecutor's office is in compliance with Section 43.544 RSMo relating to the "DWI Law" and has

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adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

#### **Article LVI - Project Requirements:**

The Subrecipient agrees the proposed project will conform to the criteria requirements outlined in the "RSAT Solicitation". In addition, the Subrecipient agrees to implement or continue to require urinalysis or other proven reliable forms of testing of individuals in correctional residential substance treatment programs, where such is required of the program. Such testing shall include individuals released from residential substance abuse treatment programs who remain in the custody of the State.

#### **Article LVII - Data Reporting Requirements**

The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "RSAT Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

#### **Article LVIII - Printed Materials**

The Subrecipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from the activities of this subaward shall contain the following (or similar) statement: "This project was supported by the Office of Justice Programs, U.S. Department of Justice's RSAT Formula Grant Program administered by the Missouri Department of Public Safety, Office of the Director. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the State or the U.S. Department of Justice."

#### **Article LVIX - Breach of Personally Identifiable Information**

The Subrecipient assures it has written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the activities of this subaward or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to the Missouri Department of Public Safety, Office of Director no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

#### **Article LX - Time Records Requirement**

The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

#### **Article LXI - Body Armor**

The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that JAG funds may be used to purchase body armor but may not be used as the 50% match for purposes of BJA's Bulletproof Vest Partnership (BVP) Program. Further, the Subrecipient understands that body armor purchased with JAG funds may be purchased at any threat level, designation, make, or model from any distributor or manufacturer, as long as the body armor has been

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tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased with JAG funds must be made in the United States.

#### **Article LXII - Body Armor Policy**

The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. Per the Bureau of Justice Assistance (BJA), there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

#### **Article LXIII - Body-Worn Cameras**

The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, that JAG funds may be used to purchase body-worn cameras but may not be used as the 50% match for purposes of BJA's Body-Worn Camera Policy and Implementation Program (BWC Program).

#### **Article LXIV - Body-Worn Camera Policy**

The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. [The Bureau of Justice Assistance (BJA) Body-Worn Camera (BWC) Toolkit, which can be found online at <https://bja.ojp.gov/program/body-worn-cameras-bwcs/overview>, provides model BWC policies and best practices to assist departments in implementing BWC programs.] **The Subrecipient will be required to forward a copy of such policy(s) to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

#### **Article LXV - Criminal Intelligence Systems**

The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.

#### **Article LXVI - Duplication of Networks**

The Subrecipient assures that all equipment/software requested and purchased under this subaward must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.

#### **Article LXVII - Mitigation Plan**

The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support

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methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the *Mitigation Plan*.

#### Article LXVIII - NEPA

The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety, Office of Director.

The Subrecipient understands this condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this condition must first be met. The activities covered by this condition are:

- (a) New construction;
- (b) Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- (c) A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- (d) Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
- (e) Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The Subrecipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

#### Article LXIX - Drug Task Force Eligibility for Grants

The Subrecipient assures, where such grant-funded project is for a drug task force, the grant-funded project is in full compliance with the state provisions of Section 650.150 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.

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**Article LXX - Drug Task Force Training**

The Subrecipient agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Leadership and Integrity and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, grant funded task force officers, and other task force members of equivalent rank.

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#### Article I - Governing Directives

The Subrecipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "RSAT Solicitation", the "DPS Financial and Administrative Guide", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (VOCA) of 1984 (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act (JJDP) of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women (VAWA) Act of 2013 (42 U.S.C. 13925(b)(13)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. Part 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order 13279 (equal protection of the laws for faith-based and community organizations); Executive Order 13559 (fundamental principles and policymaking criteria for partnerships with faith-based and other neighborhood organizations); 28 C.F.R. Part 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and 28 C.F.R. Part 54 (U.S. Department of Justice Regulations – Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance), and other applicable federal and state laws, orders, circulars, or regulations.

#### Article II - Compliance Training

As a recipient of state funds, the Subrecipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training will be available online and the agency will be required to review the training and send in a certification that this was completed and submit it back with the signed subaward documents.

#### Article III - System for Award Management (SAM)

The Subrecipient assures it has registered in SAM.gov prior to submitting an application and will continue to maintain an active SAM registration with current information at all times during which it has an active subaward. The Subrecipient understands that it must renew its SAM registration every 12 months and that the Missouri Department of Public Safety may not make a subaward or disburse monies to the Subrecipient unless the Subrecipient has an active SAM registration. SAM is a Federal Government owned and operated free website that centralizes information about grant recipients. Upon successful registration with SAM, the Subrecipient will be assigned a unique 5 character CAGE Code consisting of numbers and letters.

#### Article IV - Non-Supplanting

The Subrecipient assures that federal and/or state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.

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#### **Article V - Change in Personnel**

The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' component, and/or 'Budget' component within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information Form* attached.

#### **Article VI - Subaward Adjustments**

The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.

#### **Article VII – Monitoring**

The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, the U.S. Department of Justice (DOJ), the DOJ Office of Inspector General, the Comptroller General of the United States, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

#### **Article VIII - Criminal Activity**

The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification if an individual funded, in whole or in part, under this subaward is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

#### **Article IX - Reporting Potential Fraud, Waste, and Abuse**

The Subrecipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the U.S. Department of Justice, Office of Inspector General (OIG) and the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

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Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward must be reported to the OIG by one of the following methods:

Mail: Office of Inspector General  
U.S. Department of Justice, Investigations Division  
1425 New York Avenue, N.W., Suite 7100  
Washington, D.C. 20530

Online: <https://oig.justice.gov/hotline/contact-grants.htm>

DOJ OIG Fax: (202) 616-9881

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must also be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of the Director  
Attn: CJ/LE Unit  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsinfo@dps.mo.gov](mailto:dpsinfo@dps.mo.gov)

DPS Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

#### **Article X - Non-Disclosure Agreements**

The Subrecipient understands it cannot require any employee or subcontractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department, the Missouri Department of Public Safety, or other agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the non-disclosure of classified information.

In accepting this subaward, the Subrecipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and

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- (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

#### **Article XI - Protection from Reprisal for Disclosures**

The Subrecipient understands, pursuant to 41 U.S.C § 4712, an employee or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee or subcontractor reasonably believes is evidence of gross mismanagement of the funds under this subaward, a gross waste of the funds under this subaward, an abuse of authority relating to the funds under this subaward, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to the funds under this subaward.

#### **Article XII – Lobbying**

The Subrecipient understands and agrees that, in general, it cannot use any federal funds, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government. Furthermore, the Subrecipient understands and agrees that, in general, federal law prohibits federal funds from being used to pay any person to influence (or attempt to influence) with respect to the awarding of a federal grant or cooperative agreement.

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures the following:

- (a) No federal appropriated funds may be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
- (b) If the Subrecipient's request for federal funds is in excess of \$100,000, and any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.



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**Article XIII - Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

**Article XIV - Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

**Article XV - Employment Eligibility Verification**

The Subrecipient assures that it properly verifies the employment eligibility of individuals who are being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2). As part of the recordkeeping for the subaward (including pursuant to the Part 200 Uniform Requirements), the Subrecipient agrees to maintain records of all employment eligibility verifications pertinent to compliance with this provision in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

**Article XVI - Human Trafficking**

The Subrecipient assures that it does not engage in severe forms of trafficking in persons, procurement of a commercial sex act, use of forced labor in the performance of the subaward, or acts that directly support or advance trafficking in persons.

**Article XVII – Minors**

The Subrecipient understands that if the purpose of some or all of the activities to be carried out under this subaward is to benefit a set of individuals under 18 years of age, the Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OJP website at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

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#### **Article XVIII – Relationship**

The Subrecipient agrees that it will represent itself to be an independent Subrecipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

#### **Article XXIX - Texting While Driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

#### **Article XX - Drug-Free Workplace**

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, as defined by 28 C.F.R. §§ 83.620 and 83.650:

The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The Subrecipient's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs;
  - and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of work funded by this subaward be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment funded by this subaward, the employee will:
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;

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- (e) Notifying the Missouri Department of Public Safety, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Subrecipients of convicted employees must provide notice, including position title of any such convicted employee, to the Missouri Department of Public Safety by one of the following methods:

Mail: Missouri Department of Public Safety  
Office of the Director  
Attn: CJ/LE Unit  
P.O. Box 749  
1101 Riverside Drive  
Jefferson City, MO 65102-0749

Email: [dpsinfo@dps.mo.gov](mailto:dpsinfo@dps.mo.gov)

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

#### **Article XXI - Computer Networks**

The Subrecipient understands and agrees that funds subawarded may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this provision limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, adjudication activities, or other law enforcement-or victim assistance-related activity.

#### **Article XXII - Noninterference with Federal Law Enforcement**

The Subrecipient understands that it may not prohibit or in any way restrict any government entity or official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. § 1373(a). The Subrecipient further understands that it may not prohibit or in any way restrict a government entity or agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. § 1373(b) or 1644.

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#### **Article XXIII - Public Disclosure of Certain Law Enforcement Sensitive Information**

The Subrecipient understands that no funds from this subaward may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. Chapter 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. Chapter 12, without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. § 1071 or 1072 or of 8 U.S.C. § 1324(a).

#### **Article XXIV - Noninterference with Federal Interrogation of Certain Aliens**

Consonant with federal law enforcement statutes and regulations, including 8 U.S.C. § 1357(a), under which certain federal officers and employees "have power without warrant...to interrogate any alien or persons believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States", the Subrecipient understands it shall not interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government correctional facility by such agents for the purpose of "interrogating any alien or person believed to be an alien as to his or her right to be or to remain in the United States".

#### **Article XXV - Noninterference with Notice of Scheduled Release**

Consonant with federal law enforcement statutes, including 8 U.S.C. § 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from...confinement"; also the federal government is expressly authorized to make payments to a "State or a political subdivision of the State...with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. § 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. § 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien [felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens"), the Subrecipient understands it shall not interfere with the "removal" process by failing to provide, as early as practicable, advance notice to DHS of the scheduled release date and time for a particular alien, if the Subrecipient receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

#### **Article XXVI - Ensuring Access to Federally Assisted Programs**

The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

#### **Article XXVII - Enforcing Civil Rights Laws**

The Subrecipient acknowledges that all recipients of federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, DOJ's Office for Civil Rights

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(OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.

#### **Article XXVIII - Limited English Proficiency (LEP)**

The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41455 (2002) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <https://www.lep.gov/>.

#### **Article XXIX - Equal Employment Opportunity Plan (EEOP)**

The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 42, Subpart E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will prepare an *EEO Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees (counting both full and part-time employees but excluding seasonal employees, political appointees, and elected officials); and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS). The *EEO Utilization Report* must be prepared and submitted to DOJ's Office for Civil Rights (OCR) through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEO Utilization Report*; however, all Subrecipients, regardless of their EEOP obligations, must complete the *Certification Form*, in which the Subrecipient declares its satisfaction of its obligations. The *Certification Form* must be prepared and submitted to DOJ's OCR through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

To prepare the applicable *EEO Utilization Report* and/or *Certification Form* or for more information, visit <https://ojp.gov/about/ocr/eeop.htm>.

#### **Article XXX - Using Arrest and Conviction Records for Employment Decisions**

The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at [https://ojp.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf).

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the

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*Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity (EEO) Plans.

#### **Article XXXI - Finding of Discrimination**

The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).

#### **Article XXXII - Unlawful Employment Practices**

The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

#### **Article XXXIII - Discrimination in Public Accommodations**

The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

#### **Article XXXIV - Fund Availability**

The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal and/or state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in federal and/or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

#### **Article XXV - Release of Funds**

The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.

#### **Article XXXVI - Duplicative Funding**

The Subrecipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the Subrecipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Subrecipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

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#### **Article XXXVII - OJP Financial Guide**

The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

#### **Article XXXVIII - Allowable Costs**

The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than the date identified in the "RSAT Solicitation". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.

#### **Article XXXIX - Financial Reporting Requirements**

The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "RSAT Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

#### **Article XL - Program Income**

The Subrecipient agrees to account for program income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all program income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.

#### **Article XLI – Procurement**

The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:

- (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
- (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
- (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.



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- (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
- (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
- (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.

#### **Article XLII - Buy American**

The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.

#### **Article XLIII - Buy Missouri**

The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

#### **Article XLIV - Debarment/Suspension**

The Subrecipient certifies, pursuant to nonprocurement debarment and suspension regulations implemented at 28 CFR Part 2867, and to other related requirements, that it and its principles:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, tribal, or local) transaction or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

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- (c) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under any federal law, unless such felony criminal conviction has been disclosed in writing to the Department of Justice at [ojpcompliance@usdoj.gov](mailto:ojpcompliance@usdoj.gov), and, after such disclosure, the Subrecipient has received a specific written determination from the Department of Justice that neither suspension nor debarment of the Subrecipient is necessary to protect the interests of the Government in this case;
- (d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (e) Have not within a three year period preceding this subaward had one or more public transactions (federal, state, tribal, or local) terminated for cause or default.

#### **Article XLV – Audit**

The Subrecipient agrees to comply with the organizational audit requirements of OJP Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (§ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met or exceeded this federal threshold.

#### **Article XLVI – Compensation**

The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the Subrecipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. (The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

#### **Article XLVII - Suspension/Termination of Subaward**

The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

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#### **Article XLVIII – Enforceability**

If a Subrecipient fails to comply with all applicable federal and/or state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

#### **Article XLIX - National Incident-Based Reporting System (NIBRS), formerly Uniform Crime Reporting (UCR)**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo which states each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department, and submit any other crime incident information which may be required by the department of public safety.

#### **Article L - Vehicle Stops**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.

#### **Article LI – Police Use of Force Transparency Act of 2021**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.1268 RSMo relating to use of force incidents reporting standards and procedures, and publication of report data, analysis report.

#### **Article LII - Federal Equitable Sharing Funds**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds therefrom to the Missouri State Auditor.

#### **Article LIII - Custodial Interrogations**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.

#### **Article LIV - DWI Law – Law Enforcement**

The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the “DWI Law” and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

**Article LV - DWI Law – Prosecutors:** The Subrecipient assures, where the project agency is a county prosecutor’s office or municipal prosecutor’s office, its county prosecutor’s office or municipal prosecutor’s office is in compliance with Section 43.544 RSMo relating to the “DWI Law” and has

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adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.

#### **Article LVI - Project Requirements:**

The Subrecipient agrees the proposed project will conform to the criteria requirements outlined in the "RSAT Solicitation". In addition, the Subrecipient agrees to implement or continue to require urinalysis or other proven reliable forms of testing of individuals in correctional residential substance treatment programs, where such is required of the program. Such testing shall include individuals released from residential substance abuse treatment programs who remain in the custody of the State.

#### **Article LVII - Data Reporting Requirements**

The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "RSAT Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

#### **Article LVIII - Printed Materials**

The Subrecipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from the activities of this subaward shall contain the following (or similar) statement: "This project was supported by the Office of Justice Programs, U.S. Department of Justice's RSAT Formula Grant Program administered by the Missouri Department of Public Safety, Office of the Director. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the State or the U.S. Department of Justice."

#### **Article LIX - Breach of Personally Identifiable Information**

The Subrecipient assures it has written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the activities of this subaward or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to the Missouri Department of Public Safety, Office of Director no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

#### **Article LX - Time Records Requirement**

The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

#### **Article LXI - Body Armor**

The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that JAG funds may be used to purchase body armor but may not be used as the 50% match for purposes of BJA's Bulletproof Vest Partnership (BVP) Program. Further, the Subrecipient understands that body armor purchased with JAG funds may be purchased at any threat level, designation, make, or model from any distributor or manufacturer, as long as the body armor has been

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tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased with JAG funds must be made in the United States.

#### **Article LXII - Body Armor Policy**

The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. Per the Bureau of Justice Assistance (BJA), there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

#### **Article LXIII - Body-Worn Cameras**

The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, that JAG funds may be used to purchase body-worn cameras but may not be used as the 50% match for purposes of BJA's Body-Worn Camera Policy and Implementation Program (BWC Program).

#### **Article LXIV - Body-Worn Camera Policy**

The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. [The Bureau of Justice Assistance (BJA) Body-Worn Camera (BWC) Toolkit, which can be found online at <https://bja.ojp.gov/program/body-worn-cameras-bwcs/overview>, provides model BWC policies and best practices to assist departments in implementing BWC programs.] **The Subrecipient will be required to forward a copy of such policy(s) to the Missouri Department of Public Safety at the time of acceptance of the subaward.**

#### **Article LXV - Criminal Intelligence Systems**

The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.

#### **Article LXVI - Duplication of Networks**

The Subrecipient assures that all equipment/software requested and purchased under this subaward must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.

#### **Article LXVII - Mitigation Plan**

The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support

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methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the Mitigation Plan.

#### **Article LXVIII - NEPA**

The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety, Office of Director.

The Subrecipient understands this condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this condition must first be met. The activities covered by this condition are:

- (a) New construction;
- (b) Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- (c) A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- (d) Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
- (e) Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The Subrecipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

#### **Article LXIX - Drug Task Force Eligibility for Grants**

The Subrecipient assures, where such grant-funded project is for a drug task force, the grant-funded project is in full compliance with the state provisions of Section 650.150 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.

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**Article LXX - Drug Task Force Training**

The Subrecipient agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Leadership and Integrity and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, grant funded task force officers, and other task force members of equivalent rank.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$19,000.00 from the undesignated fund balance of the 2022 Grant Fund, in acceptance of a grant received from the State of Missouri Office of State Courts Administrator, Administrative Services Division, for use by the Jackson County Family Court Division.

**ORDINANCE NO. 5654**, August 22, 2022

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Jackson County Family Court Division has been awarded a grant by the State of Missouri Office of State Courts Administrator, Administrative Services Division in the amount of \$19,000.00, to provide funding for its Mediation Program, to create and implement domestic relations programs; and,

WHEREAS, the grant is awarded for the period of July 1, 2022, through June 30, 2023; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,


BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2022 Grant Fund:




<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Mediation Program			
010-2156	45618- Increase Revenues	\$19,000	
010-9999	32810 -		
	Undesignated Fund Balance		\$19,000
010-9999	32810 -		
	Undesignated Fund Balance	\$19,000	
Mediation Program			
010-2156	56790-		
	Other Contractual Services		\$19,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5654 introduced on August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5654.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 9999 32810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$19,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Ord. #5654  
Sponsor: Tony Miller  
Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5654
Sponsor(s):	Tony Miller	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Appropriate']

**Project/Title:**

Mediation Program

### Request Summary

This is a request to appropriate \$19,000 from the 2022 undesignated fund balance in acceptance of funds awarded to the Family Court Division by the Office of State Courts Administrator. The project is named "Mediation Program" The project began July 1, 2022 and will continue through June 30, 2023.

### Contact Information

<b>Department:</b>	Circuit Court	<b>Submitted Date:</b>	8/10/2022
<b>Name:</b>	carl.bayless@courts.mo.gov	<b>Email:</b>	carl.bayless@courts.mo.gov
<b>Title:</b>	Grant Coordinator	<b>Phone:</b>	816-435-4775

### Budget Information

Amount authorized by this legislation this fiscal year:			\$19,000
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$19,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$19,000
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	2156 (Domestic Relations Resolution Program (DRRP) )	56790 (Other Contractual Services)	\$19,000

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>	
<ul style="list-style-type: none"><li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li></ul>	

## Request for Legislative Action

### History

Submitted by Circuit Court requestor: carl.bayless@courts.mo.gov on 8/10/2022. Comments:

Approved by Department Approver Mary Marquez on 8/10/2022 12:14:38 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/10/2022 12:36:49 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/10/2022 1:52:58 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 8/11/2022 7:55:23 AM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvia Stevenson on 8/15/2022 2:11:30 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 4:21:00 PM. Comments:

## Budgeting





State of Missouri  
Office of State Courts Administrator  
Administrative Services Division

Issue Date

Award  
Amount

Contract Period

July 1, 2022 through  
June 30, 2023

## Domestic Relations Resolution Fund Award

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator is awarding funding to Missouri Circuit Courts for the creation and implementation of domestic relations programs.

Contract Number

☐ Original Contract

OSCA

☐ Contract Amendment

Court/Recipient Information:

Project Director:

OSCA Program Contact

Kim Abbott  
573-522-6768

OSCA Fiscal Contact

Shelly Peters  
573-522-2751

☐ Special Conditions of this award are attached.

☐ There are no special conditions of this award. Original RFP requirements only.

**Please Sign, Date and Return by e-mail or mail to:**

Office of State Courts Administrator  
Attn: Contracts Unit  
P.O. Box 104480  
Jefferson City, MO 65110 - 4480  
osca.contracts@courts.mo.gov

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature

OSCA Signature

*Earl Kraus*

Printed Name

Date

Printed Name

Earl Kraus

Presiding Judge Signature

Title

Deputy State Courts Administrator

Printed Name

J. Dale Youngs

Date 06-Jul-2022

Date

07/05/2022

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$166,400.00 from the undesignated fund balance of the 2022 Special Road & Bridge Fund to cover the increased cost of gasoline for use by the Public Works Department.

**ORDINANCE NO. 5655**, August 22, 2022

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, due to the unanticipated rise in fuel prices, the Public Works Department projects a need for additional funds to enable the purchase of unleaded and diesel fuel for the remainder of 2022; and,

WHEREAS, an appropriation is needed to place the funds necessary for the purchase of fuel in the proper spending accounts; now therefore,

BE IT ORDAINED by the Legislature of Jackson County, Missouri, that the following appropriation from the 2022 Special Road & Bridge Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road & Bridge Fund 004-9999	32810- Undesignated Fund Balance	\$166,400	
Road & Bridge Maintenance 004-1506	57110- Gasoline		\$166,400

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5655 introduced on August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5655.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 004 9999 32810  
ACCOUNT TITLE: Special Road & Bridge Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$166,400.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Ord. #5655

Sponsor: Theresa Cass Galvin

Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5655
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Appropriate']

**Project/Title:**

Appropriating \$166,400 from the Undesignated Fund Balance of the Special Road and Bridge Fund (No. 004) for the purpose of supplementing the unleaded and diesel fuel budget for the Department of Public Works

### Request Summary

This ordinance requests a supplemental appropriation of \$166,400 from the Undesignated Fund Balance of the Special Road and Bridge Fund for the purpose of paying increased fuel costs for departmental operations through the end of the 2022 fiscal year. The assumptions are that diesel fuel will cost on average \$4.40 per gallon (\$110,000) and unleaded fuel will cost \$3.76 per gallon (\$56,400) for the balance of the year.

