

## Jackson County Health Department July 21-28, 2021

COVID-19	JACOHD	Totals by Week:		
_	<ul> <li>Total Cases – 30,349</li> </ul>	<ul> <li>Cases – 329</li> </ul>		
Data	○ Confirmed – 24,			
More in depth data can be found on the JACOHD	o Probable – 6,33			
dashboard.	<ul> <li>Total Deaths – 382</li> </ul>	**Note: Cases from Independence, MO have been removed from the Jackson County Health Department data dashboard		
Current	Waterford Ladies Home – 14	,		
	Oak Grive Nursing & Rehab – 22	**Outbreaks are considered concluded after two incubation		
Outbreaks	Ignite - St. Mary's – 5	periods (28 days) since the onset date of the last case of		
	Camp Summit – 26	COVID-19, and are thus removed from the list.		
JACOHD/	JACOHD			
Jackson	<ul> <li>Total doses administere</li> </ul>	d – 75,154		
	Jackson County			
County		y residents have initiated vaccination; 39.2% have		
<b>Vaccine Data</b>	completed vaccination	a namulation, 200 502		
**Jackson County vaccine	•	s population: 269,503 been administered; 219,076 total doses have been		
data can be found <u>here</u> .	administered	e been auministered, 219,070 total doses have been		
IACOUD/TN/C		10 a.m 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit		
JACOHD/TMC	Wednesday, Aug. 4, 2021	10 a.m 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit		
Sponsored	, , , , , , , , , , , , , , , , , , , ,			
Testing	Symptomatic Testing:	Call 816-404-CARE		
JACOHD	Thursday, July 29, 2021	9:15 a.m. – 3:30 p.m. – Grandview, The View		
Vaccine		8:15 a.m. – 4 p.m. – JACOHD, Independence		
		12 p.m. – 5:30 p.m. – Transparent Brewing Company Grandview		
Clinics		Grandview		
Walk-ins welcome,	Friday, July 30, 2021	9 a.m. – 3 p.m. – St. Margaret of Scotland Church, Lee's		
appointments preferred. All Missourians over the age of		Summit		
12 are eligible for		8:15 a.m. – 4 p.m. – JACOHD, Independence		
vaccination. Residents can visit jacohd.org/events to				
find and book a COVID-19	Saturday, July 31, 2021	10 a.m. – 4 p.m. – Midwest Geneology Center,		
vaccination appointment.		Independence		
PPE Supply	The supply rate meets the demand rate.			
JCDC Testing	JACOHD is continually working with JCDC on reporting and investigation.			
Weekly	Health Care Coalition Steering Committee Meeting, Public Health Risk Communication			
Regional	Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-			
	19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health			
Coordination	Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting			
Meetings	nesource section support infecting, community Organizations Active in Disaster Meeting			

Posted: 7/28/2021 10:44 AM



## COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

**MARY JO SPINO** 

CLERK OF THE COUNTY LEGISLATURE 415 East 12th Street Kansas City, MO 64106

201 West Lexington, 2<sup>nd</sup> Floor Independence, MO 64050

## <u>July 30 – August 5, 2021</u>

07-30-2021 Friday	9:00 A.M.	Board of Equalization Hearings – Historic Truman Courthouse, 112 West Lexington Avenue, 2nd Floor – Large Meeting Room Independence, MO The public can access audio at the time of the hearing by dialing 888 398-2342, Access Code 8640172
08-02-2021 Monday		NO ANTI-CRIME, INTER-GOVERNMENTAL AFFAIRS, HEALTH & ENVIRONMENT, LAND USE, PUBLIC WORKS, RULES, OR SITE PREPARATION OVERSIGHT COMMITTEE MEETINGS
	9:45 A.M.	Justice & Law Enforcement Committee Meeting – Jackson County Courthouse, 415 East 12 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Kansas City Legislative Assembly Area
	9:50 A.M.	Budget Committee Meeting – Jackson County Courthouse, 415 East 12 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Kansas City Legislative Assembly Area
	9:55 A.M.	Finance & Audit Committee Meeting – Jackson County Courthouse, 415 East 12 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Kansas City Legislative Assembly Area
	10:00 A.M.	LEGISLATIVE MEETING – Jackson County Courthouse, 415 East 12 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Kansas City Legislative Assembly Area
08-03-2021 Tuesday	9:00 A.M.	Board of Equalization Hearings – Historic Truman Courthouse, 112 West Lexington Avenue, 2nd Floor – Large Meeting Room Independence, MO The public can access audio at the time of the hearing by dialing 888 398-2342, Access Code 8640172

Posted: 7/28/2021 10:44 AM

2:05 P.M. Bid Opening Purchasing Department –

Hila "Dutch" Newman Legislative Conference Room 415 East 12<sup>th</sup> Street, 2<sup>nd</sup> Floor, Kansas City, MO

08-04-2021 Wednesday 10:00 A.M. Board of Equalization Procedural Meeting and Hearings –

Historic Truman Courthouse, 112 West Lexington Avenue,

2nd Floor – Large Meeting Room

Independence, MO

The public can access audio at the time of the hearing by

dialing 888 398-2342, Access Code 8640172

08-05-2021 Thursday 9:00 A.M. Board of Equalization Hearings –

Historic Truman Courthouse, 112 West Lexington Avenue,

2nd Floor – Large Meeting Room

Independence, MO

The public can access audio at the time of the hearing by

dialing 888 398-2342, Access Code 8640172

Persons with disabilities wishing to participate in the above meetings and who require a reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hour notice is required. To put information on Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** appropriating \$7,500.00 from the undesignated fund balance of the 2021 Anti-Crime Sales Tax Fund, representing a reimbursement for overtime salaries received by the Jackson County Drug Task Force from the U.S. Department of Homeland Security, Immigration and Customs Enforcement.

**ORDINANCE NO. 5526,** August 2, 2021

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, the Jackson County Drug Task Force has previously entered into a Memorandum of Understanding (MOU) with the U.S. Department of Homeland Security, Immigration and Customs Enforcement, to provide for the reimbursement of overtime costs incurred during joint operations; and,

WHEREAS, an appropriation is necessary to place the funds received pursuant to this MOU in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the undesignated fund balance of the 2021 Anti-Crime Sales Tax Fund:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	<u>FROM</u>	<u>TO</u>
Anti-Crime Sales Tax Fund			
DTF Joint Operations			
008-4111	45960- Increase Revenues	\$7,500	
008-32810	Undesignated Fund Balance		\$7,500
008-32810	Undesignated Fund Balance	\$7,500	
DTF Joint Operations	-		
008-4111	55030- Overtime		\$7,500

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive. APPROVED AS TO FORM: I hereby certify that the attached ordinance, Ordinance No. 5526 introduced on August 2, 2021, was duly passed on \_\_\_\_\_, 2021 by the Jackson County Legislature. The votes thereon were as follows: Yeas \_\_\_\_\_ Abstaining \_\_\_\_ Absent This Ordinance is hereby transmitted to the County Executive for his signature. Date Mary Jo Spino, Clerk of Legislature I hereby approve the attached Ordinance No. 5526. Date Frank White, Jr., County Executive Funds sufficient for this appropriation are available from the source indicated below. ACCOUNT NUMBER: 800 32810 ACCOUNT TITLE: Anti-Crime Sales Tax Fund Undesignated Fund Balance NOT TO EXCEED: \$7,500.00

-2-

Ord. #5526

Sponsor: Theresa Cass Galvin

Date: August 2, 2021

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5526
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	8/2/2021

Introduction
Action Items: ['Authorize', 'Appropriate']
Project/Title:
MOU for Joint Operations expenses

## **Request Summary**

The Jackson County Drug Task Force (JCDTF) and the Homeland Security Investigations (HSI) are participating in several joint operations involving the distribution of illegal drugs in Jackson County. As a result HSI has agreed to provide reimbursement of certain overtime expenses incurred by the JCDTF in providing resources to these joint operations/investigations. HSI has agreed to reimburse up to \$7,500 in overtime costs for the period January 1, 2021 through September 30, 2021 for overtime costs associated with these joint operations/investigations.

