



# COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

MARY JO SPINO

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CLERK OF THE COUNTY LEGISLATURE  
415 East 12th Street  
Kansas City, MO 64106

201 West Lexington, 2<sup>nd</sup> Floor  
Independence, MO 64050

## June 2, 2023 – June 8, 2023

6-02-2023 Friday

NO MEETINGS –

6-05-2023 Monday

NO HEALTH & ENVIRONMENT, INTER-  
GOVERNMENTAL AFFAIRS, PUBLIC WORKS, 911  
OVERSIGHT, DIVERSITY, EQUITY, & INCLUSION,  
VETERANS, OR HOUSING & HOMELESSNESS  
COMMITTEE MEETINGS –

12:30 P.M. Justice & Law Enforcement Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

12:45 P.M. Finance & Audit Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

12:55 P.M. Land Use Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

1:05 P.M. Rules Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

1:20 P.M. Anti-Crime Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

1:40 P.M. Budget Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

The Budget Committee will have a public hearing on  
Ordinances #5740 and #5746.

3:00 P.M. LEGISLATIVE MEETING -  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

Closed Meeting per Resolution #21299

6-06-2023 Tuesday NO MEETINGS –

6-07-2023 Wednesday NO MEETINGS –

6-08-2023 Thursday 3:00 P.M. Workers' Compensation Meeting –  
Hila "Dutch" Newman Legislative Conference Room  
415 East 12<sup>th</sup> Street, 2<sup>nd</sup> Floor, Kansas City, MO

5:30 P.M. Jackson County Democratic Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

Persons with disabilities wishing to participate in the above meetings and who require reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hours' notice is required. To put information on the Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$32,454.00 from the undesignated fund balance of the 2023 Anti-Crime Sales Tax Fund in acceptance of grant funds and awarding a contract for the furnishing of mobile forensic equipment and software to Grayshift, LLC, of Atlanta, GA, as a sole source purchase.

**ORDINANCE NO. 5748**, June 5, 2023

**INTRODUCED BY** Megan L. Marshall, County Legislator

WHEREAS, the U.S. Department of Justice, Office of Justice Programs, has awarded the Multi-Jurisdictional Drug Task Force an Edward Byrne Memorial Justice Assistance (JAG) Grant in the amount of \$333,081.00, for the period July 1, 2022, through June 30, 2023; and,

WHEREAS, on May 1, 2023, the Jackson County Drug Task Force received an additional \$32,454.00 in additional JAG grant funds, to be used for the purchase of software mobile forensics tools and software system; and,

WHEREAS, Grayshift, GrayKey and ArtifactIQ are proprietary software tools developed and available exclusively from Grayshift, LLC, of Atlanta, GA, that allow for the extraction and analysis of data from mobile devices such as cell phones and tablets to aid law enforcement personnel in their investigations; and,

WHEREAS, the Officer-in-Charge of the Drug Task Force, after thorough research and investigation has been unable to locate other forensic tools or software products as capable as those described above available from Grayshift, LLC; and,

WHEREAS, pursuant to 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for GrayKey and ArtifactIQ mobile forensics tools and a software system to Grayshift, LLC, of Atlanta, GA, as a sole source; and,

WHEREAS, an appropriation is necessary in order to place the grant funds required for this purchase in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2023 Anti-Crime Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Crime Sales Tax Fund			
Multi-Juris DTF			
008-4197	45967- Increase Revenue	\$32,454	
008-9999	32810 - Undesignated Fund Balance		\$32,454
008-9999	32810 - Undesignated Fund Balance	\$32,454	
Multi-Juris DTF			
008-4197	56662- Software Maintenance		\$31,529
008-4197	57521- Operating Equipment - Law Enforcement		\$550
008-4197	56756 -Training Expense		\$300
008-4197	56110 - Postage		\$75

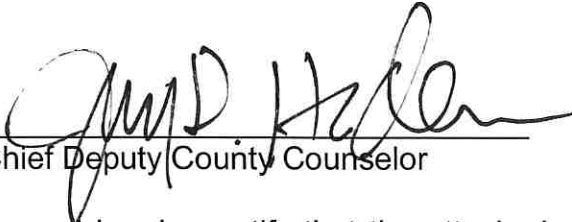
and,

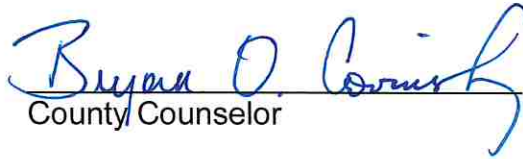


BE IT FURTHER ORDAINED that the award for purchase of the Grayshift, GrayKey, ArtifactIQ software and software tools be made to Grayshift, LLC, as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to make all payments including final payment on the contract.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5748 introduced on June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5748.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 008 9999 32810  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$32,454.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4197 56662  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Multi-Juris DTF  
Software Maintenance  
NOT TO EXCEED: \$31,529.00

ACCOUNT NUMBER: 008 4197 57521  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Multi-Juris DTF  
Operating Equipment – Law Enforcement  
NOT TO EXCEED: \$550.00

ACCOUNT NUMBER: 008 4197 56756  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Multi-Juris DTF  
Training Expense  
NOT TO EXCEED: \$300.00

ACCOUNT NUMBER: 008 4197 56110  
ACCOUNT TITLE: Anti-Crime Sales Tax Fund  
Multi-Juris DTF  
Postage  
NOT TO EXCEED: \$75.00

6/1/2023  
Date

  
Chief Administrative Officer

# Request for Legislative Action

Ord. #5748  
Sponsor: Megan L. Marshall  
Date: June 5, 2023

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5748
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	6/5/2023

Introduction
<b>Action Items:</b> ['Appropriate']
<b>Project/Title:</b>
Appropriate and approve additional funding within the Multi-Jurisdictional Drug Task Force 2022-2023 Edward Byrne Memorial Justice Assistance Grant (JAG) for the purchase of mobile forensic equipment from Grayshift of Atlanta, GA as a sole source.

Request Summary
<p>On August 29, 2022, the Jackson County Legislature adopted Ordinance #5653 transferring \$160,000 within and appropriating \$333,081 from the undesignated fund balance of the 2022 Anti-Crime Sales Tax Fund, in acceptance of the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) for the period of July 1, 2022 through June 30, 2023.</p> <p>On May 1, 2023, the Jackson County Drug Task Force received an additional \$32,454 from the program managers of the JAG for the purchase of the Grayshift, GrayKey and ArtifactIQ software mobile forensics tool and software system.</p> <p>With the additional funding, the total project cost for this grant is \$525,535</p> <p>Pursuant to section 1030.1 of the Jackson County Code, the Jackson County Drug Task Force recommends the purchase of the Grayshift LLC, GrayKey and ArtifactIQ software, which includes the GrayKey unit, a 12-month subscription for the user license for the GrayKey software and ArtifactIQ software as a sole source purchase.</p> <p>Please appropriate \$32,454.00 into the following accounts: 008-4197-56662 – Software Maintenance - \$31,529 008-4197-57510 – GrayKey Unit - \$550 008-4197 -56756 – Training Expense - \$300 008-4197-56110 – Postage - \$75</p>

Contact Information			
<b>Department:</b>	Jackson County Drug Task Force	<b>Submitted Date:</b>	5/2/2023
<b>Name:</b>	Cari Beeman	<b>Email:</b>	cbeeman@jacksongov.org
<b>Title:</b>	Operations Administrator	<b>Phone:</b>	816-503-4713

## Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$32,454
Amount previously authorized this fiscal year:			\$493,081
Total amount authorized after this legislative action:			\$525,535
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	32810 (Undesignated Fund Balance)	\$32,454
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	56662 (Software Maintenance)	\$31,529
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	57521 (Operating Equipment - Law Enforcement)	\$ 550
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	56756 (Training Expense)	\$ 300
008 (Anti-Crime Sales Tax Fund)	4197 (Multi-Juris DTF)	56110 (Postage)	\$ 75

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5653	August 29, 2022
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance

## Request for Legislative Action

<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"><li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li></ul>

## Request for Legislative Action

Submitted by Jackson County Drug Task Force requestor: Cari Beeman on 5/2/2023. Comments:

Returned for more information by Department Approver Dan Cummings on 5/2/2023 1:13:54 PM.  
Comments: Correct Grant total in summary.

Submitted by Requestor Cari Beeman on 5/2/2023 1:18:09 PM. Comments:

Approved by Department Approver Dan Cummings on 5/2/2023 1:23:31 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 5/2/2023 3:14:34 PM. Comments: The two Ordinances this ERLA references are : (1) 5653 passed 8/18/22 was for partial funding of salaries and leasing of vehicles; (2) 5735 passed 5/1/23 was for salaries and to purchase drugs. This software was not mentioned in either Ordinance.

You attached a Memo stating this software is a "Sole Source" - it is not, there are several other companies out there that manufacture a software that allows "data extraction" .

I suggest we bid or possibly find another government contract to use and the verbiage explaining the funding be corrected.

Submitted by Requestor Cari Beeman on 5/10/2023 2:00:24 PM. Comments: (1) The Jackson County Legislature adopted Ordinance #5653 on August 29, 2022 in acceptance of the Edward Byrne Memorial Justice Assistance Grant (JAG) for the grant period of July 1, 2022 through June 30, 2023. The JAG as adopted was for the partial funding of salaries and leasing of vehicles.

On May 1, 2023, program managers of the JAG indicated additional funding in the amount of \$32,453.10 for the grant period (July1, 2022 – June 30, 2023) was available and a budget revision to the JAG had been completed adding the additional funding. See attached JAG Subaward adjustment. This additional funding is for the purchase of the Grayshift, GrayKey and ArtifactIQ software system.

This request is to accept and appropriate the additional funds for the JAG initially approved by the Legislature reference Ordinance #5653 on August 29, 2022.

(2) Ordinance #5735, adopted by the Jackson County Legislature on May 1, 2023 is a grant awarded by the US Office of National Drug Control Policy, High Intensity Drug Trafficking Program (HIDTA) for the period of January 1, 2023 through December 31, 2024. This grant provides partial funding for the lease of vehicles and the purchase of illegal drugs. This ordinance was not referenced in this RLA, is separate from the JAG, and has nothing to do with this request.

Several companies have software that allows "data extraction" however the Grayshift, GrayKey and ArtifactIQ software is not a software that only allows "data extraction". Mobile forensic extraction is a function of the software however, Grayshift is a proprietary product developed and manufactured only by Grayshift LLC with no other competitors in existence. Grayshift provides many functions not available from any other manufacture in the world including but not limited to the below listed functions.

- Passcode brute force of encrypted current generation iPhones and Androids taking as little as 1 hour

- After First Unlock (AFU) Extraction

- Before 2021st Unlock (BFU) Extraction

eRLA #903

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- Biometric Unlock Extraction

- Consent Extraction

- access to 3rd party apps, Keychain information, Authentication tokens, and more through Full File System







# JACKSON COUNTY DRUG TASK FORCE

May 10, 2023

**To:** Dan Cummings, Jackson County Drug Task Force  
**From:** Ronald Pack, Jackson County Drug Task Force  
**Subject:** GrayShift GrayKey and GrayShift ArtifactIQ procurement

OIC Cummings,

Cellebrite, based out of Israel, has been a leader in the mobile forensic space for 15 years, but has a major flaw when it comes to current generation Apple hardware systems and securities that have been put in place by phone manufacturer's. For Apple especially, the "User Lock Recovery Tool" (provided by Cellebrite) has been unable to surpass pin codes on iPhone's for numerous generations.

The iPhone 5, released September 21st, 2012, is the last iPhone the "User Lock Recovery Tool" was capable of accessing. Since that phone Apple has released an additional 15 generations of iPhone's which the Cellebrite is incapable of brute-forcing, removing, or bypassing passcodes. Cellebrite has the ability to access many of these devices "in house", but with a high cost per device (thousands of dollars) and having to physically send the phone to a private company, agencies are deterred from any and all willingness to participate due to breaking the chain of custody.

Enter GrayShift, a company founded in the US in 2016 fielded their first devices in early March of 2018. The company managed to create a device called the GrayKey, which promised to deliver the ability for Law Enforcement Agencies to access the most up to date and current Apple devices on the market and by pass the encryption on these devices and remains the sole manufacturer of the device.

Upon plugging in an iPhone or Android device, the phone receives a small download and begins to initialize and brute force the phone from within (as opposed to Cellebrite's external method). The phone can then be unplugged from the GrayKey and placed on a charger while the attempts are made. This allows an unlimited number of phones to be extracted at the same time! Once the device is unlocked it prompts the user, the user then plugs to phone back into the device to begin extraction.

The GrayKey extracts 4 file types (significantly more depth than the cellebrite). These are Process memory, a Full File System, and the phone's keychain. While the device is being extracted with the use of ArtifactIQ, GrayKey's proprietary report generation software, the data can be viewed and shared with a simple link, avoiding the use of expensive thumb drives and external hard drives, directly from the analyst to the detectives and prosecutors to immediately start using the data to expand and strengthen their case. Cellebrite's report generation often takes numerous hours if not days to open the extraction, generate the report into a readable format, transfer the data onto multiple hard drives depending on the number of people that need to view it, and physically take those to the detective or prosecutor in need of it.

Time matters. Having been with JCDTF for a month, I've seen the hours the Task Force works. Narcotics investigations aren't conducted from 9 to 5 Monday through Friday. Case law from David vs Mississippi held that biometric unlocks (fingerprint ID and Face ID) are not protected under the 5<sup>th</sup> Amendment. The GrayKey leverages this capability by being able to extract a phone via biometric unlock within 3 days of the last login to the device. Once those

3 days have passed, the subject would be required to put in their passcode to unlock the device again and reset the biometric use clock on the device.

Cellebrite is the only product remotely comparable to the GrayKey, but GrayKey is the only company in the world that delivers the following in a single package:

- biometric extractions on modern iPhones with iOS 16+
- Before First Unlock and After First Unlock extractions on modern iPhones with iOS 16+
- brute force extractions of iPhone's up to the iPhone 11 on iOS 15.7
- Full Filesystem extractions on all accessible iPhones
- Before First Unlock and After First Unlock extractions on all major Android devices
- brute force extractions of all major Android devices
- Artifact IQ's capability of viewing evidence within minutes of accessing the device
- Artifact IQ's capability of sharing evidence within minutes to an unlimited number of personnel involved in the case via secure email link prior to extraction completion
- Free training through GrayKey University web portal
- Direct and immediate device and extraction support

My personal experience with GrayKey was exceptional and it is head and shoulders above the competitors. Since 2018 I have used the device to conduct over 500 mobile forensic extractions, assisting over 50 local, state, and federal law enforcement agencies in over 200 narcotic investigations.

**Ron Pack**

**MONG Counterdrug Program**

**Jackson County Drug Task Force**

**Cell: 816-591-6613**

**Email: [RPACK@JCDF.com](mailto:RPACK@JCDF.com)**



# JACKSON COUNTY DRUG TASK FORCE

May 9, 2023

**To:** Barbara Casamento, Senior Buyer, Jackson County Purchasing Department  
**From:** Dan Cummings, Jackson County Drug Task Force  
**Subject:** Grayshift, LLC, Request/justification for Sole Source Purchase

Ms. Casamento,

This correspondence is to request the purchase of the Grayshift, LLC. Graykey, Artifact IQ, and Graykey Operator Certification as a sole source purchase, for use by the Jackson County Drug Task Force.

Grayshift is a proprietary product internally developed and manufactured only by Grayshift, LLC. There are no competitors in existence that offer the GrayKey product and Grayshift LLC owns all distribution and marketing rights of GrayKey.

Graykey provides Apple and Android forensic extraction and analysis capabilities including passcode brute force, after first unlock (AFU) extraction, before first unlock (BFU) extraction, biometric unlock, and consent extraction. Graykey is capable of providing the Jackson County Drug Task Force with same-day access, control, and comprehensive data extraction from mobile devices. No other mobile device data extraction system has the capability to by-pass the encryption and extract information on current generation Apple devices.