### Contact Information

<b>Department:</b>	Public Works	<b>Submitted Date:</b>	7/27/2022
<b>Name:</b>	Troy Schulte	<b>Email:</b>	TSchulte@jacksongov.org
<b>Title:</b>	County Administrator	<b>Phone:</b>	816-881-1079

### Budget Information

Amount authorized by this legislation this fiscal year:			\$166,400
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$166,400
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
004 (Special Road & Bridge Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$166,400
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
004 (Special Road & Bridge Fund)	1506 (Road & Bridge Maintenance)	57110 (Gasoline)	\$166,400

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
5636	July 18, 2022
<b>Prior Resolution</b>	
Resolution:	Resolution date:
21004	July 11, 2022
21015	July 25, 2022

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>

## Request for Legislative Action

Submitted by Public Works requestor: Troy Schulte on 7/27/2022. Comments:

Approved by Department Approver Brian Gaddie on 7/27/2022 12:51:46 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 7/27/2022 1:04:11 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 7/28/2022 9:44:17 AM. Comments:

Approved by Budget Office Approver Mark Lang on 7/29/2022 2:36:05 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylva Stevenson on 7/30/2022 4:56:09 PM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/2/2022 2:11:56 PM. Comments: 21005 listed as prior legislation was a closed meeting for litigation.

Submitted by Requestor Troy Schulte on 8/2/2022 2:40:08 PM. Comments: Typo fixed.

Approved by Department Approver Brian Gaddie on 8/4/2022 1:12:00 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/4/2022 2:13:08 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/5/2022 12:35:13 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/5/2022 4:27:59 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 8/8/2022 9:41:23 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/8/2022 2:48:38 PM. Comments: Action item only appropriation.

Submitted by Requestor Troy Schulte on 8/9/2022 10:05:23 AM. Comments:

August 17, 2022

eRLA #592

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Approved by Department Approver Brian Gaddie on 8/12/2022 2:02:57 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/12/2022 3:02:04 PM



# Supplemental Appropriation Request

## Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 29, 2022

Ord # 5655  
eRLA ID #: 592

[illegible]

**APPROVED**  
By Mark Lang at 2:34 pm, Jul 29, 2022

Budget Office

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** submitting to the qualified voters of Jackson County, Missouri, at the general election to be held on November 8, 2022, an advisory referendum question asking whether section 188.017 of the Revised Statutes of Missouri, which bans abortion at any stage of pregnancy without exception for rape or incest, should be repealed to ensure safe and legal access to abortion.

**ORDINANCE NO. 5656**, August 22, 2022

**INTRODUCED BY** Jalen Anderson and Crystal Williams, County Legislators

WHEREAS, on June 24, 2022, the United States Supreme Court made the devastating decision to overturn *Roe v. Wade*, eliminating people's constitutional right to access a safe and legal abortion; and,

WHEREAS, given this reversal of a fifty-year precedent, individual states now dictate access to abortion care; and,

WHEREAS, section 188.017 of the Revised Statutes of Missouri bans abortion at any stage of pregnancy without exception for rape or incest; and,

WHEREAS, by Resolution 21007, dated July 18, 2022, the Legislature has previously expressed its support of abortion rights; and,

WHEREAS, the Legislature finds it critical that the voters of Jackson County be afforded an opportunity to express their opinions on this important issue; now therefore,

**BE IT ORDAINED** by the Legislature of Jackson County, Missouri, as follows:

Section 1. Pursuant to the provisions of article II, sections 16.12 and 16.37 of the 2018 Constitutional Home Rule Charter of Jackson County, there is hereby submitted to the qualified voters of Jackson County, Missouri, at the general election to be held on November 8, 2022, an advisory referendum question asking whether section 188.017 of the Revised Statutes of Missouri, which bans abortion at any stage of pregnancy without exception for rape or incest, be repealed to ensure safe and legal access to abortion.

Section 2. The qualified voters at said election shall vote by ballot and the ballots to be used at said election shall contain the following language:

**JACKSON COUNTY, MISSOURI**

**QUESTION # 2**

**GENERAL ELECTION**

**NOVEMBER 8, 2022**

**OFFICIAL BALLOT**

Should section 188.017 of the Revised Statutes of Missouri, which bans abortion at any stage of pregnancy without exception for rape or incest, be repealed to ensure safe and legal access to abortion.

YES ☐

NO ☐


If you are in favor of the question, place an “x” in the box opposite “Yes.” If you are opposed to the question, place an “x” in the box opposite “No.”

Section 3. The Clerk of the Legislature is hereby authorized and directed to notify the Jackson County and Kansas City Boards of Election Commissioners of the adoption of this Ordinance no later than 5:00 p.m. on August 30, 2022, and to include in said notification all of the terms and provisions required by § 115.125, RSMo 2016.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5656 introduced on August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5656.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

## Request for Legislative Action

Ordinance No.: 5656

Sponsors: Jalen Anderson;  
Crystal Williams

Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5656
Sponsor(s):	Jalen Anderson;Crystal J. Williams	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Authorize']

**Project/Title:**

AN ORDINANCE submitting to the qualified voters of Jackson County, Missouri, at the general election to be held on November 8, 2022, an advisory referendum question asking whether section 188.017 of the Revised Statutes of Missouri, which bans abortion at any stage of pregnancy without exception for rape or incest, be repealed to ensure safe and legal access to abortion.

### Request Summary

Pursuant to the provisions of article II, sections 16.12 and 16.37 of the 2018 Constitutional Home Rule Charter of Jackson County, there is hereby submitted to the qualified voters of Jackson County, Missouri, at the general election to be held on November 8, 2022, an advisory referendum question asking whether section 188.017 of the Revised Statutes of Missouri, which bans abortion at any stage of pregnancy without exception for rape or incest, be repealed to ensure safe and legal access to abortion.

### Contact Information

<b>Department:</b>	County Legislature	<b>Submitted Date:</b>	8/18/2022
<b>Name:</b>	Winifred Jamison	<b>Email:</b>	wjamison@jacksongov.org
<b>Title:</b>		<b>Phone:</b>	816-881-3075

### Budget Information

Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>



## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>	
<ul style="list-style-type: none"><li>This legislative action does not impact the County financially and does not require Finance/Budget approval.</li></ul>	

## Request for Legislative Action

### History

Submitted by County Legislature requestor: Winifred Jamison on 8/18/2022. Comments:

Approved by Department Approver Crissy Wooderson on 8/18/2022 11:40:38 AM. Comments: Approving on behalf of Legislator Williams and Anderson by proxy.

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/18/2022 11:44:51 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/18/2022 12:26:11 PM. Comments:

Not applicable by Budget Office Approver Mark Lang on 8/18/2022 12:32:20 PM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 8/18/2022 1:03:59 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/18/2022 1:08:32 PM. Comments: On behalf of JH

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the furnishing and installation of synthetic infield turf for use by the Parks + Rec Department to Mid-America Golf & Landscape, Inc., of Lee's Summit, MO, under the terms and conditions of Invitation to Bid No. 56-22, at an actual cost to the County not to exceed \$1,447,535.00.

**RESOLUTION NO. 21027**, August 22, 2022

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has a need to install new synthetic infield turf at the Frank White Jr. Sports Complex; and,

WHEREAS, the Purchasing Director has solicited formal written bids on Bid No. 56-22 for the required equipment; and,

WHEREAS, a total of nineteen notifications were distributed and viewed and two bids were received from the following:

<b><u>BIDDER</u></b>	<b><u>BID</u></b>
Mid-America Golf & Landscape, Inc. Lee's Summit, MO	\$1,447,535.00
Hellas Construction, Inc. Austin, TX	\$2,161,300.00

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Directors of Finance and Purchasing and Parks + Rec recommend the award of the contract for the infield turf to Mid-America Golf & Landscape, Inc., of Lee's Summit, MO, for the reason that it has submitted the lowest and best bid, at an actual cost to the County not to exceed \$1,447,535.00; now therefore,

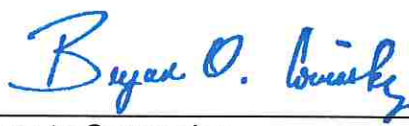
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Directors of Finance and Purchasing and Parks + Rec, and that the Director of Finance and Purchasing be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21027 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 013 1608 58060  
ACCOUNT TITLE: County Improvement Fund  
Construction Services  
Other Improvements  
NOT TO EXCEED: \$1,447,535.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Res. #21027  
Sponsor: Tony Miller  
Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21027
Sponsor(s):	Tony Miller	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Award']

**Project/Title:**

A RESOLUTION awarding a contract for the placement of sports field synthetic infield turf for use by the Parks + Rec Department to Mid-America Golf & Landscape, Inc., DBA Mid-America Sports Construction of Lee's Summit Missouri, under the terms and conditions of Invitation to Bid No. 56-22, at an actual aggregate cost to the County not to exceed \$1,447,535.

### Request Summary

Invitation to Bid No. 56-22 requested bids from qualified firms to provide and install new synthetic infield turf on the five sports fields at the Frank White Jr. Sports Complex at Longview Lake. Nineteen notifications were distributed and viewed. Two bids were received. Pursuant to Section 1054.6 of Jackson County Chapter 10, the Director of Parks + Rec and the Director of Finance and Purchasing recommend the award to the lowest and best bidder Mid-America Golf & Landscape, Inc., DBA Mid-America Sports Construction of Lee's Summit Missouri.

Mid-America Sports has extensive experience in the design and construction of sports facilities and is well qualified to perform the work. The scope of work for the project includes removal of the existing gravel infields, and the installation of new synthetic turf. The proposed scheduled start for the project is this Fall, once seasonal programs are concluded, with an expected completion date, weather permitting, of Spring 2023, prior to the start of regularly scheduled leagues and tournaments.

### Contact Information

<b>Department:</b>	Parks + Rec	<b>Submitted Date:</b>	7/20/2022
<b>Name:</b>	Tina Spallo	<b>Email:</b>	tspallo@jacksongov.org
<b>Title:</b>	Superintendent, Recreation Division	<b>Phone:</b>	816-503-4872

### Budget Information

Amount authorized by this legislation this fiscal year:	\$1,447,535
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$1,447,535
Is it transferring fund?	No
<b>Single Source Funding:</b>	



## Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1608 (Construction Services)	58060 (Other Improvements)	\$1,447,535

### Prior Legislation

#### Prior Ordinances

Ordinance:	Ordinance date:

#### Prior Resolution

Resolution:	Resolution date:

### Purchasing

Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

### Compliance

#### Certificate of Compliance

In Compliance

#### Minority, Women and Veteran Owned Business Program

Goals are waived - insufficient MBE or WBE firms available

MBE: .00%

WBE: .00%

VBE: .00%

#### Prevailing Wage

Construction projects over \$75000	['Separate bid']
------------------------------------	------------------

### Fiscal Information

- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

## Request for Legislative Action

Submitted by Parks + Rec requestor: Tina Spallo on 7/20/2022. Comments:

Approved by Department Approver Michele Newman on 7/20/2022 5:56:46 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 7/22/2022 9:33:03 AM. Comments: Please reference the following in the Request Summary:

Pursuant to Section 1054.6 of Chapter 10, the Director of Parks + Rec and the Director of Finance and Purchasing recommend award to Mid America Golf and Laminate of Lee's Summit, MO as the lowest and best bid received.

Submitted by Requestor Tina Spallo on 7/25/2022 11:25:29 AM. Comments:

Approved by Department Approver Dianne L. Kimzey on 7/25/2022 7:04:29 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 7/26/2022 8:59:51 AM. Comments: Please add the phrase: Pursuant to Section 1054.6 of Jackson County Chapter 10, the Director of Parks + Rec and the Director of Finance and Purchasing recommend the award to the lowest and best bidder - Vendor, City and State

Submitted by Requestor Tina Spallo on 7/26/2022 9:26:20 AM. Comments:

Approved by Department Approver Dianne L. Kimzey on 7/26/2022 10:18:36 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 7/26/2022 1:24:40 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 7/26/2022 1:55:21 PM. Comments:

Approved by Budget Office Approver Mark Lang on 7/26/2022 4:45:40 PM. Comments:

Approved by Executive Office Approver Troy Schulte on 7/28/2022 10:43:39 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/3/2022 9:17:09 AM. Comments: See my email about "vendors viewed" language.

Submitted by Requestor Brian P. Nowotny on 8/3/2022 10:18:03 AM. Comments: "notifications were distributed and viewed" language updated in reply summary  
August 17, 2022  
Page 3 of 3

Approved by Department Approver Susan I. Kinnaman on 8/3/2022 10:30:14 AM. Comments:

## Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 160822005 000

Date: July 26, 2022

RES #	21027
eRLA ID #:	588

[illegible]

**APPROVED**  
By Mark Lang at 4:44 pm, Jul 26, 2022

Budget Office

Invitation to Bid No. 56-22  
Infield Turf Replacement  
W/Addendum No. 1

No.	Description	Total Bid Price
1	Frank White Jr. Sports Complex Infields (5)	\$1,437,534.99
2	Force Account (Contingency)	<u>\$10,000.00</u>
3	Lump Sum Bid Price	\$1,447,534.99
	Addendum No. 1	
4	Frank White Jr. Sports Complex Outfields (5)	\$2,546,239.99
5	Additional Force Account (Contingency)	<u>\$20,000.00</u>
6	Additional Sum Bid Price	\$2,566,239.99
	Unit Prices: the following unit prices are requested for the following materials, <b>installed</b> . These units are not in addition to the lump sum bid price stated above by the Bidder	
7	10" dia N12 piping/lf	\$39.80
8	8" dia N12 piping/lf	\$33.65
9	6" dia N12 piping/lf	\$24.95
10	4 inch depth concrete walk/sf	\$63.00
11	6 inch depth asphalt pvmt/sy	\$72.00
12	4' tall chain link fencing fabric/lf	\$41.00
13	8' tall chain link fencing fabric/lv	\$50.00
	Change Order: During the project, any such additional work for which written authorization has been received will be included in a Change Order initiated by the Successful Bidder and approved by the County, and such Change Order with copies of the written authorization attached, shall be submitted to the County for acceptance.	



# Mid-America Sports Construction

*“We are only as good as our last project”*

## Mid-America Sports Construction

1621 SE Summit Street

Lee's Summit, Mo 64081

816.524.0010

[bwilson@mid-america-golf.com](mailto:bwilson@mid-america-golf.com)

[www.mid-america-sportsconstruction.com](http://www.mid-america-sportsconstruction.com)





## **Company Overview**

Mid-America Sports Construction is located in Lee's Summit, MO. Our team brings the Midwestern values we hold close to each and every project throughout the United States. For the past 20 years, we have staked our claim in the sports construction industry; growing into the nation's preeminent field contractor of natural turf and synthetic turf sports fields as well as complete sport complexes. Our natural and synthetic grass installations for athletic fields of all kinds offer a quality of construction and project management that is unrivaled in our industry.

**Vision:** To excel in building high quality athletic fields.

**Mission:** Mid-America Sports Construction is dedicated to excellence in providing the highest level of quality and service to exceed client expectations. Our company is based on family traditions and principals and we take pride in developing lasting relationships. Mid-America Sports Construction believes our legacy is what we leave behind.

**Values:** Family, Honesty, Integrity, Skill, Hard work, and Responsibility, with a commitment to continuous improvement.

Mid-America Sports Construction offers a full range of services utilizing the latest in state-of-the-art technology and equipment. Our talented team possesses the capabilities to assist with any aspect of your project needs from inception to completion. We were formed in 1993 with the aspiration to construct world-class athletic venue. We have built a solid reputation by utilizing 3 key elements:

- The expertise and capabilities to handle even the most complex projects
- The motivation and management to fulfill our obligation and complete the project on time and on budget
- The commitment to relationships that ensure every detail will be skillfully handled before, during and long after completion. Our team approaches every job the same, with attention to detail and a commitment to excellence.

Our continued growth as a company is based upon the values we established long ago. We are committed to listening to our clients and making them a part of the process. We provide a level of project management and cost control that serves the best interests of our clients at all times. It is an honor to do the work we do, and we never forget that fact. Striving for customer satisfaction will always be our number one goal.

Mid-America Sports Constructions is a branch of Mid-America Golf and Landscape. Started in 1993, Mid-America Sports Construction has been delivering some of the top athletic fields in the nation for over 20 years. Since Mid-America Sports Construction was derived from a golf course construction company, we are able to give the end user not only top of the line synthetic sports fields but also beautiful, top performing, natural grass fields.







Mid-America Sports Construction DBA Mid-America Golf and Landscape's Dun and Bradstreet number is 809924434. Mid-America Sports Construction will be happy to provide a comprehensive insight plus report upon further discussion.

Kirk Grego, part owner of Mid-America Golf and Landscape is a Certified Field Builder. This allows Mid-America Sports Construction to keep up with industries cutting edge technology and allows us to give the customer the best product and service available.

Mid-America Sports Construction is interested in being able to offer the top-quality product to school and government entities across the nation. Mid-America offers the highest quality of work and we can assure you that we are the best choice for Rockwood School Districts turf needs.

## Testimonials

"Mid America Golf, Kirk Grego and his team did an outstanding job of properly preparing the site on time and on budget. **I believe their expertise and experience with sport field installations saved our project thousands of dollars on potential change orders, while not compromising the quality of the work.**"

**-James K. Villamaria**, St. Mary's Colgan USD 250 Athletic Facilities Task Force, *Chairman*

**"I would, without hesitation, recommend Mid-America Golf and Landscape for athletic field work.** All representatives of Mid-America Golf and Landscape were extremely professional and motivated to provide the highest quality product possible. They also worked diligently to ensure the projects were completed on schedule and in budget. We couldn't be happier with the outcome. The Independence School District now has two first class synthetic athletic fields of which we are truly proud."

**-Bob Robinson**, Independence School District, *Director of Facilities*

"Mid-America Sports Construction has proven to be a highly qualified Athletic Field Contractor. The Employees go out of their way to complete the project accurately and professionally. **I will recommend Mid-America Sports Construction for any athletic field project"**

**-Bill Dickerson**, The University of Kansas, *Former Athletic Director*

"I was extremely pleased with their work and flexibility and I will tell you their professionalism carried their every day.

It was a pleasure to work with those guys and I was not an easy customer and I know that...so thanks JD,"

**-John Keilty**, Mount St Mary Catholic High School

"From bid process to project completion, the Mid-America Sports Construction team was a pleasure for each UCM department associated with the project to work with. Their quality of work, professional manner, and timeliness continued to impress us at every step of the project. Given the unexpected nature of a Missouri winter, the team expertly handled each situation they encountered due to the weather with ease and created a solution in order to meet our aggressive timeline." **-Chalres Ambrose**, President, University Central Missouri





## **Kirk Grego**

**President, QC/QA Manager**

### **Overview**

Ties Unlimited Inc. (1987- 1993)

President, Mid-America Golf and Landscape, Inc. (2016- Present)

President, Mid- America Sports Construction, LLC (2012-Present)

### **Professional Affiliations**

ASBA Certified Field Builder – December 2012

GCBAAs Certified Builder Member #172

Member, National Golf Foundation (NGF)

Member, Sports Turf Managers Association

Member, Mid-West (Heartland) Golf Course Superintendent's Association

Corporate Member, National Golf Course Owner's Association (NGCOA)



### **Overall Experience**

Kirk began his career working in a family-owned construction business. In 1993, Kirk became Vice President and one of the three founding partners of Mid-America Golf and Landscape, Inc. Kirk has vast knowledge and experience in all stages of golf course development and athletic construction. He has been personally involved in every aspect of golf course and sports construction. With years of experience as a laborer, operator, superintendent, and Project Manager, he has been involved in projects ranging from public to high-end golf clubs. Kirk has been the main contributor in forging Mid-America Golf and Landscape, Inc. to branch into the athletic field industry, including synthetic turf and natural grass fields. With this transformation, Mid-America Sports Construction was formed and continues to be a nationally recognized organization when it comes to a quality conscious athletic field contractor. Kirk is the managing individual as well as a senior project manager for Mid-America Sports Construction and all sports related endeavors.

### **Project Experience**

Mid-America Golf and Landscape 1993 – 1996 (Field labor and Operator-VP)

Mid-America Golf and Landscape 1996 – 2002 (Project Superintendent-VP)

Mid-America Golf and Landscape 2002 – 2012 (Senior Project manager over Athletic operations-VP)

Mid- America Golf and Landscape/ Mid America Sports Construction 2012 - 2016 (Head of all Athletic operations)

Mid- America Golf and Landscape/ Mid America Sports Construction 2016 - present (President)

***“We are only as good as our last project”***



# Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,  
this Certificate of Compliance is hereby issued to:

Mid-America Golf and Landscape Inc  
1621 SE Summit St  
Lees Summit , MO 64081  
2022 Certificate: 20220616VC990

Issued: 2022-06-16

Expires: 2022-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

---

Chief Compliance Review Officer  
Jackson County Missouri  
816-881-3302  
compliance@jacksonsongov.org



# AMERICAN SPORTS BUILDERS ASSOCIATION

*Through Its Certification Board  
Has Conferred Upon*

***Kirk Grego***

---

*The Designation*

***CERTIFIED FIELD BUILDER***

FOR EFFORTS TO RAISE THE PROFESSIONAL STANDARDS OF  
FIELD CONSTRUCTION AND FOR HAVING SUCCESSFULLY  
FULFILLED THE CONDITIONS OF ELIGIBILITY AND PASSED  
THE REQUIRED EXAMINATION

*In witness whereof we have set our hands on*

this 31st day of December, 2021

Certification expires: December 31, 2024

A handwritten signature in black ink, appearing to be "J. K.", written over a horizontal line.

Executive Director

A handwritten signature in black ink, appearing to be "John D. Catella", written over a horizontal line.

Certification Chairman





# Certificate of Achievement

THIS ACKNOWLEDGES THAT

## Mid America Sports Construction

HAS COMPLETED AND SUCCESSFULLY PASSED THE ASTROTURF  
INSTALLATION CERTIFICATION CLASS.

THIS CERTIFICATE ACKNOWLEDGES THAT YOUR COMPANY IS AN  
**ASTROTURF CERTIFIED INSTALLER.**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Thomas McGee, L.C. 120 W 12th St., Suite 1000 Kansas City MO 64105	<b>CONTACT</b> NAME: Jen Pellegrino PHONE (A/C, No, Ext): 816-842-4800 FAX (A/C, No): 816-472-5018 E-MAIL ADDRESS: jpellegrino@thomasmcgee.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
INSURER A : BITCO National Insurance Co	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

**COVERAGES** **CERTIFICATE NUMBER: 373204560** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CLP 3 704 089	3/25/2021	3/25/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CAP 3 704 090	3/25/2021	3/25/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP 2 820 655	3/25/2021	3/25/2022	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WC 3 704 091	3/25/2021	3/25/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Re: Chanute Campus Softball and Baseball Complex Turf Installation 2021-02.  
 Affidavit of Worker's Compensation, Public Liability and Property Damage Insurance.