Contact Information				
Department:	Jackson County Drug Task Force	Submitted Date:	7/16/2021	
Name:	Cari Beeman	Email:	cbeeman@jacksongov.org	
Title:	Operations Administrator	Phone:	816-503-4713	

Budget Information					
Amount authorized by th	Amount authorized by this legislation this fiscal year: \$7,500				
Amount previously autho	rized this fiscal year:			\$ 0	
Total amount authorized	after this legislative action			\$7,500	
Is it transferring fund?	Yes				
Transferring Fund From:	Transferring Fund From:				
Fund:	Department:	Line Item Account:	Amount:		
008 (Anti-Crime Sales	4111 (DTF Joint	45960 (DTF Joint		\$7,500	
Tax Fund)	Operations )	Operations ) Operations)			
Transferring Fund To:					
Fund:	Department:	Line Item Account:	Amount:		
008 (Anti-Crime Sales	4111 (DTF Joint	55030 (Overtime		\$7,500	
Tax Fund)	Operations )	Salaries)			

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Prior Legislation			
Prior Ordinances			
Ordinance:	Ordinance date:		
Prior Resolution			
Resolution:	Resolution date:		

Purchasing	
Does this RLA include the purchase or lease of	No
supplies, materials, equipment or services?	
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in	
this RLA?	

Compliance				
Certificate of Compliance				
Not Applicable				
Minority, Women and Veteran Owned Business Pro	ogram			
Goals Not Applicable for following reason: Not spending money				
MBE:	.00%			
WBE: .00%				
VBE: .00%				
Prevailing Wage				
Not Applicable				

## **Fiscal Information**

• Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

July 29, 2021 Page **2** of **3** 

## History

Cari Beeman at 7/16/2021 9:37:54 AM - [Submitted | ]

Department Director: Dan Cummings at 7/16/2021 1:07:57 PM - [ Approved | ]

Finance (Purchasing): Barbara J. Casamento at 7/19/2021 9:14:46 AM - [ Not applicable | ]

Compliance: Katie M. Bartle at 7/19/2021 3:22:48 PM - [ Approved | eRLA 168 ] Finance (Budget): Sarah L. Matthes at 7/20/2021 8:38:26 AM - [ Approved | ]

Executive: Sylvya Stevenson at 7/20/2021 12:21:11 PM - [ Approved | ] Legal: Elizabeth Freeland at 7/29/2021 9:41:52 AM - [ Approved | ]

July 29, 2021 Page **3** of **3** 

## **Supplemental Appropriation Request Jackson County, Missouri**

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 20, 2021		ORD#	5526
Department / Division	Character/Description	From	То
Anti-Crime Sales Tax Fund - 008			
4111 - DTF Joint Operations	45960 - Increase Revenues	7,500	
32810	Undesignated Fund Balance		7,500
32810	Undesignated Fund Balance	7,500	
4111 - DTF Joint Operations	55030 - Overtime		7,500
ADDOUGD			
By Sarah Matthes at 8:36 am, Jul 20, 2021  Budgeting		\$ 15,000	\$ 15,000

## MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN IMMIGRATION AND CUSTOMS ENFORCEMENT AND LOCAL, COUNTY, OR STATE LAW ENFORCEMENT AGENCY FOR THE REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND

This Agreement is entered into by the Jackson County Drug Task Force (NCIC CODE MO #048000) and Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HSI) Special Agent in Charge (SAC) Kansas City for the purpose of the reimbursement of costs incurred by the Jackson County Drug Task Force in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the ICE Fiscal Year Plan. and the money is available within the Treasury Forfeiture Fund to satisfy the request(s) for the reimbursement of overtime expenses and other law enforcement expenses related to joint operations.

## I. LIFE OF THIS AGREEMENT

This Agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

## II. AUTHORITY

This Agreement is established pursuant to the provisions of 31 USC 9703. the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund.

## III. PURPOSE OF THIS AGREEMENT

This Agreement establishes the responsibilities of both parties and the procedures for the reimbursement of certain overtime expenses and other law enforcement expenses pursuant to 31 USC 9703.

## IV. APPLICABILITY OF THIS AGREEMENT

This agreement is valid for all joint investigations led by ICE SAC Kansas City, with the participation of the Jackson County Drug Task Force, and until terminated, in writing, by either party.

## V. TERMS, CONDITIONS, AND PROCEDURES

## A. Assignment of Officer(s)

To the maximum extent possible, the Jackson County Drug Task Force shall assign dedicated officers to any investigation or joint operation. Included as part of this Agreement, the Jackson County Drug Task Force shall provide the ICE SAC Kansas City with the names, titles, four last digits of SSNs, badge or ID numbers, and hourly overtime wages of the officer(s) assigned to the joint operation. This information must be updated as necessary.

## B. Submission of Requests for Reimbursement (Invoices) and Supporting Documentation

1. The Jackson County Drug Task Force may request the reimbursement of overtime salary expenses directly related to work on a joint operation with ICE SAC Kansas City, performed by its officer(s) assigned to this joint operation. In addition, the Jackson County Drug Task Force may request reimbursement of other investigative expenses, such as travel, fuel, training, equipment and other similar costs, incurred by officer(s) assigned as members of the designated joint operations with the ICE SAC Kansas City.

The Jackson County Drug Task Force <u>may not</u> request the reimbursement of the same expenses from any other Federal law enforcement agencies that may also be participating in the investigation.

2. Reimbursement payments will not be made by check. To receive reimbursement payments, the Jackson County Drug Task Force must ensure that Customs and Border Protection, National Finance Center (CBP/NFC) has a current ACH Form on file with the agency's bank account information, for the purposes of Electronic Funds Transfer. The ACH Form must be sent to the following address:

CBP National Finance Center Attn: Forfeiture Fund 6026 LAKESIDE BLVD. INDIANAPOLIS, IN 46278

If any changes occur in the law enforcement agency's bank account information, a new ACH Form must be filled out and sent to the CBP/NFC as soon as possible.

- 3. In order to receive the reimbursement of officers' overtime and other expenses related to joint operations, the Jackson County Drug Task Force must submit to ICE SAC Kansas City the TEOAF Form "Local, County, and State Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses (Invoice)", signed by an authorized representative of that agency and accompanied by supporting documents such as copies of time sheets and receipts.
- 4. The Jackson County Drug Task Force remains fully responsible, as the employer of the officer(s) assigned to the investigation, for the payment of overtime salaries and related benefits such as tax withholdings, insurance coverage, and all other requirements under the law, regulation, ordinance, or contract, regardless of the reimbursable overtime charges incurred. Treasury Forfeiture Fund reimburses overtime salaries. Benefits are not reimbursable.
- 5. The maximum reimbursement entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.
- 6. The Jackson County Drug Task Force will submit all requests for the reimbursement of joint operations' expenses to ICE SAC Kansas City at the following physical address or your local HSI point of contact:

Attn: SLOT Coordinator Homeland Security Investigations 4100 N Mulberry Suite 225 Kansas City, Missouri 64116 816-854-1054

## VI. PROGRAM AUDIT

This Agreement and its provisions are subject to audit by ICE, the Department of the Treasury Office of Inspector General, the General Accounting Office, and other government designated auditors. The Jackson County Drug Task Force agrees to permit such audits and agrees to maintain all records relating to these transactions for a period not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts of expenditures related to this agreement, as well as interviews of any and all personnel involved in these transactions.

## VII. REVISIONS

The terms of this Agreement may be amended upon the written approval by both parties. The revision becomes effective on the date of approval.

## VIII. NO PRIVATE RIGHT CREATED

This is an internal government agreement between the ICE SAC Kansas City and the Jackson County Drug Task Force and is not intended to confer any right or benefit to any private person or party.

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KATHERINE J Digitally signed by KATHERINE J GREER Dale: 2021.07.13 08:41:58 -0500'

Katherine Greer Special Agent in Charge Homeland Security Investigations SAC Kansas City

Dan Cummings Officer in Charge

Jackson County Drug Task Force

Date:

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract for the furnishing of truck-mounted equipment, parts, service, and installation for use by various County departments to American Equipment Company of Kansas City, Kansas, under the terms and conditions of the City of Kansas City, Missouri Contract No. EV2260-1, an existing government contract.

**RESOLUTION NO. 20730, August 2, 2021** 

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, various County departments have a need for truck-mounted equipment, parts, service, and installation; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a term and supply contract for the furnishing of these items and services to American Equipment Company of Kansas City, KS, under the terms and conditions of the City of Kansas City, Missouri Contract No. EV2260-1, an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, <u>Jackson County Code</u>, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; and,

WHEREAS, this award is on an as needed basis and does not obligate the County to pay a specific amount; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be

made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20730 of August 2, 2021, was duly passed on \_\_\_\_\_\_\_\_, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_\_\_ Nays \_\_\_\_\_\_

Abstaining \_\_\_\_\_\_ Absent \_\_\_\_\_\_

Date

Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

7/29/204 Date

Chief Administrative Officer

Res. #20730

Sponsor: Charlie Franklin Date: August 2, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20730
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	8/2/2021

## Introduction

**Action Items:** ['Award']

## Project/Title:

Awarding a Twelve-Month Term and Supply Contract for the furnishing of Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and Accessories for Various County Departments to American Equipment Company of Kansas City, KS; under the Term and Conditions of the City of Kansas City Contract No. EV2260-1, an existing government contract.