ArtifactIQ is cloud-native digital forensics analysis tool that identifies key evidence from mobile devices in minutes, accelerates agency collaboration, and maximizes departmental resources for faster case resolution. Artifact IQ allows Graykey in progress extractions to be viewed in real time prior to extraction completion. Artifact IQ additionally allows analysis and report generation, giving Digital Forensics Examiners, Detectives/Investigators and Analysts, and Legal Reviewers the capability of seeing and digesting the information themselves without any additional training requirements. Additionally, Artifact IQ allows for secure cloud storage of the extraction report, freeing up networked drives and harddrive space for other case files, while still allowing for easy, intuitive, unfettered access to the extraction data. No other digital forensics analysis tool have these capabilities.

The software requested is not a software that only allows "data extraction". Mobile forensic extraction is a function of the software however, Grayshift provides many functions not available from any other manufacture in the world including but not limited to the below listed functions.

- Passcode brute force of encrypted current generation iPhones and Androids taking as little as 1 hour
- After First Unlock (AFU) Extraction
- Before First Unlock (BFU) Extraction
- Biometric Unlock Extraction
- Consent Extraction

- access to 3rd party apps, Keychain information, Authentication tokens, and more through Full File System extractions and decryption support
- same-day access, control, and comprehensive data extraction from mobile devices
- plug and play platform, controlled by an easy-to-use web interface

The Jackson County Drug Task Force has conducted an extensive search of other mobile forensic extraction tools and found none that offers all of the above listed capabilities. No other mobile forensic extraction devices found have the capability to extract data from an iPhone through brute force or biometrics. No other device is capable of conducting an extraction in a BFU state. GrayKey's closest competitor in the market, Cellebrite Premium, has the ability to conduct brute force on Android devices and AFU extractions on Apple devices, but does not have BFU support (3 days or less since the owner last logged onto the device/device has been powered off) or biometric support. Often times, search warrants may take up to a week to be written and signed by a judge which would place the iPhone into a BFU state, making the device inaccessible to Cellebrite Premium, but remain accessible to the GrayKey. GrayKey is a propriety product that is internally developed and manufactured by Grayshift, LLC. Thus making GrayShift's GrayKey product a sole source.

Detectives from the Task Force respond to a number of fatal fentanyl overdose cases. Extracting data from the victim's cellular phone in a timely fashion is crucial. In many of these types of cases, the victim's cellular phone is locked. Grayshift's GrayKey will allow access to information contained within the victim's cellular device that could lead to the arrest and prosecution of the individual that supplied the fatal drug. Additionally, the timely extraction of pertinent data could save the lives of any other victims who may ingest the drug if not for Law Enforcement intervention.

Obviously, only the lawful access and extraction of data will be conducted. Any data extraction would only occur with consent of the owner (when applicable), consent from family or parents in the event of a child's death or, by a duly authorized search warrant signed by the appropriate state or federal magistrate or judge.

The GrayKey Unit, GrayKey software, Artifact IQ software can be purchased on a twelve (12) month, annually renewable term.

Funds for the purchase of the GrayKey and ArtifactIQ software will be from additional funding (\$32,453.10) provided in the Edward Byrne Memorial Justice Assistant (JAG) Grant program, for the period July 1, 2022, through June 30, 2023.

This request the acceptance of the additional grant funds from the Jackson County Legislature and Executives of Jackson County.

For these reasons, I respectfully request to purchase a twelve (12) month, annually renewable license for the Grayshift Graykey, Artifact IQ and Graykey Operator Certification as a sole source purchase, for use by the Jackson County Drug Task Force.

Respectfully,

Dan Cummings, Officer-in-Charge  
Jackson County Drug Task Force  
816-503-4725-main  
816-935-4367-cell  
dcummings@jcdtf.com



Grayshift, LLC  
931 Monroe Dr NE  
Suite A102-340  
Atlanta, GA 30308

January 3, 2023

### Limited Source Justification

To Whom It May Concern:

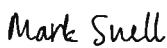
This letter is to provide notification that GrayKey is a proprietary product that is internally developed and manufactured only by Grayshift, LLC ("Grayshift"). There are no competitors in existence that offer the GrayKey product. Grayshift owns all distribution and marketing rights of GrayKey and designates how GrayKey may be marketed and sold.

GrayKey is available for sale as follows:

- GrayKey is only available to approved entities that include law enforcement, consultants retained by law enforcement, public safety, and national defense agencies in select countries.
- Grayshift delivers GrayKey directly to its end customers.
- Grayshift has authorized resellers of the GrayKey line of products. Customers may license GrayKey through a direct transaction with Grayshift or through an indirect transaction with an authorized reseller. In all cases, Grayshift makes the final determination on any completed sale.
- A list of authorized resellers may be found at [Grayshift.com](http://Grayshift.com).

If you desire additional information, please contact us at the email address or phone number below.

Sincerely,

DocuSigned by:  
  
F933E1950E5A420...

Mark Snell  
Chief Financial Officer  
Phone: 833-472-9539  
Email: [sales@grayshift.com](mailto:sales@grayshift.com)



## Subaward Adjustment

15-PBJA-21-GG-00249-MUMU-07-S-JAG 22 - Jackson County Multi-Jurisdiction Drug Task Force (JCDF)

Edward Byrne Memorial Justice Assistance Grant (JAG)

Subaward Adjustment ID:	01	Submitted By:	
Subaward Adjustment Type:	Budget Revision	Submitted Date:	05/01/2023
Status:	Submitted		
Organization:	Jackson County, Drug Task Force		

## Justification

### Justification\*

Please explain the reason for the requested adjustment and include the effective date. State the need for the change and how the requested revision will further the objectives of the project.

The Jackson County Multi-Jurisdictional Drug Task Force (JCDF) is requesting to purchase the GrayShift, GrayKey and ArtifactIQ software system for use by detectives assigned to the JCDF.

The capabilities of Cellebrite, a device that is used by Law Enforcement to gain access to data stored on iPhone and other smartphones, has a severe flaw when it comes to current gen Apple and Android hardware systems and securities that have been put in place by phone manufacturer's.

The iPhone 5, released September 21, 2012, is the last iPhone the "User Lock Recovery Tool" was capable of accessing. Since that phone Apple has released an additional 15 generations of iPhone's which the Cellebrite is incapable of brute-forcing, removing, or bypassing passcodes. Cellebrite has the ability to access many of these devices "in house", but with a high cost per device (thousands of dollars) and having to physically send the phone to a private company, agencies are deterred from any willingness to participate due to breaking the chain of custody.

GrayShift, a company founded in 2016, managed to create a device called the GrayKey, which promised to deliver the ability for Law Enforcement Agencies to access the most up to date and current Apple devices on the market and by pass the encryption on these devices.

When using GrayKey, the phone receives a small download and begins to initialize and brute force the phone from within (as opposed to Cellebrite's external method). The phone can then be unplugged from the GrayKey and placed on a charger while the attempts are made. This allows an unlimited number of phones to be extracted at the same time. Once the device is unlocked, it prompts the user, the user then plugs to phone back into the device to begin extraction.

The GrayKey extracts four file types (significantly more depth than the Cellebrite). These are Process memory, a Full File System, and the phone's keychain. After completion of the extraction, it can be read via Cellebrite's Physical Analyzer software ArtifactIQ, and the report can be generated from there.

ArtifactIQ is cloud-native digital forensics analysis tool that identifies key evidence from mobile devices in minutes, accelerates agency collaboration, and maximizes departmental resources for faster case resolution. ArtifactIQ allows GrayKey in progress extractions to be viewed in real time prior to extraction completion. ArtifactIQ additionally allows analysis and report generation, giving Digital Forensics Examiners, Detectives/Investigators and Analysts, and Legal Reviewers the capability of seeing and digesting the information themselves without any additional training requirements. Additionally, Artifact IQ allows for secure cloud storage of the extraction report, freeing up networked drives and hard drive space for other case files, while still allowing for easy, intuitive, unfettered access to the extraction data.

The Intelligence Analyst assigned to the JCDTF for the Missouri National Guard Counterdrug Unit will be the certified operator of the GrayKey upon graduating Grayshift University, certifying the user with evaluated understanding of GrayKey operations and relevant aspects of mobile device security.

GrayKey will assist Detectives when working homicides, aggravated assaults, as well as narcotics investigations by extracting crucial information contained in mobile devices.

Line Number	Current Budget	Requested Change	Updated Budget	Description
07-S 1001	\$ 114,426.20	\$ -	\$ 114,426.20	
07-S 11001	\$ -	\$ 32,453.10	\$ 32,453.10	NEW - GreyKey license, unit, license, training certificate
07-S 12001	\$ 12,578.80	\$ -	\$ 12,578.80	
	\$ 127,005.00	\$ 32,453.10	\$ 159,458.10	

## Budget

Row	Current Budget	Revised Amount	Net Change
Personnel	\$114,426.20	\$114,426.20	\$0.00
Personnel Benefits	\$0.00	\$0.00	\$0.00
Personnel Overtime	\$0.00	\$0.00	\$0.00
Personnel Overtime Benefits	\$0.00	\$0.00	\$0.00
PRN Time	\$0.00	\$0.00	\$0.00
PRN Benefits	\$0.00	\$0.00	\$0.00
Volunteer Match	\$0.00	\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies/Operations	\$0.00	\$32,453.10	\$32,453.10
Contractual	\$12,578.80	\$12,578.80	\$0.00
Renovation/Construction	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Totals	\$127,005.00	\$159,458.10	\$32,453.10

Federal/State and Local Match Share

Row	Current Budget	Current Percent	Revised Amount	Revised Percent	Net Change
Total Federal/State Share	\$127,005.00	100.0%	\$159,458.10	100.0%	\$32,453.10
Total Local Match Share	\$0.00	0%	\$0.00	0%	\$0.00

Confirmation

Your typed name as the applicant authorized official, in lieu of signature, represents your legally binding acceptance of the terms of this subaward adjustment and your statement of the veracity of the representations made in this subaward adjustment. You must include your title, full legal name, and the current date.

Authorized Official Name:\* Dan Cummings  
 Title:\* Captain  
 Date:\* 05/01/2023

Attachments

Description	File Name	File Size
Grayshift, GrayKey quote	<a href="#">quote.pdf</a>	112 KB





**GRAYSHIFT**

**Grayshift LLC**

931 Monroe Drive NE Suite A102-340  
Atlanta, GA 30308  
USA  
Phone: +1 (833) 472-9539

**Quote Number:** Q-25553-1  
**Created Date:** 5/10/2023  
**Expiration Date:** 6/9/2023  
**Contract Start Date:** 6/30/2023

**CAGE Code:** 7R0W9  
**DUNS Number:** 081045174  
**NAICS:** 513210

**Ship To**

Ron Pack  
Jackson County Drug Task Force  
4001 NE Lakewood CT.  
Lees Summit, Missouri 64064  
United States  
rpack@jcdtf.com

**Bill To**

Ron Pack  
Jackson County Drug Task Force  
4001 NE Lakewood CT.  
Lees Summit, Missouri 64064  
United States  
rpack@jcdtf.com

SALESPERSON	EMAIL	DELIVERY METHOD	PAYMENT TERMS
Mike Noonan	mnoonan@grayshift.com	FedEx	Net 30

Quote Note #:

Adl Lic. + AIQ + GKO

**All prices below are in U.S. Dollar**

PRODUCT NAME	START	END	PART	QTY	PRICE	DISCOUNT	EXTENDED
GrayKey License - Advanced Unlimited Consent and BFU Extractions. 125 AFU, Instant Unlock or Brute Force Advanced actions Action Credits Included: 125	6/30/2023	6/29/2024	GKL-ONF-AD	1.00	30,795.00	-615.90	30,179.10
GrayKey Unit			GK101	1.00	550.00	0.00	550.00
Shipping & Handling			SH	1.00	75.00		75.00
ArtifactIQ Pro User License	6/30/2023	6/29/2024	AQ-PRO	1.00	1,349.00	0.00	1,349.00
GrayKey Operator Certificate Voucher Certificate received upon graduating Grayshift University, certifying the user with evaluated understanding of GrayKey operations and relevant aspects of mobile device security. Certification valid for 12 months after completion.			GKO	1.00	300.00	0.00	300.00

**TOTAL: USD 32,453.10**

**Quote Terms**

Purchaser’s signature below or payment creates a binding contract to purchase the products and services set forth in this Quote subject to the following:

- The ArtifactIQ by Grayshift service and purchaser’s use thereof is governed by the ArtifactIQ by Grayshift Software Services Agreement available at <https://www.grayshift.com/grayshift-software-services-agreement/> (the “SaaS Agreement”), as updated from time to time.
- Delivery and use of GrayKey is governed by the GrayKey End User License Agreement available at <https://www.grayshift.com/graykey-eula/> (“End User License Agreement”), as updated from time to time.
- **NO ADDITIONAL TERMS AND CONDITIONS OUTSIDE OF THE ARTIFACTIQ BY GRAYSHIFT SOFTWARE SERVICES AGREEMENT AND THE GRAYKEY END USER LICENSE AGREEMENT, AS APPLICABLE, AND THIS QUOTE APPLY WHATSOEVER INCLUDING BUT NOT LIMITED TO ANY TERMS SET FORTH IN A PURCHASE ORDER OR OTHER DOCUMENTATION PROVIDED BY PURCHASER.**
- Your contract will start on 6/30/2023 and will end after the term identified above expires, or if no expiration date is identified, 1 year after the start date.
- If this Quote is for an amount in excess of (i) \$15,000 for the ArtifactIQ by Grayshift service, (ii) \$50,000 for any new GrayKey license(s) or (iii) \$100,000 for renewal GrayKey license(s), respectively, then it may be subject to further approval and acceptance by Grayshift notwithstanding purchaser’s acceptance.

**Payment Terms**

- Non-payment thirty days after issuance of your invoice may result in a suspended license.
- Credit Cards: Major credit cards accepted including Visa, Mastercard, and American Express.
- Additional Information: Fees under this Agreement are exclusive of all taxes, including national, state or provincial and local income, use, sales, value-added, property and similar taxes, if any. Customer agrees to pay such taxes (excluding US taxes based on Grayshift’s net income). The final invoice may include such taxes, as applicable.
- Please reference quote number on payment method.

**ATTENTION PLEASE READ CAREFULLY**

**BY SIGNING THIS QUOTE, YOU CERTIFY THAT:**

1. **THE INFORMATION IN THIS QUOTE IS ACCURATE, THAT YOU HAVE READ THE TERMS OF THIS QUOTE, THE ARTIFACTIQ BY GRAYSHIFT SOFTWARE SERVICES AGREEMENT, AND THE GRAYKEY END USER LICENSE AGREEMENT, AS APPLICABLE TO THE PRODUCTS IDENTIFIED IN THIS QUOTE, AND AGREE TO THE APPLICABLE TERMS IN THEIR ENTIRETY WITHOUT EXCEPTION OR RESERVATION;**
2. **THAT YOU ARE AN AUTHORIZED REPRESENTATIVE OF THE INTENDED PURCHASING ENTITY IDENTIFIED IN THIS QUOTE WITH THE AUTHORITY TO LEGALLY BIND YOUR AGENCY AND TO ENTER INTO THIS AGREEMENT, AND THAT YOU CAN PROVIDE WRITTEN VERIFICATION OF SUCH AUTHORITY UPON REQUEST; AND**
3. **THAT YOU UNDERSTAND THAT SIGNING THIS QUOTE CREATES A BINDING CONTRACT.**

Signature: \_\_\_\_\_

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Upon signature, please email to Mike Noonan at mnoonan@grayshift.com.

