



Jackson County Health Department

Jan. 12- 19, 2022

COVID-19

Data

More in depth data can be found on the [JACOHD dashboard](#).

JACOHD

- Total Cases – 56,909
- Total Deaths – 638

Totals by Week:

- Cases – 3,835
- Deaths – 24

****Note:** Cases from Independence, MO have been removed from the Jackson County Health Department data dashboard. There has been a delay in data reporting from the state level. Therefore, these data are provisional and are subject to change.

Current Outbreaks

Addington Place of Lee's Summit – 28
 Autumn Terrace Health and Rehab – 60
 Benton House of BS – 7
 Edgewood Manor – 27
 Hidden Lake Care Center – 12
 Ignite Medical Resort BS – 26
 Ignite Medical Resort St. Mary's – 36

Jackson County Detention Center – 39
 John Knox Village Assisted Living – 20
 John Knox Village Care Center – 11
 Life Care Center of Grandiview – 28
 Oak Grove Nursing & Rehab – 35
 The Parkway Senior Living – 23
 Wilshire at Lakewood Care Center – 21

****Outbreaks** are considered concluded after two incubation periods (28 days) since the onset date of the last case of COVID-19, and are thus removed from the list.

JACOHD/Jackson County Vaccine Data

****Jackson County vaccine data** can be found [here](#).

JACOHD

- Total doses administered – 86,574
- Jackson County
 - 60.3% of Jackson County residents have initiated vaccination; 54.7% have completed vaccination
 - Jackson County's population: 269,503
 - 162,451 first doses have been administered; 358,370 total doses have been administered

JACOHD/TMC Sponsored Testing

Thursday, Jan. 20, 2022	9:30 a.m. – 3 p.m. – 3651 NE Ralph Powell, Lee's Summit
Friday, Jan. 21, 2022	9:30 a.m. – 3 p.m. – 3651 NE Ralph Powell, Lee's Summit
Monday, Jan. 24, 2022	9:30 a.m. – 3 p.m. – 3651 NE Ralph Powell, Lee's Summit
Tuesday, Jan. 25, 2022	9:30 a.m. – 3 p.m. – 3651 NE Ralph Powell, Lee's Summit

Symptomatic Testing: Call 816-404-CARE

JACOHD Vaccine Clinics

Thursday, Jan. 20, 2022	9 a.m. – 4 p.m. – 313 S. Liberty, Independence 8 a.m. – 12 p.m. – Mohart Center
Friday, Jan. 21, 2022	9 a.m. – 4 p.m. – 313 S. Liberty, Independence
Monday, Jan. 24, 2022	9 a.m. – 4 p.m. – 313 S. Liberty, Independence
Tuesday, Jan. 25, 2022	9 a.m. – 4 p.m. – 313 S. Liberty, Independence 11:30 a.m. – 1 p.m. – Hawthorne Place Apartments

Everyone over the age of 5 is eligible for vaccination. Residents can visit jacohd.org/events to find clinic registration and walk-in hours.

PPE Supply

The supply rate meets the demand rate.

JCDC Testing

JACOHD is continually working with JCDC on reporting and investigation.

Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting



COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

MARY JO SPINO

CLERK OF THE COUNTY LEGISLATURE
415 East 12th Street
Kansas City, MO 64106

201 West Lexington, 2nd Floor
Independence, MO 64050

January 21 – January 27, 2022

1-21-2022 Friday

NO MEETINGS –

1-24-2022 Monday

NO ANTI-CRIME, HEALTH & ENVIRONMENT, INTER-GOVERNMENTAL AFFAIRS, JUSTICE & LAW ENFORCEMENT, PUBLIC WORKS, RULES, OR 911 OVERSIGHT COMMITTEE MEETINGS

9:45 A.M.

Finance & Audit Committee Meeting –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area

9:50 A.M.

Land Use Committee Meeting –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area

9:55 A.M.

Budget Committee Meeting –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area

10:00 A.M.

**LEGISLATIVE MEETING -
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area**

Closed meeting per Resolution #20854

1-25-2022 Tuesday

9:00 A.M.

Blood Drive –
Jackson County Courthouse, 415 East 12th Street,
2nd Floor, Kansas City Legislative Assembly Area

2:05 P.M.

Bid Opening Purchasing Department –
Hila “Dutch” Newman Legislative Conference Room
415 East 12th Street, 2nd Floor, Kansas City, MO

1-26-2022 Wednesday

NO MEETINGS –

1-27-2022 Thursday

NO MEETINGS –

Persons with disabilities wishing to participate in the above meetings and who require a reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hour notice is required. To put information on Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Parks + Rec to execute a one-year Facility Usage Agreement with four one-year options to extend with the City of Lee's Summit to provide for recreation activities for use by the Parks + Rec Department's Special Population Services Division, at no cost to the County.