## **Request Summary**

Various County Departments require a Term and Supply Contract for the furnishing of Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and Accessories. The using departments have been utilizing the City of Kansas City competitively bid Term and Supply Contract for the furnishing of Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and Accessories and would like to use this contract for the Twelve-Month Extension authorized by the City of Kansas City.

Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve-Month Term and Supply Contract for the furnishing of Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and Accessories to American Equipment Company of Kansas City, KS under the Terms and Conditions of the City of Kansas City Contract No. EV2260-1, a competitively bid government contract due to the higher volume discounts offered to larger government entities.

This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount.

Annual Estimated Usage: \$30,000

Contact Information			
Department:	Finance	Submitted Date:	7/19/2021
Name:	Katelyn W. Edgar	Email:	KEdgar@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

## **Budget Information**

July 29, 2021 Page **1** of **4** 

Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of
			Formula

July 29, 2021 Page **2** of **4** 

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19280	October 17, 2016

Purchasing	
Does this RLA include the purchase or lease of	Yes
supplies, materials, equipment or services?	
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in	Yes
this RLA?	

Compliance		
Certificate of Compliance		
In Compliance		
Minority, Women and Veteran Owned Business Program		
Goals Not Applicable for following reason: Contract is with another government agency		
MBE: .00%		
WBE:	.00%	
VBE:	.00%	
Prevailing Wage		
Not Applicable		

## **Fiscal Information**

 This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

July 29, 2021 Page **3** of **4** 

## History

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Katelyn W. Edgar at 7/19/2021 2:35:00 PM - [Submitted | ]
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Department Director: Bob Crutsinger at 7/19/2021 3:13:59 PM - [ Approved | ]

Finance (Purchasing): Barbara J. Casamento at 7/21/2021 9:50:05 AM - [ Approved | ] Compliance: Katie M. Bartle at 7/21/2021 10:56:18 AM - [ Approved | eRLA 170 ]

Finance (Budget): Mark Lang at 7/21/2021 11:33:52 AM - [ Approved | Term & Supply; no fiscal note is

required.]

Executive: Sylvya Stevenson at 7/21/2021 11:55:10 AM - [ Approved  $\mid$  ] Legal: Elizabeth Freeland at 7/29/2021 9:43:02 AM - [ Approved  $\mid$  ]

July 29, 2021 Page **4** of **4** 



## MODIFICATION OF CONTRACT

1. Modification 2. Contract No.: 5 Effective Date: 08--01-21 No.: EV2260-1 Effective Date: 08-01-16 3. Sr. Procurement Officer: Ronnell E. Simpson Sr 5. Supplier – Name and Address Telephone Number: (816) 513-1165 J&D EQUIPMENT INC AMERICAN EQUIPMENT COMPANY 4. Issued By ATTN: RYAN KEITH CITY OF KANSAS CITY, MISSOURI 3250 HARVESTER ROAD KANSAS CITY, KANSAS 68115 **Procurement Services Division** 1st Floor, Room 102 W. City Hall 414 East 12th Street

- 6. **SPECIAL INSTRUCTIONS:** Retain this signed copy of the modification and attach it to the original contract that was previously provided by the Procurement Services Division.
- 7. Description of Modification

Kansas City, Missouri 64106-2793

## Fabrication Installation and Repair of New and Existing Truck Equipment and Accessories

Contract <u>EV2260-1</u> is renewed for one (1) year, at the current pricing level. August 1, 2021 to July 31, 2022, by exercising the Fifth of five successive options to renew, the authority for which is contained in paragraph. 3, Special Instructions and Conditions.

<u>Taxpayer Clearance Letter</u>. In accordance with City Ordinance No. 010461, if the City renews a contract, the Vendor shall provide new proof of tax compliance dated not more than ninety (90) days prior to the renewal date of the contract. Submission of this proof shall be a condition precedent to the City making the first payment under such renewal. This tax clearance letter may be obtained from the City's Revenue Division at (816) 513-1135 or (816) 513-1083. <a href="http://www.kcmo.org">http://www.kcmo.org</a>

All other Terms and Conditions of Contract **EV2260-1** remain unchanged.

8. City of Kansas City, Missouri

By: Ronnell E. Simpson, Sr.

Ronnell E. Simpson, Sr.

Sr. Procurement Officer

This Day: January 23, 2020



## General Services Department

Procurement Services Division

1st Floor, Room 102 W, City Hall 414 East 12th Street Kansas City, Missouri 64106-2793

(816) 513-1161 Fax: (816) 513-1156

## TERM SUPPLY AND SERVICE CONTRACT

The City of Kansas City, Missouri, by authority of the Manager of Procurement Services, does hereby accept, with modifications if any, the following bid:

SUPPLIER:

American Equipment Company

(referred to hereafter as the "Supplier")

**MBEWBE GOALS:** 

N/A

CONTRACT NO.:

EV2260 ~/

EFFECTIVE DATES: From 08-01-16 to 07-31-17

DESCRIPTION: Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and

Accessories

A copy of the Supplier's signed bid is attached; and items not awarded, if any, have been deleted. This bid with INSTRUCTIONS AND CONDITIONS and any ADDENDA is attached hereto and hereby made a part of this Contract.

No financial obligation shall accrue against the City until the Supplier shall make delivery pursuant to order of the Manager of Procurement Services, and unless such order bears the written statement of the Director of Finance that there is a balance otherwise unencumbered to the credit of the appropriation to which the same is to be charged, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligations thereby incurred.

Supplier shall submit a performance bond to the City of Kansas City, Missouri with good and sufficient sureties in the sum of \_\_NONE REQUIRED\_\_\_ for the faithful performance of this Contract. Bond shall be furnished within the time and in the manner prescribed in paragraph 18, Performance Bond Requirements, INSTRUCTIONS AND CONDITIONS.

The Manager of Procurement Services for the City of Kansas City, Missouri shall be the sole judge as to the fact of the fulfillment of this Contract, and upon any breach thereof, said Manager shall at his option declare this Contract void, and for any loss or damage by reason of such breach, whether this Contract is annulled or not, said Supplier and the sureties on said bond shall be liable.

The Contract incorporates the following:

BID NUMBER:

EV2260

NO. OF PAGES:

1 THRU 19

CLOSING DATE: ATTACHMENT:

07/14/2016 APPENDICES NO.: INSTRUCTIONS AND CONDITIONS, PAGES

N/A 1 thru A-7

Prepared By: Ronnell E. Simpson Sr

Approved By: Renee Medlin

Procurement Manager

This Day of July 18, 2016



## **SPECIFICATIONS**

Fabrication, Installation and Repair of New and Existing Truck-Mounted Equipment and Accessories

## 1. SERVICE CALLS

Emergency service may be required twenty-four (24) hours per day, seven (7) days per week. If the supplier should have the inability to perform during certain times, those exceptions must be clearly defined and submitted prior to contract acceptance

## 2. REPAIR ORDERS

## 2.1 Authorization of Work

All work performed under this contract must be covered by a purchase order with proper certification of funds and a sufficient fund balance. Under no circumstances will work be performed that is not funded and authorized in advance. Any work performed that is not covered by a purchase order will be at the Supplier's risk and expense.

## 2.2 Repair Cost Estimates

- 2.2.1 Prior to commencing work, a work order cost estimate will be prepared and submitted to-the department ordering work under the contract. The estimate must be reviewed and approved by a departmental supervisor. The estimate may become a part of a purchase order issued for a single repair work order or be approved as part of a series of work orders issued against a blanket purchase order.
- 2.2.2 Repair estimates will be as firm and accurate as is possible without equipment disassembly and without delay to secure finite parts price from manufacturers. These costs will be referred to as the target cost.
- 2.2.3 Repair estimates will contain a ceiling cost. The ceiling cost may not be exceeded without the written authorization of the departmental supervisor. When, during the course of a repair job, it becomes apparent that the ceiling cost will be exceeded, the Supplier will immediately inform the departmental supervisor who approved the estimate, and prepare a new estimate with a revised target cost and a new ceiling cost. The revised estimates must be approved prior to incurring costs beyond the previously agreed ceiling cost.
- 2.2.4 Labor hour costs will be at the rate shown in this contract or lower
- 2.2.5 Formal cost estimating will be waved for emergency road services. The Supplier shall work the emergency call per the attached pricing schedule. It is expected that the Supplier shall contact the responsible City supervisor with a

courtesy/informal synopsis of damages and verbal estimated costing commencing repairs. The City shall use emergency services only as make the affected equipment transportable, to facilitate permanent shop setting.

prior to necessary to repairs in a

2.2.6 Any submitted invoicing related to repair of existing equipment must reference the City's job-assigned OWA (Outside Work Authorization) number.

