



# COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

MARY JO SPINO

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CLERK OF THE COUNTY LEGISLATURE

415 East 12th Street  
Kansas City, MO 64106

201 West Lexington, 2<sup>nd</sup> Floor  
Independence, MO 64050

## April 26, 2024 – May 2, 2024

4-26-2024 Friday

NO MEETINGS –

4-29-2024 Monday

NO ANTI-CRIME, BUDGET, DIVERSITY, EQUITY, & INCLUSION, FINANCE & AUDIT, HOUSING & HOMELESSNESS, INTER-GOVERNMENTAL AFFAIRS, JUSTICE & LAW ENFORCEMENT, LAND USE, PUBLIC WORKS, RULES, OR 911 OVERSIGHT COMMITTEE MEETINGS

10:30 A.M.

Health & Environment Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

The Health & Environment Committee will have a public hearing.

2:20 P.M.

Veterans Committee Meeting –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

4-29-2024 Monday

3:00 P.M.

**LEGISLATIVE MEETING –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area**

4-30-2024 Tuesday

NO MEETINGS –

5-01-2024 Wednesday

1:00 P.M.

Benefits Presentation on AFLAC Supplemental Insurance –  
Jackson County Courthouse, 415 East 12<sup>th</sup> Street,  
2<sup>nd</sup> Floor, Kansas City Legislative Assembly Area

5-02-2024 Thursday

NO MEETINGS –

Persons with disabilities wishing to participate in the above meetings and who require reasonable accommodation may call the County Clerk's Office at 881-3242 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hours' notice is required. To put information on the Activity Calendar, please contact the County Clerk's Office by NOON Wednesday of each week.

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** recognizing the Kansas City American Institute of Architects (AIA) Chapter on the 35<sup>th</sup> anniversary of development of the Critical Planet Rescue, a plan of action for environmentally responsible building and urban design.

**RESOLUTION NO. 21604**, April 29, 2024

**INTRODUCED BY** Manuel Abarca IV, Jeanie Lauer, Jalen Anderson, Charlie Franklin, and DaRon McGee, County Legislators

WHEREAS, the architectural profession is committed to creating a quality natural environment for all people; and,

WHEREAS, excessive pollution has contributed to the degradation of the ozone layer and the increased levels of carbon dioxide on our planet causing the extinction of plants and animals; and,

WHEREAS, in December 1988, the American Institute of Architects (AIA) Board of Directors approved a comprehensive environmental policy encompassing a broad array of advocacy policies introduced by the Kansas City AIA Chapter; and,

WHEREAS, the AIA developed a resource guide that better educates clients, the public and elected officials to act responsibly in their consideration of planning and design decisions on our environment; and,

WHEREAS, because of the efforts of the Kansas City AIA Chapter, architects are educating clients about architectural practices that are environmentally friendly; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that the Legislature hereby recognizes the efforts made by the Kansas City AIA Chapter and its contributions to the safety and health of planet Earth and its 35-year anniversary of the passing of the Critical Planet Rescue.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Bryan Covinsky*  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21604 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** celebrating Earth Day 2024 and recognizing the importance of protecting our environment.

**RESOLUTION NO. 21605**, April 29, 2024

**INTRODUCED BY** Manuel Abarca IV, Jeanie Lauer, Jalen Anderson, Charlie Franklin, and DaRon McGee, County Legislators

WHEREAS, Earth Day is celebrated annually in April as a day of environmental awareness and action; and,

WHEREAS, Earth Day 2024 provides an opportunity for individuals, communities, and governments to come together to raise awareness about environmental issues and promote sustainability; and,

WHEREAS, Jackson County, Missouri, recognizes the importance of protecting our planet for current and future generations, and acknowledges the need for collective efforts to address environmental challenges, especially the contributions in our community of the Metropolitan Energy Center, Bridging the Gap Climate Action KC, Sunrise Movement KC, and the Sierra Club – Thomas Hart Benton Group; and,

WHEREAS, the citizens of Jackson County are committed to preserving and enhancing the natural beauty of our region, including our parks, waterways, and green spaces; and,

WHEREAS, through education, advocacy, and community engagement, we can work together to promote environmental stewardship and foster a culture of sustainability within our county; and,

WHEREAS, Earth Day 2024 serves as a reminder of the interconnectedness of all living beings and the importance of safeguarding the health and well-being of our planet; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that the Legislature hereby recognizes and celebrates Earth Day 2024, and urges all residents to take action to protect and preserve our environment; and

BE IT FURTHER RESOLVED that the Legislature encourages participation in Earth Day events and activities throughout the County and commits to supporting initiatives that promote sustainability and environmental conservation.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21605 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature



## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** recognizing the Jackson County Parks + Rec Department for providing sustainable natural parks and open spaces for the enjoyment of our community.

**RESOLUTION NO. 21606**, April 29, 2024

**INTRODUCED BY** Manuel Abarca IV, Jeanie Lauer, Jalen Anderson, Charlie Franklin, and DaRon McGee, County Legislators

WHEREAS, on Earth Day 2024, Jackson County Parks + Rec welcomes our citizens to enjoy the remarkable parks and open spaces that enrich our community; and,

WHEREAS, as the largest parks system in the State of Missouri, Jackson County Parks + Rec manages over 21,000 acres of parks, lakes, and recreational areas, providing opportunities for our citizens to connect with nature and experience the beauty of the outdoors; and,

WHEREAS, conservation and restoration of natural areas are integral to the mission of Parks + Rec, exemplifying their dedication to preserving the environment for current and future generations; and,

WHEREAS, through collaboration with numerous agencies and community organizations, including the Missouri Department of Conservation, the Heartland Conservation Alliance, the Burroughs Audubon Society, Bridging the Gap, and the Thomas Hart Benton Chapter of the Sierra Club, Jackson County Parks + Rec has undertaken significant efforts to remove invasive plant species, enhance wildlife habitats, and maintain the safety and accessibility of our parks; and,

WHEREAS, Jackson County Parks + Rec is embarking on a major tree planting initiative in partnership with the Heartland Tree Alliance and Kansas City Parks and Recreation, which will contribute to the restoration and preservation of our natural landscape; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that the Legislature hereby recognizes and commends the Parks + Rec Department for its outstanding efforts in creating and maintaining sustainable outdoor spaces for the enjoyment and benefit of all residents.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21606 of April 29 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing the Metropolitan Organization to Counter Sexual Assault's Annual Sexual Assault Awareness Month campaign.

**RESOLUTION NO. 21607**, April 29, 2023

**INTRODUCED BY** Jalen Anderson, Jeanie Lauer, Manuel Abarca IV, Charlie Franklin, and DaRon McGee, County Legislators

WHEREAS, the Metropolitan Organization to Counter Sexual Assault and the National Sexual Violence Resource Center commemorate Sexual Assault Awareness Month with its "Building Connected Communities" campaign; and,

WHEREAS, the campaign seeks to uplift the role of inclusive, equitable, and connected communities in reducing sexual abuse, assault, and harassment; and,

WHEREAS, during 2023, the Kansas City Police Department had 600 reports of sex crimes and St. Luke's Health System provided consultations and exams to 338 patients, an increase of nearly 23% from 2022; and,

WHEREAS, during this time MOCSA served 1,268 advocacy clients and 1,116 counseling clients, working to promote the collective well-being of our communities, and encouraging individuals to show their support for survivors of sexual assault, abuse, and harassment; and,

WHEREAS, Sexual Assault Awareness Month is a chance to raise awareness about sexual violence, and to educate communities on how to prevent sexual abuse throughout the year; and,

WHEREAS, MOCSA strives for a community free from sexual violence while reconciling the history of marginalization, underservice, and injustice in our diverse population; and,

WHEREAS, MOCSA seeks to collaborate within our region to harness the power of its client-centered, trauma-informed practices to help everyone impacted by sexual violence to lead better and safer lives; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby recognizes the Metropolitan Organization to Counter Sexual Assault and supports its efforts to improve the lives of those impacted by sexual abuse through its Annual Sexual Assault Awareness Month campaign.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21607 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** recognizing May as Mental Health Awareness Month in Jackson County.