RESOLUTION NO. 20853, January 24, 2022

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department's Special Population Services Division desires to utilize the City of Lee's Summit's Harris Park Community Center for basketball practices and dances, at no cost to the County; and,

WHEREAS, the attached Facility Usage Agreement between the City of Lee's Summit and the County is an appropriate mechanism to set out the mutual responsibilities of each party; and,

WHEREAS, the recommended Facility Usage Agreement is for a one-year term, with mutual options to extend for four one-year options to extend; and,

WHEREAS, the execution of this contract with the City of Lee's Summit for activities for the Parks + Rec Department's Special Population Services Division is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

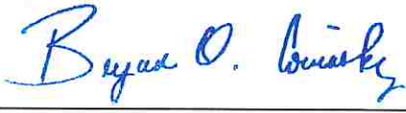
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Parks + Rec be and hereby is authorized to execute the attached Facility Usage Agreement with the City of Lee's Summit.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20853 of January 24, 2022, was duly passed on _____, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature



FACILITY USE AGREEMENT

THIS FACILITY USE AGREEMENT (hereinafter “Agreement”) is made and entered into this _____ day of _____, 2021, by and between THE CITY OF LEE’S SUMMIT, MISSOURI, BY AND THROUGH THE LEE’S SUMMIT PARKS AND RECREATION BOARD (hereinafter “LSPR”) and JACKSON COUNTY PARKS AND RECREATION (hereinafter “Jackson County.”)

WITNESSETH:

WHEREAS, pursuant to the Charter of the City of Lee’s Summit, Missouri, the Parks and Recreation Board is empowered with the control of the supervision, improvement, care and custody of parks and recreation activities in the City of Lee’s Summit, Missouri; and,

WHEREAS, under the direction of the Parks and Recreation Board, LSPR regularly partners with Jackson County, a political subdivision in the State of Missouri, for the provision of various activities for residents and patrons of the City of Lee’s Summit and surrounding communities; and,

WHEREAS, one such series of programs provides activities for physically and mentally challenged citizens of the community, said programs being sponsored by Jackson County and held at LSPR facilities, which represents a cost effective and efficient use of public funds and resources; and,

WHEREAS, the Visionary Task Force set forth goals to address the need for programs and activities for the physically and mentally challenged citizens of our community; and,

WHEREAS, LSPR and Jackson County agree that joint cooperation and partnership of programs and use of facilities and grounds, represents a cost effective and efficient use of public funds and lands; and,

WHEREAS, LSPR and Jackson County desire to enter into a formal agreement outlining the terms and conditions associated with a partnership for such programming.

NOW, THEREFORE, in consideration of the mutual benefits and provisions set forth herein, LSPR and Jackson County do hereby agree upon the following terms and conditions:

Section One: Facilities, Services, and Activities

1. **Facility.** LSPR agrees to provide accommodations to Jackson County for the activities described herein at Harris Park Community Center or, if the facility is unavailable, at the sole discretion of LSPR, another facility capable of accommodating the activity to be held. The facility accommodations to be provided by LSPR shall include preparation and set up of any courts, rooms, or other needs of the activity. LSPR further reserves the right to reschedule an activity authorized under this Agreement for usage of the facility by LSPR or for other emergency or urgent needs, at the discretion of LSPR. In the event of a



- reschedule for this purpose, LSPR agrees, to the extent possible, to provide a minimum of twenty-four (24) hours' notice to Jackson County.
2. **Activities.** For the term of this Agreement, LSPR agrees to provide accommodations for basketball, volleyball, and dance special population programming offered by Jackson County.
 3. **Schedule.** Prior to October 1 of each year, Jackson County shall provide a proposed schedule of activities for the upcoming calendar year to LSPR for consideration. LSPR will review the schedule and advise Jackson County of any conflicts or concerns with the accommodations requested. LSPR and Jackson County shall cooperate to prepare a mutually agreeable final calendar of activities for the upcoming calendar year no later than December 1 of each year for the term of this Agreement.
 4. **Fees.** LSPR agrees to waive any rental fees for Jackson County which would typically be assessed for the uses described herein for the term of this Agreement.
 5. **Event Participation Estimates.** At least ten (10) calendar days prior to the commencement of an activity authorized under this Agreement, Jackson County shall provide to LSPR an estimate of the number of participants and spectators for the event, including an estimate of the number of vehicles for which parking is needed.
 6. **Request for Additional Equipment or Accommodations; Provision of Equipment.** Any request for special equipment for a particular activity must be made by Jackson County a minimum of thirty (30) calendar days in advance of the activity's scheduled start date. LSPR will exercise its' best efforts to accommodate any request for additional equipment. In the event that Jackson County wishes to provide its' own equipment for an activity or event, it shall notify LSPR at least fourteen (14) calendar days in advance in order to allow LSPR to ensure the equipment is acceptable for use at the facility.