## 2.3 New equipment orders

- 2.3.1 New equipment builds shall be awarded taking into account product line, lead time, past Supplier performance and quote pricing. It will be the sole discretion of the of the City's Fleet Services Division to determine which Supplier best serves the particular need the equipment will fill.
- 2.3.2 The City shall provide the Supplier with anticipated unit quantity at the time of quote request to facilitate volume pricing quotations.
- 2.3.3 Equipment quotes submitted to the City in response to these requests shall be firm and fixed per this contract, and shall reference this contract.
- 2.3.4 Parts and components used in the upfit shall be priced on a "cost +" percentage as disclosed on the following schedule.
- 2.3.5 Upfit labor shall be priced as disclosed on the following schedule.
- 2.3.6 Submitted quotes will include component and labor pricing disclosure. Ad Valurem charges (nuts, bolts, wire, assembly lube, spray-paint, misc. wiring, & other small parts), shall be disclosed as a SHOP CHARGE line item on the quote

## 2.4 Stop Work Orders

- 2.4.1 The City reserves the right to order, in writing, that all work cease on the work order.
- 2.4.2 The City will be obligated only for work performed up to the issuance of the stop work order.

## 3. REPAIR ORDER/INVOICE PAYMENT

- 3.1 A fully itemized work order and/or delivery receipt will be submitted to the department at the time delivery. It will contain detailed labor hours, (per repair line) price list of parts used, repair comments and other costs.
- 3.2 The vendor shall submit a courtesy invoice for all warrantable and 3<sup>rd</sup> party payable invoices. The invoice will clearly state \$0.00 balance and define the scope of work and repair performed so that we may track the repair.
- 3.2 Final payment will be made only after delivery of the equipment and completion of the final acceptance inspection.

- 3.3 Invoices submitted for payment will reference and have attached a copy of the work order or purchase order, as applicable.
- 3.4 The City is obligated to promptly pay all valid invoices and to take prompt action to resolve any differences in regards to acceptance of work and payment.

## 4. WARRANTY

The Vendor shall provide complete warranty information to the City department on all repair parts and labor repairs whether or not payment is made to the Vendor. For the City to be in compliance with state law concerning maintenance documentation, it is imperative that the City receive copies of all invoices, non-warranty or otherwise.

## 5. **GUARANTEE**

All work will be guaranteed against any defect due to faulty material and/or workmanship. Replacement of defective parts and performance of additional labor shall be done at no cost to the City.

CLASS/ITEM CODES(S)	ITEM NO.	ITEM AND SPECIFICATION	
OODLO(O)	NO.	PRICING	
		WE HAVE READ THE INSTRUCTIONS & CONDITIONS, AND PROPOSE TO FURNISH GENERAL MOTORS MANUFACTURED VEHICLES REPAIR, MAINTENANCE, PARTS AND SERVICE	
	1.	NEW WORK, FABRICATION AND UPFIT LABOR/SHOP	\$ 80,00
	2.	EXISITING EQUIPMENT REPAIR AND MODIFICATION LABOR/SHOP	\$ 90,00
	3.	EXISTING EQUIPMENT REPAIR/FIELD RATE	sN/A
	4.	SERVICE-CALL CHARGE, IF APPLICALBE , FIELD	\$ <u>N/A</u>
	5	MILEAGE CHARGE FOR SERVICE CALLS	\$ N/A
	6.	SHOP CHARGE PRICING STRUCTURE (FIXED/PERCENTAGE OR CALCULATED – IF APPLICABLE)	\$ 4.50per
	7.	FREIGHT IN (COST PLUS %, IF APPLICABLE, N/A IF NOT)	2%
	8.	REPAIR PARTS PRICING DISCOUNT-(COST PLUS %)	_3D_%
	9.	NEW WORK PARTS PRICING (COST PLUS %)	_15_%
	10.	New Work Whole Goods Pricing (cost plus %)	11 2



## **SUPPLIER INFORMATION**

	At men d
Percentage Discount: Vac	ies % Varies between manufactures and don't offer List Pricing.
HOURS OF OPERATION A	ND LOCATION
Monday through Friday	7:00 a.m. to 5:00 p.m.
folidays and Weekends	Varies a.m. to varies p.m.
Contact NameRya.	~ Ke.th
Telephone Number9	13-341-1450
Cell Phone Number	?16-507-8068
Address of Service Location	(s) 3250 Harvester Rd
	(s) 3250 Harvester Rd Kansas City KS GG15
DELIVERY SERVICES	
	rired prior to delivery: 2 Hours
	ile: 8:00am - 3:00pm
	o qualify for free delivery: \$_500.60

## **AFFIDAVIT**

STATE OF KRUSES )	
COUNTY OF Wyandotte ) SS.	
Ryan Keith of the City of Kansas City  County of Dyandotte State of Kansas being duly sworn on her or his oath, depose says;	es and
1. That I am the <u>Vice President</u> (Title of Affiant)  American Equipment Co (Name of Bidder) and have been authorized by said Bidder to mak Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.	of ce this
<ol> <li>No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indi what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made rega- potential ownership of publicly traded stock of bidder).</li> </ol>	rectly arding
<ol> <li>If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.</li> </ol>	Agent
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delin in the payment of any taxes due to the County or Bidder did not have on December 31, 2020 any property subjunction by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, but agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they related assessment of Business Personal Property.	ect to
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, values upon anyone's response or lack of response to the Invitation.	vhich
<ol> <li>Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Ser Administration's Report of Debarred and/or Suspended Parties; or the State of Missouri and City of Kansas Missouri Debarment List</li> </ol>	vices City,
<ol> <li>Bidder certifies and affirms its enrollment and participation in a federal work authorization program respect to the employees working in connection with the contracted services.</li> </ol>	with
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized all connection with the contracted services.	en in
American Equipment Co (Name of Bidder)  By: Fye Leith (Signature of Affiant)  Vice President (Title of Affiant)	
Subscribed and swom to before me this 19th day of July , 2021	
Syane Wends	
NOTARY PUBLIC in and for the County of Wyandotte (SITAL)	c - State of Kansas
State of Lansas Suzan	NE WENDT _
My Commission Expires: 2-2-2025	Expires 2225

## Jackson County Missouri

# Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10, this Certificate of Compliance is hereby issued to:

J & D Equipment Inc dba American Equipment Co

3250 Harvester Rd Kansas City, KS 66115

2020 Certificate: 20201211VC284

Issued:2020-12-11

Expires:2021-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

employment practices and promotes equal employment opportunity by contractors doing business Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory with Jackson County.

Chief Compliance Review Officer Jackson County Missouri 816-881-3302 compliance@jackonsongov.org

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** awarding a thirty-six month contract for the furnishing of POTS telephone line services for use by Parks + Rec Department to AT&T of Kansas City, MO, as a sole source purchase, at an actual cost in 2021 not to exceed \$10,560.00.

**RESOLUTION NO. 20731**, August 2, 2021

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department manages fifty-nine telephone lines at remote locations that do not utilize voice-over internet protocol (VoIP) technology, but rather rely on what is known as POTS (plain old telephone service); and,

WHEREAS, pursuant to section 1030.1, <u>Jackson County Code</u>, 1984, the Director of Finance and Purchasing and Information Technology recommend the award of a thirty-six month contract for POTS telephone line services for use by the Parks + Rec Department to AT&T of Kansas City (Jackson County), MO, as a sole source purchase, for the reason that AT&T is the owner of the connecting lines and thus the only available POTS provider; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the contract be awarded as recommended by the Directors of Finance and Purchasing and Information Technology, and that the Director of Finance and Purchasing be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FOR	RM:		
Chief Deputy County Cou	unselor	Byar O. bush County Counselor	
Certificate of Passage			
I hereby certify tha was duly passed on _ Legislature. The votes the	t the attached resolution	on, Resolution No. 20731 of August 2, 2 , 2021 by the Jackson Co s:	:021 unty
Yeas		Nays	
Abstaining		Absent	
Date		Mary Jo Spino, Clerk of Legislature	
experioliture is chargeable	e and there is a cash he fund from which p	the credit of the appropriation to which balance otherwise unencumbered in payment is to be made each sufficier	41
Funds for future years are budget.	e subject to appropri	ation in the County's then current and	nual
ACCOUNT NUMBER: ACCOUNT TITLE:	003 1602 56430 Park Fund Park Operations		
NOT TO EXCEED:	Telephone Utility \$10,560.00		
7/29/202( Date	/	Chief Administrative Officer	<u>ر</u>

Res. # 20731

Sponsor: Tony Miller Date: August 2, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20731
Sponsor(s):	Tony Miller	Legislature Meeting Date:	8/2/2021

Introduction
Action Items: ['Award']
Project/Title:
Request to award a thirty-six month contract for POTS (non-VOIP) telephone line service with AT&T
Kansas City, Missouri as a sole source purchase.

