



Jackson County Health Department

August 11-18, 2021

COVID-19

Data

More in depth data can be found on the [JACOHD dashboard](#).

JACOHD

- Total Cases – 33,936
 - Confirmed – 26,856
 - Probable – 7,080
- Total Deaths – 415

Totals by Week:

- Cases – 1,378
- Deaths – 15

**Note: Cases from Independence, MO have been removed from the Jackson County Health Department data dashboard

Current Outbreaks

Abundant Life Church - 9
Addington Place of LS – 7
Austin Dooley Co. – 5
Duncan Academy, GV - 5
Edgewood Manor – 29
Jackson County Detention Center-21
John Knox Village Care Center – 8

Sonshine Daycare/First Baptist – 6
Timothy Lutheran Summer Camp – 11
Willow Creek Memory Care LS -6
Winterset Montessori – 7

**Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last case of COVID-19, and are thus removed from the list.

JACOHD/ Jackson County Vaccine Data

**Jackson County vaccine data can be found [here](#).

JACOHD

- Total doses administered – 75,505
- Jackson County
- 47.4% of Jackson County residents have initiated vaccination; 41.2% have completed vaccination
 - Jackson County's population: 269,503
 - 127,832 first doses have been administered; 231,703 total doses have been administered

JACOHD/TMC Sponsored Testing

Tuesday, Aug. 24, 2021 10 a.m. - 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit
Weds., Aug. 25, 2021 10 a.m. - 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit

Symptomatic Testing: Call 816-404-CARE

JACOHD Vaccine Clinics

Everyone over the age of 12 is eligible for vaccination. Residents can visit [jacohd.org/events](#) to find clinic registration and walk-in hours.

Thurs. & Fri. Aug 19 – 20, 2021 8 a.m. – 3:30 p.m. – The City House, Indep.

Friday, Aug. 20, 2021 12 p.m. – 6 p.m. – East Lee's Summit Library

Saturday, Aug. 21, 2021 10 a.m. – 4 p.m. – Midwest Genealogy Center, Indep.

Mon. – Fri. Aug. 23 – 27, 2021 8 a.m. – 3:30 p.m. – The City House, Indep.

Tuesday, Aug. 24, 2021 11:30 a.m. - 1 p.m. – Hawthorne Apartments

PPE Supply

The supply rate meets the demand rate.

JCDC Testing

JACOHD is continually working with JCDC on reporting and investigation.

Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting



COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

MARY JO SPINO

CLERK OF THE COUNTY LEGISLATURE
415 East 12th Street
Kansas City, MO 64106

201 West Lexington, 2nd Floor
Independence, MO 64050

August 20 – August 26, 2021

- 08-20-2021 Friday 9:00 A.M. Board of Equalization Hearings –
Historic Truman Courthouse, 112 West Lexington Avenue,
2nd Floor – Large Meeting Room
Independence, MO
The public can access audio at the time of the hearing by
dialing 888 398-2342, Access Code 8640172
- 08-23-2021 Monday
- 9:30 A.M. Land Use Committee Meeting –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area

The Land Use Committee will hold a public hearing
regarding Ordinances #5527, #5528, #5529, #5530, #5531,
#5532, #5533, #5534 and #5535.
- 9:55 A.M. Public Works Committee Meeting –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area
- 10:00 A.M. **LEGISLATIVE MEETING –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area**
- 08-24-2021 Tuesday 2:05 P.M. Bid Opening Purchasing Department –
Hila “Dutch” Newman Legislative Conference Room
415 East 12th Street, 2nd Floor, Kansas City, MO

08-25-2021 Wednesday 9:00 A.M.

Land Trust of Jackson County Meeting –
Conducted by teleconference: Dial #605-313-6003
Access #821-980

9:00 A.M.

Board of Equalization Hearings –
Historic Truman Courthouse, 112 West Lexington Avenue,
2nd Floor – Large Meeting Room
Independence, MO
The public can access audio at the time of the hearing by
dialing 888 398-2342, Access Code 8640172

08-26-2021 Thursday 9:00 A.M.

Board of Equalization Hearings –
Historic Truman Courthouse, 112 West Lexington Avenue,
2nd Floor – Large Meeting Room
Independence, MO
The public can access audio at the time of the hearing by
dialing 888 398-2342, Access Code 8640172

Persons with disabilities wishing to participate in the above meetings and who require a reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hour notice is required. To put information on Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$1,200,000.00 within the 2021 County Improvement Fund and authorizing the County Executive to execute a Cooperative Agreement with the Community Services League of Independence, MO, to provide relocation services funding on behalf of Jackson County.

RESOLUTION NO. 20739, August 23, 2021

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 20721, dated July 12, 2021, the Legislature did authorize the County Executive to execute a commercial real estate sales contract with Park Holdings, Inc., of Wichita, KS, for the purchase of a property located at 7000 E. 40 Highway, Kansas City, MO, for use as the site for a new Jackson County Detention Center, at a cost to the County not to exceed \$7,050,000.00; and,

WHEREAS, due to the purchase of the tract, and future construction for a new Jackson County detention center, residents of the Heart Village Mobile Home Park now located on this tract are scheduled to be relocated by February 28, 2022; and,

WHEREAS, the Community Services League (CSL) of Independence, MO, will provide specialized housing and relocation assistance through the use of social workers, relocation specialists, and housing assistance funds; and,

WHEREAS, the execution of a Cooperative Agreement with CSL for the provision of these services in accordance with the attached proposal and budget is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund Special Projects in Public Works 013-1507	58060- Other Improvements	\$1,200,000	
Fac. Mgmt.- New Detention Center 013-1214	56150- Relocation Cost		\$1,200,000

and,

BE IT FURTHER RESOLVED that the County Executive be and hereby is authorized to execute a Cooperative Agreement with the CSL, in a form to be approved by the County Counselor; and,

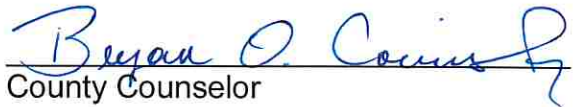
BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20739 of August 23, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 013 1507 58060
ACCOUNT TITLE: County Improvement Fund
Special Project in Public Works
Other Improvements
NOT TO EXCEED: \$1,200,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 013 1214 56150
ACCOUNT TITLE: County Improvement Fund
Fac. Mgmt. – New Detention Center
Relocation Cost
NOT TO EXCEED: \$1,200,000.00

8/19/2021
Date


Chief Administrative Officer

Community Services League
Proposal for
Transitional Housing Services for Heart Village

Background

Due to the purchase of the land, and future construction for a new Jackson County detention center, residents of the Heart Village Mobile Home Park are slated to be relocated in the next six months. The County seeks to have all residents relocated by February 28, 2022.

Community Services League (CSL)

CSL has been helping Jackson County families for more than 105 years. As it pertains to housing, CSL engages in many supportive efforts, including:

- Homeless street outreach in Kansas City
- CSL is a point of Coordinated Entry for the local HUD Continuum of Care
- Through MHDC, we administer Emergency Solutions Grant (ESG) dollars, MO Housing Trust Fund (MHTF) dollars, MO Housing Innovation Program (MOHIP) dollars, and others.
- Through Jackson County, we administer COMBAT, Emergency Rental Assistance, and Housing Resources Commission funds.
- CSL provides on-site Resident Services Coordination at Hawthorne Place Apartments in Independence and Colony Plaza Apartments in Excelsior Springs. This includes move-in, move-out services.
- HUD's Permanent Supportive Housing Program – we provide continuous support for 45 households in Jackson County.
- Emergency Rent and Utility Assistance – administered through some programs listed above, but also community- and philanthropy-based programs.

Opportunity

Residents at Heart Village have the opportunity for a fresh start, but sometimes an unplanned move can create chaos for a family. For example, a current job that a resident walks to might not be possible after a move. Or, a student might have to move schools in the middle of a year. Beyond that, many folks will be finding a new neighborhood, which can be a tough, new thing to navigate.

Community Services League can be a trusted partner of the County to help relocate these families. We would propose hiring two Family Stability Specialists to work with the 100 or so families relocating from Heart Village. Among their activities, we would:

- 1) Greet and form a working relationship with the families and mobile home park management
- 2) Do a baseline assessment of the family's situation
- 3) Explain to the families what the County is providing
- 4) Empower families to use their voice and choice in deciding where to live. We will not find housing for families, but can help guide them.
- 5) Use County funds, ERAP dollars, and other supports (some options listed above) to provide rent and utility support (delinquent, current, and future) to Heart Village residents to help with the move.

- 6) Coach families through issues like McKinney-Vento, which would allow students to stay enrolled in their home school during a move. There are countless issues around schools, transportation, finances, etc., that we can help families navigate.
- 7) Let families know about other CSL programs, like our Career Trainings, and inform them on other public and private assistance programs that will make their move easier.
- 8) Track the outcomes of families for a one-year period. The one-year period will be approximately September 1, 2021, to August 31, 2022. CSL Family Stability Specialists will stay in contact with families after they move to help them acclimate.
- 9) Serve as the fiscal agent of the County to provide up to an average of \$10,000 of assistance to each family. CSL will write a check within 48 business hours (business hours defined as Monday-Friday, 8a-5p) of the request made by County staff. Checks will only be written to vendors (rent, utility, etc.), unless written permission is received from the County Administrator or his designee.
- 10) CSL will administer and coordinate its efforts with the County's relocation consultant handling the legal and logistics issues of moving the residents.