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



# **CHARLES F. CHRISTIAN**

6018 NALL AVE. MISSION, KS 66202

816.516.7089

CHARLES.CHRISTIAN14@GMAIL.COM

---

## **EDUCATIONAL HISTORY**

**KENNESAW STATE UNIVERSITY, GA**

**AUGUST 2011**

Bachelor of Science, Mathematics

## **RELEVANT UNDERGRADUATE COURSEWORK & PROJECTS**

- Software for Mathematics & Introduction to Java Coding: Proficient in writing code for SAS, MatLab, Maple, Scientific Notebook, and Java.
- Operations Research: Emphasis on developing computer algorithms for logistics and operations.
- Statistical Methods I & Software for Statistics
- Calculus I, II, & III
- Physics I & II
- Chemistry I & II

## **SPORTS CONSTRUCTION EMPLOYMENT HISTORY**

**MID AMERICA SPORTS CONSTRUCTION**

**MAY 2015 - PRESENT**

- Synthetic Turf Project Manager & Labor/Cost Analyst
- OSHA 10-Hour Construction Safety & Health Certification

**ASTROTURF**

**JANUARY 2013 - APRIL 2015**

Labor/Cost Analyst & Synthetic Turf Installer

## **NOTABLE SPORTS CONSTRUCTION PROJECTS**

- Kansas City Royals Urban Youth Academy
- University of Kansas Athletic Training Facility
- Kansas State University Football & Baseball
- University of Missouri Baseball
- University of Central Missouri Football
- University of Oklahoma Football
- Toronto Blue Jays, Roger's Center
- University of South Dakota Soccer
- South Dakota State University Football
- University of Michigan Field Hockey
- USA Field Hockey at Spooky Nook, PA
- Penn. State University Field Hockey
- Mississippi State University Football
- University of Georgia Athletic Facilities
- University of California, Davis Field Hockey
- University of South Dakota Practice Football
- Yankton High School in Yankton, SD
- Kansas State University Baseball Field
- Rocky Top Mountain Sports Complex in Gatlinburg, TN
- University of Georgia Indoor Practice
- Arizona Cardinals Spring Facility Field



## RESUME

Tony Humphrey (Project Superintendent)  
127 NE 110<sup>th</sup> St., K.C., MO 64155  
Ph: 816-213-0426 Email: thumpgolf14@yahoo.com

---

**Job Summary** The Construction Superintendent coordinates all site construction activities and supervises all field personnel as required to successfully complete the project on schedule and within budget. This includes maintaining the highest quality, supervising all trade and field personnel, while administering good construction safety practices with all on-site activities. Maintains the job site office and closes out projects. Reports to the Project Manager.

### Work Experience

#### Mid-America Sports Construction

July 1993 - Present

Project Superintendent and Shaper

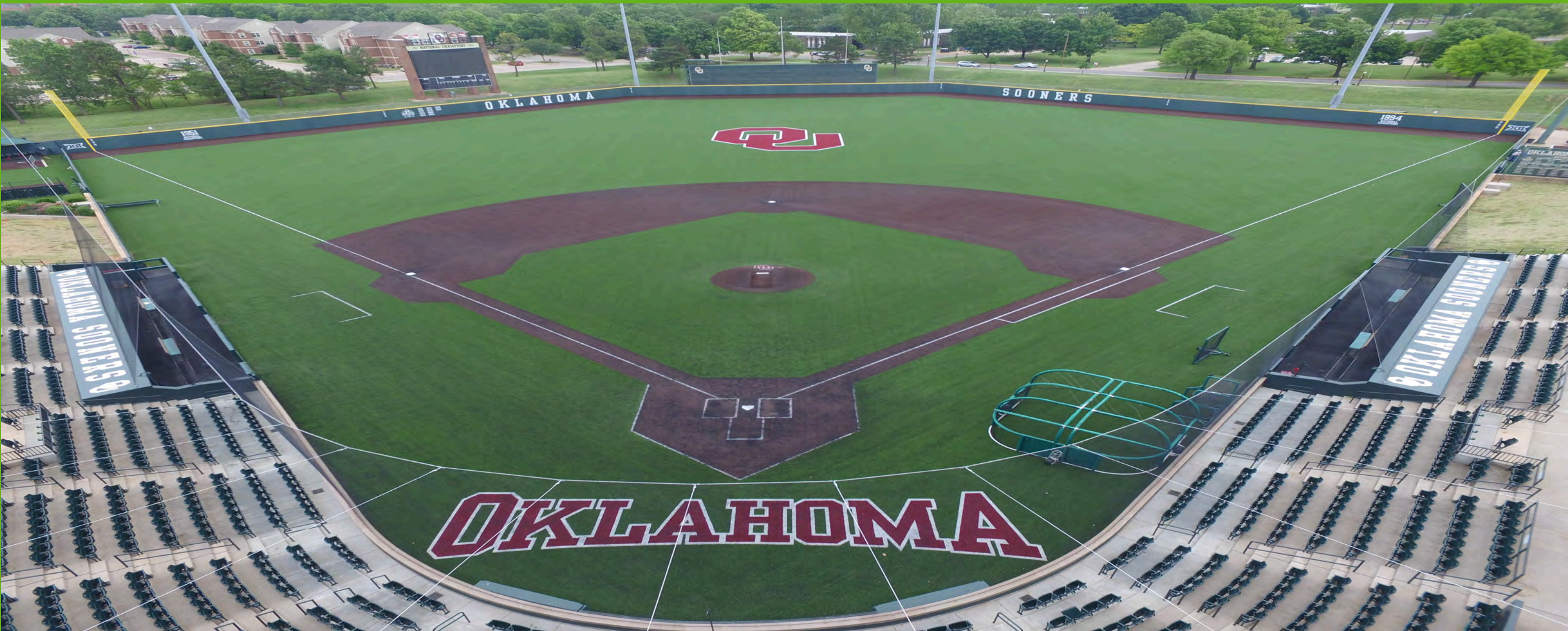
#### 2002-Present, Athletic Field Project Superintendent Work:

Waynesville Middle School, Waynesville, MO  
Rock Chalk, Lawrence, KS  
Hays High School Baseball Infield, Hays, KS  
Gardner Edgerton Middle School, Gardner, KS  
Southmoore High School, Moore, OK  
Indiana University – Bart Kaufman Softball Field, Bloomington, IN  
Jenkins-Essex Elizabethtown, Elizabethtown, KY  
Missouri Western University, St. Joseph, MO  
Kermit High School, Kermit, TX  
Greensburg High School Football Field, Greensburg, KS  
Cleburne High School, Cleburne, TX  
Seminole High School Indoor Field, Seminole, TX  
Seminole High School Softball Field, Seminole, TX  
Junction City Middle School, Junction City, KS  
Kansas City Chiefs Practice Field, Kansas City, MO  
Junction City High School, Junction City, KS  
Benedictine College, Atchison, KS  
Seminole High School Football Field, Seminole, TX  
University of Central Missouri, Warrensburg, MO  
Kansas University, Lawrence, KS  
Kansas State University, Manhattan, KS  
Missouri University, Columbia, MO  
Augustana University, Sioux Falls, SD  
St. Piux X High School, Kansas City, MO  
University of Oklahoma, Norman, OK  
Tulane University, Baton Rouge, LA

Graduated from East Hardin High School in Glendale, Kentucky in 1978







“We are only as  
good as our last  
project.”



CONTACT US

816.524.0010

[info@mid-americasportsconstruction.com](mailto:info@mid-americasportsconstruction.com)

[www.mid-americasportsconstruction.com](http://www.mid-americasportsconstruction.com)

Baseball







# Neosho High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: 2018

# Briar Cliff University

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Design Build

Date of Completion: October 2021

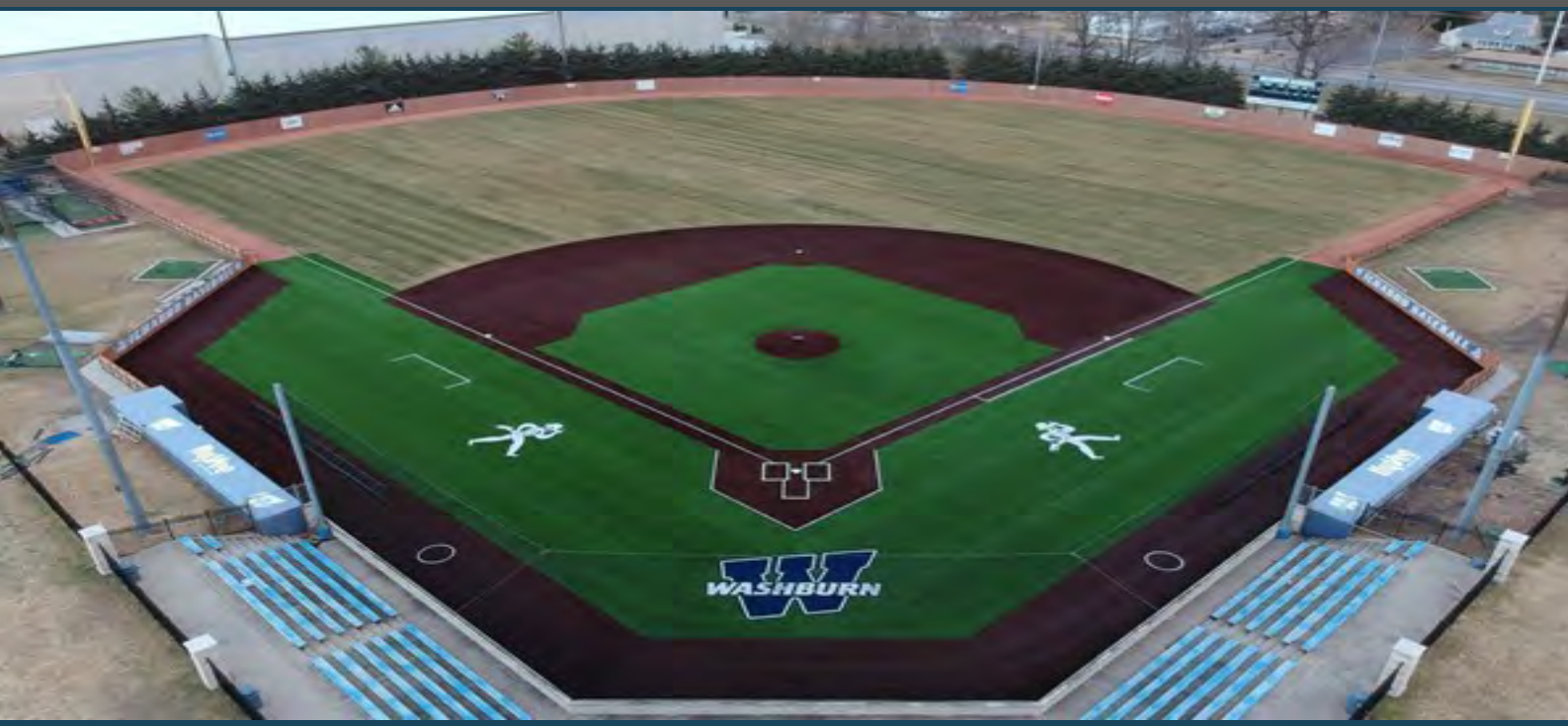


# Washburn University

Scope: Construction and installation of a synthetic turf baseball infield.

Architect: Baraka Sports

Date of Completion: January 2020





# Capital City High School

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Architects Alliance

Date of Completion: January 2020



# University of Evansville

Scope: Construction and instillation of a synthetic turf baseball field

Architect: N/A

Date of Completion: October 2020

# Millikan University

Scope: Construction and installation of a synthetic turf baseball field

Architect: Shai/Pattery Architects

Date of Completion: 2019







# Blue Springs High School

Scope: Construction and installation of synthetic turf baseball field

Architect: Hollis & Miller

Date of Completion: February 2019

# Blue Springs South High School

Scope: Construction & installation of synthetic turf on baseball field

Architect: Shive-Hattery

Date of Completion: March 2015



# Johnston High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: FRK Architects

Date of Completion: 2019





# West Platte R-2 School District

Scope: Construction and installation of a synthetic turf baseball field

Architect: HTK Architects

Date of Completion: March 2019



# University of Missouri

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Design Build

Date of Completion: November 2019



# Bellevue West High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: November 2018







# Raytown High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Hollis & Miller

Date of Completion: January 2018

# Raytown South High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Hollis & Miller

Date of Completion: September 2018



# Barton County Community College

Scope: Construction and installation of synthetic turf baseball infield

Architect: HTK Architects

Date of Completion: December 2018



# Yankton High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: 2018



# Andover High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: August 2018

# Hays High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: July 2018







# Pittsburg State University

Scope: Construction and installation of a synthetic turf baseball field

Architect: N/A

Date of Completion: February 2018

## Brandon Valley High School

Scope: Construction of synthetic turf on the baseball field

Architect: Design Build

Date of Completion: October 2017



# Oral Roberts University

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

Date of Completion: January 2018





# Drury University

Scope: Construction and installation of a synthetic turf baseball field

Architect: N/A

Date of Completion: 2016



## Southeast Polk High School

Scope: Construction and installation of a synthetic turf baseball field

Architect: Design Build

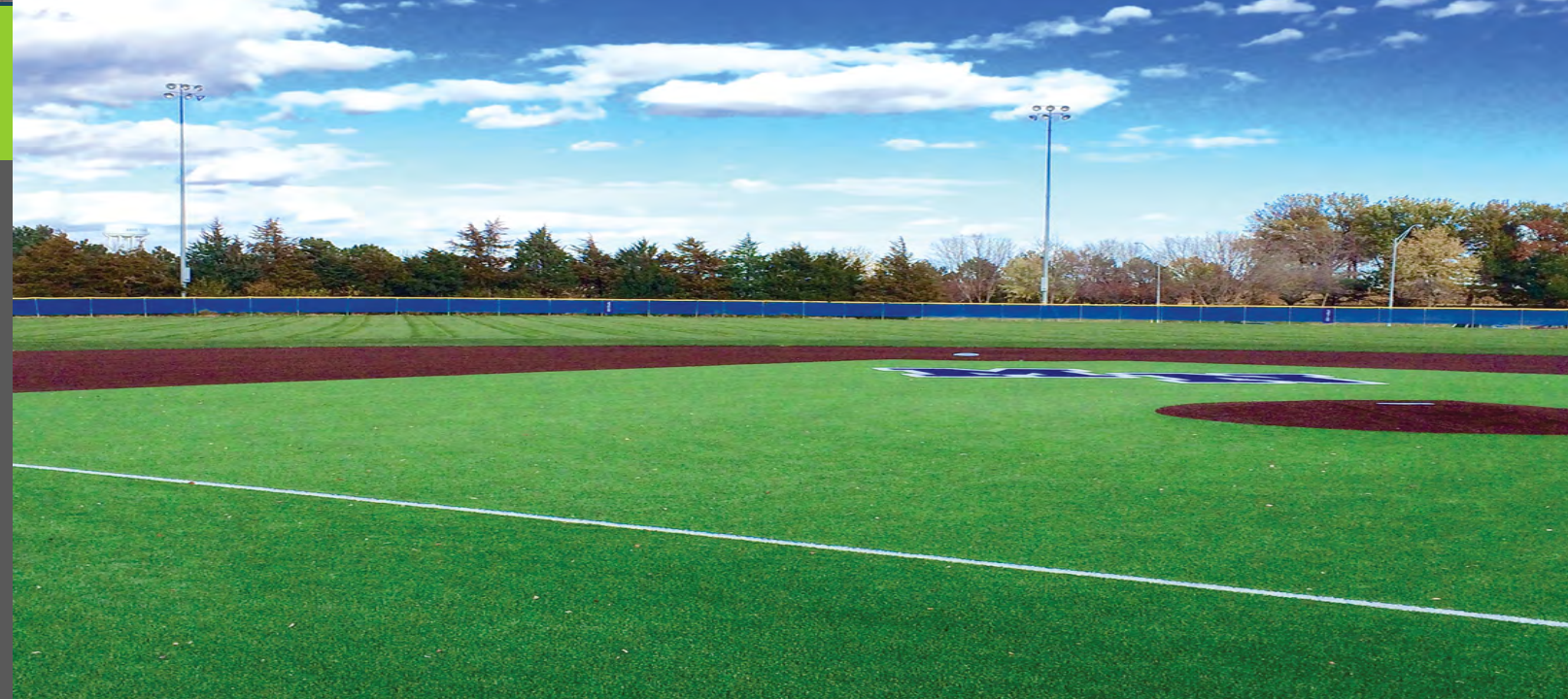
Date of Completion: 2016

## Millard North High School

Scope: Construction and installation of synthetic turf baseball infield

Architect: DLR Group

Date of Completion: 2015







# West Fargo Baseball

Scope: Construction and installation of a synthetic turf baseball infield

Architect: N/A

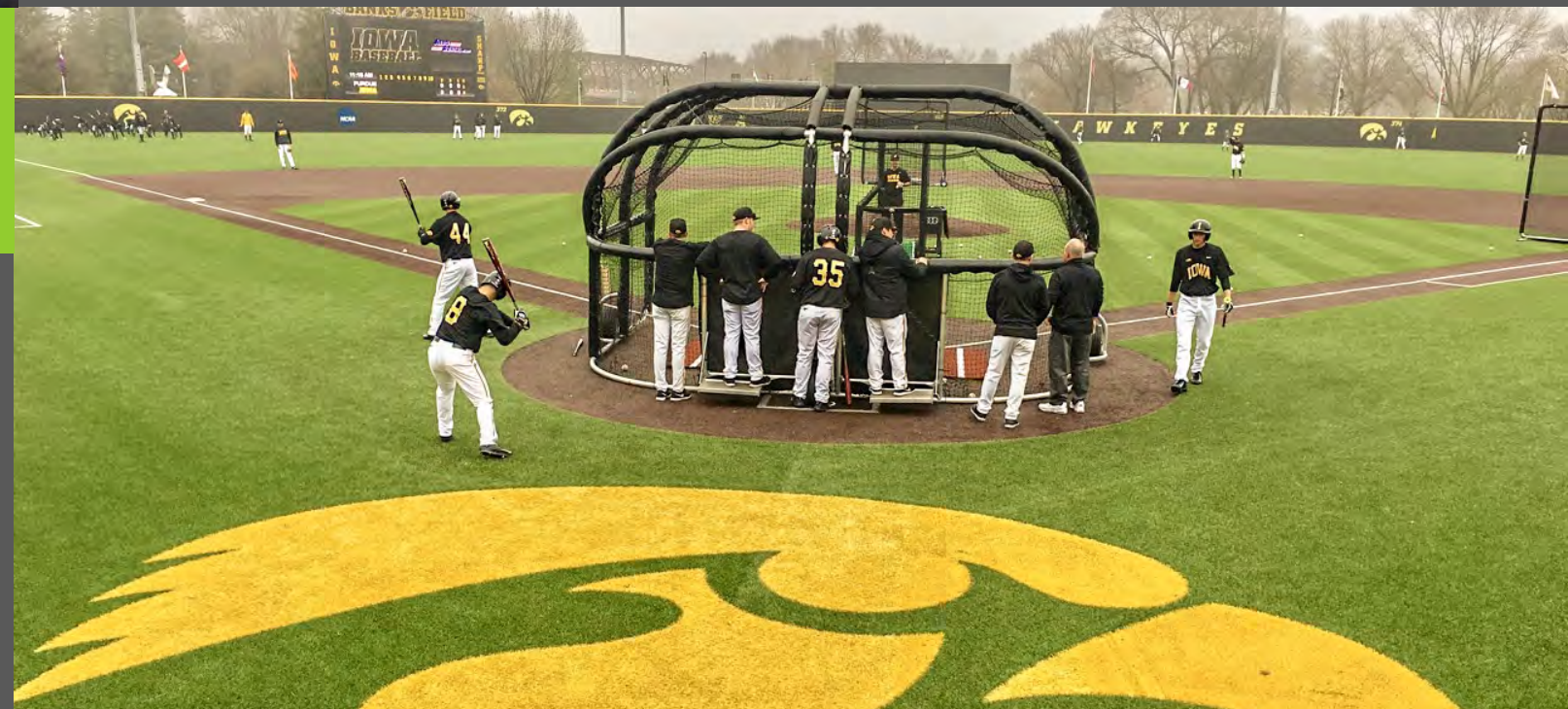
Date of Completion: February 2015

# University of Iowa

Scope: Construction & installation of a synthetic turf baseball field

Architect: Shive-Hattery

Date of Completion: March 2015



# The LaRoche Baseball Complex

\*Donated by Adam LaRoche

Scope: Construction of synthetic turf baseball infield

Architect: Design Build

Date of Completion: September 2014





# University of Arkansas

Scope: Construction and installation of a synthetic turf indoor baseball facility

Architect: AMAI Architects & VSR Design

Date of Completion: March 2014



## David Allen Memorial Ball Park

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Design Build

Date of Completion: November 2013



## Johnson County Community College

Scope: Construction and installation of a synthetic turf baseball field

Architect: Amai Architects & VSR Designs

Date of Completion: 2013







# NW Oklahoma State University

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Easley & Associates

Date of Completion: January 2012

# Augustana University

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Architects Incorporated

Date of Completion: 2012



# Fort Hayes State University

Scope: Construction and installation of a synthetic turf baseball infield

Architect: Design Build

Date of Completion: 2012





# Kansas State University

Scope: Construction and Installation of a synthetic turf baseball field

Architect: N/A

Date of Completion: November 2010



# University of Kansas

Scope: Construction of synthetic turf baseball field

Architect: Gould Evans

Date of Completion: August 2010

# Missouri Western State University

Scope: Construction and installation of synthetic turf baseball infield

Architect: URS

Date of Completion: July 2009







# ROOTZONE DIAMOND-i OPS 52



Today's premiere baseball and softball surface, Diamond Series handles ball bounce exactly like a natural grass field in every area of performance - outfield, infield and base paths. And this can be custom tailored to any coach or facility specifications for speed or bounce.

Diamond Series fields play and look so natural, yet provide the easy maintenance and exceptional durability we've become famous for over the past 50+ years. Outfield, infield, base paths, pitcher's mound, batters' boxes and warning tracks are each surfaced with unique AstroTurf products designed specifically to replicate natural field playability.