## **Request Summary**

The Information Technology Department requests the award of a thirty-six month contract for POTS (non-VOIP) telephone line service to AT&T of Kansas city, Missouri as a sole source purchase. AT&T is the sole owner and telecommunications provider of the lines leading onto County property. Pursuant to Jackson County Code, Chapter 1030.1, "Competitive bidding shall not be required when the items to be purchased can be obtained from only one source." By committing to a thirty-six month contract we are able to save the taxpayers of Jackson County a minimum of \$13,860 over the term of the contract. Future years funding shall be subject to appropriation.

We are continuing our efforts to cosolidate the management of enterprise technology solutions into the IT department.

We plan to include susequent years costs for this contract within the IT budget. The funds for this service is currently budgeted in the Parks and Recreation Department. They will continue to pay the costs of this contract through the end of the 2021 fiscal year.

Contact Information				
Department:	Information Technology	Submitted Date:	7/23/2021	
Name:	Michael G. Ohlson-Dicus	Email:	MGOhlson-	
			dicus@jacksongov.org	
Title:	Office Administrator	Phone:	816-881-3151	

Budget Information		
Amount authorized by this legislation this fiscal year:	\$10,560	
Amount previously authorized this fiscal year:	\$ 0	
Total amount authorized after this legislative action:	\$10,560	
Is it transferring fund?	No	
Single Source Funding:		

July 29, 2021 Page **1** of **4** 

Fund:	Department:	Line Item Account:	Amount:
003 (Park Fund)	1602 (Park Operations)	56430 (Telephone	\$10,560
		Utility)	

July 29, 2021 Page **2** of **4** 

Prior Legislation		
Prior Ordinances		
Ordinance:	Ordinance date:	
Prior Resolution		
Resolution:	Resolution date:	
19832	April 30, 2018	

Purchasing		
Does this RLA include the purchase or lease of	Yes	
supplies, materials, equipment or services?		
Chapter 10 Justification:	Sole Source	
Core 4 Tax Clearance Completed:	Yes	
Certificate of Foreign Corporation Received:	Not Applicable	
Have all required attachments been included in	Yes	
this RLA?		

Compliance			
Certificate of Compliance			
In Compliance			
Minority, Women and Veteran Owned Business Program			
Goals Not Applicable for following reason: Sole Source			
MBE:	.00%		
WBE:	.00%		
VBE:	.00%		
Prevailing Wage			
Not Applicable			

## **Fiscal Information**

• There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

July 29, 2021 Page **3** of **4** 

## History

Michael G. Ohlson-Dicus at 7/23/2021 4:09:42 PM - [Submitted | ]

Department Director: Michael S. Erickson at 7/23/2021 4:20:15 PM - [ Approved | ] Finance (Purchasing): Barbara J. Casamento at 7/26/2021 9:06:16 AM - [ Approved | ]

Compliance: Katie M. Bartle at 7/26/2021 9:57:33 AM - [ Approved | eRLA 183 ]

Finance (Budget): Mark Lang at 7/26/2021 11:28:35 AM - [ Approved | The fiscal note has been

attached.]

Executive: Sylvya Stevenson at 7/26/2021 3:50:47 PM - [ Approved | ] Legal: Elizabeth Freeland at 7/29/2021 9:45:26 AM - [ Approved | ]

July 29, 2021 Page **4** of **4** 

## **Fiscal Note:**

This expenditure was included in the Annual Budget.

	PC#		160221003 000			
Date:	July 26, 2021			RES# eRLA ID#:	2073	183
Org Co	de/Description	Object	Code/Description		Not	to Exceed
003	Park Fund		·			
1602	Park Operations	56430	Telephone Utility		\$	10,560
ADDI	DOVED				\$	10,560

By Mark Lang at 11:27 am, Jul 26, 2021
Budget Office

#### Michael G. Ohlson-Dicus

To:

Subject:

Michael G. Ohlson-Dicus AT&T phone lines agreement

From: Dianne L. Kimzey < DKimzey@jacksongov.org>

Sent: Thursday, July 15, 2021 10:51 PM

To: Michael S. Erickson < MErickson@jacksongov.org>

Cc: Michael G. Ohlson-Dicus <MGOhlson-dicus@jacksongov.org>; Michele Newman <MNewman@jacksongov.org>

Subject: AT&T phone lines agreement

Parks + Rec is recommending legislative action to add Parks (POTS) lines to the county agreement and turn over payment of these accounts to the IT Department.

Thank you

Dianne Kimzey **Deputy Director of Enterprise Operations** Jackson County Parks + Rec



AT&T MA Reference No. ABNCMT-722416UA

Customer	AT&T
Jackson County Parks and Recreation Street Address: 22807 SW Woods Chapel Rd City: Blue Springs State/Province: MO Zip Code: 64105 Country: USA	The applicable AT&T ILEC Service-Providing Affiliate
Customer Contact (for Notices)	AT&T Contact (for Notices)
Name: Andrea Marshel Title: Accounts Payable Street Address: 22807 SW Woods Chapel Rd City: Blue Springs State/Province: MO Zip Code: 64105 Country: US Telephone: 816 503-4828 Fax: Email: amarshel@jocogov.org Customer Account Number or Master Account Number: 314 a55-0055 718	Name: Preston Smith Street Address: 2121 E 63rd St City: Kansas City State/Province: MO Zip Code: 64130 Country: US Telephone: 816 223-9464 Fax: Email: ps056n@att.com Sales/Branch Manager: Chris Wilson SCVP Name: Brian Clark Sales Strata: GEM Sales Region: West With a copy (for Notices) to: AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicabl	e) 🔲
Name: Company Name: Agent Street Address: City: State: Zip Code: Telephone: Fax: Email: Agent Code	

This AT&T Business Local Calling ILEC Pricing Schedule is part of the Agreement referenced above. This Pricing Schedule is not assignable or otherwise transferable, nor may it be assumed in any manner, unless otherwise required by law or regulation.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on its bill. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

Customer (by its authorized representative)	AT&T (by its authorized representative)
Ву:	Ву:
Printed or Typed Name:	Printed or Typed Name:
Title:	Title:
Date:	Date:

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## 1. SERVICE, SERVICE PROVIDER and SERVICE DESCRIPTION

#### 1.1 Service and Service Provider

Business Package ("Service")	Service Providing Affiliate(s) and Service Publication(s), as applicable	-
AT&T Business Local Calling ("BLC")	Listed in Attachment A	

## 1.2 Service Description - Available Line Option Package(s); Service Components

Identified for the Service in applicable Service Publication(s)

### 1.3 Eligible Billing Telephone Numbers (BTNs)

See Attachment B

#### 2. PRICING SCHEDULE TERM and EFFECTIVE DATES

Pricing Schedule Term ("Term")	36 Months		
Term Start Date	The next calendar day following initial implementation of Service in the applicable AT&T systems		
Effective Date of Rates, Discounts and Billing	Per Billing Telephone Number ("BTN"), on the next calendar day immediately following implementation of applicable Line Option Package in the applicable AT&T systems		
Rates Following Termination or Expiration of the Term	Applicable Service Publication rates in effect at time of termination or expiration		

#### 3. RATES and INITIAL ORDER

### 3.1. Line Option Packages - Monthly Rates

Package pricing does not include Additional Service Components as identified in the applicable Service Publication.