Proposed Budget for Community Services League

Family Stability Specialists (2) working for 12 months

Salaries: \$80,000

Employee-Related Expenses (20%): \$16,000

CSL Project Administration (25%): \$20,000

Relocation Consultant for the County (Mr. Don Frank) \$53,825

Total Administration/Project Overhead: \$169,825

Estimated Relocation Costs/Project Expenses for 106 residents: \$1,030,175

Total Project Budget: \$1,200,000

Request for Legislative Action

Res. No.: 20739
Sponsor: Dan Tarwater III
Date: 8/23/2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20739
Sponsor(s):	Daniel T. Tarwater III	Legislature Meeting Date:	8/23/2021

Introduction**Action Items:** ['Authorize', 'Transfer']**Project/Title:**

Transferring \$1.2 million within the 2021 County Improvement Fund and authorizing the County Executive to execute a \$1.2 million contract with the Community Services League to provide fiscal trustee, and various relocation services to Jackson County for the purpose of relocating 106 residents at the Heart Village Mobile Home Park to create space for development of a new Jackson County Detention Center

Request Summary

This resolution authorizes the County Executive to enter into a contract with Community Services League (CSL) for \$1.2 million to provide the necessary staff support, and funding for relocation for 106 residents at the former Heart Village Mobile Home Park by February 28, 2022. All costs of relocation, moving as well as \$5000 in housing assistance will be provided to each household residing in the trailer park at the time of purchase by the County. Estimated costs for relocation and housing assistance will average \$10,000 per household. CSL will provide specialized housing assistance through dedicated social workers, funding for a relocation specialist that will handle the actual relocation specifics, and pay all vendors for the cost of relocation.

Contact Information

Department:	County Executive Office	Submitted Date:	8/17/2021
Name:	Troy Schulte	Email:	TSchulte@jacksongov.org
Title:	County Administrator	Phone:	816-881-1079

Budget Information

Amount authorized by this legislation this fiscal year:			\$1,200,000
Amount previously authorized this fiscal year:			\$7,050,000
Total amount authorized after this legislative action:			\$8,250,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1507 (Special Projects in Public Works)	58060 (Other Improvements)	\$1,200,000

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1214 (Fac. Mgmt. New Detention Center)	56150 (Relocation Cost)	\$1,200,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20721	July 12, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	Not Applicable
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: NOT REVIEWED - NOT BID	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History

Troy Schulte at 8/17/2021 1:33:00 PM - [Submitted | Funding for Relocation Services for Detention Center. Please make priority for review.Will need a fiscal note attached]

Department Director: Sylvia Stevenson at 8/17/2021 2:00:33 PM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 8/17/2021 3:00:00 PM - [Not applicable |]

Compliance: Katie M. Bartle at 8/18/2021 10:47:14 AM - [Approved | This was not reviewed for goals.]

Finance (Budget): Mark Lang at 8/18/2021 4:11:20 PM - [Approved | The fiscal note has been attached.]

Executive: Troy Schulte at 8/19/2021 10:40:41 AM - [Approved |]

Legal: Elizabeth Freeland at 8/19/2021 10:47:58 AM - [Returned for more information | Please correct previous legislation date. Thanks!]

Submitter: Troy Schulte at 8/19/2021 11:12:36 AM - [Submitted |]

Department Director: Sylvia Stevenson at 8/19/2021 11:20:06 AM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 8/19/2021 11:27:24 AM - [Not applicable |]

Compliance: Jaime Guillen at 8/19/2021 12:10:00 PM - [Approved |]

Finance (Budget): Mark Lang at 8/19/2021 12:33:10 PM - [Approved |]

Executive: Sylvia Stevenson at 8/19/2021 12:47:27 PM - [Approved |]

Legal: Elizabeth Freeland at 8/19/2021 1:10:58 PM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 150721007 000

Date: August 18, 2021

RES # 20739
eRLA ID #: 205

Org Code/Description	Object Code/Description	From	To
013 County Improvement Fund			
1507 Special Projects in Public Works	58060 Other Improvements	\$ 1,200,000	\$ -
1214 Fac Mgmt - New Detention Center	56150 Relocation Cost	-	1,200,000
		<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
013 County Improvement Fund		
1214 Fac Mgmt - New Detention Center	56150 Relocation Cost	\$ 1,200,000
		<u>\$ 1,200,000</u>

APPROVED

By Mark Lang at 4:09 pm, Aug 18, 2021

Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a three-month term and supply contract to the City of Independence, Missouri, for the purchase of vehicle fuel for use by the Public Works Department, as an acquisition from another governmental entity.

RESOLUTION NO. 20740, August 23, 2021

INTRODUCED BY Ronald E. Finley, County Legislator

WHEREAS, the County has a need to purchase fuel for Independence-based Public Works vehicles at the City of Independence's Public Works Facility site located at 1030 S. Crysler, and can enter into an agreement for this fuel with the City of Independence, MO, at a cost of eleven cents per gallon over the City's purchase price; and,

WHEREAS, pursuant to section 1030.2, Jackson County Code, the Director of Public Works and the Director of Finance and Purchasing recommend the award of a three-month term and supply contract for the furnishing of fuel for Public Works vehicles to the City of Independence, MO, as an acquisition from another governmental entity; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

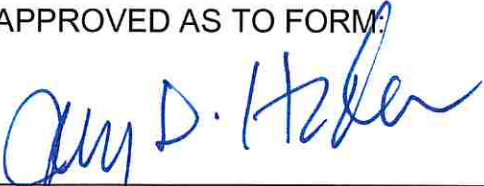
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director of Finance and Purchasing be, and is hereby, authorized to execute for the County the

attached contract and any other documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20740 of August 23, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

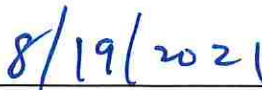
Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.



Date



Chief Administrative Officer



INDEPENDENCE

★ FINANCE & ADMINISTRATION ★

FUEL SERVICE AGREEMENT

This Agreement, entered into this 21st day of July, 2021, is by and between Jackson County (hereinafter called County), and the City of Independence (hereinafter called City), for fuel services. This agreement is to extend services provided by City Ordinance No. 15223, initially agreed to on October 10, 2002.

The County desires to use the City's Public Works Facility site at 1030 S. Chrysler, Independence, MO 64050, for fuelling purposes for County Vehicles.

The City is agreeable to sell fuel to the County at a cost of eleven cents per gallon over the purchase price.

In consideration of this agreement both parties mutually agree:

1. The City will provide fuel upon availability to County vehicles to be dispensed in a manner approved by the City. The County agrees to waive, release and forever discharge the City and to hold harmless and indemnify the City, its employees, administrators, officers, agents and representatives from all costs, including attorney's fees, arising from any and all injuries and/or damages incurred by the County and/or its employees in the course of the provision of fuel by the City to the County.
2. The City will maintain a record of fuel used by County asset number, and bill the County monthly based upon total usage. The City does not make any representations, warranties or agreements as to the quality or suitability of the fuel, the facilities and equipment at this facility.
3. The County agrees to pay on a monthly basis, bills issued by the City within 30 days of receipt of bill.
4. The parties agree that the price of the fuel dispensed shall be the City's purchase price plus eleven cents per gallon, which shall cover the cost to manage the fueling system. This agreement shall be for the period July 21, 2021, and ending October 10, 2021. This agreement may be renewed for successive annual periods upon agreement by both parties, with 90 days notice. Notice of termination shall be done 90 days before the termination date.

City

By Rickell M. Scott for Raymond Kietney
Finance & Admin Director

Date July 21, 2021

Approved by City Counselor

By [Signature]

Date 7/21/21

County

By _____

Title _____

Date _____

111 EAST MAPLE AVE. • INDEPENDENCE, MO 64050

INDEPENDENCEMO.ORG

Request for Legislative Action

Res. #20740

Sponsor: Ronald E. Finley

Date: August 23, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20740
Sponsor(s):	Ronald E. Finley	Legislature Meeting Date:	8/23/2021

Introduction

Action Items: ['Award']

Project/Title:

Award 3 month Term & Supply Contract for the purchase of fuel estimated around \$5000.00

Request Summary

To purchase fuel for the Public Works vehicles under County Code 1030.2 per the service agreement sent by the City of Independence 7/21/2021. The City of Independence has requested that we update our current agreement. Attached you will find the new agreement between Jackson County and the City of Independence to cover until October 10, 2021. This three-month term and supply contract is supplanting the current one on file and will renew with a 12-month contract in October. The county has no gas pumps at our facilities in Independence. We utilize the City of Independence fuel to fill county vehicles at the price of 11 cents over their purchase price.

Contact Information

Department:	Public Works	Submitted Date:	7/26/2021
Name:	Kristina J. Johnson	Email:	KJohnson@jacksongov.org
Title:	Office Administrator	Phone:	816-881-4449

Budget Information

Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			!Unexpected End of Formula
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
	1502 (Engineering)	57110 (Gasoline)	!Unexpected End of Formula
	1504 (Development)	57110 (Gasoline)	!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20222	August 12, 2019

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Purchase from Another Government
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none">This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.	