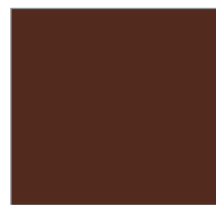
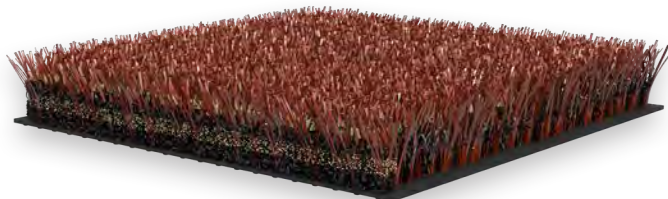
This product features unique fibers - diamond-shaped polyethylene face fibers, diamond-shaped nylon face fibers and nylon RootZone fibers. The use of nylon in this area of the field is critical and sets AstroTurf's Diamond Series apart. Not only does it boost longevity for some of the most heavily used areas in all of sports, it also creates more realistic sliding distances.

The RootZone is a system of texturized fibers that curl down to create a net-like matrix that encapsulates infill - dramatically reducing infill spray during play and infill migration over time. With a RootZone, hops and slaps are more natural because the ball is less susceptible to interference from sand/rubber splash and fly-out. Fewer divots are seen than on other synthetic fields.

*It's all about the bounce.*

## ROOTZONE DIAMOND-i OPS

The RootZone Diamond-i OPS product is used to replicate clay on baseball and softball fields.



Brown



Red Clay

*"Our new facility has been outstanding for many reasons. With such a great playing surface we are able to utilize our practice time much better and we don't have rainouts. It has been great for recruiting."*

**Jim Sherman**, Head Coach, University of Delaware

- ◆ Exclusive, precise in-house fiber masterbatch formulations with cutting edge ultraviolet and heat stabilizers
- ◆ Diamond-shaped PE and Nylon face fibers that are designed to lay over and replicate clay
- ◆ Nylon adds durability and realistic sliding distances
- ◆ Entanglement technology, wherein we entangle molecular side chains to reinforce the fiber and prevent splitting

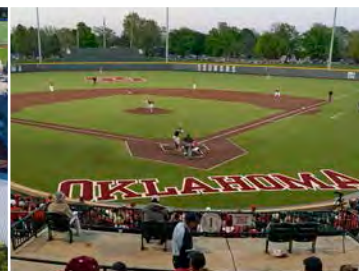
- ◆ Nylon RootZone infill stabilization system
- ◆ Multi-layer woven primary backing
- ◆ The latest polyurethane technology to enhance tuft lock, dimensional stability and fiber adhesion, with polymer formulations engineered in Germany and applied in our own American factory
- ◆ Infill mixtures specifically designed to play like clay



Midwestern State University - Wichita Falls, TX



Northwestern University - Evanston, IL



University of Oklahoma - Norman, OK



Washington State University - Pullman, WA

FINISH FABRIC	VALUE	ASTM TEST METHOD
Face Yarn Type	Diamond Polyethylene/Nylon twisted Monofilament and Nylon RootZone	N/A
Yarn Denier	15,800 (10 ends/1,060 per end for Mono, 8 ends/650 denier per end for RootZone)	D-1577
Yarn Thickness	241 microns for Mono, 100 microns for RootZone	D-3218
Pile Weight	52 oz per SY	D- 5848
Finished Pile Height	1.5"	D-5823
Standard Field Color	Red Clay, Brown	None
Construction	Tufted	None
Turf Density	1,248 oz/yd <sup>3</sup>	HUD 44d
Gauge	3/8"	D-5793
Primary Backing	7.0 oz per SY Multilayer Polypropylene/Polyester	D- 5848
Secondary Backing	20 oz per SY Polyurethane	D- 5848
Total Carpet Weight	78.5 oz per SY (+/- 5%)	D-5848
Turf Roll Dimensions	15' wide by custom lengths up to 220'	N/A
Perforations	3/16" holes on staggered 4" (approximate) centers	N/A
Turf Permeability	> 30" +/- per hour	F-1551
Tuft Bind	> 8 lbs	D-1335
Grab Tear Strength (Average)	> 200 lbs	D-5034
Lead Content	< 50 ppm	F-2765
Elongation to Break	> 50%	D-2256
Yarn Breaking Strength	> 20 lbs	D-2256
Yarn Melting Point	248° F PE / 428° F Nylon	D-789
Flammability	TEST PASSED	D-2859

**Some of our installations include:**
**Baseball Installations:**

Abilene Christian University (TX)  
 Ball State University (IN)  
 Dallas Baptist University (TX)  
 University of Delaware (DE)  
 Eastern Michigan University (MI)  
 University of Iowa (IA)  
 University of Michigan (MI)  
 Northwestern University (IL)  
 University of Oklahoma (OK)  
 Oral Roberts University (OK)

University of Portland (OR)  
 University of Richmond (VA)  
 Sam Houston State University (TX)  
 University of San Francisco (CA)  
 Seattle University (WA)  
 Southern Illinois University (IL)  
 Washington State University (WA)  
 Western Kentucky University (KY)  
 West Virginia University (WV)

**Softball Installations:**

Abilene Christian University (TX)  
 Ball State University (IN)  
 Liberty University (VA)  
 University of Michigan (MI)



Valid 01/01/2021 - 12/31/2021 Any change from the specified values is considered a special product that will require confirmation from manufacturing prior to ordering. All values are  $\pm$  5%. AstroTurf® has the right to modify technical specifications on the above-mentioned product. Delivered products can slightly differ from the technical data. AstroTurf® guarantees the technical quality of the proposed article. Updated 12/03/2020

**AstroTurf®** SINCE 1965  
 powered by sportgroup  
THE SURFACE SPECIALISTS

2680 Abutment Rd, Dalton, GA 30721  
 (800) 723-TURF help@astroturf.com  
 www.astroturf.com @AstroTurfUSA





# ROOTZONE DIAMOND BLEND OPS 52



**AstroTurf**  
PRODUCT FACT SHEET

Today's premiere baseball and softball surface, Diamond Series, handles ball bounce like a natural grass field in every area of performance - outfield, infield and base paths. And this can be custom tailored to any coach or facility specifications for speed or bounce.

Diamond Series fields play and look so natural, yet provide the easy maintenance and exceptional durability we've become famous for over the past 50+ years. Outfield, infield, base paths, pitcher's mound, batters' boxes and warning tracks are each surfaced with unique AstroTurf products designed specifically to replicate natural field playability.

This product features three unique fibers - slit film fibers for durability, TRIONIC monofilament fibers for aesthetics and RootZone fibers for playability. The RootZone is a system of texturized fibers that curl down to create a net-like matrix that encapsulates infill - dramatically reducing infill spray during play and infill migration over time. With a RootZone, hops and slaps are more natural because the ball is less susceptible to interference from sand/rubber splash and fly-out. Fewer divots are seen than on other synthetic fields.

Plus, this system now includes the exciting new TRIONIC monofilament fiber as a standard feature. For the first time in the history of the industry, our experts have molecularly fused Polyethylene and Nylon into a single Trionic fiber. That translates to softness AND durability.

*It's all about the bounce.*

*"We couldn't be more pleased with AstroTurf Diamond Series for our baseball field. The follow up and service after the completion is second to none. We're happy to be a part of the AstroTurf family."*

**Ryan Folmar**, Head Baseball Coach, Oral Roberts University

## ROOTZONE DIAMOND BLEND OPS

The RootZone Diamond Blend OPS product is used for the grass portions of baseball and softball fields.



Colors to be manufactured with PE Legend Fiber

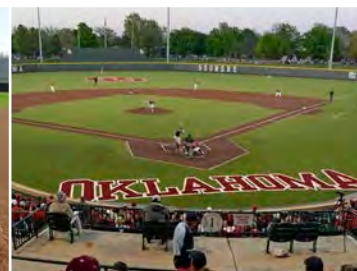
- ◆ Exclusive, precise in-house fiber masterbatch formulations with cutting edge ultraviolet and heat stabilizers
- ◆ Trionic monofilament fibers featuring a proprietary co-polymer blend of Polyethylene and Nylon in a single fiber
- ◆ Extremely durable slit film fibers for resistance to wear
- ◆ Entanglement technology, wherein we entangle molecular side chains to reinforce the fiber and prevent splitting
- ◆ RootZone infill stabilization system
- ◆ Multi-layer woven primary backing
- ◆ The latest polyurethane technology to enhance tuft lock, dimensional stability and fiber adhesion, with polymer formulations engineered in Germany and applied in our own American factory



Northwestern University - Evanston, IL



University of Michigan - Ann Arbor, MI



University of Oklahoma - Norman, OK



Washington State University - Pullman, WA

FINISH FABRIC	VALUE	ASTM TEST METHOD
Face Yarn Type	Trionic PE/PA Co-Polymer Monofilament, Polyethylene Slit Film and RootZone	N/A
Yarn Denier	16,000 (6 ends/1,800 per end for Mono, 10,000 per end for Slit Film and 8 ends/700 denier per end for RootZone)	D-1577
Yarn Thickness	330 microns for Mono, 115 microns for Slit Film and 100 microns for RootZone	D-3218
Pile Weight	52 oz per SY	D- 5848
Finished Pile Height	1.5"	D-5823
Standard Field Color	Field/Lime Green, Field Green	None
Construction	Tufted	None
Turf Density	936 oz/yd <sup>3</sup>	HUD 44d
Gauge	3/8"	D-5793
Primary Backing	7.0 oz per SY Multilayer Polypropylene/Polyester	D- 5848
Secondary Backing	20 oz per SY Polyurethane	D- 5848
Total Carpet Weight	78.5 oz per SY (+/- 5%)	D-5848
Turf Roll Dimensions	15' wide by custom lengths up to 220'	N/A
Perforations	3/16" holes on staggered 4" (approximate) centers	N/A
Turf Permeability	> 30" +/- per hour	F-1551
Tuft Bind	> 8 lbs	D-1335
Grab Tear Strength (Average)	> 200 lbs	D-5034
Lead Content	< 50 ppm	F-2765
Elongation to Break	> 50%	D-2256
Yarn Breaking Strength	> 20 lbs	D-2256
Yarn Melting Point	248° F	D-789
Flammability	TEST PASSED	D-2859

## Some of our installations include:

### Baseball Installations:

Abilene Christian University (TX)  
 Ball State University (IN)  
 Dallas Baptist University (TX)  
 University of Delaware (DE)  
 Eastern Michigan University (MI)  
 University of Iowa (IA)  
 University of Michigan (MI)  
 Northwestern University (IL)  
 University of Oklahoma (OK)  
 Oral Roberts University (OK)

University of Portland (OR)  
 University of Richmond (VA)  
 Sam Houston State University (TX)  
 University of San Francisco (CA)  
 Seattle University (WA)  
 Southern Illinois University (IL)  
 Washington State University (WA)  
 Western Kentucky University (KY)  
 West Virginia University (WV)

### Softball Installations:

Abilene Christian University (TX)  
 Ball State University (IN)  
 Liberty University (VA)  
 University of Michigan (MI)



Valid 01/01/2021 - 12/31/2021 Any change from the specified values is considered a special product that will require confirmation from manufacturing prior to ordering. All values are  $\pm$  5%. AstroTurf® has the right to modify technical specifications on the above-mentioned product. Delivered products can slightly differ from the technical data. AstroTurf® guarantees the technical quality of the proposed article. Updated 12/03/2020

**AstroTurf** SINCE 1965  
 powered by sportgroup  
 THE SURFACE SPECIALISTS

2680 Abutment Rd, Dalton, GA 30721  
 (800) 723-TURF help@astroturf.com  
 www.astroturf.com @AstroTurfUSA





## ROOTZONE DIAMOND ERA OPS 90

Today's premiere baseball and softball surface, Diamond Series handles ball bounce exactly like a natural grass field in every area of performance - outfield, infield and base paths. And this can be custom tailored to any coach or facility specifications for speed or bounce.

Diamond Series fields play and look so natural, yet provide the easy maintenance and exceptional durability we've become famous for over the past 50+ years. Outfield, infield, base paths, pitcher's mound, batters' boxes and warning tracks are each surfaced with unique AstroTurf products designed specifically to replicate natural field playability.

The torque generated in pitching and batting makes these areas the most used and abused of any sports field. But the ERA system is designed to stand up to this heavy use.

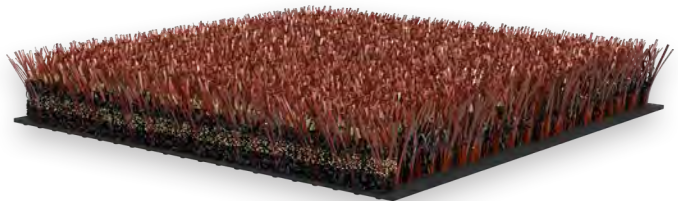
ERA stands for Extra Resilience Area. This product features unique fibers packed into an incredibly dense fiber matrix. Diamond-shaped polyethylene face fibers, diamond-shaped nylon face fibers and nylon RootZone fibers comprise the RootZone Diamond ERA OPS. The use of nylon in this area of the field is critical and the durability sets AstroTurf's Diamond Series apart. Plus, eight sets of batters' boxes come with every field!

*It's all about the bounce.*

- ◆ Extremely dense profile for ultimate durability
- ◆ Exclusive, precise in-house fiber masterbatch formulations with cutting edge ultraviolet and heat stabilizers
- ◆ Diamond-shaped PE and Nylon face fibers that are designed to lay over and replicate clay
- ◆ Nylon boosts durability
- ◆ Entanglement technology, wherein we entangle molecular side chains to reinforce the fiber and prevent splitting

### ROOTZONE DIAMOND ERA OPS

The RootZone Diamond ERA OPS product is used for the batters' boxes, catchers' boxes and pitching areas of baseball and softball fields.



Brown



Red Clay

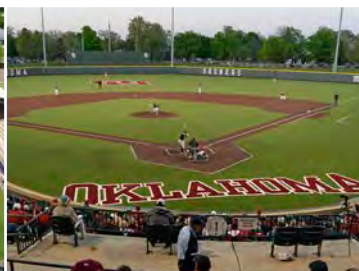
*"I was 100% against artificial mounds and now that I've experienced the benefits of AstroTurf mound technology I am for it because it saves games constant rainouts."*

**Skip Johnson**, Head Baseball Coach, University of Oklahoma

- ◆ Nylon RootZone infill stabilization system
- ◆ Multi-layer woven primary backing
- ◆ The latest polyurethane technology to enhance tuft lock, dimensional stability and fiber adhesion, with polymer formulations engineered in Germany and applied in our own American factory
- ◆ Infill mixtures specifically designed to play like clay



Oral Roberts University - Tulsa, OK



University of Oklahoma - Norman, OK



University of Portland - Portland, OR



Washington State University - Pullman, WA

FINISH FABRIC	VALUE	ASTM TEST METHOD
Face Yarn Type	Diamond Polyethylene/Nylon twisted Monofilament and Nylon RootZone	N/A
Yarn Denier	15,800 (10 ends/1,060 per end for Mono, 8 ends/650 denier per end for RootZone)	D-1577
Yarn Thickness	241 microns for Mono, 100 microns for RootZone	D-3218
Pile Weight	90 oz per SY	D- 5848
Finished Pile Height	1.5"	D-5823
Standard Field Color	Red Clay, Brown	None
Construction	Tufted	None
Turf Density	2,160 oz/yd <sup>3</sup>	HUD 44d
Gauge	3/16"	D-5793
Primary Backing	7.0 oz per SY Multilayer Polypropylene/Polyester	D- 5848
Secondary Backing	20 oz per SY Polyurethane	D- 5848
Total Carpet Weight	116.5 oz per SY (+/- 5%)	D-5848
Turf Roll Dimensions	15' wide by custom lengths up to 100'	N/A
Perforations	3/16" holes on staggered 4" (approximate) centers	N/A
Turf Permeability	> 30" +/- per hour	F-1551
Tuft Bind	> 8 lbs	D-1335
Grab Tear Strength (Average)	> 200 lbs	D-5034
Lead Content	< 50 ppm	F-2765
Elongation to Break	> 50%	D-2256
Yarn Breaking Strength	> 20 lbs	D-2256
Yarn Melting Point	248° F PE/ 428° F Nylon	D-789
Flammability	TEST PASSED	D-2859

## Some of our installations include:

### Baseball Installations:

University of Oklahoma (OK)  
 Oral Roberts University (OK)  
 University of Portland (OR)  
 Seattle University (WA)  
 Washington State University (WA)

### Softball Installations:

Pittsburg State University (KS)  
 Maize Unified School District (KS)



Valid 01/01/2021 - 12/31/2021 Any change from the specified values is considered a special product that will require confirmation from manufacturing prior to ordering. All values are  $\pm$  5%. AstroTurf® has the right to modify technical specifications on the above-mentioned product. Delivered products can slightly differ from the technical data. AstroTurf® guarantees the technical quality of the proposed article. Updated 12/03/2020

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 (800) 723-TURF help@astroturf.com  
 www.astroturf.com @AstroTurfUSA

# AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES



## Warranty on AstroTurf® Synthetic Turf

**AstroTurf Corporation**, ("AstroTurf") warrants the synthetic grass surface (the "Product") 2021 Sample Warranty (the "Project") for a period of eight (8) years from the date of Substantial Completion of **Product installation** against defects in materials and/or workmanship, including ultraviolet degradation, excessive fading, seam rupture or dislodgment. AstroTurf will repair or replace, as it deems necessary, those materials that exhibit such defects resulting from materials or workmanship, at no cost to the Owner.

AstroTurf also guarantees that the average G-Max level of its field will not exceed 165 for the duration of the warranty. If the average of the G-Max readings exceeds 165 during the warranty period, AstroTurf will take whatever measures necessary, at no cost to the Owner, to return the G-Max scores to, or below, 165. The recommendations for proper maintenance of your AstroTurf surface, as outlined in our 'Owner's Manual and Guidelines' (attached hereto), shall be considered in determining neglect or proper maintenance of the synthetic grass surface and shall be considered an integral part of this warranty. The Owner is required to keep logs, manuals or other written documentation of all field maintenance completed on the referenced field, clearly showing dates, work completed and specific names of those performing the required maintenance procedures. Failure to perform scheduled maintenance, maintain the required documentation or failure to utilize properly trained maintainers may void this warranty.

This warranty, specifically, does not pertain to or obligate AstroTurf in any way regarding material applied or labor performed which was not under AstroTurf's control or which was supplied or performed by others who are not parties to the performance contract or this warranty. That is, AstroTurf will not warrant the performance or suitability of the sub-base, drainage system, and other items incorporated in the project as a whole. Assistance or recommendations provided to the Owner or his representatives or AstroTurf's approval of Owner's or his representatives' designs, plans or drawings in no way extend this warranty to materials or workmanship beyond those specifically supplied or controlled by AstroTurf.

AstroTurf does not warrant against normal wear and tear, as determined by an independent lab specializing in synthetic grass. AstroTurf also does not warrant against damage caused, directly or indirectly, by accident, improper use, negligence, abuse, neglect, vandalism, machinery, metal cleats or metal spiked shoes, animals, fire, flood, chemical reactions, static or dynamic loads exceeding AstroTurf specifications at the time of substantial completion of installation, the driving of motorized vehicles on the surface that exceed 2500 lbs., the driving of motorized vehicles under 2500 lbs at a speed of more than 5 miles per hour, improper or faulty subsurface preparation, failure of the subsurface after installation including settling of the surface, the use of dry cleaning fluids or improper cleaning methods, change in water table, exposure to light other than natural light or approved artificial light, or other acts of God.

AstroTurf's obligations under this warranty are restricted to the repair or, at its sole option, replacement of all or a portion of the affected parts covered by this warranty. The remedy of repair or replacement set forth in this warranty shall be the sole remedy and AstroTurf shall have no other obligations or liability in connection with any matter or thing, including without limitation, damages for personal injury or damages related to lost revenue, increased costs, downtime costs and all other indirect or consequential damages.

This warranty is expressly in lieu of all conditions and warranties expressed or implied in fact or in law or otherwise, including without limitation, any implied conditions, or warranties as to merchantability or fitness for a particular purpose. No person or party is authorized to create any obligation or liability for AstroTurf other than the person authorized to execute this warranty for AstroTurf, and only the guarantee expressed herein shall apply.



AN  
**AstroTurf Corporation**  
GLOBAL BRAND

2680 Abutment Rd, Dalton, GA 30721  
TF (800) 723 – TURF (8873) [help@astroturf.com](mailto:help@astroturf.com)



# AstroTurf Corporation

THE WORLD LEADER IN SPORTS & RECREATION SURFACES

**AstroTurf.**  
FIELDS

**Rekortan**  
TRACKS

**Laykold**  
COURTS

**SYN LAWN**  
LANDSCAPE

The obligations of AstroTurf® under the warranty are subject to full payment of all monies due to AstroTurf for materials and/or labor related to the above referenced Project. AstroTurf will handle all warranty claims promptly so long as the Owner's account is in good standing at the time of the claim. Furthermore, all claims by the Owner made under the foregoing warranty shall be invalid and null and void unless made in writing to AstroTurf within eight (8) years from the date of substantial completion of the Project and within thirty (30) days of the Owner learning of the cause giving rise to its claim. This warranty is not transferable and is made between the parties listed below.

Date of Substantial Completion: mm/dd/2021

Issued to Owner: 2021 Sample Warranty

Project Location: 2021 Sample Warranty

Expiration Date: mm/dd/2029

Approved by **AstroTurf Corporation**:

**By:** \_\_\_\_\_  
Vice President of Operations

**Date:** \_\_\_\_\_

**Witness:** \_\_\_\_\_

**Date:** \_\_\_\_\_

AstroTurf® is a registered trademark of the United States Patent and Trademark Office. All rights reserved

**AFFIDAVIT**

STATE OF Missouri )  
 ) SS.  
COUNTY OF Jackson )

Mike Cordell of the city of Lee's Summit  
County of Jackson State of Missouri being duly sworn on her or his oath, deposes and says,

1. That I am the Secretary / Treasurer (Title of Affiant) of Mid-America Golf & Landscape, Inc. (Name of Bidder) DBA Mid-America Sports Construction and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2021, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List.
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Mid-America Golf & Landscape, Inc.  
DBA Mid-America Sports Construction (Name of Bidder)

By: [Signature] (Signature of Affiant)

Mike Cordell  
Secretary / Treasurer (Title of Affiant)

Subscribed and sworn to before me this 24 day of June, 2022

[Signature: Kristi Herrington]

NOTARY PUBLIC in and for the County of Jackson (SEAL)

State of Missouri

My Commission Expires: 11/27/22



KRISTI HERRINGTON  
My Commission Expires  
November 27, 2022  
Jackson County  
Commission #18061132

**STATEMENT OF NO BID**

TO: Jackson County Purchasing Department  
Jackson County Courthouse  
415 East 12th Street, Room G1  
Kansas City, MO 64106

We, the undersigned, have declined to submit a bid in response to this Invitation to Bid for the following reasons(s):

\_\_\_\_\_ Specifications too "tight", i.e., geared toward one brand or supplier.

