

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$2,950.00 from the undesignated fund balance of the 2016 Park Fund in acceptance of a donation of funds from the Society of the Friends of Missouri Town 1855.

**ORDINANCE NO. 4860**, June 27, 2016

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Society of the Friends of Missouri Town 1855 is a non-profit organization created for the benefit of Missouri Town 1855; and,

WHEREAS, the Parks + Rec Department has received a donation in the amount of \$2,950.00 from the Society for chimney repairs and fireplace modifications at the Missouri Town Squire's House located within Missouri Town 1855; and,

WHEREAS, an appropriation is necessary in order to place the donated funds in the proper spending account; and,

WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund Heritage Program & Museums			
003-9999	47060 – Increase Revenues	\$2,950	
003-2810	Undesignated Fund Balance		\$2,950
003-2810	Undesignated Fund Balance	\$2,950	
003-1603	56570 – Maintenance & Repairs		\$2,950

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4860 introduced on June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature


I hereby approve the attached Ordinance No. 4860.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 003 2810  
ACCOUNT TITLE: Park Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$2,950.00

  
Date

  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4860

Sponsor(s): Tony Miller

Date: June 27, 2016

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: Acknowledge donation from The Society of the Friends of Missouri Town 1855															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 495 1198 814"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,950.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,950.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM</td> <td>FROM Park Fund 003-2810</td> </tr> <tr> <td>Park Fund -- Unappropriated Surplus</td> <td>TO</td> </tr> <tr> <td>Park Fund -- Heritage Museums &amp; Programs -- Maintenance &amp; Repair Miscellaneous</td> <td>Park Fund 003-1603-56570</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p>OTHER FINANCIAL INFORMATION:</p> <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____  Prior Year Budget (if applicable): \$ _____ Prior Year Actual Amount Spent (if applicable): \$ _____		Amount authorized by this legislation this fiscal year:	\$2,950.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$2,950.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number; FROM	FROM Park Fund 003-2810	Park Fund -- Unappropriated Surplus	TO	Park Fund -- Heritage Museums & Programs -- Maintenance & Repair Miscellaneous	Park Fund 003-1603-56570
Amount authorized by this legislation this fiscal year:	\$2,950.00															
Amount previously authorized this fiscal year:	\$0															
Total amount authorized after this legislative action:	\$2,950.00															
Amount budgeted for this item * (including transfers):	\$0.00															
Source of funding (name of fund) and account code number; FROM	FROM Park Fund 003-2810															
Park Fund -- Unappropriated Surplus	TO															
Park Fund -- Heritage Museums & Programs -- Maintenance & Repair Miscellaneous	Park Fund 003-1603-56570															
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____															
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director 503-4825															
REQUEST SUMMARY	An Ordinance appropriating \$2,950.00 from the undesignated fund balance of the 2016 Park Fund in acceptance of a donation from The Society of the Friends of Missouri Town 1855. The Society has donated the funds for chimney repairs and fireplace modifications to the fireplace at the Missouri Town Squire's House.  Funds should be appropriated to account: Park Fund -- Heritage Programs and Museums -- Maintenance & Repair Miscellaneous (003-1603-56570).															
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)															
ATTACHMENTS	License and Sponsorship Agreement															
REVIEW	<table border="1" data-bbox="305 1703 1537 1946"> <tr> <td>Department Director: Michele Newman, Director of Parks + Rec <i>M.N.</i></td> <td>Date: <i>6-13-16</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i></td> <td>Date: <i>6/15/16</i></td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: <i>6/23/16</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director: Michele Newman, Director of Parks + Rec <i>M.N.</i>	Date: <i>6-13-16</i>	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>6/15/16</i>	Division Manager: <i>[Signature]</i>	Date: <i>6/23/16</i>	County Counselor's Office:	Date:						
Department Director: Michele Newman, Director of Parks + Rec <i>M.N.</i>	Date: <i>6-13-16</i>															
Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>6/15/16</i>															
Division Manager: <i>[Signature]</i>	Date: <i>6/23/16</i>															
County Counselor's Office:	Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-9999-47060	Park Fund – Miscellaneous Revenue	\$2,950

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

THE SOCIETY OF THE FRIENDS  
OF MISSOURI TOWN 1855  
PO BOX 1907  
LEES SUMMIT, MO 64063

5649  
80-189/1012

5-17-16

Date

Pay to the  
Order of

Jackson County Parks + Rec

\$ 2,950.<sup>00</sup>

Two thousand nine hundred fifty and 00/100 - Dollars



For Chimney Sweep - Dennis Homan

Cowlynn L Genter  
Connie Studym

⑆ 101201892⑆ ⑆ 000116955 ⑆ 5649



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$58,431.00 from the undesignated fund balance of the 2016 Grant Fund, in acceptance of a grant received from the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area Investigative Support Center Initiative for use by the Jackson County Sheriff's Office, and authorizing the County Executive to execute a Memorandum of Understanding with the Kansas Bureau of Investigation, the grant's fiscal agent.

**ORDINANCE NO. 4861**, June 27, 2016

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the United States Executive Office of the President's Midwest High Intensity Drug Trafficking Area (HIDTA) Investigative Support Center has allocated a total of \$58,431.00, to provide for an intelligence analyst within the Jackson County Sheriff's Office, for the period of January 1, 2016, to December 31, 2017; and,

WHEREAS, the attached Memorandum of Understanding with the Kansas Bureau of Investigation, which will serve as the Fiscal Agent for this grant, provides a suitable mechanism by which to implement this arrangement; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2016 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund HIDTA - High Intensity Drug Trafficking Area			
010-4241	45862 - Increase Revenue	\$58,431	
010-2810	Undesignated Fund Balance		\$58,431
010-2810	Undesignated Fund Balance	\$58,431	
010-4241	55010 - Regular Salaries		\$46,618
010-4241	56140 – Travel		\$ 1,500
010-4241	56630 – Rent – Auto Equipment		\$ 7,013
010-4241	57110 - Gasoline		\$ 3,300

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the Kansas Bureau of Investigation and any and all other documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

[Signature]  
Chief Deputy County Counselor

[Signature]  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 4861 introduced on June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4861.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$58,431.00

June 20, 2016  
Date

[Signature]  
Chief Financial Officer

**MIDWEST HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)****MEMORANDUM OF UNDERSTANDING****MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE****January 1, 2016 to December 31, 2017****Grant #G16MW0003A****CFDA number 95.001**

The Office of National Drug Control Policy (ONDCP) has awarded HIDTA 2016 funding to federal, state and local law enforcement agencies in the region comprised of the states of Kansas, Missouri, Nebraska, Iowa, South Dakota and North Dakota for the purpose of combating the manufacture and importation of methamphetamine and the disruption of poly-drug trafficking organizations. The Kansas Bureau of Investigation (KBI) has been designated as the fiscal agent for award proceeds to be distributed to state and local agencies participating in the Midwest HIDTA program within Kansas and in selected regional initiatives. These funds shall be used for purposes designated in the MIDWEST HIDTA INVESTIGATIVE SUPPORT CENTER INITIATIVE (Appendix A) and associated budget (Appendix B), as approved by ONDCP.

**Scope of Service**

The services carried out under this Memorandum of Understanding shall be consistent with those contained in the initiative proposal and budget as approved for funding by ONDCP. Changes shall not be made in the subject or the proposed objectives of the initiative without prior written approval from the Midwest HIDTA Executive Director the Midwest HIDTA Executive Committee.

The signatories agree to provide written notice to the KBI and to the Midwest HIDTA Executive Director, at least (30) days in advance of any planned withdrawal from this agreement. In the event of withdrawal from this initiative by any party, all property and equipment acquired with HIDTA funds by the withdrawing party shall be re-distributed as per Midwest HIDTA policy and procedure. Upon the date specified in the written notice of withdrawal, this agreement shall become void with respect to the agency giving notice but shall remain in effect for all other participants. The KBI shall process all allowable reimbursement requests for the withdrawing agency through the date of the withdrawal.

**Reprogramming of Funds**

Reprogramming of funds within a HIDTA award requires different levels of approval based upon the amount to be reprogrammed and whether the reprogramming is inter-agency or inter-initiative. In all cases the recipient agency is responsible for forwarding a request for authorization for reprogramming to the KBI to be forwarded to the Midwest HIDTA Executive Director and Midwest HIDTA Executive Committee. The recipient agency is also responsible for maintaining detailed records of any reprogramming activities.

**Reporting Requirement**

All participants may be required to prepare a final report of initiative expenditures, which shall be submitted to the KBI within 30 days of the close of the program fiscal year. The financial report will be of a form approved by the KBI and shall contain a listing of expenditures/costs by cost category from the approved initiative budget (Appendix B). The report shall also contain a comparison of actual costs/expenditures against budget estimates. Failure to submit reports on a timely basis may result in the interruption or termination of the initiative funding for your agency. Detailed information on the financial reporting requirements is found in the HIDTA Program Policy and Budget Guidance (PPBG) publication and the Midwest HIDTA Policies and Standard Operating Procedures document (SOP).

### **Program Standards**

Each agency agrees to abide by the standards and rules defined in the HIDTA Program Policy and Budget Guidance publication and the Midwest HIDTA Policies and Standard Operating procedures document as well as all formal written program guidance regarding financial management standards, reporting, records retention, equipment, vehicles, and procurement and supplanting requirements for any agency accepting HIDTA funds. You can download the full version from National HIDTA Assistance Center (NHAC) nhac.org.

### **Assurances**

Each agency agrees to abide by the terms and conditions set out in Application for Federal Assistance SF 424B, Assurances - Non-Construction Programs (Appendix D) and ONDCP Certifications regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug Free Work Place Requirements; Federal Debt Status and Nondiscrimination Statutes and Implementing Regulations (Appendix E). Each agency will also submit a signed OMB form, Certification Regarding Lobbying (Appendix F) and will abide by all applicable special conditions included as a part of the award agreement (Appendix H).

### **Invoicing**

Each agency receiving reimbursements will invoice once per month no more than quarterly, due the fifteenth of the month, for expenditures incurred during the prior month. Reimbursement form shall be a form approved by the KBI (Appendix G) and shall contain a listing of expenditures by category. Each agency shall retain the original supporting documentation and provide a copy to the KBI with the monthly report. Each agency agrees that the NHAC and Midwest HIDTA Executive Director and Midwest HIDTA Executive Committee have the right to terminate suspend or delay any payment to sub-recipient if the reimbursements clearly fails to meet HIDTA PPBG. In the event that such an act is necessary the agency will be notified within three days of the decision.

### **Inventory**

Equipment purchased with HIDTA funds shall be identified by cost, type and serial number and reported to the Kansas State Coordinator on the Midwest HIDTA Inventory Form (Appendix C). The Kansas State Coordinator shall maintain an inventory of all equipment purchased and provide the same to HIDTA. A copy of all inventory transactions shall be provided to the KBI. Any change to the inventory of HIDTA purchased equipment shall be reported promptly and in writing to the KBI.

### **Audit Readiness and Compliance**

Each agency agrees to maintain appropriate and detailed records of its receipt and use of the funds, in accordance with the generally accepted accounting principles applying to government agencies. Each agency understands that it may be subject an audit. Each agency also understands that there will be a site audit every two years for awardees that receive \$25,000 or more, and every three years for awardees that receive \$25,000 or less.