**RESOLUTION NO. 21608**, April 29, 2024

**INTRODUCED BY** Donna Peyton, County Legislator

WHEREAS, mental health is an essential component of overall well-being and impacts every aspect of an individual's life, including relationships, work productivity, and overall quality of life; and,

WHEREAS, mental health conditions affect a significant portion of the population, with millions of people worldwide experiencing mental health challenges each year; and,

WHEREAS, mental health awareness plays a crucial role in promoting understanding, compassion, and support for individuals facing mental health conditions, including breaking down stigmas associated with mental illness and fostering a more inclusive and empathetic community; and,

WHEREAS, the month of May has been designated as Mental Health Awareness Month, providing an opportunity to raise public consciousness about mental health, increase awareness of available resources, and promote the importance of early intervention and treatment; and,

WHEREAS, mental health organizations, healthcare providers, community leaders, and advocacy groups work tirelessly throughout the year to educate the public, reduce stigma, and provide vital support and services to individuals and families affected by mental health conditions; and,

WHEREAS, by acknowledging Mental Health Awareness Month, the Legislature affirms its commitment to prioritizing mental health, supporting those in need, and promoting a society that values the well-being of all its members; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby recognizes the month of May as Mental Health Awareness Month in Jackson County and requests the downtown Jackson County Courthouse be lit with green from May 1 through May 8, 2024, as a symbol of our support and continual awareness of mental health issues; and,

BE IT FURTHER RESOLVED that the Legislature urges all citizens to join in recognizing the importance of mental health, fostering understanding and empathy, and advocating for accessible, high-quality mental healthcare services for all.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21608 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the furnishing of nine full size SUVs and one truck for use by the Sheriff's Office to Reed Motors STJ, LLC, dba Reed Chrysler Dodge Jeep Ram of Saint Joseph, MO, under the terms and conditions of State of Missouri Contract No. CC240138010, an existing competitively bid government contract, at an actual cost to the County in the amount of \$410,389.00.

**RESOLUTION NO. 21609**, April 29, 2024

**INTRODUCED BY** Venessa Huskey, County Legislator

WHEREAS, the Sheriff's Office has a continuing need for full-size patrol SUVs and one truck; and,

WHEREAS, pursuant to section 1030.4 of the Jackson County Code, the Sheriff's Office and Director of Finance and Purchasing recommend the award of a contract for the furnishing of nine full-size SUVs and one truck for use by the Sheriff's Office to Reed Motors STJ, LLC, dba Reed Chrysler Dodge Jeep Ram of Saint Joseph, MO, under the terms and conditions of an existing competitively bid State of Missouri Contract No. CC240138010, at an actual cost to the County in the amount of \$410,389.00; and,

WHEREAS, award under the state contract is recommended due to the significant discounts offered to larger entities; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the award be made under the existing competitively bid government contract as recommended by the Sheriff and Director of Finance and Purchasing and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21609 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature


There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1012 58120  
ACCOUNT TITLE: General Fund  
Sheriff - Fleet Replacement  
Automobiles  
NOT TO EXCEED: \$410,389.00

04/25/2024

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Date

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Sylvya Stevenson (Apr 25, 2024 10:45 CDT)

Chief Administrative Officer



# Jackson County, Missouri

## Request for Legislative Action

**REQUESTED MEETING DATE:** \_\_\_\_\_ **SPONSOR:** Venessa Huskey

*To be completed by the County Counselor's Office:*

**NUMBER:** 21609 **ASSIGNED MEETING DATE:** 04/29/2024

**STAFF CONTACT:** Beth Money **PHONE:** 816-541-8017 ext. 72259

**EMAIL:** emoney@jacksongov.org

**DEPARTMENT:** Sheriff's Office

**TITLE:** Awarding a contract to purchase nine new 2024 Dodge Durango Vehicles and one new 2024 Ram 1500 Tradesman Quad Cab Vehicle for use by the Sheriff's Office from Reed Motors STJ, LLC dba Reed Chrysler Dodge Jeep Ram of Saint Joseph, MO, under the terms and conditions of State of Missouri Contract No. CC240138010, an existing competitively bid government contract.

**SUMMARY:**

The Sheriff's Office is requesting the purchase of nine new 2024 Dodge Durango Vehicles and one new 2024 Ram 1500 Tradesman Quad Cab Vehicle. The cost of each Durango is \$41,392 for a total cost of \$372,528 for nine vehicles, and the cost of the Ram 1500 is \$37,861. This results in a total cost to the County for ten vehicles of \$410,389.

Reed Motors STJ, LLC dba Reed Chrysler Dodge Jeep Ram responded to the Motor Vehicle Price Quote Request Forms (PQF) issued by the Sheriff's Office, as required by the state contract, confirming a total price of \$372,528.

Pursuant to Section 1030.4 of the Jackson County Code, the Sheriff's Office recommends the purchase of the nine 2024 Dodge Durangos and one 2024 Ram 1500 Tradesman Quad Cab for a total of \$372,528 from Reed Motors STJ, LLC dba Reed Chrysler Dodge Jeep Ram of Saint Joseph, MO, under the terms and conditions of State of Missouri Contract No. CC240138010, an existing competitively bid government contract.

**FINANCIAL IMPACT:** NO

YES

Amount	Fund	Department	Line-Item Detail
<u>\$ 410,389.00</u>	<u>001</u>	<u>1012</u>	<u>58120</u>

**ACTION NEEDED:** AWARD A CONTRACT

**ATTACHMENT(S):**



**ATTACHMENT 1  
State of Missouri**

**Motor Vehicle Price Quote Request Form (PQF)**

The PQF may be modified by state agencies as necessary to identify any unique or special requirements related to the vehicle required by the agency.

**TO BE COMPLETED BY THE STATE AGENCY**

State Agency Name: Jackson County Missouri Sheriff's Office

State Agency's Address: \_\_\_\_\_

Point of Contact at State Agency: \_\_\_\_\_

State Agency Point of Contact's Phone Number: \_\_\_\_\_

State Agency Point of Contact's Email Address: \_\_\_\_\_

Return PQF to the Following Email Address: \_\_\_\_\_

PQF Issue Date: \_\_\_\_\_

PQF Return No Later Than Date: \_\_\_\_\_

**STATE AGENCY'S VEHICLE REQUIREMENTS:**

The state agency must provide a brief description of the vehicle required of the QVL contractor below:

**Fleet or Off the Lot:** \_\_\_\_\_

Brand: \_\_\_\_\_

Model: \_\_\_\_\_

Year: \_\_\_\_\_

List of Requested Options/Features from the Manufacturer: \_\_\_\_\_

List of Requested Options/Features from a Third Party (aftermarket): \_\_\_\_\_

List of Required Options/Features from the Manufacturer: \_\_\_\_\_

List of Required Options/Features from a Third Party (aftermarket): \_\_\_\_\_

Quantity: \_\_\_\_\_

**Delivery Location (if applicable):** \_\_\_\_\_

**QVL CONTRACTOR'S PROPOSED VEHICLE INFORMATION:**

The QVL contractor must provide the following information regarding the vehicle proposed:

**Fleet or Off the Lot:** Fleet

Brand: Dodge

Model: Durango Pursuit AWD

Vehicle Identification Number (VIN): \_\_\_\_\_

Year: 2024



List of Requested Options/Features from the Manufacturer Proposed: V6  
 List of Requested Options/Features from a Third Party (aftermarket) Proposed: \_\_\_\_\_  
 List of Required Options/Features from the Manufacturer Proposed: State minimums  
 List of Required Options/Features from a Third Party (aftermarket) Proposed: \_\_\_\_\_  
 Quantity Proposed:

Vehicle Spec Sheet: The QVL contractor should attach a spec sheet to their response to the PQF that identifies all of the standard specifications of the vehicle proposed along with any options included on the vehicle.