Section Two: Responsibilities of Jackson County

7. **Parking at LSPR Facilities.** Jackson County will strictly regulate the parking of vehicles. Parking attendants shall be provided by Jackson County and coordinated with the LSPR Inclusion Coordinator or their designee for the duration of the activities authorized under this Agreement. No parking is permitted on outer roads and service drives. Violators will be towed at the owner's expense. Jackson County shall not charge any parking fees without the prior written authorization of LSPR.
8. **Condition of LSPR Facilities.** Jackson County agrees that it will not alter or in any way cause to be altered LSPR property unless prior written consent has been granted by LSPR to Jackson County.
9. **Adherence to Rules and Regulations.** Jackson County agrees to abide by all facility and LSPR rules and regulations are followed and agrees to enforce or assist LSPR in the enforcement of said rules and regulations with regard to the activities authorized in this Agreement.
10. **Damage to LSPR Facilities or Equipment.** Jackson County shall be responsible for reimbursing LSPR for the cost of replacement or repair of any LSPR property or equipment damaged through the negligence of or the acts or actions of participants or spectators of the events and programs authorized under this Agreement.
11. **Event Control.** Jackson County shall be responsible for the events authorized under this Agreement, and shall take all steps necessary to prevent the violation of facility



regulations, city ordinances, park rules or regulations, or any act or action that might be detrimental to LSPR, its Board, facilities, patrons, volunteers, employees, guests. Such regulations and ordinances shall include, but are not limited to: use of tobacco in the parks, prohibition of food and beverages on gymnasium floors or restrooms, prohibition of alcohol on LSPR premises without applicable permits, and the adherence to all applicable fire codes, including parking and occupancy requirements. Jackson County shall ensure that a representative of Jackson County who is responsible for event control and has authority to enforce rules and regulations related to the activity is on-site at all times during the provision of activities authorized under this Agreement.

12. **Unsafe Conditions.** Decisions regarding the safety of holding or continuing to hold an activity or event as authorized under this Agreement shall be the sole responsibility of Jackson County. Jackson County shall immediately notify LSPR of any unsafe conditions observed with regard to LSPR's facilities or equipment.
13. **Participant Safety.** Jackson County will be solely responsible for providing participant safety, supervision, and first aid supplies it deems necessary in connection with the activities authorized under this Agreement. LSPR does not provide on-site emergency medical care or any vehicle for emergency medical transportation.
14. **Clean Up.** Jackson County shall be responsible for returning facilities and grounds to their original condition upon completion of the activity or event. This shall include, but is not necessarily limited to bagging trash, removing all food or containers, setting out the trash, and dry and wet mopping as needed.

Section Three: General Conditions

15. **Term.** The Term of this Agreement shall be from January 1, 2022, to December 31, 2022, and shall be eligible for up to four (4) additional one (1) year renewal terms. In the event that Jackson County desires to renew this Agreement, it shall submit to LSPR its' intent to renew no less than thirty (30) days prior to the natural expiration of this Agreement.
16. **Termination.** Either party has the right to terminate this Agreement prior to the natural expiration of the same by providing written notice to the other party not less than fourteen (14) days prior to the intended date of termination.
17. **Insurance.** Each party to this Agreement shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents, employees, volunteers, guests, invitees, or participants. Neither party is obligated to indemnify the other party or to hold harmless the other party from costs or expenses incurred as a result of such claims. The foregoing provisions shall not be deemed a relinquishment or waiver of any kind of applicable limitations of liability provided or available to the parties under applicable state governmental immunities law and each party shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo. Rev. Stat. § 537.600, et seq. Jackson County shall provide the Board a certificate of insurance indicating it maintains Commercial General Liability coverage with unimpaired limit of not less than \$1,000,000 for each occurrence and a \$2,000,000 General Aggregate Limit to cover all operations included herein. The policy shall name the City of Lee's Summit, Missouri, as additional insured and a waiver of



subrogation against the City under such policy. Alternatively, Jackson County may elect to self-insure this risk. If Jackson County so elects, it shall provide to the Board upon request evidence satisfactory to the Board of said self-insurance.