Line Option Packages	State Availability	Prices Per BLC Access Line, Per Month – 12 Month Term	Prices Per BLC Access Line, Per Month – 24 Month Term	Prices Per BLC Access Line, Per Month – 36 Month Term
Unlimited A (Option A)	AL, AR, CA, FL, GA, IL, IN, KS, KY, LA, MI, MO, MS, NC, NV, OH, OK, SC, TN, TX, WI	\$44.00	\$38.00	\$37.00
Unlimited B (Option B)	AL, AR, CA, FL, GA, IL, IN, KS, KY, LA, MI, MO, MS, NC, NV, OH, OK, SC, TN, TX, WI	\$39.00	\$33.00	\$32.00

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## 3.2. Additional Service Components (Vertical Features) - Monthly Rates and Non-recurring Charges

Each Additional Service Component – Vertical Feature (as identified in the applicable Service Publication)	Monthly Rate	Installation Non-recurring Charge (NRC)
Per BLC access line	\$3.00	As per applicable Service Publication

## 3.3 Waiver of Non-Recurring Charges (NRCs) During Term

Waived Charges	Month of Term in which Charge is Waived		
NRC for establishing a BLC access line	Any		
NRC for adding or removing Hunting	Any		
NRC for Additional Service Components	First month, only for Customer's initial order		

## 3.4 Quantity Commitment and Shortfall Adjustment Charge

Only BLC access lines associated with a BTN listed in Attachment B or a BTN added to the Service by Customer during the Term contribute to the Quantity Commitment for purposes of calculating the Shortfall Adjustment Charge.

Quantity Commitment	In any month during the Term, Customer must maintain 80% of the applicable Quantity Commitment(s) (active and not on suspension), or the following Shortfall Adjustment Charge applies:		
20	Shortfall Adjustment Charge = \$10.00 x ([80% x Quantity Commitment] – current number of access lines contributing to that Quantity Commitment)		

#### 4. EARLY TERMINATION CHARGE

If Customer terminates the Pricing Schedule before the expiration of the Pricing Schedule Term, Customer will pay the Early Termination Charge below, unless Customer concurrently replaces this Pricing Schedule with an AT&T ILEC business local exchange service agreement with a term equal or greater than the Pricing Schedule Term under this Pricing Schedule and a line commitment, as determined by AT&T, equal or greater than Quantity Commitment under this Pricing Schedule

Service Components	State for Customer's Main BTN identified on Attachment B		Rate for Early Termination Charges	
BLC access lines subject to Quantity Commitment	AL, AR, CA, FL, GA, IL, IN, KS, KY, LA, MI, MO, MS, NC, NV, OH, OK, SC, TN, TX, WI		\$15.00	
Main BTN: 314 A5	5-0055	State of Mair	n BTN: (ex: IL) MO	
Early Termination Charge =  (Rate for Early Termination Charges) x (Quantity Commitment) x (number of months remaining in Term)				

The termination charges above may not apply if Customer terminates all or a portion of the Service for purposes of a migration to a qualifying AT&T Business Voice over IP (BVoIP) Service or AT&T Mobility Service as such migration is defined in the Service Publication.

#### 5. GENERAL PROVISIONS

- Additional BLC access lines under a BLC account may be ordered during the Term.
- BLC access lines subscribed under a Line Option Package may not be placed on Customer-initiated temporary suspension.

#### Attachments A and B follow

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## ATTACHMENT A AT&T ILEC SERVICE PROVIDING AFFILIATES and SERVICE PUBLICATION(S), AS APPLICABLE

Service Provider(s)	Service Publication(s) (incorporated by reference)	Service Publication Location(s)
AT&T Alabama	AT&T Alabama Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/al/product_line.htm
AT&T Arkansas	AT&T Arkansas Guidebook, including Part 4, Sec. 5	http://cpr.att.com/guidebook/ar/index.html
AT&T California	AT&T California Guidebook, including Part 4, Sec. 5 and Part 8, Sec. 8	http://cpr.att.com/guidebook/ca/index.html
	AT&T California Out of Territory Guidebook, incl. Part 4, Sec. 5 and Part 8, Sec. 8	http://cpr.att.com/guidebook/cf/index.html
AT&T Florida	AT&T Florida Guidebooks, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/fl/product_line.htm
AT&T Georgia	AT&T Georgia Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/ga/product_line.htm
AT&T Illinois	AT&T Illinois Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/il/index.html
AT&T Indiana	AT&T Indiana Guidebook, including Part 4, Sec. 5	
AT&T Kansas	AT&T Kansas Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/in/index.html
AT&T Kentucky	AT&T Kentucky Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/ks/index.html http://cpr.att.com/pdf/ky/product_line.htm
AT&T Louisiana	AT&T Louisiana Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/la/product_line.htm
AT&T Michigan	AT&T Michigan Guidebook, including Part 4, Sec. 5	http://cpr.att.com/guidebook/mu/index.html
AT&T Mississippi	AT&T Mississippi Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/ms/product_line.htm
AT&T Missouri	AT&T Missouri Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/mo/index.html
AT&T Nevada	AT&T Nevada Guidebook, including Part 2, Sec. 12.19 and Part 8, Sec. 8	http://cpr.att.com/guidebook/nv/index.html
AT&T North Carolina	AT&T North Carolina Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/nc/product_line.htm
AT&T Ohio	AT&T Ohio Guidebook, including Part 4, Sec. 5	http://cpr.att.com/guidebook/oh/index.html
T&T Oklahoma	AT&T Oklahoma Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/ok/index.html
T&T South Carolina	AT&T South Carolina Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/sc/product_line.htm
T&T Tennessee	AT&T Tennessee Service Publications, including General Exchange Guidebook, Sec. A3	http://cpr.att.com/pdf/tn/product_line.htm
T&T Texas	AT&T Texas Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/tx/index.html
T&T Wisconsin	AT&T Wisconsin Guidebook, including Part 4, Sec. 5	http://cpr.att.com/guidebook/wg/index.html

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	8- , -3	VU02319

## BILLING TELEPHONE NUMBER (BTN) LIST

(All Lines under each BTN must be subscribed to a Line Option Package.)

Region (MW, SW, W, SE)	State (ex. FL)	10-digit BTN	Region (MW, SW, V

Region (MW, SW, W, SE)	State (ex: FL)	10-digit BTN

If Customer has more than 10 BTNs, list BTNs in the box below.

816 229-8980 512, 816 246-5986 159, 816 347-1821 798, 816 524-0298 159, 816 524-5157 568, 816 525-1237 395, 816 525-2753 013, 816 761-1130 753, 816 763-5004 111, 816 763-5130 810, 816 765-2842 113, 816 765-4326 159, 816 765-7831 113, 816 767-0727 412, 816 767-9173 404, 816 795-0822 158, 816 795-0954 732, 816 795-1091 484, 816 795-1112 100, 816 795-5784 585, 816 795-7938 765, 816 795-8888 020, 816 966-0131 111,	
	v

#### IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** recognizing ArtsTech's Youth Health Ambassadors for their efforts to educate our community about the benefits of the COVID-19 vaccine.

**RESOLUTION NO. 20732**, August 2, 2021

INTRODUCED BY Dan Tarwater III, Ronald E. Finley, Jalen Anderson, Tony Miller, Crystal Williams, Scott Burnett, Charlie Franklin, Jeanie Lauer, and Theresa Cass Galvin, County Legislators

WHEREAS, ten area students have partnered with ArtsTech to educate themselves and thousands of community members on COVID-19 and the vaccines; and,

WHEREAS, these Youth Health Ambassadors have interviewed health professionals from the Centers for Disease Control (CDC), Samuel U. Rodgers Health Center, Kansas City Health Department, and Truman Medical Centers to learn about the impact of COVID-19 on minority communities; and,

WHEREAS, information gathered from their research shows minorities are twice as likely to die from the virus, and youths, aged 12 to 17, account for only 8.2 percent of completed vaccinations; and,

WHEREAS, each of the student health ambassadors has a family history of diabetes or COVID-19 illness and has pledged to educate at least 100 of their unvaccinated friends and family about the benefits of the vaccine in an effort to dispel common myths and overcome vaccine hesitancy; and,

WHEREAS, the ten Youth Health Ambassadors are: Isabel White, junior at Paseo Academy, Hannah Scott, senior at Lincoln College Preparatory Academy, Caleb Scott, 8th grader at Lincoln Middle School, Skyelar Anderson, sophomore at Raymore Peculiar High School, Trinity Burgo, student at the Kansas City Art Institute, Briana Burgo, student at the Kansas City Art Institute, Aalyiah Ingram, junior at F.L. Schlagle High School, Bruce Burgo, senior at Lee's Summit North High School, Aniyah Fletcher, junior at Raytown High School, and Jayleona Mayfield, freshman at Ruskin High School; and,

WHEREAS, these students have used their creativity to design t-shirts, posters, and tote bags and their social media knowledge to educate and influence family and friends about COVID-19 and other healthy lifestyle related issues; and,

WHEREAS, the Youth Health Ambassadors were directed by ArtsTech staff and volunteers, Jim "Grandad" Nunnelly, retired ArtsTech Executive Director Dave Sullivan, ArtsTech Youth Coordinator Taylor Brown, ArtsTech Executive Director Juan Tabb, and ArtsTech Evaluator Joycelyn Burgo; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that the Legislature hereby recognizes ArtsTech and its Youth Health Ambassadors for their outreach efforts to educate our community about COVID-19 vaccines.