Request for Legislative Action

History

Kristina J. Johnson at 7/26/2021 3:53:20 PM - [Submitted |]
Department Director: Brian Gaddie at 7/26/2021 4:08:49 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 7/27/2021 9:18:45 AM - [Returned for more information | Please put more detail in the request summary - why the department purchases fuel from this location; the advantages of purchasing fuel from this location, details on the pricing and why we are asking for a three month term and supply]
Submitter: Kristina J. Johnson at 7/27/2021 9:50:06 AM - [Submitted |]
Department Director: Brian Gaddie at 7/27/2021 10:53:07 AM - [Returned for more information | .]
Submitter: Kristina J. Johnson at 7/27/2021 11:15:12 AM - [Submitted |]
Department Director: Brian Gaddie at 7/27/2021 12:53:14 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 7/27/2021 3:03:18 PM - [Approved |]
Compliance: Katie M. Bartle at 7/27/2021 3:29:57 PM - [Approved | eRLA 185]
Finance (Budget): Mary Rasmussen at 7/30/2021 9:36:18 AM - [Returned for more information | Remove the amounts and account information from the 2nd tab. A term & supply should not include a specific amount.]
Submitter: Kristina J. Johnson at 7/30/2021 2:21:32 PM - [Submitted |]
Department Director: Brian Gaddie at 7/31/2021 10:30:43 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/2/2021 9:09:13 AM - [Returned for more information | I apologize for not catching this earlier - please put the estimated amount you will use in the three month period]
Submitter: Kristina J. Johnson at 8/3/2021 1:27:34 PM - [Submitted |]
Department Director: Brian Gaddie at 8/3/2021 1:48:50 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/3/2021 3:19:40 PM - [Approved |]
Compliance: Katie M. Bartle at 8/3/2021 8:01:20 PM - [Approved |]
Finance (Budget): Mark Lang at 8/4/2021 4:58:22 PM - [Returned for more information | Since this is for a Term & Supply contract, please remove the dollar amount on the "Budget Info" tab, under the "Budget Information" section.]
Submitter: Kristina J. Johnson at 8/6/2021 8:47:52 AM - [Submitted | Budget amount has been removed.]
Department Director: Brian Gaddie at 8/6/2021 9:40:40 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/9/2021 8:49:51 AM - [Approved |]
Compliance: Katie M. Bartle at 8/9/2021 1:27:26 PM - [Approved |]
Finance (Budget): Mary Rasmussen at 8/9/2021 1:47:31 PM - [Approved | No fiscal note required.]
Executive: Sylvya Stevenson at 8/10/2021 1:15:55 PM - [Approved |]
Legal: Elizabeth Freeland at 8/19/2021 9:36:03 AM - [Approved |]

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of fleet fuel cards for use by various County departments to WEX Bank of Midvale, UT, under the terms and conditions of State of Missouri Contract No. CC211293001, an existing government contract.

RESOLUTION NO. 20741, August 23, 2021

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the County has a continuing need for various departments to be able to purchase fuel when County vehicles are out of the area via the use of fleet fuel cards; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of fleet fuel cards for use by various County departments to WEX Bank of Midvale, UT, under the terms and conditions of State of Missouri Contract No. CC211293001, an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, Jackson County Code, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made under the existing government contract as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20741 of August 23, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

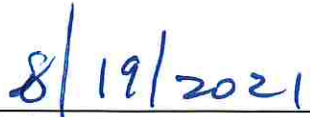
Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.



Date



Chief Administrative Officer

Request for Legislative Action

Res. #20741

Sponsor: Charlie Franklin

Date: August 23, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20741
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	8/23/2021

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract, with One (1) Twelve (12) Month Option to Extend for the furnishing of Fleet Fuel Cards for use by Various County Departments to WEX Bank of Midvale, UT; under the Terms and Conditions of the State of Missouri Contract No. CC211293001, an existing government contract.

Request Summary

Various County Departments require a Term and Supply Contract to purchase fuel on an "as needed" basis when they are out of the area and away from our fueling locations.

Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve (12) Month Term and Supply Contract, with One (1) Twelve (12) Month Option to Extend for the furnishing of Fleet Fuel Cards for use by Various County Departments to WEX Bank of Midvale, UT; under the Terms and Conditions of the State of Missouri Contract No. CC211293001, a competitively bid government contract.

The Director of Finance and Purchasing recommends the approval of this contract due to the higher volume discounts offered to larger entities and/or purchasing groups.

This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount.

Estimated Annual Usage: \$109,000.

Contact Information

Department:	Finance	Submitted Date:	8/5/2021
Name:	Katelyn W. Edgar	Email:	KEdgar@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$

Request for Legislative Action

Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20483	August 31, 2020
19303	October 31, 2016
18708	February 9, 2015
17960	August 27, 2012
17096	December 7, 2009

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

Request for Legislative Action

History

Katelyn W. Edgar at 8/5/2021 9:34:05 AM - [Submitted |]
Department Director: Bob Crutsinger at 8/5/2021 3:11:25 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/5/2021 3:20:27 PM - [Returned for more information |
Please change the term to 12 months with one 12 month option to extend]
Submitter: Katelyn W. Edgar at 8/5/2021 3:30:19 PM - [Submitted | Terms updated.]
Department Director: Bob Crutsinger at 8/6/2021 8:34:07 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/9/2021 8:47:06 AM - [Approved |]
Compliance: Katie M. Bartle at 8/9/2021 1:24:39 PM - [Approved | eRLA 195]
Finance (Budget): Mary Rasmussen at 8/9/2021 1:46:39 PM - [Approved | No fiscal note is required.]
Executive: Sylvia Stevenson at 8/10/2021 1:17:54 PM - [Approved |]
Legal: Elizabeth Freeland at 8/19/2021 9:36:59 AM - [Approved |]



**FLEET CARD WITH RELATED SERVICES
CC211293001**

Issuance Date: July 19, 2021

CONTRACT PERIOD/RENEWAL OPTIONS	
Current Contract Period:	July 19, 2021 through September 7, 2024
Original Contract Period:	July 19, 2021 through September 7, 2024
Available Renewal Period Options:	1
Potential Final Expiration Date:	September 7, 2025

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC (STATE AGENCY) USE ONLY. PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

A state agency shall be defined as a division, section, bureau, office, program, board, regional/district office, etc., that exists within a department of Missouri State Government. For the purposes of this document, this shall also include the Judicial and Legislative branches of the State of Missouri.

BUYER CONTACT INFORMATION	
Name:	Jennie Rees
Email:	Jennie.Rees@oa.mo.gov
Phone Number:	(573) 751-6442



ORGANIZATION

Statewide Contract History
Contract Information
Instructions and Information
Contract Pricing
Contract Scope of Work
Appendix A – Satisfactory Survey



STATEWIDE CONTRACT HISTORY

The following table summarizes actions related to this Notification of Statewide Contract:

ACTION ISSUE DATE	SUMMARY OF CHANGES
7/15/2021	Issuance of contract.



CONTRACT INFORMATION

CONTRACT NUMBER			
MissouriBUYS SYSTEM ID: MB00074278			
SAM II Vendor Number:		8414256160 3	
Contractor Name:		WEX Bank	
Contractor Address:		7090 South Union Park Center, Suite 350 Midvale, UT 84047	
Contact Information:		Name: Denise Baumgart Phone Number: 913-393-3208 Email Address: denise.baumgart@wexinc.com	
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No
COOPERATIVE PROCUREMENT			
Cooperative Procurement:		Yes	



INSTRUCTIONS AND INFORMATION



1. **MANDATORY USE:**

Any state agency needing the services shall be required to use the contract unless an exemption is granted by the Division of Purchasing. In addition, the contractor shall agree and understand that the contract shall not be construed as an exclusive arrangement and if it is in the best interest of the State of Missouri and approved by the Division of Purchasing, a state agency may obtain alternate services elsewhere.

Local Purchase Authority shall not be used to acquire any other fuel credit card. State agencies are advised that the Office of Administration, Division of Accounting, does not allow state agencies to establish multiple credit card accounts with multiple credit card vendors. In addition, if the state agency has special fueling or vehicle service needs that WEX cannot meet, then the state agency may use local purchasing authority but only after first contacting the State Fleet Manager and the Division of Purchasing.

2. **SCOPE OF WORK:** Due to the large amount of information included in the contract's Scope of Work, the information is not included in the Statewide Contract Notification. The information is available through the Awarded Bid & Contract Document Search at <https://oa.mo.gov/purchasing/bidding-contracts/awarded-bid-contract-document-search> or through MissouriBUYS at <https://missouribuy.mo.gov/>.

3. **PURPOSE:** The Division of Purchasing has awarded the above referenced contract for Fleet Card with Related Services with WEX Bank. This contract replaces contract CC160898001 with WEX which expires July 19, 2021. State agencies shall continue to use their existing cards/ accounts. The card and card services are free of charge.

WEX will bill all State of Missouri accounts for purchases made on the WEX card less any fuel tax exemptions, allowed by law. Complete reporting of exempted taxes will be provided and shown on the invoice.



The following is a link to the Office of Administration, Division of General Services, State Fleet Management website:

<http://oa.mo.gov/general-services/state-fleet-management/contracts/wex-fuel-card>

The website is intended to provide additional details regarding the fuel card contract, direct access to the WEXOnline program and includes the Fuel Card Guidelines that all departments must follow.

The state agency is advised that there is an existing statewide contract for tires. All acquisitions for tire replacement shall be made from the statewide tire contract unless the purchase in it is intended for emergency/repair.

4. **COOPERATIVE PROCUREMENT:** WEX will extend the fleet card program to members of the cooperative procurement program. All new cooperative procurement customers should contact WEX directly to set up their account.
5. **SETTING UP AN ACCOUNT:** State agency personnel should consult with their agency Fleet Manager regarding access to a WEX fuel credit card. All new accounts shall be established through their Fleet Manager by contacting WEX directly to set up the account and establish billing options or to resolve any account questions. Accounts are able to be set up based on the state agency's specific needs.
6. **CARD APPLICATION:** Each department should have an assigned program administrator. Please contact your Financial Management Advisory Committee Representative (FMAC) to determine how your program will operate. Those entities not represented on FMAC should direct any inquiry to WEX as listed on page 1.