**Grayshift LLC  
THANK YOU FOR YOUR BUSINESS!**

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** appropriating \$400,000.00 from the undesignated fund balance of the 2023 County Improvement Fund for the purpose of providing additional project management services for the ongoing Workday implementation project.

**ORDINANCE NO. 5749**, June 5, 2023

**INTRODUCED BY** Manuel Abarca IV, County Legislator

WHEREAS, by Resolution 21036, dated September 12, 2022, the County did award a ten-year contract for the furnishing of the Workday software system to meet the County's needs for software to process the County's day-to-day business activities, including accounting, procurement, budgeting, payroll, human resources management, and other critical County functions; and,

WHEREAS, by Resolution 21142, dated January 17, 2023, the County did award a twelve-month term and supply contract, with one twelve-month option to extend, for the furnishing of information technology project management services in support of the Workday implementation project to Remy Corporation of Denver, CO, under the terms and conditions of State of Oklahoma contract No. SW1025; and,

WHEREAS, the Workday implementation team has identified the need for additional project management resources available through Remy Corporation of Denver, CO, within the scope of the existing contract award; and,

WHEREAS, in order to fund the cost at these additional services, an appropriation is necessary; now therefore,

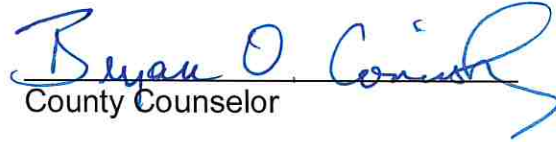
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund 013-9999	32810- Undesignated Fund Balance	\$400,000	
Information Technology 013-1305	56082- IT Consulting Services		\$400,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5749 introduced on June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5749.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 013 9999 32810  
ACCOUNT TITLE: County Improvement Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$400,000.00

6/1/2023  
Date

  
Chief Administrative Officer

# Request for Legislative Action

Ord. #5749  
Sponsor: Manuel Abarca IV  
Date: June 5, 2023

## Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5749
Sponsor(s):	Manuel Abarca IV	Legislature Meeting Date:	6/5/2023

## Introduction

**Action Items:** ['Transfer']

**Project/Title:**

A Resolution authorizing the transfer of \$400,000 within the 2023 County Improvement Fund to provide additional professional services for the ongoing Workday implementation project.

## Request Summary

On Jan. 17, 2023, the Jackson County Legislature authorized Resolution #21142, authorizing the County to issue a term & Supply contract with Remy Corporation for the purposes of providing Technical Professional Services support for various departments and the 16th Circuit Court related to the Workday implementation project. We now request the authorization to transfer \$400,000 from within the County Improvement Fund to fully fund our current project manager and additional technical professional services through the remainder of 2023 to support a successful implementation project.

Attachment includes rate sheet from OK State contract #SW1025, proposed category and rates for additional professional services and original estimate for the project manager.

## Contact Information

<b>Department:</b>	Information Technology	<b>Submitted Date:</b>	5/19/2023
<b>Name:</b>	Lisa Honn	<b>Email:</b>	LHonn@jacksongov.org
<b>Title:</b>	Digital Services Business Analyst	<b>Phone:</b>	816-881-3208

## Budget Information

Amount authorized by this legislation this fiscal year:	\$400,000		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$400,000		
Is it transferring fund?	Yes		
<b>Transferring Fund From:</b>			
<b>Fund:</b>	<b>Department:</b>	<b>Line Item Account:</b>	<b>Amount:</b>
013 (County Improvement Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$400,000

## Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1305 (Information Technology)	56082 (Information Technology Consulting Services)	\$400,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
21142	January 9, 2023
21036	September 12, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Transfer of Funds	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>



## Request for Legislative Action

### History

Submitted by Information Technology requestor: Lisa Honn on 5/19/2023. Comments:

Returned for more information by Department Approver Michael S. Erickson on 5/19/2023 10:46:45 AM. Comments: Correction needed.

Submitted by Requestor Lisa Honn on 5/19/2023 2:23:39 PM. Comments: Corrected budget typo.

Approved by Department Approver Michael S. Erickson on 5/19/2023 2:32:29 PM. Comments:

Approved by Purchasing Office Approver Craig A. Reich on 5/19/2023 3:17:36 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/19/2023 3:49:14 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/22/2023 10:19:02 AM. Comments:

Approved by Executive Office Approver Michael S. Erickson on 5/22/2023 10:59:37 AM. Comments: Approving on behalf of Sylvya Stevenson at her request (technical issue).

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:53:40 AM. Comments:

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: May 30, 2023

Ord # 5749  
eRLA ID #: 943

Org Code/Description	Object Code/Description	From	To
<b>013 County Improvement Fund</b>			
9999 -	32810 Undesignated Fund Balance	\$ 400,000	\$ -
1305 Information Technology	56082 IT Consulting Services	-	400,000
		<u>\$ 400,000</u>	<u>\$ 400,000</u>

**APPROVED**  
By Mark Lang at 3:22 pm, May 30, 2023

Budget Office

Instructions - For each category price the job titles you support within each category, provide hourly not-to-exceed rates for each level and technology type as applicable.  
Refer to the Staffing Categories in Attachment A for guidance on responsibilities/titles within each category.

Pricing must include travel costs Pricing will include an hourly rate for travel, however a lot of work may be able to be completed remote.

Definitions:

Level 1 - Has basic knowledge or limited experience.

Level II - Has intermediate practical application skills.

Level III - Has advanced to expert skills in application and recognition of solutions.

Pricing Template - Attachment C			Technology Type - NTE Hourly Pricing			
Category	Title	Level I, II & III	NTE Hourly Pricing Non Technology	Legacy	Core	Emerging
Administrative Services	Administrative Services	Level I		77	85	95
	Administrative Services	Level II		85	95	105
	Administrative Services	Level III		95	105	115
Project Management	Project Manager	Level I		180	200	210
	Project Manager	Level II		195	215	225
	Project Manager	Level III		205	225	235
Application Development and Support	Application Developer/Programmer	Level I		140	155	165
	Application Developer/Programmer	Level II		158	175	185
	Application Developer/Programmer	Level III		175	195	205
	Application Support	Level I		140	155	165
	Application Support	Level II		158	175	185
	Application Support	Level III		175	195	205
	Application Analyst	Level I		140	155	165
	Application Analyst	Level II		158	175	185
	Application Analyst	Level III		175	195	205
	System Analyst	Level I		140	155	165
	System Analyst	Level II		158	175	185
	System Analyst	Level III		175	195	205
	Software Test Analyst	Level I		140	155	165
	Software Test Analyst	Level II		158	175	185
	Software Test Analyst	Level III		175	195	205
Enterprise Application Environment	Application Administrator	Level I		140	155	165
	Application Administrator	Level II		160	175	185
	Application Administrator	Level III		175	195	205
Enterprise Architecture	Technical Architect	Level I		162	180	190
	Technical Architect	Level II		180	200	210
	Technical Architect	Level III		198	220	230
	Business Architect	Level I		162	180	190
	Business Architect	Level II		180	200	210
Business Architect	Level III		198	220	230	
Customer Service/Helpdesk	Help Desk Support	Level I		72	80	90
	Help Desk Support	Level II		90	100	110
	Help Desk Support	Level III		105	115	125
	Technical Support	Level I		72	80	90
	Technical Support	Level II		105	115	125
Technical Support	Level III		113	125	135	
Data Services	Database/Warehouse Architect	Level I		167	185	195
	Database/Warehouse Architect	Level II		180	200	210
	Database/Warehouse Architect	Level III		195	215	225
	Database Administrator	Level I		162	180	190
	Database Administrator	Level II		175	195	205
	Database Administrator	Level III		185	205	215
Information Technology Security	Security Analyst	Level I		160	175	185
	Security Analyst	Level II		167	185	195
	Security Analyst	Level III		175	195	205
	Security Engineer			185	205	215
	Security Architect			195	215	225
Systems and Component - Administration/Design/Support	Network Engineer	Level I		130	145	155
	Network Engineer	Level II		144	160	170
	Network Engineer	Level III		158	175	185
	Network Administrator	Level I		117	130	140
	Network Administrator	Level II		130	145	155
	Network Administrator	Level III		140	155	165
Training and Communications	Communications Coordinator	Level I		144	160	170
	Communications Coordinator	Level II		162	180	190
	Communications Coordinator	Level III		180	200	210
Digital Design and Development	Graphic Designer	Level I		130	145	155
	Graphic Designer	Level II		140	155	165
	Graphic Designer	Level III		150	165	175
	Web Developer	Level I		130	145	155
	Web Developer	Level II		140	155	165
	Web Developer	Level III		150	165	175
	API/Web Services Developer	Level I		130	145	155
	API/Web Services Developer	Level II		140	155	165
API/Web Services Developer	Level III		150	165	175	
Computer Break/Fix Services	Computing Device Support	Level I		na		
	Computing Device Support	Level II		na		
	Computing Device Support	Level III		na		
Technical Grant Proposal Services	Technical Grant Writer	Level I		140	155	165
	Technical Grant Writer	Level II		153	170	180
	Technical Grant Writer	Level III		167	185	195
Accessibility Quality Assurance	Quality Management Coordinator/Lead			180	200	210
	Software Tester			170	185	195
	Accessibility Compliance Tester			170	185	195
	Information Systems Performance Management Specialist			180	200	210
Cloud Solutions	Cloud Solutions Architect	Level I		190	205	215
		Level II		200	215	225
		Level III		210	225	235
Artificial Intelligence/Machine learning	Engineer	Level I		190	205	215
		Level II		200	220	230
		Level III		220	245	255

**Lisa Honn**

---

**From:** Eric Braesch <ebraesch@remycorp.com>  
**Sent:** Friday, May 19, 2023 7:48 AM  
**To:** Lisa Honn  
**Cc:** Michael S. Erickson  
**Subject:** EXTERNAL RE: Additional professional services needs

WARNING: This email originated outside of Jackson County.  
DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Lisa, per your request below, here are the categories of service from the State of OK contract SW1025 that align with these roles.

Pricing Template - Attachment C				Technology Type - NTE Hourly Pricing		
Category	Title	Level I, II & III	NTE Hourly Pricing Non Technology	Legacy	Core	Emerging
Administrative Services						
	Administrative Services	Level I		77	85	95
Application Development and Support						
	Application Analyst	Level I		140	155	165

The total budgetary estimate for time period of 6/15/23 to 12/31/23 is:

- 0.5 FTE – Payroll processing support in current legacy system.
  - \$44,660
- 1.0 FTE – Workday experienced professional in payroll, absence, and time tracking areas for emerging technology/Workday.
  - \$185,000

Eric Braesch  
303-570-0109

---

**From:** Lisa Honn <LHonn@jacksongov.org>  
**Sent:** Thursday, May 18, 2023 7:46 PM  
**To:** Eric Braesch <ebraesch@remycorp.com>  
**Cc:** Michael S. Erickson <MErickson@jacksongov.org>  
**Subject:** Additional professional services needs

Hello Eric,

Our Workday implementation team has identified a need for additional resources to supplement our payroll, absence and time tracking functional areas. Based on our current agreement utilizing the State of OK contract SW1025, please identify the category of services and a budgetary estimation for their services beginning June 15 – Dec. 31, 2023.

1. 0.5 FTE – Payroll processing support in our current legacy system. They will assist our Payroll lead in processing bi-weekly payroll. Preferred: experience in Paycor, processing withholding orders, garnishments, manual time entries/corrections and audits.
2. 1.0 FTE – Workday experienced professional in payroll, absence, and time tracking areas. They will help guide and assist our Payroll manager in the Workday implementation, including but not limited to providing recommendations for best practices, identifying test scenarios, testing, parallel testing, and assist with report design.

Sincerely,

Lisa Honn  
Digital Services Business Analyst  
IT Department, Jackson County Missouri



To: Department of Information Technology  
Jackson County, Missouri-415 E. 12th Street, Room G-8, Kansas City, MO 64106  
816-881-3151-Phone

FROM: Remy Corporation  
Eric Braesch, Workday Practice Director  
[ebraesch@remycorp.com](mailto:ebraesch@remycorp.com), 303-570-1019  
1610 15<sup>th</sup> Street, 2<sup>nd</sup> floor, Denver, CO 80202

DATE: DECEMBER 19, 2022

SUBJECT: Workday Project Manager

Jackson County requires the need of a client-side project manager for their Workday HCM and FIN enterprise implementation.

#### **Primary duties of external Client-side Project Manager**

- Co-owns Project Plan along with County and PTG PMO
- Manages Customer resources as needed
- Manages issues and decision logs. Escalates as needed.
- Communicates weekly Project status to Customer Executive Sponsor(s) and Project stakeholders
- Responsible for managing all Customer activities such as change management, employee training, testing, Customer-built integration(s), third party deployments
- Ensure all appropriate resources are available for the project.
- Resolve issues that are impeding the progress of the project.
- Provide overall direction to the Core Team.
- Align processes across all areas of HR and Finance.
- Recommends business design decisions and approaches, including change orders
- Communicates project activities, milestones, and issues to Advisory Committee.

The client-side project manager will keep the project on task, communicate with stakeholders, and understand the big picture of the entire implementation. The candidate will have experience with the Workday Launch implementation methodology particularly in the public sector environment of similar size.

This proposal includes the estimated project management effort anticipated per implementation phase in hours and thus the estimated cost of project management for the total implementation project effort.

A summary of those hours are listed below, and have included a breakdown of hours in the attached Excel spreadsheet. Also included is a breakdown of hours for a Test Lead, if that is something that Jackson County may want to budget for as well.



Remy has identified Kim Dang to perform this role, based on acceptance and award of this proposal. Remy has other candidates that can perform this role if Kim Dang is unable to align with project timeline. Resume attached to this response.

Kim's hourly rate is \$175.00

### Project Estimates

Role	Plan	A & C	Test	Deploy	Post Support	Total Hours	Total Cost
Project Manager	185	930	390	185	70	1760	\$ 308,000.00
Test Lead	0	285	140	0	0	425	\$ 74,800.00

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the furnishing of a single-axle dump truck with snow removal equipment package for use by the Parks + Rec Department to Viking-Cives Midwest of Morley, MO under the terms and conditions of Sourcewell Contract No. 080818-VCM, an existing, competitively bid government contract, at an actual cost to the County in the amount of \$197,134.00.

**RESOLUTION NO. 21293**, June 5, 2023

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, the Parks + Rec Department has a need for a single-axle dump truck with a snow removal equipment package to meet departmental needs in order to clear key park roads and parking lots of snow and ice; and,

WHEREAS, the new dump truck will replace a 1998 single-axle dump truck that is beyond repair; and,

WHEREAS, the Directors of Parks + Rec and Finance and Purchasing recommend the award of a contract for the furnishing of this vehicle to Viking-Cives Midwest of Morley, Missouri, under the terms and conditions of Sourcewell Contract No. 080818-VCM, an existing, competitively bid government contract, at an actual cost to the County in the amount of \$197,134.00; and,



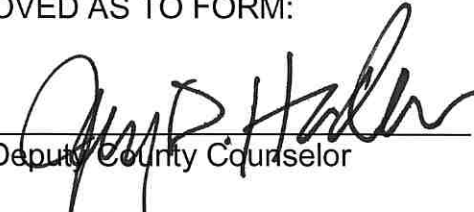
WHEREAS, pursuant to section 1030.4, Jackson County Code, 1984, the Directors of Parks + Rec and Finance and Purchasing recommend the award under the existing competitively bid government contract for the reason that this will allow the County to take advantage of significant discounts offered to larger entities; now therefore,

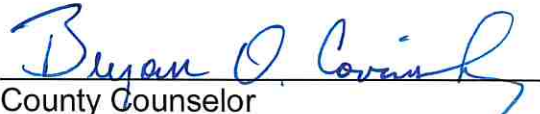
BE IT FURTHER RESOLVED that award be made under the existing competitively bid government contract as recommended by the Directors of Parks + Rec and Finance and Purchasing and that the Director of Finance and Purchasing be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21293 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1010 58130  
ACCOUNT TITLE: Park Fund  
Parks – Fleet Replacement  
Trucks  
NOT TO EXCEED: \$197,134.00

6/1/2023  
Date

  
Chief Administrative Officer

# Request for Legislative Action

Res. #21293  
Sponsor: Charlie Franklin  
Date: June 5, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21293
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	6/5/2023

Introduction
<b>Action Items:</b> ['Authorize']
<b>Project/Title:</b>
Authorizing the purchase of one (1) single axle dump truck with snow equipment package and hydraulics, dump bed, and front plow assembly for use by the Parks + Rec department in the amount of \$197,134 under the terms and conditions of an existing competitively bid contract.