\_\_\_\_\_ Insufficient time to respond to the bid.

\_\_\_\_\_ We do not offer this product or service.

\_\_\_\_\_ Our schedule would not permit us to perform.

\_\_\_\_\_ We are unable to meet specifications.

\_\_\_\_\_ We are unable to meet bond requirements.

\_\_\_\_\_ Specifications are not clear (explain).

\_\_\_\_\_ We are unable to meet insurance requirements.

\_\_\_\_\_ Remove us from your list for this commodity or service.

\_\_\_\_\_ Other (explain). \_\_\_\_\_

REMARKS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: Mid-America Golf & Landscape, Inc. DBA Mid-America Sports Construction

Signature: Kirk Grego

Telephone: 816-524-0010

Date: June 28, 2022



ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned acknowledges receipt of Addenda through and including numbers 1 and that this Bid is submitted in accordance with information, instructions, and stipulations set forth therein.

Kirk Grego  
Signature of Respondent

June 28, 2022  
Date

Mid-America Golf & Landscape, Inc.  
DBA Mid-America Sports Construction  
Company Name

1621 SE Summit Street  
Address

Lee's Summit, MO 64081  
City, State, and Zip

816-524-0010  
Phone

**EXHIBIT F**

**BIDDER'S EXCEPTIONS  
TO  
SPECIFICATIONS  
OF  
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 56-22**

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. **READ THIS PARAGRAPH CAREFULLY.**

The following exceptions to the Specifications of Invitation to Bid No. 56-22 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED

Name of Firm: Mid-America Golf & Landscape, Inc.  
DBA Mid-America Sports Construction

Signature of Bidder: Kirk Grego



## OFFICE OF THE COUNTY AUDITOR

### COMPLIANCE REVIEW OFFICE

415 E 12TH STREET, 2ND FLOOR  
KANSAS CITY, MISSOURI 64106

(816) 881-3302  
FAX (816) 881-3340  
CRO@JACKSONGOV.ORG  
WWW.JACKSONGOV.ORG/AUDITOR

### JACKSON COUNTY, MISSOURI CONTRACTOR UTILIZATION PLAN

Bid/RFP/RFQ Number: 56-22  
Bid/RFP/RFQ Title: Replacement of Infield Turf  
Contracting Department: Parks + Recs Department  
Respondent: Mid-America Golf & Landscape, Inc. DBA Mid-America Sports Construction

I, Kirk Grego, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above Bid/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above. It sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract.

**The goals set by Jackson County, Missouri are:**

0 % MBE 0 % WBE 0 % VBE

2. Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

0 % MBE 0 % WBE 0 % VBE

3. The following are the MBE/WBE/VBE Contractors to be utilized on the above-named solicitation. **Respondent maintains that it either has a formal contract or a conditional contract contingent upon award.**

**Please note:**

- a. If Bidder is a certified MBE, WBE, or VBE firm, it may list itself in the appropriate area below.
- b. No contractor may be listed under multiple categories below regardless of certifications.

**\*\*\*INTERNAL USE ONLY\*\*\***

CUP RECEIVED: \_\_\_\_\_ CUP APPROVED: \_\_\_\_\_

GFE RECEIVED: \_\_\_\_\_ GFE APPROVED: \_\_\_\_\_

CUP REVISED: \_\_\_\_\_ REVISION APROVED: \_\_\_\_\_

APPROVED GOALS: \_\_\_\_\_ MBE \_\_\_\_\_ WBE \_\_\_\_\_ VBE

RES/ORD: \_\_\_\_\_ AMT AWARDED: \_\_\_\_\_

NOTES:

**MBE SUBCONTRACTORS**

\*\*\*Add Additional Pages as Necessary\*\*\*

Description		Bidder Response
A.	MBE Firm:	<b>INTERNAL USE ONLY</b>  Certifying Agency: KCMO State of MO  Approved: Y N  Sub A Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
B.	MBE Firm:	<b>INTERNAL USE ONLY</b>  Certifying Agency: KCMO State of MO  Approved: Y N  Sub B Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
C.	MBE Firm:	<b>INTERNAL USE ONLY</b>  Certifying Agency: KCMO State of MO  Approved: Y N  Sub C Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
	TOTAL MBE VALUE	

WBE SUBCONTRACTORS



\*\*\*Add Additional Pages as Necessary\*\*\*

### ACKNOWLEDGMENT

Respondent acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the subcontractor participation goals.

**Good Faith Effort:**

Respondent further acknowledges that it is responsible for submitting a **Good Faith Effort Form** if it will be unable to meet the participation goals. A **Good Faith Effort Form** documents the efforts a respondent puts forth to achieve the MBE and/or WBE and/or VBE goals on a project. **Simply stating that goals cannot be met is not considered sufficient.**

**Contractor Modification Form:**

If, at any point during the life of the awarded contract, the contractor needs to substitute an approved subcontractor a **Contractor Modification Form** must be submitted to the Compliance Review Office.

***Any Good Faith Effort or Contractor Modification Form must be approved by the Compliance Review Office.***

\*\*\*Contact the Compliance Review Office for assistance or to request forms.\*\*\*

*I hereby certify that I am authorized to make this Affidavit on behalf of the Respondent named below and who shall abide by the terms set forth herein. I acknowledge that the assigned values determined by this CUP shall be enforceable under the contract terms and conditions.*

**Respondent Primary Contact:** Kirk Grego

**Title:** President **Email:** estimating@mid-america-golf.com

**Date:** June 28, 2022 **Phone:** 816-524-0010

Subscribed and sworn to before me this 24 day of June, 2022.

My Commission Expires: 11/27/22

Kristi Herrington

Notary Public  
(Attach corporate seal if applicable)



KRISTI HERRINGTON  
My Commission Expires  
November 27, 2022  
Jackson County  
Commission #18061132

For questions on this form please contact:

**Compliance Review Office**  
**816-881-3302**  
**CRO@jacksongov.org**

#### Infield only Conversion to Synthetic Turf

Task	Start Date	Finish Date
Mobilization	10/18/2022	10/21/2022
Base Construction Field 1	10/24/2022	11/21/2022
Synthetic Turf Install Field 1	11/22/2022	12/6/2022
Base Construction Field 2	11/24/2022	12/21/2022
Synthetic Turf Install Field 2	12/22/2022	1/6/2022
Base Construction Field 3	12/27/2022	1/23/2022
Synthetic Turf Install Field 3	1/24/2022	2/7/2022
Base Construction Field 4	1/24/2022	2/14/2022
Synthetic Turf Install Field 4	2/15/2022	2/28/2022
Base Construction Field 5	2/15/2022	3/7/2022
Synthetic Turf Install Field 5	3/8/2022	3/15/2022

#### Full Field Conversion to Synthetic Turf

Task	Start Date	End Date
Mobilization	10/18/2022	10/21/2022
Base Construction Field 1	10/24/2022	12/1/2022
Synthetic Turf Install Field 1	12/2/2022	12/14/2022
Base Construction Field 2	11/8/2022	12/20/2022
Synthetic Turf Install Field 2	12/21/2022	1/4/2023
Base Construction Field 3	11/15/2022	12/27/2022
Synthetic Turf Install Field 3	1/5/2023	1/19/2023
Base Construction Field 4	12/28/2022	2/8/2023
Synthetic Turf Install Field 4	2/9/2023	2/16/2023
Base Construction Field 5	12/29/2023	2/9/2023
Synthetic Turf Install Field 5	2/10/2023	2/24/2023

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding twelve-month term and supply contracts with one twelve-month option to extend, for the furnishing of locksmith services for use by the Public Works, Corrections, and Parks + Rec Departments and the Sheriff's Office, to Greg's Lock and Key Service of Independence, MO, and Kenton Brothers Systems for Security, of Kansas City, MO, under the terms and conditions of Request for Proposals No. 37-22.

**RESOLUTION NO. 21028**, August 22, 2022

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written proposals pursuant to Request for Proposals No. 37-22 for locksmith services for use by the Public Works, Corrections, and Parks + Rec Departments and the Sheriff's Office; and,

WHEREAS, a total of six notifications were distributed and viewed and two responses were received from the following:

**BIDDERS**

Greg's Lock and Key Services  
Independence, MO

Kenton Brothers Systems for Security  
Kansas City (Jackson County), MO

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of twelve-month term and supply contracts, with one twelve-month option to extend to Greg's Lock and Key Service of Independence, MO, and Kenton Brothers Systems for Security of Kansas City, MO, as the lowest and best responsive bidders; and,



WHEREAS, as split award is recommended to allow using County departments to utilize the provider more familiar with the various County facilities; and,

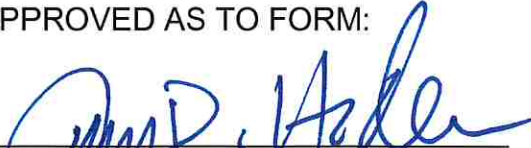
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the awards; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the contract to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21028 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Res. #21028  
Sponsor: Tony Miller  
Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21028
Sponsor(s):	Tony Miller	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a split Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Locksmith Services for use by Various County Departments to Greg's Lock and Key Service, Inc of Independence, Missouri and Kenton Brothers Systems for Security of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 37-22

### Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Locksmith Services. The Purchasing Department issued Invitation to Bid No. 37-22 in response to those requirements. A total of 50 notifications were distributed, six (6) viewed with two (2) responses received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotations and the using departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends a split award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Locksmith Services to Greg's Lock and Key Service, Inc, of Independence, Missouri and Kenton Brothers Systems for Security of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 37-22 as the best qualified bids received. A split award is recommended for both vendors because they have successfully met needs as prior awardees of same contract and are familiar with all Jackson County Facilities.

The following are estimated annual usage figures for the County Departments:

- Department of Corrections - \$50,000
- Parks + Rec - \$7,000
- Sheriff's Office - \$6,000
- Public Works - \$3,000
- Total - \$66,000

The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

### Contact Information

<b>Department:</b>	Finance	<b>Submitted Date:</b>	8/2/2022
--------------------	---------	------------------------	----------

## Request for Legislative Action

<b>Name:</b>	Keith E. Allen	<b>Email:</b>	keallen@jacksongov.org
<b>Title:</b>	Senior Buyer	<b>Phone:</b>	816-881-3465

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19472	May 1, 2017

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%



## Request for Legislative Action

Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"><li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li></ul>

## Request for Legislative Action

### History

Submitted by Finance requestor: Keith E. Allen on 8/2/2022. Comments:

Approved by Department Approver Bob Crutsinger on 8/2/2022 12:07:28 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/2/2022 12:17:41 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/2/2022 4:09:08 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/3/2022 9:07:36 AM. Comments: No fiscal note for T&S contracts.

Approved by Executive Office Approver Sylvia Stevenson on 8/3/2022 11:23:02 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/8/2022 2:08:22 PM. Comments: Please update wording to "50 notifications were distributed and viewed." Thanks!

Submitted by Requestor Keith E. Allen on 8/8/2022 2:46:11 PM. Comments:

Approved by Department Approver Bob Crutsinger on 8/8/2022 3:50:38 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/8/2022 4:16:30 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/9/2022 9:10:52 AM. Comments:

Approved by Budget Office Approver Mark Lang on 8/9/2022 9:24:21 AM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 8/9/2022 12:52:32 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 3:26:21 PM. Comments:



# Jackson County Detention Center

Office of the Jackson County Sheriff  
Sheriff Darryl Forté

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**TO:** Keith Allen, Senior Buyer  
**FROM:** Deloris Wells, Deputy Director of Administration JCDC

*Deloris Wells*

**SUBJECT:** Recommendation Memo- Locksmith Services  
**DATE:** June 24, 2022

Mr. Allen,

We have completed our review of proposal for locksmith services and recommend splitting the contract between Kenton Brothers and Greg's Lock and Key. Both vendors have successfully met our needs in a timely manner. Splitting the award will give us access to both vendors which should increase the ability to receive the services we need in a timely manner.

We anticipate \$50,000.00 in annual spend for locksmith services.

D. Wells.



**JACKSON COUNTY**  
**Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
[MakeYourDayHere.com](http://MakeYourDayHere.com)

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

**TO:** Keith Allen, Senior Buyer, Purchasing

**FROM:** John Johnson, Superintendent, Park Operations

**DATE:** May 31, 2022

**SUBJECT:** No. 37-22, Locksmith Services

The Parks Department recommendation is to split the awarded bid to both Greg's Lock and Key and Kenton Brothers Systems for Security. Both have done well in providing parts and service to Parks + Rec.

Parks operates 7-days a week and outside normal business hours, so having two contractors allows Parks to better serve patrons since one of the vendors can respond to emergency issues when the other is unavailable.

Additionally, Parks generally utilizes the two companies for different core services, e.g. one for support of video surveillance security, one for providing secure padlocks.

Both contractors have excellent institutional knowledge regarding the video systems, keying systems and locks used in the park system.

Parks projected usage during the next twelve months is \$ 6,500.

Please advise if you have questions or need additional information.

Thank you.



*Frank White, Jr., County Executive*





## Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

### MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: July 19, 2022

SUBJECT: Recommendation for Vendors: Greg's Lock & Key Service, Inc. and Kenton Brothers Inc.

Please consider bid No. 37-22 Locksmith Services and Security System Equipment & Service be split and awarded to Greg's Lock & Key Service, Inc. and Kenton Brothers Inc.

One single vendor does not accommodate every need for specific keys or specific manufacturer repair of County door locks. Also, one vendor may have a cheaper price than the other for certain parts or service. In addition, both vendors have extensive previous experience working on County Equipment, but each vendor specializes in certain areas such as automobile locks versus building door locks and keys.

It is estimated that Road & Bridge Public Works could spend approximately \$5,000.00 annually between these 2 vendors.

For the reasons above, it has been requested that bid No. 37-22 Locksmith Services and Security System Equipment & Service be split and awarded to Greg's Lock & Key Service, Inc. and Kenton Brothers Inc

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



# Office of the JACKSON COUNTY SHERIFF

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Sheriff Darryl Forté

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## INTER-OFFICE MEMO

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**TO:** Keith Allen, Purchasing  
**FROM:** Beth Money, Office Administrator  
**CC:** Sgt. Eli Postlethwait  
**RE:** Recommendation Memo 37-22 – Locksmith Services  
**Date:** June 7, 2022

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The Sheriff's Office has an ongoing need for vendors to provide locksmith services. Sgt. Eli Postlethwait has reviewed the bids submitted by Greg's Lock & Key and Kenton Brothers, Inc. It was determined that both submitted bids will meet our needs; therefore, we recommend awarding the contract to both vendors, Greg's Lock & Key and Kenton Brothers, Inc.

The Sheriff's Office will spend approximately \$6,000 annually using this contract.



## 37-22 - Locksmith Services

### Project Overview

Project Details	
Reference ID	37-22
Project Name	Locksmith Services
Project Owner	Keith Allen
Project Type	ITB
Department	Purchasing
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking bids for a Twelve-Month (12) Term and Supply Contract with One (1) Twelve Month (12) Option to Extend for the furnishing of Locksmith Services and Security System Equipment and Services for use by Various County Departments.
Open Date	Apr 21, 2022 12:00 PM CDT
Close Date	May 24, 2022 2:00 PM CDT

Highest Scoring Supplier	Score
GREGS LOCK & KEY SERVICE, INC	48 pts



## Seal status

Requested Information	Unsealed on	Unsealed by
Addenda	May 24, 2022 2:10 PM CDT	Keith Allen
Affidavit	May 24, 2022 2:10 PM CDT	Keith Allen
Certificate of Compliance	May 24, 2022 2:10 PM CDT	Keith Allen
Term & Supply Contract	May 24, 2022 2:10 PM CDT	Keith Allen
Statement of No Bid	May 24, 2022 2:10 PM CDT	Keith Allen
Scope of Services	May 24, 2022 2:10 PM CDT	Keith Allen
Quotation Sheet - Attachment 1	May 24, 2022 2:10 PM CDT	Keith Allen
Exceptions	May 24, 2022 2:10 PM CDT	Keith Allen
Statement of Contractor Qualifications	May 24, 2022 2:10 PM CDT	Keith Allen
Greater Kansas City Metro Area Memo	May 24, 2022 2:10 PM CDT	Keith Allen





## Proposal Scores

### GREGS LOCK & KEY SERVICE, INC - Scoring Summary

#### Evaluation Group 1 - Main Evaluation

	<b>Affidavit</b>	<b>Addenda</b>	<b>Certificate of Compliance</b>	<b>Exhibit F = Bidder's Exceptions</b>	<b>Greater Kansas City Memo</b>
<b>Reviewer</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>
Keith Allen	Pass	Pass	Pass	Pass	Pass
<b>Average:</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>
	↓	↓	↓	↓	↓
<b>Calculated:</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>



	Statement of Contractor's Qualifications	Term and Supply Contract	Quotation Sheet - Attachment 1
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass
Average:	Pass	Pass	Pass
	↓	↓	↓
Calculated:	Pass	Pass	Pass

## Evaluation Group 2 - Department Evaluation

	Total	A - Pricing	A-1 - Statement of Contractor's Qualifications	A-2 - Exhibit F - Exceptions	A-3 - Attachment 1 - Quotation Sheet
Reviewer	/ 50 pts	/ 50 pts	/ 20 pts	/ 5 pts	/ 25 pts
Deloris Wells	45 pts	45 pts	15 pts	5 pts	25 pts



	Total	A - Pricing	A-1 - Statement of Contractor's Qualifications	A-2 - Exhibit F - Exceptions	A-3 - Attachment 1 - Quotation Sheet
Reviewer	/ 50 pts	/ 50 pts	/ 20 pts	/ 5 pts	/ 25 pts
John Johnson	47 pts	47 pts	20 pts	5 pts	22 pts
Eli Postlethwait	50 pts	50 pts	20 pts	5 pts	25 pts
Matt Willier	50 pts	50 pts	20 pts	5 pts	25 pts
		Average:	18.75 pts	5 pts	24.25 pts
			↓	↓	↓
Calculated:	48 pts	48 pts	18.75 pts	5 pts	24.25 pts



## Kenton Brothers Systems for Security - Scoring Summary

### Evaluation Group 1 - Main Evaluation

	<b>Affidavit</b>	<b>Addenda</b>	<b>Certificate of Compliance</b>	<b>Exhibit F = Bidder's Exceptions</b>	<b>Greater Kansas City Memo</b>
<b>Reviewer</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>
Keith Allen	Pass	Pass	Pass	Pass	Pass
<b>Average:</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>
	↓	↓	↓	↓	↓
<b>Calculated:</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>





	Statement of Contractor's Qualifications	Term and Supply Contract	Quotation Sheet - Attachment 1
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass
Average:	Pass	Pass	Pass
	↓	↓	↓
Calculated:	Pass	Pass	Pass

## Evaluation Group 2 - Department Evaluation

	Total	A - Pricing	A-1 - Statement of Contractor's Qualifications	A-2 - Exhibit F - Exceptions	A-3 - Attachment 1 - Quotation Sheet
Reviewer	/ 50 pts	/ 50 pts	/ 20 pts	/ 5 pts	/ 25 pts
Deloris Wells	45 pts	45 pts	20 pts	5 pts	20 pts




	Total	A - Pricing	A-1 - Statement of Contractor's Qualifications	A-2 - Exhibit F - Exceptions	A-3 - Attachment 1 - Quotation Sheet
Reviewer	/ 50 pts	/ 50 pts	/ 20 pts	/ 5 pts	/ 25 pts
John Johnson	46 pts	46 pts	19 pts	5 pts	22 pts
Eli Postlethwait	49 pts	49 pts	20 pts	5 pts	24 pts
Matt Willier	50 pts	50 pts	20 pts	5 pts	25 pts
		Average:	19.75 pts	5 pts	22.75 pts
			↓	↓	↓
Calculated:	47.5 pts	47.5 pts	19.75 pts	5 pts	22.75 pts

**ATTACHMENT 1**  
**BIDDER'S QUOTATION SHEET**

Item Number	Description	Price/Discount
1.	Locks, Latches & Keys – Provide the Manufactures Catalog with Pricing/Pricing Sheets and list discount from Pricing (may attach additional sheets if necessary)	33 %
2.	Rekeying Services – In Shop	\$ 10 <sup>+</sup> /per hour
3.	Rekeying Services – Onsite	\$ 18 <sup>+</sup> /per hour
4.	Door Closure Services	\$ 75 <sup>+</sup> /per hour
5.	Key Duplication – In Shop	
	Standard	\$ 2.25 <sup>+</sup> /each
	Double Sided	\$ 3.50 <sup>+</sup> /each
	Tubular	\$ 6.50 /each
	Steel Keys	\$ 6.00 – 12.00 /each
6.	Combinations Changes	
	Per Key Change	\$ /each
	Per Hand Change	\$ /each
	Combination Change	\$ 60 <sup>+</sup> /lock
	Key Different/Master Key	\$ /each
	Extra Keys	\$ /each
	Master Keys	\$ /each
	Stamp Charge	\$ 1.00 /each
7.	Electronic Access, Monitoring Devices, Video Surveillance Systems, Miscellaneous Parts – Provide the Manufactures Catalog with Pricing/Pricing Sheets and list discount from pricing (may attach additional sheets if necessary)	33 %
8.	Installation, Service and Repair of Electronic Access, Monitoring Devices and Surveillance Systems	\$ 100 <sup>+</sup> /per hour

CYLINDER  
CYLINDER

SIGNATURE: 	DATE: 05/11/2022
NAME (PRINT): BRENT FASSE	PHONE: (816) 836-3639
TITLE (PRINT): SECRETARY	CELL: —
COMPANY NAME (PRINT): GREGS LOCK & Key SERVICE, INC	FAX: (816) 836-3933
E-MAIL ADDRESS (PRINT): GREGSLOCK@YAHOO.COM	
URL (PRINT):	