- 18. **Governing Law.** This Agreement shall be deemed to have been made within the County of Jackson, State of Missouri, City of Lee’s Summit, and shall be interpreted, construed, and enforced in accordance with the laws of the State of Missouri and before the Courts of Missouri in the County of Jackson.
- 19. **Severability.** In the event any term or other provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal, or incapable of being enforced, all other terms, provisions, and conditions of this Agreement shall nevertheless remain in full force and effect.
- 20. **Waiver.** Any waiver by LSPR or Jackson County of any of the covenants, conditions, or agreements herein contained shall not be construed as a waiver of any subsequent breach or violation of this Agreement.
- 21. **Assignment.** This Agreement may not be assigned by either LSPR or Jackson County without the prior, written consent of the non-assigning party.
- 22. **Entire Agreement.** This Agreement contains the entire agreement with respect to the matters herein described, and there are no terms, conditions, promises, understandings, or statements, express or implied, concerning the same. No subsequent alteration, amendment, change, or addition to this Agreement shall be binding upon LSPR or Jackson County unless reduced to writing and signed by both LSPR and Jackson County.

IN WITNESS WHEREOF, the parties hereunto set their hand(s) as of the date and year first written above.

Jackson County:

City of Lee’s Summit:

By: _____
Name: _____
Title: _____

By: _____
William A. Baird
Mayor

Approved as to form:

Lee’s Summit Parks and Recreation

County Counselor

By: _____
Joseph Snook
Administrator, Lee’s Summit Parks and
Recreation

Approved as to form:

Scott Ison, Chief Counsel of Infrastructure
and Recreation

Request for Legislative Action

Res. #20853
Sponsor: Tony Miller
Date: January 24, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20853
Sponsor(s):	Tony Miller	Legislature Meeting Date:	1/24/2022

Introduction
Action Items: ['Authorize']
Project/Title:
Jackson County Parks + Rec Special Population Services Division Facility Usage Agreement with Lee's Summit Parks & Recreation

Request Summary
<p>A Resolution authorizing the Director of Parks + Rec Michele Newman to execute a contract with Lee's Summit Parks and Recreation for the use of the Harris Park Community Center located at 110 SW Blue Parkway, Lee's Summit, MO 64063, for use by the Jackson County Parks + Rec Special Population Services Division to conduct practices and dances.</p> <p>The Term of this Agreement shall be from January 1, 2022, to December 31, 2022, and shall be eligible for up to four (4) additional one (1) year renewal terms. In the event that Jackson County desires to renew this Agreement, it shall submit to LSPR its' intent to renew no less than thirty (30) days prior to the natural expiration of this Agreement.</p> <p>Fees associated with the use of the facility are waived by Lee's Summit Parks and Recreation.</p>

Contact Information			
Department:	Parks + Rec	Submitted Date:	1/13/2022
Name:	Tina Spallo	Email:	TSpallo@jacksongov.org
Title:	Superintendent of Recreation	Phone:	816-503-4872

Budget Information	
Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
Single Source Funding:	

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20072	February 27, 2019

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This legislative action does not impact the County financially and does not require Finance/Budget approval. 	

Request for Legislative Action

History

Tina Spallo at 1/13/2022 1:35:56 PM - [Submitted |]
Department Director: Michele Newman at 1/13/2022 4:23:15 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 1/14/2022 8:48:45 AM - [Not applicable |]
Compliance: Jaime Guillen at 1/14/2022 9:00:26 AM - [Approved | eRLA 366]
Finance (Budget): Mark Lang at 1/14/2022 11:07:15 AM - [Not applicable |]
Executive: Troy Schulte at 1/14/2022 11:42:40 AM - [Approved |]
Legal: Elizabeth Freeland at 1/19/2022 3:06:48 PM - [Approved |]

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, January 24, 2022, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 20854, January 24, 2022

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, January 24, 2022, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

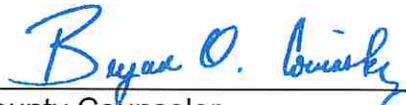
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, January 24, 2022, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20854 of January 24, 2022, was duly passed on _____, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Counselor to execute extensions to the Legal Services Agreements with certain lawyers and/or law firms, at no additional cost to the County.