Request Summary
<p>Pursuant to Section 1030.4 of the Jackson County Code, Parks + Rec and the Purchasing Department recommend the purchase of one (1) 2024 International HV507 single axle dump truck with snow equipment package, hydraulics, dump bed, and front plow assembly at a cost of \$197,134. The truck would be purchased under the terms and conditions of Sourcewell Contract No. 080818-VCM, a competitively bid government contract and the order would be filled by Viking-Cives Midwest of Morely, Missouri.</p> <p>This truck is critical to Parks + Rec functions and will be used to replace a 1998 single axle dump truck that is beyond reasonable repair. The new dump truck will be used to clear and treat key park roads and parking lots for ice and snow in Fleming Park, e.g. two Marinas, Missouri Town, Park Administration, Ranger/Rec offices. It will also be used for projects on the eastern side of the park system, e.g. gravel parking lot repair, trail work and campground projects.</p> <p>Funding is available within the Department's approved 2023 budget, Account 003-1010-58130 (Trucks) for this purchase.</p> <p>The Sourcewell Contract and quote are attached for your review and reference.</p>

Contact Information			
<b>Department:</b>	Parks + Rec	<b>Submitted Date:</b>	5/12/2023
<b>Name:</b>	Brian Nowotny	<b>Email:</b>	BPNowotny@jacksongov.org
<b>Title:</b>	Deputy Director, Parks + Rec	<b>Phone:</b>	816-503-4803

Budget Information	
Amount authorized by this legislation this fiscal year:	\$197,134
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$197,134
Is it transferring fund?	No

## Request for Legislative Action

Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
003 (Park Fund)	1010 (Parks - Fleet Replacement)	58130 (Trucks)	\$197,134

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>

## Request for Legislative Action

### History

Submitted by Parks + Rec requestor: Brian Nowotny on 5/12/2023. Comments:

Approved by Department Approver Susan I. Kinnaman on 5/12/2023 1:48:59 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/15/2023 10:35:42 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/15/2023 12:44:36 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/15/2023 1:05:47 PM. Comments:

Approved by Executive Office Approver Sylvania Stevenson on 5/17/2023 9:28:34 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:46:19 AM. Comments:



**Prepared For:**  
JACKSON COUNTY PARKS & RE  
John Johnson  
22807 SW Woods Chapel Rd.  
Blue Springs, MO 64015-9799  
(816)881 - 3261  
Reference ID: Parks

**Presented By:**  
RUSH TRK CTR OF MO  
Howard J Gentry  
7700 NE 38TH ST.  
KANSAS CITY MO 641619456  
816-455-1833

**Model Profile**  
**2024 HV507 SFA (HV507)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Front Plow with spreader
<b>MISSION:</b>	Requested GVWR: 35000. Calc. GVWR: 39000. Calc. GCWR: 80000 Calc. Start / Grade Ability: 32.70% / 2.94% @ 55 MPH Calc. Geared Speed: 73.5 MPH
<b>DIMENSION:</b>	Wheelbase: 161.00, CA: 86.00, Axle to Frame: 65.00
<b>ENGINE, DIESEL:</b>	{Cummins L9 300} EPA 2021, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends Gear Ratio: 5.63
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	23,500-lb Capacity, Vari-Rate Springs
<b>PAINT:</b>	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A



**Description**

Base Chassis, Model HV507 SFA with 161.00 Wheelbase, 86.00 CA, and 65.00 Axle to Frame.

TOW HOOK, FRONT (2) Frame Mounted

TOW HOOK, REAR (2)

AXLE CONFIGURATION {Navistar} 4x2

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL

BUMPER, FRONT Omit Item

FRAME EXTENSION, FRONT Integral; 20" In Front of Grille

WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity

SPRINGS, FRONT AUXILIARY Rubber

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 16,000-lb Capacity, with Shock Absorbers

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck

DRAIN VALVE {Berg} with Pull Chain, for Air Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System

AIR DRYER {Bendix AD-IP} with Heater

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqrIn Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqrIn

BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake

SLACK ADJUSTERS, FRONT {Gunitite} Automatic

SLACK ADJUSTERS, REAR {Gunitite} Automatic

AIR COMPRESSOR {Cummins} 18.7 CFM

AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail

DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

DUST SHIELDS, REAR BRAKE for Air Cam Brakes

BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle

BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2

AFTERTREATMENT COVER Aluminum

**Description**

EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

TAIL PIPE (1) Turnback Type

MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel

EXHAUST HEIGHT 10'

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

CIGAR LIGHTER Includes Ash Cup

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount

ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Separate Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake accommodation package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud

2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

ANTENNA for Increased Roof Clearance Applications

RADIO AM/FM/WB/Clock/USB Input/Auxiliary Input

BACK-UP ALARM Electric, 102 dBA

AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch

HORN, ELECTRIC Disc Style

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab

TURN SIGNALS, FRONT Dual Face, LED, Amber/Red, Mounted on Top of Fender, Used with Standard Flush Mounted Front Turn Signal, Side Marker Lamps, Parking Lights and Reflectors

WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

SOLENOID, AIR for Customer Use; Provides (6) Normally Closed Pilot Air Source, Approx. 4 CFM, Includes Latched Switch in Cab; Air Available Only with Key in "Ignition" or "Accessory" Position; Air Will Exhaust with Key in "Off" Position

SWITCH, TOGGLE, FOR WORK LIGHT Lighted; on Instrument Panel and Wiring Effects for Customer Furnished Back of Cab Light

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

COURTESY LIGHT (2) Mounted In Front Map Pocket Left and Right Side

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

STARTING MOTOR {Mitsubishi Electric Automotive America 105P} 12-Volt, with Soft-Start

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

**Description**

HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord

HEADLIGHTS Halogen

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

INSULATION, UNDER HOOD for Sound Abatement

GRILLE Stationary, Chrome

INSULATION, SPLASH PANELS for Sound Abatement

BUG SCREEN Mounted Behind Grille

FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV

PAINT SCHEMATIC, PT-1 Single Color, Design 100

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360

CUSTOMER IDENTITY for Sourcewell

PROMOTIONAL PACKAGE Government Silver Package

SAFETY TRIANGLES

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines

PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted

ENGINE, DIESEL {Cummins L9 300} EPA 2021, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)

FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed

RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler

AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control

EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2023

THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Mobile, Variable Speed; (Range 2 to 20 MPH) Mounted on Steering Wheel

ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use

ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control

CARB IDLE COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations

CARB EMISSION WARR COMPLIANCE Federal, Does Not Comply with CARB Emission Warranty

TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway

OIL COOLER, TRANSMISSION {Modine} Water to Oil Type

SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary

TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission

**Description**

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223

NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released

TRANSMISSION TCM LOCATION Located Inside Cab

PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission

AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends . Gear Ratio: 5.63

SUSPENSION, REAR, SINGLE 23,500-lb Capacity, Vari-Rate Springs

SPRINGS, REAR AUXILIARY Multileaf; 4,500-lb Capacity

DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab

FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine

FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab

CAB Conventional, Day Cab

AIR CONDITIONER with Integral Heater and Defroster

GAUGE CLUSTER Base Level; English with English Electronic Speedometer

GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

SEAT, PASSENGER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolated, 1 Chamber Lumbar, 2 Position Front Cushion Adjustment, -3 to +14 Degree Back Adjust

GRAB HANDLE, EXTERIOR (2) Chrome, for Cab Entry, (1) Towel Bar Type, with Anti-Slip Rubber Inserts Mounted Left Side at B-Pillar, (1) Towel Bar Type Mounted Right Side on Vertical Exhaust

MIRRORS (2) C-Loop, Power Adjust, Heated, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width

SEAT BELT All Orange; 1 to 3

CAB INTERIOR TRIM Classic, for Day Cab

MONITOR, TIRE PRESSURE Omit

ARM REST, RIGHT, DRIVER SEAT

ARM REST, LEFT, PASSENGER SEAT

WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

CAB REAR SUSPENSION Air Bag Type

INSTRUMENT PANEL Flat Panel

**Description**

ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

WHEELS, FRONT {Accuride 29039} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc

WHEELS, REAR {Accuride 29169} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs

WHEEL GUARDS, FRONT {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts Mounted Between Hub and Wheel

WHEEL GUARDS, REAR {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts, Mounted Between Hub & Wheel and Between Dual Wheels

BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches

BDY INTG, PTO ACCOMMODATION for (3) Latched Rocker Switches, (1) PTO Switch, (2) Generic Switches to Control (3) 30 amp relays, with Programmable Interlocks, for Body Builder Hook up in the Engine Compartment Left Side, Recommended for Automatic Transmissions

(4) TIRE, REAR 11R22.5 Load Range G HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position

**Services Section:**

WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A

Set engine parameters 2023

This proposal is subject to production availability and material surcharges.

int

pk MD

(US DOLLAR)

Description

Price

Net Sales Price:

\$98,662.00

Approved by Seller:

Accepted by Purchaser:

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

This proposal is not binding upon the seller without  
Seller's Authorized Signature

\_\_\_\_\_  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.



22956 Hwy 61  
 PO Box 295  
 Morley, MO 63767  
 Phone: 573-262-3545  
 Fax: 573-262-3369

# Quote

Quote #	Date
169973	04/28/23

Customer		
JACKSON COUNTY PARKS & RECREATION ***EMAIL INVOICES*** 22807 SW WOODS CHAPEL ROAD		
BLUE SPRNGS	MO	64015

Ship To		
JACKSON COUNTY PARKS & RECREATION 22807 SW WOODS CHAPEL ROAD		
BLUE SPRNGS	MO	64015

Customer PO	Terms	Sales Rep	Lead Time	Ship Via	FOB	VIN
	NET 30	DALE	04/28/23			

Item	Description	Ordered	UOM	Price Per	Total Price
SOURCEWELL	Sourcewell Contract # 080818-VCM Customer member # (50994) Item sold (SW-TK0100, SW-TK0554, SW-CH0400, NJ2500)	1.00	EA	0.00	0.00
SW-CH0400	Single axle truck for 10' body packages, 2024 International HV507  - MSRP list price is shown, International chassis proposal is subject to production availability and future material surcharges	1.00	EA	139,080.46	139,080.46
NJ2500	Discounted chassis price at 25% off MSRP is \$104,310.34  Option to modify package with 25% off MSRP, variations from contract chassis include:  - Transmission - Horsepower - Tire size - Cab to axle length  Final price is \$98,662	1.00	EA	-40,418.46	-40,418.46
SW-TK0100	10' Single axle pkg with air controls Custom plow frame with 4" X 10" DA cylinder. LED plow lights with heated lenses & mounting brackets. 41R12 full trip power reverse plow. 10' SS dump body with CS90 DA hoist. Whelen Emergency light pkg 3 light rear, cab shield, mount front power load cover. 3/4" pintle plate with 45 Ton pintle hook. Central hyd system, piston pump, valve tank combo, valves for dump, reversible plow, spreader manifold, pneumatic actuators, basic spreader control. 10' stainless steel dual auger spreader with screens and hold downs.	1.00	EA	128,346.92	128,346.92
NJ2500	Discounted equipment price at 25% off MSRP is \$96,260.19	1.00	EA	-29,874.92	-29,874.92



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Option to modify package with 25% off MSRP, variations from contract equipment are listed below

Final price is \$98,472.00

S7060	3" x 10" SA lift cylinder	1.00	EA	0.00	0.00
S7020-1	MoDOT bumper hitch with bolt on 12" channel bumper ends	1.00	EA	0.00	0.00
S7312	MoDOT swivel for MW plow w/ drop bars and hardware	1.00	EA	0.00	0.00
46636AUJ	MWSL30R10 Plow assembly with push frame, A-frame, two-chain lift, deflector and plow markers (no swivel or cutting edge)	1.00	EA	0.00	0.00
S7276	1.5" x 10" x 120.5" Rubber edge with slotted holes and cover bar	1.00	EA	0.00	0.00
SALES	Viking 11' Corten steel municipal dump body that includes doghouse and cab shield corners - less hoist, load cover, LED warning lights, tension hoop, auxiliary hydraulic connections and installation  - Western Style crossmemberless design - Corten material - 36" side height - 36" tailgate height - 1/4" AR450 floor - Pullout ladder with grab handle - Fully welded and dirt-shedding - 1/4" Corten trapezoid style, fully enclosed long sills (no splices) - Horizontal bracing sloped and fully welded - Driver's side hydraulic lines to rear for spreader hookup - Flush-mount tailgate - Painted black	1.00	EA	0.00	0.00
MSRP2260	Hoist package for Viking platform or single axle dump body for installation on clean frame	1.00	EA	0.00	0.00





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Item	Description	Ordered	UOM	Price Per	Total Price
MSRP2310	Load cover with asphalt tarp for 10' body	1.00	EA	0.00	0.00
MSRP2450	Bolt-on Corten asphalt lip - 11"	1.00	EA	0.00	0.00
MSRP3010	Hydraulic system for Jackson County, which includes:  <ul style="list-style-type: none"> <li>- Force America hydraulic system</li> <li>- Front-mount pump</li> <li>- Stainless steel reservoir</li> <li>- Floor-mounted Ultra arm with joysticks</li> <li>- 5100EX spreader controller</li> <li>- Granular feedback</li> <li>- Valve sections for DA hoist with downside relief, SA plow lift with power float, DA plow angle, auger, spinner</li> </ul>	1.00	EA	0.00	0.00
MSRP3190	Snow and ice hydraulic install kit (includes hoses, fittings and hardware)	1.00	EA	0.00	0.00
SALES	10' Viking-Cives VCM-C-10-82-50 201SS drag chain spreader  <ul style="list-style-type: none"> <li>- 10 gauge and 12 gauge 201 2B stainless steel resists harsh winter conditions</li> <li>- 50:1 gearbox allows various spreading materials, including salt, sand, and mixes</li> <li>- 2" drive shaft and idler shaft with 8 tooth sprockets</li> <li>- 3/4" poly floor</li> <li>- Top screen breaks up material to prevent damage</li> <li>- Tailgate latch bar</li> <li>- Does not include tailgate</li> </ul>	1.00	EA	0.00	0.00
MSRP5135	Viking municipal lighting package	1.00	EA	0.00	0.00
MSRP5193	LED heated plow light	1.00	EA	0.00	0.00
MSRP6115	VCM supplied 7-wire pigtail - RV style	1.00	EA	0.00	0.00
MSRP6150	PH30 pintle hook with D-rings and plate	1.00	EA	0.00	0.00



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Item	Description	Ordered	UOM	Price Per	Total Price
MSRP6225	Pintle hitch install kit	1.00	EA	0.00	0.00
MSRP9100	Single axle install kit (includes miscellaneous electrical components and hardware)	1.00	EA	0.00	0.00
MSRP9140	Mud flap kit (includes front anti-sails and rear removable pin brackets)	1.00	EA	0.00	0.00

Prepared By: Chris  
 Memo: SOURCEWELL  
 QUOTE IS VALID FOR 30 DAYS

Sub-Total	197,134.00
Shipping	0.000
Discount	0.00
Taxes	0.00
Total	197,134.00

Customer must fill out the information below before the order can be processed.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ P.O.#: \_\_\_\_\_

\*Quoted price does not include any applicable taxes.  
 \*Terms are Due Upon Receipt unless prior credit  
 \*Terms for established accounts, NET 30 days  
 \*Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis

## **IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Chairman of the Legislature to execute a Training Program Agreement with Mid-America Regional Council of Kansas City, MO, for a government training workshop on building effective relationships and developing organizational priorities training for the Legislature and legislative staff, at a cost to the County not to exceed \$5,700.00.