Any request for fuel cards, including new, replacement, or lost/stolen cards, must be directed to WEX.

7. **CARD AUTHORIZATION:** Cards can be assigned to a vehicle/asset, driver or organizational unit (or cost center) in the fleet. When the card is swiped at the point of sale device, the driver will be prompted to enter a Driver ID (DID) and the odometer reading of the vehicle prior to receiving authorization for any transaction.

Each DID can be assigned to one, many or all cards on the WEX account and can be generated by either WEX at random, or assigned by the fleet customer. The WEX card cannot be electronically activated without entering a valid DID.

8. **CARD SET UP:** Program Administrators and/or Fleet Managers within each department shall work with WEX to establish card limitations.



Custom Control cards permit all types of purchases at WEX excepting locations, including fuel, maintenance and other (such as general merchandise) items. Product type control options shall be selected with this card, allowing certain product categories to be selected.

Fuel only cards permit the purchase of only fuel products, such as gasoline, diesel, or other alternative fuels.

Accounts can be comprised of all Fuel Only cards, all Custom Control cards or a combination of Fuel Only and Custom Control cards.

9. **MULTIPLE REPORTING LEVELS:** The WEX system supports seven (7) levels of hierarchy. Program administrators/fleet managers, shall determine the level they prefer to bill and/or report, with the ability to provision users of the online system as appropriate. Organizational units within accounts to support additional card groupings for authorization controls and reporting needs will also be determined by the program administrators.
10. **WEX CUSTOMER SERVICE DEPARTMENT:** The WEX Customer Service Department (CSD) is available 24 hours per day, 7 days per week. State Fleet Managers and card users can contact the CSD regarding questions related to the everyday use of the card and are trained to handle questions regarding account billing and reporting. A toll-free number for contacting the CSD is displayed on the back of the WEX card. The customer service representatives along with the PFS Account Manager will manage all day-to-day account maintenance issues.
10. **BILLING:** WEX will invoice state agencies on a monthly basis with the cycle closing date on the last day of the month. Invoices will include a complete list of all transactions for the invoicing period along with subtotals and a final summary. Billing statements may be submitted in electronic form via WEXOnline E-VAR or WEXLink, or through paper VAR (Vehicle Analysis Reports) as requested by the department when setting up the account with WEX. State agencies can view invoices and standard reports for 13 months and view transactional detail for 24 months via WEXOnline. WEXOnline electronic E-VAR provides agencies 24-hour access. WEXLink files allow customers to perform detailed analysis and reporting on their fleet account and can be merged with existing information management systems. Purchases are due and payable in full within 26 days of the date appearing on the invoice.
11. **DISPUTED CHARGES:** WEX does not bill less disputed charges. The state agency will receive a credit if a dispute is found in the State's favor. State agencies shall contact WEX via fax at (800) 395-0809 or by mail at Customer Service, Wright Express, 97 Darling Ave., South Portland, Maine 04106. The disputed charges must be identified and a basis for the dispute must be provided. WEX will commence an investigation to determine the validity of the charge in dispute and then either provide a credit or take no further action if the error cannot be substantiated. In any event, a written explanation of the outcome will be provided.

In the case of a disputed charge, WEX will make every effort to complete the following within 24 hours notice by the state agency or as soon as possible and within a reasonable period of time:



- Resolve questioned/disputed charges appearing on the statement
- Credit the state agency's account, pending resolution of the questioned/disputed item
- Process refunds for items resolved in the state agency's favor

12. **REBATES/DISCOUNTS:** WEX is offering Monthly Retail Transaction Based Rebates and Payment Timing (Early Payment) Rebates as well as Merchant Rebates.

Monthly Retail Transaction Based Rebates:

The monthly retail transaction based rebate is contingent upon the entity paying in full within 30 calendar days of the billing date that appears on the invoice and pays certain basis points dependent upon monthly retail transactions as follows:

Monthly Retail Transactions	Basis Points (Rebate Percentage)
No minimum spend requirement.	175 basis points (1.75%)

Payment Timing (Early Payment) Rebates:

WEX's payment timing rebate is contingent upon payment in full within a certain number of days of the billing date appearing on the invoice and pays basis points as follows:

Bill Presentment	Payment Timing Options: Payment in full within the following calendar days of the billing date appearing on your invoice	Basis Points (Rebate Percentage)
Monthly	0	20 basis points (0.20%)
Monthly	1	19 basis points (0.19%)
Monthly	2	18 basis points (0.18%)
Monthly	3	17 basis points (0.17%)
Monthly	4	16 basis points (0.16%)
Monthly	5	15 basis points (0.15%)
Monthly	6	14 basis points (0.14%)
Monthly	7	13 basis points (0.13%)
Monthly	8	12 basis points (0.12%)
Monthly	9	11 basis points (0.11%)
Monthly	10	10 basis points (0.10%)
Monthly	11	9 basis points (0.09%)



Monthly	12	8 basis points (0.08%)
Monthly	13	7 basis points (0.07%)
Monthly	14	6 basis points (0.06%)
Monthly	15	5.5 basis points (0.055%)
Monthly	16	5 basis points (0.05%)
Monthly	17	4.5 basis points (0.045%)
Monthly	18	4 basis points (0.04%)
Monthly	19	3.5 basis points (0.035%)
Monthly	20	3 basis points (0.03%)
Monthly	21	2.5 basis points (0.025%)
Monthly	22	2 basis points (0.02%)
Monthly	23	1.5 basis points (0.015%)
Monthly	24	1 basis points (0.01%)
Monthly	25	0.5 basis points (0.005%)
Monthly	26	0 basis points

13. **LOST/STOLEN/TERMINATED CARDS:** The account administrator or card custodian should report any lost or stolen cards immediately to WEX by contacting their Customer Service Department (CSD) at (800) 492-0669. Access to the CSD is available 24 hours per day, 365 days per year. Administrators can also notify WEX of lost, stolen or unauthorized use through *WEXOnline*. Agencies will be liable to WEX for all unauthorized use of a card until notification of such use. Upon reporting a lost or stolen card, it is immediately invalidated in the WEX system. After cancellation, all electronic authorizations associated with the card are declined at the time a purchase is attempted. Upon receipt of proper notification, agencies will be relieved from any liability for any subsequent charges made to the card.

In addition, the program administrator should contact WEX regarding the termination/cancellation of cards.

Upon request of only the state agency account administrator or manager, WEX will provide a replacement card within 2-3 business days of card cancellation.

14. **REPORTS:** WEX offers their *WEXOnline* reporting tool. Four (4) standard reports are available online. WEX also offers customized reports that can be designed in several formats and will provide on an adhoc or regularly scheduled basis. Account Review documents are also available that includes a rolling 13-month review of data for several key data elements. Additionally, WEX will provide an Opportunity Report to assist in identifying areas where the State can realize cost savings by benchmarking purchasing at the zip code level to the WEXIndex average. Merchant Minority and Tax Reports are also available to support 1057 and 1099 requirements.



15. **WEXOnline SYSTEM:** WEXOnline is WEX's reporting and analysis tool for Fleet Managers to use in managing their fleets. WEXOnline provides 24-hour access to actionable account information, expense management, online reporting, and real-time account management functionality.

The dashboard page allows the review of pending actions, authorizations, access accounts and access to favorites/quick links.

WEXOnline also provides a Fleet Manager module allowing for the management of day-to-day activities related to the fuel card program including administrator functions, account maintenance functions, and invoice and payment functions. Twenty-four (24) months of transaction data and 13 months of invoice data is accessible online.

WEXOnline offers the Expense Manager module providing comprehensive expense management tools, allowing fleets to set up approval hierarchies and manage accounting functions related to fleet purchases down to the transaction level. In addition, WEXOnline provides a comprehensive reporting module, including ad hoc reports, standard reports, exception reports and customized reports.

16. **FEE:** There is no charge to use the WEX program. Cards, electronic transfer of data, ad hoc reporting, online account management, 24-hour help line and training are provided free of charge. Access to roadside assistance is also provided free of charge, however any ensuing service performed would be charged.
17. **LOCATIONS:** The WEX card can be used for the purchase of all vehicle fuel types, vehicle repairs and vehicle-related supplies at all WEX accepting locations.

Through the AVCARD program, state agencies can manage aircraft fueling, maintenance and related activities. In addition to the WEX Fleet Card account, WEX will set up an AVCARD account. The AVCARD card allows the purchase of fuel and services from all AVCARD acceptors and/or contract fuel suppliers. A list of acceptors is available at www.avcard.com. For merchants that do not accept the card, AVCARD offers merchants a one-time acceptor option. With an AVCARD account, users automatically participate in the Contract Fuel Program allowing all to receive significant savings on jet fuel purchases anywhere in the world. The AVCARD program is available at no additional charge.



WEX offers an Alternative Fuel Directory identifying accepting merchants supplying Ethanol, natural gas (CNG, LNG), propane (LPG), hydrogen, biodiesel, methanol, and other alternative fuels. The directory is available in CD format, downloadable from WEXOnline, or can be provided in hard copy for use in agency vehicles.