RESOLUTION NO. 20855, January 24, 2022

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, in 2021 the County Counselor entered into Legal Services Agreements with certain law firms and lawyers which expired on December 31, 2021, with funding not fully expended; and,

WHEREAS, the County Counselor recommends that these agreements be extended to allow the County to take advantage of and expend the 2021 funding which remains encumbered; and,

WHEREAS, the recommended extensions would be at no additional cost to the County; and,

WHEREAS, the lawyers and law firms whose contracts are recommended for extensions are as follows:

Colette Holt and Associates
Kansas City, MO
(MBE/WBE Matters)

Ellis, Ellis, Hammons & Johnson P.C.
Springfield, MO
(CARES Act and American Rescue Plan Special Counsel)

Evans & Dixon, LLC
Kansas City, MO
(Workers' Compensation Claims)

Husch Blackwell
Kansas City, MO
(General Personnel Issues)

Ronald L. Jurgeson
Lee's Summit, MO
(Merit System Commission, BOE)

Seyferth, Blumenthal & Harris, LLP
Kansas City, MO
(Employment Discrimination Cases)

Williams Dirks Dameron
Kansas City, MO
(Class Action Lawsuit)

now therefore,

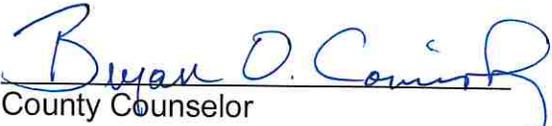
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute extensions to the Legal Services Agreements with the law firms and lawyers identified in this Resolution, for terms ending December 31, 2022, at no additional cost to the County.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20855 of January 24, 2022, was duly passed on _____, 2022 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Request for Legislative Action

Res. #20855
Sponsor: Tony Miller
Date: January 24, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20855
Sponsor(s):	Tony Miller	Legislature Meeting Date:	1/24/2022

Introduction
Action Items: ['Authorize']
Project/Title:
A RESOLUTION authorizing the County Counselor to execute extensions to the Legal Services Agreements with certain lawyers and/or law firms, at no additional cost to the County.

Request Summary
In 2021 the County Counselor entered into Legal Services Agreements with certain law firms and lawyers which expired on December 31, 2021, with funding not fully expended. Tthe County Counselor recommends that these agreements be extended at no additional cost to the County to allow the County to take advantage of and expend the 2021 funding which remains encumbered. The lawyers and law firms whose contracts are recommended for extensions are as follows: Ellis, Ellis, Hammons & Johnson, P.C. Evans & Dixon Colette Holt & Associates Husch Blackwell Ronald Jurgeson Seyferth, Blumenthal & Harris Williams Dirks Dameron

Contact Information			
Department:	County Counselor	Submitted Date:	1/19/2022
Name:	Elizabeth Freeland	Email:	EFreeland@jacksongov.org
Title:	Litigation Paralegal	Phone:	816-881-3352

Budget Information	
Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
Single Source Funding:	

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not bid - Not reviewed - see notes	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This legislative action does not impact the County financially and does not require Finance/Budget approval. 	

Request for Legislative Action

History

Elizabeth Freeland at 1/19/2022 12:50:48 PM - [Submitted | For 1-24 Agenda. Plz approve ASAP. Thanks!]

Department Director: Jay D. Haden at 1/19/2022 1:01:53 PM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 1/19/2022 1:43:31 PM - [Not applicable |]

Compliance: Katie M. Bartle at 1/19/2022 2:49:03 PM - [Approved | None of these contracts were bid or reviewed for goals with the exception of: Williams Dirk Dameron and Husch Blackwell. Goals of 9.5% MBE and 11.7% WBE are assigned respectively to these two contracts.]

Finance (Budget): Mark Lang at 1/20/2022 10:46:42 AM - [Not applicable |]

Legal: Elizabeth Freeland at 1/20/2022 11:32:49 AM - [Approved |]



FRANK WHITE, JR.
Jackson County Executive

EXECUTIVE ORDER #22-03

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
JACKSON COUNTY EXECUTIVE**

DATE: JANUARY 13, 2022

RE: APPOINTMENT TO THE PLAN COMMISSION

RECEIVED

JAN 13 2022

1:30 pm
JAW

MARY JO SPINO
COUNTY CLERK

I hereby make the following appointment to the Plan Commission:

Roger Lake is appointed to fill an unexpired term occasioned by the resignation of W.L. Pointer representing the unincorporated area of Jackson County for a term to expire December 31, 2023. A copy of Mr. Lake's resume is attached.



Frank White, Jr., County Executive

Dated: _____

1/13/22



ROGER LAKE

36510 E Church Rd Oak Grove, MO 64075 ·
westerntrooper@aol.com

EXPERIENCE

1994 – PRESENT

JOURNEYMAN ELECTRICIAN, IBEW 124

Served several positions including the following: apprentice, journeyman, business representative, organizer, and more.

1998 – 2003

PLANNING COMMISSION, JACKSON COUNTY

Previously appointed by Katheryn Shields

EDUCATION

GRADUATED 1980

DIPLOMA, WILLIAM CHRISMAN

CREDENTIALS & ACTIVITIES

- Life-long Jackson County Resident
- Sni-Valley Fireboard for 18 years
- Lived in Oak Grove since 1986
- Jackson County Democrats Delegate 1998-2003



FRANK WHITE, JR.
Jackson County Executive

EXECUTIVE ORDER No. 22-04

**TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.
JACKSON COUNTY EXECUTIVE**

DATE: JANUARY 14, 2022

RE: APPOINTMENT OF DIRECTOR OF RECORDER OF DEEDS

RECEIVED

JAN 14 2022

MARY JO SPINO
COUNTY CLERK

MJS
2:10 pm

I hereby appoint Diana Smith as Director of Recorder of Deeds, effective January 17, 2022. A copy of Ms. Smith's resume is attached.

Executive Order No. 20-17, which had previously appointed an interim department director, is rescinded. Anissia Manuleleua remains with the department as Operations Coordinator.



Frank White, Jr., County Executive

Dated: _____

1/14/22



QUALIFICATION SUMMARY

- * Enthusiastic, motivated and results-oriented leader
- * Notable communication, writing and analytical skills
- * Superior organizational and multi-tasking skills

EDUCATION

Master of Business Administration, Webster University
Master of Arts, Management, Webster University
B.A., Major: Mass-Media, Minor: Speech Communication, Washburn University

PROFESSIONAL TRAINING COMPLETED

Human Resources Management Academy Certificate Program - Completed 12/04/2012

- * Managing in a Union Environment-08/02/2012
- * Human Resource Policy & Law-11/06/2012
- * Coaching & Counseling 11/20/2012
- * Recruitment Selection 12/04/2012
- * Ethics as Culture-10/30/2012
- * Performance Management 11/13/2012
- * Administering Corrective Action 11/27/2012

Advanced Human Resources Management Academy Certificate Program – Completed 04/26/2013

- * Introduction to Communication Skills for Supervisors 02/05/2013
- * The Role of Motivation & Recognition in Employee Performance 02/12/2013
- * Next Level Leadership: Boosting Collaboration, Engagement and Performance (IMS) 02/13/2013
- * Coaching for Improved Performance 02/19/2013
- * Coaching in the Moment: Bringing Out the Best in Others (IMS) 03/14/2013
- * Building Effective Teams 04/02/2013
- * Addressing Negative Attitudes in the Work Place 04/25/2013
- * Managing Conflict in the Work Place (MARC) 04/26/2013

Train the Trainer Certificate Program – Completed 07/24/2013

- * Intro to Training Adults 03/06/2013
- * Maximizing Learning and Retention 05/15/2013
- * Design Workshop: Creating Learner-Focused Training Designs 07/16/2013
- * Multimedia Magic – Creating High Impact Media for Training and Presentations 07/24/2013
- * Point, Click and Wow! – Utilizing Power Point for Trainings and Presentations 07/24/2013
- * Conducting Training Activities 05/08/2013
- * Engaging Participants 05/29/2013

Community Outreach Partners for Empowerment (C.O.P.E.) – Board Member 2017 - Present

Labor Management Council of Greater Kansas City – Leadership Program 2016-2017

Kansas City Credit Union – Board Member 2015- Present

The Facilitator Certificate Program (MARC)-Completed 03/07/2014

Urban S.U.C.C.E.S.S. Inc. – Board Member 2012 - Present

TECHNICAL SKILLS

- * Microsoft Word
- * Microsoft Excel
- * Microsoft Power Point
- * Microsoft Publisher
- * Microsoft Outlook
- * REJIS-CourtWeb
- * Zoom Call Recording
- * Internet Research
- * FMS
- * Adobe Page Maker
- * PeopleSoft CRM Administrator
- * Type 60 WPM
- * SharePoint
- * Cisco Call Center System

PROFESSIONAL EXPERIENCE

Jackson County Missouri

02/06/2017 - Present

Deputy Director of Collections

(02/6/2017 – Present)

- * Manage 30 employees throughout 5 divisions: Taxpayer Assistance, Delinquent Land Tax, Systems Administration, Cash Receipts and Bankruptcy.
- * Assist the Director of Collections in the collection of all current and delinquent taxes by all legal means available for all taxing agencies in the County.
- * Communicate with County Legislature regarding distribution, collection and refund processes.
- * Testify in confirmation hearings on behalf of Jackson County.
- * Assist the Director in maintaining and controlling all official financial records.
- * Responsible for planning and coordinating annual recurring functions of the department such as accurately recording and maintaining personal property records, maintaining accurate land and business personal property tax records, billing and collection of taxes, preparing for and carrying out the delinquent land tax sale, delinquent business tax suits and coordinating information for the Board of Equalization.
- * Review and approve installment contracts.
- * Review and approve property valuation protest appeals and refunds.
- * Review and approve payroll.
- * Process daily allocations for distribution to applicable taxing districts.
- * Assign special projects such as strategic planning, coordinating training and implementing major purchases for the department.

City of Kansas City, Missouri

06/04/2012-02/03/2017

Administrative Manager – Water Services (Job Classification: Administrative Officer)

(04/18/2016-02/03/2017)

- * Supervised 3 Senior Administrative Assistants, 6 Administrative Assistants, 3 Payroll Specialist and 2 Senior Research Analyst.
- * Oversaw the operations and administration personnel of Wastewater, Storm-water and Pipeline divisions; and recommended improvements in such areas as purchasing, accounting, budget development and administration.
- * Studied management methods and identified areas of improvement, made recommendations for improvements needed and implemented improvements for the effectiveness and efficiency of workflow and reporting through the mapping process.
- * Identified administrative needs and developed appropriate solutions or recommendations.
- * Studied methods of improving work measurements or performance standards and made recommendations in coordination with Data Analyst.
- * Coordinated collection and preparation of operating reports such as; time keeping and attendance records, terminations, new hires, transfers, budget expenditures and statistical records of performance data.
- * Reviewed and analyzed budget reports, prepared and developed budget modifications and recommendations.
- * Interpreted and applied laws, rules and regulations applicable to the organization issues and interpreted operating policies, reviews and answered correspondence.
- * Conducted research and analytical studies and prepared reports as needed such as cost/benefit analyses and evaluations of programs, staffing, and equipment utilization.
- * Designed, implemented and monitored the management of data storage and retrieval system.

Call Center Manager – 3-1-1 Call Center
(Job Classification: Administrative Officer)

(06/04/2012-04/15/2016)

- * Lead 2 Supervisors, 2 Administrative Assistants and 27 Specialists.
- * Managed union and non union employees.
- * Streamlined and implemented the department's Standard Operating Procedures.
- * Served as first point of contact for media inquiries and interviews.
- * Produced and administered monthly developments, disciplinary actions and annual reviews.
- * Coached and trained through professional development activities, teambuilding and tracking of employee satisfaction levels.
- * Facilitated and participated in grievance hearings.
- * Produced and implemented a call quality monitoring program to ensure a positive resident experience and accuracy of work.
- * Responsible for the leadership and guidance of the call center staff and the overall efficiency of the center as a whole.
- * Analyzed processes and procedures with multiple cross functional departments for a seamless resolution of all city services to the residents.
- * Met and/or exceeded customer service standards and call center performance goals.
- * Managed the day-to-day operations of the call center and actively engage in the development, implementation and support of strategic planning of all call center operations.
- * Forecasted and scheduled work force to optimize customer response time.
- * Recommend improved use of technology in the call center as well as new developments and best practices in network communication.
- * Conducted statistical reporting and analysis of call center performance.
- * Complied with processes and procedures and make recommendations for improvements.
- * Resolved complex customer service issues.

Mazuma Credit Union., Kansas City, Missouri

04/2006-05/25/2012

Business Resources Coordinator (w/asset management responsibility) (04/03/09-05/25/2012)
(Promotion)

- * Managed business portfolio of troubled assets/properties of both residential and commercial properties.
- * Coordinated with legal counsel during foreclosure process.
- * Disbursed payments for utilities, legal fees and property improvement invoices.
- * Coordinated with public housing authorities for timely payments of rental property rents.
- * Communicated with tenants and property managers to cultivate a positive relationship.
- * Negotiated service contracts, oversaw capital improvements, monitored preventative maintenance and reviewed all documents for accuracy according to the federal government and NCUA agency.
- * Reviewed and approved bids and scope of work from contractors before disbursements.
- * Oversaw the contracts and funding of federal government (SBA) loans and compliance.
- * Testified in court on behalf of Mazuma Credit Union related to business loans and products.
- * Resolved city ordinance violations.

Business Resources Coordinator

(04/03/06-05/25/2012)

- * Assisted the Vice-President in spear heading the first Business Services Department.
- * Set the Customer Service standard of Excellence and analyzed customer's feedback.
- * Served as the subject matter expert to market programs and resolve customer's concerns.
- * Very active in the South Kansas City Chamber of Commerce and other diverse chambers in the greater Kansas City Area.
- * Member of the Mid-America Minority Development Council.
- * Participated in audits and examinations with the SBA, NCUA and state examiners.
- * 2006-2012: Overall progressively managed the administration of a total loan portfolio of over 85 million dollars.
- * Trained credit union on the understanding of how businesses form and the legal requirements for each business entity.
- * Trained business members on marketing, financial statements and business writing.
- * Worked with vendors and legal counsel to ensure all business forms and documents complied with applicable laws and regulations.
- * Prepared, maintained and processed reports from SBA, HMDA and departmental reports.
- * Conducted quality review of business loan files and set-up for auditing purposes.
- * Closed and disbursed business loans.
- * Business-to-business calls to collect and post business loan accounts receivable.
- * Processed disbursements on construction loans and lines of credit.
- * Escrow reconciling and processed accounts payable of insurance and real estate tax payments.
- * Posted accounting transactions after sell or charge-off of foreclosed properties.
- * Month end accounting GL reconciling and posting.
- * Opened business accounts, posted checks and cash deposits, assisted members with reconciling accounts, wires, account research and disputes.

DaimlerChrysler Financial Services., Overland Park, Kansas

01/2000-03/2006

Quality Manager (*Promotion*)

(03/14/05-03/31/2006)

- * Reviewed and scored calls based on a quality call guide and reinforced the appropriate use of critical and supporting behaviors through coaching to customer service representatives (46), supervisors (7) and managers (5) in group and individual settings.
- * Trained new hires on the navigation of the financial systems and provided individualized coaching on critical and supporting behaviors during their initial calls to customers.

General Account Changes, Tax Abatement, & Accounts Payable Supervisor (05/03/04-03/11/05)
(*Promotion*)

- * Directly supervised 10 representatives.
- * Reviewed all credit applications for refinance and transfer of equity approval.
- * Oversaw the processing of extensions, due date changes and correction of misapplied payments.
- * Ensured that all procedures were being processed according to ISO Certification.
- * Oversaw all aspects of personnel and operation functions within the department.
- * Delegated daily responsibilities and follow up to make sure duties were carried out throughout nine zones.

- * Prepared frequent analysis report for executive level management on departmental strengths and areas of weakness needing attention.
- * Counseled with all account representatives on monthly and yearly behavioral and goal review results.
- * Managed the process of all plate cancellations for leased vehicles to ensure the company is not billed for excess taxes.
- * Communicated with home office personnel on vehicles that are eligible and those that did not qualify for a refund of abatement.
- * Ensured processors record expenditure information into the SSAP accounts payable system, creating compact journals and all subsequent filing of documentation.

Dealer Hotline, Remarketing, & Bankruptcy Supervisor (Promotion) (08/11/03-04/30/04)

- * Directly supervised an additional 13 representatives.
- * Oversaw customer service between DaimlerChrysler Services and its dealer body to ensure a seamless system of resolution.
- * Acted as the liaison between the business centers and profit centers to ensure an excellent relationship between the two entities.
- * Monitored representative's phone calls through the E-Talk system to ensure the best service was being delivered to the dealer body.
- * Maintained an average service level for the year of 97%.
- * Reviewed and decision all dealer requests for Substitution of Collateral agreements.
- * Trained remarketing personnel in retrieving and processing all matured lease vehicles and remarketing them to our external and internal customers.
- * Managed the process of assigning vehicles to area auction houses and followed up to assure timely sale of vehicles.
- * Encouraged and assisted staff in developing their personal and professional goals.

Bankruptcy Supervisor (Promotion) (04/06/02-04/30/04)

- * Directly supervised 6 bankruptcy representatives to ensure the orderly liquidation of bankruptcy accounts.
- * Spearheaded the first Bankruptcy Department for DaimlerChrysler Financial Services in the Overland Park office.
- * Directed bankruptcy counsel in decision making in accordance to business policies, procedures and practices on all settlements.
- * Instructed bankruptcy counsel to properly service bankruptcy accounts to minimize loss exposure and to ensure all matters are conducted in a courteous and professional manner.
- * Monitored Equifax, Pacer and work queues to ensure proper handling of accounts throughout nine zones.
- * Testified in court on behalf of DaimlerChrysler Financial Services regarding bankruptcy accounts.

Customer Service Representative (01/03/2000-04/05/02)

- * Utilized problem solving techniques and excellent communication skills with customers experiencing a financial hardship.
- * Maintained and excelled beyond center cure goals in all levels of collections.