**PRICING FOR VEHICLE:**

The QVL contractor shall provide a firm, fixed price for the proposed vehicle below:

Line Item	Firm, Fixed Price
Vehicle Price	\$41,392.00
Price for Additional Options/Features in Addition to Vehicle Price	\$ _____
Delivery Price to Location Identified Above	\$N/A
Total Price	\$41,392.00

NOTE: COST EVALUATION: Objective Evaluation of 200 points

**DELIVERY:**

If vendor should identify delivery in days after receipt of order: estimate, 140 calendar days ARO.

**QVL CONTRACTOR'S INFORMATION**

QVL Contractor's Name: Reed Motors STJ LLC

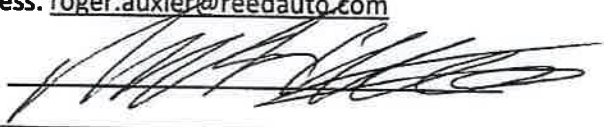
QVL Contractor's Address: 4525 Commons Drive, St Joseph MO 64503

QVL Contractor's Point of Contact: Roger Auxier

QVL Contractor's Point of Contact's Phone Number: 816-901-4162

QVL Contractor's Point of Contact's Email Address: roger.auxier@reedauto.com

Signature of QVL Contractor's Point of Contact: \_\_\_\_\_



**ATTACHMENT 1  
State of Missouri**

**Motor Vehicle Price Quote Request Form (PQF)**

The PQF may be modified by state agencies as necessary to identify any unique or special requirements related to the vehicle required by the agency.

**TO BE COMPLETED BY THE STATE AGENCY**

State Agency Name: Jackson County Missouri Sheriff's Office

State Agency's Address: \_\_\_\_\_

Point of Contact at State Agency: \_\_\_\_\_

State Agency Point of Contact's Phone Number: \_\_\_\_\_

State Agency Point of Contact's Email Address: \_\_\_\_\_

Return PQF to the Following Email Address: \_\_\_\_\_

PQF Issue Date: \_\_\_\_\_

PQF Return No Later Than Date: \_\_\_\_\_

**STATE AGENCY'S VEHICLE REQUIREMENTS:**

The state agency must provide a brief description of the vehicle required of the QVL contractor below:

**Fleet or Off the Lot:** \_\_\_\_\_

Brand: \_\_\_\_\_

Model: \_\_\_\_\_

Year: \_\_\_\_\_

List of Requested Options/Features from the Manufacturer: \_\_\_\_\_

List of Requested Options/Features from a Third Party (aftermarket): \_\_\_\_\_

List of Required Options/Features from the Manufacturer: \_\_\_\_\_

List of Required Options/Features from a Third Party (aftermarket): \_\_\_\_\_

Quantity: \_\_\_\_\_

**Delivery Location (if applicable):** \_\_\_\_\_

**QVL CONTRACTOR'S PROPOSED VEHICLE INFORMATION:**

The QVL contractor must provide the following information regarding the vehicle proposed:

**Fleet or Off the Lot:** Fleet

Brand: Ram

Model: 1500 CLASSIC TRADESMAN QUAD CAB 4X4

Vehicle Identification Number (VIN): \_\_\_\_\_

Year: 2024

List of Requested Options/Features from the Manufacturer Proposed: \_\_\_\_\_  
 List of Requested Options/Features from a Third Party (aftermarket) Proposed: \_\_\_\_\_  
 List of Required Options/Features from the Manufacturer Proposed: State minimums  
 List of Required Options/Features from a Third Party (aftermarket) Proposed: \_\_\_\_\_  
 Quantity Proposed:

Vehicle Spec Sheet: The QVL contractor should attach a spec sheet to their response to the PQF that identifies all of the standard specifications of the vehicle proposed along with any options included on the vehicle.

**PRICING FOR VEHICLE:**

The QVL contractor shall provide a firm, fixed price for the proposed vehicle below:

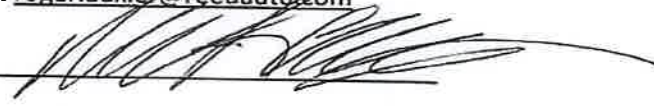
Line Item	Firm, Fixed Price
Vehicle Price	\$37,861.00
Price for Additional Options/Features in Addition to Vehicle Price	\$ _____
Delivery Price to Location Identified Above	\$N/A
Total Price	\$37,861.00

NOTE: COST EVALUATION: Objective Evaluation of 200 points

**Price is only good until 1/16/24 due to incentive programs.  
 The vehicle is not on hold and is still actively available for sale.**

**DELIVERY:**

If vendor should identify delivery in days after receipt of order: estimate, 100 calendar days ARO.

<b>QVL CONTRACTOR'S INFORMATION</b>	
QVL Contractor's Name:	<u>Reed Motors STJ LLC</u>
QVL Contractor's Address:	<u>4525 Commons Drive, St Joseph MO 64503</u>
QVL Contractor's Point of Contact:	<u>Roger Auxier</u>
QVL Contractor's Point of Contact's Phone Number:	<u>816-901-4162</u>
QVL Contractor's Point of Contact's Email Address:	<u>roger.auxier@reedauto.com</u>
Signature of QVL Contractor's Point of Contact:	

REED CHRYSLER DODGE JEEP RAM  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Configuration Preview

Date Printed: 2024-01-18 2:52 PM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 0193V jackson county sheriff of miss  
 FAN 2:  
 Client Code:  
 Bid Number: TB4073  
 PO Number:

Sold to:  
 REED CHRYSLER DODGE JEEP RAM (27078)  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Ship to:  
 REED CHRYSLER DODGE JEEP RAM (27078)  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Vehicle: 2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075
Package:	2BZ	Customer Preferred Package 2BZ	0
	ERC	3.6L V6 24V VVT Engine Upg 1 w/ESS	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	LNF	Black Left LED Spot Lamp	640
	ADL	Skid Plate Group	350
	CKD	Floor Carpet	150
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4073	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595
<b>Total Price:</b>			<b><u>45,810</u></b>

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address: USA

PSP Month/Week:  
 Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

REED CHRYSLER DODGE JEEP RAM  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Configuration Preview

Date Printed: 2024-01-18 4:05 PM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 0193V jackson county sheriff of miss  
 FAN 2:  
 Client Code:  
 Bid Number: TB4073  
 PO Number:

Sold to:  
 REED CHRYSLER DODGE JEEP RAM (27078)  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Ship to:  
 REED CHRYSLER DODGE JEEP RAM (27078)  
 4525 COMMONS DR.  
 ST JOSEPH, MO 64503

Vehicle: 2024 1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box) (DS6L41)

	Sales Code	Description	MSRP(USD)
Model:	DS6L41	1500 TRADESMAN QUAD CAB 4X4 (140.5 in WB 6 ft 4 in Box)	42,555
Package:	29B	Customer Preferred Package 29B	0
	ERB	3.6L V6 24V VVT Engine	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PXJ	Diamond Black Crystal P/C	200
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	315
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	LM1	Daytime Running Headlamps Low Beam	40
	TBB	Full Size Spare Tire	200
	RT1	SiriusXM Guardian-included trial (B)	295
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4073	Government Incentives	0
Discounts:	YGE	5 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 45,600

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address: USA

PSP Month/Week:  
 Build Priority: 99

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**ATTACHMENT 3**  
**DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN) PREFERENCE**

In accordance with sections 34.350-34.359, RSMo, the vendor is instructed to provide information regarding the point of manufacture for each of the products being proposed so that the product's eligibility for the Domestic Products Procurement Act (Buy American) Preference can be determined. This information is requested for the finished product only, not for components of the finished product. The vendor may be required to provide supporting documentation indicating proof of compliance.