**ATTACHMENT 1**  
**BIDDER'S QUOTATION SHEET**

Item Number	Description	Price/Discount
1.	Locks, Latches & Keys – Provide the Manufactures Catalog with Pricing/Pricing Sheets and list discount from Pricing (may attach additional sheets if necessary)	Please see Attachment A 35 %
2.	Rekeying Services – In Shop	\$ 85.00/per hour
3.	Rekeying Services – Onsite	\$ 95.00/per hour
4.	Door Closure Services	\$ 85.00/per hour
5.	Key Duplication – In Shop	
	Standard	\$ 3.00 /each
	Double Sided	\$ 4.00 /each
	Tubular	\$ 7.00 /each
	Steel Keys	\$ 10.00 /each
6.	Combinations Changes	
	Per Key Change	\$ 65.00 /each
	Per Hand Change	\$ 75.00 /each
	Combination Change	\$ 15.00 /lock
	Key Different/Master Key	\$ 17.00/each
	Extra Keys	\$ 3.00 /each
	Master Keys	\$ 3.00 /each
	Stamp Charge	\$ .50 /each
7.	Electronic Access, Monitoring Devices, Video Surveillance Systems, Miscellaneous Parts – Provide the Manufactures Catalog with Pricing/Pricing Sheets and list discount from pricing (may attach additional sheets if necessary)	Please See Attachment A 15-25% %
8.	Installation, Service and Repair of Electronic Access, Monitoring Devices and Surveillance Systems	\$ 95.00 /per hour

SIGNATURE: 	DATE: 05/17/2022
NAME (PRINT): David Strickland	PHONE: 816.-842-3700
TITLE (PRINT): COO	CELL: 913-787-2110
COMPANY NAME (PRINT) Kenton Brothers Inc.	FAX: 816-471-1897
E-MAIL ADDRESS (PRINT) davids@kentonbrothers.com	
URL (PRINT): www.kentonbrothers.com	



## Attachment A

### Locks, Latches and Keys

Manufacturer	Web Catalog	Discount off of list
Assa Abloy Products	<a href="http://www.assalock.com/en/site/assalock/">http://www.assalock.com/en/site/assalock/</a>	35%
Yale	<a href="http://www.yalecommercial.com/en/yale/yalecommercialcom/">http://www.yalecommercial.com/en/yale/yalecommercialcom/</a>	35%
Sargent	<a href="http://www.sargentlock.com/products/">http://www.sargentlock.com/products/</a>	35%
Medeco	<a href="http://www.medeco.com/en/site/medeco/products/">http://www.medeco.com/en/site/medeco/products/</a>	35%
Arrow	<a href="http://www.arrowlock.com/en/site/arrowlock/Additional-Resources/catalog/">http://www.arrowlock.com/en/site/arrowlock/Additional-Resources/catalog/</a>	35%
Corbin Russwin	<a href="http://www.corbinrusswin.com/en/site/corbin-russwin/product-information/">http://www.corbinrusswin.com/en/site/corbin-russwin/product-information/</a>	35%
Marks USA	<a href="http://www.marksusa.com/catalogs.html">http://www.marksusa.com/catalogs.html</a>	35%
Allegion Products	<a href="http://us.allegion.com/communities/architects/Pages/catalogs.aspx">http://us.allegion.com/communities/architects/Pages/catalogs.aspx</a>	35%
Schlage	<a href="http://us.allegion.com/brands/schlage/pages/default.aspx">http://us.allegion.com/brands/schlage/pages/default.aspx</a>	35%
Von Duprin	<a href="http://us.allegion.com/brands/von_duprin/Pages/default.aspx">http://us.allegion.com/brands/von_duprin/Pages/default.aspx</a>	35%
LCN	<a href="http://us.allegion.com/brands/lcn/Pages/default.aspx">http://us.allegion.com/brands/lcn/Pages/default.aspx</a>	35%
Falcon	<a href="http://us.allegion.com/brands/falcon/Pages/default.aspx">http://us.allegion.com/brands/falcon/Pages/default.aspx</a>	35%
Ives	<a href="http://us.allegion.com/brands/ives/Pages/default.aspx">http://us.allegion.com/brands/ives/Pages/default.aspx</a>	35%
Southern Folger	<a href="http://southernfolger.com/products(original)">http://southernfolger.com/products(original)</a>	30%
Master	<a href="http://www.masterlock.com/personal-use/product-search/all-products">http://www.masterlock.com/personal-use/product-search/all-products</a>	35%
Wilson-Bohannon	<a href="http://padlocks.com/padlock-products.html">http://padlocks.com/padlock-products.html</a>	35%
Hudson Lock	<a href="http://www.hudsonlock.com/">http://www.hudsonlock.com/</a>	35%
American Locks	<a href="http://www.americanlock.com/door_hardware_and_compatible_padlocks/">http://www.americanlock.com/door_hardware_and_compatible_padlocks/</a>	35%
CompX National	<a href="http://compx.com/products.html">http://compx.com/products.html</a>	35%
Masterlock	<a href="http://www.masterlock.com/personal-use/product-search/all-products">http://www.masterlock.com/personal-use/product-search/all-products</a>	35%
Hafele	<a href="https://www.hafele.com/us/en/products/shop-products/hac_catalog">https://www.hafele.com/us/en/products/shop-products/hac_catalog</a>	35%
Ilco	<a href="http://www.ilco.us/293282/products.html">http://www.ilco.us/293282/products.html</a>	35%
Esp Corp Div of Hudson	<a href="http://www.hudsonlock.com/">http://www.hudsonlock.com/</a>	35%
Brinks	<a href="http://www.brinks.com/en/public/brinks/service">http://www.brinks.com/en/public/brinks/service</a>	30%
NOTE:	<b>many brands fall under their umbrella/parent company website.</b>	

**Electronic Access, Monitoring Devices, Video Surveillance Systems and Miscellaneous Parts**

Manufacturer	Web Catalog	Discount off of list
Arecont Ip Video	<a href="https://www.arecontvision.com/productselector.php">https://www.arecontvision.com/productselector.php</a>	25%
Axis IP Video	<a href="https://www.axis.com/files/brochure/pg_video_en_60161_1410_lo.pdf">https://www.axis.com/files/brochure/pg_video_en_60161_1410_lo.pdf</a>	15%
Milestone Video	<a href="https://www.milestonesys.com/solutions/platform/">https://www.milestonesys.com/solutions/platform/</a>	20%
ONSSI Video	<a href="http://onssi.com/solutions-overview/">http://onssi.com/solutions-overview/</a>	25%
Honeywell Security	<a href="https://www.honeywell.com/industries/buildings/security-and-fire">https://www.honeywell.com/industries/buildings/security-and-fire</a>	25%
S2 Access Control	<a href="http://s2sys.com/products/">http://s2sys.com/products/</a>	25%
Garrett Metal Detectors	<a href="http://garrett">http://garrett</a>	25%
Gallagher Access Control	<a href="https://security.gallagher.com/products">https://security.gallagher.com/products</a>	25%
Securitron	<a href="http://www.securitron.com/en/site/securitron/products/">http://www.securitron.com/en/site/securitron/products/</a>	25%
Commend Intercom	<a href="https://www.commendusa.com/">https://www.commendusa.com/</a>	25%
2N intercom	<a href="https://www.2n.cz/en_GB/products/intercoms">https://www.2n.cz/en_GB/products/intercoms</a>	25%
Pelco Ip Cameras	<a href="https://www.pelco.com/products">https://www.pelco.com/products</a>	25%
Sony Ip Cameras	<a href="https://www.pro.sony.eu/pro/lang/en/eu/products/video-security-ip-cameras">https://www.pro.sony.eu/pro/lang/en/eu/products/video-security-ip-cameras</a>	25%
HID Readers	<a href="https://www.hidglobal.com/products/readers">https://www.hidglobal.com/products/readers</a>	25%
Command Electronic Hardware	<a href="http://www.commandaccess.com/">http://www.commandaccess.com/</a>	25%
March Networks NVR	<a href="https://www.marchnetworks.com/">https://www.marchnetworks.com/</a>	25%
Exacq Vision NVR	<a href="https://exacq.com/products/">https://exacq.com/products/</a>	25%
FLIR Cameras	<a href="http://www.flir.com/home/">http://www.flir.com/home/</a>	25%
Ubiquiti Wireless	<a href="https://www.ubnt.com/products/">https://www.ubnt.com/products/</a>	25%
Alertus Mass Notification	<a href="https://www.alertus.com/product-overview/">https://www.alertus.com/product-overview/</a>	10%
Code Blue Alerting	<a href="http://codeblue.com/products/">http://codeblue.com/products/</a>	25%
Talkaphone Alerting	<a href="http://talkaphone.com/product/">http://talkaphone.com/product/</a>	25%
3M Security Films	<a href="http://www.3m.com/3M/en_US/building-window-solutions-us/solutions/security">http://www.3m.com/3M/en_US/building-window-solutions-us/solutions/security</a>	15%
Bosch IP Cameras	<a href="https://us.boschsecurity.com/en/products/productcatalogue">https://us.boschsecurity.com/en/products/productcatalogue</a>	25%
GE Automation	<a href="http://www.geautomation.com/system/files/files/automation_and_controls_services_catalog_gfa-2124.pdf">http://www.geautomation.com/system/files/files/automation_and_controls_services_catalog_gfa-2124.pdf</a>	15%
Lenel	<a href="http://www.lenel.com/products">http://www.lenel.com/products</a>	15%
Avigilon	<a href="http://avigilon.com/products/">http://avigilon.com/products/</a>	20%
Hanwa Techwin Cameras	<a href="https://www.hanwhasecurity.com/sales/">https://www.hanwhasecurity.com/sales/</a>	25%
Evolv Weapons Detection	<a href="https://www.evolvtechnology.com/">https://www.evolvtechnology.com/</a>	15%

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the furnishing of two full size SUVs for use by the Jackson County Drug Task Force to Olathe Ford of Olathe, KS, under the terms and conditions of Clay County Contract No. 79-21-2, a cooperatively bid government contract for Kansas City metro-area wide government entities, at an actual cost to the County in the amount of \$77,412.00.

**RESOLUTION NO. 21029**, August 22, 2022

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, the Drug Task Force has a need for two full-size SUVs to replace vehicles currently in its fleet that have exceeded their useful life and may no longer safely operate; and,

WHEREAS, pursuant to section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing and the Task Force's Officer-in-Charge recommend the award of a contract for the furnishing of these vehicles to Olathe Ford of Olathe, KS, under the terms and conditions of Clay County Contract No. 79-21-2, an existing competitively bid contract of the Mid-America Council of Public Procurement, at an actual cost to the County in the amount of \$77,412.00; now therefore,

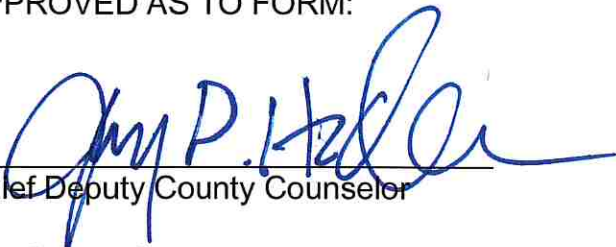
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the award be made under the existing cooperatively bid government contract as recommended by the Director of Finance and Purchasing and the Officer-in-Charge and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,


BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21029 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4151 58120  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Jackson County Drug Task Force  
Automobiles  
NOT TO EXCEED: \$77,412.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Resolution No.: 21029  
Sponsor: Daniel Tarwater III  
Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21029
Sponsor(s):	Daniel T. Tarwater III	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Authorize']

**Project/Title:**

Requesting authorization for the purchase of (2) new vehicles to be used by the Drug Task Force from Olathe Ford of Olathe, Kansas, for a cost not to exceed \$77,412, under the terms and conditions of Clay County, Missouri Contract No. 79-21-2, a cooperatively bid contract for the Kansas City Metro Wide Area.

### Request Summary

The Jackson County Drug Task Force is requesting the purchase of (2) new vehicles to replace aging vehicles in their fleet that have out-lived their useful life; do not operate properly and in some cases are unsafe to operate. Pursuant to Section 1030.4 of the Jackson County Code, the Drug Task Force recommends the purchase of (2) new vehicles from Olathe Ford of Olathe, Kansas under the terms and conditions of Clay County, Missouri Contract No. 79-21-2, a cooperatively bid contract of Kansas City Wide Area.

Funds for this agency (Jackson County Drug Task Force) are allocated by the Legislature adoption of the 2022 Budget (Ordinance 5570, Floor Amendment, December 31, 2021).

008-4151-58120- Automobiles \$77,412

### Contact Information

<b>Department:</b>	Jackson County Drug Task Force	<b>Submitted Date:</b>	8/1/2022
<b>Name:</b>	Cari Beeman	<b>Email:</b>	cbeeman@jacksongov.org
<b>Title:</b>	Operations Administrator	<b>Phone:</b>	816-503-4713

### Budget Information

Amount authorized by this legislation this fiscal year:	\$77,412
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$77,412
Is it transferring fund?	No
<b>Single Source Funding:</b>	

## Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4151 (Jackson County Drug Task Force)	58120 (Automobiles)	\$77,412

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.</li> </ul>

## Request for Legislative Action

### History

Submitted by Jackson County Drug Task Force requestor: Cari Beeman on 8/1/2022. Comments:

Approved by Department Approver Dan Cummings on 8/1/2022 3:18:03 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/1/2022 3:24:46 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/3/2022 3:50:02 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/9/2022 1:46:34 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvya Stevenson on 8/9/2022 1:57:34 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 3:27:34 PM. Comments:



## Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 415122004 000

Date: August 9, 2022

RES #	21029
eRLA ID #:	605

[illegible]

**APPROVED**

*By Mark Lang at 1:45 pm, Aug 09, 2022*

Budget Office

MID AMERICA REGIONAL COUNCIL  
JOINT VEHICLE BID 2022/2023  
ADMINISTERED BY CLAY COUNTY MO  
BID #79-21-2



K8D 4DR 4WD XLT  
.119" WHEELBASE  
M7 CARBONIZED GRAY  
S ACTIVEX SEATS  
6 EBONY  
202A EQUIP GRP  
.18" PNTD ALUM  
.REMOTE START  
.HTD STEER WHEEL  
.8-WAY PWR PASS  
99H .2.3L ECOBOOST  
44T .10SPD AUTO TRAN  
.P255/65R18 A/S

21F CARGO MGT SYS  
425 50 STATE EMISS  
S2X START-STOP REMV  
91X R AUX CTRL CRED

MODEL	MSRP	Bid PRICE
2022 Explorer Base S/C (K8B)	\$44,145	\$29,301
Options (see page 2)	Incl	\$7,105
GPC difference		\$1,800
Destination/Delivery		\$500
<b>Total</b>	<b>\$44,145 MSRP</b>	<b>\$38,706 X 2 = \$77,412</b>

quote date 8/1/2022

PREPARED FOR Jackson County Drug Task Force

Olathe Ford Commercial Vehicle Center

**Our Mission**

*To deliver an outstanding sales, service  
and financing experience for our  
commercial customers*

Debi Jones, Commercial Sales

Direct 913-815-2224 Cell 913-238-0252

OLATHE FORD COMMERCIAL SALES 305 S. FIR, OLATHE, KANSAS 66061 913-312-0079



OPTIONS	MSRP	PRICE
<b>XLT (K8D) 4DR 4WD XLT</b>	<b>\$3,500</b>	<b>\$3,500</b>
.119" Wheel Base M7 Carbonized Gray S active seats 6 Ebony		
<b>XLT Equipment Group (202A)</b>	<b>\$3,540</b>	<b>\$3,540</b>
.18" Pntd Alum Remote Start HTD Steering Wheel 8 Way PWR PASS 2.3 EcoBoost (99H) 10 SPD Auto Tran (44T) .225/65R18 A/S		
<b>Cargo Area Management System (21F)</b>	<b>\$165</b>	<b>\$165</b>
<b>Start/Stop (52X)</b>		<b>(\$50)</b>
<b>R Aux Ctrl Cred (91X)</b>		<b>(\$50)</b>
<b>TOTAL</b>	<b>\$7,205</b>	<b>\$7,105</b>



# CLAY COUNTY

## PURCHASING DEPARTMENT RENEWAL AGREEMENT

RENEWAL NO:	79-21-2	PURCHASING SPECIALIST II	PATRICK WEST
TITLE:	MACPP 2022 MODEL YEAR METRO VEHICLE BID RENEWAL	PHONE:	816.407.3630
ISSUE DATE:	9/21/2021	FAX:	816.407.3641
		EMAIL:	PWEST@CLAYCOUNTYMO.GOV

TO:	OLATHE FORD
	DEBI JONES
	1845 EAST SANTA FE
	OLATHE, KANSAS 66062
PHONE:	913.815.2224
E-MAIL:	DEBIJ@OLATHEFORD.COM

RETURN RENEWAL AGREEMENT BY E-MAIL, MAIL, COURIER OR FAX:

CLAY COUNTY  
ATTN: ~ PURCHASING DEPARTMENT  
1 COURTHOUSE SQUARE  
3rd FLOOR COMMISSION DESK  
LIBERTY, MISSOURI 64068

DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS: COUNTYWIDE  
CLAY COUNTY ADMINISTRATION BUILDING  
1 COURTHOUSE SQUARE  
LIBERTY, MO 64068

### SIGNATURE REQUIRED

OLATHE FORD	DEBI JONES	GOVERNMENT SALES	
Company Name	Authorized Representative (Print)	Title	
1845 E SANTA FE,			
Street Address		Authorized Signature	
OLATHE KS 66062	JOHNSON	10/29/2021	48-0720233
City/State/Zip	County	Date	Company Tax ID No.
913-782-0881	n/a	DEBIJ@OLATHEFORD.COM	
Telephone No.	Facsimile No.	E-Mail	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt			
Vendor Tax Filing Type with IRS (Check One)			



**AGREEMENT TITLE:** MACPP 2022 MODEL YEAR METRO VEHICLE BID RENEWAL

**AGREEMENT PERIOD:** NOVEMBER 21, 2021 TO NOVEMBER 20, 2022

Clay County hereby exercises its option to renew the above referenced agreement for the second of four possible renewals unless either party notifies the other of intent not to renew, modify or alter terms of the agreement. Notifications must be in writing within a minimum of 30 days prior to the end of an annual renewal period.

Vendors MUST meet the Minimum Standard Specification of every item listed in the Standard Vehicle portion of the Detailed Specifications of Exhibit A for all vehicles bid. If Minimum Standard Specifications cannot be met, Vendor shall note such exceptions in Exhibit A. If Make/Model has additional Standard Equipment not listed in Minimum Standard Specifications, Vendor must list Equipment and Manufacturer's Codes for all additional Standard Equipment not listed using a separate sheet noting Item Number, Group Number, Equipment Description, and Manufacturer Code(s). Vendor shall supply an available options sheet for every vehicle bid, including any Manufacturer Codes and pricing that reflects requested MSRP discount from Exhibit A; Table 5. Such options will generally be considered "OEM" (original equipment manufacturer), but may be from other suppliers that the OEM may utilize and/or may be considered part of the OEM's standard line of products for the vehicle involved. The options would normally be readily available from the "factory" when the OEM is building the vehicle and would normally be expected to be listed in the OEM's offering of options.

**EXHIBIT A: RENEWAL PRICING TABLE**

ITEM NO.	GROUP NO.	VEHICLE TYPE	VEHICLE MAKE	VEHICLE MODEL	QTY.	BASE PRICE INCLUDING STANDARD OPTIONS
	1	<b>Group No. 1 Minimum Specifications for All Heavy Duty Trucks are as Follows:</b> Driver Air Bag, Arm Rests – All Doors, Factory Air Conditioning, Factory Auxiliary 12 Volt Outlet, Factory Power Steering, Factory Cruise Control and Tilt Wheel, Heavy Duty Increased Cooling System, 12 Volt Electrical System, Rubber Floor Covering, Gauges – Oil, Amp, Temperature, Fuel Minimum, Tinted Windows – All, Full Length Factory Headliner, Electric Horns, Day/Night Inside Mirror, AM/FM Factory Radio, Spare Tire and Wheel, Same Size as Vehicle Tires, Dual Sun Visors, Intermittent Wipers.				
1	1	Full Size Van Cutaway Cab & Chassis	E3F	E-350	ea.	\$ 29,001
2	1	1-Ton Cab & Chassis	F3E	F-350	ea.	\$ 28,928
3	1	15,000 GVWR Cab & Chassis	F4G	F-450	ea.	\$ 34,473
4	1	17,500 GVWR Cab & Chassis	F5G	F-550	ea.	\$ 35,450
5	1	21,000 GVRW Cab & Chassis	F6B Exception: No air bag	F-650	ea.	\$ 50,583
6	1	29,000 GVWR Cab & Chassis	F6A Exception: No air bag	F-650	ea.	\$ 52,238
7	1	34,000 GVWR Cab & Chassis	F7D Exception: No air bag	F-750	ea.	\$ 74,861
	2	<b>Group No. 2 Minimum Specifications for ALL Sedans are as Follows:</b> Body Style - 4 Door Sedan: Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, 4 Door Sedan Body, Factory Power Anti-Lock Brakes, Factory Power Steering, Factory Power Windows, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, 4 Each Alloy Wheels, Rear Defroster, Front and Rear Floor Mats, Tinted Windows-All, Latching Glove Box, Inside Day/Night Mirror, Outside Dual Mirrors Controlled on Drivers Side, Dual Sun Visors, Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Maintenance Free Battery, Alternator per Model Bid, Floor Covering – Carpet Front and Rear, Battery per Model Bid, Transmission-Automatic Standard for Model Bid, Minimum 4 Cylinder.				