### **Acceptance**

Acceptance of this MOU by participating agencies is acceptance of all standards and conditions of the HIDTA Award, included as Appendix A, B, C, D, E, F, G, H.

Appendix A: Task Force Initiative

Appendix B: Task Force Budget

Appendix C: Inventory Form (Does not pertain to ISC Initiative)

Appendix D: OMB Form 424B, Assurances - Non-Construction Programs

Appendix E: ONDCP Certifications regarding Lobbying, Debarment, Suspension and Other

Responsibility Matters; Drug Free Work Place Requirements; Federal Debt Status and  
Nondiscrimination Statutes and Implementing Regulations  
Appendix F: OMB form, Disclosure of Lobbying Activities  
Appendix G: HIDTA Reimbursement Form  
Appendix H: HIDTA Award Agreement  
Appendix I: HIDTA Single Audit Certification

**Fiscal Contact KBI:** Neet O'Connor  
Kansas Bureau of Investigation  
1620 SW Tyler  
Topeka, Kansas 66612  
785-296-6782  
[neet.oconnor@kbi.state.ks.us](mailto:neet.oconnor@kbi.state.ks.us)

**Project Manager KBI:** Frank Papish, Assistant Director  
Kansas Bureau of Investigation  
15700 College Blvd., Suite 100  
Lenexa, Kansas 66219  
913-671-2040  
[Frank.papish@kbi.state.ks.us](mailto:Frank.papish@kbi.state.ks.us)

**State Coordinator:  
Midwest HIDTA** David A. Sankey  
10220 NW Ambassador Dr, Suite 700  
Kansas City MO 64153  
816-891-5217  
[dsankey@midwest-hidta.org](mailto:dsankey@midwest-hidta.org)


**Fiscal Contact JCOSO:** Dale Covey, Sargent  
Jackson County Sheriff's Department  
3310 NE Rennau Dr  
Lee's Summit, MO 64064  
816-524-4302 ext 972218

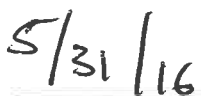
**Participating Agencies:**  
Jackson County Missouri

\_\_\_\_\_  
Frank White, Jr., County Executive  
Jackson County, Missouri

\_\_\_\_\_  
Date

**Through Jackson County Missouri Sheriff's Office**

  
\_\_\_\_\_  
Michael Sharp, Sheriff

  
\_\_\_\_\_  
Date

**Fiscal Agent:**  
Kansas Bureau of Investigation

\_\_\_\_\_  
Kirk D. Thompson, Director

\_\_\_\_\_  
Date

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4861

Sponsor(s): Alfred Jordan

Date: June 27, 2016

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area"</u></p>																						
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$58,431.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$58,431.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td>\$58,431.00</td> </tr> <tr> <td>FROM: 010-2810 undesignated fund</td> <td>FROM ACCT 010-2810</td> </tr> <tr> <td>TO: Grant Fund 010-4241</td> <td>TO ACCT 010-4241</td> </tr> <tr> <td>55010 Regular Salary</td> <td>\$46,618.00</td> </tr> <tr> <td>56140 Travel Expense</td> <td>\$1,500.00</td> </tr> <tr> <td>56630 Rent-Auto</td> <td>\$7,013.00</td> </tr> <tr> <td>57110 Gasoline</td> <td>\$3,300.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$58,431.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$58,431.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;	\$58,431.00	FROM: 010-2810 undesignated fund	FROM ACCT 010-2810	TO: Grant Fund 010-4241	TO ACCT 010-4241	55010 Regular Salary	\$46,618.00	56140 Travel Expense	\$1,500.00	56630 Rent-Auto	\$7,013.00	57110 Gasoline	\$3,300.00
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56140 Travel Expense	\$1,500.00																						
56630 Rent-Auto	\$7,013.00																						
57110 Gasoline	\$3,300.00																						
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): #4275 12-06-2010  #4341 09-12-2011  #4452 09-24-2012  #4554 08-26-2013  #4681 10-27-2014  #4736 06-15-2015  #4772 09-16-2015</p> <p>Prior resolutions and (date):</p>																						
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Sgt. Dale L. Covey #29 (816.541.8017)</p>																						

<b>REQUEST SUMMARY</b>	<p>An ordinance to appropriate \$58,431.00 from the undesignated fund balance of the 2016 Grant Fund to cover a grant received from the United States Executive Office of the President's Midwest HIDTA Investigative Support Center through the Kansas Bureau of Investigation for use by the Jackson County, MO, Sheriff's Office and authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation. This project/contract, G16MW0003A, is for the term of January 1, 2016 to December 31, 2017.</p> <p>From 010-2810 to 010-4241  55010 Regular Salary  56140 Travel  56630 Vehicle Lease  57110 Fuel</p>	
<b>CLEARANCE</b>	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
<b>ATTACHMENTS</b>	Midwest HIDTA 2016 MOU	
<b>REVIEW</b>	Department Director: <i>[Signature]</i>	Date:
	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: 6/16/16
	Division Manager: <i>[Signature]</i>	Date: 6/23/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund Undesignated Fund Balance	\$58,431.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





## Kansas Bureau of Investigation

Kirk D. Thompson  
*Director*

Derek Schmidt  
*Attorney General*

May 20, 2016

Frank White, Jr.  
County Executive  
Jackson County Missouri  
415 E. 12<sup>th</sup> Street  
Kansas City MO 64106

Dear Mr. White:

Attached for your review and signatures are documents relating to Jackson County MO 2016 operating budget. For the Midwest HIDTA Investigative Support Center Initiative.

Please review the package carefully, as signatures are required on several separate documents. Return to our office a copy of the original signature pages and after all other signatures are acquired a copy of the signature pages only will be returned for your files.

Please forward a copy of this MOU to your fiscal office. Changes to the OMB's now called "Super Circulars" will affect the accounting portion of the grant and your fiscal office should be aware of these changes. In this MOU the new "Super Circulars" has changed the Assurances, Invoicing, Audit Readiness and Compliance Sections.

Thank you for your continuing support of the Midwest HIDTA.

**Award #:** G16MW0003A

**Initiative:** Investigative Support Center Initiative

**Award Maximum:** \$58,431

**Award Period:** January 1, 2016 - December 31, 2017

Sincerely,

A handwritten signature in blue ink that reads "Neet O'Connor".

Neet O'Connor  
HIDTA Accountant III  
Kansas Bureau of Investigation

## FY 2016 INTELLIGENCE AND INFORMATION SHARING INITIATIVE BUDGET PROPOSAL

**HIDTA:** **Midwest**

**INITIATIVE TITLE:** Midwest HIDTA Investigative Support Center

**LEAD AGENCY(S):** Drug Enforcement Administration  
Kansas City, MO Police Department

**LOCATION:** Kansas City, MO

### 1. INITIATIVE DESCRIPTION

(Includes Initiatives involved in investigative, prosecution, and interdiction activities.)

- A. The Midwest HIDTA Investigative Support Center (MHISC) has been operational since 1998 and is con-managed by the Drug Enforcement Administration and the Kansas City, Missouri Police Department. The ISC is a multi-agency coalition consisting of federal, state, and local agencies located within the seven state Midwest HIDTA region. Located in Kansas City, Missouri the MHISC is electronically linked to task force locations and key state agencies in each of the states. The MHISC collects and analyzes information from all Midwest HIDTA task forces and participating task forces and agencies. The MHISC provides event and subject deconfliction services, multi-source name checks, investigative case support, toll analysis, charting, graphic work, post seizure analysis and trend/predictive analysis.

The MHISC continues to develop and expanding its mission to support a seven-state region. Even deconfliction through the Watch Center is fully implemented in many metropolitan areas throughout the region. Expansion to other areas will continue with system expansion steadily increasing each year. The Watch Center is currently manned by elements of the Missouri and Kansas National Guards and the Kansas City, Missouri Police Department.

The MHISC also provides continual evaluation of the threat to the region, identifying changes in patterns and trends. By improving the exchange of intelligence and information through more efficient coordination and communications, the MHISC enhances the ability of federal, state, and local law enforcement agencies to identify, arrest, and prosecute key members of drug trafficking organizations and individuals involved in the clandestine manufacturing of narcotics. Trend and predictive analysis developed by the MHISC assists the Midwest HIDTA Executive Board in utilizing its limited resources more efficiently.

A large portion of the support provided by the MHISC is tactical case support. The MHISC lends support to numerous high profile drug related investigations to include OCDEF, Priority, Regional (RPOT) and Consolidated Priority Investigations (CPOT). Case support is, and will continue to be a high priority for the MHISC.

- B. Is this initiative collocated with other HIDTA initiatives?
- Yes  
 No
- C. Is this initiative staffed with fulltime federal and fulltime state/local personnel?
- Yes  
 No
- (If not, attach Program Policy Waiver Request.)
- D. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?
- Yes  
 No
- (If not, attach Program Policy Waiver Request.)

# Budget Detail

**2016 - Midwest**  
**Initiative - Midwest HIDTA Investigative Support Center**  
**Award Recipient - Kansas Bureau of Investigation (G16MW0003A)**  
**Resource Recipient - Kansas Bureau of Investigation**  
**Intelligence**

Input	Quantity	Amount	Comments
<b>Personnel</b>		<b>\$768,968.00</b>	
Administrative Staff	1	\$45,512.00	Administrative Specialist KBI 11 months salary, remainder will be paid with prior year funds.
Analyst - Intelligence	7	\$304,637.00	7FT (KCMO PD 1 @ \$63,316 1 51,754 & 1 @ 42,075; 2KBI (1 @ \$27,265 1 @ \$29,792), 1 Jackson CO @ \$46,618, 1 Independence PD @ \$43,817) 11 months salary, remainder will be paid with prior year funds
Director - Deputy	1	\$74,987.00	Deputy Director - KCMOPD, 11 months salary, remainder will be paid from prior year funds.
<b>Total Personnel</b>	<b>9</b>	<b>\$425,136.00</b>	
Fringe			
Administrative staff	1	\$15,883.00	Administrative Specialist KBI. Covers 11 months fringe, remainder will be paid from prior year funds.
Analyst - Intelligence	6	\$123,098.00	6FT (3 KCMO PD 1 @ \$29,134 1 @ \$26,647& 1 @ \$33,389 2 KBI (1 @ \$5,388, 1 @ \$6,240, Independence PD @ \$22,300). Covers 11 months fringe, remainder will be paid from prior year funds
Director - Deputy	1	\$33,506.00	Deputy Director - KCMOPD Covers 11 months fringe, remainder will be paid from prior year funds
<b>Total Fringe</b>	<b>8</b>	<b>\$172,487.00</b>	
Travel			
Administrative	9	\$11,368.00	Employees & agencies listed above
Investigative/Operational	9	\$0.00	
<b>Total Travel</b>	<b>18</b>	<b>\$11,368.00</b>	
Services			
Communications - data lines	0	\$2,917.00	KOMO Alert Line & 2 air cards
Communications - mobile phones & pagers	0	\$9,482.00	14 cells (1 Jackson CO SO, 2 DEA, 1 Independence PD, 2 KBI & 5 KCMOPD, 1 KCKSPD & 1 MONG)
Equipment rentals	0	\$9,405.00	3 copiers & Pitney Bowes
Printing & document support	0	\$1,650.00	Threat Assessment
Service contracts	0	\$3,553.00	All Star, Direct TV, Kenton Brothers
Shipping & postage	0	\$3,300.00	
Software - maintenance	0	\$49,335.00	Perlink collebrite maintenance
Subscriptions - database	0	\$27,489.00	Accurint & Geofeedia
Vehicle lease - passenger	4	\$28,050.00	2 KCMO PD (\$16,200, 1 Jackson County SO \$7,920 & 1 KSKS PD \$6,400 Partial funds from prior year
<b>Total Services</b>	<b>4</b>	<b>\$135,181.00</b>	
Supplies			
Investigative/Operational	0	\$12,100.00	Fuel for 2 KCMO PD, 1 KCKS PD, 1 Jackson Co SO
Office	0	\$12,375.00	
<b>Total Supplies</b>		<b>\$24,475.00</b>	
Other			
Administrative costs	0	\$321.00	Direct Grant Costs
<b>Total Other</b>		<b>\$321.00</b>	
<b>Total</b>		<b>\$768,968.00</b>	