**Qualifying for the Domestic Products Preference:**

A product qualifies for the preference if one of the following circumstances exist:

- if manufactured or produced in the U.S.; or
- if the product is imported into the U.S. but is covered by an existing international trade treaty, law, agreement, or regulation that affords the specific product the same status as a product manufactured or produced in the U.S.; or
- if only one line of products is manufactured or produced in the U.S.

**Non-Domestic Product:**

If the product is not manufactured or produced in the U.S. and does not otherwise qualify as domestic, then it will be considered non-domestic and not eligible for the preference.

**THE VENDOR MUST COMPLETE THE FOLLOWING APPLICABLE TABLES TO CERTIFY WHETHER:**

(Table 1) ALL products proposed are manufactured or produced in the U.S. and qualify for the Domestic Products Procurement Act Preference; OR

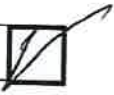
(Table 2) ALL products proposed are manufactured or produced outside the U.S. and do not otherwise qualify for the Domestic Products Procurement Act Preference; OR

(Tables 3-6) Not all products proposed fall into the prior two categories so an item-by-item certification is necessary.

The vendor is responsible for certifying the information provided on the exhibit is accurate by signing where indicated at the end of the exhibit.

**TABLE 1 – ALL PRODUCTS MANUFACTURED OR PRODUCED IN U.S. (eligible for preference)**

Check the box to the right if ALL products proposed are MANUFACTURED OR PRODUCED IN THE U.S.:



**TABLE 2 – ALL PRODUCTS MANUFACTURED OR PRODUCED OUTSIDE U.S. AND DON'T QUALIFY FOR PREFERENCE (ineligible for preference)**

Check the box to the right if ALL products proposed are MANUFACTURED OR PRODUCED OUTSIDE THE U.S. and DO NOT OTHERWISE QUALIFY for the Domestic Products Procurement Act Preference:



**TABLES 3 THROUGH 6 – ITEM BY ITEM CERTIFICATION (NOT ALL PRODUCTS PROPOSED FALL INTO PRIOR TWO TABLES)**

- For those line items for which a U.S.-manufactured or produced product is proposed, complete **Table 3**.
- For those line items which are manufactured or produced outside the U.S. that do not qualify for the Domestic Products Procurement Act Preference, complete **Table 4**.
- For those line items which are not manufactured or produced in the U.S., but for which there is a U.S. trade treaty, law, agreement, or regulation in compliance with section 34.359, RSMo, complete **Table 5**.
- For those line items which are not manufactured or produced in the U.S., but for which there is only one U.S. Manufacturer of that product or line of products, complete **Table 6**.

**TABLE 3 – U.S.-MANUFACTURED OR PRODUCED PRODUCTS (Eligible for Preference)**

List item numbers of products proposed that are U.S.-manufactured or produced and therefore qualify for the Domestic Products Procurement Act Preference.

List U.S. city and state where products proposed are manufactured or produced.

Item #	U.S. City/State Where Manufactured/Produced	Item #	U.S. City/State Where Manufactured/Produced
1	Detroit, Michigan		

**TABLE 4 – FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS (Not Eligible for Preference)**

List item numbers of products proposed that are foreign manufactured or produced and do not otherwise qualify for the Domestic Products Procurement Act Preference.

List country where product proposed is manufactured or produced.

Item #	Country Where Manufactured/Produced	Item #	Country Where Manufactured/Produced



(Exhibit continues on next page)

**Attachment 3 continued: DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN) PREFERENCE**

**TABLE 5 – FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS BUT U.S. TRADE TREATY, LAW, AGREEMENT, OR REGULATION APPLIES (Eligible for Preference)**

List item numbers of products proposed that are foreign manufactured or produced but qualify for the Domestic Products Procurement Act Preference because a U.S. Trade Treaty, Law, Agreement, or Regulation applies.  
 Identify country where proposed foreign-made product is manufactured or produced.  
 Identify name of applicable U.S. Trade Treaty, Law, Agreement, or Regulation that allows product to be brought into the U.S. duty/tariff-free.  
 Identify website URL for the U.S. Trade Treaty, Law, Agreement, or Regulation.  
 NOTE: As an imported product, if an import tariff is applied to the item, it does not qualify for the preference. In addition, "Most Favored Nation" status does not allow application of the preference unless the product enters the U.S. duty/tariff-free.

Item #	Country Where Proposed Foreign-Made Product is Manufactured/Produced	Name of Applicable U.S. Trade Treaty, Law, Agreement, or Regulation	Official Website URL for the U.S. Treaty, Law, Agreement, or Regulation

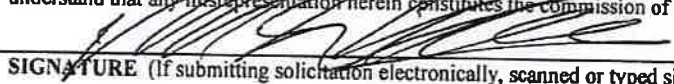
**TABLE 6 – FOREIGN-MANUFACTURED OR PRODUCED PRODUCTS BUT ONLY ONE US MANUFACTURER PRODUCES PRODUCT OR LINE OF PARTICULAR GOOD (Eligible for Preference)**

List item numbers of products proposed that are foreign manufactured or produced but qualify for the Domestic Products Procurement Act Preference because only one US Manufacturer produces the product or line of a particular good.  
 Identify country where proposed foreign-made product is manufactured or produced.  
 Identify sole US manufacturer name.  
 Identify name of sole US manufactured product/line of particular good.

Item #	Country Where Proposed Foreign-Made Product is Manufactured/Produced	Sole US Manufacturer Name	Name of Sole US Manufactured Product or Line of Particular Good

The vendor is responsible for certifying the information provided on this exhibit is accurate by signing below:

I hereby certify that the information provided herein is true and correct, and complies with all provisions of sections 34.350 to 34.359, RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor.



SIGNATURE (If submitting solicitation electronically, scanned or typed signature is acceptable)

Reed Motors STJ LLC

COMPANY NAME



**STATEWIDE MOTOR VEHICLES QVL  
CC240138001-011, CC240753001-003, and CC241440001-002**

**Issuance Date: 9/7/2023  
Revised Date: 3/27/2024**

<b>CONTRACT PERIOD/RENEWAL OPTIONS</b>	
<b>Current Contract Period:</b>	September 6, 2023 through June 30, 2025
<b>Original Contract Period:</b>	September 6, 2023 through June 30, 2024
<b>Available Renewal Period Options:</b>	0
<b>Potential Final Expiration Date:</b>	June 30, 2025

**ALL PURCHASES MADE UNDER THESE CONTRACTS MUST BE FOR PUBLIC (STATE AGENCY) USE ONLY. PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.**

A state agency shall be defined as a division, section, bureau, office, program, board, regional/district office, etc., that exists within a department of Missouri State Government. For the purposes of this document, this shall also include the Judicial and Legislative branches of the State of Missouri.