12	2	Mid-Size Sedan – Front Wheel Drive (97.0 Cu. Ft. Min) Passenger Volume			ea.	\$ NO BID
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## EXHIBIT A, continued RENEWAL PRICING TABLE: REQUIRED PRICING

ITEM NO.	GROUP NO.	VEHICLE TYPE	VEHICLE MAKE	VEHICLE MODEL	QTY	BASE PRICE INCLUDING STANDARD OPTIONS
	3	<b>Group No. 3 Minimum Specifications for ALL Utility Vehicles are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Auxiliary Outlet, Factory Power Anti-Lock Brakes, Front and Rear Bumpers, Rear Defroster, Factory Power Door Locks, Carpet Floor Covering Front and Rear, Four Wheel Drive 4X4, Tinted Windows-All, Inside Day/Night Mirror, Outside Mirrors-Low Mount Both Sides, Factory AM/FM Radio, Seats-Standard for Model Bid, Standard Spare Tire for Model, Factory Power Steering, Factory Power Windows, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Front and Rear Floor Mats, Latching Glove Box, Standard Suspension for Model Bid, Auxiliary Power Outlet, Floor Covering – Carpet Front and Rear, Tires - Steel Belted Radial, BSW, All Season, Bumpers Front and Rear, Instrumentation Gauges -Standard per Model Bid. Automatic Transmission - Standard Per Model Bid, Standard Front and Rear Axles for Model Bid.				
14	3	Sub-Compact Utility Vehicle AWD	R9A	BRONCO SPT	ea.	\$ 25,379
15	3	Sub-Compact Utility Vehicle 4X4, Engine; 4 Cylinder Minimum	U9G	ESCAPE	ea.	\$ 24,349
16	3	Compact Utility Vehicle 4X4, Engine; 6 Cylinder Minimum	K8B Exception: 4 CY	EXPLORER	ea.	\$ 29,301
17	3	Full Size Utility Vehicle 4X4, Engine; 8 Cylinder Minimum	U1G Exception: 6 CY	EXPEDITION	ea.	\$ 41,746
18	3	Large Size Utility Vehicle 4X4, Engine; 8 Cylinder Minimum	K1G Exception: 6 CY	EXPEDITION	ea.	\$ 45,839
	4	<b>Group No. 4 Minimum Specifications for ALL Pickup Trucks are as Follows:</b> Cab "A" - 2 Door, Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Factory Power Anti-Lock Brakes, Front and Rear Bumpers Standard for Model, Factory Power Steering, Factory Power Windows, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, Rear Defroster, Front and Rear Floor Mats, Glove Box, Inside Day/Night Mirror, Outside Mirrors, Left and Right Sides - Standard for Model Bid, Dual Sun Visors, Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Rubber/Vinyl Floor Covering Front and Rear, Maintenance Free Battery, Alternator, Headliner Factory Installed, Glass-Tinted Windows, Cab Dome Light Factory, Seat - Full Depth Foam, Vinyl, Bench, Hinged Back , 12 Volt Electrical System, Cab Dome Light Factory, 4X2 - Two Wheel Drive Standard, Standard Automatic Transmission for Model Bid, Standard Radiator for Model Bid, Cooling System Standard for Model Bid, Front and Rear Axles Standard to Model Bid, Standard Wheelbase for Model Bid.				
19	4	Compact Pickup, FWD, 4X2	W8E	MAVERICK	ea.	\$ 19,748
20	4	Midsize Pickup, 4x2, Cab "B", 4x2	R1E	RANGER	ea.	\$ 22,019



21	4	Pickup, ½ Ton, Cab "A", 4x2	<b>F1C</b> call for LIGHTNING PRICING	<b>F-150</b>	ea.	\$ 24,218
22	4	Pickup, ¾ Ton, Cab "A", 4x2	<b>F2A</b>	<b>F-250</b>	ea.	\$ 27,077
23	4	Pickup, 1 Ton, Cab "A", 4x2	<b>F3A</b>	<b>F-350</b>	ea.	\$ 29,620
	5	<b>Group No. 5 Minimum Specifications for ALL Vans are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Factory Power Anti-Lock Brakes, Factory Power Steering, Factory Power Windows - All Side Doors, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, Latching Glove Box, Inside Day/Night Mirror, Outside Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Rubber Floor Covering Front and Rear, Maintenance Free Battery, Alternator Standard per Model Bid, Heater - Standard for Model Bid, Radiator - Standard for Model Bid, Transmission - Standard for Model Bid, Fuel Tank-Standard for Model Bid, Headliner - Standard per Model Bid, Heater Standard per Model Bid, Outside Mirrors - Standard per Model Bid.				
29	5	Mini-Van, Passenger	<b>S9E</b>	<b>TRANS CON WAGON</b>	ea.	\$ 24,787
30	5	Mini-Van, Cargo Van	<b>E6S</b>	<b>TRANS CON VAN</b>	ea.	\$ 23,118
31	5	Full Size Van, ¾ Ton, Cargo	<b>R1Y</b>	<b>TRANSIT</b>	ea.	\$ 27,396
32	5	Full Size Van, 1 Ton, Cargo	<b>W1Y</b>	<b>TRANSIT</b>	ea.	\$ 35,005
33	5	Full Size Van, Window, Passenger	<b>X2Y</b>	<b>TRANSIT</b>	ea.	\$ 32,265
34	5	Sprinter Van, Cargo	<b>X2X</b>	<b>TRANSIT</b>	ea.	\$ 36,551

## EXHIBIT A, continued

RENEWAL PRICING TABLE 1: REQUIRED PRICING

ITEM NO.	GROUP NO.	VEHICLE TYPE	VEHICLE MAKE	VEHICLE MODEL	QTY	BASE PRICE INCLUDING STANDARD OPTIONS
	6	<b>Group No. 6 Minimum Specifications for ALL Police Vehicles are as Follows:</b> Dual Front Air Bags, Factory Air Conditioning, Arm Rests, Auxiliary Outlet 12V Factory Installed, 4 Wheel Disc Power Brakes, Anti-Locking Brakes, Power Door Locks (All Doors), Deactivate Door Jam Switch for Interior Lights, Dual Exhaust, Exterior, Non-Street Appearance, Floor Covering – Heavy Duty Vinyl Front & Rear (No Carpeting), Gauges Required, Glass – Tinted (All Windows), Dual Horns Required, Key-Each Vehicle Keyed Individually (3 Keys per Vehicle), Lights – Auxiliary Dome Light Header Mounted, Under Hood Light, Luggage Compartment Lamp, Inside Day/Night Mirror, Radiator – Heavy Duty Cooling Package, Factory AM/FM Radio with Digital Clock, Conventional Spare Tire and Wheel, Speedometer Calibrated in 2 MPH Increments, Spot Light mounted 6 IN on Left Side, Power Steering, Steering – Cruise and Tilt Factory Installed, Dual Sun Visors, Trunk Opener – Electric or Vacuum on Dash to Activate, Full Wheel Covers, Power Windows – All, Intermittent Wipers, Wiring – Auxiliary Fuse Block with 6 Fused Circuits, Suspension – Standard for Model Bid.				
38	6	Ford Police Interceptor - Utility	<b>K8A</b>	<b>EXPLORER</b>	ea.	\$ 33,330
39	6	Police Pursuit or Patrol Vehicle (All Models not otherwise indicated)	<b>W1P</b> <b>Exception: Single Exhaust</b> <b>Exception: No Spot Lamp</b>	<b>F-150</b>	ea.	\$ 33,469
40	6	Police Vehicle – Utility (All Models not otherwise indicated)			ea.	\$ NO BID
	7	<b>Group No. 7 Minimum Specifications for ALL Special Service Utility Vehicles are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Arm Rest –All Doors, Factory Installed Auxiliary Outlet 12V., Power ABS Brakes, Front and Rear Bumpers, Factory Rear Window Defroster, Factory Power Door Locks – All Doors, 4X4 Drive Package, Vinyl Floor Covering, Minimum of Fuel, Amp and Oil Pressure Gauges, Tinted Windows – All Windows, Day/Night Interior Mirror, Outside Mirrors – Low Mount Both Sides, Factory Installed AM/FM Radio, Spare Tire and Wheel – Conventional, Power Steering, Factory Tilt and Cruise on the Steering Wheel, Dual Sun Visors, Factory Installed Power Windows – All Doors, Intermittent Wipers.				
42	7	Special Services Utility Vehicle	<b>U1G</b>	<b>EXPEDITION</b>	ea.	\$ 39,746
44	7	Special Services Utility Vehicle (½ Ton Pickup or Equal)	<b>W1P</b>	<b>F-150</b>	ea.	\$ 33,469



			<b>Exception: Single Exhaust</b> <b>Exception: No Spot Lamp</b>			
	<b>8</b>	<b>Group No. 8 Minimum Specifications for ALL Hybrid Sedans are as Follows:</b> Body Style - 4 Door Sedan, Driver and Passenger Side Airbags, Automatic Transmission with Overdrive, Air Conditioning, Alternator, Armrests, Auxiliary Outlet, Battery – 12 Volt Factory, Defroster, Power Door Locks-All Doors, Power Anti-Lock Brakes, Electric Power Storage-Nickle Metal Hydride Batteries, Front and Rear Floor Mats, Tinted Window-All, Glove Box with Door, Day/Night Inside Mirror, Dual Outside Mirrors-Driver Side Controlled, AM/FM Factory Radio, Standard Spare Tire for Model Bid, Power Steering, Factory Tilt and Cruise in Steering Wheel, Dual Sun Visors, All Season Radial Tires, Suspension Standard for Model Bid, Power Windows-All Windows, Intermittent Wipers.				
<b>47</b>	<b>8</b>	Hybrid Compact Sedan	<b>UOE</b>	<b>ESCAPE</b>	ea.	<b>\$ 29,323</b>
<b>49</b>	<b>8</b>	All Electric Sedan	<b>K1R</b> call for LIGHTNING PRICING	<b>MUSTANG MACH-E</b>	ea.	<b>\$ 45,595</b>

**RENEWAL PRICING TABLE 2: OTHER REQUIRED PRICING**

The Vendor must state below all other applicable costs necessary to satisfy the mandatory requirements of the original IFB. Unless stated in Exhibit A, the County shall assume that absolutely no other fees or delivery charges, including upgrade fees, will be assessed to the County whatsoever in connection with the MACPP 2022 Model Year Metro Vehicle Bid herein and to satisfy the original IFB requirements.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE
Delivery Price	Per Mile	1.50
Guaranteed Not To Exceed Total Delivery Price	Per Vehicle	\$500
Vehicles will be delivered from	Location (City and State)	OLATHE KS

EXHIBIT A, continued

**RENEWAL PRICING TABLE 3: OPTIONAL PRICING: Alternative Fuel Options**

The Vendor may provide firm, fixed pricing for Alternative Fuel Options for Vehicles listed in Pricing Table 1, for the proposed MACPP 2022 Model Year Metro Vehicle Bid solution. **Additional Vehicles Alternative Fuel Options may be listed on Separate Pages using Pricing Table 3 format.**

DESCRIPTION / COMMENTS	UNIT PRICE
Pricing Table 1; Group Number:	
Pricing Table 1; Item Number:	
Alternative Fuel Package: Fuel Option and Base Price each Net	\$
Alternative Fuel Option: CNG, LPG, P/H/EV, E85, B20	
Alternative Fuel Operation: Dedicated, Bi-Fuel or Flex Fuel	
Gas Gallon Equivalent (How much fuel on board)	
GGE Gas Gallon Equivalent - Option 1 Tank Size	\$
GGE Gas Gallon Equivalent - Option 2 Tank Size	\$
Manufacturer and Model of conversion system	
Current or Pending EPA or CARB Certification No. (If no cert no., please explain):	
OEM Supported (Vendor has QVM or SVM status or equivalent: yes or no)	
Drop ship code (if applicable)	



RENEWAL PRICING TABLE 4: OPTIONAL PRICING

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE
Minimum Guaranteed Trade-In Valuation	Each	\$1

RENEWAL PRICING TABLE 5: EQUIPMENT DISCOUNT

During the Course of the Agreement Year, the using Departments, Agencies and/or other Jurisdictions May Need to Order <u>Optional Equipment</u> or <u>Items Not Specifically Listed Above</u> . Please State Below, Any Discounts for Such Purposes, from Your Listed Prices.		
Discount off MSRP list price		0%

All other terms, conditions and provisions of the agreement shall remain the same and apply hereto. The Vendor shall sign and return this document, along with completed pricing.

THIS RENEWAL NOTICE DOES NOT CONSTITUTE AN AUTHORIZATION FOR SHIPMENT OF EQUIPMENT OR SUPPLIES OR A DIRECTIVE TO PROCEED WITH SERVICES.



# CLAY COUNTY

RNL No. 79-21

## MACPP 2022 MODEL YEAR METRO VEHICLE BID RENEWAL

ORIGINAL RESOLUTION: 2019-391

THIS RENEWAL AGREEMENT, MADE THIS 10th DAY OF November, 2021 is herein called Term and Supply Agreement for MACPP 2022 Model Year Metro Vehicle Bid Renewal between Clay County Missouri (hereinafter "County") and Olathe Ford (hereinafter "Vendor").

**WHEREAS**, the County has caused to be prepared certain Agreement documents, General Terms and Conditions, Special Conditions and/or Specifications, Invitation for Bid for Term and Supply Agreement and any special bid clauses/addenda listed under Special Attachments below (hereinafter "Agreement Documents"), said Agreement Documents setting forth such equipment, supplies, labor and/or services to be furnished as therein fully described; and

**WHEREAS**, Vendor did on the 22nd day of October 2019 file with the County their Bid to furnish such equipment, supplies, labor and/or services, as specified; and

**WHEREAS**, the said Agreement Documents adequately and clearly describe the terms and conditions upon which the Vendor is to furnish such equipment, supplies, labor and/or services as specified; and


**WHEREAS**, All other aspects of the original Agreement will remain in effect for the duration of the Agreement term stated above including any addendums and/or modifications; IT IS AGREED.

1. Clay County, Missouri acting through its Purchasing Agent and upon approval of the Authorized Agent of the County does hereby accept, with modifications, if any, the Bid of Olathe Ford.
2. The Vendor's Bid and the County's Agreement Documents are the agreement between the parties hereto; that both parties hereby accept and agree to the terms and conditions of said Bid and Agreement Documents, and that the parties continue to be bound thereby and that the compensation to be paid the Vendor is as set forth in the Vendor's bid.
3. That this Renewal Agreement shall be effective for the Agreement period from November 21, 2021 to November 20, 2022.
4. No financial obligation shall accrue against the County until Vendor makes delivery pursuant to order of the Purchasing Agent and/or their approved designee.
5. This Agreement may be terminated by either party upon thirty (30) days prior notice in writing to the other party. The County may terminate this Agreement immediately, under breach of Agreement, if the Vendor fails to perform in accordance with the terms and conditions. In the event of any termination of Agreement by the Vendor, the County may purchase such supplies and/or services similar to those so terminated, and for the duration of the Agreement period the Vendor will be liable for all costs in excess of the established Agreement pricing.
6. This is the second of four possible renewal periods of this Agreement. The Agreement pricing identified in Exhibit A, the attached renewal and pricing agreement will be in effect for the duration of this Agreement term stated in paragraph 3.

**IN WITNESS WHEREOF**, the parties have set their hands and seals the date and year first above written. The parties represent that the signatories below have full authority and authorization to sign on behalf of the respective parties.

APPROVED:

  
Purchasing

  
County Administrator

  
Expenditure Authority

  
Olathe Ford


## CONTRACT DETAILS

### MACPP 2022 MODEL YEAR METRO VEHICLE BID RENEWAL

<b>Vendor:</b>	Multiple Dealers
<b>Expiration Date:</b>	Nov 20, 2022
<b>Renewal Terms:</b>	2 @ 1 year
<b>Originating Agency:</b>	Clay County
<b>Contract Bid #:</b>	
<b>Contact Person:</b>	Patrick West, pwest@claycountymmo.gov
<b>Effective Date:</b>	Nov 21, 2021
<b>Documents:</b>	Landmark Dodge MHC Kenworth Midway Ford Moelle Chevrolet Molle Toyota Nextran Truck Centers Volvo-formerly Westfall O'Dell Nextran Truck Centers Mack-formerly Westfall O'Dell Olathe Ford Premier Truck Group-formerly KC Freightliner Roberts Chevrolet Buick Shawnee Mission Ford Summit Truck Group MACPP Renewal Recap Sheet
<b>Description:</b>	<p>Clay County, Missouri has completed its 2<sup>nd</sup> Renewal Period Agreements with the participating Vehicle Vendors from the Original MACPP Vehicle Bid of 2020. Please see attached Agreement Files to be uploaded to the MACPP Website for use by all participating MACPP Entities and Affiliates. I have also taken the liberty to create a Renewal Bid Tab so that all Vendor information for all Exhibits and Tables can be easily accessed in one document.</p> <p>During the past year, Westfall-O'Dell Automotive Group has been acquired by Nextran Truck Centers and KC Freightliner has also been acquired by Premier Truck Group. I have all the Name Change documents and W-9's if any Entities need that additional information. The Randy Curnow Auto-Group has been considered Non-Responsive with their 2022 Model Year Renewal and will be dropped from future Renewal Years, as is Clay County, Missouri Purchasing Policy.</p> <p>If there are any questions regarding this they can be directed to me. Clay County, Missouri will also keep these Agreements and documentation on file, in case there is some additional need. The County will send out the 3<sup>rd</sup> of 4 Renewals next year starting in September 2022 for the 2023 Model Year.</p> <p>If you have any questions or comments or need anything else, I will be happy to assist you,</p> <p>Thank you,</p> <p><b>Patrick L. West</b></p> <p>Clay County Purchasing Specialist II</p> <p>Main: 816.407.3630</p> <p>Direct: 816.407.3637</p> <p>Fax: 816.407.3641</p> <p>Direct Email: PWest@ClayCountyMO.gov</p> <p>Department Email: Purchasing@ClayCountyMo.gov</p>

[Return to active contracts page.](#)

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing Gwendolyn Grant, President and CEO of the Urban League of Greater Kansas City, on her receipt of the 2022 Women of Power Award from the National Urban League.

**RESOLUTION NO. 21030**, August 22, 2022

**INTRODUCED BY** Ronald E. Finley and Jalen Anderson, County Legislators

WHEREAS, Gwendolyn Grant, the first woman named President and CEO of the Urban League of Greater Kansas City, received the 2022 Women of Power Award presented by the National Urban League during a luncheon at the National Urban League Conference held July 20 – 23, 2022, in Washington, DC; and,

WHEREAS, Ms. Grant, on August 6, 2022, received a Lifetime Achievement Award from the Greater St. Louis Urban League; and,

WHEREAS, other recipients of the Women of Power Award include Georgia gubernatorial candidate Stacey Abrams, Inaugural Poet Amanda Gorman, MSNBC contributor Brittany Packnett Cunningham, and CNN correspondent Abby Phillip, Associate Attorney General Kristen Clarke, and actress Kim Fields; and,

WHEREAS, the National Urban League is a historic civil rights organization dedicated to economic empowerment, equality, and social justice with the mission to help African Americans and others in underserved communities achieve their highest true social parity, economic self-reliance, power, and civil rights; and,



WHEREAS, Ms. Grant is devoted to the causes of social justice and civil rights in the Kansas City area, using her limitless advocacy to bring issues impacting African Americans and women to the forefront in our community; and,

WHEREAS, Ms. Grant is the founder and convener of the COVID-19 Collective Impact Collaborative and the Police Accountability Task Force, serves as Chair of the Missouri Coordinating Board for Higher Education and Workforce Development, President of the Kansas City Public Schools Building Corporation Board, and is a member, the Citizens to Abolish Poverty Education, the Black/Brown Coalition, and the Urban Council, among many other organizations; and,

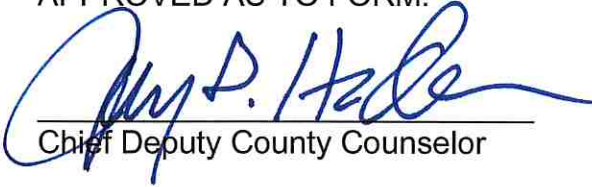
WHEREAS, Ms. Grant is the Publisher and Editor-in-Chief of the Urban League's *State of Black Kansas City*, a bi-annual report on African American progress in economics, education, health, social justice, and civic engagement; and,

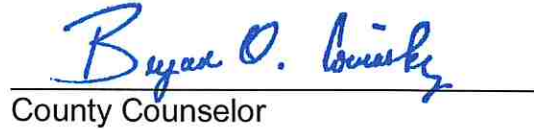
WHEREAS, Ms. Grant is known widely throughout Jackson County as a strong supporter and mentor to local activists, helping develop local and national leaders; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby congratulates Gwendolyn Grant on her receipt of the 2022 Women of Power Award and for her impressive contributions to equality and social justice causes within our community.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

### Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21030 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing a six-month extension to the term and supply contract with Axis Forensic Toxicology of Indianapolis, IN, for the furnishing of forensic toxicology services for use by the Medical Examiner's Office under the terms and conditions of Invitation to Bid No. 27-18.

**RESOLUTION NO. 21031**, August 22, 2022

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, by Resolution dated 19952, dated August 13, 2018, the Legislature did award a twenty-four month term and supply contract with two twelve-month options to extend for the furnishing of forensic toxicology services for use by the Medical Examiner's Office to Axis Forensic Toxicology of Indianapolis, IN, under the terms and conditions of Invitation to Bid No. 27-18; and,

WHEREAS, the Medical Examiner recommends an additional six-month extension to this contract so it may continue to utilize this vendor's services while the office reevaluates and updates current policies and procedures pertaining to postmortem processing, collection, and testing in accordance with the National Association of Medical Examiner's Forensic Autopsy Standards; and,

WHEREAS, the recommended extension will allow the continued and uninterrupted furnishing of these necessary services through March 31, 2023, which should allow sufficient time to bid, evaluate, and award a successor contract; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, the contract with

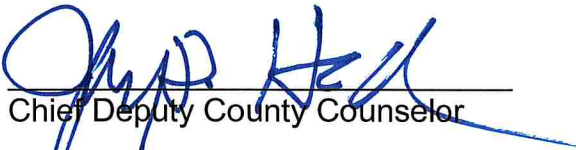
Axis Forensic Toxicology, be extended as recommended by the Medical Examiner, and that the Director of Finance and Purchasing be, and hereby is, authorized to execute for the County any documents necessary to the accomplishment of the extension; and,

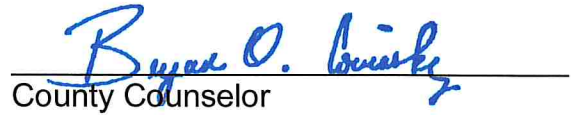
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract and all extensions.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21031 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

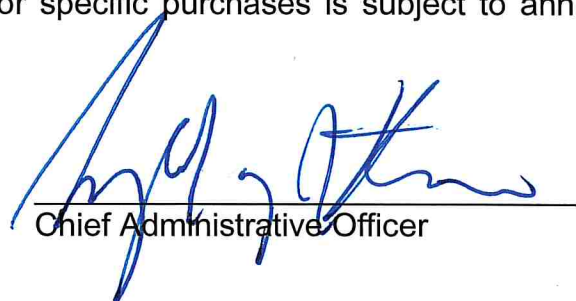
Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Res. #21031

Sponsor: Crystal Williams

Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21031
Sponsor(s):	Crystal J. Williams	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Authorize']

**Project/Title:**

Authorizing a Six-Month Extension of the Term and Supply Contract for the furnishing of Forensic Toxicology Services used by the Medical Examiner's Office under the terms and conditions of Request for Proposal No. 27-18.