**RESOLUTION NO. 21294**, June 5, 2023

**INTRODUCED BY** DaRon McGee, County Legislator

WHEREAS, the Legislature has requested staff training and a workshop to build effective relationships among the Legislators, legislative staff, other County staff, and constituents; and,

WHEREAS, the Mid-America Regional Council (MARC), of Kansas City (Jackson County), MO, is qualified to provide these training and workshop services to the Legislature through the Government Training Institute (GTI), founded in 1996; and,

WHEREAS, the purpose of the GTI is to prepare government leaders that are striving to maintain and improve their leadership abilities and provide customized training workshops for the developmental needs of local government; and,

WHEREAS, MARC is an association of city and county governments working together to provide cohesive local government structure and, as such, is uniquely qualified to provide these training and workshop services through the GTI, at a cost to the County not to exceed \$5,700.00; now therefore,

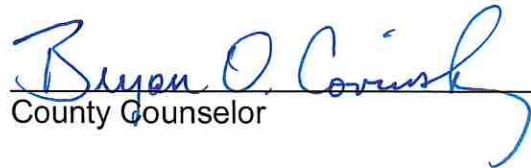
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Chairman of the Legislature be and hereby is authorized to execute a Training Program Agreement with MARC, at a cost to the County not to exceed \$5,700.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21294 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_


Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 0112 56790  
ACCOUNT TITLE: General Fund  
Legislature - As a Whole  
Other Contractual Services  
NOT TO EXCEED: \$5,700.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

# Request for Legislative Action

Res. #21294  
Sponsor: DaRon McGee  
Date: June 5, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21294
Sponsor(s):	DaRon McGee	Legislature Meeting Date:	6/5/2023

Introduction
<b>Action Items:</b> ['Authorize']
<b>Project/Title:</b>
A Resolution authorizing the Chairman of the Legislature to execute an Agreement with the Mid-America Regional Council (MARC) to conduct a training workshop for the County Legislature and legislative staff, at a cost to the County not to exceed \$5,700.00.

Request Summary
The Mid-America Regional Council (MARC) will utilize the Government Training Institute (GTI) to assist the Jackson County Legislature in conducting a one and a half day planning workshop on two meeting days in July 2023. The purpose of the workshop is to set organizational priorities for the Legislature and build effective working relationships among legislators and legislative staff.

Contact Information			
<b>Department:</b>	Legislative Auditor	<b>Submitted Date:</b>	5/15/2023
<b>Name:</b>	Troy Thomas	<b>Email:</b>	Troy.Thomas@jacksongov.org
<b>Title:</b>	County Auditor	<b>Phone:</b>	816-881-3311

Budget Information			
Amount authorized by this legislation this fiscal year:	\$5,700		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$5,700		
Is it transferring fund?	No		
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	0112 (Legislature as a Whole)	56790 (Other Contractual Services)	\$5,700

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:

## Request for Legislative Action

Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Purchase from Another Government
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>	

## Request for Legislative Action

### History

Submitted by Legislative Auditor requestor: Troy Thomas on 5/15/2023. Comments:

Returned for more information by Department Approver Cindy L. Wallace on 5/15/2023 6:13:59 PM.  
Comments: typo - clw

Submitted by Requestor Troy Thomas on 5/15/2023 6:18:46 PM. Comments:

Approved by Department Approver Cindy L. Wallace on 5/15/2023 6:21:42 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/16/2023 8:55:51 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/16/2023 11:48:07 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/17/2023 1:52:34 PM. Comments:

Approved by Executive Office Approver Lisa Honn on 5/23/2023 3:02:39 PM. Comments: Approving for Sylva due to technical issue.

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:47:13 AM. Comments:





# CUSTOM COURSE TRAINING AGREEMENT

Government Training  
Institute Mid-America  
Regional Council

This training agreement is entered into by **Jackson County, Missouri** hereinafter "agency," and Mid-America Regional Council, hereinafter "MARC," of Kansas City, Missouri, on this \_\_\_ day of May 2023.

MARC agrees to provide the following training program as specified below:

**PROGRAM INFORMATION:** Please see attached Scope of Services, attached hereto and incorporated by reference.

<b>Training Title:</b>	Jackson County Legislature Planning Retreat		
<b>Date(s):</b>	Summer 2023 – Date TBD	<b>Time(s):</b>	12 hours
<b>No. of Sessions:</b>	1 plus planning & prep	<b>Max. Enrollment:</b>	N/A
<b>Location(s):</b>	TBD – Jackson County, Missouri		
<b>Consultant(s):</b>	David Warm with support from other MARC staff as needed		

## COVENANTS:

A total training cost of **\$5700.00** is due to MARC upon invoice receipt at the completion of the training. This quote is valid for a period of thirty days from the agreement date.

Alterations to this training agreement require written consent from both the agency and MARC stated in this document.

The agency reserves the right to commence and terminate said training program at their discretion. However, if said training program is canceled less than 14 days before the aforementioned training commencement date, or scheduled training sessions, a sum of \$500 will be due to MARC as a reimbursement for preparation costs and commitments made.

We, the undersigned, have affixed our name to this training agreement, and as such, have caused this document to now be in full force and effect.

Agency Representative

Date

05-15-23

  
Lauren Palmer

Date

Local Government Services Director

## **Proposal for Facilitation Services for the Jackson County Legislature Retreat – Revised May 15, 2023**

### **I. Background and Experience**

Mid-America Regional Council (MARC) was formed in 1972 by eight counties and the region's four largest cities to build a stronger regional community and support cities and counties in serving their constituents. Jackson County is an active member of MARC and is involved in numerous regional committees. MARC is the Metropolitan Planning Organization and association of city and county governments, serving the region's nine counties and 119 cities. MARC provides a forum for local governments to convene and define shared solutions to common challenges.

For the services requested by Jackson County, MARC proposes to utilize resources of its Government Training Institute (GTI). Because of expressed interest of local government leaders who were striving to maintain and improve the ability of their organizations to make effective decisions and deliver quality services, MARC established the Government Training Institute (GTI) in 1996. Over the years GTI has evolved into a training provider of choice for local governments in the metropolitan area by offering cost-effective training of the highest quality in the form of certificate programs, leadership training and customized training programs. It is designed to provide a consistent and responsive mechanism for meeting the training and organizational development needs of local government employees. Since 1996, over 160,000 constituents have participated in GTI special events, regional, state, and multi-state conferences, certificate programs, seminars and technical workshops.

MARC is responsible for preparing and adopting plans on behalf of area local governments, and public engagement and committee deliberations of technical and policy information is a fundamental part of the work of the agency. GTI routinely supports these planning and public engagement processes through professional facilitation. To meet the needs of MARC members, GTI offers a wide range of customized training, including consulting and facilitation services. GTI consultants are some of the area's top professionals. They provide affordable know-how about strategic planning, communications, organizational effectiveness and collaborative decision-making.

### **II. Scope of Work**

The Jackson County Legislature will conduct a one and a half day planning workshop (approximately 12 hours) on two meeting dates to be determined in July 2023. The purpose of the workshop is to set organizational priorities for the legislature and build effective working relationships among legislators and county staff. GTI will assign MARC Executive Director David Warm to provide lead professional facilitation services for the workshop. David will be supported by Lauren Palmer, Director of Local Government Services, and Lukas Parrish, Management Intern.

GTI recommends an advanced information gathering session (60-90 minutes) with the chair of the Jackson County legislator and other key elected officials or staff to discuss the desired process and outcomes. The workshop agenda, including facilitated exercises, will be determined following this session. The agenda is subject to final approval by the Jackson County Legislature Chair.

GTI proposes to conduct 30-minute one-on-one interviews (via phone or video chat) with all members of the legislature prior to the workshop. Interview questions will be designed to gather input about desired objectives or areas of interest for review. Interview questions may be reviewed in advance by the chair for approval. This work is important to establish GTI as an impartial facilitator and to hear first-hand any expectations or concerns about the process. Doing this legwork upfront will help garner buy-in for the process. GTI will summarize the feedback in the aggregate without attributing specific comments to individual interviews, unless desired.

GTI will manage all facilitation aspects of the workshop including, but not limited to,

- Conducting the workshop according to the agenda to ensure adherence to the schedule and completion of event objectives.
- Establishing and monitoring event ground rules to ensure that all voices are heard and to maintain civility.
- Providing instructions and guiding participants through workshop exercises to develop and prioritize organizational goals.

GTI will provide supplies and materials related to workshop exercises. Unless otherwise requested of GTI, Jackson County is responsible for all other event logistics including venue, meals/refreshments, public notices, scheduling, etc.

Deliverables:

1. Advanced one-on-one interview template
2. Summary of aggregate feedback from advanced interviews
3. Workshop agenda
  - a. Abbreviated version for public notice
  - b. Annotated version for staff, facilitator and chair that outlines specific exercises and transitions
4. Summary report to document the workshop activities and outcomes (electronic)

### **III. Project Personnel**

MARC has a knowledgeable and committed team to serve the region to provide quality, collaborative solutions that address community needs. The team identified to work with the Jackson County Legislature has applicable experience in local government and professional facilitation.

#### **David Warm, Executive Director**

David has served as MARC's executive director since July 1990. Under his leadership, MARC's work has become widely regarded for innovation and effectiveness in areas that include transportation, environmental protection, emergency management, aging services, early education and local government cooperative services. David is active in many civic groups and initiatives. He serves on the boards of several area nonprofit agencies that address health care, education and community development, as well as the Hall Family Foundation board.

In 2006, David was recognized with the Walter Schreiber Leadership Award from the National Association of Regional Councils (NARC) for his impact in the region and at the national level. In 2012, he was named Nonprofit Connect Professional of the Year for the Kansas City region, and in 2015 he received the National Public Service Award from the National Academy of Public Administration. In 2020, the Greater Kansas City Chamber of Commerce named David the Kansas Citizen of the Year, and in 2021 he received a President's Award from NARC. David earned a Bachelor of Arts in political science and economics from the University of California, Santa Barbara, and a Master of Public Administration from the University of California, Riverside. David will serve as the lead facilitator for this project.



### **Lauren Palmer, Director, Local Government Services**

Lauren Palmer joined MARC in 2018 and serves as the Director of Local Government Services. She oversees the Government Training Institute and local government programs including Public Safety 911, Emergency Services & Homeland Security, the Regional Housing Partnership, First Suburbs Coalition, Managers Roundtable, KC Regional Purchasing Cooperative and the regional shared services initiative. Prior to joining MARC, Lauren worked for 14 years in local government administration, including serving as city administrator in Parkville, MO and assistant city manager in Independence, MO and Manhattan, KS. She has a bachelor's degree in political science from the University of Missouri-Columbia and a Master of Public Administration degree from Indiana University. Lauren will provide co-facilitation support to David for breakout sessions and small groups as needed. She will be the primary point of contact for contracting, billing, etc.

### **Lukas Parrish, Management Intern**

MARC/GTI has a history of hosting a part-time internship for graduate students pursuing a Master of Public Administration (MPA) or related degree from an area higher education institution. These are top students who are completing coursework relevant to future service in local government. Lukas Parrish is completing undergraduate degrees in journalism and political science, and he will intern full-time with MARC this summer before starting a graduate program in public affairs at the University of Missouri-Columbia. He is a graduate research assistant with the Institute of Public Policy and previously served as a legislative intern in the Missouri State Senate. Lukas will assist with data collection (interviews) and draft/review of the final report.

## **IV. Proposed Timeline (subject to change)**

- By May 22 – Approve contract and notice to proceed
- May 23 - 26 - Information gathering session
- By May 29 – Provide interview template for review
- By May 31 – Interview template approved
- June 1 - 23 – Advance one-on-one interviews
- By June 30 – Summary report of advance interviews submitted
- By June 30 – Draft workshop agenda (abbreviated) submitted
- By July 7 – Finalize approval of workshop agenda (abbreviated for public notice)
- At least 48 hours prior to workshop – Annotated agenda submitted
- Workshop Date
  - Preferred – July 13 - 14
  - Alternative – July 27 - 28, August 3 - 4
- Within 15 working days of the workshop – Submit summary report

## **V. References**

### **Platte City Strategic Planning**

Using a similar process as described herein for the Jackson County Legislature, MARC's GTI facilitated a one-day strategic planning workshop for the Platte City Board of Aldermen. The purpose of the workshop was to set priorities for the city to inform the budget process for the upcoming fiscal year and to set an organizational agenda for the next five years. Workshop outcomes included visioning, goals, strategies and priorities.

Reference:

Mr. DJ Gehrt

City Administrator

City of Platte City, MO

[djgehart@plattecity.org](mailto:djgehart@plattecity.org)

## **Project Description: *Ignite! Your ideas. Our future.* C4 Implementation Teams**

MARC partnered with the University of Kansas Public Management Center (KUPMC) to facilitate seven teams to develop implementation strategies for the critical success factors in the *Ignite! Your ideas. Our future.* strategic plan for the City of Lee's Summit. GTI facilitated three of the seven C4 teams. Teams were comprised of diverse representatives from citizens, community partners, city council and city staff (i.e., C4). The process involved a project kick-off celebration that featured Mayor Bill Baird setting the stage for the strategic plan and the next stage of the implementation process. Each team conducted three meetings to set initial strategies, prioritize strategies and review/approve the final strategies and timeline for recommendation to the city council. The facilitation team quickly pivoted meetings to a virtual format in the initial weeks of the COVID-19 pandemic in order to maintain the project schedule. The team produced a digital report for the City Council that outlined the process, strategies and timeline for implementation.

### Reference:

Mr. Steve Arbo  
Former City Manager  
City of Lee's Summit, MO  
(816) 969-1010  
[stephen.arbo@cityofls.net](mailto:stephen.arbo@cityofls.net)

## **VI. Fee Proposal**

Costs for the services outlined herein are as follows:

Advance Preparation – \$2,000  
Interviews – \$700  
Workshop (two-day) – \$2,250  
Summary Report - \$750

Total – \$5,700

MARC proposes to deliver the services for a lump sum fee that is inclusive of expenses such as materials and mileage. Direct expenses are included at cost with no mark-up. Costs will not exceed this amount unless Jackson County directs changes to the scope of services outlined herein. Pricing reflects a 15% GTI member discount rate for GTI services.

The fee does not cover the time of Executive Director David Warm, who will participate without a fee as a courtesy to the Legislature.

All aspects of the scope and fee are presented for discussion purposes and are subject to final negotiation of a contract.

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** awarding a twelve-month term and supply contract, with two twelve-month options to extend, for the furnishing of maintenance of kitchen equipment for use by the Detention Center to US Engineering Service, LLC, of Kansas City, MO, under the terms and conditions of Invitation to Bid No. 23-023.