<b>BUYER CONTACT INFORMATION</b>	
<b>Name:</b>	Jennie Rees
<b>Email:</b>	<a href="mailto:jennie.rees@oa.mo.gov">jennie.rees@oa.mo.gov</a>
<b>Phone Number:</b>	(573) 751-6442





## ORGANIZATION

Statewide Contract History  
Contract Information  
Instructions and Information  
Contract Scope of Work  
Appendix A – Satisfactory Survey

Attachment 1 – Motor Vehicle Price Quote Request Form (Separate Document)  
Attachment 2 – Motor Vehicle Price Quote Request Form Award Record (Separate Document)  
Attachment 3 – Domestic Products Procurement Act (Separate Document)



## STATEWIDE CONTRACT HISTORY

The following table summarizes actions related to this Notification of Statewide Contract:

ACTION ISSUE DATE	SUMMARY OF CHANGES
<b>3/27/2024</b>	<b>Renew CC241440001-002 for the period of 7/1/24-6/30/25.</b>
2/16/24	Renew CC240753001-003 for the period of 7/1/24-6/30/25.
2/6/2024	Renew CC240138002-006; CC240138008-011 for the period of 7/1/2024-6/30/2025.
2/5/2024	Added additional contractors (CC241440001 and CC241440002).
1/30/2024	Added additional off-the-lot categories to CC240138010.
1/24/2024	Updated contact information for Ed Morse Chevrolet North, CC240138006.
11/6/2023	Issuance of additional contracts (CC240753001-003).
9/7/2023	Initial issuance of new contracts.



**CONTRACT INFORMATION**

<b>CC240138001</b>			
MissouriBUYS SYSTEM ID: MB00130340			
Contractor Name: Behlmann CJDR			
Contractor Address: 175 Turnbull Trail Troy, MO 63379			
Contact Information:		Michael S. Benz 636-775-2900 ext. 448 <a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a>	
<b>MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION</b>			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

<b>CC240138002</b>			
MissouriBUYS SYSTEM ID: MB00089574			
Contractor Name: Broadway Ford Truck Sales, Inc.			
Contractor Address: 812 E. Taylor Ave St. Louis, MO 63147			
Contact Information:		Jeff Houston 314-241-9140 <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a>	
<b>MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION</b>			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC240138003			
MissouriBUYS SYSTEM ID: MB00185030			
Contractor Name: Corwin Ford Lincoln Republic			
Contractor Address: 1740 US HWY 60 E Republic, MO 65738			
Contact Information: Steve Forrester 417-350-5083 <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240138004			
MissouriBUYS SYSTEM ID: MB00128217			
Contractor Name: Corwin Motors of Springfield LLC			
Contractor Address: 3306 E. Kearney Street Springfield, MO 65803			
Contact Information: Steve Forrester 417-350-5083 <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC240138005			
MissouriBUYS SYSTEM ID: MB00089555			
Contractor Name: Don Brown Chevrolet Inc.			
Contractor Address: 2244 South Kingshighway St Louis, MO 63110			
Contact Information: <span style="float: right;">Dave Helterbrand 314-772-1400 <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a></span>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240138006			
MissouriBUYS SYSTEM ID: MB00195138			
Contractor Name: Ed Morse Chevrolet North			
Contractor Address: 31304 Highway 87 North California, MO 65018			
Contact Information: <span style="float: right;">Julia Farris 573-796-2131 <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a></span>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC240138007			
MissouriBUYS SYSTEM ID: MB00118986			
Contractor Name: Jim Butler Linn CDJR			
Contractor Address: 317 West Main Street P.O. Box 796 Linn, MO 65051			
Contact Information: Bryan Brune 573-619-1413 <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240138008			
MissouriBUYS SYSTEM ID: MB00095149			
Contractor Name: Joe Machens Ford Lincoln			
Contractor Address: 1911 W. Worley P.O. Box 1078 Columbia, MO 65203			
Contact Information: Kelly Sells 573-777-1089 <a href="mailto:ksells@machens.com">ksells@machens.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC240138009			
MissouriBUYS SYSTEM ID: MB00089820			
Contractor Name: Landmark Dodge			
Contractor Address: 1900 S. Noland Rd. Independence, MO 64055			
Contact Information:		Larry Wilson 816-651-6767 816-833-0008 <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a>	
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240138010			
MissouriBUYS SYSTEM ID: MB00169042			
Contractor Name: Reed Motors STJ LLC			
Contractor Address: 4525 Commons Drive Saint Joseph, MO 64503			
Contact Information:		Roger Auxier 816-233-9149 ext. 1429 816-901-4158 <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a>	
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC240138011			
MissouriBUYS SYSTEM ID: MB00196771			
Contractor Name: Reuther Ford, Inc.			
Contractor Address: 1325 McNutt St Herculaneum, MO 63048			
Contact Information: Doug Reuther Jr. 636-464-9000 <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240753001			
MissouriBUYS SYSTEM ID: MB00190833			
Contractor Name: Jim Butler Centralia LLC			
Contractor Address: 700 W. Hwy 22 Centralia, MO 65240			
Contact Information: Beth Kovarik 573-632-2146 <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No





CC240753002			
MissouriBUYS SYSTEM ID: MB00111484			
Contractor Name: NROUTE Enterprises LLC			
Contractor Address: 6102 North 23 <sup>rd</sup> Street Ozark, MO 65721			
Contact Information: <span style="float: right;">Will Reynolds 417-731-2900 <a href="mailto:will@nroutellc.com">will@nroutellc.com</a></span>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC240753003			
MissouriBUYS SYSTEM ID: MB00181584			
Contractor Name: Rusty Drawing Chevrolet Buick GMC Cadillac			
Contractor Address: 2033 Christy Drive Jefferson City, MO 65101			
Contact Information: <span style="float: right;">Brian Mushrush 573-634-2324 <a href="mailto:bmushrush@drawingauto.com">bmushrush@drawingauto.com</a></span>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



CC241440001			
MissouriBUYS SYSTEM ID: MB00189054			
Contractor Name: Harry Blackwell Chevrolet, Buick, GMC, LLC			
Contractor Address: 1318 N. Douglas P.O. Box 358 Malden, MO 63863			
Contact Information: Tammy Hunott 573-276-2235 <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No

CC241440002			
MissouriBUYS SYSTEM ID: MB00112224			
Contractor Name: Reed Chevrolet LLC			
Contractor Address: 3921 Frederick Avenue Saint Joseph, MO 64506			
Contact Information: Grant Karr 816-232-7704 <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>			
MBE, WBE, SDVE, BLIND/SHELTERED WORKSHOP PARTICIPATION			
MBE: No	WBE: No	SDVE: No	Blind/Sheltered Workshop: No



## INSTRUCTIONS AND INFORMATION



1. **MANDATORY USE:** The contractor shall provide services on an as needed, if needed basis. The State of Missouri does not guarantee any usage of the contract whatsoever. However, any state agency needing the services shall be required to use the contract unless an exemption is granted by the Division of Purchasing. In addition, the contractor shall agree and understand that the contract shall not be construed as an exclusive arrangement and if it is in the best interest of the State of Missouri and approved by the Division of Purchasing, a state agency may obtain alternate services elsewhere.
  