WEX offers extensive acceptance coverage for service and maintenance needs through the WEX Service Network. The WEX Custom Control cards can be used to purchase tires, transmissions, brakes, mufflers, oil changes, glass replacement, car washes plus other routine vehicle maintenance needs. The WEX card is currently accepted by national brands providing services such as preventative maintenance, glass claim services, major automotive repair, and road and tow.

WEX offers pay-at-the-pump credit card service at all major gasoline brands both nationwide and in Missouri. The following lists the major companies currently participating in WEX's fuel card program.

A complete list of all fueling stations can be found on the WEX website.

18. **ONLINE VENDOR SEARCH:** WEX provides fleet managers and drivers the ability to search for accepting locations and fuel price information directly from the desktop through their "Daily Best Fuel Price" and "Fuel Price Mapping" tools. The Daily Best Fuel Price tool allows drivers to query available locations and receive the following station information in lowest to highest price order:

- Name, address and phone number of site
- Product and price
- Date price was last updated

The Fuel Price Maps have both satellite and standard map views. Real-time prices reflect the most recent WEX transaction and are continually updated. Search criteria include address, city, state, zip code, brand and PPG. A searchable directory is available through WEXOnline or at the WEX web site at <http://www.wrightexpress.com/WEX/wex-universal-locations.cfm>. Search criteria include, city, zip code, state, site type (fuel or service), brand name and site name.

19. **TAX EXEMPT PURCHASES:** WEX will process all fuel transactions, including aviation gasoline (av gas), exempt of federal excise taxes. WEX cannot, however, exempt aviation jet fuel.

State agencies are advised to notify the retailer of Missouri's tax exempt status prior to a transacting a purchase for a non-fuel item made with the WEX card. State agencies are



further advised to check all receipts and WEX invoices to make sure that the federal excise tax is being exempted.

20. **ROADSIDE ASSISTANCE:** WEX provides card users toll free access to emergency roadside assistance for their fleets, 24 hours per day, 7 days per week. Roadside assistance services include towing, mechanical first aid, jump starts, tire changes, lockout assistance, and fuel/water delivery.

The WEX card is accepted by the National Automobile Club's FLEET RESCUE emergency roadside assistance program. FLEET RESCUE provides card users with a reliable, toll-free, 24-hour, 365 day a year provider of high-quality roadside assistance program. Drivers will have no out-of-pocket expenses at the time of service. FLEET RESCUE offers the same roadside assistance services as described above. Card users can contact FLEET RESCUE toll-free at (866) 329-3471. The actual costs of services performed will appear on the agency's WEX invoice; there is no longer a service charge for Roadside Assistance.

21. **OTHER FLEET MANAGEMENT SERVICES:**

- a. WEXPay - As a MasterCard issuing bank, WEX is offering WEXPay. WEXPay is a tool enabling out-of-network purchases at an additional 500,000 merchants in the MasterCard network. WEXPay is typically used for independent or geographically remote fuel and service sites, however provides the control of a fleet card with the convenience of a credit card. Use of WEXPay is intended to reduce the number of sites where card users would have to use an alternative form of payment.
- b. Telematics – Telematics are also available under this contract, however, a separate agreement must be established between agencies and WEX to include the terms of the service, number of vehicles, applications utilized, etc.

22. **FLEET SERVICES AND REPAIR:** The WEX card can be used for the purchase of vehicle service; however state agencies are advised that all vehicle servicing repair or maintenance must first be referred to the Office of Administration State Garage if the fleet car is part of the agency's Jefferson City fleet. The OA Garage may be contacted by calling 573-751-4286.

WEX has agreements with several repair and supplies vendors where discounts are available for supplies and services.

23. **LATE FEES/ACCOUNT SUSPENSION:** Accounts will be suspended 70 days after invoice date if payment is not received by WEX. WEX will make phone calls and send emails to account/billing contacts prior to suspension. WEX recommends secondary account contacts in case there are staffing changes. At 70 days, the account will be suspended if



other arrangements have not been made -- cards will not work. At 120 days, the account will be shutoff.

24. **CLEARVIEW DATA ANALYTICS PLATFORM:** Wex provides their ClearView Data Analytics Platform - Fuel Analysis Package to include volume and spend, exceptions, community, and admin modules. The package provides for trend and "outlier" analysis, as well as drill-down to driver and vehicle transaction detail; identifying and acting on product miscodes; identifying and addressing inaccurate odometer entries; and other tools for improved fuel management and saving fuel dollars, at a monthly fee of \$0.20 per active card.
25. **CONTRACT MANAGEMENT:**
 - a. The state agency should monitor, measure, and manage the contractor's performance of services and delivery of products according to the contractual requirements. Please refer to the Contract Management Guide:
<https://oapurch.state.mo.us/procurementsources.shtm>
 - b. In the event your state agency encounters any issues or has any concerns or questions regarding the contract, please contact the Division of Purchasing in writing to the attention of the buyer shown on the front page of this document.
 - c. To assist the Division of Purchasing in monitoring the performance of the contractor and ensuring quality services are provided to state agencies, state agencies are strongly encouraged to submit documentation regarding the contract and contractor performance to the Division of Purchasing to the attention of the buyer listed on the front page of this document.
26. **SATISFACTION SURVEY:** Customer service is a top priority. The Division of Purchasing desires to work with state agencies to identify solutions if there are any contract concerns. State agencies are encouraged to complete the Satisfaction Survey, Appendix A, regarding their experience with the contract. Please submit your completed survey to the Division of Purchasing to the attention of the buyer shown on the front page of this document.



WEST UNIVERSAL FLEET CARD FEE SCHEDULE

Set-up Fee	WAIVED
Monthly Card Charge	WAIVED
Replacement Card	WAIVED
International Currency Conversion Fee	2% of the total transaction value
Reproduced Reports	\$25.00 per request
General Research Fee	\$15.00 per hour
Expedited Shipping Fees	Cost varies
Returned Payment Fee	\$50.00 per occurrence
Reactivation Fee	\$50.00 per occurrence (max monthly fee of \$50.00)
Truck Stop Fee	\$3.00 per card swipe at a diesel pump ¹
Paper Delivery Fee	\$10.00 per month for paper invoicing and reporting
Clearview Essentials	WAIVED
Clearview Advanced	\$0.50 per active card, per month
Private Site Transaction Fee	\$0.35 per transaction

Pricing for additional products and services is available upon request or reflected on the enrollment forms or in the terms of use that you must agree to in order to receive the additional products and services.





Appendix A Satisfaction Survey



This satisfaction survey is provided for users to report good and/or poor contractor performance. Any contract user may complete the survey and return it to the buyer identified on page one of this notice.

Users are advised that serious contractor performance issues should be immediately reported to the buyer identified on page one of this notice.

GENERAL CONTRACT INFORMATION

Statewide Fuel Cards with Related Services

Contract Number: CC211293001

Contractor Name: WEX Bank

PRODUCT RATING

EXPLANATION

Do the products meets the needs of your agency:

Yes: ☐ No: ☐

If no, please explain:

Do the products the meet the contract specifications?

Yes: ☐ No: ☐

If no, please explain:



Appendix A
Satisfaction Survey

CONTRACTOR PERFORMANCE	EXPLANATION
Did the contractor deliver products in accordance with the delivery timelines in the contract?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> If no, please explain:
Describe the responsiveness of the contractor to inquiries.	Please explain:
Has your agency encountered any problems with the contractor? If so, how would you rate their ability to resolve the problem?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> If no, please explain:
Were the contractor's employees courteous?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> If no, please explain:

SURVEY COMPLETED BY:
Name:
State Agency:
Email:
Date:

AVAILABILITY TO SERVE AS AN EVALUATOR:
At the time of rebid, would you be available, and like to be considered, to serve as a member of the evaluation team? Yes: <input type="checkbox"/> No: <input type="checkbox"/>

Please submit your completed survey to the Division of Purchasing to the attention of the buyer shown on the front page of this document.



JACKSON COUNTY DRUG TASK FORCE

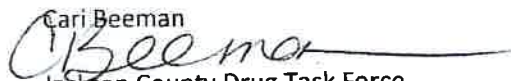
July 20, 2021

Katelyn,

The Drug Task Force wishes to use the contact CC211293001 with WEX Bank-Fleet Cards.

Our department requires the service of this contract. The total estimated amount needed by our departmental use is \$67,000.00. This may be a little high since this year we are using around that with the price increase for gasoline.

Thanks

Cari Beeman

Jackson County Drug Task Force



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: Katelyn Edgar, Purchasing
CC: Captain David Epperson & Acting Captain Charles DeGroff
From: Beth Money, Office Administrator
Re: Fuel Cards – WEX Bank
Date: July 27, 2021

The Sheriff's Office recommends awarding the fuel cards contract once again to WEX Bank. Their product meets our department needs and they provide acceptable customer service. Our annual spend is estimated at \$20,000 but may increase as gasoline prices trend upwards.

Thank you for your consideration.



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Katelyn Edgar, Buyer, Purchasing Department

Date: 07/27/2021

Subject: WEX Bank – Fuel cards – CC21193001

Katelyn,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Fleet Fuel Cards.

The Facilities Division would like to recommend moving forward with WEX Bank, a vendor for this contract. Annual spend will be around \$12,000.00.