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Executive
APPLICANT ORGANIZATION	DATE SUBMITTED
Jackson County Missouri through Jackson County Sheriff's Office	

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 06/30/2014

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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	County Executive
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Jackson County Missouri through Jackson County Sheriff's Office	

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

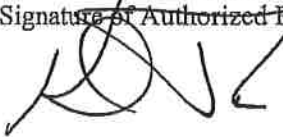
### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Jackson County Missouri through Jackson County Sheriff's Office	

APPENDIX F

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address  Kansas Bureau of Investigation 1620 SW Tyler Topeka, KS 66612		4. Award Number (FAIN): G16MW0003A	
		5. Period of Performance: From 01/01/2016 to 12/31/2017	
2. Total Amount of the Federal Funds Obligated: \$3,499,563.00		6. Federal Award Date: March 7, 2016	7. Action: Initial
2A. Budget Approved by the Federal Awarding Agency \$3,499,563.00		8. Supplement Number	
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>		9. Previous Award Amount:	
3A. Project Title  <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>		10. Amount of Federal Funds Obligated by this Action: \$3,499,563.00	
		11. Total Amount of Federal Award: \$3,499,563.00	
12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached seven pages.			
13. Statutory Authority for Grant: <i>Public Law 114-113</i>			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Director Kirk D. Thompson  Kansas Bureau of Investigation	
16. Signature of Approving ONDCP Official  <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date   3/8/2016	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 150943496 EIN: 1486029925L2		19. HIDTA AWARD <i>OND1070DB1617XX OND6113</i> <i>OND2000000000 OC 410001</i>	

## GRANT CONDITIONS

### A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
  - 28 CFR Part 69 "New Restrictions on Lobbying"
  - 2 CFR Part 25- "Universal Identifier and System of Award Management"
  - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
  - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at <https://lharvester.census.gov/facweb/>.
4. Recipients are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
7. These general terms and conditions as well as archives of previous versions of the general terms and conditions are available online at [www.whitehouse.gov/ondcp/grants](http://www.whitehouse.gov/ondcp/grants).
8. Conflict of Interest and Mandatory Disclosures

#### A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a subaward or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

#### B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

9. **FFATA /DATA Act Compliance.** Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
10. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

11. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
12. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
  - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in "Standards for Internal Control in the Federal Government," issued by the Comptroller General of the United States and the "Internal Control Integrated Framework," issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
  - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
  - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
  - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
  - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

## B. Recipient Integrity and Performance Matters

### Reporting of Matters Related to Recipient Integrity and Performance

#### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

#### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
  - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
  - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
  - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract grant and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes-
  - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(1) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

### C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

### D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
X _____	County Executive
APPLICANT ORGANIZATION	DATE SUBMITTED
Jackson County Missouri through Jackson County Sheriff's Office (ISC)	



# Single Audit Certification

## Sub-Recipient Audit Requirements of the A-133 Single Audit (§200.502)

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Agreement between the Jackson County Missouri and the Kansas Bureau of Investigation under the Midwest HIDTA CFDA #95.001 for the period of 1/1/16-12/31/17 in the amount of \$ 58,431 "ISC"

The Kansas Bureau of Investigation is subject to the requirements of the U.S. Office of Management and Budget (OMB) Circular A-133: Audits of Dates, Local Governments and Nonprofit Organizations. As such, OMB Circular A-133 requires the Kansas Bureau of Investigation to monitor our sub recipients of federal awards and determine whether they have met the audit requirements of the circular and ~~whether~~ *whether* they are in compliance with federal laws and regulations. This document must be completed and signed by the fiscal agent's organization.

Accordingly, we are requesting that you circle one of the numbers below, provide all appropriate documentation regarding your organization's compliance with the audit requirements, This is part of the sub recipient's grant agreement with the Kansas Bureau of Investigation.

Name of organization: Jackson County Missouri through Jackson County Missouri Sheriff's Office

Sub recipient's DUNS # 931939805 expires \_\_\_\_\_

Federal Employer Identification Number (FEIN): 446000524

Signature: *Sarah Matthes*

1. We have completed our OMB Circular A-133 audit for the fiscal year ending 2014

Here is the link to our audit report. Attached If material exceptions were noted, please enclose a copy of the responses and corrective actions taken.

2. We expect our OMB Circular A-133 audit for the fiscal year ending \_\_\_\_\_

to be completed by \_\_\_\_\_. A copy of our audit report will be forwarded to the Kansas Bureau of Investigation within 30 days of receipt of the report.

3. We are not subject to Circular A-133 audit because:

- a) We are a for-profit organization.
- b) We expend less than \$500,000 in federal awards annually.
- c) Other (please explain): \_\_\_\_\_



**JACKSON COUNTY, MISSOURI**

**OMB Circular A-133 Single Audit Report**

**Year ended December 31, 2014**

**(With Independent Auditors' Reports Thereon)**

# JACKSON COUNTY, MISSOURI

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Jackson County, Missouri's audited basic financial statements as of and for the year ended December 31, 2014 are separately attached hereto.



KPMG LLP  
Suite 1000  
1000 Walnut Street  
Kansas City, MO 64106-2162

**Independent Auditors' Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

The Honorable County Executive and Members  
of the County Legislature  
Jackson County, Missouri:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Jackson County, Missouri (the County), as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 29, 2015. Our report includes a reference to other auditors who audited the financial statements of the discretely presented component unit and the pension trust fund, as described in our report on the County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2014-001 to be a material weakness.



A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2014-002 to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KPMG LLP

Kansas City, Missouri  
June 29, 2015



KPMG LLP  
Suite 1000  
1000 Walnut Street  
Kansas City, MO 64106-2162

**Independent Auditors' Report on Compliance for Each Major Federal Program;  
Report on Internal Control Over Compliance; and Report on Schedule of Expenditures  
of Federal Awards Required by OMB Circular A-133, Audits of States, Local Governments,  
and Non-Profit Organizations**

The Honorable County Executive and  
Members of the County Legislature  
Jackson County, Missouri:

**Report on Compliance for Each Major Federal Program**

We have audited Jackson County's (the County) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of County's major federal programs for the year ended December 31, 2014. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2014.



## **Report on Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133**

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We have issued our report thereon dated June 29, 2015, which contained unmodified opinions on those financial statements. Our report includes a reference to other auditors who audited the financial statements of the discretely presented component unit and the pension trust fund, as described in our report on the County's financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards



generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

KPMG LLP

Kansas City, Missouri  
September 28, 2015

**JACKSON COUNTY, MISSOURI**  
Schedule of Expenditures of Federal Awards  
Year ended December 31, 2014

Federal grantor/ pass-through grantor/ program title/project title	Catalog of federal domestic assistance number	Identification number	2014 Expenditures	Subtotal by agency
U.S. Department of Health and Human Services:				
Administration for Children and Families:				
Passed through Missouri Department of Social Services:				
Child Support Enforcement – Title IV-D	93.563	ER10214B001	\$ 3,031,964	
Foster Care Title IV-E	93.658	AOC08380352	34,254	
Total U.S. Department of Health and Human Services				<u>3,066,218</u>
U.S. Department of Justice:				
Office of Juvenile Justice and Delinquency Prevention:				
Passed through Missouri Department of Public Safety:				
Juvenile Justice and Delinquency Prevention: Allocation to States – Girl Specialized Caseload and Girls Circle Program 2013–2014	16.540	2013-TITLE2-08	4,675	
Juvenile Justice and Delinquency Prevention: Allocation to States – Girl Specialized Caseload and Girls Circle Program 2014–2015	16.540	2011-TITLE2-04	33,412	
Total Juvenile Justice and Delinquency Prevention – CFDA 16.540			<u>38,087</u>	
Juvenile Accountability Block – Sentenced to the Arts 2012–2013	16.523	2011-JABG-LG-0003	102,329	
Office for Victims of Crime:				
Passed through Missouri Department of Public Safety:				
Crime Victim Assistance – Victims of Crime Act 2013–2015	16.575	2011-VOCA-064-NW	40,144	
Office of Sex Offender Sentencing:				
Passed through Missouri State Highway Patrol				
Sheriff's Department Donated Equipment	16.750	15-0404-0-1-754	30,346	
Bureau of Justice Assistance:				
Direct Programs:				
Drug Court Discretionary Grant Program – Family Drug Court Program 2010–2014	16.585	2010-DC-BX-0076	26,637	
Equitable Sharing Program (Federal Surplus Property Transfer)	16.922	—	139,843	
State Criminal Alien Assistance Program	16.606	—	29,470	
Edward Byrne Memorial Justice Assistance (JAG) 2010–2014	16.738	2011-DJ-BX-3182	459,151	
Passed through the City of Kansas City, Missouri:				
Edward Byrne Memorial Justice Assistance (JAG) 2009–2014	16.738	2010-DJ-BX-0399	96,674	
Edward Byrne Memorial Justice Assistance (JAG) 2012–2016	16.738	2013-DJ-BX-0305	28,529	
Passed through Missouri Department of Public Safety:				
Edward Byrne Memorial Justice Assistance (JAG) – Drug Abatement Response Team (DART) 2013–2014	16.738	2012-JAG-010	86,173	
Edward Byrne Memorial Justice Assistance (JAG) – Drug Abatement Response Team (DART) 2014–2015	16.738	2013-JAG-013	53,210	
Edward Byrne Memorial Justice Assistance (JAG) – Multi-Jurisdictional Drug Task Force 2012–2013	16.738	2012-JAG-011	81,318	
Edward Byrne Memorial Justice Assistance (JAG) – Multi-Jurisdictional Drug Task Force 2013–2014	16.738	2014-JAG-GR-014	63,314	
Edward Byrne Memorial Justice Assistance (JAG) – Multi-Jurisdictional Drug Task Force 2014–2015	16.738	2013-JAG-012	123,935	
Subtotal for CFDA Number 16.738 – Passthrough			<u>533,153</u>	
Total for JAG Cluster			<u>992,304</u>	
Passed through the Kansas City Metropolitan Crime Commission:				
Project Safe Neighborhood	16.609	—	9,053	
National Institute of Justice:				
Direct Programs:				
National Institute of Justice Research, Evaluation, and Development Project – Solving Cold Cases with DNA 2012–2014	16.560	2012-DN-BX-K031	177,942	
Violence Against Women Office:				
Passed through Missouri Department of Public Safety:				
Violence Against Women Formula – A Community Plan for Prevention and Prosecution of Sexual Assault 2014–2015	16.588	2012-VAWA-004-NW	38,674	
Total U.S. Department of Justice				<u>1,624,829</u>