2. **DEFINITIONS:**
  - a. **Domestic Products Procurement Act (Buy American)** – Attachment 3, this must be sent out with all PQF forms and the responses must be included in your evaluation and determination of the lowest vendor's response.
  - b. **Fleet Purchases Only** – The QVL contractor must provide the specific motor vehicle requested in the Price Quote Request Form, including all specified additional options identified in the Price Quote Request Form, unless the QVL contractor provides documentation from the manufacturer indicating the additional option is not available at the time of the Price Quote Request Form request. A new fleet motor vehicle available off the QVL contractor's lot shall mean a vehicle which has never been owned except by a manufacturer, distributor or dealer and has never been registered, and of the current model year of the vehicle.
  - c. **Fleet Vehicles** – Manufacturer designated fleet vehicles defined as the vehicles purchased through the manufacturers' fleet program.
  - d. **Motor Vehicle Price Quote Request Form (PQF)** – Attachment 1, utilized for requesting price quotes from the awarded contractors.
  - e. **Motor Vehicle Price Quote Request Form Award Record** – Attachment 2, used to record the evaluation of the price quotes received from the awarded contractors.
  - f. **OA Fleet Management** – Office of Administration – Fleet Management, the



pre-approval authority for all state agencies (except where special delegation exists). Any anticipated vehicle purchases must be pre-approved by OA Fleet Management prior to attempting to make a purchase.

- g. **Off the Lot Purchases Only** – If a QVL contractor has a vehicle located on a lot that meets the requirements of the specific motor vehicle requested in the PQF, but the vehicle may also include additional options not requested by the agency. In which case the vendor should provide a PQF response that specifies the additional options already installed on the vehicle that the state agency did not request. A new motor vehicle available off the QVL contractor’s lot shall mean a vehicle which has never been owned except by a manufacturer, distributor or dealer and has never been registered, regardless of the model year of the vehicle.
- h. **Qualified Vendor’s List (QVL)** – Qualified Vendor’s List (contractors CC240138001-011), an established supply channel for acquiring new motor vehicles and manufacturer designated fleet vehicles for various state agencies located throughout the state of Missouri.
- i. **State Agency** – defined as a division, section, bureau, office, program, board, regional/district office, etc., that exists within a department of Missouri State Government. For the purposes of this document, this shall also include the public Universities and the Judicial and Legislative branches of the State of Missouri.

3. **Vehicle Categories Included Within this Contract:**

<b>Motor Vehicle Categories</b>
Passenger Vehicles (25101503)
Light Duty Trucks (25101507)
Medium Duty Trucks (25181602)
Work Vans (25101505)
Cargo Vans (25101505)
Patrol Vehicles (25101702)



4. **Awarded Categories by Contractor:**

<b>Contract Number</b>	<b>Off the Lot Vehicles</b>	<b>Fleet Motor Vehicles</b>
CC240138001 – Behlmann Chrysler Dodge Jeep Ram	All Categories	All Categories
CC240138002 – Broadway Ford Truck Sales Inc	All Categories	All Categories
CC240138003 – Corwin Ford Lincoln Republic	All Categories	All Categories
CC240138004 – Corwin Motors of Springfield	All Categories	All Categories
CC240138005 – Don Brown Chevrolet	All Categories	All Categories
CC240138006 – Ed Morse Chevrolet North	All Categories	All Categories
CC240138007 – Jim Butler Linn CDJR	All Categories	All Categories
CC240138008 – Joe Machens Ford Lincoln	All Categories	All Categories
CC240138009 – Landmark Dodge	N/A	All Categories
CC240138010 – Reed Motors STJ LLC	Passenger Light Duty Trucks Work Vans Patrol Vehicles	Passenger Light Duty Trucks Work Vans Patrol Vehicles
CC240138011 – Reuther Ford Inc.	All Categories	All Categories
CC240753001 – Jim Butler Centralia LLC	All Categories	All Categories
CC240753002 – NROUTE Enterprises LLC	All Categories	All Categories
CC240753003 – Rusty Drewing Chevrolet Buick GMC Cadillac	Passenger Light Duty Trucks Cargo Vans	N/A
CC241440001 – Harry Blackwell Chevrolet, Buick, GMC, LLC	Passenger Vehicles Light Duty Trucks Medium Duty Trucks	Passenger Vehicles Light Duty Trucks Medium Duty Trucks
CC241440002 – Reed Chevrolet LLC	Passenger Vehicles Light Duty Trucks Work Vans Patrol Vehicles	Passenger Vehicles Light Duty Trucks Work Vans Patrol Vehicles



5. Email distribution lists by category to utilize when issuing your Price Quote Forms to the contractors:

Motor Vehicle Categories	Email Distribution for Off the Lot	Email Distribution for Fleet
Passenger Vehicles	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:bmushrush@drewingauto.com">bmushrush@drewingauto.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>
Light Duty Trucks	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:bmushrush@drewingauto.com">bmushrush@drewingauto.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>
Medium Duty Trucks	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmorse.com">juliafarris@edmorse.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:thunott@yahoo.com">thunott@yahoo.com</a>



Work Vans	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>
Cargo Vans	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:bmushrush@drewingauto.com">bmushrush@drewingauto.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a>
Patrol Vehicles	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>	<a href="mailto:mikeb@behlmann.com">mikeb@behlmann.com</a> ; <a href="mailto:jhouston@broadwaytruck.com">jhouston@broadwaytruck.com</a> ; <a href="mailto:sforrester@corwinauto.com">sforrester@corwinauto.com</a> ; <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a> ; <a href="mailto:juliafarris@edmore.com">juliafarris@edmore.com</a> ; <a href="mailto:bbrune@midmopowerhouse.com">bbrune@midmopowerhouse.com</a> ; <a href="mailto:ksells@machens.com">ksells@machens.com</a> ; <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a> ; <a href="mailto:roger.auxier@reedauto.com">roger.auxier@reedauto.com</a> ; <a href="mailto:dougjr@reuther.com">dougjr@reuther.com</a> ; <a href="mailto:beth@jimbutlerchevrolet.com">beth@jimbutlerchevrolet.com</a> ; <a href="mailto:will@nroutellc.com">will@nroutellc.com</a> ; <a href="mailto:Grant.Karr@reedauto.com">Grant.Karr@reedauto.com</a>

**NOTE: Steve Forrester is the representative for both Corwin Ford Lincoln Republic and Corwin Motors of Springfield.**



6. **PRICE QUOTE FORM (PQF) Requirements (see section 2.6 of the Scope of Work for additional details)** – The state agency will contact all QVL contractor(s) via email (which includes a pre-filled out Attachment 1, PQF) who were awarded the requested motor vehicle category(ies) to obtain firm, fixed price quotes. All applicable fields to the agency should be filled out prior to sending the request to the contractors. In addition, the quote request will include the specifications required and the quantity of vehicles required. The state agency’s quote request will also indicate if the state agency desires or requires any additional options or features (upgrades) to be included with the motor vehicle in addition to the base model vehicle defined.

NOTE: 1) If additional options and features are already installed on the vehicle then the QVL contractor shall price the vehicle as one total dollar amount for the motor vehicle that includes the already installed options and features. 2) If the PQF requests or requires options and features that are not currently installed on the vehicle proposed by the QVL contractor, then the QVL contractor must price those items separately to ensure the vehicle proposed meets the requirements identified in the PQF.

Agencies are also required to provide a blank Attachment 3, Domestic Product Procurement Act (Buy American) Preference with the PQF form to all contractors at the time of issuing a PQF form. Contractors must fill out Attachment 3 and return it with their PQF response in order to be considered for the award of the purchase order.