Thank you,

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)-

Frank White, Jr., County Executive



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



TO: Katelyn Edgar, Buyer
CC: Diana Turner, Director JCDC
FROM: Deloris Wells, Deputy Director of Administration JCDC

Deloris Wells

SUBJECT: Recommendation Memo CC160898001 Fuel Cards- WEX
DATE: July 29, 2021

Ms. Edgar,

The Jackson County Sheriff's Office, Detention Center estimate our annual spend in the amount of \$10,000. The departments day-to-day travel has decreased significantly due to the conversion to online court hearings for most of the detainees. The fuel cards are used by the Transportation Unit. Transportation Staff fuel the vehicles used to transport inmates to appointments, court, and other agencies.

Jackson County, Missouri

AFFIDAVIT

STATE OF Utah)
) SS.
COUNTY OF Salt Lake)

Tim Laukka of the City of Sandy
County of Salt Lake State of Utah being duly sworn on her or his oath, deposes and says;

1. That I am the President/CEO (Title of Affiant) of WEX Bank (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2020 any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties; or the State of Missouri and City of Kansas City, Missouri Debarment List

7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

WEX Bank (Name of Bidder)
By: [Signature] (Signature of Affiant)
President/CEO (Title of Affiant)



Subscribed and sworn to before me this 3 day of August, 2021

[Signature]
NOTARY PUBLIC in and for the County of Salt Lake (SEAL)

State of Utah

My Commission Expires: November 22, 2021



Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

WEX Bank

7090 South Union Park Center Suite 350

Midvale, UT 84047

2020 Certificate: 20201218VCC362

Issued: 2020-12-18

Expires: 2021-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jacksonsongov.org

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$44,178.00 within the 2021 Sheriff's Revolving Fund and awarding a contract for the furnishing of law enforcement video equipment for use by the Sheriff's Office and Parks + Rec Department to Motorola Solutions of Chicago, IL, under the terms and conditions of Request for Proposals No.19-21, at an actual cost to the County in the amount of \$311,751.00.

RESOLUTION NO. 20742, August 23, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals on Request for Proposals (RFP) No. 19-21 for the furnishing of law enforcement video equipment, including body cameras and vehicle dash cameras, for use by the Sheriff's Office and Parks + Rec Department; and,

WHEREAS, a total of twenty-four notifications were distributed and one response, from Motorola Solutions, of Chicago, IL, was received and evaluated by a committee of County associates from the using departments; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of law enforcement video equipment to Motorola Solutions of Chicago, IL, under the terms and conditions of RFP No. 19-21, for the reason that it has submitted the lowest and best proposal; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the

following transfer within the 2021 Sheriff's Revolving Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Sheriff's Revolving Fund			
Sheriff			
048-4201	56830- Contingency	\$44,178	
048-4201	58180-		
	Audio/Video Recording Equipment		\$44,178

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director Finance and Purchasing and that the director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20742 of August 23, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 048 4201 56830
ACCOUNT TITLE: Sheriff's Revolving Fund
Sheriff
Contingency
NOT TO EXCEED: \$44,178.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 4201 58180
ACCOUNT TITLE: General Fund
Sheriff
Audio/Video Recording Equipment
NOT TO EXCEED: \$111,023.00

ACCOUNT NUMBER: 003 1010 58180
ACCOUNT TITLE: Park Fund
Parks- Fleet Replacement
Audio/Video Recording Equipment
NOT TO EXCEED: \$156,550.00

ACCOUNT NUMBER: 048 4201 58180
ACCOUNT TITLE: Sheriff's Revolving Fund
Sheriff
Audio/Video Recording Equipment
NOT TO EXCEED: \$44,178.00

8/18/2021
Date


Chief Administrative Officer

Request for Legislative Action

Res. No.: 20742

Sponsor: Theresa Cass Galvin

Date: 8/23/2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20742
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/23/2021

Introduction

Action Items: ['Award', 'Transfer']

Project/Title:

Requesting a transfer of funds and awarding Request for Proposal No. 19-21, Law Enforcement Patrol Video Solutions for use by the Sheriff's Office and the Parks + Rec Department to Motorola Solutions of Chicago, Illinois in the amount of \$311,750 under the terms and condition of Request for Proposal No. 19-21.

Request Summary

The Sheriff's Office and the Parks + Rec Department (Park Rangers) both have existing patrol video solutions in their vehicles. The Sheriff's would like to add Body Cameras for their deputies and the Park Ranger's in -vehicle equipment is at the end of its useful life, needs to be replaced and they would like to add Body Cameras as well. The Purchasing Department issued Request for Proposal No. 19-21 to meet the department's requirements.

Twenty-four notifications were distributed, and one response was received and evaluated as follows;

	Points Received	Points Possible
Responsiveness to Request for Proposal	9	10
Products Offered	27	30
Qualifications and Experience	19	20
References	9	10
Pricing	25	30
Total	89	100

Pricing:

Sheriff's Office Base Price	\$111,023	001-4201-58180
	\$44,178	048-4201-58180
Parks + Rec Base Price	\$114,100	003-1010-58180
Parks + Rec Optional Items	\$ 42,450	003-1010-58180
Total	\$311,751	

Pursuant to Section 1054.6 of the Jackson County Code, the Sheriff's Office, the Parks + Rec Department and the Purchasing Department recommend the award of Request for Proposal No. 19-21, Law Enforcement Patrol Video Solutions to Motorola Solutions of Chicago, Illinois as the lowest and best proposal received.

The Director of Finance and Purchasing also recommends the transfer of funds as follows;

Request for Legislative Action

048-4201-56830, Sheriff's Revolving Fund, Emergency Fund	FROM: \$44,178	To:
048-4201-58180, General Fund, Sheriff's Audio/Video Recording		\$44,178

Contact Information			
Department:	Finance	Submitted Date:	7/6/2021
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information			
Amount authorized by this legislation this fiscal year:			\$311,751
Amount previously authorized this fiscal year:			!Unexpected End of Formula
Total amount authorized after this legislative action:			\$311,751
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
048 (Sheriff Revolving Fund)	4201 (Sheriff)	56830 (Contingency Fund)	\$44,178
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
048 (Sheriff Revolving Fund)	4201 (Sheriff)	58180 (Audio/Video Recording Equipment)	\$44,178

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes

Request for Legislative Action

Have all required attachments been included in this RLA?	Yes
--	-----

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none">Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History

Craig A. Reich at 7/6/2021 9:13:04 AM - [Submitted |]

Department Director: Bob Crutsinger at 7/6/2021 9:57:54 AM - [Returned for more information | Please modify "Request Summary" to include Department code related to Fund 048.]

Submitter: Craig A. Reich at 7/6/2021 1:26:33 PM - [Submitted | Changed summary per request]

Department Director: Bob Crutsinger at 7/6/2021 3:00:39 PM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 7/7/2021 11:15:59 AM - [Returned for more information | correct figure in summary]

Submitter: Craig A. Reich at 7/7/2021 11:24:45 AM - [Submitted | Changed period to comma and fixed No.]

Department Director: Bob Crutsinger at 7/7/2021 11:37:07 AM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 7/7/2021 11:47:38 AM - [Approved |]

Compliance: Jaime Guillen at 7/7/2021 1:04:16 PM - [Approved |]

Finance (Budget): Mark Lang at 7/7/2021 1:31:17 PM - [Returned for more information | Within the "Subject" tab under the "Request Summary" section, change the "transferring to fund to 048 as well as on the "Budget Info" tab, under "Transfer Funding To" section.]

Submitter: Craig A. Reich at 7/14/2021 8:35:01 AM - [Submitted | Made changes according to Mark Lang]

Department Director: Bob Crutsinger at 7/14/2021 9:42:07 AM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 7/14/2021 9:53:51 AM - [Approved |]

Compliance: Katie M. Bartle at 7/14/2021 10:20:05 AM - [Approved | eRLA 149]

Finance (Budget): Mark Lang at 7/16/2021 12:25:54 PM - [Returned for more information | Do you have the account information as to where the other departments will be paying this from? Is so, please list this in the request summary as well.]

Submitter: Craig A. Reich at 7/28/2021 12:05:10 PM - [Submitted | Inserted Account information into summary.]

Department Director: Bob Crutsinger at 7/28/2021 2:55:57 PM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 7/28/2021 3:49:51 PM - [Approved |]

Compliance: Katie M. Bartle at 7/29/2021 9:43:23 AM - [Approved |]

Finance (Budget): Mary Rasmussen at 7/30/2021 9:28:57 AM - [Approved |]

Executive: Sylvyva Stevenson at 7/30/2021 9:52:31 AM - [Approved |]

Legal: Elizabeth Freeland at 8/3/2021 3:37:23 PM - [Returned for more information | Fiscal needed. Thanks!]

Submitter: Craig A. Reich at 8/3/2021 3:59:21 PM - [Submitted | Resubmitted to get Fiscal note.]

Department Director: Bob Crutsinger at 8/6/2021 8:49:38 AM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 8/9/2021 8:48:24 AM - [Approved |]

Compliance: Katie M. Bartle at 8/9/2021 1:25:54 PM - [Approved |]

Finance (Budget): Mark Lang at 8/10/2021 9:02:17 AM - [Approved | The fiscal note has been attached.]