**JACKSON COUNTY, MISSOURI**  
Schedule of Expenditures of Federal Awards  
Year ended December 31, 2014

Federal grantor/ pass-through grantor/ program title/project title	Catalog of federal assistance number	Identification number	2014 Expenditures	Subtotal by agency
U.S. Department of Agriculture:				
Food and Nutrition Service:				
Passed through Missouri Department of Elementary and Secondary Education:				
School Breakfast Program	10.553	820-012	\$ 30,693	
National School Lunch Program	10.555	820-012	55,375	
Total Child Nutrition Cluster			<u>86,068</u>	
Total U.S. Department of Agriculture				<u>86,068</u>
U.S. Department of Transportation:				
National Highway Traffic Safety Administration (NHTSA):				
Passed through Missouri Department of Transportation:				
Seat Belt Enforcement 2013-2014	20.600	14-OP-05-018	4,175	
State and Community Highway Safety – Hazardous Moving Violations 2013–2014	20.600	14-PT-02-047	11,089	
State and Community Highway Safety – Hazardous Moving Violations 2014–2015	20.600	15-PT-02-039	1,420	
Click It or Ticket 2014	20.600	SAF-014	1,991	
Total for CFDA Number 20.600			<u>18,675</u>	
Passed through Missouri Department of Transportation:				
Youth Alcohol Equipment 2013–2014	20.607	14-154-AL-046	3,465	
Alcohol Open Container Requirements – Sobriety Checkpoint 2013–2014	20.607	14-154-AL-047	14,518	
Alcohol Open Container Requirements – Sobriety Checkpoint 2014–2015	20.607	15-154-AL-040	993	
DWI Enforcement 2013–2014	20.607	14-154-AL-048	6,990	
Alcohol Open Container Requirements – Traffic Unit 2013–2014	20.607	14-154-AL-049	122,413	
DWI Unit Equipment 2013–2014	20.607	15-154-AL-050	70,000	
DWI Traffic Safety Unit Salary 2014–2015	20.607	15-154-AL-041	35,979	
DWI Enforcement Wolf Pack/Saturation Patrol 2014–2015	20.607	15-154-AL-042	3,781	
DWI Traffic Equipment & Supplies Fuel 2014–2015	20.607	15-154-AL-052	6,920	
Total for CFDA Number 20.607			<u>265,059</u>	
Passed through Missouri Department of Transportation:				
Child Safety and Child Booster Seats 2014	20.613	14-K3-05-001	1,658	
Federal Highway Administration:				
Passed through Missouri Highway and Transportation Commission:				
Highway Planning and Construction – Safe Routes to School – Indian Creek Elementary	20.205	SRTS-INF-H304 (504)	3,629	
Highway Planning and Construction – Safe Routes to School – Hickman Mills School District	20.205	SRTS-INF-H304 (503)	445	
Total Highway Planning and Construction Cluster			<u>4,074</u>	
Total U.S. Department of Transportation				<u>289,466</u>
U.S. Department of Homeland Security:				
Passed through Missouri State Emergency Management Agency – DPS:				
Emergency Management Performance Grant	97.042	EMW-2013-EP-00028-050-5565	95,015	
Passed through Missouri Department of Public Safety:				
Sheriff Emergency Operations Center 2010–2014	97.052	2010-EO-MX-0008	473,179	
Passed through Mid-America Regional Council:				
Homeland Security Grant Program – Sheriff's Department Donated Equipment	97.067	70-0560-0-I-999	29,270	
Total U.S. Department of Homeland Security				<u>597,464</u>
Executive Office of the President:				
Office of National Drug Control Policy:				
Passed through Kansas Bureau of Investigation:				
High Intensity Drug Trafficking Areas (HIDTA) Program 2014–2015	95.001	G14MW0003A	79,293	
High Intensity Drug Trafficking Areas (HIDTA) Program 2013–2014	95.001	G13MW0001A	14,588	
High Intensity Drug Trafficking Areas (HIDTA) Program 2014–2015	95.001	G14MW0001A	31,344	
Passed through Missouri Department of Public Safety:				
High Intensity Drug Trafficking Areas (HIDTA) Program 2013–2014	95.001	G13MW0001A	17,766	
High Intensity Drug Trafficking Areas (HIDTA) Program 2014–2015	95.001	G14MW0001A	33,395	
Total for CFDA Number 95.001			<u>176,386</u>	
Total Executive Office of the President				<u>176,386</u>
Total Federal Expenditures			<u>\$ 5,840,431</u>	

See accompanying independent auditors' report and notes to schedule of expenditures of federal awards.

**JACKSON COUNTY, MISSOURI**

Notes to Schedule of Expenditures of Federal Awards

Year ended December 31, 2014

**(1) General**

The accompanying schedule of expenditures of federal awards presents the activity of all federal awards programs of Jackson County, Missouri (the County). The County's reporting entity is defined in note 1 to the County's basic financial statements. All federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

**(2) Basis of Accounting**

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting.

**(3) Relationship to Federal Financial Reports**

Amounts reported in the accompanying schedule of expenditures of federal awards agree with the amounts reported in the related federal financial reports, except for year-end accruals.

**(4) Subrecipients**

Of the \$459,151 of direct federal expenditures in the JAG grant (CFDA 16.738) presented on the schedule of expenditures of federal awards, the County provided federal awards to subrecipients for \$375,283.

**JACKSON COUNTY, MISSOURI**  
Schedule of Findings and Questioned Costs  
Year ended December 31, 2014

**(1) Summary of Auditors' Results**

- (a) The type of reports issued on the basic financial statements: *Unmodified opinions on the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information.*
- (b) Significant deficiencies in internal control over financial reporting were reported: *Yes*  
Material weaknesses in internal control over financial reporting were reported: *Yes*
- (c) Noncompliance which is material to the basic financial statements: *No*
- (d) Significant deficiency in internal control over major programs was disclosed: *No*  
Material weaknesses in internal control over major programs were disclosed: *No*
- (e) The type of report issued on compliance for major programs:  
*Child Support Enforcement Title IV-D Grant (CFDA #93.563) – Unmodified Opinion*  
*Sheriff's Office Emergency Operations Center Grant (CFDA #97.052) – Unmodified Opinion*
- (f) Any audit findings which are required to be reported under Section 510(a) of OMB Circular A-133: *No*
- (g) Major programs:  
*Child Support Enforcement Title IV-D Grant (CFDA #93.563)*  
*Sheriff's Office Emergency Operations Center Grant (CFDA #97.052)*
- (h) Dollar threshold used to distinguish between Type A and Type B programs: *\$300,000*
- (i) Auditee qualified as a low-risk auditee under Section 530 of OMB Circular A-133: *Yes*

**(2) Findings Relating to the Basic Financial Statements Reported in Accordance with *Government Auditing Standards***

***Finding 2014-001: Accounting Related to Tax-Exempt Debt Refunding***

**Criteria:** Under Government Accounting Standards Board (GASB) 23, *Accounting and Financial Reporting for Refundings of Debt Reported by Proprietary Activities*, the difference in the carrying value of the refunded debt (including the premium) and the acquisition price is to be deferred and amortized over the shorter of the life of the refunded debt or the new debt.

**Condition:** In November 2014, the County issued the tax-exempt Series 2014 Special Obligation Refunding Bonds (Series 2014 Bonds) for the purpose of refunding Series 2006 Bonds. The County incorrectly recognized the premium on the 2006 Bonds immediately through a reduction of general

**JACKSON COUNTY, MISSOURI**

Schedule of Findings and Questioned Costs

Year ended December 31, 2014

government expenses of approximately \$12 million within the government-wide financial statements.

**Cause:** The County did not have controls in place to adequately review and analyze this significant transaction.

**Proper Perspective:** The Series 2014 Bonds were the only bonds issued during the year that refunded another series of bonds.

**Effect:** The County incorrectly recognized the premium on the 2006 Bonds immediately through a reduction of general government expenses of approximately \$12 million within the government-wide financial statements. The County corrected the error prior to issuing its financial statements.

**Management's Response:** In response to this finding, management has created a written Memorandum outlining the process that will be undertaken to properly identify and record significant and/or infrequent transactions. The Memorandum requires the Assistant Director of Accounting/Finance and the Treasurer to review significant and/or infrequent transactions as identified in detail in the Memorandum. The Director of Finance will provide a final review and approval of the transaction. Employees that are involved in the financial reporting process shall also continually participate in several training programs to further develop their understanding of accounting pronouncements or other accounting policies that will affect the County.

***Finding 14-002: Bank Reconciliation***

**Criteria:** Cash reconciliations are performed by the County on a monthly basis, which are then reviewed to ensure reconciling items have been appropriately identified and corrective action taken as needed to ensure cash is correctly stated at period-end.

**Condition:** Payroll disbursements are pulled from the County's bank account by the County's third-party payroll processor. The third-party processor withdrew funds for the January 2, 2015 pay date on December 31, 2014 since January 1, 2015 was a holiday. Therefore, this cash was not in the County's possession at year-end. The County prepares bank reconciliations on a monthly basis and the reconciliations are reviewed by a supervisor. The reconciliation identified an "unrecorded disbursement" for year-end payroll but did not result in corrective action being taken.

**Cause:** The County's bank reconciliation control process was not operating effectively.

**JACKSON COUNTY, MISSOURI**  
Schedule of Findings and Questioned Costs  
Year ended December 31, 2014

**Proper Perspective:** The third-party processor withdrew funds for the January 2, 2015 pay date on December 31, 2014 since January 1, 2015 was a holiday.

**Effect:** The County incorrectly stated cash and accrued liabilities, which resulted in a reclassification of \$2.7 million to properly state these accounts as of December 31, 2014.

**Management's Response:** In response to this finding, management has created a written Memorandum outlining the bank reconciliation process which further defines how unrecorded transactions are reconciled. No bank reconciliation shall be approved by the member of management assigned to a particular reconciliation until all items have been properly recorded. Timelines have been established in the Memorandum whereby any unrecorded items identified through the bank reconciliation are recorded prior to the stated period of 45 days and management will continue to work towards reducing this time period. Management has also added reminders to their electronic calendars outlining the key deadlines and will thoroughly review significant transactions that occur near year-end in order to recognize them in the proper period.

**(3) Findings and Questioned Costs Relating to Federal Awards:**

*None noted.*

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** authorizing a Second Addendum to the contract with Guier Fence Company of Blue Springs, MO, for the furnishing and installation of fencing for use by the Parks + Rec Department, at an additional cost to the County in the amount of \$24,000.00.