7. **EVALUATION OF THE PQF (see section 2.7 of the Scope of Work for additional details)** – Since multiple contracts exist, the state agency shall evaluate and record the total cost provided in each contractor’s PQF response utilizing Attachment 2, Motor Vehicles Price Quote Form Award Record, to determine the lowest-priced contractor. Agencies will need to process the steps outlined in section 2.7.4 of the Scope of Work. The state agency shall determine the lowest-priced contractor by determining each contractor’s total cost for the requested vehicle based upon the specifications, anticipated options required, quantity(ies) and the prices quoted on the PQF form. In the event the lowest-priced contractor is unable to provide the required vehicle due to unavailability, the state agency shall contact the next lowest-priced contractor as determined by processing the steps in section 2.7.4 of the Scope of Work. If additional contracts exist, and the first two lowest-priced contractors were unable to provide the vehicles, the state agency shall continue to use the same criteria for selecting a contractor until the needs of the state agency are met. All pricing shall include all shipping, and freight charges **FOB Destination, Freight Prepaid and Allowed**. The State of Missouri shall not make additional payments or pay add-on charges for freight or shipping.





State agencies shall make every attempt to process an award of a PQF within forty-eight (48) hours of the PQF deadline date. Any delays in the forty-eight (48) hour timeframe must be communicated to the QVL contractors that submitted a response to a PQF. QVL contractors shall not face consequences for selling a vehicle off the lot to another customer in the event an award has not been made within the forty-eight (48) hour timeframe and failure of the agency to communicate a delay occurs.

The PQF shall be awarded to the lowest and best QVL contractor defined herein as the specification-compliant QVL contractor who scores the highest number of evaluation points considering:

- a. The specifications and contents included on the PQF form and Attachment 2, Motor Vehicles Price Quote For Award Record;
- b. Cost, including the Missouri Domestic Products Procurement Act preference; and
- c. As applicable, when alternative fuel vehicles are bid, a life cycle cost evaluation must be performed based on the requirements stated in Chapter 414.415 RSMo. The evaluation of cost shall be completed as a life cycle cost analysis based on the quoted firm, fixed vehicle base price included in the response to the PQF using the following: (a) an average life span of 120,000 miles for the vehicle; (b) the combined city/highway fuel mileage rating for the vehicle; and (c) the fuel cost per gallon on the date the PQF responses are due as published in the most recent Missouri Energy Bulletin. The state agency will use the following formula to determine the life cycle cost:

$$LCC = UP + \frac{LV \times GC}{MPG}$$

LCC = Life Cycle Cost

UP = Unit Price of vehicle proposed

LV = Life of vehicle is 120,000 miles

GC = Gasoline cost per gallon for this PQF response will be the current average price for Mid-Missouri on the due date of the PQF

MPG = Miles per gallon, combined city/highway mileage as stated by the vendor for each model

**NOTE:** If there is an inconsistency between vendor responses for the combined city/highway mileage, the state agency shall contact the manufacturer representative for all models quoted for that line item to verify the information. If the combined city/highway mileage is not provided by the vendor for the model proposed, the state agency reserves the right to use the EPA combined city/highway mileage as state at [www.fueleconomy.gov](http://www.fueleconomy.gov) when determining the life cycle cost per model. If the combined city/highway mileage is not available at [www.fueleconomy.gov](http://www.fueleconomy.gov), the state



agency reserves the right to contact the manufacturer to receive the combined city/highway mileage.

The state agency will provide all responding QVL contractors of the results of the PQF awarded by providing a copy of the completed Attachment 2 - Motor Vehicle Price Quote Request Form (PQF) Award Record.

8. **Purchase Order Requirements** – The state agency must also provide authorization to proceed through issuance of a purchase order or specific written authorization to ship.

Note to State Agencies: Prior to making a vehicle purchase, the state agency must complete a vehicle pre-approval form and submit to Kelly Ocheskey, OA - Fleet Management. The pre-approval form can be found at the following website address:

<https://oa.mo.gov/general-services/state-fleet-management/vehicle-preapproval-process-and-vehicle-credits>

Once the state agency receives approval from OA - Fleet Management, the agency shall issue its own PGQ (Quick Price Agreement) order in SAMII or a requisition within MissouriBUYS.

**NOTE (Cooperative Procurement Members Only):** The Vehicle Pre-Approval Form does not apply to cooperative procurement members – only to State of Missouri agencies. State agencies must use the following Line Item/Commodity (UNSPSC) code combinations when issuing their purchase orders (these line items and codes are the same for all contracts):

Line item 1	25101503	Automobiles or Cars
Line item 2	25101505	Minivans or Vans
Line item 3	25101507	Light Trucks or Sport Utility Vehicles
Line item 4	25101702	Police Vehicles
Line item 5	25181602	Trucks Chassis

9. **Delivery** – Delivery for all vehicles shall be due as indicated by the state agency on the PQF form prior to issuing the PQF. The QVL contractor who was awarded the PQF shall only deliver upon receipt of an authorized purchase order. The QVL contractor must call the state agency 24 hours prior to making an appointment for delivery. Delivery must be made between the hours of 8:00 a.m. and 12:00 Noon or 1:00 p.m. and 4:00 p.m., Monday through Friday, Central Time. Deliveries shall not be made on state holidays.



Each delivered vehicle shall be clean, lubricated, serviced and ready for immediate service. This shall include installation of all required options and accessories and removal of all plastic and signage (e.g. window sticker) from the interior and exterior of the vehicle. The window sticker may be left in the “glove box” or included with other documentation.

Each vehicle delivered shall include a proper form to apply for Missouri title and license including the Manufacturer’s State of Origin and invoice, an owner’s manual, and warranty. The title and invoice for all alternative fuel vehicles must clearly indicate the vehicle is alternative fuel (flex fuel (FFV) or E-85).

The Manufacturer’s Standard Factory Warranty shall apply to all vehicles. The warranty shall not become effective until the vehicle is delivered to and accepted by the state agency.

Within forty-eight (48) hours of delivery, the state agency shall fully inspect the vehicle’s interior and exterior, including any options required on the vehicle. The state agency must notify the dealer within forty-eight (48) hours of any unacceptability relating to the delivered vehicle. If the state agency fails to notify the dealer of any unacceptability within the forty-eight (48) hour timeframe, the dealer reserves the right to deem the vehicle as acceptable. Agencies are advised to ensure the proper measures are taken as it relates to insuring vehicles beyond the forty-eight (48) hour acceptance timeframe.

10. **Potential Recall or Manufacturer Initiated Customer Service Action/Notification**

**Requirement:** The contractor shall be responsible for accessing potential recall notices from the National Highway Traffic Safety Administration (NHTSA), as well as any manufacturer initiated customer service actions prior to delivering the vehicles to the state agency location. If a recall or customer service action is found for the vehicle being delivered to the state agency, the contractor should, to the best of their ability, complete the necessary action(s) prior to delivery. If the contractor is unable to address the required recall or customer service action(s) prior to delivery, the contractor must inform the state agency of the “open” recall or customer service action upon delivery. The contractor shall then assist the state agency in getting the recall or customer service action(s) completed as quickly as possible.

11. **SCOPE OF WORK** – Due to the large amount of information included in the contract’s Scope of Work, the information is not included in the Statewide Contract Notification. The information is available through the Awarded Bid & Contract Document Search at <https://oa.mo.gov/purchasing/bidding-contracts/awarded-bid-contract-document-search> or through MissouriBUYS at <https://missouribuys.mo.gov/>



12. **CONTRACT MANAGEMENT:**

- a. The state agency should monitor, measure, and manage the contractor's performance of services and delivery of products according to the contractual requirements. Please refer to the Contract Management Guide:  
<https://oapurch.state.mo.us/procurementsources.shtm>
- b. In the event your state agency encounters any issues or has any concerns or questions regarding the contract, please contact the Division of Purchasing in writing to the attention of the buyer shown on the front page of this document.
- c. To assist the Division of Purchasing in monitoring the performance of the contractors and ensuring quality services are provided to state agencies, state agencies are strongly encouraged to submit documentation regarding the contract and contractor performance to the Division of Purchasing to the attention of the buyer listed on the front page of this document.