Executive: Sylvyva Stevenson at 8/10/2021 1:23:56 PM - [Approved |]

Legal: Elizabeth Freeland at 8/18/2021 10:39:01 AM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 420121010

Date: July 30, 2021

RES # 20742
eRLA ID #: 149

Org Code/Description	Object Code/Description	From	To
048 Sheriff Revolving Fund			
4201 Sheriff	56830 Contingency	\$ 44,178	\$ -
4201 Sheriff	58180 Audio/Video Recording Equipment		44,178
		\$ 44,178	\$ 44,178

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
001 General Fund		
4201 Sheriff	58180 Audio/Video Recording Equipment	\$ 111,023
003 Park Fund		
1010 Parks - Fleet Replacement	58180 Audio/Video Recording Equipment	156,550
048 Sheriff Revolving Fund		
4201 Sheriff	58180 Audio/Video Recording Equipment	44,178
		\$ 311,751

APPROVED

By Mark Lang at 4:02 pm, Aug 03, 2021

Budget Office

ABSTRACT OF BIDS

Request for Proposal No. 19-21
Law Enforcement Patrol Video
Opens: 2:00 PM, CDT on 5/18/2021

Motorola
Solutions
Chicago, IL

NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
----	-------------	--------	--------	--------	--------	--------

See bid

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: May 18, 2021, BY
Debi H. Rowland
CLERK OF THE LEGISLATURE
Kedyn
PURCHASING

MAY 19 PM 2:01



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: Ms. Barbara Casamento

Cc: Capt. D. Epperson, Chief J. Piccinini, Mr. M. Lewis

From: Sgt. D. Barnes, #25

Re: Evaluation Team Report and Recommendation: RFP 19-21, Law Enforcement Patrol Video

Date:

Ms. Casamento,

Upon receipt from your office of Motorola Solutions, Inc.'s response to Jackson County Request for Proposals 19-21, Law Enforcement Patrol Video, the proposal was evaluated by a team consisting of:

- 2 representatives from the Sheriff's Office
- 2 representatives from the Parks + Rec Park Safety and Enforcement Division (Rangers)
- 1 representative from the Detention Center
- 1 representative from the Information Technology Department

Each team member individually evaluated and scored the response according to the following categories, the average score received is listed:

- | | | |
|-------------------------------|------------------|----------------------|
| - Responsiveness to RFP | 9 points | (10 points possible) |
| - Products / Services Offered | 27 points | (30 points possible) |
| - Experience / Qualifications | 19 points | (20 points possible) |
| - References | 9 points | (10 points possible) |
| - Pricing | 25 points | (30 points possible) |

During the evaluation process, members representing the *Sheriff's Office* noted that they were familiar with Motorola Solutions, Inc.'s WatchGuard solution, having been existing customers for in-car / dashcam and interview room video solutions for years. *Sheriff's Office* members believed with high confidence that the products and services proposed in Motorola Solutions, Inc.'s response represent the best solution for adding body worn video to the *Sheriff's Office* existing patrol video infrastructure. The *Sheriff's Office* members believed the Motorola Solutions, Inc. proposal would meet their goal of adding body worn video to their existing solution.

The evaluation team members from *Parks + Rec Park Safety and Enforcement Division* were also familiar with WatchGuard Video products. Their existing in-car / dashcam video solution was provided by WatchGuard years ago but is now obsolete and no longer supported. The *Park Rangers* members reported that over the course of

many years, they had worked with Motorola Solutions, Inc., and WatchGuard, and found them to be responsive and supportive. The *Park Rangers* indicated that they believed the Motorola Solutions, Inc. proposal would meet their needs as a “*dramatic upgrade from the current end-of-life equipment*”. In evaluating the references category, the *Rangers* noted that in addition to the references provided by Motorola, they were aware that WatchGuard was used by the Lee’s Summit Police Department (after an exhaustive RFP process in 2020), and that Lee’s Summit PD was pleased with the solution. The *Park Rangers* members of the evaluation team believed that the Motorola Solutions, Inc. proposal would meet their goal of both replacing existing end-of-life in-car / dashcam video systems with new ones, and of adding body worn video to their patrol video solution.

The *Detention Center* member of the evaluation team noted that their requirements for body worn video are limited; they are only requesting eight (8) units, and they would be able to leverage the Sheriff’s Office existing infrastructure (video upload and storage server) by using the same vendor. The *Detention Center*, consistent with other evaluation team members, reported positive experiences working with Motorola Solutions, Inc. in the past. The *Detention Center* member indicated the proposal would meet their needs and satisfy their goal of adding reliable body worn video solutions for shift supervisors within the Detention Center.

The *Information Technology* representative noted that WatchGuard Video is currently in use by the Sheriff’s Office, which would make upgrades to the existing system more efficient. The member also noted that the currently in-use upload and storage server was functioning well on the Jackson County network, and they observed no indicators that the proposed solution would cause any difficulties when integrated into the County’s network. The *Information Technology* member recommended award to Motorola Solutions, Inc.

The evaluation team reviewed the pricing offered in Motorola Solutions, Inc.’s proposal, and compared it to publicly available contract pricing listed in other government contracts. The pricing offered in this proposal represents a savings compared to some publicly available contracts and matches others. The evaluation team was unable to locate any publicly available contracts listing better pricing offered by Motorola Solutions, Inc. to other customers.

The evaluation team recommends award to Motorola Solutions, Inc.

The Sheriff’s Office and Park Rangers would like to make immediate purchases using this contract if awarded. The initial purchases being requested are listed on the following pages. The Detention Center would not like to make an immediate purchase but would like the option of utilizing the contract for future purchase(s).

Please advise any additional information required,

A handwritten signature in black ink, appearing to read "Barnes 25/0340".

Sgt. Danny F. Barnes, #25 / 0340

Technology Coordinator

Jackson County Sheriff’s Office and Detention Center

Sheriff's Office Initial Purchase Request

The Sheriff's Office would like to purchase the equipment and services listed in the Pricing Summary from Motorola Solutions, Inc. as item 9.1 in BASE/SUMMARY, and detailed in item 9.1 DETAILED, ITEMIZED PRICING.

9.1 Sheriff's Office Base / Summary	SHERIFF TOTAL	\$155,200.00
-------------------------------------	---------------	---------------------

The Sheriff's Office would like to make the purchase using the following funds:

<u>001-4201-58180 Audio/Video Recording Equipment (existing / remaining)</u>	<u>\$111,022.44</u>
<u>transfer from 048 Undesignated Fund Balance</u>	<u>\$ 44,177.56</u>
<u>to 001-4201-58180 Audio/Video Recording Equipment</u>	
<u>001-4201-58180 Audio/Video Recording Equipment</u>	<u>\$155,200.00</u>

Parks + Rec Park Rangers Initial Purchase Request

The Park Rangers would like to purchase the equipment and services listed in the Pricing Summary from Motorola Solutions, Inc. as item 9.3 in BASE/SUMMARY, and detail in item 9.3 DETAILED, ITEMIZED PRICING, along with the following options as listed in 9.1 DETAILED, ITEMIZED PRICING:

9.3 Parks + Rec Department Base / Summary	\$114,100.00
Option increase quantity of item WGP02400-510 by 68 to total qty 85 (5 yrs)	\$ 10,200.00
Option increase quantity of item WGP02400-520 by 76 to total qty 95 (5 yrs)	\$ 5,700.00
Option WGW00300-003, Warranty, V300 3 Year, No-Fault	\$ 8,550.00
Option WGW00300-004, Warranty, V300, 4 th Year	\$ 3,420.00
Option WGW00300-005, Warranty, V300, 5 th Year	\$ 4,465.00
Option WGW00127, Warranty, 4RE, In-Car, 4 th Year	\$ 2,465.00
Option WGW00128, Warranty, 4RE, In-Car, 5 th Year	\$ 7,650.00
PARKS + REC TOTAL	\$156,550.00

Parks + Rec would like to make the purchase using the following funds:

<u>003-1010-58180 Audio/Video Recording Equipment (\$174,000.00 remaining)</u>	<u>\$156,550.00</u>
--	----------------------------

SECTION 1

PRICING

BASE/SUMMARY

9.1 Sheriff's Office Base/ Summary

No.	Description	Quantity	Unit Price	Total Price
01	In-Vehicle Camera - Integration with Body Worn Cameras - Utilizing existing In-Car Camera system	60	N/A	N/A
02	In-Vehicle Camera Installation - 4RE, Install of Smart PoE & V300 Wi-Fi Base - For hardware components for integration with Body Worn Cameras - Utilizing existing In-Car Camera system	60 60	\$300.00 \$490.00	\$18,000.00 \$29,400.00
03	Body Worn Cameras	80	\$875.00	\$70,000.00
04	Body Worn Camera Single Unit Charger/Upload Dock	80	\$85.00	\$6,800.00
05	Body Worn Camera Multi-Unit Docking Station	4	\$1,325.00	\$5,300.00
06	Video Upload and Storage Server - 30TB - min. - Migration from existing server (under warranty) to new server with video move	1	\$1,000.00*	\$1,000.00
07	Wireless Upload Location Equipment	1		
08	Evidence Management Software - Evidence Library	1	\$9,000.00	\$9,000.00
09	Technical Services (if applicable) - Annual Device License & Support Fee - Managed Software Installation	1	\$6,000.00 \$2,500.00	\$6,000.00 \$2,500.00
10	Additional Batteries for Body Worn Cameras	80	\$90.00	\$7,200.00
	Sheriff's Office Total			\$155,200.00
	If Respondent's proposal includes use of existing Sheriff's Office patrol video equipment or software, enter "N/A"			

9.2 Sheriff's Office Detention Center

No.	Description	Quantity	Unit Price	Total Price
01	Body Worn Camera	8	\$875.00	\$7,000.00
02	Body Worn Camera Multi-Unit Docking Station	2	\$1,325.00	\$2,650.00
	- Annual Device License & Support Fee	8	\$75.00	\$600.00
	Sheriff's/Detention Center Total			\$10,250.00

9.3 Parks + Rec Department

No.	Description	Quantity	Unit Price	Total Price
01	In-Vehicle Camera	17	\$3,842.00	\$65,314.00
02	In-Vehicle Camera Installation	17	\$470.00	\$7,990.00
03	Body Worn Camera	19	\$875.00	\$16,625.00
04	Body Worn Camera Multi-Unit Docking Station	2	\$1,325.00	\$2,650.00
05	Video Upload and Storage Server - 16TB - min.	1	\$5,995.00	\$5,995.00
06	Video Upload Location Equipment			
	- MikroTik Configured Wireless Access Point	1	\$250.00	\$250.00
	- Wireless Access Point Installation	1	\$2,041.00	\$2,041.00
07	Evidence Management Software	1	\$1,000.00	\$1,000.00
08	Technical Services (if applicable)			
	- Annual Support License & Support Fee (In-Vehicle)	17	\$150.00	\$2,550.00
	- Annual Support License & Support Fee (Body Worn)	19	\$75.00	\$1,425.00
	- MikroTik Configured Wireless Kit	17	\$200.00	\$3,400.00
	- Tower Server Five Year Warranty	1	\$650.00	\$650.00
	- Managed Software Installation Service	1	\$2,500.00	\$2,500.00
09	Additional Batteries for Body Worn Camera	19	\$90.00	\$1,710.00
	Parks + Rec Total			\$114,100.00

DETAILED, ITEMIZED PRICING

MOTOROLA SOLUTIONS RESPONSE

9.1 Sheriff's Office

Qty	Item #	Description	Unit Price	Total
80	BW-C30-10--	V300, Wi-Fi/Bluetooth Wearable Camera, with Magnetic Chest Mount - V300, Wi-Fi/Bluetooth Wearable Camera - Magnetic Chest Mount	\$875.00	\$70,000.00

9.3 Parks + Rec Department

Qty	Item #	Description	Unit Price	Total
19	BW-V30-10--	V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount <ul style="list-style-type: none"> - V300, Wi-Fi/Bluetooth Wearable Camera - Magnetic Chest Mount 	\$875.00	\$16,625.00
2	BW-ACK-V3-TSC	Pre Configured V300 Transfer Station II with Power Supply and Cables. <ul style="list-style-type: none"> - V300 Transfer Station II - TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB - includes kit with Power Supply and Cables. 	\$1,325.00	\$2,650.00
19	WGP02614	V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh	\$90.00	\$1,710.00
1	WGP02400-500	Evidence Library, Web Server Site License Key	\$1,000.00	\$1,000.00
17	WGP02400-510	Evidence Library, 4RE Annual Device License & Support Fee	\$150.00	\$2,550.00
19	WGP02400-520	Evidence Library, VISTA/V300 Annual Device License & Support Fee	\$75.00	\$1,425.00

Qty	Item #	Description	Unit Price	Total
1	WGW00141	Warranty, Tower Server, Extended Warranty to 5 Total Years	\$650.00	\$650.00
17	WGW00124	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	\$0.00	\$0.00
17	WGW00125	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	\$0.00	\$0.00
17	WGW00126	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	\$0.00	\$0.00
17	SFW-WCM-LIC-FEE	WatchCommander Live Streaming service for 4RE	\$0.00	\$0.00
1	SVC-WAP-INS-100	Wireless Access Point Install - Server Physical Setup	\$2,041.00	\$2,041.00
17	SVC-4RE-INS-100	4RE, Complete System Installation	\$470.00	\$7,990.00
1	WGW00122-400	Managed Software Installation Service; On-Site Assist Install, Training, Configuration, Project Management, Consultation	\$2,500.00	\$2,500.00

Parks + Rec Department Options

Qty	Item #	Description	Unit Price	Total
1	INT-4RE-2-DC	4RE Interview Room System with Dome and Covert Camera - 4RE Interview Room Camera System - Dome and Covert Camera - Touch Screen Display - Integrated 200GB automotive grade hard drive - 16GB USB removable thumb drive - Remote viewing software - 1 Yr Hardware Warranty - Cabling - 4RE Firmware - Record-After-the-Fact® (RATF) technology - Multiple Resolution Encoding - H.264 High Profile Video Compression	\$4,675.00	\$4,675.00
19	WGW00300-003	Warranty, V300 3 Year, No-Fault	\$450.00	\$8,550.00
19	WGW00300-004	Warranty, V300, 4th Year, (requires No Fault Warranty)	\$180.00	\$3,420.00

Qty	Item #	Description	Unit Price	Total
19	WGW00300-005	Warranty, V300, 5th Year, (requires No Fault Warranty)	\$235.00	\$4,465.00
1	WGP01092-710	Software, REDACTIVE, Enterprise User License, Rev 3.0	\$5,995.00	\$5,995.00
1	WGA00421-910	REDACTIVE Tower, Xeon 16 Core, 480GB SSD, Blu Ray DVDRW, 16GB RAM	\$3,600.00	\$3,600.00
1	WGW00141-100	Warranty, REDACTIVE Tower Workstation, Extended Warranty, 5 Years	\$650.00	\$650.00
1	WGW00159-030	REDACTIVE, Software Support & Maintenance, 3-Year Bundle	\$2,250.00	\$2,250.00
2	WGW00159-101	Software Maintenance, REDACTIVE, +1 Extended Additional Year	\$785.00	\$1,570.00
36	WGV-INT-CAD-101	CAD/RMS Integration/ Per Device/ Per Year*	\$120.00	\$4,320.00
17	KEY-4RE-MBL-001	4RE Mobile App License Key (for MDT Integration)	\$50.00	\$850.00
17	WGW00127	Warranty, 4RE, In-Car, 4th Year (Months 37-48)	\$145.00	\$2,465.00
17	WGW00128	Warranty, 4RE, In-Car, 5th Year (Months 49-60)	\$450.00	\$7,650.00

*If Jackson County elects to move to Motorola CAD/RMS solution, there is no cost for integration with Evidence Library as we offer this integration between our solutions at no cost.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$30,000.00 within the 2021 Special Road & Bridge Fund to cover anticipated overtime expenses for the Public Works Department through the end of 2021.

RESOLUTION NO. 20743, August 23, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, due to a number of severe weather incidents earlier in 2021, a transfer of funds within the 2021 Special Road & Bridge Fund is necessary in order for the Public Works Department to be able to meet anticipated overtime expenses throughout the remainder of the year; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

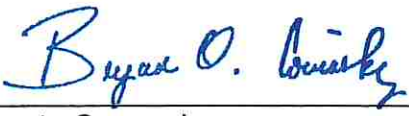
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road & Bridge Fund Road & Bridge Maintenance 004-1506	55010- Regular Salaries	\$30,000	
Road & Bridge Maintenance 004-1506	55030- Overtime Salaries		\$30,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20743 of August 23, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____


Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER:	004 1506 55010
ACCOUNT TITLE:	Special Road & Bridge Fund
	Road & Bridge Maintenance
	Regular Salaries
NOT TO EXCEED:	\$30,000.00



Date



Chief Administrative Officer

Request for Legislative Action

Res. No. : 20743

Sponsor: Theresa Cass Galvin

Date: August 23, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20743
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/23/2021

Introduction

Action Items: ['Transfer']

Project/Title:

Requesting a transfer of existing funds within the Special Road and Bridge Fund to pay for Overtime Salaries.

Request Summary

Due to the number of inclement weather events that the Road and Bridge Maintenance Division of Public Works has endured over the calendar year, combined with typical Road Program overtime needs, the Road and Bridge Division requests a transfer of funds to accommodate necessary operations through the end of 2021.

It is anticipated that in order to properly operate inclement weather activities this fall and early winter additional funds will be necessary to finance overtime salary needs. The \$30,000.00 requested has been calculated based on the current burn rate the Division has sustained this year.

Contact Information

Department:	Public Works	Submitted Date:	8/10/2021
Name:	James Evans	Email:	Jevans@jacksongov.org
Title:	Road and Bridge Administrator	Phone:	816-847-7053

Budget Information

Amount authorized by this legislation this fiscal year:			\$30,000
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$30,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
004 (Special Road & Bridge Fund)	1506 (Road & Bridge Maintenance)	55010 (Regular Salaries)	\$30,000

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
004 (Special Road & Bridge Fund)	1506 (Road & Bridge Maintenance)	55030 (Overtime Salaries)	\$30,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. 	

Request for Legislative Action

History

James Evans at 8/10/2021 12:55:42 PM - [Submitted |]
Department Director: Brian Gaddie at 8/10/2021 4:08:18 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/10/2021 4:18:55 PM - [Not applicable |]
Compliance: Katie M. Bartle at 8/11/2021 9:33:05 AM - [Approved | eRLA 197]
Finance (Budget): Mark Lang at 8/13/2021 4:12:52 PM - [Approved | The fiscal note has been attached.]
Executive: Sylvy Stevenson at 8/15/2021 12:22:13 PM - [Approved |]
Legal: Elizabeth Freeland at 8/19/2021 9:10:13 AM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: August 13, 2021

RES #	20743
eRLA ID #:	197

Org Code/Description		Object Code/Description		From	To
004	Special Road & Bridge Fund				
1506	Road & Bridge Maintenance	55010	Regular Salaries	\$ 30,000	\$ -
1506	Road & Bridge Maintenance	55030	Overtime Salaries	-	30,000
				\$ 30,000	\$ 30,000

APPROVED

By Mark Lang at 4:11 pm, Aug 13, 2021

Budget Office