### Request Summary

The Medical Examiner's Office is requesting a Six-Month Extension on its Term and Supply Contract for Forensic Toxicology Services provided by Axis Forensic Toxicology in Indianapolis, IN. The Term and Supply Extension would be from September, 2022 to March, 2023.

The Medical Examiner's Office requests the extension so it may continue utilizing services while it reevaluates and updates current policies and procedures pertaining to postmortem processing, collection, and testing in accordance with the National Association of Medical Examiner's Forensic Autopsy Standards. A new Request for Proposal will be issued with the appropriate modifications as quickly as possible.

Resolution No. 19952 was passed on August 20, 2018 under the terms and conditions of Request for Proposal No. 27-18 and a 24 Month Contract with Two Twelve Month Extensions was executed.

### Contact Information

<b>Department:</b>	Medical Examiner	<b>Submitted Date:</b>	7/29/2022
<b>Name:</b>	Kandi Brooke	<b>Email:</b>	kbrooke@jacksongov.org
<b>Title:</b>	Office Administrator	<b>Phone:</b>	816-881-6600

### Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
<b>Single Source Funding:</b>	

## Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

### Prior Legislation

#### Prior Ordinances

Ordinance:	Ordinance date:

#### Prior Resolution

Resolution:	Resolution date:
19952	August 13, 2018

### Purchasing

Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

### Compliance

#### Certificate of Compliance

In Compliance

#### Minority, Women and Veteran Owned Business Program

Goals are waived - insufficient MBE or WBE firms available

MBE: .00%

WBE: .00%

VBE: .00%

#### Prevailing Wage

Not Applicable

### Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

## Request for Legislative Action

Submitted by Medical Examiner requestor: Kandi Brooke on 7/29/2022. Comments:

Approved by Department Approver Marius Tarau on 8/1/2022 9:29:00 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/1/2022 1:58:23 PM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 8/1/2022 2:38:33 PM. Comments: Axis Forensic Toxicology is not in compliance. They can go to <https://jacomocompliance.com/login.php> to create a profile and submit an application.

Submitted by Requestor Kandi L. Brooke on 8/3/2022 2:43:40 PM. Comments: Per Phil Roberts, Axis CEO, compliance application completed.

Approved by Department Approver Marius Tarau on 8/3/2022 2:47:32 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/3/2022 3:04:55 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/3/2022 3:51:40 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/4/2022 1:59:45 PM. Comments: No fiscal note required for a T&S contract.

Approved by Executive Office Approver Sylvia Stevenson on 8/4/2022 3:40:18 PM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/9/2022 12:01:48 PM. Comments: Please use the on agenda date for previous legislation. Thanks!

Submitted by Requestor Kandi L. Brooke on 8/9/2022 12:27:27 PM. Comments: On-agenda date.

Approved by Department Approver Marius Tarau on 8/9/2022 3:40:33 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/9/2022 3:49:38 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/9/2022 4:23:27 PM. Comments:

August 17, 2022

eRLA #603

Page 3 of 3

Approved by Budget Office Approver Mark Lang on 8/11/2022 10:05:22 AM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 8/15/2022 3:52:31 PM. Comments:



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$792,935.00 within the 2022 County Improvement Fund to provide for architectural services relating to the remodeling of the new Jackson County Administration Building to be provided by an existing County term and supply vendor.

**RESOLUTION NO. 21032**, August 22, 2022

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Public Works desires to utilize an existing County term and supply architectural services contract to complete the remodeling of the new Jackson County Administration Building, including site investigation, program and space planning, furniture and furnishing inventory, design, construction and related permits, and project management and coordination; and,

WHEREAS, a transfer is necessary to place the funds needed for these services in the proper spending account; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2022 County Improvement Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund			
DTCH Repairs & Improvements			
013-1241	58020-		
	Buildings & Improvements	\$792,395	
Fac. Mgmt			
Administration Building			
013-1216	56030-		
	Architectural & Engin. Services		\$792,395

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21032 of August 22, 2022, was duly passed on \_\_\_\_\_, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 013 1241 58020  
ACCOUNT TITLE: County Improvement Fund  
DTCH Repairs & Improvements  
Buildings & Improvements  
NOT TO EXCEED: \$792,395.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

## Request for Legislative Action

Res. #21032  
Sponsor: Theresa Cass Galvin  
Date: August 22, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21032
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/22/2022

### Introduction

**Action Items:** ['Appropriate', 'Transfer']

**Project/Title:**

Authorizing the transfer of \$792,935 with the County Improvement Fund (No. 013) to fund the design for the new Jackson County Administration Building at 1300 Washington with work to be completed by SFS Architecture Inc., a current Jackson County Term and Supply contractor.

### Request Summary

This resolution proposes the transfer of funds to undertake the interior design of the Jackson County Administration Building at 1300 Washington. Funds to be transferred are downtown courthouse renovation project funds that won't be under contract by the end of the fiscal year. The County took possession of the new administration building on June 29, 2022 and is seeking to commence design so that construction and relocation of County offices can occur in late 2023. SFS Architecture, a current county term and supply contractor, has been retained to perform this work. Departments that will be the first occupants of the building include the departments of Assessment, Finance and Human Resources. Design work for all departments occupying the building should be completed by the end of 2022.

### Contact Information

<b>Department:</b>	Public Works	<b>Submitted Date:</b>	8/1/2022
<b>Name:</b>	Troy Schulte	<b>Email:</b>	TSchulte@jacksongov.org
<b>Title:</b>	County Administrator	<b>Phone:</b>	816-881-1079

### Budget Information

Amount authorized by this legislation this fiscal year:			\$792,395
Amount previously authorized this fiscal year:			\$9,050,000
Total amount authorized after this legislative action:			\$9,842,395
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1241 (DTCH Repairs & Improvements)	58020 (Buildings & Improvements)	\$792,395

## Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1216 (Fac. Mgmt Administration Building)	56030 (Architectural & Engin. Services)	\$792,395

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5607	March 14, 2022
Prior Resolution	
Resolution:	Resolution date:
20763	September 20, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>



## Request for Legislative Action

### History

Submitted by Public Works requestor: Troy Schulte on 8/1/2022. Comments:

Approved by Department Approver Brian Gaddie on 8/1/2022 1:35:20 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/1/2022 2:06:27 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 8/1/2022 2:41:55 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/3/2022 10:23:58 AM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylva Stevenson on 8/3/2022 11:20:35 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 8/8/2022 1:52:14 PM. Comments: Please include previous legislation naming SFS Architecture a county T&S vendor. Thanks!

Submitted by Requestor Troy Schulte on 8/10/2022 2:49:41 PM. Comments: Resolution added

Approved by Department Approver Brian Gaddie on 8/12/2022 2:22:05 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 8/12/2022 3:03:31 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 8/12/2022 3:25:23 PM. Comments:

Approved by Budget Office Approver Mark Lang on 8/15/2022 3:39:53 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 8/15/2022 4:35:15 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 8/17/2022 4:23:50 PM. Comments:

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 124122005 000

Date: August 3, 2022

RES # 21032  
eRLA ID #: 604

[illegible]

**APPROVED**

*By Mark Lang at 10:22 am, Aug 03, 2022*

Budget Office

**Revised July 13, 2022**  
**Revised June 20, 2022**  
**Revised June 13, 2022**  
May 24, 2022

Brian Gaddie  
Director of Public Works  
Jackson County, Missouri

RE: Jackson County Administration Building Renovation  
1300 Washington, Kansas City, Missouri  
Basic Services Fee Proposal

Dear Brian,

Following you will find our fee proposal for the Jackson County Administration Building Renovation. We appreciate the opportunity to provide a proposal for this important project. If you have questions or comments regarding this information, please do not hesitate to call.

## PROJECT UNDERSTANDING

### *Project Description*

The proposal includes architectural design, engineering, and contract administration services for the renovation of the former office building at 1300 Washington in Kansas City, Missouri for the Jackson County Administration Building. The building includes approximately 83,000 square feet on three floors and an underground parking garage. The SFS Design Team will assist the County in moving the departments currently located in the courthouse on Floors 1 and 1M to the new administration building by November of 2022. It is anticipated that some level of new work will be required, as well as phasing planning.

Exterior shell improvements will be limited to exterior façade maintenance items (e.g., caulking, cleaning, repointing) and roofing replacement. The interior of the building will be renovated as Class 'A' office space for the county's administrative offices including the following departments and as outlined in the *Jackson County Downtown Courthouse Space Needs Assessment* dated July 9, 2021:

COUNTY - RELATED	Assessor		12,549	
	Auditor		2,409	
	Collections		5,472	
	Communications		5,069	
	County Clerk		1,818	
	County Counselor		4,091	
	Executive		4,187	
	Finance		3,914	
	HR		7,436	
	IT		4,178	
	Legislature		7,500	
	Public Works		9,690	
	Recorder of Deeds		180	
	GSF Subtotal			68,490

Site improvements will be limited to providing an accessible entrance at the northeast building entrance, repair of the northeast plaza, replacement of the southwest surface parking lot, installation of a security arm at the entrance of the surface parking lot, and inspection of and replacement plans for the sewer inlet at the southwest corner of the site. The sewer inlet work will include a separate public improvement plan submittal to KCMO, a land development review, and as-built drawings as required by KCMO.

Structural work will be limited to the repair of the parking structure and miscellaneous structural modifications to the existing building structure to support the renovation.

Mechanical, electrical, and plumbing work will be limited to new plumbing fixtures; a new Building Management System; garage ventilation/exhaust system upgrades; new HVAC to include rooftop units, fan-powered boxes, VAV boxes and associated ductwork; new lighting; and new electrical panel boards where required to accommodate the renovation.

Fire alarm work will be limited to modifications to the sprinkler heads and fire alarm horn/strobes, and detection devices to support the renovation. Fire protection work will include performance level sprinkler design.

Low voltage work will be limited to new voice, data and CATV cable infrastructure, associated pathways, racks, grounding, patch panels, jacks, and faceplates, as well as data cable infrastructure for wireless access points. Converge One will be included during the design process as the County's T&S provider.

For the purposes of this proposal, the design team estimates a construction budget of \$10,000,000 (\$120/SF), and an FFE budget of \$2,600,000.

This proposal includes the following team members and roles:

SFS – Architectural, Interior Design, Furniture Design

MKEC – Civil

BDC – Structural

FSC – MEP, Fire Alarm, Fire Protection

Latimer Sommers - AV, Telecommunications (voice/data/CATV), Access Control, Video Surveillance

Cooper Construction Estimating – Cost Opinions

## **SCOPE OF WORK**

### ***Basic Services***

See attached Work Plan for specific tasks for each of the following phases:

- Pre-Design
- Schematic Design
- Design Development
- Construction Documents
- Bidding
- Construction Administration Phase – Number of Site Visits:
  - Architectural – Fourteen (14) site visits/field reports and two (2) punch lists.
  - Civil – One (1) site visit/field report.
  - Structural – Three (3) site visits/field reports.
  - MEP, Fire Alarm – Four (4) site visits/field reports and two (2) punch lists.
  - Telecom/Access Control/Video Surveillance – Four (4) site visits/field reports.
  - Fire Sprinkler – One (1) punch list.
- Record Documents (not including sprinkler as-builts)



***Basic Services Exclusions***

The following items are specifically excluded from the Basic Services noted above:

- Multiple designs including an early release CD package and value engineering, specifically, any design services during the bidding and construction phases due to Owner requests and budget restrictions.
- Site utilities, storm, and sewer piping exterior to the building unless noted otherwise above.
- Elevators. It is assumed the elevators are in working condition.
- Clean agent system design; fire sprinkler system detailed design, including sprinkler locations, piping layout, shop drawings, or hydraulic calculations; and performance or witness of water flow test or hiring of contractor to perform test.
- Fire alarm system detailed design, including wiring or conduit sizing, voltage drop or battery sizing calculation.
- Building electrical service upgrades. It is assumed the electrical service to the building is of adequate capacity to support additional power to support the renovation.
- Generator design. The building will not have a generator.
- Second floor Data Center room upgrades. Design services in this room will be limited to new HVAC. Any other design in this room will be additional services.
- Main plumbing trunk line design. It is assumed the main plumbing trunk line is in working condition.
- Network electronics other than those required for the phone/data, access control and video surveillance systems. PCs, phones, and phone systems are excluded. Network switches that may or may not be needed for other systems outside of scope of work are excluded.
- Environmental identification and design.
- Testing, balancing, commissioning of MEP and AV systems.
- LEED, Energy Star and Well Building certified design and documentation.

**SCHEDULE**

The SFS Team anticipates beginning work immediately upon notice to proceed. We anticipate completion of Bid Documents within 6 months of notice to proceed (NTP) and per the attached proposed schedule pending timely scheduling of review meetings and receipt of review comments. Upon NTP, SFS will confirm or adjust timelines based on coordination with the Client.

**COMPENSATION*****Basic Services Fees***

The SFS Team proposes to provide the above-described basic services for the lump sum fee of Seven Hundred Ninety-Two Thousand Nine Hundred Thirty-Five Dollars (\$792,935).

***Reimbursable Project Expenses***

Expenses incurred by SFS for reproduction and travel are included in the Basic Services fee. This assumes submissions to be primarily electronic in nature with minimal hard copy reproductions.

***Supplemental Project Fees***

Should additional services be required above those included in basic services above, SFS will provide a proposal for consideration and approval prior to proceeding.

***Invoicing***

Invoicing will occur monthly for services rendered and are due upon receipt.

Respectfully submitted,

A handwritten signature in blue ink, reading "Marsh K. Hoffman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Marsh K. Hoffman, AIA, LEED BD+C  
Principal

A handwritten signature in blue ink, reading "Dana Gould". The signature is cursive and compact, with a large loop at the end.

Dana Gould, AIA, LEED BD+C  
Associate

Attachments: Proposed project schedule and work plan with fee schedule

**WORK PLAN AND FEE SCHEDULE**  
211097-03 - Jackson County 1300 Washington

updated 06/20/22

Pre-Design	SFS					
	PIC (MH)	PM (DG)	ID (LB)	PA (tbd)	A (JH)	Designer
General management		12				
Kick-off meeting, meeting notes	2	2	2	4	2	
Programming confirmation meetings, meeting notes x 13 (virtual)			26			
Draft program submittal	2	2	16			
Program review meeting, meeting notes	2	2	4	2		
Final program submittal	2	2	16			
Survey and base plans development				100	120	
Existing conditions assessment - interior and exterior		8	8	16	16	
Code analysis		4		24		
Blocking diagrams - 2 rounds	4	6	60			
Lobby design options - up to 2 final renderings	2	6	8	24		80
Review Meeting 1	2	2	4	2		2
Review Meeting 2	2	2	4	2		2
<b>TOTAL HOURS</b>	<b>18</b>	<b>48</b>	<b>148</b>	<b>174</b>	<b>138</b>	<b>84</b>
	4.50	12.00	37.00	43.50	34.50	21.00

Principal (PIC) - Marsha Hoffman \$200.00  
Assoc Principal (AP) / (PM)- Dana Gould \$150.00  
Interior Designer (ID) - Laura Burkhalter \$125.00  
Project Architect III (PA) - TBD \$125.00  
Staff Architect II (A) - Jake Hansen \$110.00  
Project Designer - Derek McMurray \$135.00

Subtotal: \$3,600.00 \$7,200.00 \$18,500.00 \$21,750.00 \$15,180.00 \$11,340.00 **\$77,570.00**

Schematic Design	SFS					
	PIC (MH)	PM (DG)	ID (LB)	PA (tbd)	A (TBD)	PD & QC
General management		8				
SD drawings, narrative, cost opinion	4	16	100	90	158	24
QC review		4				8
SD review meeting, meeting notes	2	2	2	4	2	
<b>TOTAL HOURS</b>	<b>6</b>	<b>30</b>	<b>102</b>	<b>94</b>	<b>160</b>	<b>32</b>
	1.50	7.50	25.50	23.50	40.00	8.00

Principal (PIC) - Marsha Hoffman \$200.00  
Assoc Principal (AP) / (PM)- Dana Gould \$150.00  
Interior Designer (ID) - Laura Burkhalter \$125.00  
Project Architect III (PA) - TBD \$125.00  
Staff Architect II (A) - Jake Hansen \$110.00  
Project Designer - Derek McMurray and Quality Control (QC) - Kelly Batcheller Mummey \$135.00

Subtotal: \$1,200.00 \$4,500.00 \$12,750.00 \$11,750.00 \$17,600.00 \$4,320.00 **\$52,120.00**

Design Development	SFS					
	PIC (MH)	PM (DG)	ID (LB)	PA (tbd)	A (JH)	QC (KBM)
<b>PHASING - EARLY DEPARTMENT MOVE</b>						
General management		4				
Move assistance, phasing plans	2	16	40	40		
Review meeting, meeting notes		2	2	4		
<b>BASE PACKAGE</b>						
General management		8				
DD drawings, narrative, cost opinion	4	12	36	60	120	
QC review		4				8
Preliminary finishes development			40			
Preliminary finishes presentation, meeting notes	2	2	4	2	2	
DD review meeting, meeting notes	2	2	2	4	2	
<b>TOTAL HOURS</b>	<b>10</b>	<b>50</b>	<b>124</b>	<b>110</b>	<b>124</b>	<b>8</b>

2.50 12.50 31.00 27.50 31.00 2.00

Principal (PIC) - Marsha Hoffman \$200.00  
 Assoc Principal (AP) / (PM)- Dana Gould \$150.00 90  
 Interior Designer (ID) - Laura Burkhalter \$125.00  
 Project Architect III (PA) - TBD \$125.00  
 Staff Architect II (A) - Jake Hansen \$110.00  
 Quality Control (QC) - Kelly Batcheller Mummey \$135.00

Subtotal: \$2,000.00 \$7,500.00 \$15,500.00 \$13,750.00 \$13,640.00 \$1,080.00 **\$53,470.00**

Construction Documents	SFS					
	PIC (MH)	PM (DG)	ID (LB)/FFE	PA (tbd)	A (JH)	QC (KBM)
<b>PHASING - EARLY DEPARTMENT MOVE</b>						
General management		4				
Move assistance, phasing plans	2	16	40	40		
Review meeting, meeting notes		2	2	4		
<b>BASE PACKAGE</b>						
General management		16				
65% CD drawings, specifications submittal, cost opinion		12	90	135	135	
QC review		8				16
65% CD review meeting, meeting notes	2	2	2	4		
Preliminary FFE presentation, meeting notes		2	2	2		
Final finishes development			16			
Final finishes presentation, meeting notes	2	2	4	2		
95% CD drawings, specifications submittal, cost opinion		16	100	140	140	
QC review		8				16
Final FFE presentation, meeting notes			2	2		
95% CD review meeting, meeting notes	2	2	2	4		
100% CD / permit documents submittal		4	32	32	40	
FFE RFP submittal						
<b>TOTAL HOURS</b>	<b>8</b>	<b>96</b>	<b>292</b>	<b>365</b>	<b>315</b>	<b>32</b>

1.00 12.00 36.50 45.63 39.38 4.00

Principal (PIC) - Marsha Hoffman \$200.00  
 Assoc Principal (AP) / (PM)- Dana Gould \$150.00  
 Interior Designer (ID) - Laura Burkhalter and Furniture (FFE) - Bonnie Limbird \$125.00  
 Project Architect III (PA) - TBD \$125.00  
 Staff Architect II (A) - Jake Hansen \$110.00  
 Quality Control (QC) - Kelly Batcheller Mummey \$135.00

Subtotal: \$1,600.00 \$14,400.00 \$36,500.00 \$45,625.00 \$34,650.00 \$4,320.00 **\$137,095.00**



Bidding and Contracting	SFS					
	PIC (MH)	PM (DG)	ID (LB)	PA (tbd)	A (JH)	QC (KBM)
General management		12				
Pre-bid meeting		2	2	2		
Respond to bidder questions			40	40		
Review bids		2				
Addenda preparation			24	24		
TOTAL HOURS	0	16	66	66	0	0
	0.00	2.00	8.25	8.25	0.00	0.00

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Principal (PIC) - Marsha Hoffman \$200.00  
 Assoc Principal (AP) / (PM)- Dana Gould \$150.00  
 Interior Designer (ID) - Laura Burkhalter \$125.00  
 Project Architect III (PA) - TBD \$125.00  
 Staff Architect II (A) - Jake Hansen \$110.00  
 Quality Control (QC) - Kelly Batcheller Mummey \$135.00

Subtotal: \$0.00 \$2,400.00 \$8,250.00 \$8,250.00 \$0.00 \$0.00 \$18,900.00

Construction Administration	SFS					
	PIC (MH)	PM (DG)	ID (LB)	PA (tbd)	A (JH)	QC (KBM)
PHASING - EARLY DEPARTMENT MOVE						
Move assistance		16	32	32		
Precon/OAC meetings, field report preparation (bi-weekly) - 14 total		40	40	80		
Respond to RFIs		16	60	120		
Review submittals - up to 2 reviews each		16	60	120		
Substantial completion punch list		12	12	12		
Final punch list		12	12	12		
Record documents			16	16		
TOTAL HOURS	0	112	232	392	0	0
	0.00	4.87	10.09	17.04	0.00	0.00

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Principal (PIC) - Marsha Hoffman \$200.00  
 Assoc Principal (AP) / (PM)- Dana Gould \$150.00  
 Interior Designer (ID) - Laura Burkhalter \$125.00  
 Project Architect III (PA) - TBD \$125.00  
 Staff Architect II (A) - Jake Hansen \$110.00  
 Quality Control (QC) - Kelly Batcheller Mummey \$135.00

Subtotal: \$0.00 \$16,800.00 \$29,000.00 \$49,000.00 \$0.00 \$0.00 \$94,800.00

Total SFS \$433,955.00

Civil - MKEC \$ 14,000.00  
 Structural - BDC \$ 12,000.00  
 MEP / FA - FSC \$ 124,650.00  
 AV/Telecom/Security - LSA \$ 42,500.00  
 Fire Protection - FSC \$ 16,250.00  
 Cost Estimating - Cooper \$ 15,000.00  
 FFE - SFS \$ 130,000.00  
**Total Basic Services \$ 788,355.00**

Survey - Professional Reimbursable \$ 2,080.00  
 Expenses \$ 2,500.00

**Total \$ 792,935.00**