13. **SATISFACTION SURVEY:** Customer service is a top priority. The Division of Purchasing desires to work with state agencies to identify solutions if there are any contract concerns. State agencies are encouraged to complete the Satisfaction Survey, Appendix A, regarding their experience with the contract. Please submit your completed survey to the Division of Purchasing to the attention of the buyer shown on the front page of this document.



## Appendix A Satisfaction Survey



This satisfaction survey is provided for users to report good and/or poor contractor performance. Any contract user may complete the survey and return it to the buyer identified on page one of this notice.

Users are advised that serious contractor performance issues should be immediately reported to the buyer identified on page one of this notice.

GENERAL CONTRACT INFORMATION	
Contractor Information	Contract Number: Contractor Name:
Does the contract meet the needs of your state agency?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:
How could the contract be improved?	

Please complete the following form to document your agency's experience with the contractor.

PRODUCT RATING	EXPLANATION
Do the products meets the needs of your agency:	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:



Do the products meet the contract specifications?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:
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CONTRACTOR PERFORMANCE	EXPLANATION
Did the contractor deliver products in accordance with the delivery timelines in the contract?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:
Has your agency encountered any problems with the contractor? If so, how would you rate their ability to resolve the problem?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:
Were the contractor's employees courteous?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:
Did the contractor handle recall notices effectively?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  If no, please explain:

SURVEY COMPLETED BY:
<b>Name:</b>
<b>State Agency:</b>
<b>Email:</b>
<b>Date:</b>

Please submit your completed survey to the Division of Purchasing to the attention of the buyer shown on the front page of this document.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** honoring the life and achievements of radio DJ Brian “Slacker” Adams who passed away April 16, 2024.

**RESOLUTION NO. 21610**, April 29, 2024

**INTRODUCED BY** Manuel Abarca IV, Jeanie Lauer, and Jalen Anderson, County Legislators

WHEREAS, Brian "Slacker" Adams, a beloved disc jockey in Kansas City, passed away on April 16, 2024, leaving behind a legacy of love, laughter, and profound impact; and,

WHEREAS, Brian Adams, known affectionately as "Slacker," endeared himself to countless listeners as the charismatic and witty morning radio host for 16 years on 101 The Fox, where his distinctive voice and sense of humor brightened the lives of listeners across the region; and,

WHEREAS, born in Kansas City to Jerry and Carol Adams, Brian grew up in Parkville, where he had cherished memories of childhood adventures and camaraderie with friends; and,

WHEREAS, Brian's 33-year journey into the world of broadcasting began at KY-102 in 1992, where he honed his craft as an intern and late-night DJ before ascending to become one of Kansas City's most beloved radio personalities; and,

WHEREAS, throughout his career, Brian Adams touched the lives of countless individuals, supporting Veterans with Cars 4 Heroes and many other charities, and

spreading his infectious laughter, genuine compassion, and unwavering dedication to his craft, earning the admiration and respect of listeners, colleagues, and friends alike; and,

WHEREAS, beyond the airwaves, Brian was a devoted husband to his beloved wife, Jennifer, and a loving father to his cherished daughter, Brianna, whose presence brought immeasurable joy and fulfillment to his life; and,

WHEREAS, Brian's passion for adventure, his love of family, and his zest for life serve as enduring reminders of the indelible mark he leaves upon our hearts and the countless lives he touched; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that the Legislature hereby honors the memory of Brian "Slacker" Adams and extends its deepest condolences to his family, friends, and the entire community as we mourn the loss of a beloved son, husband, father, and friend.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (Apr 25, 2024 09:59 CDT)  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21610 of April 29, 2024, was duly passed on \_\_\_\_\_, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature



**FRANK WHITE, JR.**  
Jackson County Executive

**EXECUTIVE ORDER NO. 24-08**

**TO: MEMBERS OF THE LEGISLATURE  
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.  
JACKSON COUNTY EXECUTIVE**

**DATE: APRIL 23, 2024**

**RE: APPOINTMENT TO THE JACKSON COUNTY BOARD OF  
EQUALIZATION**

RECEIVED

APR 23 2024

MARY JO SPINO  
COUNTY CLERK

*Rec'd  
TJW  
2:50 pm*

By the authority vested in me by the Constitutional Home Rule Charter of Jackson County, Missouri, I hereby make the following appointment to the Jackson County Board of Equalization:

Nathaniel Petty is appointed to fill the vacancy occasioned by the resignation of the previous appointee, V. Edwin Stoll, whose term expired on December 31, 2023. Mr. Petty is appointed for a term to commence immediately and to expire on December 31, 2027.

A copy of Mr. Petty's resume is attached.

Signed,

4/23/2024

Date

Frank White, Jr., County Executive



### **Executive Summary**

Accomplished Continuous Improvement Manager with over 15 years' experience working in a changing environment directing and executing change initiatives that enhance process performance and client fulfillment. Dependable and dedicated to meeting and exceeding customer and company goals with exceptional project management, process and policy review, operational management, and staff leadership abilities. Proven leader with great business acumen, metric-driven and result oriented leader and change agent with ability to inspire an individual or team to meet business objectives. Problem solver and ability to stay calm in pressure situations. Certified Lean Expert and completed Black Belt training courses.

### **Work Experience**

Broker / Owner

Certified Real Estate Appraiser

Simply The Best Real Estate

Petty's Appraisal Service

- Over 20-years' experience as a real estate broker/agent with 19-years as a certified real estate appraiser. Started a real estate business that meets the state and local requirements maintaining records and continuing education requirements. Prospecting new client relationships by streamlining sourcing and networking with stakeholders. Mapping the real estate process to eliminate nonvalue added processes and potential failure modes to manage multiple clients. Uses project management skills in initiating and completing real estate transactions. Market research for forecasting and planning business goals. Represent buyers and sellers in negotiations to produce a win-win outcome. Producer of residential and land appraisal reports used for lending and non-lending clients. Uses statistical analysis to consult and facilitate potential investment opportunities for investors.

### **Additional Work Experience**

Customer Service Manager of Continuous Improvement - Honeywell International

Olathe Kansas 66060

- Managed 123-employees hourly and salary in a union environment. Managed receiving shipping billing and call center for 3,000 repairs monthly. Achieved \$28M annual revenue target. Maintained FAA Certification and Maintenance Service Agreements. Implemented Lean-Six-Sigma, ISO 9000, High Performance Work Teams, Visual Workplace, Control Charts. Conducted goal alignments and performance reviews. Improved customer satisfaction by implementing a Sales Inventory Operations and Planning with a Repair Forecast Model which reduced turnaround time from 21 days to 7 days.

**Education / Skills:** Associate of Electronics –Electronic Institute, Kansas City, Mo

Microsoft Office Suite, Total Quality, Lean Manufacturing, Six Sigma-Black Belt Process Control, Project Management, Behavioral Interviewing, Sales, Marketing, New Business Development, Negotiation. Experienced in Computers-Military Radar-Avionic Repair and associated test equipment.

**Certifications and Licenses:** TQ Facilitator, Six Sigma Lean Certified, Real Estate Broker, Certified Real Estate Appraiser