**RESOLUTION NO. 21295**, June 5, 2023

**INTRODUCED BY** Venessa Huskey, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 23-023 for the furnishing of maintenance of kitchen equipment for use by the Detention Center; and,

WHEREAS, a total of twelve bid notifications were distributed and viewed and one response was received and evaluated from US Engineering Service, LLC, of Kansas City (Jackson County), MO; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Sheriff and Director of Finance and Purchasing recommend the award of a twelve-month term and supply contract, with two twelve-month options to extend, for the furnishing of the required maintenance to US Engineering Service, LLC of Kansas City, MO, as the lowest and best bid received; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

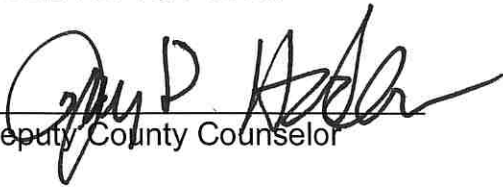
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Sheriff and Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

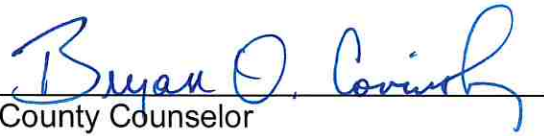
BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract, to the extent sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21295 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_


Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

# Request for Legislative Action

Res. #21295

Sponsor: Venessa Huskey

Date: June 5, 2023

## Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21295
Sponsor(s):	Venessa Huskey	Legislature Meeting Date:	6/5/2023

## Introduction

**Action Items:** ['Award']

### Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract with Two (2) Twelve Month Options to Extend for the furnishing of maintenance of kitchen equipment for use by the Jackson County Sheriff's Office, Detention Center to US Engineering Service, LLC of Kansas City, MO, under the terms and conditions of Invitation to Bid No. 23-023.

## Request Summary

The Detention Center requires preventative maintenance and repair on kitchen equipment. The Purchasing Department issued Invitation to Bid No. 23-023 in response to those requirements. A total of twenty-nine (29) notifications were distributed, twelve (12) document takers and one (1) response was received and evaluated.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the Jackson County Sheriff's Office, Detention Center recommend the award of a Twelve (12) Month Term and Supply Contract with Two (2) Twelve Month Options to Extend for the furnishing of maintenance of kitchen equipment for use by the Jackson County Sheriff's Office, Detention Center to US Engineering Service, LLC of Kansas City, MO, as the lowest and best bid under the terms and conditions of Invitation to Bid No. 23-023.

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific repair(s) is subject to annual appropriations. Current Certificate of Compliance is on file.

## Contact Information

<b>Department:</b>	Corrections	<b>Submitted Date:</b>	5/18/2023
<b>Name:</b>	Deloris M. Wells	<b>Email:</b>	DWells@jacksongov.org
<b>Title:</b>	Deputy Director of Administration	<b>Phone:</b>	816-881-4210

## Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0

## Request for Legislative Action

Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li> </ul>

## Request for Legislative Action

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### History

Submitted by Corrections requestor: Deloris M. Wells on 5/18/2023. Comments:

Approved by Department Approver Deloris M. Wells on 5/18/2023 3:38:18 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/18/2023 3:44:59 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/19/2023 9:36:28 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/19/2023 10:26:41 AM. Comments:

Approved by Executive Office Approver Lisa Honn on 5/23/2023 3:03:37 PM. Comments: Approving for Sylva due to technical issue.

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:48:13 AM. Comments:



# Jackson County Detention Center

Office of the Jackson County Sheriff  
Sheriff Darryl Forté

---



**TO:** John Konon, Buyer, Purchasing

**FROM:** Deloris Wells, Deputy Director of Administration JCDC  
*Deloris Wells*

**SUBJECT:** Recommendation Memo- 23-023 Maintenance of Kitchen Equipment

**DATE:** 5/18/2023

Mr. Konon,

The Detention Center requires preventative maintenance and repair on kitchen equipment. The Purchasing Department issued Invitation to Bid No. 23-023 in response to those requirements.

A total of twenty-nine (29) notifications were distributed, twelve (12) document takers and one (1) response was received and evaluated.

We have completed reviewing the proposal for (23-023) maintenance of kitchen equipment and recommend awarding the contract to US Engineering Service, LLC of Kansas City, MO, as the lowest and best bidder under the terms and conditions of Invitation to Bid No. 23-023.

The anticipated annual spend for the Detention Center on repair and maintenance of kitchen equipment is \$30,000.00.

Thanks, D. Wells.



**U.S. ENGINEERING  
SERVICE**

3433 Roanoke Road  
Kansas City, MO 64111  
P 816.753.6969  
24-HOUR SERVICE 816.753.6980  
[usengineering.com](http://usengineering.com)

## Rates

Regular Time	\$140.45 per hour	Applies 8:00 a.m. to 4:30 p.m. Monday thru Friday
Weeknight Overtime	\$187.09 per hour	Applies 4:30 p.m. to 8:00 a.m. Monday pm thru Friday am
Weekend Overtime	\$222.07 per hour	Applies 4:30 p.m. Friday thru 8:00 a.m. Monday and Holidays

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twenty-four-month term and supply contract, with one twelve-month option to extend, for the furnishing of plumbing services for use by various County departments, to US Engineering Service, LLC, of Kansas City, MO, and Emcor Services Fagan of Kansas City, KS, under the terms and conditions of Request for Qualifications No. 23-010.

**RESOLUTION NO. 21296**, June 5, 2023

**INTRODUCED BY** Megan L. Marshall, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written proposals pursuant to Request for Qualifications No. 23-010 for plumbing services for use by various County departments; and,

WHEREAS, a total of nineteen notifications were distributed and viewed and three responses were received from the following:

**BIDDERS**

US Engineering Services, LLC  
Kansas City (Jackson County), MO

Emcor Services Fagan  
Kansas City, KS

RAND Construction  
Kansas City (Jackson County), MO

and,

WHEREAS, the proposals submitted were evaluated on the basis of responsiveness to the scope of services, qualifications, experience, approach, and references; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a twenty-four-month term and supply contract, with one twelve-month option to extend to US Engineering Service, LLC, of Kansas City, MO, and Emcor Services Fagan of Kansas City, KS, as the lowest and best responsive bidders as set out in the attached recapitulation and analysis; and,

WHEREAS, as split award is recommended to allow using County departments to choose the best submitted quote from the awardees for individual project needs; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,


BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

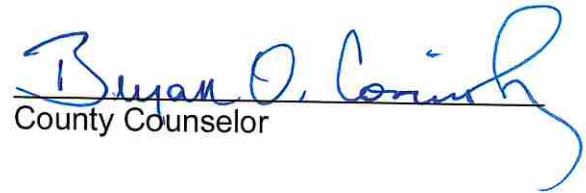


BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21296 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_


Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

# Request for Legislative Action

Res. #21296

Sponsor: Megan L. Marshall

Date: June 5, 2023

## Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21296
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	6/5/2023

## Introduction

**Action Items:** ['Award']

### Project/Title:

Awarding a split contract for a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Plumbing Services – Major Projects for use by Various County Departments to US Engineering Service, LLC of Kansas City, Missouri and Emcor Services Fagan of Kansas City, Kansas under the terms and conditions of Request for Qualifications No. 23-010.

## Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Plumber Services on Major Projects. The Purchasing Department issued Request for Qualifications No. 23-010 in response to those requirements. A total of 173 notifications were distributed, nineteen (19) document takers with three (3) responses received and evaluated with one submission being eliminated for their response to the Request for Qualifications. In order to attract better pricing and promote increased competition, the Purchasing Department is increasing its contract term length to a Twenty-Four (24) Month contract with a Twelve (12) Month Option to Extend.

An Executive Summary of the Request for Qualifications and the using departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends a split award of a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Plumbing Services – Major Projects to US Engineering Service, LLC of Kansas City, Missouri and Emcor Services Fagan of Kansas City, Kansas under the terms and conditions of Request for Qualifications No. 23-010 as the best qualified responses received. A split award is recommended for Plumbing Services on Major Projects as this will give the requesting County Department(s) the ability to choose the best submitted quote from the awarded respondents for a requesting project.

Various County Departments state an annual estimated usage of \$375,000. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

A current Certificate of Compliance is on file for both recommended vendors.

## Contact Information

## Request for Legislative Action

<b>Department:</b>	Finance	<b>Submitted Date:</b>	5/11/2023
<b>Name:</b>	Keith E. Allen	<b>Email:</b>	keallen@jacksongov.org
<b>Title:</b>	Senior Buyer	<b>Phone:</b>	816-881-3465

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20594	January 4, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Reviewed for Goals:	
MBE: .00%	CRO will set per project
WBE: .00%	CRO will set per project

## Request for Legislative Action

VBE: .00%	CRO will set per project
<b>Prevailing Wage</b>	
Construction projects over \$75000	['Utilizes Term and Supply contract']

<b>Fiscal Information</b>
<ul style="list-style-type: none"><li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li></ul>

## Request for Legislative Action

### History

Submitted by Finance requestor: Keith E. Allen on 5/11/2023. Comments:

Approved by Department Approver Bob Crutsinger on 5/11/2023 3:02:40 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/11/2023 4:17:31 PM. Comments:

Returned for more information by Compliance Office Approver Jaime Guillen on 5/12/2023 10:49:10 AM. Comments: Please provide the MWVBE affidavits for each vendor.

Submitted by Requestor Keith E. Allen on 5/19/2023 10:46:12 AM. Comments: MWVBE Participation accepted by Compliance Review Office for both recommended vendors.

Returned for more information by Department Approver Bob Crutsinger on 5/19/2023 11:39:49 AM. Comments: Change resolution date per our conversation.

Submitted by Requestor Keith E. Allen on 5/19/2023 11:42:20 AM. Comments: Resolution Date updated

Approved by Department Approver Bob Crutsinger on 5/19/2023 11:52:32 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/22/2023 9:52:03 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/22/2023 10:34:33 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/22/2023 10:58:18 AM. Comments:

Approved by Executive Office Approver Lisa Honn on 5/23/2023 3:09:14 PM. Comments: Approving on behalf of Sylvia due to technical issue.

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:49:25 AM. Comments:



**JACKSON COUNTY**  
**Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

**TO:** Keith Allen, Senior Buyer

**FROM:** John Johnson, Superintendent of Park Operations

**DATE:** April 13, 2023

**SUBJECT:** Term & Supply Contract No. 23-010, Plumbing Major Projects

The Parks + Rec Department's recommendation is to split the award to US Engineering Service and Emcor Services Fagan for Plumbing Major Projects. Given that some major projects may be unplanned/unforeseen, and/or planned projects by Parks may overlap with other County major projects, having two companies available to perform project work is essential.

Both recommended contractors have long business histories and well-qualified staff.

Parks + Rec projected usage during the next twelve months is \$75,000, subject budget approval/availability.



*Frank White, Jr., County Executive*



## **JACKSON COUNTY**

### **Facilities Management Division**

Jackson County Courthouse  
415 East 12th Street, Third Floor Mezzanine  
Kansas City, Missouri 64106  
jacksongov.org

(816) 881-3258  
Fax: (816) 881-3583

#### **MEMORANDUM**

**From:** Rick Gerla, Facilities Management Administrator

**To:** Keith Allen, Buyer, Purchasing Department

**Date:** 5/09/2023

**Subject:** Bid 23-010 - Plumbing Services – Major Projects, Term and Supply Contract Recommendation

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Plumbing Services – Major Projects on a Term and Supply basis.

The Facilities Management Division would like to recommend moving forward with both Emcor Services Fagan and US Engineering Services, LLC, vendors who applied for this contract. Their competitive pricing and experience with both municipal and private customers around Jackson County lead me to recommended them. Annual spend will be around \$300,000 between the 2 vendors.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla  
Facilities Management Administrator





# 23-010 - Plumbing Services - Major Projects (Rebid)

## Project Overview

<b>Project Details</b>	
<b>Reference ID</b>	23-010
<b>Project Name</b>	Plumbing Services - Major Projects (Rebid)
<b>Project Owner</b>	Keith Allen
<b>Project Type</b>	RFQ
<b>Department</b>	Purchasing
<b>Budget</b>	\$0.00 - \$0.00
<b>Project Description</b>	Seeking Proposals from qualified Respondents for the furnishing of Major Projects relating to Plumbing Services for use by Various County Departments.
<b>Open Date</b>	Mar 06, 2023 12:00 PM CST
<b>Intent to Bid Due</b>	Apr 04, 2023 1:30 PM CDT
<b>Close Date</b>	Apr 04, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
US Engineering Service, LLC	78.5 pts



## Seal status

<b>Requested Information</b>	<b>Unsealed on</b>	<b>Unsealed by</b>
Affidavit	Apr 04, 2023 2:02 PM CDT	Keith Allen
Addenda	Apr 04, 2023 2:02 PM CDT	Keith Allen
Certificate of Compliance	Apr 04, 2023 2:02 PM CDT	Keith Allen
Cover Letter	Apr 04, 2023 2:02 PM CDT	Keith Allen
Experience/References	Apr 04, 2023 2:02 PM CDT	Keith Allen
State of Missouri Licenses	Apr 04, 2023 2:02 PM CDT	Keith Allen
General Background of Respondent	Apr 04, 2023 2:02 PM CDT	Keith Allen
Respondent's List of Personnel	Apr 04, 2023 2:02 PM CDT	Keith Allen
Exhibit F - Bidder's Exceptions	Apr 04, 2023 2:02 PM CDT	Keith Allen



# Scoring Summary

## Active Submissions

	<b>Total</b>	<b>A - Purchasing Evaluation</b>	<b>A-1 - Affidavit</b>	<b>A-2 - List of References</b>	<b>A-3 - Addenda</b>
<b>Supplier</b>	<b>/ 100 pts</b>	<b>/ 0 pts</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>
US Engineering Service, LLC	78.5 pts	0 pts	Pass	Pass	Pass
Emcor Services Fagan	75 pts	0 pts	Pass	Pass	Pass

	<b>A-4 - Cover Letter</b>	<b>A-5 - Exhibit F - Bidder's Exceptions</b>	<b>A-6 - Certificate of Compliance</b>	<b>A-7 - State of MO Licenses</b>	<b>B - Department Evaluation</b>
<b>Supplier</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>/ 100 pts</b>
US Engineering Service, LLC	Pass	Pass	Pass	Pass	78.5 pts



	<b>A-4 - Cover Letter</b>	<b>A-5 - Exhibit F - Bidder's Exceptions</b>	<b>A-6 - Certificate of Compliance</b>	<b>A-7 - State of MO Licenses</b>	<b>B - Department Evaluation</b>
<b>Supplier</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>/ 100 pts</b>
Emcor Services Fagan	Pass	Pass	Pass	Pass	75 pts

	<b>B-1 - Responsiveness to RFQ</b>	<b>B-2 - Respondent Qualifications</b>	<b>B-3 - Qualifications of Respondent's Personnel</b>	<b>B-4 - Experience and References</b>
<b>Supplier</b>	<b>/ 10 pts</b>	<b>/ 30 pts</b>	<b>/ 30 pts</b>	<b>/ 30 pts</b>
US Engineering Service, LLC	8.5 pts	22.5 pts	22.5 pts	25 pts
Emcor Services Fagan	7.5 pts	22.5 pts	22.5 pts	22.5 pts



## Eliminated Submissions

	<b>A - Purchasing Evaluation</b>	<b>A-1 - Affidavit</b>	<b>A-2 - List of References</b>	<b>A-3 - Addenda</b>	<b>A-4 - Cover Letter</b>
<b>Supplier</b>	<b>/ 0 pts</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>
RAND CONSTRUCTION	0 pts	Pass	Pass	Pass	Pass

	<b>A-5 - Exhibit F - Bidder's Exceptions</b>	<b>A-6 - Certificate of Compliance</b>	<b>A-7 - State of MO Licenses</b>	<b>B - Department Evaluation</b>	<b>B-1 - Responsiveness to RFQ</b>
<b>Supplier</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>Pass/Fail</b>	<b>/ 100 pts</b>	<b>/ 10 pts</b>
RAND CONSTRUCTION	Fail	Pass	-	-	-



	<b>B-2 - Respondent Qualifications</b>	<b>B-3 - Qualifications of Respondent's Personnel</b>	<b>B-4 - Experience and References</b>
<b>Supplier</b>	<b>/ 30 pts</b>	<b>/ 30 pts</b>	<b>/ 30 pts</b>
RAND CONSTRUCTION	-	-	-



**Reason**

<b>Supplier</b>	<b>Disqualified by</b>	<b>Reason</b>
RAND CONSTRUCTION	Keith Allen	Exceptions to Subcontracting not accepted



## 23-010 - Plumbing Services - Major Projects Scoring Summary

### Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Affidavit
Supplier	/ 100 pts	/ 0 pts	Pass/Fail
US Engineering Service, LLC	78.5	0	Pass
Emcor Services Fagan	75	0	Pass

### Eliminated Submissions

	A - Purchasing Evaluation	A-1 - Affidavit	A-2 - List of References
Supplier	/ 0 pts	Pass/Fail	Pass/Fail
RAND CONSTRUCTION	0	Pass	Pass





## s (Rebid)

A-2 - List of References	A-3 - Addenda	A-4 - Cover Letter	A-5 - Exhibit F - Bidder's Exceptions	A-6 - Certificate of Compliance
Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Pass	Pass	Pass	Pass	Pass
Pass	Pass	Pass	Pass	Pass

A-3 - Addenda	A-4 - Cover Letter	A-5 - Exhibit F - Bidder's Exceptions	A-6 - Certificate of Compliance	A-7 - State of MO Licenses
Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Pass	Pass	Fail	Pass	-



A-7 - State of MO Licenses	B - Department Evaluation	B-1 - Responsiveness to RFQ	B-2 - Respondent Qualifications	B-3 - Qualifications of Respondent's Personnel	B-4 - Experience and References
Pass/Fail	/ 100 pts	/ 10 pts	/ 30 pts	/ 30 pts	/ 30 pts
Pass	78.5	8.5	22.5	22.5	25
Pass	75	7.5	22.5	22.5	22.5

B - Department Evaluation	B-1 - Responsiveness to RFQ	B-2 - Respondent Qualifications	B-3 - Qualifications of Respondent's Personnel	B-4 - Experience and References
/ 100 pts	/ 10 pts	/ 30 pts	/ 30 pts	/ 30 pts
-	-	-	-	-

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** congratulating Summit Christian Academy on its first place showing in the Blue Ridge Festival math competition.