**RESOLUTION NO. 19198**, June 27, 2016

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, by Resolution 19081, dated February 22, 2016, the Legislature did award a contract to Guier Fence Company of Blue Springs, MO, for the furnishing and installation of fencing for use by the Parks + Rec Department at the Frank White, Jr. Softball Complex, under the terms and conditions set forth in the City of Independence, Missouri Contract No 386-15, an existing government contract, at an actual cost to the County not to exceed \$68,000.00; and,

WHEREAS, by Resolution 19112, dated March 28, 2016, the Legislature authorized an addendum to the contract with Guier Fence Company for additional fencing needed to replace existing fencing that is bowing, curling, and discolored; and,

WHEREAS, in the course of completing this project, it was determined that additional materials and labor are needed to finalize this work; and,

WHEREAS, the Director of Finance and Purchasing recommends a Second Addendum to the contract with Gueir Fence, at an additional cost to the County in the amount of

\$24,000.00 for these additional renovations; and,


WHEREAS, the execution of this Second Addendum to this contract is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to execute a Second Addendum to the contract with Guier Fencing; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract and all addenda thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19198 of June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 300 5300 58060  
ACCOUNT TITLE: Park Enterprise Fund  
Non-Departmental  
Other Improvements  
NOT TO EXCEED: \$24,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer


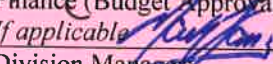


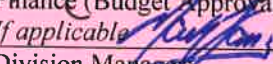


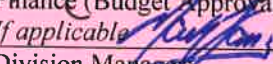

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19198

Sponsor(s): Tony Miller

Date: June 27, 2016

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting approval of a Second Addendum to an existing contract with Guier Fence Company of Blue Springs, Missouri awarded under the terms and conditions of the City of Independence, Missouri Contract No. 386-15 for the Parks + Rec Department in the amount of \$24,000.00</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$24,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$82,200.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$106,200.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$24,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 300-5300-58060 Park Enterprise Fund, Non-Departmental, Other Improvements</td> <td>\$24,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$24,000.00	Amount previously authorized this fiscal year:	\$82,200.00	Total amount authorized after this legislative action:	\$106,200.00	Amount budgeted for this item * (including transfers):	\$24,000.00	Source of funding (name of fund) and account code number: 300-5300-58060 Park Enterprise Fund, Non-Departmental, Other Improvements	\$24,000.00
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Amount budgeted for this item * (including transfers):	\$24,000.00										
Source of funding (name of fund) and account code number: 300-5300-58060 Park Enterprise Fund, Non-Departmental, Other Improvements	\$24,000.00										
PRIOR LEGISLATION	<p>Prior ordinances and (date): _____  Prior resolutions and (date): 19081 2/22/16; 19112 4/4/16</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): <u>Barbara Casamento, Purchasing Supervisor, 881-3253</u></p>										
REQUEST SUMMARY	<p>On February 22, 2016 a contract was awarded to Guier Fence Company via Resolution No. 19081 for Fencing and Dugout Renovations at the Frank White, Jr. Softball Complex for the Parks + Rec Department. An Amendment to this contract for the replacement of fencing that was bowling and curling was approved on April 4, 2016 via Resolution No. 19112. It has been determined that additional equipment and repairs are needed to complete this project.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of additional repairs and equipment for this project for the Parks + Rec Department from Guier Fence Company of Blue Springs, Missouri under the terms and conditions of the City of Independence, Missouri's Contract No. 386-15, an existing government contract., in the amount of \$24,000.00.</p> <p>The Director of Finance and Purchasing recommends the purchase be made under this contract due to the larger volume discounts offered to larger cities.</p>										
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>Memorandum from Tina Spallo, Superintendent of Recreation, Parks + Rec Department, a quote from Guier Fence Company and the pertinent pages of the City of Independence, Missouri's contract.</p>										
REVIEW	<table border="1"> <tr> <td>Department Director: </td> <td>Date: <u>6-17-16</u></td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> </td> <td>Date: <u>6/17/16</u></td> </tr> <tr> <td>Division Manager: </td> <td>Date: <u>6/23/16</u></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date: <u>6-17-16</u>	Finance (Budget Approval): <i>If applicable</i> 	Date: <u>6/17/16</u>	Division Manager: 	Date: <u>6/23/16</u>	County Counselor's Office:	Date:		
Department Director: 	Date: <u>6-17-16</u>										
Finance (Budget Approval): <i>If applicable</i> 	Date: <u>6/17/16</u>										
Division Manager: 	Date: <u>6/23/16</u>										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**CITY OF INDEPENDENCE, MISSOURI  
RENEWAL OF PRICE AGREEMENT  
Fencing Materials and Installation 386-15**

**Date:** February 8, 2016

**Phone:** 816-229-2047

**Cell:** 816-564-6785

**Vendor:** 20153

Guier Fence Company  
2501B NW Jefferson  
Blue Springs, MO 64015

**Fax:** 816-229-7483

**E-Mail:** jshewmaker@guierfence.com

**Contact:** Jeff Shewmaker

**Price Agreement Period:** 4/1/2016 — 3/31/2017

**Renewal Options:** One, one-year options remain.

**Status of Certificates:** *Please remember to keep your certificates current*

**Insurance** Valid through January 31, 2017

**Occupation License** Valid through April 30, 2016

**Special Condtlions:**

1. The requirements set forth in Missouri Prevailing Wage Order 22 (January 22, 2016) will be in effect during this time period of the agreement.
2. A 100 percent performance/maintenance/payment bond (for projects over \$2,500) and the City's standard Public Improvements contract must be executed prior to the start of work for each project assigned under this agreement.

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**Tom Conrow, Procurement Specialist, (816) 325-7092**

2016.02.10 09:04:22 -06'00'

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**Russell M. Pankey, Purchasing Manager  
Finance Department, Purchasing Division**

**Using Departments:** All  
File

## MEMORANDUM

To: Barbara Casamento, Purchasing Supervisor

From: Tina Spallo, Superintendent of Recreation

Date: June 9, 2016

Re: Frank White, Jr. Softball Complex  
Guier Fence Repairs

---

It has been determined that further fence repairs and additional equipment installation is required to complete the fencing updates at the Frank White, Jr. Softball Complex.

Guier Fence has provided the Parks + Rec Department with a quote totally \$24,000 for the furnishing of labor and materials for the following items:

- #1 Replacement of Mid Rail Support Bars on all five fields
- #2 Replacement of Top Rail Supports on Fields 2,3 and 4
- #3 Replacement of Back Stop Swing Gates on all five fields
- #4 Installation of Canvas Dug Out Cover Metal Supports
- #5 Installation of Canvas Dug Out Covers

We would like to once again utilize the City of Independence Notice of Award for this project with Guier Fence.

Fence renovation will be funded from budget number 300-5300-58060

If you have further questions please do not hesitate to contact me at 816-503-4872.



Guier Fence Co.  
2501B NW Jefferson St.  
Blue Springs, MO 64015-7262  
(816) 229-2047 Fax (816) 229-7483  
[www.guierfence.com](http://www.guierfence.com)  
E-mail [jshewmaker@guierfence.com](mailto:jshewmaker@guierfence.com)

**PROJECT QUOTATION**

**Date:5-18-2014**

Company: **Frank White Sports Complex**

Project Top and Mid Rail Replacement

Attn: **Tina**

Phone: 816-503-4872

Cell:

Fax:

E-mail:

Thank you for the opportunity to bid on your project.

**Guier Fence Co.** proposes to furnish standard labor and materials for the above referenced projects according to the specifications below: Remove and replace 1840' of CS40 top rail and mid rail. On all 3 fields  
Install 5 new 12 tall by 10' wide gates. Install canopy on all 10 dugout.

Total Price: \$24,000.00

- > **NOTE: Tax Exempt Prevailing Wage**
- > If we hit rock there will be a \$20.00 charge per hole.

Guier Fence Company has been in business since 1979 and uses only profession installation crews and prime materials. Guier Fence Company Co. is bonded and fully insured, with a certificate of insurance available upon request. WOSB, EDWOSB, and WBE in progress.

Acceptance Signature X \_\_\_\_\_

Respectfully submitted,

Jeff Shewmaker

Guier Fence Company

Commercial Sales

Mobile: 816-564-6785

Email: [jshewmaker@guierfence.com](mailto:jshewmaker@guierfence.com)



This bid is not binding on Guier Fence Co. until a signed original copy of this bid is submitted to Guier Fence Co. The prices and terms herein are guaranteed for a period of 30 days from the date of acceptance of the bid. After 30 days, prices are subject to increase without notice due to fluctuations in market pricing. Pricing will be increased at the sole discretion of Guier Fence Co. Materials may be ordered and paid in full to avoid a price increase. Guier Fence Co. must be paid upon delivery and placed at a secure storage area of your choice to await installation. Guier Fence Co. is not responsible for material damage or loss, not caused by Guier Fence Co., purchased in advance of the installation of your project. Failure to pay invoice within 30 days of job completion, will result in a 1.5% (18% per annum) interest charge, or the maximum interest allowed on the remaining balance applied by law. Purchaser hereby agrees to reimburse Guier Fence Co. for any attempt to collect a debt from purchaser regarding this job, including but not limited to fees paid to debt collector and/or attorney's fees. If you have any questions or concerns, please do not hesitate to contact the undersigned representative of Guier Fence Co. Again, we appreciate the opportunity to bid on your project, and look forward to doing business with you in the future.



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Cooperative Agreement with the Fort Osage School District for one deputy to serve as the School Resource Officer at Fort Osage High School, for a fee of \$99,054.64 payable to the County.

**RESOLUTION NO. 19199**, June 27, 2016

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Jackson County Sheriff's Office desires to renew its cooperative agreement with the Fort Osage School District, whereby the Sheriff's Office shall provide one deputy to serve as the School Resource Officer at the Fort Osage High School; and,

WHEREAS, the Fort Osage School District shall reimburse the County for the services rendered by the School Resource Officer in the yearly amount of \$99,054.64 for the period of July 1, 2016, through June 30, 2017; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the County Executive be, and hereby is, authorized to execute the attached cooperative agreement with the Fort Osage School District.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19199 of June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

SCHOOL RESOURCE OFFICER COOPERATIVE AGREEMENT

WHEREAS, JACKSON COUNTY, MISSOURI (hereinafter "County") and the FORT OSAGE R-1 SCHOOL DISTRICT (hereinafter "District") mutually desire to enter into an Agreement whereby the OFFICE OF THE SHERIFF OF JACKSON COUNTY, MISSOURI (hereinafter "Sheriff") will provide and manage a School Resource Officer (hereinafter "SRO") program in the District, and whereas the parties further desire to set forth the specific terms and conditions of the services to be performed and provided:

NOW THEREFORE, the parties hereto agree as follows:

**I. Term of Agreement**

- A. The term of this Agreement commences on July 1, 2016 and ends on June 30, 2017.

**II. Employment and Assignment of SRO**

- A. The Sheriff agrees to employ one SRO. The SRO shall be an employee of the Sheriff and shall be subject to the administration, supervision, and control of the Sheriff and Jackson County, except as such administration, supervision and control are subject to terms and conditions of this Agreement..
- B. The Sheriff agrees to provide and to pay the SRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the County, including but not limited to: sick leave, annual leave, retirement compensation, disability, salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SRO shall be subject to all other personnel policies and practices of the County and the Sheriff except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- C. The Sheriff, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO. However, the Sheriff will consider any reasonable request of the District to replace the SRO.
- D. The SRO shall be assigned to the District by the Sheriff and within the District at the discretion of the Superintendent of Schools or his designee. Specific assignment of duties within the District shall be made by the Superintendent of Schools or his designee.
- E. In the event the SRO is absent from work, the SRO shall notify both his/her supervisor in the Sheriff's Office and the principal or the principal's office of the school to which the SRO is assigned.
- F. While assigned to the District, the SRO will adhere to its policies, regulations and procedures.