Effective Date: This Resolution shall be majority of the Legislature.	e effective immediately upon its passage by a
APPROVED AS TO FORM:  Chef Deputy County Counselor	County Counselor
Certificate of Passage  I hereby certify that the attached 2021, was duly passed on Legislature. The votes thereon were as f	resolution, Resolution No. 20732 of August 2,, 2021 by the Jackson County ollows:
Yeas	Nays
Abstaining	Absent
Date	
Date	Mary Jo Spino, Clerk of Legislature



## FRANK WHITE, JR.

Jackson County Executive

#### **EXECUTIVE ORDER NO. 21-23**

TO:

**MEMBERS OF THE LEGISLATURE** 

**CLERK OF THE LEGISLATURE** 

FROM:

FRANK WHITE, JR.

JACKSON COUNTY EXECUTIVE

JUL 27 2021

RECEIVED

MARY JO SPINO COUNTY CLERK

DATE:

**JULY 26, 2021** 

RE:

THE RECWISED

APPOINTMENT TO THE MID-CONTINENT LIBRARY BOARD OF

TRUSTEES

I hereby make the following appointment to the Mid-Continent Library Board of Trustees.

**Susan Wilson** is appointed to fill the vacancy occasioned by the expiration of the term of Steve Roling, for a term to expire June 30, 2024. A copy of Ms. Wilson's resume is attached.

Frank White, Jr., County Executive

Date: 7/27/21



#### SUSAN B. WILSON PH.D. MBA

drsusankc@gmail.com

#### **RESUME**

#### **EDUCATION**

MBA, Bloch School of Business, University of Missouri, Kansas City (UMKC)

Ph.D., Clinical Psychology, University of Pittsburgh, Pittsburgh, PA

M.S., Clinical Psychology, University of Pittsburgh, Pittsburgh, PA

B.S. (Cum Laude), Psychology, University of Pittsburgh, Pittsburgh, PA

#### PROFESSIONAL EXPERIENCE

#### **UNIVERSITY OF MISSOURI-Kansas City**

2014-2021

Division of Diversity and Inclusion

#### **Vice Chancellor (Retired)**

Serve as chief diversity officer for the university. Work with key stakeholders to craft a comprehensive inclusive excellence plan for UMKC. Provide leadership for numerous strategic diversity initiatives, including diversity training and leadership development, organizational development, institutional climate, deployment of academic unit-level diversity strategies and community engagement. Advise the Chancellor and Provost on diversity and inclusion issues.

Adjunct Associate Professor; UMKC School of Education; Division of Counseling Psychology

#### **UNIVERSITY OF MISSOURI- Kansas City (UMKC)**

2008-2014

School of Medicine

#### Associate Dean, Diversity and Community Engagement

Lead diversity, access and inclusion efforts for medical school, including policy, recruitment, retention, cultural competency and health career pipeline programs. Increased the number of medical students from underrepresented groups by 14% over a four-year period. Led community engagement activities, including advisory boards from diverse communities. Developed the first-ever health sciences diversity "dashboard" by gathering data and developing metrics related to diversity progress.

#### WILSON AND ASSOCIATES

1996-2013

Diversity consulting, coaching and organizational development services

#### **Senior Consultant**

Provider of diversity and management consulting services including diversity assessment and action planning, group facilitation, training, project/program management and evaluation, leadership development/mentoring/coaching, grants management and fund development.

#### **DIVERSITY-RELATED CAREER HIGHLIGHTS**

20+ years of involvement in diversity initiatives.

SUSAN B. WILSON PAGE 2

President of the Missouri Chapter of National Association of Diversity Officers in Higher

Education (NADOHE) 2014-Present Co-Chair of the UMKC Chancellor's Diversity Diversity Council Chair of the Hospital Hill Diversity Council for UMKC Health Science Schools 2008-2012 2011-2014 Central Region Representative (elected position), Group on Diversity and Inclusion, (GDI), American Association of Medical Colleges. 2011-2014 Member: Chancellor's Diversity Council UMKC group chartered for the purpose of developing a comprehensive diversity strategic plan. 2009-2015 Member, Cultural Competency Steering Committee. Provided leadership and served on the writing team for an initiative to developing a Kansas City-wide, organizational transformation model to impact the delivery of culturally appropriate services in health, mental health and. human service organizations 2007 "Improving the Cultural Competence of Urban Domestic Violence Organizations Through Training." Successfully sought funding and developed a comprehensive cultural competence curriculum and a train-the-trainers diversity program for Kansas City domestic violence programs. 1998-2000 Chair: Missouri Department of Mental Health, Statewide Task Force, African American Mental Health 1996-1998 Member: Mayor's Task Force on Race Relations. 1993-1995 Member: Mayor's Commission on Human Rights, Kansas City, Missouri. 1990-1994 **Diversity and Inclusion Consultant**: Worked with Grandview, Hickman Mills Center School District superintendents to provide district-wide diversity assessments, develop district-specific diversity plans and assist with the implementation 1989-1991 Consultant/Trainer, Federal Aviation Administration. Developed and implemented diversity

training programs for Central Region upper and middle management using a train-the-trainer model.

Diversity Trainer: I have provided diversity training to countless organizations including

**Diversity Trainer:** I have provided diversity training to countless organizations including New Directions Behavioral Health, Cornerstones of Care, U.S. Department of Agriculture, American Association of Nursing, Federal Aviation Administration, Federal Bureau of Investigation, the United Methodist Church (Kansas City)

SPOFFORD 2006-2008

Provider of therapeutic and prevention services for children, families and schools.

#### **Vice President**

2016-Present

Hired to do organizational "turn-around work in clinical operations, including budget and grants, program development, accreditation, school-based initiatives, therapeutic and nursing services, quality management, admissions and cultural competency.

SUSAN B. WILSON PAGE 3

#### SWOPE HEALTH SERVICES, Kansas City, MO

1997-2005

Hybrid organization specializing in innovative community based healthcare solutions

#### Vice President, Behavioral Health

Managed a staff of 210 and directed a \$16 million urban community mental health center. Provided clinical, administrative, grants and fiscal oversight of a complex budget involving multiple funding streams. Acted as a legislative and government liaison. Provided business and fund development leadership, and led quality improvement, culturally competency and accreditation initiatives, including benchmarking.

#### SAINT LUKES HEALTH SYSTEM, Kansas City, MO

Comprehensive, multi-site health system

1992-1997

#### Director, Behavioral Health Services

Managed a behavioral health delivery system for adolescents, adults and families. Led managed care contracting, program budget, government relations and program development activities. Provided leadership in key organizational initiatives including accreditation, board and staff education, and organizational efficiency during a period of downsizing.

#### **CRITTENTON**, Kansas City, MO

1989-1992

Behavioral health organization serving youth and families

#### **Clinic Director, Director of Outpatient Services**

Established and marketed a new clinic location designed to provide behavioral health services to culturally diverse populations. Directed practice management for five outpatient mental health clinics and school-based day treatment programs. Led account management activities to ensure referrals and the referral source satisfaction.

#### C.F. MENNINGER MEMORIAL HOSPITAL, Topeka KS

1986-1989

Psychiatric hospital and outpatient facility, now at Baylor University

#### Staff Psychologist

Provided diagnostic evaluation, psychotherapy, supervision and consultation in inpatient, outpatient and prevention settings. Provided organizational development and leadership consultation services for the Center for Applied Behavioral Sciences.

#### FELLOWSHIPS AND TRAINEESHIPS

**Postdoctoral Fellow**, Clinical Psychology, Menninger Hospital; Topeka, KS. (Currently Baylor University). Included a two year training program in group and individual psychotherapy Trainee; two-year individual and group psychotherapy program. Menninger Hospital, Topeka, KS.

**Pre-doctoral intern**, Veterans Administration Medical Center, Pittsburgh, PA (APA-Approved site

#### OTHER CONSULTING AND PROGRAM DEVELOPMENT EXPERIENCE

Consulting psychologist and treating clinician for the Kansas City Chiefs Football league and the National Football League

Consultant for "Improving the Mental Health Adjustment and Marketability of the Unemployed" in partnership with the Kansas City Urban League.

SUSAN B. WILSON PAGE 4

Project LIVE (Learning to Interrupt Violence through Education): Developed grant funding and implemented a non-traditional mental health intervention program aimed at trauma screening and intervention in high risk middle school populations.

Jackson County Mental Health Court: Led the implementation of the first-ever mental health and municipal court collaborative aimed at developing a specialty diversion court emphasizing treatment instead of incarceration for non-violent infractions.

