

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$150,000.00 from the undesignated fund balance of the 2017 Grant Fund, in acceptance of additional funds for the Family Court Division's Juvenile Court Diversion Program grant received from the State of Missouri Division of Youth Services.

ORDINANCE NO. 5012, September 11, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Ordinance 5002, dated August 14, 2017, the Legislature did authorize the acceptance of funds for the Family Court Division's Juvenile Court Diversion Program grant, in the amount of \$292,967.00; and,

WHEREAS, the State of Missouri Division of Youth Services has authorized additional funds for this grant in the amount of \$150,000.00 and an amendment to the scope of services to include the Parenting with Love and Limits Project; and,

WHEREAS, the Parenting with Love and Limits Project will combine parent education and group therapy programs with individual coaching session for adolescents and their parents; and,

WHEREAS, the grant amendment does not require local matching funds; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending accounts; now therefore,

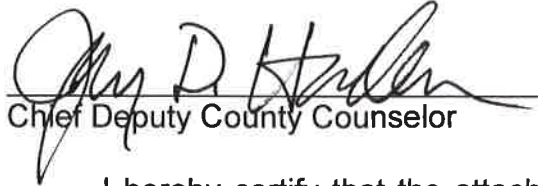
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the undesignated fund balance of the 2017 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Juvenile Court Diversion			
010-2135	45890 - Increase Revenue	\$150,000	
010-2810	Undesignated Fund Balance		\$150,000
010-2810	Undesignated Fund Balance	\$150,000	
010-2135	55010 - Regular Salary		\$ 54,147
010-2135	55040 - FICA		\$ 4,142
010-2135	55050 - Pension		\$ 7,798
010-2135	55060 - Insurance Benefits		\$ 6,317
010-2135	57230 - Other Operating Supplies		\$ 77,596
and,			

BE IT FURTHER ORDAINED that all County officials be and hereby are authorized to execute any and all documents necessary to give effect to said grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor

County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5012 introduced on September 11, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5012.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$150,000.00


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5012

Sponsor(s): Alfred Jordan

Date: September 11, 2017

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: <u>Juvenile Court Diversion Program</u>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$150,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$292,967.00</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$442,967.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT 010-2810 150,000 TO ACCT 010-2135 150,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): 442,967.37 Prior Year Actual Amount Spent (if applicable): 442,967.37</p>	Amount authorized by this legislation this fiscal year:	\$150,000.00	Amount previously authorized this fiscal year:	\$292,967.00	Total amount authorized after this legislative action:	\$442,967.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 010-2810 150,000 TO ACCT 010-2135 150,000		
Amount authorized by this legislation this fiscal year:	\$150,000.00												
Amount previously authorized this fiscal year:	\$292,967.00												
Total amount authorized after this legislative action:	\$442,967.00												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 010-2810 150,000 TO ACCT 010-2135 150,000												
PRIOR LEGISLATION	Prior ordinances and (date): 5002 Dated 08/17/17 Prior resolutions and (date):												
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775												
REQUEST SUMMARY	<p>This is a request to appropriate \$150,000 from the 2017 undesignated fund balance in acceptance of additional funds awarded to the Family Court Division by the Division of Youth Services to further support programs and services under the current grant named "Juvenile Court Diversion Program." The amendment to the program expands the scope to include the project called <i>Parenting with Love and Limits</i> which combines parent education and group therapy program with individual "coaching" (family therapy) sessions for adolescents and their parents. With the additional amendment, the total amount of the "Juvenile Court Diversion Program" is \$442,967.00. The period covered by the Grant is July 1, 2017 through June 30, 2018.</p> <p>Please appropriate the \$150,000 into the account listed below:</p> <table> <tr> <td>010-2135-5010 Regular Salaries</td><td>54,147.00</td><td>010-2135-5040 FICA</td><td>4,142.00</td></tr> <tr> <td>010-2135-5050 Pension</td><td>7,798.00</td><td>010-2135-5060 Health</td><td>6,317.00</td></tr> <tr> <td>010-2135-7230 Other Operating Exp</td><td>77,596.00</td><td></td><td></td></tr> </table>	010-2135-5010 Regular Salaries	54,147.00	010-2135-5040 FICA	4,142.00	010-2135-5050 Pension	7,798.00	010-2135-5060 Health	6,317.00	010-2135-7230 Other Operating Exp	77,596.00		
010-2135-5010 Regular Salaries	54,147.00	010-2135-5040 FICA	4,142.00										
010-2135-5050 Pension	7,798.00	010-2135-5060 Health	6,317.00										
010-2135-7230 Other Operating Exp	77,596.00												
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)												
ATTACHMENTS													
REVIEW	<table> <tr> <td>Department Director:</td><td><i>Theresa Byrd</i></td><td>Date:</td></tr> <tr> <td>Finance (Budget Approval): Roy Fairchild, Budget and Fiscal Officer</td><td><i>D.R. Fairchild</i></td><td>Date: 08/24/17</td></tr> <tr> <td>Division Manager: Theresa Byrd, Deputy Court Administrator</td><td><i>SOA</i></td><td>Date: 9/6/17</td></tr> <tr> <td>County Counselor's Office:</td><td></td><td>Date:</td></tr> </table>	Department Director:	<i>Theresa Byrd</i>	Date:	Finance (Budget Approval): Roy Fairchild, Budget and Fiscal Officer	<i>D.R. Fairchild</i>	Date: 08/24/17	Division Manager: Theresa Byrd, Deputy Court Administrator	<i>SOA</i>	Date: 9/6/17	County Counselor's Office:		Date:
Department Director:	<i>Theresa Byrd</i>	Date:											
Finance (Budget Approval): Roy Fairchild, Budget and Fiscal Officer	<i>D.R. Fairchild</i>	Date: 08/24/17											
Division Manager: Theresa Byrd, Deputy Court Administrator	<i>SOA</i>	Date: 9/6/17											
County Counselor's Office:		Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.


Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Undesignated Fund Balance	\$ 150,000.00

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 5012

Saul M. J. 8/31/17
Budgeting

 State of Missouri Department of Social Services Contract Amendment	Contract Description: Juvenile Court Diversion (JCD)	
	Amendment Description: Addition of Parenting with Love and Limits	
Contract #: ER172-17012	Amendment # 003	Amendment Date: August 24, 2017

Contractor Information:

Contractor Name: 16th Judicial Circuit
Mailing Address: 415 E. 12th Street
City, State Zip: Kansas City, MO 64106

The above referenced contract between 16th Judicial Circuit and the Department of Social Services is hereby amended as follows:

1. The contract is amended for the period July 1, 2017 through June 30, 2018.
2. This amendment adds \$150,000 for the Parenting with Love and Limits (PLL) demonstration project per the previous requirements.
3. This amendment shall be effective July 1, 2017. All other terms and conditions shall remain unchanged.

~~~~~

*In witness thereof, the parties below hereby execute this agreement.*

*The contractors signature is not required on  
this document*

\_\_\_\_\_  
Authorized Signature for the Contractor

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

*Patricia Luehl*  
*brg/eng*

\_\_\_\_\_  
KM

August 24, 2017

\_\_\_\_\_  
Authorized Signature for the Department of Social Services

\_\_\_\_\_  
Date

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$116,277.00 from the undesignated fund balance of the 2017 Grant Fund, in acceptance of a grant received from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area Investigative Support Center Initiative for use by the Jackson County Sheriff's Office, and authorizing the County Executive to execute a Memorandum of Understanding with the Kansas Bureau of Investigation, the grant's fiscal agent.

**ORDINANCE NO. 5013**, September 11, 2017

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area (HIDTA) Investigative Support Center has allocated a total of \$116,277.00, to provide partial funding for intelligence analyst positions within the Jackson County Sheriff's Office, for the period of January 1, 2017, to December 31, 2018; and,

WHEREAS, the attached Memorandum of Understanding with the Kansas Bureau of Investigation, which will serve as the Fiscal Agent for this grant, provides a suitable mechanism by which to implement this arrangement; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

**BE IT ORDAINED** by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of



the 2017 Grant Fund:

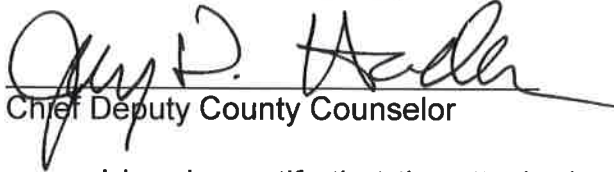
| <u>DEPARTMENT/DIVISION</u>                                    | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|---------------------------------------------------------------|------------------------------|-------------|-----------|
| Grant Fund<br>HIDTA - High Intensity Drug<br>Trafficking Area |                              |             |           |
| 010-4270                                                      | 45894 - Increase Revenue     | \$116,277   |           |
| 010-2810                                                      | Undesignated Fund Balance    |             | \$116,277 |
| 010-2810                                                      | Undesignated Fund Balance    | \$116,277   |           |
| 010-4270                                                      | 55010 - Regular Salaries     |             | \$91,934  |
| 010-4270                                                      | 55040 – FICA                 |             | \$ 3,978  |
| 010-4270                                                      | 55050 – Pension              |             | \$ 6,915  |
| 010-4270                                                      | 56140 – Travel               |             | \$ 4,000  |
| 010-4270                                                      | 56630 – Leased Vehicles      |             | \$ 6,750  |
| 010-4270                                                      | 57110 - Gasoline             |             | \$ 2,700  |

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5013 introduced on September 11, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5013.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$116,277.00

  
Date

  
Chief Financial Officer

**MIDWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)  
MEMORANDUM OF UNDERSTANDING  
MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE**

**G17MW0003A**

**01-01-2017 / 12-31-2018**

**CFDA number 95.001**

The Office of National Drug Control Policy (ONDCP) has awarded HIDTA funding to federal, state and local law enforcement agencies in the region comprised of the states of Kansas, Missouri, Nebraska, Iowa, South Dakota and North Dakota for the purpose of combating the manufacture and importation of methamphetamine and the disruption of poly-drug trafficking organizations. The Kansas Bureau of Investigation (KBI) has been designated as the fiscal agent for award proceeds to be distributed to state and local agencies participating in the Midwest HIDTA program within Kansas and in selected regional initiatives. These funds shall be used for purposes designated in the MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE (Appendix A) and associated budget (Appendix B), as approved by ONDCP.

**Scope of Service**

The services carried out under this Memorandum of Understanding shall be consistent with those contained in the initiative proposal and budget as approved for funding by ONDCP. Changes shall not be made in the subject or the proposed objectives of the initiative without prior written approval from the Midwest HIDTA Executive Director the Midwest HIDTA Executive Committee.

The signatories agree to provide written notice to the KBI and to the Midwest HIDTA Executive Director, at least (30) days in advance of any planned withdrawal from this agreement. In the event of withdrawal from this initiative by any party, all property and equipment acquired with HIDTA funds by the withdrawing party shall be re-distributed as per Midwest HIDTA policy and procedure. Upon the date specified in the written notice of withdrawal, this agreement shall become void with respect to the agency giving notice but shall remain in effect for all other participants. The KBI shall process all allowable reimbursement requests for the withdrawing agency through the date of the withdrawal.

**Reprogramming of Funds**

Reprogramming of funds within a HIDTA award requires different levels of approval based upon the amount to be reprogrammed and whether the reprogramming is inter-agency or inter-initiative. In all cases the recipient agency is responsible for forwarding a request for authorization for reprogramming to the KBI to be forwarded to the Midwest HIDTA Executive Director and Midwest HIDTA Executive Committee. The recipient agency is also responsible for maintaining detailed records of any reprogramming activities.

**Reporting Requirement**

All participants may be required to prepare a final report of initiative expenditures, which shall be submitted to the KBI within 30 days of the close of the program fiscal year. The financial report will be of a form approved by the KBI and shall contain a listing of expenditures/costs by cost category from the approved initiative budget (Appendix B). The report shall also contain a comparison of actual costs/expenditures against budget estimates. Failure to submit reports on a timely basis may result in the interruption or termination of the initiative funding for your agency. Detailed information on the financial reporting requirements is found in the HIDTA Program Policy and Budget Guidance (PPBG) publication and the Midwest HIDTA Policies and Standard Operating Procedures document (SOP).

### **Program Standards**

Each agency agrees to abide by the standards and rules defined in the HIDTA Program Policy and Budget Guidance (PPBG) publication and the Midwest HIDTA Policies and Standard Operating procedures document as well as all formal written program guidance regarding financial management standards, reporting, records retention, equipment, vehicles, and procurement and supplanting requirements for any agency accepting HIDTA funds. You can download the full version from National HIDTA Assistance Center (NHAC) at [nhac.org](http://nhac.org).

### **Assurances**

Each agency agrees to abide by the terms and conditions set out in Application for Federal Assistance SF 424, Assurances - Non-Construction Programs (Appendix D) and Assurances - Construction Programs (Appendix E). Each agency will also submit the signed OMB forms, Certification Regarding Lobbying (Appendix F) and Disclosure of Lobbying Activities (Appendix G) and will abide by all applicable special conditions included as a part of the award agreement (Appendix I).

### **Invoicing**

Each agency receiving reimbursements will invoice once per month no more than quarterly, due the fifteenth of the month, for expenditures incurred during the prior month. Reimbursement form shall be a form approved by the KBI (Appendix H) and shall contain a listing of expenditures by category. Each agency shall retain the original supporting documentation and provide a copy to the KBI with the monthly report. Each agency agrees that the NHAC and Midwest HIDTA Executive Director and Midwest HIDTA Executive Committee have the right to terminate suspend or delay any payment to sub-recipient if the reimbursements clearly fails to meet HIDTA PPBG. In the event that such an act is necessary the agency will be notified within three days of the decision.

### **Inventory**

Equipment purchased with HIDTA funds shall be identified by cost, type and serial number and reported to the Kansas State Coordinator on the Midwest HIDTA Inventory Form (Appendix C). The Kansas State Coordinator shall maintain an inventory of all equipment purchased and provide the same to HIDTA. A copy of all inventory transactions shall be provided to the KBI. Any change to the inventory of HIDTA purchased equipment shall be reported promptly and in writing to the KBI.

### **Audit Readiness and Compliance**

Each agency agrees to maintain appropriate and detailed records of its receipt and use of the funds, in accordance with the generally accepted accounting principles applying to government agencies. Each agency understands that it may be subject an audit. Each agency also understands that there will be a site audit every two years for awardees that receive \$25,000 or more, and every three years for awardees that receive \$25,000 or less.

As the fiduciary, the KBI is required to provide certain information in an audit. The Single Audit Certification (Appendix K) provides part of the information needed. The Risk Assessment Tool (Appendix J) helps to ensure proper accountability and compliance with the program.

## Acceptance

Acceptance of this MOU by participating agencies is acceptance of all standards and conditions of the HIDTA Award, included as Appendix A, B, C, D, E, F, G, H, I, and J.

Appendix A: Task Force Initiative  
Appendix B: Task Force Budget  
Appendix C: Midwest HIDTA Inventory Form (Does not pertain to the ISC Initiative)  
Appendix D: OMB Form 4040-0007 – Assurances – Non-Construction Programs  
Appendix E: OMB Form 4040-0009 – Assurances – Construction Programs  
Appendix F: OMB Form – Certification Regarding Lobbying  
Appendix G: OMB Form – Disclosure of Lobbying Activities  
Appendix H: HIDTA Reimbursement Form  
Appendix I: HIDTA Award Agreement  
Appendix J: FAPO Risk Assessment Tool  
Appendix K: HIDTA Single Audit Certification

### **Fiscal Contact KBI:**

Teresa Goza  
Kansas Bureau of Investigation  
15700 College Blvd., Suite 100  
Lenexa, Kansas 66219  
913-671-2046  
teresa.goza@kbi.state.ks.us

### **Project Manager KBI:**

Frank Papish, Assistant Director  
Kansas Bureau of Investigation  
15700 College Blvd., Suite 100  
Lenexa, Kansas 66219  
913-671-2040  
Frank.papish@kbi.state.ks.us

### **State Coordinator:**

Steve Riley  
Midwest HIDTA  
10220 NW Ambassador Dr., Suite 700  
Kansas City MO 64153  
816-891-5217  
sriley@midwest-hidta.org

**Fiscal Contact IPD:**

Dale Covey, Sargent  
Jackson County Sheriff's Department  
3310 NE Rennau Dr.  
Lee's Summit, MO 64064  
816-524-4302 ext 972218

**Participating Agency:**

Michael Sharp, Sheriff  
Jackson County Sheriff's Department  
3310 NE Rennau Dr.  
Lee's Summit, MO 64064

**Participating Agencies:**

Jackson County Missouri

\_\_\_\_\_  
Frank White, Jr., County Executive  
Jackson County, Missouri

\_\_\_\_\_  
Date

**Through Jackson County Missouri Sheriff's Office**

Michael Sharp 8-17-17  
Michael Sharp, Sheriff Date

**Fiscal Agent:**

Kansas Bureau of Investigation

\_\_\_\_\_  
Kirk D. Thompson, Director

\_\_\_\_\_  
Date

## APPENDIX A

## FY 2017 INTELLIGENCE AND INFORMATION SHARING INITIATIVE DESCRIPTION BUDGET PROPOSAL

**HIDTA:** Midwest HIDTA

**INITIATIVE TITLE:** Midwest HIDTA Investigative Support Center

**LEAD AGENCY(S):** Drug Enforcement Administration  
Kansas City, MO Police Department

**LOCATION:** Kansas City, MO

### 1. INITIATIVE DESCRIPTION

The Midwest HIDTA Investigative Support Center (MHISC) has been operational since 1998 and is co-managed by the Drug Enforcement Administration and the Kansas City, Missouri Police Department. The ISC is a multi-agency coalition consisting of federal, state, and local agencies located within the seven state Midwest HIDTA region. Located in Kansas City, Missouri the MHISC is electronically linked to task force locations and key state agencies in each of the states. The MHISC collects and analyzes information from all Midwest HIDTA task forces and participating agencies. The MHISC provides event and target de-confliction services, multi-source name checks, investigative/tactical case support, toll analysis, charting, graphic work, post seizure analysis and trend/predictive analysis.

The MHISC continues to develop and expand its mission to support a seven-state region. Event/Target De-confliction through the Watch Center is fully implemented in all metropolitan areas throughout the region. Expansion to other areas will continue with system expansion steadily increasing each year. The Watch Center is currently manned by elements of the Kansas City, MO Police Department and Kansas Bureau of Investigation.

The MHISC also provides continual evaluation of the threat to the region, identifying changes in patterns and trends. By improving the exchange of intelligence and information through more efficient coordination and communications, the MHISC enhances the ability of federal, state, and local law enforcement agencies to identify, arrest, and prosecute key members of drug trafficking organizations and those individuals involved in violent crime that are involved in drug trafficking at the local level. Trend and predictive analysis developed by the MHISC assists the Midwest HIDTA Executive Board in utilizing its limited resources more efficiently.

MHISC is heavily involved in tactical case support throughout the Midwest HIDTA region. The MHISC lends support to numerous high profile drug related investigations to include OCDETF, Regional Priority Organization Targets (RPOT) and Consolidated Priority Organization Target (CPOT) Investigations.

Collocated with the MHISC is the ATF Crime Gun Intelligence Center. The ATF Crime Gun Intelligence Center is a separate Midwest HIDTA initiative, which is an ATF-led group.

### 2. INITIATIVE PARTICIPANTS

| HIDTA Participating Agency Positions, Summary |           |           |       |
|-----------------------------------------------|-----------|-----------|-------|
|                                               | Full Time | Part Time | Total |
|                                               |           |           |       |

## APPENDIX A

|                |    |   |    |
|----------------|----|---|----|
| Co-Located     | 14 | 1 | 15 |
| Non-Co-Located | 0  | 0 | 0  |
| Total          | 14 | 1 | 15 |

| HIDTA Participating Agency Positions |                                                   |                                    |              |            |          |
|--------------------------------------|---------------------------------------------------|------------------------------------|--------------|------------|----------|
| Quantity                             | Title                                             | Agency                             | HIDTA Funded | Co-Located | Fulltime |
| 1                                    | Analyst                                           | Jackson County Sheriffs Office     | Yes          | Yes        | Yes      |
| 1                                    | Analyst                                           | Kansas Bureau of Investigation     | Yes          | Yes        | No       |
| 1                                    | Analyst                                           | Drug Enforcement Administration    | No           | Yes        | Yes      |
| 1                                    | Group Supervisor                                  | Drug Enforcement Administration    | No           | Yes        | Yes      |
| 1                                    | Investigative Assistant/ FSA contractor           | Drug Enforcement Administration    | No           | Yes        | Yes      |
| 1                                    | Analyst                                           | Kansas City, MO Police Department  | Yes          | Yes        | Yes      |
| 1                                    | Assistant Supervisor                              | Kansas City, MO Police Department  | Yes          | Yes        | Yes      |
| 1                                    | Sergeant/Operations Supervisor/Task Force Officer | Kansas City, MO Police Department  | Yes          | Yes        | Yes      |
| 1                                    | Task Force Officer                                | Kansas City, MO Police Department  | Yes          | Yes        | Yes      |
| 1                                    | Analyst                                           | Independence, MO Police Department | Yes          | Yes        | Yes      |
| 1                                    | Analyst/ Task Force Officer                       | Jackson County Sheriffs Office     | Yes          | Yes        | Yes      |
| 2                                    | Analyst                                           | Kansas Bureau of Investigation     | Yes          | Yes        | Yes      |
| 1                                    | Senior Administrative Specialist                  | Kansas Bureau of Investigation     | Yes          | Yes        | Yes      |