### **III. Supplies and Equipment**

- A. The Sheriff agrees to provide the SRO with the following:
1. Standard uniform and uniform accessories;
  2. A standard patrol vehicle for which the Sheriff agrees to:
    - a. Provide all necessary maintenance;
    - b. Pay for gasoline, oil, replacement tires and other expenses associated with its operation;
    - c. Purchase and maintain comprehensive general auto liability insurance in an amount not less than coverage recommended by the Risk Manager for the County; and,
    - d. A standard issue pistol and rounds of ammunition.
- B. The District agrees to provide the SRO with the following:
1. The usual and customary office supplies and forms required in the performance of duties; and,
  2. A private office within the school, accessible by the students.

### **IV. Payment**

- A. District agrees to pay the County the yearly amount of \$99,054.64 for services rendered by the SRO.
- B. Payment shall be made in twelve equal monthly installments in the amount of \$8,254.55. Said payment shall be made in the month following the month in which services were rendered, within five (5) days of District's receipt of Sheriff's monthly invoice, beginning August 2016. For any payment not received by the County as required by this Agreement, after providing written notice to the District, the Sheriff shall have the authority to remove the SRO from service for that month until payment is received.

### **V. Sovereign Immunity**

Nothing in this Agreement shall be construed as a waiver of any governmental immunity including sovereign immunity or official immunity available to the parties or their agents. The parties hereby expressly reserve all immunities available under Missouri law.

## **VI. Goals and Objectives**

- A. It is understood and agreed that the County officials share the following goals and objectives with regard to the SRO Program in the schools:
1. To foster educational programs and activities that will increase students' knowledge of and respect for the law and the function of law enforcement agencies;
  2. To encourage the SRO to attend extra-curricular activities held at schools, when possible, such as PTA meetings, athletic events, concerns, etc.;
  3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots;
  4. To report serious crimes which occur on campus and to cooperate with the law enforcement officials in their investigations;
  5. To cooperate with law enforcement officials in their investigations of criminal offenses which occur off campus; and,
  6. To provide traffic control at schools when deemed necessary for the safety and protection of students and the general public.

## **VII. Duty Hours**

- A. The maximum number of hours that a SRO shall be on duty in a calendar week shall be 60 hours, and the minimum shall be 40 hours. Specific SRO duty hours at a particular school shall be set by mutual agreement between the District, at the direction of the school principal of the school to which the officer is assigned, and the Sheriff, by the officer in charge of the SRO Program.
- B. The SRO shall be on duty at his/her respective school from 7:00 a.m. until 3:15 p.m. unless modified by the mutual agreement between the Sheriff and the District. The remainder of the deputy's workweek shall be assigned to provide afternoon and/or evening security at school events and/or to pursue criminal investigations of school-related crimes.
- C. It is understood and agreed that time spent by an SRO attending juvenile court and/or criminal cases arising from and/or out of his/her employment as a SRO shall be considered as hours worked under this Agreement.
- D. If, in the event of an emergency, the SRO is ordered by the Sheriff to leave his/her school duty station during normal duty hours as described above and to perform other services for the Sheriff, the time spent shall not be considered hours worked under this Agreement. In such an event, the monthly compensation paid by the District to the County shall be reduced by the number of hours of SRO service not provided to the District, or the hours shall be made up in a manner determined by

the mutual agreement of the parties.

### **VIII. Basic Qualifications for a School Resource Officer (SRO)**

- A. To be a SRO, a deputy must first meet all of the following basic qualifications:
1. Shall be a commissioned deputy and should have at least two years of law enforcement experience;
  2. Shall possess a sufficient knowledge of the applicable Federal and State laws, County ordinances, and Board of Education policies and regulations;
  3. Shall be capable of conducting in-depth criminal investigations;
  4. Shall possess even temperament and set a good example for students; and,
  5. Shall possess communication skills that would enable the deputy to function effectively within the school environment.

### **IX. Duties of a School Resource Officers (SRO)**

- A. The duties of the SRO shall include the following:
1. To protect lives and property for the citizens and public school students of the District;
  2. To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct;
  3. To investigate criminal activity committed on or adjacent to school property;
  4. To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the principal or the principal's designee or by the parents of a student;
  5. To answer questions and conduct classroom presentations for students in the law-related education field;
  6. To assist other law enforcement officers with outside investigations concerning students attending the school(s) to which the SRO is assigned;
  7. To provide security for special events or functions, such as sporting events, PTA meetings, etc., at the request of the principal or the security specialist; and,
  8. To provide traffic control during the arrival and departure of students on an as-needed basis, as determined by law enforcement personnel.
  9. The SRO shall obtain approval from the school's principal or his/her

designee before making contact with a student regarding any investigation.

10. The SRO shall insure that the principal or his/her designee is present whenever the SRO speaks with a student in the course of an investigation.

**X. Chain of Command**

- A. As an employee of the Sheriff, the SRO shall follow the chain of command as set forth in the Sheriff's Policies and Procedures Manual.
- B. In the performance of his/her duties, the SRO shall coordinate and communicate with the principal or the principal's designee of the school to which he/she is assigned.

**XI. Training/Briefing**

- A. The SRO shall be required by the Sheriff to attend periodic training and briefing sessions. These sessions will be held at the direction of the Sheriff. Briefing sessions will be conducted to provide for the exchange of information between the Sheriff and the SRO.
- B. Training sessions will be conducted to provide the SRO with appropriate in-service training such as updates in the law and in-service firearms training. The District also may provide training in Board of Education Policies, regulations and procedures.
- C. Quarterly meetings between the Fort Osage School District and the Jackson County Sheriff's Office will be conducted for the purpose of the exchange and update of information.

**XII. Dress Code**

- A. The SRO shall be required to wear uniforms approved by the Sheriff.

**XIII. Transporting Students**

- A. The SRO shall not transport any student in a Sheriff's vehicle except when:
  1. The student is a victim of a crime, under arrest, or some other emergency circumstances exist; or,
  2. The student is suspended and sent home from school pursuant to school disciplinary action AND the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period AND the student is disruptive/disorderly, causing his/her continued presence on campus to be a threat to the safety and welfare of other students and school personnel, as determined by the SRO or his/her supervisor; or,
- B. If circumstances require that the SRO transport a student, then the school officials must provide a school official or employee to accompany the deputy in the vehicle.

- C. If the student to be transported off campus is not under arrest, a victim of a crime, or violent or disruptive, the school administration shall provide transportation for the student, and the SRO may accompany the school official in transporting the student.
- D. A student shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported.
- E. The SRO shall notify the school principal before removing a student from campus.
- F. The SRO shall not transport students in his/her personal vehicle.

**XIV. Investigations of Crimes Committed on School Grounds or at a School Function**

- A. The SRO shall investigate crimes committed on school grounds or at a school function in accordance with Board of Education policies, regulations and administrative procedures established by the District.

**XV. Investigations of Crimes Committed Off Campus**

- A. Crimes committed at school bus stops or while students are walking to and from school.
  - 1. Law enforcement officials are responsible for enforcing the law on public streets, including at school bus stops. Therefore, the SRO shall assist school officials and coordinate with the appropriate local law enforcement agency in the investigation of crimes that occur at bus stops and while students are walking to and from school.
- B. Other crimes committed off campus.
  - 1. The SRO or investigating officer should contact the school principal in advance and inform him/her of the reason(s) to conduct an investigation within the school.
  - 2. The SRO or investigating officer and the principal shall mutually agree on a convenient time during the school day to conduct the investigation.
  - 3. The SRO and other law enforcement officials may interview students (suspects and witnesses) at school during school hours, provided items 1 and 2 of this section have been adhered to.
  - 4. Parental consent is not required to interview a witness or victim; however, the SRO or investigating officer shall make a reasonable effort to notify the student's parent(s) or guardian(s) to make them aware of the interview unless the student has reached the age of 18.

5. The SRO or investigating officer shall notify a suspect's parent(s) or guardian(s) prior to an interview to offer them the opportunity to be present during the questioning unless the student has reached the age of 18.
6. When law enforcement officials find it is necessary to question students during the school day or periods of extra-curricular activities, the school principal or designee will be present and the interview will be conducted in private.

#### **XVI. Emergencies/Crisis Management**

- A. The SRO shall participate in the Emergency Preparedness Planning Teams at the building and district levels. Such participation may include the attendance of meetings out of District as assigned by the District.
- B. School officials, the SRO and fire safety officials shall cooperate in the implementation of procedures in the event of emergencies and for crisis management..

#### **XVII. Controlled Substances**

- A. School officials shall notify the SRO in all cases involving ALL possessions, sales or distribution of controlled substances at school or school activities.
- B. Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO for proper identification and eventual destruction.
- C. If there is probable cause to believe that a student or any person has sold or is selling controlled substances at or near a school, the SRO shall be notified, and the SRO should file a juvenile petition or seek a criminal warrant. However, the decision to initiate a juvenile petition or criminal warrant will be at the discretion of the SRO and the Jackson County Juvenile Officer.

#### **XVIII. Access to Education Records**

- A. School officials shall allow the SRO to inspect and copy any public records maintained by the school including student directory information, such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records, except in accordance with Board of Education Policy and Regulations.
- B. If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety.
  1. A full explanation as to the need of the information to meet the emergency situation and the extent to which time is of the essence shall be articulated in the SRO's official policy report.

- C. If confidential student record information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records.

**XIX. Evaluation**

- A. It is mutually agreed that the District and Sheriff shall jointly evaluate annually the SRO Program and the performance of the SRO on forms mutually agreed to by the District and Sheriff.

**XX. Termination**

- A. District or County may terminate this Agreement at any time by giving 60 days notice, in writing, to the other party. If the Agreement is terminated by the District under this paragraph, the County will be paid for all services associated with the Agreement, up to and including date of termination.

**XXI. Modification**

- A. ~~This Agreement shall not be amended, modified, or cancelled without the written consent of all parties to this Agreement.~~

**XXII. Assignment**

- A. This Agreement, or any part thereof, shall not be assigned without the prior written consent of the parties. Any attempt to assign without such consent shall be void and confer no rights on any third parties.

**XXIII. Waiver**

- A. Waiver of any of the provisions of this Agreement or any breach of this Agreement shall not thereafter be deemed to be a consent by the waiving party to any further waiver, modification or breach by the other party, whether new or continuing, of the same or any other covenant, condition or provision of this Agreement. Failure by one of the parties of this Agreement to assert its rights for any breach of this Agreement shall not be deemed a waiver of such rights.

**XXIV. Severability**

- A. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced, by reason of any rule or law or public policy, all other provisions and conditions of this Agreement shall nevertheless remain in full force and effect, and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

**XXV. Incorporation**

- A. This Agreement incorporates the entire understanding and agreement of the parties.

**IN WITNESS WHEREOF**, the parties hereto have cause this Agreement to be executed on this

\_\_\_\_\_ day of \_\_\_\_\_, 2016.