The Spirit Project: Authored a grant and implemented a substance abuse prevention collaborative program with the Hickman Mills School District and the Missouri Department of Mental Health.

Improving Primary Care-Mental Health Integration: Authored a HRSA grant leading to the implementation of a three-year pilot project. The focus was improving chronic disease outcomes by utilizing depression, substance abuse screening and a behavioral consultant in a primary care setting.

The Sankofa Project: Authored a grant to develop a culturally-specific outpatient substance abuse treatment and prevention program for urban African American youth whose drugs of choice are alcohol and marijuana.

Developed and implemented school-based mental health prevention programs for high risk (ADHD, behavior problems, parents incarcerated, parents with mental illness) students in eight urban schools.

Mental Health Access Program: Developed and implemented a comprehensive community-based mental health program aimed at reducing unnecessary hospitalization in SED and SPMI populations.

#### **SPECIAL AWARD**

2018 Kansas City Chamber of Commerce ACE Award for Diversity and Inclusion
 2015 Kansas City Influential Woman in Business Award; Kansas City Business Magazine
 2015 Kansas City Globe Society of the Influential Award
 Media Award, Kansas City Black Journalists, 2008, 2009, 2010, 2011, 2012

Media Award, Kansas City Black Journalists, 2008, 2009, 2010, 2011, 2012 Heart of America

Kansas City Press Club Award, Best Radio Magazine Show
Mental Health Leadership Award, Comprehensive Mental Health Services, 2002
Who's Who in The Midwest Award
100 Most Influential African Americans in Kansas City Award,
Kansas City Globe, 1998, 1999, 2000
Who's Who in American Women Award, 1999
Up and Comers Award, Kansas City Chamber of Commerce, 1999

#### PROFESSIONAL AND CIVIC INVOLVEMENT HIGHLIGHTS

Commissioner, Kansas City Crime Commission (present)
Chair, Prime Health Board 2016-present
Board Member, Healthcare Foundation of Greater Kansas City 2010-present
Chair, Prime Health Foundation, 2015-Present

Commissioner, Jackson County Community Backed Anti-Drug Tax (COMBAT)

Former Member, University of Missouri Kansas City (UMKC) Board of Visitors, 2004-2006

Grant Reviewer, Jackson County COMBAT, Missouri Department of Mental Health

Chair, Community Epidemiology Work Group (CEWG), a Fighting Back/Robert Woods Johnson

Neighborhood Initiative, 2000-2002

Member, Delta Sigma Theta Inc. and Jackson County Chapter of Links Inc.

#### TRAINING, AND TEACHING HIGHLIGHTS

**National Football League**, former trainer for Rookies Symposium, a four-day national life skills program for men entering the NFL, and trainer for league Conduct Management Program.

**Partnership for Children, Freedom School** Designed and presented an eight hour parenting institute, resulting in record participation.

Conference presenter for a variety of local and national conferences: Omega Psi Phi International Leaderhip Conference, Department of Mental Health (DMH), Georgetown Child

Development Institute, National Association of Community Mental Health, Menninger Workshop Series, the Central Exchange, MODOT, Food and Drug Administration, among others.

Sample Topics: Managing Diversity, Leading a Diverse Organization: Skills for Managers, Communication Skills for Diverse Environments, Front Line Supervisor Training Developing Effective Organizations, Key Frameworks for Understanding Organizations, Primary Care-Behavioral Health Integration Programs: Essential Principles for Start-Up, Building Effective Teams, Essentials of Emotional Intelligence for Emerging Leaders.

**Swope Health Services** Developed and presented staff training workshops including Quality Improvement, Managing Change and Transition, Understanding and Responding to Terrorism, Improving Organizational Effectiveness and Efficiency

#### **MEDIA EXPERIENCE**

- **Host** and contributor, KC Currents, KCUR 89.3 (Kansas City Affiliate of NPR) Research stories, conduct interviews, write scripts and on-air host.
- Guest columnist, Kansas City Star
- **KPRS Radio**, Consulting psychologist and on-air segments for Generation Rap Radio Program and morning drive-time health commentary
- Local media Interviewee for television segments (KCTV-5, KMBC-9, KSHB-41, WDAF-4)



## FRANK WHITE, JR.

**Jackson County Executive** 

#### **EXECUTIVE ORDER NO. 21-24**

TO:

MEMBERS OF THE LEGISLATURE

**CLERK OF THE LEGISLATURE** 

FROM:

FRANK WHITE, JR.

JACKSON COUNTY EXECUTIVE

JUL 26 2021 JAN SON

DATE:

JULY 26, 2021

MARY JO SPINO COUNTY CLERK

RE:

APPOINTMENT TO THE ETHICS, HUMAN RELATIONS, AND CITIZEN

**COMPLAINTS COMMISSION** 

Pursuant to article X, section 2 of the 2010 Jackson County Charter, I hereby make the following appointment to the Ethics, Human Relations, and Citizen Complaints Commission:

**Davin Gordon** is appointed as a District 1 member to fill the vacancy occasioned by the expiration of the term of Rafaela Garcia, for a term to expire June 4, 2023. A copy of Mr. Gordon's resume is attached.

rank White, Jr./County Executive

Date: 7/26/21

## Davin Gordon

Dgordon130@gmail.com 3312 W Coleman Road Kansas City, MO 64111

**Objective** 

Bright and focused self-motivated professional with natural leadership skills, utilizing his strengths in hopes to make a difference in the business world.

**Education** 

Rockhurst University, Kansas City, MO

Bachelor of Science in Business Administration - December 2012

Major: Finance/Accounting Minor: Spanish

Experience

AltCap, Kansas City, MO

Director of Business Development (March 2016-Present)

- Manage all aspects of business and economic development programs including program oversight, coordination or partners and management of third-party service providers, contract administration, record keeping, reporting and compliance.
- Identify opportunities for new program development and expansion.
- Identify new funding opportunities via new or increased revenue generation.
- · Financial analysis and forecasting
- Assist with the development of strategic partnerships
- Assist small business owners with business development opportunities and help identify what resources they can tap into for their future success.

#### Guadalupe Centers, Inc., Kansas City, MO

Staff Accountant (2013 - 2016)

- Receive invoices and input into accounting software system (Software Unlimited).
- Obtain proper authorization.
- Determine proper entity and expense account in which the invoice belongs.
- Set up and maintain vendor information in accounting software system
- Reconcile vendor statements to accounting system

**Honors** 

- Centurion Program Spring Class of 2021
- Opportunity Finance Network Fellow 2018
- Starland Board of Directors (Vice President)
- NALCAB Colegio Fellowship 2015
- Real Estate Associate Program (REAP)



### FRANK WHITE, JR.

Jackson County Executive

#### **EXECUTIVE ORDER NO. 21-25**

To: Members of the Legislature

Clerk of the Legislature

From: Frank White, Jr **County Executive** 

Date: July 27, 2021

CET SUFCWOOD

RE: Amendment to the Personnel Rules: Death in the Immediate Family

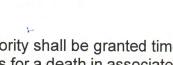
Pursuant to section 706.1, <u>Jackson County Code</u>, 1984, I hereby promulgate the following amendment to Rule 9 of the Jackson County Personnel Rules for Jackson County associates. The amendment shall be effective immediately.

Rule 9.16 is amended to read as follows:

#### Section 9.16 – Bereavement Leave

A full-time associate with prior approval of the Appointing Authority shall be granted time off with bereavement leave not to exceed twenty-four (24) hours for a death in associates immediate family. In the event the services are to be conducted outside of a four hundred (400) mile radius, an additional sixteen (16) hours off with pay will be granted. Proof of travel maybe required.

Immediate family is defined as the associate's spouse, domestic partner, children (including step and adopted children), mother, father, mother-in-law, father-in-law, daughter-in-law, son-in-law, sisters, half-sisters, stepsisters, brothers, half-brothers, step brothers and domestic partner's parents, grandparents, stepparents, grandchildren, an adult who stood in loco in parentis to the associate during childhood, or a relative living in the same household



RECEIVED

JUL 27 2021

MARY JO SPINO

COUNTY CLERK

159,25 a.m.



Members of the Legislature Clerk of the Legislature July 27, 2021 Page 2

Associates are allowed one regular scheduled day off, not to exceed 12 hours for bereavement leave in the event of death of the associate's brother-in-law, sister-in-law, aunt, uncle, or spouse's grandparent.

Associates are allowed up to four hours of bereavement leave to attend the funeral of a fellow associate or retiree of the county, provided such absence from duty will not interfere with normal operations of the department.

Frank White, Jr., County Executive

Dated: 7/27