**RESOLUTION NO. 21297**, June 5, 2023

**INTRODUCED BY** Donna Peyton, County Legislator

WHEREAS, Summit Christian Academy (SCA) is an independent, nondenominational Christian school providing a college preparatory Christian education to over 1,200 preschool through twelfth grade students from over 207 area churches; and,

WHEREAS, SCA is fully accredited by the Association of Christian Schools International, ensuring a high standard of education and preparing students for college; and,

WHEREAS, SCA offers a comprehensive program that encompasses academic excellence, extracurricular activities, and a supportive environment, enabling students to discover and achieve their God-given potential; and,

WHEREAS, SCA is dedicated to nurturing the holistic development of its students, offering a wide range of programs that promote character building, leadership skills, and a sense of community; and,

WHEREAS, SCA junior students Tony Bu, Elissa Hesman, and Anna Hammond recently participated in the Blue Ridge Festival math competition; and,

WHEREAS, these SCA students demonstrated exceptional talent and dedication, resulting in securing first place in the team competition, showcasing their collaborative skills and mathematical prowess; and,

WHEREAS, Tony Bu achieved outstanding success in the individual competition at the festival math competition, earning first place; and,

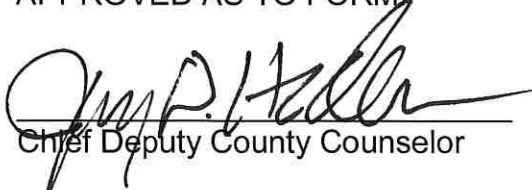
WHEREAS, the accomplishments of the SCA students at the festival math competition mark the third consecutive year that SCA has brought home medals; now therefore,

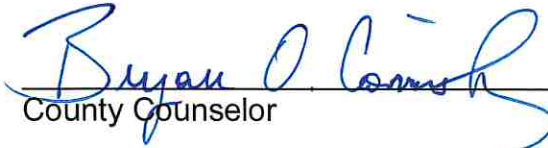
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby extends its heartfelt congratulations to Summit Christian Academy and its students Tony Bu, Elissa Hesman, and Anna Hammond, for their remarkable achievements in the calculus component of the Blue Ridge Festival math competition; and,

BE IT FURTHER RESOLVED that the Legislature commends Summit Christian Academy for its commitment to providing a quality education that fosters excellence, inspires students to reach their full potential, and prepares them for future success.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21297 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing the 2023 Kansas City International Dragon Boat Festival to be held on Saturday, June 10, 2023, at Brush Creek on the Country Club Plaza.

**RESOLUTION NO. 21298**, June 5, 2023

**INTRODUCED BY** DaRon McGee, Megan L. Marshall, Jalen Anderson, Manuel Abarca IV, Venessa Huskey, Charlie Franklin, Jeanie Lauer, and Sean E. Smith, County Legislators

WHEREAS, the Dragon Boat or Duanwu Festival, holds historical and cultural significance, originating in China more than 2,000 years ago to honor the memory of Qu Yuan, a revered poet, statesman, diplomat, and reformer; and,

WHEREAS, the Dragon Boat Festival has evolved into one of the prominent celebrations observed not only in China but also in various Asian countries; and,

WHEREAS, dragon boat races have become popular worldwide, including in the United States, where Kansas City holds the distinction of being the sole city hosting a dragon boat race on a creek; and,

WHEREAS, the annual Kansas City International Dragon Boat Festival has grown into a significant community event since its inception in 2005, serving as a platform to showcase and celebrate Chinese and Asian culture, foster people-to-people friendship, and promote community diversity and inclusiveness; and,

WHEREAS, the festival, held annually on the second Saturday of June on Brush Creek at the Country Club Plaza, brings attention to Kansas City and its emerging status as an international city; and,

WHEREAS, the festival encompasses three integral components: exhilarating dragon boat races featuring teams from local colleges, community organizations, and businesses vying for top honors, a cultural showcase highlighting the rich traditions and heritage of China and Asia, and engaging entertainment offerings to captivate and delight attendees; and,

WHEREAS, the festival has demonstrated its commitment to education by raising funds for scholarships benefiting students in Kansas City and supporting elementary and college students in China; now therefore,

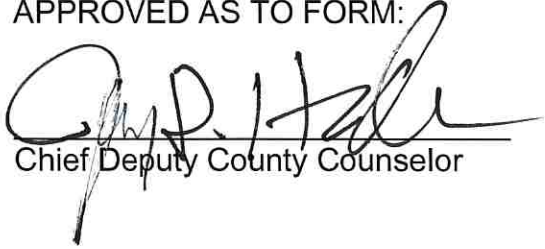
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, the Legislature hereby recognizes and commends the efforts of The Society for Friendship with China, in collaboration with sponsors Kansas City Parks and Recreation, the Sister City Association of Kansas City, Bo Lings Fine Chinese Cuisine, the Edgar Snow Memorial Foundation, Rotary Club of Kansas City, and other invaluable community partners for their dedication and tireless work in fostering cultural diversity, inclusiveness, and people-to-people friendship within Jackson County, Missouri; and,

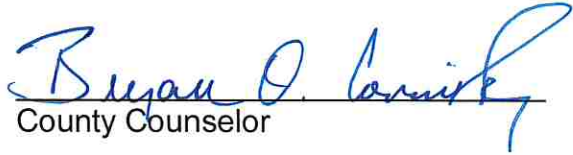
BE IT FURTHER RESOLVED, that the Legislature declares June 10, 2023, as "Dragon Boat Festival Day" in Jackson County and encourages all residents to partake in the festivities, appreciate the cultural exchange, and embrace the spirit of unity, friendship, and harmony exemplified by this remarkable event.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21298 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Jackson County Legislature to hold a closed meeting on Monday, June 5, 2023, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

**RESOLUTION NO. 21299**, June 5, 2023

**INTRODUCED BY** DaRon McGee, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, June 5, 2023, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, June 5, 2023, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21299 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing the month of June 2023 as Gun Violence Awareness Month.

**RESOLUTION NO. 21300**, June 5, 2023

**INTRODUCED BY** Manuel Abarca IV, County Legislator

WHEREAS, gun violence remains the leading cause of death for children and adolescents in the United States, according to the latest mortality data published by the Centers for Disease Control and Prevention; and,

WHEREAS, nearly six out of every ten gun deaths are suicides; and,

WHEREAS, four out of every ten gun deaths are homicides; and,

WHEREAS, over 4.5 million women in the United States today report having been threatened with a gun by an intimate partner; and,

WHEREAS, children living in poverty – urban and rural – are more likely to die due to gun violence than their more affluent peers; and,

WHEREAS, children of color are far more likely to experience campus gun violence, more than twice as likely for Hispanic students and over three times as likely for Black students; and,

WHEREAS, gun violence and school shootings are a uniquely American epidemic; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature acknowledges that gun violence is one of the most pressing social and public health issues facing our residents and must be stopped; and,

BE IT FURTHER RESOLVED that the Legislature requests the downtown Jackson County Courthouse be lit with the color orange, the defining color of the gun violence prevention movement, from June 2, 2023, through June 4, 2023; and,

BE IT FURTHER RESOLVED that the Legislature recognizes June 2023 as Gun Violence Awareness Month in Jackson County.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21300 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing the month of June 2023 as LGBTQ+ Pride Month.

**RESOLUTION NO. 21301**, June 5, 2023

**INTRODUCED BY** Manuel Abarca IV, County Legislator

WHEREAS, the demonstrators who protested on June 28, 1969, following an unjust law enforcement raid at the Stonewall Inn, an LGBTQ+ club in New York City, are pioneers of the LGBTQ+ movement for equality; and,

WHEREAS, the first Pride march in New York City was held on June 28, 1970, on the one-year anniversary of the Stonewall Uprising; and,

WHEREAS, the LGBTQ+ community continues to face challenges, intense discrimination, and the denial of basic human rights in various aspects of life, including employment, housing, healthcare, and education; and,

WHEREAS, state legislatures across the country have introduced and passed harmful legislation directly targeting LGBTQ+ youth, particularly transgender youth, and their ability to participate in athletic activities and obtain access to lifesaving healthcare; and,

WHEREAS, members of the LGBTQ+ community have been targeted in acts of mass violence; and,



WHEREAS, it is fitting and proper that Jackson County formally recognize and support Pride Month as an opportunity to celebrate and affirm the LGBTQ+ community and advocate for equal rights and protections; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature acknowledges that LGBTQ+ rights are human rights; and;

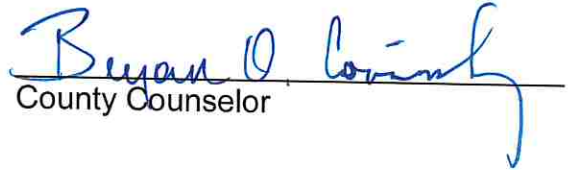
BE IT FURTHER RESOLVED that the Legislature requests that the downtown courthouse be lit with the colors of Daniel Quasar's Progress Pride Flag, which has a greater emphasis on inclusion and progression, from June 9, 2023 through June 12, 2023; and,

BE IT FURTHER RESOLVED that the Legislature recognizes June 2023 as LGBTQ+ Pride Month in Jackson County.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21301 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the replacement of roofs on park structures for use by the Parks + Rec Department to Tailor Made Exteriors of Lee's Summit, MO, under the terms and conditions of Invitation to Bid No. 23-029, at an actual cost to the County not to exceed \$156,697.00.

**RESOLUTION NO. 21302**, June 5, 2023

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, the Parks + Rec Department has a need to re-roof several of its structures throughout the parks system; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Bid No. 23-029 for the replacement of these roofs; and,

WHEREAS, a total of twenty-four notifications were distributed and viewed and two responses were received and evaluated, from the following:

**BIDDERS**

Tailor Made Exteriors  
Lee's Summit, (Jackson County), MO

Construction Management, Inc.  
Gardner, KS

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Directors of Finance and Purchasing and Parks + Rec recommend the award of contract for roof replacement to Tailor Made Exteriors of Lee's Summit, MO, for the reason it has submitted the lowest and best bid as set forth in the attached recapitulation and analysis, at a cost to the County not to exceed \$156,697.00, which includes a \$15,000.00 material allowance for any additional work deemed necessary to accomplish the project due to unforeseen circumstances; now therefore,

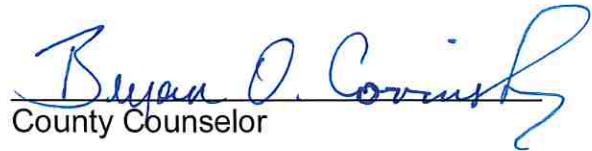
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Directors of Finance and Purchasing and Parks + Rec and that the Director of Finance and Purchasing be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21302 of June 5, 2023, was duly passed on \_\_\_\_\_, 2023 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1608 58020  
ACCOUNT TITLE: Park Fund  
Construction Services  
Buildings & Improvements  
NOT TO EXCEED: \$156,697.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

# Request for Legislative Action

Res. #21302  
Sponsor: Charlie Franklin  
Date: June 5, 2023

## Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21302
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	6/5/2023

## Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a contract under Bid No. 23-029 Re-roofing of Park Structures to Tailor Made Exteriors of Lee's Summit, Missouri.

## Request Summary

The Parks + Rec Department requires re-roofing of several park structures throughout the Parks System. The Purchasing Department issued Invitation for Bid No. 23-029, Re-roofing of Park Structures to meet those needs. A total of twenty-four (24) notifications were sent out and two (2) responses were received. After reviewing the bid tabulation, pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and Parks + Rec Department recommend Tailor Made Exteriors of Lee's Summit, Missouri as the best bid received for all scopes of work,

We also wish to include a Material Allowance in the contract. We request the Parks Director be authorized to spend up to an additional **\$15,000** total to perform any additional work necessary due to unforeseen conditions encountered during construction. A summary of the Tailor Made Exteriors bid is as follows:

Total Bid for Group "A" Roofs (five total)	\$ 75,965.00
Total Bid for Group "B" Roofs (three total)	\$ 65,732.00
Material Allowance	\$15,000.00
<b>Total Award Amount</b>	<b>\$156,697.00</b>

Parks + Rec has budgeted \$156,697.00 in account 003-1608-58020 in the 2023 Operating Budget for this expense.

## Contact Information

<b>Department:</b>	Parks + Rec	<b>Submitted Date:</b>	5/18/2023
<b>Name:</b>	Brian Nowotny	<b>Email:</b>	bpnnowotny@jacksongov.org
<b>Title:</b>	Deputy Director Park Operations	<b>Phone:</b>	816-503-4803

## Budget Information

## Request for Legislative Action

Amount authorized by this legislation this fiscal year:	\$156,697		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$156,697		
Is it transferring fund?	No		
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
003 (Park Fund)	1608 (Construction Services)	58020 (Buildings & Improvements)	\$156,697

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
21002	July 11, 2022

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Reviewed for Goals:	
MBE: 9.50%	
WBE: .00%	No goal assigned
VBE: .00%	No goal assigned
<b>Prevailing Wage</b>	
Construction projects over \$75000	['Separate bid']

<b>Fiscal Information</b>
---------------------------

## Request for Legislative Action

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

### History

Submitted by Parks + Rec requestor: Brian Nowotny on 5/18/2023. Comments:

Approved by Department Approver Susan I. Kinnaman on 5/25/2023 8:45:10 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/25/2023 10:49:48 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 5/25/2023 3:12:42 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 5/25/2023 3:35:47 PM. Comments:

Approved by Executive Office Approver Lisa Honn on 5/30/2023 5:00:58 PM. Comments: Approving for Sylva due to technical issue.

Approved by Counselor's Office Approver Jamesia Manning on 6/1/2023 11:51:08 AM. Comments:







**JACKSON COUNTY  
Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

**To:** Barbara Casamento, Purchasing Administrator  
**From:** Brian Nowotny, Deputy Director Park Operations  
**cc:** County Counselors Office  
**Date:** June 1, 2023  
**Re:** Bid No. 23-029 Re-Roofing Park Structures

The Parks + Rec Department requires re-roofing of several park structures throughout the Parks System. The Purchasing Department issued Invitation to Bid No. 23-029, Re-roofing of Park Structures to meet those needs. A total of twenty-four (24) notifications were sent out and two (2) responses were received.

After reviewing the bid proposals, pursuant to Section 1054.6 of the Jackson County Code, Parks + Rec recommends Tailor Made Exteriors of Lee's Summit, Missouri as the lowest and best bid received for all scopes of work. A summary of the bid tabulation is included below.

We also wish to include a Material Allowance in the contract. We request the Parks Director be authorized to spend up to an additional **\$15,000** total to perform any additional work necessary due to unforeseen conditions encountered during construction.

	<b>Tailor Made Exteriors</b>	<b>CMS Inc.</b>
Total Bid for Group "A" Roofs (five total)	\$ 75,965.00	\$130,905.00
Total Bid for Group "B" Roofs (three total)	\$ 65,732.00	\$158,070.00
Material Allowance	<u>\$ 15,000.00</u>	<u>\$ 15,000.00</u>
<b>Total Bid Amount</b>	<b>\$156,697.00</b>	<b>\$303,975.00</b>

Parks + Rec has budgeted \$156,697.00 in account 003-1608-58020 in the 2023 Operating Budget for this expense.



*Frank White, Jr., County Executive*

## QUOTATION FORM

### Re-Roofing Of Park Structures

**It is the intention** of the County to award GROUP "A" as the first priority based on available funding, and then GROUP "B" items on an individual basis as funding allows.

**The Successful Bidder** shall provide and include in the bid all **Prevailing Wage Rate** pricing, dumpsters, disposal, roofing materials, labor, equipment, tools, miscellaneous items and incidental services and supplies as needed to complete these projects following the 2009 International Building Code and according to the specifications outlined.

#### GROUP "A" Base Bid Facilities

The Undersigned Bidder hereby proposes to perform all work as outlined in the Specifications as necessary and incidental to the completion of the Re-Roofing of Park Structures as follows:

**ITEM #1: Lake Jacomo Shelter #6, 3601 West Park Road, Lee's Summit, MO 64015**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 11,267.91

**ITEM #2: Lake Jacomo Shelter #7, 3601 West Park Road, Lee's Summit, MO 64015**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 7,429.38

**ITEM #3: Adair Park South Shelter, 4350 S Lee's Summit Rd, Independence, MO 64055**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 5,699.18

**ITEM #4: Adams House at Missouri Town, 8010 E Park Rd, Lee's Summit, MO 64064**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 16,719.61

**ITEM #5: Colonel's Barn (north) at Missouri Town, 8010 E. Park Road, Lee's Summit, MO 64086**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 34,848.87

**GROUP "B" Add-Alternate Bid Facilities**

**ITEM #6: Lake Jacomo Shelter #1, 23601 E. Liggett Road, Blue Springs, MO 64015**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 6,351.51

**ITEM #7: Squires Barn at Missouri Town, 8010 E Park Rd, Lee's Summit, MO 64064**

The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 41,604.39

**ITEM #8: Settlers Barn at Missouri Town, 8010 E Park Rd, Lee's Summit, MO 64064**

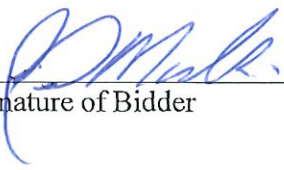
The Undersigned Bidder Hereby proposes to perform all work as indicated in the Plans for the LUMP SUM CONTRACT PRICE OF \$ 17,775.78

**CONTINGENCY AND UNIT PRICE SCHEDULE**

Each proposal shall include \$5,000 (Five Thousand Dollars) within their overall bid submission as use by the Owner as a Force Account/Contingency to address unforeseen items during the course of work. The Undersigned Bidder offers, for the Owner's consideration and use, the following unit price schedule. All unit prices will be the basis of payment or credit for extras or deductions to the original Contract. The Owner reserves the right to add or delete any item of the contract as best suits its purposes or intentions. All prices must be the "installed price" and remain intact as long as original contract is enforceable. This sheet must be completed in full as an integral part of the Form of Bid. These prices include all costs to the Owner.

- |   |              |                          |
|---|--------------|--------------------------|
| 1. Wood sheathing tear-off and replacement. | Unit Sq. Ft. | Cost/Unit \$ <u>2.23</u> |
| 2. Wood fascia tear-off and replacement.    | Unit Ln. Ft. | Cost/Unit \$ <u>4.75</u> |

At the end of the project, any such additional work for which written authorization has been received will be included in a change order initiated by the contractor and approved by the Owner, and such change order, with copies of the written authorization attached, shall be submitted to the owner for acceptance.

  
Signature of Bidder

Richard Mullin / Member  
Name and Title (Typed)

Tailor Made Exteriors  
Company Name (Typed)

1610 SE Hamblen Rd  
Company Address (Typed)

Lee's Summit, MO 64081  
Company City, State, and Zip (Typed)

816.347.8328  
Phone # (Typed)



AFFIDAVIT

STATE OF Missouri )  
 ) SS.  
COUNTY OF Jackson )

Richard Mullin of the city of Lee's Summit  
County of Jackson State of Missouri being duly sworn on her or his oath, deposes and says,

1. That I am the Member (Title of Affiant) of Tailor Made Exteriors (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2022, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List.
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Tailor Made Exteriors (Name of Bidder)

By: [Signature] (Signature of Affiant)

Member (Title of Affiant)

Subscribed and sworn to before me this 2nd day of May, 2023

[Signature]

NOTARY PUBLIC in and for the County of Jackson (SEAL)

State of Missouri

My Commission Expires: 8/15/2026

CATHERINE A. SWISS
NOTARY PUBLIC NOTARY SEAL
STATE OF MISSOURI
JACKSON COUNTY
COMMISSION # 22667585
MY COMMISSION EXPIRES 8/15/2026

A CONTRACT for Furnishing Roofing for the Parks and Rec Department.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes  No  Initials RM Minimum order, if applicable \$ \_\_\_\_\_ as long as no material price increases occur.

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: Tailor Made Exterior PHONE NO: 816.347.8328  
ADDRESS: 1610 SE Hamblen Rd, Lees Summit, MO 64081 FAX NO: 816.347.8335  
NAME OF AUTHORIZED AGENT (print or type): Richard Mullin DATE: 5-2-23  
SIGNATURE OF AUTHORIZED AGENT: [Signature] TITLE: Member  
EMAIL ADDRESS OF AUTHORIZED AGENT: rick@tmext.com  
FEDERAL ID NO: 43-1929419 and/or SOCIAL SECURITY NO: \_\_\_\_\_

SPECIFY: MINORITY OWNED (MBE): \_\_\_\_\_ WOMAN OWNED (WBE): \_\_\_\_\_ (Check If Applicable)  
\*\*\*\*\*  
JACKSON COUNTY MISSOURI BY BOB CRUTSINGER, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF BOB CRUTSINGER: \_\_\_\_\_ DATE: \_\_\_\_\_




**STATEMENT OF COCTOR'S QUALIFICATIONS**

(Complete in full, Use attachments if necessary)

Name of Bidder: Tailor Made Exterior	
Address with Zip Code: 1610 SE Hamblen Rd, Lees Summit, MO 64081	
Federal Tax I.D. Number: 43-1929419	
Check One: Corporation          Partnership          Sole Proprietorship <b>X LLC</b>	
If <b>SOLE PROPRIETORSHIP</b> , state name, address and phone number of owner:	
Richard Mullin, 1610 SE Hamblen Rd, Lees Summit, MO 64081 (816)347-8328	
<b>If CORPORATION:</b>	
Date of Incorporation:	Name of State(s) in which incorporated:
President's Name:	Vice-President's Name:
Secretary's Name:	Treasurer's Name:
<b>If PARTNERSHIP:</b>	
Is the Partnership:          General          Limited          Association          (Check one)	
Date of Organization:	
Name and addresses of all partners:	
1.	
2.	
3.	
<b>GENERAL INFORMATION:</b>	
Percent of work to be done under the proposed contract by your own staff: 100%	
No. of Permanent Employees: 20	Geographical Limits of Operation: Kansas and Missouri
No. of years in business: 22 years	
Have you ever done business under a different name: Yes          No <b>X</b> (Check one)	
If Yes, give Name and Location:	
Has contractor ever withdrawn or defaulted on a contractual obligation: Yes          No <b>X</b> (Check one)	
If Yes, state where and why:	



**STATEMENT OF CONTRACTOR'S QUALIFICATIONS - Continued**

Has Contractor ever been sued for breach of any contract? Yes      No <input checked="" type="checkbox"/> (Check one)			
If Yes, Explain:			
List Completed Contracts within the Past Three Years, Including Amount of Each:			
Buckner Ct Renovation - \$326,336.16		The Fountains Roof Replacement - \$93,581.62	
TB Watkins Stair and Handrails - \$768,000.00		Pleasant Hill Roof Replacement - \$13,293.48	
Duncan Estates Exterior Renovation - \$539,656.58		The Landings Roof Replacement - \$145,981.00	
List of Current Contracts, Including Amount of Each:			
HAKC HQ Renovation - \$3,079,000			
Volker Building Roof Replacement - \$112,526.00			
Silverwood Stair Replacement - \$58,232.20			
Customer Reference (state name, address, and phone number):			
Doug Martin, 3822 Summit St, Kansas City, MO 816.968.4174 Brandon			
Robinson 401 Delaware St #001, Kansas City, MO 417.319.2813 Erik			
Berg 111 SE Grand Ave, Lees Summit, MO 64063 816.524.1100			
List each subcontractor you plan to use if awarded the contract. If no, so state.			
SUBCONTRACTOR'S NAME & PHONE #	ITEM OF WORK	\$ AMOUNT OF CONTRACT	MBE/WBE
Primus Consulting 913.832.9659	Material	Group A \$7,004.72 Group B \$5,006.83	MBE
State any other relevant information concerning Contractor's history, credentials, responsibility and capabilities (If none, so state):			
N/A			
DBE STATUS Indicate status claimed:			
1. Minority Owned Business (MBE)      YES ___ NO <input checked="" type="checkbox"/>			
African American ___ Latino ___ Native American ___ Asian ___ Pacific Islander ___			
2. Woman Owned Business (WBE)      YES ___ NO <input checked="" type="checkbox"/>			
3. Small Business      YES ___ NO <input checked="" type="checkbox"/>			
For consideration as an MBE, WBE or Small Business, a copy of any governmental entity or Minority Supplier Council certification must be attached.			
Prepared by (print or type): Richard Mullin		Title: Member	
Signature: 		Date: 05/02/2023	

**ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

The undersigned acknowledges receipt of Addenda through and including numbers 1 and that this Bid is submitted in accordance with information, instructions, and stipulations set forth therein.

  
\_\_\_\_\_  
Signature of Respondent

05/02/2023  
Date

Tailor Made Exteriors  
Company Name

1610 SE Hamblen Rd  
Address

Lees Summit, MO 64081  
City, State, and Zip

816.347.8328  
Phone

STATEMENT OF NO BID

TO: Jackson County Purchasing Department  
Jackson County Courthouse  
415 East 12th Street, Room G1  
Kansas City, MO 64106

N/A

We, the undersigned, have declined to submit a bid in response to this Invitation to Bid for the following reasons(s):

- Specifications too "tight", i.e., geared toward one brand or supplier.
- Insufficient time to respond to the bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are not clear (explain).
- We are unable to meet insurance requirements.
- Remove us from your list for this commodity or service.
- Other (explain). \_\_\_\_\_

REMARKS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT F**

BIDDER'S EXCEPTIONS  
TO  
SPECIFICATIONS  
OF  
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 23-029

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. **READ THIS PARAGRAPH CAREFULLY.**

The following exceptions to the Specifications of Invitation to Bid No. 23-029 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED
	None

Name of Firm: Tailor Made Exteriors

Signature of Bidder: 



**OFFICE OF THE COUNTY AUDITOR**  
**COMPLIANCE REVIEW OFFICE**  
 415 E 12TH STREET, 2ND FLOOR  
 KANSAS CITY, MISSOURI 64106

(816) 881-3302  
 FAX (816) 881-3340  
 COMPLIANCE@JACKSONGOV.ORG  
 WWW.JACKSONGOV.ORG/AUDITOR

**JACKSON COUNTY, MISSOURI**  
**MBE/WBE/VBE PARTICIPATION AFFIDAVIT**

ITB/RFP/RFQ Number: 23-029

ITB/RFP/RFQ Title: Re-Roofing of Park Structures

Contracting Department: Parks + Rec Department

Respondent: Tailor Made Exteriors

I, Richard Mullin, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above ITB/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above.

**The goals set by Jackson County, Missouri are:**

9.5 %MBE      \_\_\_\_\_ %WBE      \_\_\_\_\_ %VBE

2. Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

9.5 %MBE      \_\_\_\_\_ %WBE      \_\_\_\_\_ %VBE

**\*\*\*INTERNAL USE ONLY\*\*\***

CUP RECEIVED: \_\_\_\_\_ CUP APPROVED: \_\_\_\_\_

GFE RECEIVED: \_\_\_\_\_ GFE APPROVED: \_\_\_\_\_

CUP REVISED: \_\_\_\_\_ REVISION APPROVED: \_\_\_\_\_

APPROVED GOALS: \_\_\_\_\_ MBE      \_\_\_\_\_ WBE      \_\_\_\_\_ VBE      \_\_\_\_\_ OTHER

RES/ORD: \_\_\_\_\_ AMT AWARDED: \_\_\_\_\_

NOTES:



ACKNOWLEDGMENT

Respondent acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the subcontractor participation goals.

List of Intended Subcontractors:

Respondent acknowledges that it is responsible for submitting a List of Intended Subcontractors (LIS) prior to receiving a contract award as a result of its response to the above ITB/RFP/RFQ. This affidavit in conjunction with the LIS constitutes the Contractor's Utilization Plan (CUP), which sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract. The CUP is contractually binding and any changes to either document must follow a modification process as described below.

Good Faith Effort:

Respondent further acknowledges that it is responsible for submitting a Good Faith Effort Form if it will be unable to meet the participation goals. A Good Faith Effort Form documents the efforts a respondent puts forth to achieve the MBE and/or WBE and/or VBE goals on a project. Simply stating that goals cannot be met is not considered sufficient.

Contractor Modification Form:

If, at any point during the life of the awarded contract, the contractor needs to substitute an approved subcontractor a Contractor Modification Form must be submitted to the Compliance Review Office.

Any Good Faith Effort or Contractor Modification Form must be approved by the Compliance Review Office.

\*\*\*Contact the Compliance Review Office for assistance or to request forms.\*\*\*

I hereby certify that I am authorized to make this Affidavit on behalf of the Respondent named below and who shall abide by the terms set forth herein. I acknowledge that the assigned values determined by this CUP shall be enforceable under the contract terms and conditions.

Respondent Primary Contact (Print) : Richard Mullin

Title: Member Email: rick@tmext.com

Date: 05/02/2023 Phone: 816.347.8328

Signature: [Handwritten Signature] Date: 05/02/2023

NOTARIZED: Subscribed and sworn to before me this 2nd day of May, 2023.

My Commission Expires: 8/15/2026

CATHERINE A. SWISS
NOTARY PUBLIC NOTARY SEAL
STATE OF MISSOURI
JACKSON COUNTY
COMMISSION # 22667585
MY COMMISSION EXPIRES 8/15/2026

NOTARY PUBLIC
Attach Corporate Seal if applicable