JACKSON COUNTY, MISSOURI

\_\_\_\_\_  
Frank White Jr.  
Jackson County Executive

\_\_\_\_\_  
Mike Sharp  
Jackson County Sheriff

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Mary Jo Spino  
Clerk of the Legislature

\_\_\_\_\_  
W. Stephen Nixon  
County Counselor

FORT OSAGE R-1 SCHOOL DISTRICT

ATTEST:

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
School Board Secretary

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19199

Sponsor(s): Alfred Jordan

Date: June 27, 2016

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution to Authorize the County Executive to execute a Co-Operative Agreement with Fort Osage School District for the Jackson County Sheriff's Office's School Resource Officer (SRO).</u></p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM:</td> <td>FROM ACCT</td> </tr> <tr> <td>TO:</td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number;		FROM:	FROM ACCT	TO:	TO ACCT
Amount authorized by this legislation this fiscal year:	\$0														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$0														
Amount budgeted for this item * (including transfers):															
Source of funding (name of fund) and account code number;															
FROM:	FROM ACCT														
TO:	TO ACCT														
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #16996 (08-31-2009)          #17370 (09-01-2010)          #17612 (06-20-2011)          #17957 (09-04-2012)          #18237 (08-12-2013)          #18564 (07-30-2014)          #18832 (08-07-2015)</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Sgt. Dale L. Covey (816.541.8017)</p>														
<p><b>REQUEST SUMMARY</b></p>	<p>Authorize the County Executive to execute a co-operative agreement with the Fort Osage School District to fund the salary of the School Resource Officer serving the Fort Osage School District. The term of the agreement is July 1, 2016 through June 30, 2017.</p>														

	Our youth are faced with more challenges, popularity and increased availability of illegal drugs and alcohol, peer pressure, and uncertainty within their own home life. It is an unfortunate part of our society, but for the safety and security of our children and the staff, it is a comfort having an on-site law enforcement officer to assist with any issues that arise. These funds will be used for the reimbursement of the salary of the school resource officer at the Fort Osage School District.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	2016-2017 Fort Osage School District/Jackson County Sheriff's Office Agreement	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 6/16/14
	Division Manager:	Date: 6/23/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County Sheriff's Office Salary Worksheet

Employee Number	Name	Salary	FICA	Pension	Workman's Comp.	Unemployment 0.005	Disability 0.005	Health Insurance Actual Rate	Uniform Allowance	Overtime Budget	Total for Person
8096	Mike Dickerson	50,856.00	3,890.48	7,323.26	813.70	254.28	254.28	14,462.64	1,200.00	2,000.00	81,054.64
	\$24.45 per hour										
	Calculated 5-19-16										
	Benefit Percentages Updated 3/16/16										
									81,054.64	Total	
									79,054.64	Total Without Overtime	
									2,000.00	Variance	

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding contracts for the maintenance of computer software for use by the Communications Department and the County Clerk's Office to certain vendors, at an aggregate cost to the County not to exceed \$51,661.00, as sole source purchases.

**RESOLUTION NO. 19200**, June 27, 2016

**INTRODUCED BY** Dennis Waits, County Legislator

WHEREAS, the software maintenance agreements for use by the Communications Department and the County Clerk's Office are due for annual renewal; and,

WHEREAS, pursuant to section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing has determined that each item of the maintenance services to be purchased can be obtained from only one source, the manufacturing vendor, as the hardware and software requiring maintenance are of a proprietary nature; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of contracts as follows:

<u><b>VENDOR</b></u>	<u><b>AMOUNT</b></u>
CivicPlus Manhattan, KS	\$31,261.00
Granicus Dallas, TX	\$20,400.00

now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment, on the contracts.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19200 of June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of the Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1305 56662  
ACCOUNT TITLE: General Fund  
Information Technology  
Software Maintenance  
NOT TO EXCEED: \$51,661.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer

# REQUEST FOR LEGISLATIVE ACTION

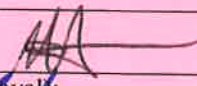
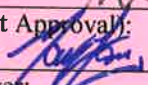
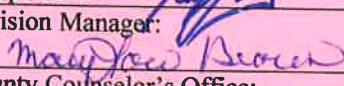
Completed by County Counselor's Office:

Res/Ord No.: 19200

Sponsor(s): Dennis Waits

Date: June 27, 2016

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of two Annual Software Maintenance Agreements for use by Communications and Legislative Clerk's Office from the Vendors listed herein at a total cost to the County of \$51,661.00 as a Sole Source purchase.</u></p>																		
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$51,661.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$51,661.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$51,661.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>001-1305-56662 General Fund, Information Technology, Software Maintenance</td> <td style="text-align: right;">\$51,661.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width:100%;"> <tr> <td style="width:30%;">Department:</td> <td>Estimated Use:</td> </tr> <tr> <td>Communications</td> <td style="text-align: right;">\$31,261.00</td> </tr> <tr> <td>County Clerk</td> <td style="text-align: right;">\$20,400.00</td> </tr> </table> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$51,661.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$51,661.00	Amount budgeted for this item * (including transfers):	\$51,661.00	Source of funding (name of fund) and account code number:		001-1305-56662 General Fund, Information Technology, Software Maintenance	\$51,661.00	Department:	Estimated Use:	Communications	\$31,261.00	County Clerk	\$20,400.00
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001-1305-56662 General Fund, Information Technology, Software Maintenance	\$51,661.00																		
Department:	Estimated Use:																		
Communications	\$31,261.00																		
County Clerk	\$20,400.00																		
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 19090, February 29, 2016</p>																		
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Kyle Brack, Sr. Buyer, 881-3265</p>																		
<b>REQUEST SUMMARY</b>	<p>The Annual Software Maintenance Agreements for the Communications Department and the Legislative Clerk's Office are expiring and need to be renewed. These applications support software for maintaining the County's website and for the Clerk's Office legislative meetings. The software for The Annual Software Maintenance Agreements are considered a Sole Source because the maintenance can only be provided by the developer of the software.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of Annual Software Maintenance Agreements for use by Communications and the County Clerk's Office at a total cost of \$51,661.00 as a Sole Source from the following vendors:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Vendor Name and Location</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>CivicPlus, Manhattan, Kansas</td> <td style="text-align: right;">\$ 31,261.00</td> </tr> <tr> <td>Granicus, Dallas, Texas</td> <td style="text-align: right;">\$ 20,400.00</td> </tr> </tbody> </table>	Vendor Name and Location	Amount	CivicPlus, Manhattan, Kansas	\$ 31,261.00	Granicus, Dallas, Texas	\$ 20,400.00												
Vendor Name and Location	Amount																		
CivicPlus, Manhattan, Kansas	\$ 31,261.00																		
Granicus, Dallas, Texas	\$ 20,400.00																		
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		

ATTACHMENTS	Abstract of Bids received, Recommendation Memorandum from DOC, and the pertinent pages of Homeland's bid documents.	
REVIEW	Department Director: 	Date: 6/17/2016
	Finance (Budget Approval): <i>If applicable</i> 	Date: 6/24/16
	Division Manager: 	Date: 6/23/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.



- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Header Line Items

**Document Information**

Doc ID: RE 321158090031121000

Ref ID:

Date: 05/16/16

Copy Only:

Buyer: KMB

Send: PRINT

Total Amount: 11,900.00

**Requester Information**

Invoice To:

Requester: OHLSON MICHAEL

Dept: 1305

**Vendor Information**

ID: GRA56800

Name: GRANICUS, INC.

Address: PO BOX 677898

**Shipping Information**

Ship To: 0019

Name: MANAGEMENT INFO SYSTEM


Address: JACKSON COUNTY COURTHOUSE

415 E 12TH STREET ROOM G-8

KANSAS CITY, MO 64106

Document 1 of 1

Ship Via:

Header		Line Items			
<b>Document ID:</b> RE 3211580900311210		<b>Date:</b> 05/16/16		<b>Amount:</b> 11,900.00	
Item ID/Description	UOM	Quantity	Price	Amount	I
200-401	MN	7	1700.00	11,900.00	<input checked="" type="checkbox"/>
SOFTWARE MAINTENANCE		<b>Acct:</b>  001-1305-56662-999-9999-16			
Invoice 74236, Quarterly manintance for		County Clerk software \$1,700 mo by Quarters			



RF 321158090031121000

Res. 19200

# Invoice

## Granicus, Inc.

Receivables 720-240-9586  
Granicus, Inc.  
PO Box 677898  
Dallas TX 75267-7898

Invoice #	74236
Date	3/1/2016

### Service Dates: 4/1/16 - 6/30/16

<b>Bill To</b>
Attn: Michael Ohlson Management Info System Jackson County Courthouse 415 E 12th Street Room G8 Kansas City MO 64106 United States

<b>Ship To</b>
County of Jackson Attn: Angie Jeffries, Director of Communications 22807 Woods Chapel Road Blue Springs MO 64015 United States

<b>Terms</b>	<b>Due Date</b>	<b>PO #</b>
Net 30	3/31/2016	PO-1305-024127

Quantity	Description	Tax	Base Price	Amount
3	Monthly Managed Service.		1,700.00	5,100.00

**Please note new remittance address:**  
**Granicus, Inc.**  
**P.O. Box 677898**  
**Dallas, TX 75267-7898**

Switch to electronic invoicing today! Contact [ar@granicus.com](mailto:ar@granicus.com)

Subtotal	5,100.00
Shipping Cost (Federal Express)	0.00
Total Invoice Due:	5,100.00
Amount Due	\$5,100.00

Invoice stated in USD



Res. 19200

Department of  
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12<sup>th</sup> Street, Room G-8, Kansas City, MO 64106  
816-881-3151-Phone 816-881-3949-Fax

## MEMORANDUM

TO: BARBARA CASAMENTO, PURCHASING SUPERVISOR  
FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS  
DATE: MAY 16, 2016

SUBJECT: SOLE SOURCE DESIGNATION FOR GRANICUS, INC.

GRANICUS INC. HAS BEEN THE MAINTENANCE PROVIDER FOR THE COUNTY CLERK. THE CLERK'S OFFICE USES GRANICUS TO DO THEIR POSTINGS, AGENDAS AND VIDEO RECORDING OF ALL OF THE LEGISLATIVE MEETINGS IN KANSAS CITY AND INDEPENDENCE. GRANICUS INC. IS OUR SOLE SOURCE PROVIDER FOR THESE SERVICES. THE COST FOR THIS MAINTENANCE IS \$1,700 PER MONTH AND IS BILLED QUARTERLY. ANNUAL COST IS \$20,400.00.

AFFIDAVIT

STATE OF Colorado )  
 ) SS.  
COUNTY OF Denver )

Jason Fletcher of the City of Denver  
County of Denver State of Colorado being duly sworn on her or his oath, deposes and says;

1. That I am the CEO (Title of Affiant) of Granicus, Inc (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2013, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties.

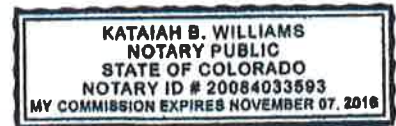
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Granicus, Inc. (Name of Bidder)  
By: Jason Fletcher (Signature of Affiant)  
CEO (Title of Affiant)

Subscribed and sworn to before me this 12<sup>th</sup> day of May, 2016

Kataiah B. Williams



NOTARY PUBLIC in and for the County of Denver (SEAL)

State of Colorado

My Commission Expires: November 7, 2018

**From:** Thomas J. Wyrsh  
**Sent:** Wednesday, June 01, 2016 10:12 AM  
**To:** Kyle D. Brack  
**Subject:** RE: Compliance Check

See below

**From:** Kyle D. Brack  
**Sent:** Wednesday, June 01, 2016 9:56 AM  
**To:** Thomas J. Wyrsh  
**Subject:** Compliance Check

Tom,

Are the below vendors in compliance?