| 1                                    | Analyst                                           | Missouri National Guard            | No           | Yes        | Yes      |



**3. INITIATIVE BUDGET**FY 2017 Request for initiative **\$988,360.00****4. INTELLIGENCE INITIATIVES**

| <b>Event and Case Deconflictions Submitted</b> |                    |                    |                    |                      |
|------------------------------------------------|--------------------|--------------------|--------------------|----------------------|
| <b>Outputs</b>                                 | <b>2013 Actual</b> | <b>2014 Actual</b> | <b>2015 Actual</b> | <b>2017 Expected</b> |
| <b>Event Deconflictions</b>                    | <b>4,042</b>       | <b>5,056</b>       | <b>5,785</b>       | <b>4,961</b>         |
| <b>Case Deconflictions</b>                     | <b>8,917</b>       | <b>12,650</b>      | <b>18,119</b>      | <b>13,228</b>        |

| <b>Analytical Support</b>                      |                    |                    |                    |                      |
|------------------------------------------------|--------------------|--------------------|--------------------|----------------------|
| <b>Output</b>                                  | <b>2013 Actual</b> | <b>2014 Actual</b> | <b>2015 Actual</b> | <b>2017 Expected</b> |
| <b>HIDTA Cases Provided Analytical Support</b> | <b>634</b>         | <b>640</b>         | <b>381</b>         | <b>545</b>           |

**OTHER INITIATIVE OUTPUTS AND OUTCOMES**

## Budget Detail

2017 - Midwest

Initiative - Midwest HIDTA Investigative Support Center

Award Recipient - Kansas Bureau of Investigation (G17MW0003A)

Resource Recipient - Kansas Bureau of Investigation

Indirect Cost: 0.0%

### Awarded Budget (as approved by ONDCP)

|                                         |          |                       |
|-----------------------------------------|----------|-----------------------|
|                                         |          | <b>\$3,492,163.00</b> |
| <b>Personnel</b>                        |          |                       |
|                                         | Quantity | Amount                |
| Administrative Staff                    | 1        | \$41,375.00           |
| Analyst - Intelligence                  | 7        | \$328,566.00          |
| Director - Deputy                       | 1        | \$78,727.00           |
| <b>Total Personnel</b>                  |          | <b>\$448,668.00</b>   |
| <b>Fringe</b>                           |          |                       |
|                                         | Quantity | Amount                |
| Administrative staff                    | 1        | \$15,883.00           |
| Analyst - Intelligence                  | 6        | \$143,279.00          |
| Director - Deputy                       | 1        | \$35,542.00           |
| <b>Total Fringe</b>                     |          | <b>\$194,704.00</b>   |
| <b>Travel</b>                           |          |                       |
|                                         | Quantity | Amount                |
| Administrative                          | 9        | \$4,377.00            |
| <b>Total Travel</b>                     |          | <b>\$4,377.00</b>     |
| <b>Services</b>                         |          |                       |
|                                         | Quantity | Amount                |
| Communications - data lines             |          | \$3,015.00            |
| Communications - mobile phones & pagers |          | \$7,425.00            |
| Equipment rentals                       |          | \$5,822.00            |
| Printing & document support             |          | \$1,350.00            |
| Service contracts                       |          | \$3,348.00            |
| Shipping & postage                      |          | \$2,700.00            |
| Software - maintenance                  |          | \$40,815.00           |
| Subscriptions - database                |          | \$27,369.00           |
| Vehicle lease - passenger               | 3        | \$17,550.00           |
| <b>Total Services</b>                   |          | <b>\$109,394.00</b>   |
| <b>Supplies</b>                         |          |                       |
|                                         | Quantity | Amount                |
| Investigative/Operational               |          | \$7,200.00            |
| Office                                  |          | \$2,250.00            |
| Software - licenses                     |          | \$350.00              |
| <b>Total Supplies</b>                   |          | <b>\$9,800.00</b>     |

## Budget Detail

2017 - Midwest

Initiative - Midwest HIDTA Investigative Support Center

Award Recipient - Kansas Bureau of Investigation (G17MW0003A)

Resource Recipient - Kansas Bureau of Investigation

Indirect Cost: 0.0%

*Awarded Budget (as approved by ONDCP)*

**\$3,492,163.00**

Other

Quantity

Amount

Administrative costs

**\$125.00**

Total Other

**\$125.00**

Total Budget

**\$767,068.00**

---



---

**Funding Year**

Date: \_\_\_\_\_

---

---

**Funding NO#**[illegible]**Ord. 5013**

**Authorizing Officer**

---

**Title**

---

**Telephone**

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Standard Form 424B (Rev. 7-97) Back

|                                                                |                  |
|----------------------------------------------------------------|------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL                    | TITLE            |
| X _____                                                        | County Executive |
| APPLICANT ORGANIZATION                                         | DATE SUBMITTED   |
| Jackson County Missouri though Jackson County Sheriff's Office | 06-28-2017       |

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



# APPENDIX E

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SF-424D (Rev. 7-97) Back

|                                                                |                  |
|----------------------------------------------------------------|------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL                    | TITLE            |
| X _____                                                        | County Executive |
| APPLICANT ORGANIZATION                                         | DATE SUBMITTED   |
| Jackson County Missouri though Jackson County Sheriff's Office | 06-28-2017       |



### CERTIFICATION REGARDING LOBBYING

#### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

|                                                                |                  |
|----------------------------------------------------------------|------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL                    | TITLE            |
| X                                                              | County Executive |
| APPLICANT ORGANIZATION                                         | DATE SUBMITTED   |
| Jackson County Missouri though Jackson County Sheriff's Office | 06-28-2017       |

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB  
4040-0013

## Review Public Burden Disclosure Statement

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                              |                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>1. * Type of Federal Action:</b><br><input type="checkbox"/> a. contract<br><input type="checkbox"/> b. grant<br><input checked="" type="checkbox"/> c. cooperative agreement<br><input type="checkbox"/> d. loan<br><input type="checkbox"/> e. loan guarantee<br><input type="checkbox"/> f. loan insurance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>2. * Status of Federal Action:</b><br><input type="checkbox"/> a. bid/offer/application<br><input checked="" type="checkbox"/> b. initial award<br><input type="checkbox"/> c. post-award | <b>3. * Report Type:</b><br><input checked="" type="checkbox"/> a. initial filing<br><input type="checkbox"/> b. material change |
| <b>4. Name and Address of Reporting Entity:</b><br><input type="checkbox"/> Prime <input checked="" type="checkbox"/> SubAwardee Tier if known: <input type="checkbox"/><br>* Name: Jackson County Sheriff's Office<br>* Street 1: 3310 NE Renshaw Dr.<br>* City: Lee's Summit State: MO: Missouri Zip: 64064<br>Congressional District, if known:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                              |                                                                                                                                  |
| <b>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</b><br>* Name: Kansas Bureau of Investigation<br>* Street 1: 1620 SW Tyler<br>* City: Topeka State: KS: Kansas Zip: 66612<br>Congressional District, if known:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                              |                                                                                                                                  |
| <b>6. * Federal Department/Agency:</b><br>CHNDCP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                              | <b>7. * Federal Program Name/Description:</b><br>H1DTA<br>CPOA Number, if applicable: 95.001                                     |
| <b>8. Federal Action Number, if known:</b><br>017980003A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                              | <b>9. Award Amount, if known:</b><br>\$                                                                                          |
| <b>10. a. Name and Address of Lobbying Registrant:</b><br>Prefix: <input type="checkbox"/> * First Name: Middle Name: <input type="checkbox"/><br>* Last Name: Suffix: <input type="checkbox"/><br>* Street 1: Street 2: <input type="checkbox"/><br>* City: State: Zip:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                              |                                                                                                                                  |
| <b>b. Individual Performing Services (including address if different from No. 10a)</b><br>Prefix: <input type="checkbox"/> * First Name: Middle Name: <input type="checkbox"/><br>* Last Name: Suffix: <input type="checkbox"/><br>* Street 1: Street 2: <input type="checkbox"/><br>* City: State: Zip:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                              |                                                                                                                                  |
| <b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b><br>* Signature: <input type="text"/><br>* Name: Prefix: <input type="checkbox"/> * First Name: Frank Middle Name: <input type="checkbox"/><br>* Last Name: White Suffix: <input type="checkbox"/><br>Title: County Executive Telephone No.: Date: |                                                                                                                                                                                              |                                                                                                                                  |
| <b>Federal Use Only:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                              | Authorized for Local Reproduction<br>Standard Form - LLL (Rev. 7-87)                                                             |

# MIDWEST HIDTA Reimbursement Form

Agency

Jackson County Sheriff's Office  
3310 NE Rennau Dr, Lee Summit 64064  
44-6000524 Ord. 4861

Dept. Code

KBI use only  
V-40393-2-002  
Grant #1710

Invoice for the month of: \_\_\_\_\_

2017 Funding Year 1/1/17 to 12/31/18


Initiative: Kansas Investigative Support Center G17MW00003A  
CFDA #95.001

Pay Period

| Category       | 2017 Allocation | Expenditures Through | Balance Available | Expenditures This Period |
|----------------|-----------------|----------------------|-------------------|--------------------------|
| Salary Kelley  | \$ 52,934.00    |                      | 52,934.00         |                          |
| Salary Lynde   | \$ 39,000.00    |                      | 39,000.00         |                          |
| Benefits Lynde | \$ 10,893.00    |                      | 10,893.00         |                          |
| Travel         | \$ 4,000.00     |                      | 4,000.00          |                          |
| Vehicle Lease  | \$ 6,750.00     |                      | 6,750.00          |                          |
| Fuel           | \$ 2,700.00     |                      | 2,700.00          |                          |
| Total          | \$ 116,277.00   | 0.00                 | 116,277.00        | -                        |

|                                                        |                                                                                                                                   |                          |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Agency Authorization / Date                            | Midwest HIDTA Authorization/Date                                                                                                  | KBI Authorization / Date |
| Finance Officer Please Print<br>Sgt. Dale L. Covey #29 | Phone: 816-524-4302 ext 7223; Email form to<br>Fax: 816-881-3877 <a href="mailto:dcovey@jacksongov.org">dcovey@jacksongov.org</a> |                          |

Please attach all supporting documents

|                                                                                                                                        |  |                                                                                                                                                  |                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <b>Executive Office of the President<br/>Office of National Drug Control Policy</b>                                                    |  | <b>AWARD<br/>Grant</b>                                                                                                                           | Page 1 of 1                                                                  |
| 1. Recipient Name and Address<br>Director Kirk D. Thompson<br>Kansas Bureau of Investigation<br>1620 SW Tyler<br>Topeka, KS 66612-1837 |  | 4. Award Number: G17MW0003A                                                                                                                      |                                                                              |
| 2. Total Amount of the Federal Funds Obligated:<br>\$3,492,163                                                                         |  | 5. Grant Period: From 01/01/2017 to 12/31/2018                                                                                                   |                                                                              |
| 2A. Budget Approved by the Federal Awarding Agency \$3,492,163                                                                         |  | 6. Federal Award Date:<br>6/19/2017                                                                                                              | 7. Action<br><br>Initial<br><input checked="" type="checkbox"/> Supplemental |
|                                                                                                                                        |  | 8. Supplement Number 1                                                                                                                           |                                                                              |
| 3. CFDA Name and Number:<br><i>High Intensity Drug Trafficking Areas<br/>Program - 95.001</i>                                          |  | 9. Previous Award Amount: \$2,001,009                                                                                                            |                                                                              |
| 3A. Project Description<br><br><i>High Intensity Drug Trafficking Areas (HIDTA)<br/>Program</i>                                        |  | 10. Amount of Federal Funds Obligated by this Action:<br>\$1,491,154                                                                             |                                                                              |
|                                                                                                                                        |  | 11. Total Amount of Federal Award:<br>\$3,492,163                                                                                                |                                                                              |
| 12. The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.                       |  |                                                                                                                                                  |                                                                              |
| 13. Statutory Authority for Grant: Public Law 114-254 and Public Law 115-31                                                            |  |                                                                                                                                                  |                                                                              |
| <b>AGENCY APPROVAL</b>                                                                                                                 |  | <b>RECIPIENT ACCEPTANCE</b>                                                                                                                      |                                                                              |
| 14. Typed Name and Title of Approving Official<br>Michael K. Gottlieb<br>Associate Director<br>Office of National Drug Control Policy  |  | 15. Typed Name and Title of Authorized Official<br>Kirk D. Thompson<br><br>Kansas Bureau of Investigation                                        |                                                                              |
| 16. Signature of Approving ONDCP Official<br><br>Michael K. Gottlieb                                                                   |  | 17. Signature of Authorized Recipient/Date<br><br> 6/19/2017 |                                                                              |
| <b>AGENCY USE ONLY</b>                                                                                                                 |  |                                                                                                                                                  |                                                                              |
| 18. Accounting Classification Code<br>DUNS: 150943496<br>EIN: 1486029925L2                                                             |  | 19. HIDTA AWARD<br>OND1070DB1718XX      OND6113<br>OND2000000000      OC 410001                                                                  |                                                                              |

## GRANT CONDITIONS

### A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
  - 28 CFR Part 69 – "New Restrictions on Lobbying"
  - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
  - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than nine months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

These general terms and conditions, as well as archives of previous versions of the general terms and conditions, are available online at [www.whitehouse.gov/ondcp/grants](http://www.whitehouse.gov/ondcp/grants).

7. Conflict of Interest and Mandatory Disclosures

#### A. Conflict of Interest Requirements



As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a state, local government, or Native American tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

#### **B. Mandatory Disclosure Requirement**

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

8. Federal Funding Accountability and Transparency (FFATA) / Digital Accountability and Transparency Act (DATA Act). Each applicant is required to (i) Be registered in SAM before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active System for Award Management registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
9. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

10. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180, dealing with all sub-awards and contracts issued under the grant.
11. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
  - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
  - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
  - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - e) Take reasonable measures to safeguard protected PII and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

## B. Recipient Integrity and Performance Matters

### Reporting of Matters Related to Recipient Integrity and Performance

#### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
  - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
  - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
  - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and state level, but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

- (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and



- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

### C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance (PPBG).
2. This award is subject to the requirements in ONDCP's HIDTA PPBG.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

### D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

|                                                                 |                  |
|-----------------------------------------------------------------|------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL                     | TITLE            |
| X _____                                                         | County Executive |
| APPLICANT ORGANIZATION                                          | DATE SUBMITTED   |
| Jackson County Missouri through Jackson County Sheriff's Office | 06-28-2017       |

## FAPO RISK ASSESSMENT TOOL

Ord. 5013

| Key Risk Areas and Underlying Factors                                                                                                                                      | EXAMPLES                                                                                                                     |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------|--|------------|--|--|--|
|                                                                                                                                                                            | Lower Risk State                                                                                                             |   | Moderate Risk State                                                                                                                   |   | Higher Risk State                                                                                                                             |  | Risk Level |  |  |  |
|                                                                                                                                                                            | 1                                                                                                                            | 2 | 3                                                                                                                                     | 4 | 5                                                                                                                                             |  |            |  |  |  |
| <b>AREA 1: COMPLIANCE</b> – risk of non-compliance with specific laws, regulations and other rules affecting this process and its financial reporting                      |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Characteristics of the applicable laws, regulations, policies & rules impacting financial reporting for this business process                                              |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Level of Clarity                                                                                                                                                           | Clear & precise                                                                                                              |   | Open to interpretation/generic                                                                                                        |   | Unclear and imprecise                                                                                                                         |  |            |  |  |  |
| Degree of maturity/stability                                                                                                                                               | Well-established & time-tested                                                                                               |   | Recently enacted/evolving (<3 years)                                                                                                  |   | Brand New or unestablished                                                                                                                    |  |            |  |  |  |
| Complexity                                                                                                                                                                 | Simple & straight forward                                                                                                    |   | Involves judgement & some complexity                                                                                                  |   | Highly complicated or judgmental                                                                                                              |  |            |  |  |  |
| <b>AREA 2: HUMAN CAPITAL</b> – risk posed by the knowledge, skills and capacities of the people involved in this process who can effect financial assistance               |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Knowledge/familiarity of staff with process                                                                                                                                | Highly knowledgeable & familiar                                                                                              |   | Average familiarity                                                                                                                   |   | Staff are new or unfamiliar                                                                                                                   |  |            |  |  |  |
| Degree of management process ownership/control                                                                                                                             | Processes fully in-sourced and under management's direct control                                                             |   | Mixed in & out-sourced processing or some control delegated to others                                                                 |   | Significant outsourcing or delegation of processes to others' control                                                                         |  |            |  |  |  |
| Workload Stress                                                                                                                                                            | Low staff turnover; no workforce constraints or other stressors                                                              |   | Moderate staff turnover: some workforce constraints                                                                                   |   | High staff turnover; notable workforce constraints adding stress                                                                              |  |            |  |  |  |
| <b>AREA 3: OPERATIONS</b> – risk posed by the characteristics of the manual/automated activities & IT applications involved in this process impacting financial assistance |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Characteristics of the manual and automated activities & technology applications comprising this business process                                                          |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Uniformity                                                                                                                                                                 | Highly standardized                                                                                                          |   | Some variations occur                                                                                                                 |   | Highly variable                                                                                                                               |  |            |  |  |  |
| Complexity                                                                                                                                                                 | Simple & straightforward                                                                                                     |   | Moderately complicated                                                                                                                |   | Complicated/cumbersome/ error prone                                                                                                           |  |            |  |  |  |
| Regularity                                                                                                                                                                 | Routine                                                                                                                      |   | Periodic/infrequent                                                                                                                   |   | Non-routine/Rare                                                                                                                              |  |            |  |  |  |
| Maturity or Stability                                                                                                                                                      | Stable, well-established, time-tested                                                                                        |   | Evolving/in transition (<3 years)                                                                                                     |   | Brand new, unestablished, unstable                                                                                                            |  |            |  |  |  |
| Extent of handling                                                                                                                                                         | One/two "Touch-points"                                                                                                       |   | Multiple processing steps/applications                                                                                                |   | Many people/steps/apps involved                                                                                                               |  |            |  |  |  |
| Dispersion                                                                                                                                                                 | Centralized within one location/function                                                                                     |   | Moderately dispersed among multiple locations/function                                                                                |   | Highly dispersed among many different location/functions                                                                                      |  |            |  |  |  |
| <b>AREA 4: NATURE OF TRANSACTIONS</b> – risk posed by the qualitative and quantitative characteristics of transactions generated by the process                            |                                                                                                                              |   |                                                                                                                                       |   |                                                                                                                                               |  |            |  |  |  |
| Transaction volume                                                                                                                                                         | Extensive transactions (1000+)                                                                                               |   | Many transactions (100+)                                                                                                              |   | Few transactions (10+)                                                                                                                        |  |            |  |  |  |
| Transaction Frequency                                                                                                                                                      | Systematic/recur on a regular basis                                                                                          |   | Happens periodically/cyclically                                                                                                       |   | Happens infrequently or rarely                                                                                                                |  |            |  |  |  |
| Individual transaction sizes                                                                                                                                               | Small dollar (< 1/1000 <sup>th</sup> of materiality)                                                                         |   | Moderate dollar (>1/1000 <sup>th</sup> of materiality & <1/100 <sup>th</sup> of materiality)                                          |   | Large dollar (>1/100 <sup>th</sup> of materiality)                                                                                            |  |            |  |  |  |
| Impact of estimates on financial reporting transactions                                                                                                                    | Little/no impact of estimates/all transaction variable are known/no estimation judgement involved                            |   | Moderate impact of estimates/most transaction variables are known/some estimation judgement involved                                  |   | Significant impact of estimates/some transaction variables are derived amounts/high judgement required                                        |  |            |  |  |  |
| Propensity for fraud, waste or misappropriation of assets or information given safeguarding or other security issues                                                       | Assets are immovable or have no intrinsic value/information is easily safeguarded/low risk of concealable theft or diversion |   | Assets are moveable and have some intrinsic value/information is capable of diversion/moderate risk of concealable theft or diversion |   | Assets are moveable and have a significant intrinsic valuable/information is capable of diversion/high risk of concealable theft or diversion |  |            |  |  |  |

## FAPO RISK ASSESSMENT TOOL

| AREA 5: MANAGEMENT'S RECENT EXPERIENCE – indications of possible lingering risks based upon management's experience with events during the pasts 3 years |                                                                 |                                                                                             |                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Prior annual financial statement or other audit results                                                                                                  | No findings related to this process                             | Management letters comments or other similar findings provided by auditors for this process | Reportable conditions, material weaknesses, non-compliance or "high-risk" matters cited by auditors for this process |
| Adjustments by auditors                                                                                                                                  | None                                                            | Few adjustments/not material in the aggregate                                               | Significant number of adjustments; aggregate value of adjustments exceed planning materiality                        |
| Adjustments by management                                                                                                                                | Few adjustments/routine in nature/small dollar amounts involved | Moderate adjustments/moderate dollar amounts involved                                       | Significant number or dollar amount of adjustments required/non-routine in nature                                    |
| Results of management's recent Statement of Assurance assessments                                                                                        | No findings related to this process                             | Some findings, though insignificant in scale/impact                                         | Reportable conditions, material weaknesses & no-compliance matters found by management for this process              |
| Management's day-to-day experience                                                                                                                       |                                                                 |                                                                                             |                                                                                                                      |
| Accounting errors or irregularities (known fraud)                                                                                                        | Few error/adjustments                                           | adjustments                                                                                 | Significant errors/adjustments                                                                                       |
| Information available to monitor performance                                                                                                             | Readily available/useable by management on a timely basis       | Somewhat available for use by management/information is of mixed quality or is untimely     | Unavailable for use by management/information is hard to understand or apply on a timely basis                       |
| Typical accounting analysis needed by management in this area                                                                                            | Few calculations/analysis                                       | Moderate calculations/analysis                                                              | Extensive calculations/analysis                                                                                      |
| Overall nature of issues, errors or adjustments                                                                                                          | A virtually problem free area                                   | Problems occur from time to time of varying significance                                    | Problems persist, can be significant/demand high management intervention                                             |
| AREA 6: MANAGEMENT'S CURRENT OUTLOOK – overall perceived likelihood of material adverse financial reporting risks within the next year for this process  |                                                                 |                                                                                             |                                                                                                                      |
| Management overall prognosis of material adverse risks for this process                                                                                  | Remote                                                          | Reasonably Possible                                                                         | More Likely than Not                                                                                                 |

Assessment performed by: \_\_\_\_\_

Date: \_\_\_\_\_



# Single Audit Certification

## Sub-Recipient Audit Requirements of the A-133 Single Audit (§200.502)

Agreement between the Jackson County, Missouri and the Kansas Bureau of Investigation under the Midwest HIDTA CFDA #95.001 for the period of 01/01/2017 to 12/31/2018 in the amount of \$116,277.00 .

The Kansas Bureau of Investigation is subject to the requirements of the U.S. Office of Management and Budget (OMB) Circular A-133: Audits of Dates, Local Governments and Nonprofit Organizations. As such, OMB Circular A-133 requires the Kansas Bureau of Investigation to monitor our sub recipients of federal awards and determine whether they have met the audit requirements of the circular and ~~weather~~ <sup>whether</sup> they are in compliance with federal laws and regulations. This document must be completed and signed by the fiscal agent's organization.

Accordingly, we are requesting that you circle one of the numbers below, provide all appropriate documentation regarding your organization's compliance with the audit requirements, This is part of the sub recipient's grant agreement with the Kansas Bureau of Investigation.

Name of organization: Jackson County, Missouri

Sub recipient's DUNS # 931939805 expires \_\_\_\_\_

Federal Employer Identification Number (FEIN): 446000524

Signature: Sarah M. [Signature]

1. We have completed our OMB Circular A-133 audit for the fiscal year ending 12/31/16

Here is the link to our audit report. emailed to T.G. 8/31/17 If material exceptions were noted please enclose a copy of the responses and corrective actions taken.

2. We expect our OMB Circular A-133 audit for the fiscal year ending \_\_\_\_\_

to be completed by \_\_\_\_\_. A copy of our audit report will be forwarded to the Kansas Bureau of Investigation within 30 days of receipt of the report.

3. We are not subject to Circular A-133 audit because:

- a) We are a for-profit organization.
- b) We expend less than \$500,000 in federal awards annually.
- c) Other (please explain): \_\_\_\_\_

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5013

Sponsor(s): Alfred Jordan

Date: September 11, 2017

|                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------|------------------------------------------------|----|--------------------------------------------------------|--------------|--------------------------------------------------------|----|----------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------|-------------|------------|------------|---------------|------------|------------------|------------|------------|------------|----------------------|------------|
| SUBJECT                                                                                                                          | <p>Action Requested<br/> <input type="checkbox"/> Resolution<br/> <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area."</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| <p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>                                     | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$116,277.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$116,277.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number;<br/>FROM Grant fund 010-2810<br/>TO Grant fund 010-<del>4251</del> 4270</td><td>\$116,277.00</td></tr> <tr> <td>55010 Regular Salary</td><td>\$91,934.00</td></tr> <tr> <td>55040 FICA</td><td>\$3,978.00</td></tr> <tr> <td>55050 Pension</td><td>\$6,915.00</td></tr> <tr> <td>56630 Rental car</td><td>\$6,750.00</td></tr> <tr> <td>57110 Fuel</td><td>\$2,700.00</td></tr> <tr> <td>56140 Travel Expense</td><td>\$4,000.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/> Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$55,193<br/> Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$116,277.00 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$116,277.00 | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number;<br>FROM Grant fund 010-2810<br>TO Grant fund 010- <del>4251</del> 4270 | \$116,277.00 | 55010 Regular Salary | \$91,934.00 | 55040 FICA | \$3,978.00 | 55050 Pension | \$6,915.00 | 56630 Rental car | \$6,750.00 | 57110 Fuel | \$2,700.00 | 56140 Travel Expense | \$4,000.00 |
| Amount authorized by this legislation this fiscal year:                                                                          | \$116,277.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| Amount previously authorized this fiscal year:                                                                                   | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| Total amount authorized after this legislative action:                                                                           | \$116,277.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| Amount budgeted for this item * (including transfers):                                                                           | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| Source of funding (name of fund) and account code number;<br>FROM Grant fund 010-2810<br>TO Grant fund 010- <del>4251</del> 4270 | \$116,277.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 55010 Regular Salary                                                                                                             | \$91,934.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 55040 FICA                                                                                                                       | \$3,978.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 55050 Pension                                                                                                                    | \$6,915.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 56630 Rental car                                                                                                                 | \$6,750.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 57110 Fuel                                                                                                                       | \$2,700.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| 56140 Travel Expense                                                                                                             | \$4,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| PRIOR LEGISLATION                                                                                                                | <p>Prior ordinances and (date):<br/> #4627 June 9, 2014<br/> #4546 July 29, 2013<br/> #4452 September 24, 2012<br/> #4341 September 12, 2011<br/> #4275 December 6, 2010<br/> Prior resolutions</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| CONTACT INFORMATION                                                                                                              | <p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |
| REQUEST SUMMARY                                                                                                                  | <p>An ordinance to appropriate \$77,093 from the undesignated fund balance of the grant fund for a grant received from the United States Executives Office of the President's Midwest HIDTA Investigative Support Center through the Kansas Bureau of Investigation (KBI). This is for use by the Jackson County Sheriff's Office and we request authorization for the County Executive to execute an agreement with KBI.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |              |                                                |    |                                                        |              |                                                        |    |                                                                                                                                  |              |                      |             |            |            |               |            |                  |            |            |            |                      |            |

|             |                                                                                                                                                                                                                                                                            |               |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)<br><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |               |
| ATTACHMENTS | HIDTA + KBE Agreement                                                                                                                                                                                                                                                      |               |
| REVIEW      | Department Director:                                                                                                                                                                                                                                                       | Date:         |
|             | Finance (Budget Approval):<br>If applicable                                                                                                                                                                                                                                | Date: 8/31/17 |
|             | Division Manager:                                                                                                                                                                                                                                                          | Date: 9/16/17 |
|             | County Counselor's Office:                                                                                                                                                                                                                                                 | Date:         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title:                            | Amount Not to Exceed: |
|-----------------|-------------------------------------------|-----------------------|
| 010-2810        | Grant Fund -<br>Undesignated Fund Balance | \$116,277             |

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: August 31, 2017

ORD # 5013

| Department / Division   | Character/Description     | From    | To      |
|-------------------------|---------------------------|---------|---------|
| <b>Grant Fund - 010</b> |                           |         |         |
| 4270 - HIDTA            | 45894 - Increase Revenues | 116,277 |         |
| 2810                    | Undesignated Fund Balance |         | 116,277 |
| 2810                    | Undesignated Fund Balance | 116,277 |         |
| 4270 - HIDTA            | 55010 - Salary            |         | 91,934  |
| 4270 - HIDTA            | 55040 - FICA              |         | 3,978   |
| 4270 - HIDTA            | 55050 - Pension           |         | 6,915   |
| 4270 - HIDTA            | 56140 - Travel            |         | 4,000   |
| 4270 - HIDTA            | 56630 - Leased Vehicles   |         | 6,750   |
| 4270 - HIDTA            | 57110 - Fuel              |         | 2,700   |
|                         |                           |         |         |
|                         |                           |         |         |
|                         |                           |         |         |
|                         |                           |         |         |
|                         |                           |         |         |
|                         |                           |         |         |

 8/31/17  
Budgeting



## Kansas Bureau of Investigation

Kirk D. Thompson  
*Director*

Derek Schmidt  
*Attorney General*

June 27, 2017

Frank White Jr., County Executive  
Jackson County Missouri  
415 E. 12<sup>th</sup> Street  
Kansas City, Missouri 64106

Dear Mr. White:

Attached for your review and signatures are documents relating to the Independence Police Department's 2017 operating budget for the Midwest HIDTA Investigative Support Center Initiative.

Please review the documents carefully, as signatures are required on several separate documents. Return to our office a copy of the original signature pages. After all other signatures are acquired a copy of the signature pages only will be returned for your files.

If your agency has any prior year HIDTA funds available, those funds must be exhausted before the 2017 funds can be used.

Please forward a copy of this MOU to your fiscal office.

Thank you for your continuing support of the Midwest HIDTA.

**Award #:** G17MW0003A

**Initiative:** Midwest HIDTA Investigative Support Center

**Award Maximum:** \$116,277.00

**Award Period:** January 1, 2017 - December 31, 2018

Sincerely,

A handwritten signature in blue ink, appearing to read "Teresa Goza".

Teresa Goza  
HIDTA Accountant III  
Kansas Bureau of Investigation



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** honoring the life and achievements of Lee's Summit Police Detective Shawn Rath who passed away August 26, 2017.

**RESOLUTION NO. 19574**, September 11, 2017

**INTRODUCED BY** Tony Miller, Scott Burnett, Alfred Jordan, Garry J. Baker, Crystal Williams, Dennis Waits, Dan Tarwater, III, Greg Grounds, and Theresa Galvin, County Legislators

WHEREAS, Lee's Summit Police Detective Shawn Rath, age 44, passed away August 26, 2017, after a yearlong battle with melanoma, a type of skin cancer; and,

WHEREAS, funeral services for Detective Rath were held August 30, 2017, at Legacy Christian Church in Lee's Summit; and,

WHEREAS, Detective Rath had endured numerous rounds of cancer treatments as well as ten surgeries; and,

WHEREAS, the Lee's Summit Police Department and area citizens had turned out in force in July at a fundraiser for Detective Rath, raising over \$13,000 to provide assistance to his family; and,

WHEREAS, the fundraiser for Detective Rath was held at the Lee's Summit Fun House Pizza restaurant and was supported by the Kansas City Jeep Club; and,

WHEREAS, Detective Rath served for over ten years with the Lee's Summit Police Department on the crisis intervention team and as a hostage negotiator, and had over twenty years' service in the military and law enforcement; and,

WHEREAS, Detective Rath's health battle has resulted in over \$4 million in medical bills, adding to the challenge and strain of his illness; and,

WHEREAS, Detective Rath's wife Carrie, and their son Patrick, are grateful for the outpouring of support from the community during this difficult time; and,

WHEREAS, the citizens of Jackson County offer their support to Detective Rath's family and to the brave men and women of the Lee's Summit Police Department through these challenges; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature honors the life and achievements of Detective Shawn Rath, and extends its deepest condolences and support to his family.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor  
Certificate of Passage

\_\_\_\_\_  
County Counselor

I hereby certify that the attached resolution, Resolution No. 19574 of September 11, 2017 was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a thirty-six month term and supply contract with two twelve-month options to extend for the furnishing of professional mortuary services to Muelbach Mortuary, Inc., d/b/a Muelbach Funeral Care of Kansas City, MO, under the terms and conditions of Request for Proposal No. 34-17.

**RESOLUTION NO. 19575**, September 11, 2017

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, pursuant to section 205.630, RSMo, the County is required to provide a reasonable sum, as determined by the County, to provide burial services for individuals who die within the County and have no means of paying a funeral expense; and,

WHEREAS, the Director of Finance and Purchasing has solicited bids on Request for Proposals No. 34-17 for the furnishing of professional mortuary services; and,

WHEREAS, a total of thirty-four notifications were distributed and one response was received from the following:

**RESPONDENT**

Muelbach Mortuary Inc., d/b/a Muelbach Funeral Care  
Kansas City (Jackson County), MO

WHEREAS, an evaluation team made up of representatives from the County Counselor's Office reviewed the proposals on the basis of experience, qualifications references, pricing

and ability to meet requirements; and,

WHEREAS, the Director of Finance and Purchasing recommends that award be made to Muelbach Mortuary, Inc., as the bidder submitting the lowest and best bid; and,

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contracts, to the extent that sufficient appropriations to the using spending agency have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19575 of September 11, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19575

Sponsor(s): Crystal Williams

Date: September 11, 2017

|                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----|------------------------------------------------|----|--------------------------------------------------------|----|--------------------------------------------------------|----|-----------------------------------------------------------|--|
| SUBJECT                                                                                      | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Professional Mortuary Services to Muelbach Mortuary Inc. dba Muelbach Funeral Care of Kansas City, MO under the Terms and Conditions of Request for Proposal No. 34-17.</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| <p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: \$98,250.00</p>                                                                                                                                                                                                                                                                                                                 | Amount authorized by this legislation this fiscal year: | \$ | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$ | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number: |  |
| Amount authorized by this legislation this fiscal year:                                      | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| Amount previously authorized this fiscal year:                                               | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| Total amount authorized after this legislative action:                                       | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| Amount budgeted for this item * (including transfers):                                       | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| Source of funding (name of fund) and account code number:                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| PRIOR LEGISLATION                                                                            | <p>Prior ordinances and (date):<br/>         Prior resolutions and (date): 17748, November 28, 2011; 17535, March 3, 2011; 17465, January 18, 2011; 17279, June 28, 2010</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| CONTACT INFORMATION                                                                          | <p>RLA drafted by (name, title, &amp; phone): Katie Bartle, Senior Buyer, 816-881-3465</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| REQUEST SUMMARY                                                                              | <p>The County requires a Term and Supply Contract for the furnishing of Professional Mortuary Services to bury or cremate decedents who die in Jackson County and are without sufficient means available to provide for the expense of cremation or burial.</p> <p>A total of Thirty-Four notices were distributed and one response was received. An Evaluation Team from the County Counselor's Office evaluated the proposals according to the following criteria: Experience and Qualifications 10%, Ability to meet all Requirements 20%, References 10%, Pricing 60%.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Professional Mortuary Services to Muehlebach Mortuary Inc., dba Muehlebach Funeral Care of Kansas City, MO under the terms and conditions of Request for Proposal No. 34-17 as the lowest and best proposal received.</p> <p>This award is on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| CLEARANCE                                                                                    | <p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)<br/> <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)<br/> <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| ATTACHMENTS                                                                                  | <p>The Abstract of Bids Received, the Recommendation Memorandum from Mr. Michael Wells, County Counselor's Office and the pertinent pages of Muehlebach Funeral Care's proposal.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |
| REVIEW                                                                                       | <p>Department Director: <i>[Signature]</i> Date: <i>8/29/17</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |    |                                                |    |                                                        |    |                                                        |    |                                                           |  |



|                                                    |               |
|----------------------------------------------------|---------------|
| Finance (Budget Approval):<br><i>If applicable</i> | Date: 8/21/17 |
| Division Manager:                                  | Date: 9/6/17  |
| County Counselor's Office:                         | Date:         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

|                                                                          |                   |      |     |                           |        |        |        |        |
|--------------------------------------------------------------------------|-------------------|------|-----|---------------------------|--------|--------|--------|--------|
| BID: 34-17<br>DATE: 7-11-17<br>COMMODITY: Professional Mortuary Services |                   |      |     | Muelebach<br>Funeral Care | AMOUNT | AMOUNT | AMOUNT | AMOUNT |
| NO                                                                       | DESCRIPTION       | UNIT | QTY | AMOUNT                    |        |        |        |        |
| 1.0                                                                      | Mortuary Services | Each | 1   | See bid                   |        |        |        |        |

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED  
ON: July 11, 2017 BY [Signature]  
CLERK OF THE LEGISLATURE  
Katie Barto  
PURCHASING

**CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED**

ON: July 11, 2017 BY

CLERK OF THE LEGISLATURE

Katie Bartle  
PURCHASING

**From:** Michael A. Wells Sr.  
**Sent:** Friday, August 11, 2017 12:54 PM  
**To:** Katie M. Bartle  
**Cc:** Jay D. Haden; Tedi H. Rowland  
**Subject:** Proposal 34-17 for Mortuary Service

Katie:

Review of the proposal for Professional Mortician Services submitted by Muehlebach Funeral Care finds they appear satisfactory in each of the areas necessary to satisfy our minimal requirements. Since there was unfortunately only one bid to consider, an ordinate ranking under the customary weigh factors in the 4 areas – experience, ability to meet requirements, references and cost are all somewhat meaningless and simply the ability to perform and reasonable costs dictate that Muehlebach appears appropriate for consideration. Notably, the costs ascribed to services are below the current expenditures for the same services

Respectfully,

*Michael A. Wells*

**Mental Health Claims Examiner  
Office of the County Counselor  
415 E. 12<sup>th</sup> St. – Second Floor  
Kansas City, MO 64106**

**816-881-3146**

The Missouri Bar Disciplinary Counsel requires all Missouri lawyers to notify all recipients of e-mail that (1) e-mail communication is not a secure method of communication; (2) any e-mail that is sent to you or by you may be copied and held by various computers it passes through as it goes from me to you or vice versa; (3) persons not participating in our communication may intercept our communications by improperly accessing your computer or my computer or even some computer unconnected to either of us which the e-mail passed through. I am communicating to you via e-mail because you have consented to receive communications via this medium. If you change your mind and want future communications to be sent in a different fashion, please let me know AT ONCE.

This E-Mail/Telefax contains CONFIDENTIAL information which is a PRIVILEGED COMMUNICATION, WORK PRODUCT, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of the Addressee(s) named herein. If you are not an Addressee, or the person responsible for delivering this to an Addressee, you are hereby notified that reading, copying, or distributing this message is prohibited. If you have received this electronic mail message in error, please reply to the sender and take the steps necessary to delete the message completely from your computer system. Thank you.



July 11, 2017

Katie Bartle  
Jackson County Purchasing Department  
415 E. 12<sup>th</sup> St.  
Kansas City, MO 64106

Dear Ms. Bartle:

We are interested in being considered for RFP No. 34-17, Professional Mortuary Services and are pleased to submit the enclosed proposal. We are proud to be one of the few remaining family-owned funeral homes in the Kansas City area and are very experienced in providing the services outlined in the RFP.

Our contact information is:

|                                  |                                                                                |
|----------------------------------|--------------------------------------------------------------------------------|
| Respondent Name:                 | Muehlebach Mortuary Inc. dba Muehlebach Funeral Care                           |
| Respondent Address:              | 6800 Troost Ave., Kansas City, MO 64131                                        |
| Respondent Telephone Number:     | 816-444-2060                                                                   |
| Contact Person Name:             | Steve Pierce                                                                   |
| Contact Person Title:            | President                                                                      |
| Contact Person Telephone Number: | 816-719-4124                                                                   |
| Contact Person E-mail Address:   | <a href="mailto:SPierce@MuehlebachChapel.com">SPierce@MuehlebachChapel.com</a> |

Please let me know if you have any questions or require additional information. Thank you for your consideration.

Sincerely,

Steve Pierce  
President

Enclosure

*Email:* [directors@muehlebachchapel.com](mailto:directors@muehlebachchapel.com)  
*Phone:* 816-444-2060 • *Fax:* 816-444-4042  
6800 Troost Avenue • Kansas City, Missouri 64131  
[www.MuehlebachChapel.com](http://www.MuehlebachChapel.com)

QUOTATION PAGE

Pricing to provide complete Mortuary Services and Burial Services as described herein for each Indigent Person:

\$ 2180.00 /Each Burial, including casket, cemetery plot and all related costs

\$ 585.00 /Each Cremation, including all costs

Does the crematorium typically used have a weight limit? Y/N ✓ If yes, what is the weight limit? 300 lbs.

\$ 1.50 per pound /Each additional charge for transport and cremation of a body exceeding the weight limit

Pricing must be firm for the first Thirty-Six Months of any resulting Contract.

Pricing for 4<sup>th</sup> Year of Contract:

\$ 2455.00 /Each Burial, including casket, cemetery plot and all related costs

\$ 655.00 /Each Cremation, including all costs

\$ 1.50 per pound /Each additional charge for transport and cremation of a body exceeding the weight limit

Pricing for 5<sup>th</sup> Year of Contract

\$ 2555.00 /Each Burial, including casket, cemetery plot and all related costs

\$ 675.00 /Each Cremation, including all costs

\$ 1.50 per pound /Each additional charge for transport and cremation of a body exceeding the weight limit

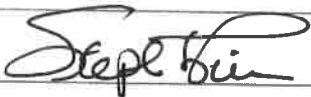
Regular Business Hours: 8:30 am - 5:00 pm

Emergency Contact: 816-444-2060 phone is answered 24/7.

Distance from your business to the Medical Examiner's Office: 7 miles

Would you be willing to extend the pricing, terms and conditions of any resulting Contract to any Municipal, County, Public Utility, Hospital or Education Institution located within the Greater Kansas City Metropolitan Trade Area?

Check one: ✓ Yes        No

|                                                                                              |                     |
|----------------------------------------------------------------------------------------------|---------------------|
| SIGNATURE:  | DATE: 7.11.17       |
| NAME (PRINT): Stephen L. Pierce                                                              | PHONE: 816-444-2060 |
| TITLE (PRINT): President                                                                     | CELL: 816-719-4124  |
| COMPANY NAME (PRINT): Muehlebach Funeral Care                                                | FAX: 816-444-4042   |
| E-MAIL ADDRESS (PRINT): spierce@muehlebachchapel.com                                         |                     |
| URL (PRINT): www.muehlebachchapel.com                                                        |                     |

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$77,528.00 within the 2017 Anti-Drug Sales Tax Fund to cover the costs of two house-arrest officers for use by the Population Control Division of the Department of Corrections.

**RESOLUTION NO. 19576**, September 11, 2017

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Population Control Division of the Department of Corrections has a need to hire two house-arrest officers to assist in reducing the population within the Detention Center; and,

WHEREAS, a transfer is necessary to cover the costs of these associates; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 Anti-Drug Sales Tax Fund:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|------------------------------|-------------|-----------|
| Anti-Drug Sales Tax Fund   |                              |             |           |
| Corrections                |                              |             |           |
| 008-2701                   | 55010 – Regular Salaries     | \$55,744    |           |
| 008-2701                   | 55040 – FICA                 | \$ 4,264    |           |
| 008-2701                   | 55050 – Pension              | \$ 9,214    |           |
| 008-2701                   | 55060 – Insurance Benefits   | \$ 8,306    |           |



Anti-Drug Sales Tax Fund  
Detention Population Control

|          |                            |          |
|----------|----------------------------|----------|
| 008-2304 | 55010 – Regular Salaries   | \$55,744 |
| 008-2304 | 55040 – FICA               | \$ 4,264 |
| 008-2304 | 55050 – Pension            | \$ 9,214 |
| 008-2304 | 55060 – Insurance Benefits | \$ 8,306 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19576 of September 11, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 2701 55010  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
Regular Salaries  
NOT TO EXCEED: \$55,744.00

ACCOUNT NUMBER: 008 2701 55040  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
FICA  
NOT TO EXCEED: \$4,264.00

ACCOUNT NUMBER: 008 2701 55050  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
Pension  
NOT TO EXCEED: \$9,214.00

ACCOUNT NUMBER: 008 2701 55060  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Corrections  
Insurance Benefits  
NOT TO EXCEED: \$8,306.00

September 6, 2017  
Date

  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19576

Sponsor(s): Alfred Jordan

Date: September 11, 2017

|                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------|----------|------------------------------------------------|----|--------------------------------------------------------|----------|--------------------------------------------------------|----|-----------------------------------------------------------|--|------|-----------|---------------------------------|----------|---------------------|-------|------------------------|-------|-----------------------------------|-------|----|---------|---------------------------------|--------|---------------------|-------|------------------------|-------|-----------------------------------|-------|--|--|
| SUBJECT                                                                           | Action Requested<br><input checked="" type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance<br>Project/Title: <u>Request for funds to be transferred from the anti-drug tax fund in the Corrections Department to hire two House Arrest Officers for the Population Control Department to reduce JCDC population.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| BUDGET INFORMATION<br><i>To be completed By Requesting Department and Finance</i> | <table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$77,528</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$77,528</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number;</td><td></td></tr><tr><td>FROM</td><td>FROM ACCT</td></tr><tr><td>008-2701-55010 Regular Salaries</td><td>\$55,744</td></tr><tr><td>008-2701-55040 FICA</td><td>4,264</td></tr><tr><td>008-2701-55050 Pension</td><td>9,214</td></tr><tr><td>008-2701-55060 Insurance Benefits</td><td>8,306</td></tr><tr><td>TO</td><td>TO ACCT</td></tr><tr><td>008-2304-55010 Regular Salaries</td><td>55,744</td></tr><tr><td>008-2304-55040 FICA</td><td>4,264</td></tr><tr><td>008-2304-55050 Pension</td><td>9,214</td></tr><tr><td>008-2304-55060 Insurance Benefits</td><td>8,306</td></tr><tr><td></td><td></td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):<br/>Prior Year Actual Amount Spent (if applicable):</p> |  | Amount authorized by this legislation this fiscal year: | \$77,528 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$77,528 | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number; |  | FROM | FROM ACCT | 008-2701-55010 Regular Salaries | \$55,744 | 008-2701-55040 FICA | 4,264 | 008-2701-55050 Pension | 9,214 | 008-2701-55060 Insurance Benefits | 8,306 | TO | TO ACCT | 008-2304-55010 Regular Salaries | 55,744 | 008-2304-55040 FICA | 4,264 | 008-2304-55050 Pension | 9,214 | 008-2304-55060 Insurance Benefits | 8,306 |  |  |
| Amount authorized by this legislation this fiscal year:                           | \$77,528                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| Amount previously authorized this fiscal year:                                    | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| Total amount authorized after this legislative action:                            | \$77,528                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| Amount budgeted for this item * (including transfers):                            | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| Source of funding (name of fund) and account code number;                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| FROM                                                                              | FROM ACCT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2701-55010 Regular Salaries                                                   | \$55,744                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2701-55040 FICA                                                               | 4,264                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2701-55050 Pension                                                            | 9,214                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2701-55060 Insurance Benefits                                                 | 8,306                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| TO                                                                                | TO ACCT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2304-55010 Regular Salaries                                                   | 55,744                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2304-55040 FICA                                                               | 4,264                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2304-55050 Pension                                                            | 9,214                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| 008-2304-55060 Insurance Benefits                                                 | 8,306                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
|                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| PRIOR LEGISLATION                                                                 | Prior ordinances and (date):<br><br>Prior resolutions and (date):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| CONTACT INFORMATION                                                               | RLA drafted by (name, title, & phone): Joseph Piccinini, Regional Corrections Director, 816-881-4225                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| REQUEST SUMMARY                                                                   | This is a request to transfer of account funds in our budget in the amount of \$77,528 to hire 2 House arrest officers which will assist Population Control in increasing the number who become eligible for house arrest, and help reduce JCDC population. The total amount includes salary plus benefits. Salary is \$55,744, FICA is \$4,264, Pension is \$9,214, and Insurance is \$8,306.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |
| CLEARANCE                                                                         | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                                                         |          |                                                |    |                                                        |          |                                                        |    |                                                           |  |      |           |                                 |          |                     |       |                        |       |                                   |       |    |         |                                 |        |                     |       |                        |       |                                   |       |  |  |

|             |                                                                                                              |               |
|-------------|--------------------------------------------------------------------------------------------------------------|---------------|
|             | <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |               |
| ATTACHMENTS |                                                                                                              |               |
| REVIEW      | Department Director:                                                                                         | Date: 8-31-17 |
|             | Finance (Budget Approval):<br><i>If applicable</i>                                                           | Date: 9/1/17  |
|             | Division Manager:                                                                                            | Date: 9/6/17  |
|             | County Counselor's Office:                                                                                   | Date:         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES #19576

Budget Office 9/1/17

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$81,000.00 within the 2017 Park Fund to cover the costs of maintenance projects for use by the Parks + Rec Department.

**RESOLUTION NO. 19577**, September 11, 2017

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has a need to transfer funds to cover the costs of maintenance and repair projects within the department; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 Park Fund:

| <u>DEPARTMENT/DIVISION</u>               | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|------------------------------------------|------------------------------|-------------|-----------|
| Park Fund<br>Park Operations             |                              |             |           |
| 003-1602                                 | 55010 – Regular Salaries     | \$38,000    |           |
| Park Fund<br>Heritage Programs & Museums |                              |             |           |
| 003-1603                                 | 55010 – Regular Salaries     | \$23,000    |           |
| Park Fund<br>Special Recreation          |                              |             |           |
| 003-1606                                 | 55010 – Regular Salaries     | \$20,000    |           |



Park Fund  
Park Operations

|          |                                    |          |
|----------|------------------------------------|----------|
| 003-1602 | 56510 – Maint & Repair Buildings   | \$ 7,500 |
| 003-1602 | 56570 – Maint & Repair - Misc.     | \$ 8,000 |
| 003-1602 | 56790 – Other Contractual Services | \$15,000 |
| 003-1602 | 57220 – Garden & Ag Supplies       | \$ 5,000 |
| 003-1602 | 57330 – Plumbing Supplies          | \$ 4,000 |
| 003-1602 | 57400 – Sign Supplies              | \$ 4,500 |
| 003-1602 | 57440 – Rock                       | \$11,000 |
| 003-1602 | 58171 – Personal Computers         | \$ 8,000 |

Park Fund  
Heritage Programs & Museums

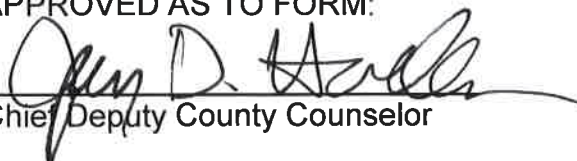
|          |                                 |          |
|----------|---------------------------------|----------|
| 003-1603 | 56510 – Main & Repair Buildings | \$ 7,500 |
|----------|---------------------------------|----------|

Park Fund  
Construction Services

|          |                            |          |
|----------|----------------------------|----------|
| 003-1608 | 58060 – Other Improvements | \$10,500 |
|----------|----------------------------|----------|

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19577 of September 11, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 003 1602 55010

ACCOUNT TITLE: Park Fund  
Park Operations  
Regular Salaries

NOT TO EXCEED: \$38,000.00

ACCOUNT NUMBER: 003 1603 55010

ACCOUNT TITLE: Park Fund  
Heritage Programs & Museums  
Regular Salaries

NOT TO EXCEED: \$23,000.00

ACCOUNT NUMBER: 003 1606 55010

ACCOUNT TITLE: Park Fund  
Special Recreation  
Regular Salaries

NOT TO EXCEED: \$20,000.00

  
Date

  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19577

Sponsor(s): Tony Miller

Date: September 11, 2017

|                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------|----------|------------------------------------------------|-----|--------------------------------------------------------|----------|--------------------------------------------------------|---|----------------------------------------------------------------|--|------------------------------------------------------------------------|----------|--------------------------------------------------------------|----------|-----------------------------------------------------------------|----------|-----|--|--------------------------------------------------------------------------------------|---------|-----------------------------------------------------------------------------------|---------|----------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------|---------|---------------------------------------------------------------------|---------|------------------------------------------------------------|----------|--------------------------------------------------------------------------|---------|----------------------------------------------------------------------------|---------|----------------------------------------------------------------------|----------|
| SUBJECT                                                                                      | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer within the 2017 Park Fund for use by the Parks Department for repairs and projects</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| <p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$81,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$81,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>0</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number; FROM</td> </tr> <tr> <td>003-1602-55010 Park Fund – Maintenance &amp; Operations – Regular Salaries</td> <td>\$38,000</td> </tr> <tr> <td>003-1603-55010 Park Fund – Historic Sites – Regular Salaries</td> <td>\$23,000</td> </tr> <tr> <td>003-1606-55010 Park Fund – Special Populations Regular Salaries</td> <td>\$20,000</td> </tr> <tr> <td colspan="2">TO:</td> </tr> <tr> <td>003-1602-56510 Park Fund – Maintenance &amp; Operations – Maintenance &amp; Repair Buildings</td> <td>\$7,500</td> </tr> <tr> <td>003-1602-56570 Park Fund – Maintenance &amp; Operations - Maintenance &amp; Repair – Misc</td> <td>\$8,000</td> </tr> <tr> <td>003-1602-56790 Park Fund – Maintenance &amp; Operations – Other Contractual Services</td> <td>\$15,000</td> </tr> <tr> <td>003-1602-57220 Park Fund – Maintenance &amp; Operations – Garden and Agriculture Supplies</td> <td>\$5,000</td> </tr> <tr> <td>003-1602-57330 Park Fund – Maintenance &amp; Operations – Plumbing Supplies</td> <td>\$4,000</td> </tr> <tr> <td>003-1602-57400 Park Fund – Maintenance &amp; Operations – Sign Supplies</td> <td>\$4,500</td> </tr> <tr> <td>003-1602-57440 Park Fund – Maintenance &amp; Operations - Rock</td> <td>\$11,000</td> </tr> <tr> <td>003-1602-58171 Park Fund – Maintenance &amp; Operations – Personal Computers</td> <td>\$8,000</td> </tr> <tr> <td>003-1603-56510 Park Fund – Historic Sites – Maintenance &amp; Repair Buildings</td> <td>\$7,500</td> </tr> <tr> <td>003-1608-58060 Park Fund – Construction Services– Other Improvements</td> <td>\$10,500</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/> Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$</p> <p>Prior Year Actual Amount Spent (if applicable): \$</p> |  | Amount authorized by this legislation this fiscal year: | \$81,000 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$81,000 | Amount budgeted for this item * (including transfers): | 0 | Source of funding (name of fund) and account code number; FROM |  | 003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries | \$38,000 | 003-1603-55010 Park Fund – Historic Sites – Regular Salaries | \$23,000 | 003-1606-55010 Park Fund – Special Populations Regular Salaries | \$20,000 | TO: |  | 003-1602-56510 Park Fund – Maintenance & Operations – Maintenance & Repair Buildings | \$7,500 | 003-1602-56570 Park Fund – Maintenance & Operations - Maintenance & Repair – Misc | \$8,000 | 003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services | \$15,000 | 003-1602-57220 Park Fund – Maintenance & Operations – Garden and Agriculture Supplies | \$5,000 | 003-1602-57330 Park Fund – Maintenance & Operations – Plumbing Supplies | \$4,000 | 003-1602-57400 Park Fund – Maintenance & Operations – Sign Supplies | \$4,500 | 003-1602-57440 Park Fund – Maintenance & Operations - Rock | \$11,000 | 003-1602-58171 Park Fund – Maintenance & Operations – Personal Computers | \$8,000 | 003-1603-56510 Park Fund – Historic Sites – Maintenance & Repair Buildings | \$7,500 | 003-1608-58060 Park Fund – Construction Services– Other Improvements | \$10,500 |
| Amount authorized by this legislation this fiscal year:                                      | \$81,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| Amount previously authorized this fiscal year:                                               | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| Total amount authorized after this legislative action:                                       | \$81,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| Amount budgeted for this item * (including transfers):                                       | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| Source of funding (name of fund) and account code number; FROM                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries                       | \$38,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1603-55010 Park Fund – Historic Sites – Regular Salaries                                 | \$23,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1606-55010 Park Fund – Special Populations Regular Salaries                              | \$20,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| TO:                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-56510 Park Fund – Maintenance & Operations – Maintenance & Repair Buildings         | \$7,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-56570 Park Fund – Maintenance & Operations - Maintenance & Repair – Misc            | \$8,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services             | \$15,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-57220 Park Fund – Maintenance & Operations – Garden and Agriculture Supplies        | \$5,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-57330 Park Fund – Maintenance & Operations – Plumbing Supplies                      | \$4,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-57400 Park Fund – Maintenance & Operations – Sign Supplies                          | \$4,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-57440 Park Fund – Maintenance & Operations - Rock                                   | \$11,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1602-58171 Park Fund – Maintenance & Operations – Personal Computers                     | \$8,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1603-56510 Park Fund – Historic Sites – Maintenance & Repair Buildings                   | \$7,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |
| 003-1608-58060 Park Fund – Construction Services– Other Improvements                         | \$10,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                         |          |                                                |     |                                                        |          |                                                        |   |                                                                |  |                                                                        |          |                                                              |          |                                                                 |          |     |  |                                                                                      |         |                                                                                   |         |                                                                                  |          |                                                                                       |         |                                                                         |         |                                                                     |         |                                                            |          |                                                                          |         |                                                                            |         |                                                                      |          |

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| PRIOR LEGISLATION   | Prior ordinances and (date):<br>Prior resolutions and (date):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |
| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director 503-4825                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |
| REQUEST SUMMARY     | <p><b>A Resolution</b>: transferring \$81,000 within the 2017 Park Fund to be used for projects and supplies for use by the Parks + Rec Department. Funds should be transferred to the following for the specified purpose:</p> <p>003-1602-56510, Maintenance &amp; Repair Buildings -- \$7,500 (HVAC, electrical and plumbing repairs for the rest of the year)<br/> 003-1602-56570, Maintenance &amp; Repair Misc. -- \$8,000 (Concrete surface repairs in the Parks)<br/> 003-1602-56790, Other Contractual Services -- \$15,000 (Erosion safety project at Lake Jacomo)<br/> 003-1602-57220, Garden &amp; Ag Supplies -- \$5,000 (Playground mulch added to playgrounds)<br/> 003-1602-57330, Plumbing Supplies -- \$4,000 (Plumbing repair supplies for park facilities)<br/> 003-1602-57400, Sign Supplies -- \$4,500 (Additional sign supplies to update signs throughout the parks)<br/> 003-1602-57440, Rock -- \$11,000 (Additional rock on the trails and parking lots where washouts have occurred)<br/> 003-1602-58171, Personal Computers -- \$8,000 (Laptops for Maintenance Supervisors and Foreman to use with the Cartegraph work order system)<br/> 003-1603-56510, Maintenance &amp; Repair Buildings -- \$7,500 (Begin work on the Colonel's House at Mo Town, matching a donation to be received by the Friends of Mo Town 1855)<br/> 003-1608-58060, Other Improvements -- \$10,500 (Addition of a solar light at the Blue Springs Lake auxiliary boat ramp)</p> |                                                         |
| CLEARANCE           | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)<br><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |
| ATTACHMENTS         | Auction Statement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |
| REVIEW              | Department Director:<br>Michele Newman, Director of Parks + Rec <i>mm</i><br>Finance (Budget Approval): <i>[Signature]</i><br>If applicable<br>Division Manager: <i>[Signature]</i><br>County Counselor's Office: <i>[Signature]</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Date: 8-28-17<br>Date: 8/29/17<br>Date: 9/6/17<br>Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| 0               | :S             |                       |

|          |  |  |
|----------|--|--|
| 2-5-2010 |  |  |
|          |  |  |

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

## Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: August 22, 2017

RES # 19577

| Department / Division              | Character/Description              | From      | To        |
|------------------------------------|------------------------------------|-----------|-----------|
| <b>Park Fund - 003</b>             |                                    |           |           |
| 1602 - Park Operations             | 55010 - Regular Salaries           | \$ 38,000 | \$ -      |
| 1603 - Heritage Programs & Museums | 55010 - Regular Salaries           | 23,000    |           |
| 1606 - Special Recreation          | 55010 - Regular Salaries           | 20,000    |           |
| 1602 - Park Operations             | 56510 - Maint. & Repair Buildings  |           | 7,500     |
| 1602 - Park Operations             | 56570 - Maint. & Repair Misc.      |           | 8,000     |
| 1602 - Park Operations             | 56790 - Other Contracutal Services |           | 15,000    |
| 1602 - Park Operations             | 57220 - Garden & Agri. Supplies    |           | 5,000     |
| 1602 - Park Operations             | 57330 - Plumbing Supplies          |           | 4,000     |
| 1602 - Park Operations             | 57400 - Sign Supplies              |           | 4,500     |
| 1602 - Park Operations             | 57440 - Rock                       |           | 11,000    |
| 1602 - Park Operations             | 58171 - Personal Computers         |           | 8,000     |
| 1603 - Heritage Programs & Museums | 56510 - Maint. & Repair Buildings  |           | 7,500     |
| 1608 - Construction Services       | 58060 - Other Improvements         |           | 10,500    |
|                                    |                                    |           |           |
|                                    |                                    |           |           |
|                                    |                                    |           |           |
|                                    |                                    |           |           |
|                                    |                                    |           |           |
|                                    |                                    | \$ 81,000 | \$ 81,000 |

~~Budget Office~~

8/28/17



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an agreement with the Independence School District for the use of the County's parking lot located at Kansas and Osage, for staging and gathering for a parade, at no cost to the County.

**RESOLUTION NO. 19578**, September 11, 2017

**INTRODUCED BY** Greg Grounds, County Legislator

WHEREAS, the Independence School District has requested the use of the County's parking lot located at Kansas and Osage for the staging and gathering place for a school parade to be held on Saturday, September 30, 2017; and,

WHEREAS, the Director of Public Works recommends the approval of this request, with specific contingencies including a certificate of liability insurance and restoration of the parking lot to its original condition (free of debris and in good repair) no later than 7:00 a.m. on the first business day following the event; and,

WHEREAS, this approval is in the best interest of the health, safety and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the request of the Independence School District be and hereby is approved and that the County Executive is hereby authorized to execute an appropriate agreement with the Independence School District, at no cost to the County and in a form to be approved by the County Counselor.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

**Certificate of Passage**

I hereby certify that the attached resolution, Resolution No. 19578 of September 11, 2017, was duly passed on \_\_\_\_\_, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

# REQUEST FOR LEGISLATIVE ACTION



Completed by County Counselor's Office:

Res/Ord No.: 19578

Sponsor(s): Greg Grounds

Date: September 11, 2017

|                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-------|------------------------------------------------|-------|--------------------------------------------------------|-------|--------------------------------------------------------|-------|---------------------------------------------------------------------|---------------------------------|
| <b>SUBJECT</b>                                                                           | <p>Action Requested: Permission for the Independence School District to use the Jackson County parking lot at the SE corner of Kansas and Osage for the use of parade staging and gathering on Saturday September 30<sup>th</sup>, 2017 from 8:00 am until Noon.</p> <p><input checked="" type="checkbox"/> Resolution<br/><input type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Independence Parking Lot use for Independence School District Parade on September 30<sup>th</sup>, 2017.</p>                                                                                                                                                                                                                                                                       |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| <b>BUDGET INFORMATION</b><br><i>To be completed By Requesting Department and Finance</i> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$n/a</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$n/a</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$n/a</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$n/a</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td> <p>FROM ACCT</p> <p>TO ACCT</p> </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>                                                                                                                                                          | Amount authorized by this legislation this fiscal year: | \$n/a | Amount previously authorized this fiscal year: | \$n/a | Total amount authorized after this legislative action: | \$n/a | Amount budgeted for this item * (including transfers): | \$n/a | Source of funding (name of fund) and account code number; FROM / TO | <p>FROM ACCT</p> <p>TO ACCT</p> |
| Amount authorized by this legislation this fiscal year:                                  | \$n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| Amount previously authorized this fiscal year:                                           | \$n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| Total amount authorized after this legislative action:                                   | \$n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| Amount budgeted for this item * (including transfers):                                   | \$n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| Source of funding (name of fund) and account code number; FROM / TO                      | <p>FROM ACCT</p> <p>TO ACCT</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
|                                                                                          | <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/> Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):<br/> Prior Year Actual Amount Spent (if applicable):</p>                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| <b>PRIOR LEGISLATION</b>                                                                 | <p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): R. 194254, 9/12/16</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| <b>CONTACT INFORMATION</b>                                                               | <p>RLA drafted by: Kimberly Byers, Office Administrator, 881-4418</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |
| <b>REQUEST SUMMARY</b>                                                                   | <p>The Independence School District has requested permission to use the Jackson County Independence parking lot at the southeast corner of Kansas and Osage on Saturday, September 30<sup>th</sup>, 2017 from 8:00 am until Noon for the staging and gathering of the Independence School District parade.</p> <p>The following stipulations will apply:</p> <ol style="list-style-type: none"> <li>1) The county will require a Certificate of Liability Insurance from the Independence School District.</li> <li>2) The Independence School District will be responsible for leaving the parking lot clean of debris and in good repair.</li> <li>3) The parking lot will be ready for use by the County no later than 7:00 am on Monday, October 2<sup>nd</sup>, 2017.</li> </ol> |                                                         |       |                                                |       |                                                        |       |                                                        |       |                                                                     |                                 |

|             |                                                                                                                                                                                                                                                                            |               |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)<br><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |               |
| ATTACHMENTS |                                                                                                                                                                                                                                                                            |               |
| REVIEW      | Department Director:                                                                                                                                                                      | Date: 8.30.17 |
|             | Finance (Budget Approval):<br>If applicable                                                                                                                                                                                                                                | Date:         |
|             | Division Manager:                                                                                                                                                                         | Date: 9/6/17  |
|             | County Counselor's Office:                                                                                                                                                                                                                                                 | Date:         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**From:** Annette Miller <annette\_miller@idschools.org>  
**Sent:** Monday, August 28, 2017 3:41 PM  
**To:** Kimberly J. Byers  
**Subject:** Independence School District Parade

Dr. Dale Herl, Superintendent, has asked that I contact you to get permission for the Independence School District to use the parking lot on the corner of Kansas and Osage for the staging and gathering of students and staff for the parade on Saturday, September 30, from 8:00 a.m. until Noon. Please let me know if you can again assist with this request and if you need any additional information. Thank you very much.

*Annette Miller,  
Administrative Assistant  
Superintendent's Office  
201 North Forest Avenue  
Independence, MO 64050  
(816) 521-5300*

---

This email has been scanned for spam and viruses. Click [here](#) to report this email as spam.

This correspondence and any attachments are for the sole use of the intended recipient(s) and may contain confidential or privileged information. If you are not the intended recipient or a person responsible for delivering this message to the intended recipient(s), please contact the sender and destroy all copies of the original message. Any unauthorized use, disclosure, or distribution is prohibited and may be unlawful. Any views or opinions expressed are solely those of the author and do not necessarily represent those of the Independence School District.

E-mail transmittal cannot be guaranteed secure or error-free as information may be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. No employee or agent unless contractually authorized may conclude any binding agreement on behalf of the District.