Granicus, Inc.----In compliance. Renewal date 12/31/2016.  
PO Box 677898  
Dallas, TX 75267

CivicPlus----No information on this vendor  
302 S. 4<sup>th</sup> St., Suite 500  
Manhattan, KS 66502

Thanks,

Kyle Brack  
Senior Buyer  
Purchasing Dept | Jackson County, MO  
[kbrack@jacksongov.org](mailto:kbrack@jacksongov.org) | (816) 881-3265

Header Line Items

**Document Information**

Doc ID: RE 321158090030922000

Ref ID:

Date: 04/08/16

Copy Only:

Buyer: KMB

Send: PRINT

Total Amount: 31,261.00

**Requester Information**

Invoice To:

Requester: OHLSON MICHAEL

Dept: 1305

**Vendor Information**

ID: CVP30200

Name: CIVIC PLUS

Address: 302 S 4TH STREET, STE 500

**Shipping Information**

Ship To: 0019

Name: MANAGEMENT INFO SYSTEM


Address: JACKSON COUNTY COURTHOUSE

415 E 12TH STREET ROOM G-8

KANSAS CITY, MO 64106

Document 1 of 1

Ship Via:

Header		Line Items			
<b>Document ID:</b> RE 3211580900309220		<b>Date:</b> 04/08/16		<b>Amount:</b> 31,261.00	
Item ID/Description	UOM	Quantity	Price	Amount	I
200-401				31,261.00	<input checked="" type="checkbox"/>
SOFTWARE MAINTENANCE			<b>Acct:</b>  001-1305-56662-999-9999-9999-16		
Invoice 158373, Website Rebewal support Du		016			

REF 321158090030922000



**CIVICPLUS**  
HELPING COMMUNITIES ENGAGE & INTERACT

Remit to:  
302 S 4th St, Suite 600  
Manhattan, KS 66502  
P 888-228-2233 ext.201  
F 785-687-8861

Invoice # 158373  
Date 3/18/2016  
Terms Net 30  
Due Date 4/17/2016  
PO #  
Contract Start Date 3/18/2016  
Contract End Date 3/17/2017

**Invoice**

Bill To  
Michael Ohlson  
Jackson County  
415 East 12th Street  
Room G8  
Kansas City MO 64106

Quantity	Description	Rate	Amount	Start Date	End Date
1	Website Annual Fee Renewal for Website Hosting & Support	15,641.00	15,641.00	3/18/2016	3/17/2017
1	Prosecutor Subsite Annual Fee Renewal for Website Hosting & Support	1,575.00	1,575.00	3/18/2016	3/17/2017
1	Sheriff Subsite Annual Fee Renewal for Website Hosting & Support	1,575.00	1,575.00	3/18/2016	3/17/2017
1	Parks and Rec Subsite Annual Fee Renewal for Website Hosting & Support	1,575.00	1,575.00	3/18/2016	3/17/2017
1	County Subsite Annual Fee Renewal for Website Hosting & Support	1,575.00	1,575.00	3/18/2016	3/17/2017
1	Intranet Subsite Annual Fee Renewal for Website Hosting & Support	1,575.00	1,575.00	3/18/2016	3/17/2017
1	Annual Fee for Website Media Center Storage	1,000.00	1,000.00	3/18/2016	3/17/2017
1	Custom Mobile App Annual Fee	1,950.00	1,950.00	3/18/2016	3/17/2017
1	CloudSend Annual Renewal	4,465.00	4,465.00	3/18/2016	3/17/2017
1	LDAP Annual Fee	300.00	300.00	3/18/2016	3/17/2017

Total Amount Due \$31,261.00

**PLEASE NOTE OUR UPDATED MAILING ADDRESS:**

CIVICPLUS  
302 S 4TH ST STE 600  
MANHATTAN, KS 66502  
QUESTIONS? EMAIL: ACCOUNTING@CIVICPLUS.COM

A Finance Charge of 2.5% Per Month Will Be Added To Past Due Accounts.

**PAYMENT POLICY:** Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).



**Department of  
INFORMATION TECHNOLOGY**

Jackson County, Missouri – 415 E. 12<sup>th</sup> Street, Room G-8, Kansas City, MO 64106  
816-881-3151-Phone 816-881-3949-Fax

**MEMORANDUM**

**TO: KYLE BRACK, SENIOR BUYER**  
**FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS**  
**DATE: APRIL 13, 2016**

**SUBJECT: SOLE SOURCE DESIGNATION FOR CIVIC PLUS (RE 321158090030922 000)**

CIVIC PLUS WAS AWARDED THE CONTRACT TO BE OUR WEBSITE PROVIDER ON RESOLUTION #18729. TWENTY BID NOTIFICATIONS WERE SENT OUT AND SIX RESPONSES WERE RECEIVED. CIVIC PLUS WON THE BID AND CONTRACT AND WILL BE OUR SOLE-SOURCE PROVIDER FOR WEBSITE CONTACT.



April 21, 2016

Michael G. Ohlson, Sr.  
Office Administrator  
IT and GIS Departments  
Jackson County Courthouse  
415 E. 12th Street, Room G8  
Kansas City, Missouri 64106  
816.881.3151

Dear Mr. Ohlson,

Body Copy

Enclosed is a copy of the Affidavit as required by RSMo § 285.530. Please let me know if I may be of further assistance.

Sincerely,



**Kyle Karpowicz, CivicPlus**

Contract Specialist  
Main 888-228-2233 x237  
Direct 785-323-4733  
Fax 785-587-8951  
[www.CivicPlus.com](http://www.CivicPlus.com)

Enclosure

**AFFIDAVIT**

STATE OF Kansas )  
 ) SS.  
COUNTY OF Riley )

Brian Rempe of the City of Manhattan  
County of Riley State of Kansas being duly sworn on her or his oath, deposes and says;

I, That I am the President (Title of Affiant) of Icon Enterprises, Inc (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2013, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties.

7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

BRIAN REMPE (Name of Bidder)

By: B Rempe (Signature of Affiant)

President (Title of Affiant)

Subscribed and sworn to before me this 21st day of April, 2016

Linda J Decker  
NOTARY PUBLIC in and for the County of Kansas (SEAL)

State of Kansas

My Commission Expires: 5/24/2019



**From:** CRO  
**Sent:** Thursday, June 16, 2016 12:37 PM  
**To:** Kyle D. Brack  
**Subject:** RE: Jackson County, MO Compliance

Just received this and have entered into system so they are in compliance. Renewal date 12/31/2016. Thanks.

**From:** Kyle D. Brack  
**Sent:** Thursday, June 16, 2016 9:10 AM  
**To:** CRO  
**Subject:** FW: Jackson County, MO Compliance

See below and attached compliance form from CivicPlus.

Thanks,

Kyle Brack  
Senior Buyer  
Purchasing Dept | Jackson County, MO  
[kbrack@jacksongov.org](mailto:kbrack@jacksongov.org) | (816) 881-3265

**From:** Kyle Karpowicz [<mailto:karpowicz@civicplus.com>]  
**Sent:** Wednesday, June 15, 2016 7:43 AM  
**To:** Kyle D. Brack <[KBrack@jacksongov.org](mailto:KBrack@jacksongov.org)>  
**Subject:** RE: Jackson County, MO Compliance

Good morning Kyle,

Please accept my apologies for the delay, attached is the completed Jackson County form. Let me know if you have any other questions.

Thank you,

**Kyle Karpowicz, CivicPlus**

Contract Specialist  
Main 888-228-2233 x237  
Direct 785-323-4733  
Fax 785-587-8951  
[www.CivicPlus.com](http://www.CivicPlus.com)

**From:** Kyle D. Brack [<mailto:KBrack@jacksongov.org>]  
**Sent:** Thursday, June 9, 2016 10:52 AM  
**To:** Contracts <[Contracts@civicplus.com](mailto:Contracts@civicplus.com)>  
**Subject:** RE: Jackson County, MO Compliance

Great, thank you.

Kyle Brack  
Senior Buyer  
Purchasing Dept | Jackson County, MO  
[kbrack@jacksongov.org](mailto:kbrack@jacksongov.org) | (816) 881-3265

**From:** Kyle Karpowicz [<mailto:karpowicz@civicplus.com>] **On Behalf Of** Contracts

**Sent:** Thursday, June 09, 2016 10:40 AM

**To:** Kyle D. Brack <[KBrack@jacksongov.org](mailto:KBrack@jacksongov.org)>

**Subject:** RE: Jackson County, MO Compliance

Good Morning Kyle,

Indeed I have, you should expect them this week.

Thank you,

**Kyle Karpowicz, CivicPlus**

**Contract Specialist**

**Main** 888-228-2233 x237

**Direct** 785-323-4733

**Fax** 785-587-8951

[www.CivicPlus.com](http://www.CivicPlus.com)

**From:** Kyle D. Brack [<mailto:KBrack@jacksongov.org>]

**Sent:** Wednesday, June 8, 2016 10:49 AM

**To:** Contracts <[Contracts@civicplus.com](mailto:Contracts@civicplus.com)>

**Subject:** RE: Jackson County, MO Compliance

Good morning – please confirm receipt of the below email.

Thanks,

Kyle Brack  
Senior Buyer  
Purchasing Dept | Jackson County, MO  
[kbrack@jacksongov.org](mailto:kbrack@jacksongov.org) | (816) 881-3265

**From:** Kyle D. Brack

**Sent:** Monday, June 06, 2016 10:57 AM

**To:** 'contracts@civicplus.com' <[contracts@civicplus.com](mailto:contracts@civicplus.com)>

**Subject:** Jackson County, MO Compliance

Good morning,

CivicPlus is currently not in compliance with Jackson County. Please fill out the attached form accordingly and reply to the appropriate contact via mail, email, or fax. This action must be completed in order to do business with the County.

Let me know if you have any questions.

Thanks,

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** nominating candidates for appointment to the Jackson County Sports Complex Authority, for a term to expire July 15, 2021.

**RESOLUTION NO. 19201**, June 27, 2016

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the term of Deron L. Cherry as a member of the Jackson County Sports Complex Authority expires July 15, 2016, and this will result in a vacancy on the authority; and,

WHEREAS, pursuant to §64.930, RSMo 2000, and case law construing said section, in the event a vacancy exists, a panel of three nominees shall be submitted by majority vote of the County Legislature to the governor for appointment; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following nominees shall be submitted to the governor for his consideration for final appointment to fill the vacancy on the Jackson County Sports Complex Authority occasioned by the expiration of the term of Deron L. Cherry, for a new term to expire July 15, 2021.

A. \_\_\_\_\_

B. \_\_\_\_\_

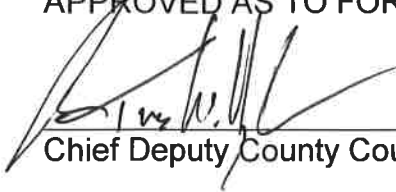
C. \_\_\_\_\_

and,

BE IT FURTHER RESOLVED that the Clerk of the Legislature be and hereby is directed to submit this panel to the governor by providing him a true and correct copy hereof.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19201 of June 27, 2016, was duly passed on \_\_\_\_\_, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature