Jackson County Health Department
May 5 - 12, 2021

COVID-19 Data

**More in depth data can be found on the JACOHD dashboard.

JACOHD

- Total Cases – 38,536
  - Confirmed – 31,530
  - Probable – 7,006
- Total Deaths- 478

Totals by Week:

- Cases-358
- Deaths-10

Current Outbreaks

**Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last case of COVID-19, and are thus removed from the list.

JACOHD/ Jackson County Vaccine Data

**Jackson County vaccine data can be found here.

JACOHD

- Total doses administered – 61,000

Jackson County

- 35.4% of Jackson County residents have initiated vaccination; 29.9% have completed vaccination
  - Jackson County's population: 383,230
- 135,570 first doses have been administered; 242,648 total doses have been administered

JACOHD/TMC Sponsored Testing

Tuesday, May 18, 2021	10 a.m. - 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit
Wed., May 19, 2021	10 a.m. - 2 p.m. – 1300 NE Legacy Park Dr. Lee's Summit
Symptomatic Testing:	Call 816-404-CARE

JACOHD Vaccine Clinics

Walk-ins welcome, appointments preferred. All Missourians over the age of 16 are eligible for vaccination. Residents can visit jacohd.org/event to find and book a COVID-19 vaccination appointment.

Thursday, May 13, 2021	9:30 a.m. - 4 p.m. – The Pavilion at John Knox Village 9:30 a.m. - 4 p.m. – Grandview The View
Friday, May 14, 2021	9:30 a.m. - 4 p.m. – The Pavilion at John Knox Village 9:30 a.m. - 4 p.m. – Raytown New City Church 11 a.m. - 4 p.m. – Grain Valley Community Center
Monday, May 17, 2021	9:30 a.m. - 4 p.m. – Raytown Connection Point Church 9:30am - 4 p.m. – The Pavillion at John Knox Village
Tuesday, May 18, 2021.	9:30 a.m. - 4 p.m. – Oak Grove 1600 S Broadway St. 9:30am - 4 p.m – The Pavillion at John Knox Village

PPE Supply

The supply rate meets the demand rate.

Testing Supply

The health department is testing symptomatic and asymptomatic individuals at traveling clinics in EJC several days a week.

JCDC Testing

This outbreak is now closed. JACOHD is continually working with JCDC on reporting and investigation.

Weekly Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting

KEEFE COMMISSARY NETWORK, LLC
COMMISSARY SERVICES AGREEMENT

This Agreement ("Agreement") is made by and between KEEFE COMMISSARY NETWORK, LLC ("Keefe"), and Jackson County Department of Corrections, located at 1300 Cherry St, Kansas City, MO 64106 ("Customer") (collectively, the "Parties").

Keefe is in the business of supplying food and other related commissary items and services to inmate commissary departments of correctional facilities throughout the United States, including the Customer; and,

The Parties wish to enter into a Commissary Services Agreement to facilitate the following services which are detailed herein: the ordering of commissary items by inmates; the operation of and payment for commissary; payments to inmate trust accounts; an inmate package program; transferring funds from inmates' trust accounts to secure release cards upon their release; vending services; and the operation of a secure inmate tablet program (collectively, "Commissary Services").

Therefore, in consideration of the mutual promises and conditions herein contained, the Parties agree as follows:

1. **OPERATION OF COMMISSARY BY CUSTOMER.** Customer agrees that during the term of this Agreement, it will, at its own expense: (a) provide personnel to operate the Keefe computer equipment ("Computer Equipment") and Keefe proprietary software ("Keefe Software"); (b) manage and reconcile the funds in the Inmate Trust Accounts; and (c) deliver the completed commissary orders to the individual inmates.

1.1 **OPERATION OF COMMISSARY BY KEEFE.** Keefe agrees that, on an as-needed basis, it will download all inmate orders for commissary items. Keefe will bag, box, and ship such commissary items to the Customer for distribution to the inmates and invoice Customer for all such purchases in accordance with Section 3.0. In addition, Keefe will keep the Computer Equipment updated with complete information as to commissary items available, pricing, and other terms and conditions of sale.

2. **HARDWARE/SOFTWARE.** During the term of this Agreement, Keefe shall supply Customer with the Computer Equipment and Keefe Software necessary to provide the Commissary Services. Customer agrees to return all Computer Equipment and Keefe Software to Keefe in workable order upon contract termination. Keefe hereby grants to Customer a non-exclusive, royalty-free license to use the Keefe Software during the term of this Agreement. All software supplied by Keefe is proprietary and shall at all times remain the property of Keefe with title and all rights vested in and retained by Keefe. Customer hereby agrees that it will not sublicense, disclose, reproduce, transfer, alter, reverse-engineer, decompile or use the Keefe Software and/or documentation for any purpose, other than those specifically allowed by the terms of this Agreement. All hardware installed by Keefe shall remain the property of Keefe unless otherwise expressly agreed to by the Parties in writing.

3. **PAYMENT.** Keefe will invoice Customer on a weekly basis for all commissary items purchased. Customer shall pay such invoices in accordance with Keefe's standard credit terms (NET 30 DAYS).

4. **COMMISSION**. Customer will be paid a commission for the services to be provided under this Agreement equal to **26%** of Adjusted Gross Sales of commissary items. "Adjusted Gross Sales" is defined as gross commissary sales minus the sales of noncommissioned commissary items as listed in Exhibit A of this Agreement. In the event that the inmate's trust account funds available to purchase commissary products are inhibited in any way by a change in policy or law, the commission paid to Customer shall be reduced accordingly by Keefe after negotiation with Customer. Additionally, in the event of material cost changes in federal, state, or local taxes including, but not limited to, social security taxes, unemployment taxes or payroll based taxes or an increase in the minimum wage rate or the implementing regulations or the enactment or application of any "living wage", "prevailing wage" or similar laws by any governmental entity; and/or an increase in employee benefits whether as a result of a change in federal, state, or local laws or a federal, state, or local legislative or regulatory mandate or otherwise, it is agreed that the parties shall adjust the commission paid to Customer to reflect said increases. If other material conditions change due to causes beyond Keefe's control including, but not limited to, a change in the scope of services, menu changes requested by Customer, material decreases in inmate population or changes in federal, state or local standards or regulations or other unforeseen conditions beyond Keefe's control, it is agreed that the parties shall adjust the commission paid to Customer to reflect the impact of the material change in circumstances.

5. **MENU.** Commissary item selection and pricing will be agreed upon by Customer and Keefe. Commissary item menu selection and price adjustments shall be reviewed as needed, but no less than annually, by Keefe. All changes must be approved by Customer.

6. **PAYMENT SERVICES.** This Agreement includes Keefe's Access Corrections® Secure Payment Services, the terms of which are memorialized in Exhibit B, entitled "Payment Services", attached hereto and incorporated herein. Keefe will facilitate payments to Inmate Trust Accounts via website, toll-free phone number, walk-in provider(s) and/or kiosk(s) placed in mutually agreeable site(s) within Customer's facility. Customer will provide electrical power to operate the kiosk(s) and Keefe will provide the network connectivity. Keefe will guarantee all transactions and will send, via ACH, monies to the Customer designated bank account in accordance with the terms and conditions provided for in Exhibit B. Except as provided for herein, no fees for this service will be borne by Customer.

7. **SECURE RELEASE SERVICE.** This Agreement includes Keefe's Secure Release™ Service, the terms of which are memorialized in Exhibit C, entitled "Secure Release Prepaid Debit Card Release", attached hereto and incorporated herein. Except as provided for herein, no fees for this service will be borne by Customer.

8. **PACKAGE PROGRAM**. This Agreement includes Keefe's Access Securepak® Inmate Package Program Service. Keefe shall process and deliver orders placed through its Access Securepak website on the terms and conditions provided therein. Customer will be paid a

commission for this service equal to **26%** of all final Securepak sales made on behalf of inmates at Customer's facility minus any sales tax, returns, processing fee, refunds and/or chargebacks resulting from or arising out of the sales. Keefe shall deliver Securepak orders to Customer's facility 1 per week. Customer agrees that Keefe may charge a processing fee for each order which may be amended by Keefe from time to time.

9. **TERM & TERMINATION.** This Agreement shall become effective as of the date signed, and shall continue in effect for a period of 3 years (the "Base Term") and two additional 12-month renewal options that must be exercised in writing by both parties. If either party shall materially breach any of the terms or conditions of this Agreement for any reason other than Excused Performance reasons defined herein, the party claiming such material breach shall give the other party a written notice of such breach. If within thirty (30) days from such notice the material breach has not been cured, or the material breach is such that it may not be cured within thirty (30) days and the party in breach has not commenced the cure within thirty (30) days and continuously pursued the cure, then the injured party may cancel the Agreement. Within thirty (30) days after termination of this Agreement, Customer shall, at Keefe's option, return all Computer Equipment and Keefe Software, and certify such removal and return in writing to Keefe. All monies due the Parties at the time of termination shall be paid to the respective party within thirty (30) days after the effective date of the termination of services.

10. **EXCUSED PERFORMANCE.** In case performance of any term or provision herein (other than payment of money) shall be delayed or prevented because of compliance with any law, decree or order of any governmental agency or authority, either local, state, federal, or because of riots, war, public disturbances, strikes, lockouts, differences with workmen, labor shortages, fires, floods, pandemics, epidemics, or other similar health scenarios, Acts of God, or any other reason whatsoever that is not within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence said party is unable to prevent, the party so suffering may at its option suspend, without liability, the performance of its obligations hereunder during the period such cause continues, and extend the term of this Agreement for the period of such suspension of the performance of duties thereunder.

11. **CUSTOMER'S RESPONSIBILITIES.** Customer shall promptly notify Keefe of any changes in Customer's hardware systems, software or operating procedures that interact in any fashion with Keefe's supplied hardware, software or its operating procedures. Customer shall not, during the term of this Agreement nor for one (1) year following its termination or expiration, solicit to hire, hire, or contract with any employee or former employee of Keefe, Trinity Services Group, Inc. or any of their parents or subsidiaries, direct or indirect. In the event that Customer breaches its covenant not to hire an employee or former employee, Customer agrees to pay Keefe an amount equal to the annual salary of such employee.

12. **GOVERNING LAW.** Both parties to this Agreement irrevocably: (i) consent and submit exclusively to the jurisdiction of the courts of the State of Missouri, County of Jackson, or if it has or can acquire jurisdiction, the United States District Court for the Western District of Missouri, (ii) and agree that this Agreement shall be governed by, interpreted and construed in accordance with, the laws of the State of Missouri, without regard to any conflicts of law.

13. **ENTIRE AGREEMENT-WAIVER.** This Agreement and its Exhibits constitute the entire Agreement between the Parties with respect to the provision of Commissary (and Payment, where applicable) Services, and there are no other or further written or oral understandings or agreements with respect thereto. No variation or modification of the Agreement and no waiver of any provision shall be valid unless in writing and signed by the duly authorized officers of both Keefe and Customer. This Agreement supersedes all other agreements, negotiations, conversations and representations between the Parties for the provision of Commissary (and Payment, where applicable) Services.

14. **ASSIGNMENT.** Except in the case of a merger, reorganization, change in control, or sale of all or substantially all assets or equity, neither Party shall have the right to assign or otherwise transfer its rights and obligations under this Agreement except with the prior written consent of the other Party, which shall not be unreasonably withheld or delayed.

15. **INDEMNIFICATION.** Keefe shall indemnify Customer against any claim, action, suit, demand, damage, liability, loss, or judgment, including reasonable attorney's fees and costs, which arise out of, relate to or result from Keefe's negligent performance of its obligations under this Agreement, except to the extent such claims, actions, suits, demands, damages, liabilities, losses or judgments are due to the negligent or unlawful conduct, or the willful misconduct of Customer, its agents or employees. Customer shall indemnify Keefe against any claim, action, suit, demand, damage, liability, loss or judgment, including reasonable attorney's fees and costs, which arise out of, relate to or result from Customer's negligent, intentional or willful acts or omissions, except to the extent such claims, actions, suits, demands, damages, liabilities, losses or judgments are due to the negligent or unlawful conduct, or the willful misconduct of Keefe. Each party agrees to provide the other party with reasonable and timely notice of any claim, action, suit, demand, damage, liability, loss or judgment made or brought against the other party arising out of or relating to the Agreement and for which the notifying party is seeking indemnification hereunder. The indemnifying party shall have the right to defend any such claim at its sole cost and expense. Each party will promptly advise the other party of any proposed agreement to compromise or settle any claims and the other party will have ten (10) days to respond to such proposal. These indemnities and remedies shall survive the expiration or other termination of the Agreement.

16. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING TO THE CONTRARY HEREIN, NEITHER PARTY SHALL BE LIABLE, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, FOR ANY PUNITIVE, SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, LIQUIDATED OR EXEMPLARY DAMAGES (INCLUDING LOST PROFIT OR BUSINESS INTERRUPTION EVEN IF NOTIFIED IN ADVANCE OF SUCH POSSIBILITY) ARISING OUT OF OR PERTAINING TO THE SUBJECT MATTER OF THIS AGREEMENT OR OUT OF ANY OF THE PRODUCTS OR SERVICES PROVIDED UNDER THIS AGREEMENT.

17. **RELATIONSHIP OF THE PARTIES.** Each Party is an independent contractor and is not an employee, employer, agent, partner, joint venture or joint employer of or with the other Party. Nothing in this Agreement shall be construed to give either Party: (a) the power to

direct or control the day-to-day activities of the other, (b) the power to create or assume any obligation on behalf of the other, or (c) the power to bind the other in any manner whatsoever.

18. **CONSENT.** Where the consent of either party is required, it shall not be unreasonably withheld or delayed.

19. **CONFIDENTIALITY.** "Confidential Information" includes any non-public, confidential or proprietary information furnished by a Party (the "Disclosing Party") to the other Party (the "Receiving Party") including, but not limited to, information relating to the Disclosing Party's business, product designs, product plans, data, software and technology, financial information, marketing plans, business opportunities, pricing information, menus, discounts, inventions and know-how. Confidential Information does not include any information that (i) is or becomes generally available to the public other than as a result of a disclosure by the Receiving Party in violation of this Agreement, (ii) was in the Receiving Party's possession prior to the disclosure of the Confidential Information pursuant to this Agreement without an obligation of confidentiality, (iii) becomes available to the Receiving Party on a non-confidential basis from a third party, provided that the Receiving Party did not know, or have reason to believe, after reasonable investigation, that such source was subject to an obligation not to disclose such information, or (iv) is required to be disclosed by any applicable law or regulation or by order of any governing body or court of competent jurisdiction; provided, however, the Receiving Party must promptly notify the Disclosing Party of the demand for such disclosure so that the Disclosing Party may, in its sole discretion, seek a protective order or take such other appropriate steps to resist or narrow the scope of the disclosure sought by such request. If a protective order or other remedy is not obtained, the Receiving Party may make such disclosure without liability under this Agreement, provided that the Receiving Party furnish only that portion of the Confidential Information which is legally required to be disclosed.

20. **EXCLUSIVITY.** Customer hereby agrees that Keefe has the exclusive right to provide the Commissary Services for Customer.

21. **NOTICES.** All notices to be given under this Agreement shall be in writing and served either personally, by deposit with an overnight courier with charges prepaid, or by deposit in the US mail, first-class postage prepaid by registered or certified mail, addressed to the parties at the addresses stated on the signature page, or at any other address as designated by one party upon notice to the other party. All such notices shall be deemed to have been given (a) upon the first business day following personal delivery, (b) one business day after deposit with an overnight courier, or (c) three business days after deposit in the US mail.

22. **EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION.** The Parties warrant and represent that they shall comply with all federal, state and local laws as required, including but not limited to, Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Act of 1974, as amended. The Parties hereby incorporate the requirements of 41 C.F.R. 60-1.4(a)(7), 60-250.5 and 60-741.5, if applicable.

23. **MISCELLANEOUS.** This Agreement may be executed in two or more counterparts, and each such counterpart and any copies thereof shall be deemed an original. The headings in this Agreement are intended solely for convenience and shall not affect the rights of the Parties under the Agreement. In the event any provision(s) of this Agreement is in conflict with any law, statutory provision or otherwise, such term(s) shall be deemed stricken from this Agreement, but any such invalidity or unenforceability shall not invalidate any of the other terms of this Agreement, and the Agreement shall continue in full force and effect. This Agreement will apply to, be binding on, and inure to the benefit of the successors and permitted assigns of the Parties.

24. **AUTHORITY.** The undersigned representative of each Party warrants that he/she has the full authority to execute this Agreement and bind the Party on whose behalf he/she is executing the Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the year and date written below.

Jackson County Missouri

By:
Name:
Title:
Date:
Address for Notice:

Keefe Commissary Network, LLC

By:
Name: John Puricelli
Title: Executive Vice President
Date:
Address for Notice:
10880 Lin Page Place, St. Louis, MO 63132

With a copy to:
General Counsel, TKC Holdings, Inc.
1260 Andes Blvd., St. Louis MO 63132

Exhibit A
Noncommissioned Items

Stamped envelopes

Postage stamps

Indigent Kits

Admission Kits

On-site, special commissary item sales sold by Customer

Refunded items

Exhibit B
Payment Services

1. **Services.** Keefe will provide cash handling services and payment processing services for payments made through kiosks, walk-in retailers, online websites and/or mobile sites, call centers or applications operated by Keefe or such other methods ("**Transactions**") for crediting account balances held by Customer on behalf of the recipients of funds (the "**Services**"). Keefe provides the Services in its capacity as a licensed money services business. Keefe represents and warrants to Customer that Keefe is duly licensed to provide the Services and will do so in compliance with applicable laws and regulations.

2. **Authorization.** Customer authorizes Keefe to act on its behalf in handling cash and to submit Transactions initiated by individuals through the Services to the credit card networks or otherwise for authorization, processing and settlement to Customer for the benefit of designated recipients.

3. **Responsibilities of Keefe.**
   a. Keefe will receive payments from the public, directed to recipients by way of the Services.
   b. Keefe will transfer payment files to Customer on a daily basis. Keefe will deliver payments to Customer by the second business day following (but not including) the day of the transaction by means of an electronic funds transfer ("**EFT**") to Customer's designated bank account; provided, however, Keefe, in its sole discretion, reserves the right to delay its acceptance of any transaction that Keefe determines to be suspicious and warrants further investigation. Customer acknowledges and agrees that Keefe may reject, terminate or cancel any proposed transaction should Keefe determine the transaction is being made for an improper or illegal purpose.
   c. Keefe will provide Customer with daily payment information by way of the Keefe Customer interface.
   d. Keefe will be responsible for responding to and resolving inquiries and complaints from senders of funds arising out of Keefe's failure to timely transmit any payment to Customer.
   e. Keefe will provide sufficient promotional material to be posted by Customer.
   f. Keefe, upon receipt of written notice from Customer, shall place limitations on transactions. The limitations will be implemented by Keefe as soon as is reasonably practicable.
   g. Keefe may contract with a third-party service provider to remove cash from kiosks, to replace receipt paper and to assume responsibility for the funds until deposited into the designated bank account.

4. **Responsibilities of Customer**.
   a. Customer will provide Keefe with the required bank account information for transmission of an EFT. Customer agrees to notify Keefe, in writing, giving fourteen (14) days' notice, of any changes to the bank account information.
   b. Customer will, upon receipt of written documentation of overpayment, promptly, but in no event more than ten (10) business days, refund any overpayment made by Keefe, for any reason. This is to include, but not be limited to, duplicate payments, payments refunded to

customers by Keefe and any incorrect payments. At Keefe's sole option and in lieu of the foregoing, Keefe may offset any such overpayments from future payment amounts transmitted by Keefe to Customer and notify Customer of any such offset.

c. Upon implementation of the Services, Customer agrees that it will not accept payments designated for recipient accounts. Customer will close any window or other collection method currently used to accept payments within sixty (60) days of kiosk implementation.
d. Customer will promptly report receipt of each payment to the designated account or recipient in accordance with the Customer's policy.
e. Customer agrees that it shall, to the full extent allowed by law, assume all liability, responsibility and risk of loss associated with its breach of any of the terms or conditions within this Exhibit B and/or its negligence in the performance of its duties hereunder.
f. Keefe will provide all labor necessary for and will guarantee the workmanship of the installation of a lobby kiosk including, but not limited to, material handling within the facility and all costs associated with the networking, internet connectivity and electrical enhancements required to install a kiosk at the Customer's location.
g. Customer agrees that Keefe may determine, in its sole discretion, to suspend, terminate or place restrictions on one or more individual's ability to use the Services.

5. **Rates.** The Services shall be provided at no cost to Customer. Keefe shall charge persons initiating a Transaction a service fee in accordance with its rate schedule which the Customer acknowledges may be amended by Keefe in its sole discretion from time to time.

6. **Exclusivity.** Keefe has the exclusive right to provide the Services for the Customer and the exclusive right to collect and receive money handling fees associated with the Services which fees will belong to Keefe.

7. **Termination.** The Services may be immediately terminated by either Party, in its sole discretion, in the event a Party has not cured a breach of the terms or conditions contained in this Exhibit B within thirty (30) days of written notice of such purported breach from the non-terminating Party. Termination of the Services does not affect either Party's rights or obligations as to any transaction submitted for processing prior to termination.

8. **Refunds/Chargebacks.**

a. The Parties acknowledge that once Keefe accepts a transaction submitted to the applicable payment network or otherwise for processing, Keefe cannot cancel or change the transaction. Except to the extent required by applicable law, payments processed by Keefe are non-refundable to the individual by Keefe. Individuals may have additional refund or chargeback rights under their cardholder agreement with the card issuer or applicable law.
b. In the case of chargebacks or returned funds, Keefe will be responsible for pursuing the chargeback through the card association's dispute resolution processes, if appropriate in Keefe's sole discretion. Upon written request from Keefe, Customer agrees to provide requested information needed to pursue the chargeback.
c. If an individual requests a refund, Keefe will not be responsible for making those funds available if they have been already settled to a designated account by Keefe or are beyond Keefe's control.

d. If Customer and sender of funds issue inconsistent instructions or requests to Keefe, Customer's instructions will control and Customer will reimburse, defend, indemnify and hold Keefe harmless from any and all losses, costs and expenses (including reasonable attorneys' fees) as a result of complying with Customer's instructions.

9. **Damages Cap; No Other Warranty.** OTHER THAN KEEFE'S OBLIGATION FOR ANY FUNDS RECEIVED FROM INDIVIDUALS, IN NO EVENT SHALL KEEFE'S AGGREGATE LIABILITY IN TOTAL FOR ALL CLAIMS ARISING FROM OR RELATING TO THE SERVICES PROVIDED FOR IN THIS EXHIBIT B, EXCEED THE AMOUNT OF SERVICE FEES PAID TO KEEFE FOR THE TRANSACTIONS RELATING TO THE CLAIM. THE FOREGOING LIMITATION APPLIES REGARDLESS OF THE NATURE OF THE CLAIM OR THE FORM OF THE ACTION EMPLOYED, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE. THE SERVICES ARE PROVIDED "AS IS." EXCEPT AS EXPRESSLY STATED IN THIS EXHIBIT B, NEITHER PARTY MAKES, AND EACH PARTY EXPRESSLY DISCLAIMS, ANY REPRESENTATIONS OR WARRANTIES FOR THE SERVICES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OF THIRD PARTY RIGHTS, OR IMPLIED WARRANTIES ARISING FROM THE COURSE OF DEALING OR COURSE OF PERFORMANCE.

Exhibit C
Secure Release Prepaid Debit Card Release

1. **Release Services.** Keefe shall provide technical support and coordination for the following Secure Release inmate trust fund release services ("Release Services") for processing inmate trust fund balances to Customer inmates at time of release from the Customer:

   Prepaid Debit Cards ("Cards")***:*** described as, a debit card which may be used for ATM withdraws and/or pin-based and signature purchases after inmate activation. The Cards will be issued by and the funds will be held by Cache Valley Bank in Logan, Utah. All transactions are processed by a third-party processor - Rapid Financial Solutions.

   * Additional Release Services may be made available to the Customer throughout the term of this Agreement and shall become part of this Agreement with the Customer's acceptance. No Release Services shall be implemented without Customer approval. Another card brand, issuing bank or program manager may be substituted during the term of this Agreement at Keefe's discretion and shall not constitute an "Additional Release Service." The Customer will be notified in advance in writing of any such change.

2. **Maintenance of Designated Account.** Customer agrees to maintain an account at the following bank ("Designated Account") from which funds will be withdrawn by Keefe and sent to Cache Valley Bank, which issues the Cards:
   Bank Name:_____
   Bank Address:_____
   Routing Number:_____
   Account Number:_____
   Bank Contact Name and Title:_____
   Bank Contact Phone Number:_____

3. **Authorization to Withdraw Funds from Designated Account.** Customer hereby authorizes Keefe to withdraw funds from the Designated Account without signature or notice to effect all deductions and other transactions due Keefe provided for in this Agreement. Keefe shall notify Customer if at any time there are insufficient funds in the Designated Account to cover any amount that is due and owing to Keefe. Customer shall promptly pay such amount to Keefe. Keefe will withdraw funds from the Designated Account every business day to cover the funds necessary to issue the Cards.

   This authorization is to remain in full force and effect until Keefe has received written notification from Customer of its termination in such time and in such manner as to afford Keefe and the bank named above reasonable opportunity to act on it. Customer shall give Keefe no less than three banking business days' notice if the Designated Account is to be changed so as to allow enough time for Keefe to make the necessary system modifications.

4. **Responsibilities of the Customer.** All responsibilities of the Customer are outlined in the "Security Requirements for the Storage of Prepaid Cards", which are attached hereto and

incorporated herein by reference. Keefe reserves the right to modify the "Security Requirements for the Storage of Prepaid Cards"; provided, however, Keefe shall notify the Customer of any such change in advance in writing.

5. **Representation and Warranty of Customer.** Customer represents and warrants that it is lawful in its respective jurisdiction of [Jackson County, Missouri] to provide the Release Services as detailed in this Agreement, including, but not limited to, charging the inmates a fee for the Release Services.

6. **Fees and Charges.** Keefe shall charge a fee for its role in setting up the bank account with the bank issuing the Cards and for coordinating third party processing services. "Coordination Fees" are in accordance with the fee structure located in the document entitled "Inmate Release Card Program Fees", which is attached hereto and incorporated herein by reference. All fees shall be assessed to the card holder/inmate.

7. **Taxes.** Each party shall be responsible for calculating, collecting and remitting their own Federal, state and/or local taxes, associated with the Release Services. ***Taxes should not be levied on the issuance of a Card unless Customer's laws dictate such.**

8. **Equipment.** Upon expiration or termination of this Agreement, Customer agrees that all equipment and materials remain the property of Keefe and upon expiration or termination of this Agreement Keefe agrees to promptly remove all equipment and materials from the above mentioned Customer. Customer shall be responsible for any unusual wear and tear, lost or stolen equipment as well as any lost, stolen or improperly funded Cards during the term of this Agreement as per the "Security Requirements for the Storage of Prepaid Cards".

9. **Exclusivity.** Customer acknowledges that Keefe has the sole and exclusive right and authority to provide the Release Services for all inmate accounts under the Customer's control and Customer shall not, throughout the term of the Agreement, engage the services of any other company to provide such Release Services.

10. **Fiduciary Responsibility.** Customer agrees that it shall, to the full extent allowed by law, assume all liability for any Customer related job functions that lead to discrepancies/deficiencies associated with any funding, Card loss, improper storage, etc. expressly attributed to the loading, inventorying and distribution of the Cards to the Customer inmates.

Security Requirements for the Storage of Prepaid Cards

The security requirements in this document are based on policies and guidelines developed by the Payment Networks and industry best practices. These requirements must be implemented at all locations that store and distribute instant-issue card products.

Card Ordering
Card orders will be shipped to the designated locations by Rapid or its assignees by bonded and approved carrier. Card orders must be signed for upon arrival. All cards must be placed at the time of receipt into inventory in a secured storage area. An employee designated by management should be appointed to ensure the physical and procedural security policies are implemented.

Card Inventory
Physical security of the cards in inventory must be maintained at all times. Cards must be stored in a controlled environment, such as a safe or locked storage device, with access limited to employees who have successfully passed background screening checks.

An inventory log must account for the number of cards received, cards used, cards spoiled (cards that cannot be used due to damage, tampering or expiration) and remaining cards that should balance to the number of cards on hand at any time. An explanation of spoilage should be included on the log. Any inventory discrepancy must be reported to Rapid as soon as detected.

Card Destruction
Rapid may request return of unused cards in inventory for destruction for any of the reasons listed below.

1. Cards are compromised or tampered with;
2. Card stock expired;
3. Cards are damaged or defective;
4. Program is terminated.

Cards to be returned should be securely packaged. A copy of the inventory log should be included in the shipment. A second copy of the inventory log should be transmitted to Rapid electronically.

Alternatively, the location may destroy any defective or damaged card and certify its destruction by maintaining a detailed inventory log, and destroying the cards using a cross cut shredder that creates pieces no larger than ¼ " by ½" in size. A certified report of destruction outlined in Attachment A, attached hereto and incorporated herein by this reference must be submitted to Rapid on a monthly cycle even if no cards were destroyed in that period.

The remainder of this page intentionally left blank.

Attachment A

Certificate of Destruction of Defective or Damaged Cards

I _____ certify that the cards listed below were either damaged or defective. I further certify that the cards below were destroyed using a cross cut shredder that created pieces no larger than ¼ " by ½" in size.

Destruction Date (mm/dd/yyyy)	Card Number	Expiration	Name (first, last)	Signature

Inmate Release Card Program Fees

Cardholder Fees Associated with the Inmate Release Program

	Charge
Card Activation Fee	FREE
Support Calls Fee	FREE
PIN Change Fee	FREE
Point of Sale (POS) Transactions (PIN & Signature)	FREE
Cash Back Option with POS purchase	FREE
POS Declines	FREE
Card to Bank ACH Transfer****	FREE
Cash Out at any Principal MasterCard Member Institution	FREE
Monthly Maintenance Fee*	$3.95
ATM Account Inquiry Fee	$1.50
Inactivity Fee**	$3.95
Domestic ATM Fees***	$2.95
ATM Decline for Non-Sufficient Funds Fee	$2.95
International ATM Fees***	$3.95
ATM Decline International Fee	$3.95
Replacement of lost or stolen card	$0.00
Account Closure Fee/Request for Balance by Check	FREE

* After 15 days of the card being validated (used for a transaction) the card starts incurring a monthly maintenance fee to cover the cost of the FDIC insured account. Once the card has been validated the inactivity fees no longer apply. Both fees will never be charged together.

** If after 100 days the card has not been validated (used for a transaction) the card will be charged an inactivity fee of $3.95 per month. Until the card has been validated (used for a transaction).

***Fees may also be imposed by the local ATM provider in addition to card fees. For a listing of surcharge-free ATM's, visit http://www.moneypass.com/.

****Returned or rejected ACH transfers for invalid banking information are subject to a $9.95 returned processing fee.

*****Cardholder fees are subject to change. Thirty (30) day prior written notice of a change in fees will be given. The changes will be posted on the Card website at www.accessfreedomcard.com. You will be deemed to have proper notice thirty days (30) after the amendments are posted.

Customer Service / Servicio Al Clients:
Toll Free from U.S.A. – (888) 609-0008
www.accessfreedomcard.com

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating $82,500.00 from the undesignated fund balance of the 2021 Grant Fund, in acceptance of a grant received from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area program, for use by the Jackson County Drug Task Force.

ORDINANCE NO. 5508, May 17, 2021

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Jackson County Drug Task Force (JCDTF) has received a grant from the United States Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program in the amount of $82,500.00, to provide funding for undercover operations by detectives working with the JCDTF; and,

WHEREAS, the grant is awarded for the period of January 1, 2021, through December 31, 2022; and,

WHEREAS, the Missouri State Highway Patrol will serve as the fiscal agent for this grant; and,

WHEREAS, an appropriation is necessary to place these grant funds in the appropriate spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made from the undesignated fund balance of the 2021 Grant Fund:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	FROM	TO
Grant Fund HIDTA			
010-4194	45959 - Increase Revenues	$82,500	
010-32810	Undesignated Fund Balance		$82,500
010-32810	Undesignated Fund Balance	$82,500	
010-4194	56630 – Rent- Auto Equipment		$38,400
010-4194	56844 – Narcotics Purchases		$44,100

and,

BE IT FURTHER ORDAINED that all County officials be and hereby are authorized to execute all documents necessary to give effect to this grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5508 introduced on May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

_____ _____

Date Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5508.

_____ _____

Date Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 32810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: $82,500.00

5/13/21

Date

Chief Administrative Officer

Ord. #5508
Sponsor: Charlie Franklin
Date: May 17, 2021

Request for Legislative Action

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5508
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Appropriate']
Project/Title:
Requesting an appropriation for the Multi-Jurisdictional Drug Task Force HIDTA Grant 21-22

Request Summary
The Jackson County Drug Task Force requested and received from the US Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program $82,500 for the period of January 1, 2021 through December 31, 2022. Please appropriate $82,500 from 010-45959 (HIDTA – Undesignated Fund Balance) to the following accounts: 010-4194-56630 Grant Fund – HIDTA – Vehicle Lease $38,400 010-4194-56844 Grant Fund – HIDTA – Narcotics Purchases $44,100 This grant will provide funding for the partial lease of vehicles for Detectives' use in their undercover duties and partial funding for the undercover purchase of illegal drugs.

Contact Information			
Department:	Jackson County Drug Task Force	**Submitted Date:**	4/27/2021
Name:	Cari Beeman	**Email:**	cbeeman@jacksongov.org
Title:	Operations Administrator	**Phone:**	816-503-4713

Budget Information			
Amount authorized by this legislation this fiscal year:			$82,500
Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$82,500
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	4194 (HIDTA)	45959 (HIDTA)	$82,500

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	4194 (HIDTA)	56630 (Rent - Auto)	$38,400
	4194 (HIDTA)	56844 (Narcotic Purchases)	$44,100

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5327	April 20, 2020
5242	July 22, 2019
5189	January 7, 2019
5110	June 25, 2018
4991	July 17, 2017
4863	July 11, 2016
4720	March 30, 2015
4618	April 14, 2014
4526	April 29, 2013
4415	May 21, 2012
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Appropriating Money	
MBE:	.00%
WBE:	.00%
VBE:	.00%

Request for Legislative Action

Prevailing Wage	
Not Applicable	

Fiscal Information
• Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History
Cari Beeman at 4/27/2021 9:42:57 AM - [Submitted |]
Department Director: Dan Cummings at 4/27/2021 10:04:04 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 4/28/2021 9:39:53 AM - [Not applicable |]
Audit: Katie M. Bartle at 4/28/2021 12:20:16 PM - [Approved |]
Finance (Budget): Sarah L. Matthes at 4/29/2021 8:20:33 AM - [Approved |]
Legal: Elizabeth Freeland at 5/3/2021 12:40:49 PM - [Returned for more information | Needs fiscal note attached.]
Submitter: Cari Beeman at 5/4/2021 8:10:36 AM - [Submitted | Re-submitting per Lisa]
Department Director: Dan Cummings at 5/4/2021 1:47:31 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/5/2021 9:48:27 AM - [Not applicable |]
Audit: Katie M. Bartle at 5/5/2021 10:51:00 AM - [Approved | eRLA #59]
Finance (Budget): Sarah L. Matthes at 5/5/2021 2:00:28 PM - [Approved |]
Executive: Troy Schulte at 5/6/2021 1:29:14 PM - [Approved |]
Legal: Elizabeth Freeland at 5/13/2021 8:37:05 AM - [Approved |]

Supplemental Appropriation Request
Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: May 5, 2021 ORD # 5508

Department / Division	Character/Description	From	To
Grant Fund - 010			
4194 - HIDTA	45959 - Increase Revenues	82,500	
32810	Undesignated Fund Balance		82,500
32810	Undesignated Fund Balance	82,500	
4194 - HIDTA	56630 - Rent - Auto Equipment		38,400
4194 - HIDTA	56844 - Narcotic Purchases		44,100
		$ 165,000	$ 165,000

APPROVED
By Sarah Matthes at 1:55 pm, May 05, 2021
Budgeting

Midwest High Intensity Drug Trafficking Area
Missouri Accountant
P.O. Box 568
Jefferson City, Missouri 65102
Phone (573) 526-6122 Fax (573) 526-5577

March 25, 2021

Memorandum

TO: HIDTA Subaward Recipient

FROM: Tessy Shoun
Midwest HIDTA Accountant

SUBJECT: **2021 Subaward Recipient Agreement**

Attached you will find the Subaward Recipient Agreement for the 2021 HIDTA Award. Please follow the instructions below and return a completed copy to me.

- Agreement page 2 – sign and date
- Appendix A – complete
- Attachment #2 – complete
- Attachment #3 – sign and date

Thank you!

Tessy

SUBAWARD RECIPIENT AGREEMENT WITH

JACKSON COUNTY DRUG TASK FORCE

1. PURPOSE: This agreement is entered into by and between the Jackson County Drug Task Force (hereinafter referred to as "Subrecipient") and the Missouri State Highway Patrol (hereinafter referred to as "Fiduciary"). The Subrecipient has been selected by, and agrees to accept funds awarded from the United States Office of National Drug Control Policy (hereinafter referred to as "ONDCP") and Fiduciary pursuant to this sub-award agreement. The funds will be administered by the Fiduciary on behalf of ONDCP. The purpose of this agreement is to clarify the conditions under which the funds are to be accepted and may be used by the Subrecipient and to outline the responsibilities of the participating parties.

2. AUDIT READINESS AND COMPLIANCE: The Subrecipient agrees to maintain appropriate and detailed records of its receipt and use of the funds in accordance with the generally accepted accounting principles applying to government agencies. The Subrecipient understands that it may be subject to audit by the Fiduciary, representatives of ONDCP, and/or any other applicable agency and agree to fully cooperate with any or all of those entities in the event of inquiry or audit. The Subrecipient further agrees to maintain an inventory control system to account for all expenditures of these funds.

3. STANDARDS AND GUIDELINES: The Subrecipient acknowledges receipt and understanding of the HIDTA Program Policy and Budget Guidance produced by ONDCP as well as other guidelines that have been or will be approved by the Executive Board, and agrees to abide by them. The Subrecipient further agrees to comply with the terms of the Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", as well as all relevant state, county and municipal financial and accounting rules, regulations, standards and guidelines(www.whitehouse.gov). Subrecipient further agrees to abide by all regulations and guidelines governing the use of ONDCP funds distributed for the purchase of evidence or information ("PEPI" Funds).

4. TERMINATION, SUSPENSION OR DELAY: The Subrecipient agrees that the Missouri State Highway Patrol has the right to terminate, suspend or delay any payment to Subrecipient if the payment request clearly fails to meet budgetary guidelines.

5. SUPPLEMENTAL AGREEMENTS ATTACHED: The Subrecipient acknowledges the following documents are attached to this agreement and that the policies set forth therein are acceptable to the Subrecipient and considered an integral portion of the Subaward Agreement.

   Documents are as follows:

   - Appendix "A" – Agency Information
   - Attachment #1 – Special Conditions – HIDTA Subaward Recipient Agreement

- Attachment #2 – Disclosure of Lobbying Activities
- Attachment #3 – Confidential Funds Certification and HIDTA Program Policy and Budget Guidance for Confidential Funds
- Attachment #4 – Subrecipient and Pass-through Entity Information

6. REQUESTS FOR REIMBURSEMENT AND CLOSEOUT OF SUBAWARD: Requests for reimbursement should be submitted for processing on a monthly basis and no more than on a quarterly basis. The requests should be submitted no later than 30 days past the end of the month or quarter. Final reimbursements for each calendar year are due 60 days after the end of the year. The subaward is considered closed after this final payment has been made.

UNDERSTOOD AND AGREED TO:

FOR THE FIDUCIARY AGENCY	FOR THE SUBRECIPIENT
Missouri State Highway Patrol	
BY: Eric T. Olson	BY: L Dimmings O.I.C.
Name Title	Name Title
DATE: 3-15-21	DATE: 03/25/21

APPENDIX

A

AGENCY NAME: Jackson County Drug Task Force

ADDRESS: P.O. Box 392
BLUE SPRINGS, MO. 64015

Telephone: 816-655-3784

AGENCY HEAD NAME and TITLE: DAN CUMMINGS O.I.C.

AGENCY CHIEF FINANCIAL OFFICER NAME and TITLE: CARI BEEMAN
OPERATIONS ADMINISTRATOR

SUBAWARD NUMBER: G21MW0001A – MM

CFDA #: 95.001

ATTACHMENT

#1

Office of National Drug Control Policy Attachment to Award G21MW0001A

Special Conditions

Midwest HIDTA Subaward Recipient Agreement

The following special conditions are incorporated into each award document.

1. This grant is awarded for the Jackson County Drug Task Force initiative. Variation from the description of activities approved by ONDCP and/or the budget attached must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated July 5, 2012.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be designated for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA program funds for confidential expenditures (the purchase of information, evidence, and services for undercover operations). Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the Midwest HIDTA Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

9. The recipient agrees to comply with the organizational audit requirements of OMS Circular A-133, "Audits of State and Local Governments". The management letter must be submitted with the audit report. Audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year. The audit report shall be submitted to:

   Missouri State Highway Patrol

   Budget & Procurement Division

   P.O. Box 568

   Jefferson City, MO 65102-0568

10. The recipient agrees to complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Forms (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

Attachment #2

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
4040-0013

1. * Type of Federal Action:
- [ ] a. contract
- [x] b. grant
- [ ] c. cooperative agreement
- [ ] d. loan
- [ ] e. loan guarantee
- [ ] f. loan insurance

2. * Status of Federal Action:
- [ ] a. bid/offer/application
- [x] b. initial award
- [ ] c. post-award

3. * Report Type:
- [x] a. initial filing
- [ ] b. material change

4. Name and Address of Reporting Entity:

[x] Prime [ ] SubAwardee

* Name: JACKSON COUNTY DRUG TASK FORCE
* Street 1: PO BOX 392
Street 2:
* City: BLUE SPRINGS
State: MISSOURI
Zip: 64015
Congressional District, if known:

5. If Reporting Entity in No.4 Is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency:

7. * Federal Program Name/Description:
CFDA Number, *if applicable:*

8. Federal Action Number, *if known:*

9. Award Amount, *if known:*
$

10. a. Name and Address of Lobbying Registrant:

Prefix: * First Name: Middle Name:
* Last Name: Suffix:
* Street 1: Street 2:
* City: State: Zip:

b. Individual Performing Services (including address if different from No. 10a)

Prefix: * First Name: Middle Name:
* Last Name: Suffix:
* Street 1: Street 2:
* City: State: Zip:

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

* Signature: Cummings
*Name: Prefix: MR. * First Name: DAN Middle Name: R
* Last Name: CUMMINGS Suffix:
Title: O.I.C. / CAPTAIN Telephone No.: 816-503-4725 Date: 03/25/21

Federal Use Only:

Authorized for Local Reproduction
Standard Form - LLL (Rev. 7-97)

ATTACHMENT

#3

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of HIDTA Program Policy and Budget Guidance.

DATE: 03/25/21 PROJECT DIRECTOR SIGNATURE:

AWARD: G21MW0001A

SUBAWARD ATTACHMENT

#4

SUBRECIPIENT AND PASS-THROUGH ENTITY INFORMATION

Federal Award Identification:	High Intensity Drug Trafficking Areas (HIDTA) Program
Federal Awarding Agency:	Office of National Drug Control Policy
CFDA Number:	95.001
CFDA Name:	High Intensity Drug Trafficking Areas Program
Award Type:	B-Projects
Subrecipient Name:	Jackson County Drug Task Force
Subrecipient DUNS number:	026546940
Federal Award Identification Number:	G21MW0001A
Subaward Identification Number:	G21MW0001A – MM
Federal Award Date:	March 1, 2021
Subaward Period of Performance:	
Start Date	January 1, 2021
End Date	December 31, 2022

Total amount of Federal Funds obligated/committed to subrecipient by this award:

$82,500

Federal Award Project Description: This grant will support initiatives designed to implement the Strategy proposed by the Midwest HIDTA Executive Board and approved by the Office of National Drug Control Policy.

Pass-through entity name:	Missouri State Highway Patrol
Pass-through entity contact name:	Colonel Eric T. Olson
R&D Award:	No

Executive Office of the President **Office of National Drug Control Policy**	**Grant Agreement**	
1. Recipient Name and Address Eric T. Olson Colonel Missouri State Highway Patrol 1510 E Elm Jefferson City, MO 65102-0568	4. Award Number (FAIN): G21MW0001A 5. Period of Performance: From 01/01/2021 to 12/31/2022	
2. Total Amount of the Federal Funds Obligated: $3,363,817	6. Federal Award Date: March 1, 2021	7. Action: Initial
2A. Budget Approved by the Federal Awarding Agency $3,363,817	8. Supplement Number	
3. CFDA Name and Number: *High Intensity Drug Trafficking Areas Program - 95.001*	9. Previous Award Amount:	
3A. Project Description *High Intensity Drug Trafficking Areas (HIDTA) Program*	10. Amount of Federal Funds Obligated by this Action: $3,363,817.00 11. Total Amount of Federal Award: $3,363,817.00	
12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached pages.		
13. Statutory Authority for Grant: *Public Law 116-260 H.R.133*		
AGENCY APPROVAL	**RECIPIENT ACCEPTANCE**	
14. Typed Name and Title of Approving Official Shannon Kelly National HIDTA Director Office of National Drug Control Policy	15. Typed Name and Title of Authorized Official Eric T. Olson Colonel Missouri State Highway Patrol	
16. Signature of Approving ONDCP Official	17. Signature of Authorized Recipient/Date Eric T. Olson 3/4/21	
AGENCY USE ONLY		
18. Accounting Classification Code DUNS: 098638075 EIN: 1431736878A1	19. HIDTA AWARD *OND1070DB2122XX OND6113* *OND2000000000 OC 410001*	

GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. § 200 (the "§ 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. §3603. For this award, the § 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. §§ 66 and 70, as well as those of 2 C.F.R. §§ 215, 220, 225, and 230. For more information on the § 200 Uniform Requirements, see https://cfo.gov/cofar/. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:

   - 28 C.F.R. § 69 – "New Restrictions on Lobbying"
   - 2 C.F.R. § 25 – "Universal Identifier and System of Award Management"
   - Non-profit Certifications (when applicable)

3. Audits conducted pursuant to 2 C.F.R. § 200, Subpart F, "Audit Requirements" must be submitted no later than 9 months after the close of the grantee's audited fiscal year to the Federal Audit Clearinghouse at https://harvester.census.gov/facweb

4. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). The Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.

5. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.

6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent(s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.

7. These general terms and conditions, as well as archives of previous versions of these general terms and conditions, are available online at www.whitehouse.gov/ondcp/.

8. Mandatory Disclosure Requirement

As a non-federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Non-federal entities that have received a federal award including the terms and conditions outlined in appendix XII of this part are required to report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM), currently the Federal Awardee Performance and Integrity Information System. Failure to make required disclosures can result in any of the remedies described in § 200.339. (See also 2 C.F.R. §180, 31 U.S.C. § 3321, and 41 U.S.C. § 2313.)

9. Federal Funding Accountability and Transparency (FFATA) / Digital Accountability and Transparency Act (DATA Act). Each applicant is required to (i) be registered in SAM before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.

10. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 C.F.R. § 200.331.

11. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 C.F.R. §180, dealing with all sub-awards and contracts issued under the grant.

12. Recipients are prohibited from using federal grant funds to purchase certain telecommunication and video surveillance services or equipment in alignment with § 889 of the National Defense Authorization Act of 2019, Pub. L. No. 115-232. See 2 C.F.R. § 200.216. See also, HIDTA PPBG, § 7.20, Prohibited Uses of HIDTA Funds.

13. Grantees should provide a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States. See 2 C.F.R. § 200.322.

14. Failure to adhere to the General Terms and Conditions as well as the Program Specific Terms and Conditions may result in the termination of the grant or the initiation of administrative action. ONDCP may also terminate the award if it no longer effectuates program goals or agency priorities. See 2 C.F.R. § 200.340.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. *General Reporting Requirement*

   If the total value of your currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this federal award, then you as the recipient during that period of time must maintain the currency of information reported to SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under § 872 of Public Law 110-417, as amended (41 U.S.C. § 2313). As required by § 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for federal procurement contracts, will be publicly available. *See* 41 U.S.C. § 417b(e)(1).

2. *Proceedings About Which You Must Report*

   Submit the information required about each proceeding that:

   Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

   a. Contract from the federal government;
   b. Reached its final disposition during the most recent 5 year period; and
   c. Is one of the following:

   (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
   (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;
   (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or
   (4) Any other criminal, civil, or administrative proceeding if:

   (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. *Reporting Procedures*

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under federal procurement contracts that you were awarded.

4. *Reporting Frequency*

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. *Definitions*

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and state level, but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the federal share of the funding under any federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The grant condition is as follows:

1. This award is subject to the requirements in the SUPPORT for Patients and Communities Act, 21 U.S.C. §§ 1701 *et seq.* and in the ONDCP National HIDTA Program Office HIDTA *Program Policy and Budget Guidance* (Jan. 6, 2020) (PPBG). The HIDTA PPBG is issued pursuant to authority granted the Director of ONDCP by the SUPPORT for Patients and Communities Act (21 U.S.C. § 1706) and the Uniform Administration Requirements (2 C.F.R. § 200) which provide the Director of ONDCP authority to coordinate funds and implement oversight and management function with respect to the HIDTA Program. The HIDTA PPBG can be accessed at the following website: https://www.nhac.org/hidta_guidance/Program_Policy_and_Budget_Guidance2020.pdf

D. Federal Award Performance Goals

HIDTA award recipients must adhere to the performance measures, goals and requirements set forth in the PPBG Performance Management chapter (§ 10.0) and the HIDTA Performance Management Process (PMP) database.

E. Payment Basis

1. A request for advance or reimbursement shall be made using the HHS/DPM system (https://pms.psc.gov/).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. § 6501 *et seq.*) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions – Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706
Account number: 303000
Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004
Account number: 75010501
Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY
(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: "The Department of Health and Human Services."

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 979132, St. Louis, MO 63197

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at http://pms.psc.gov/.

4. The grantee or subgrantee may keep interest amounts up to $500 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Eric T. Olson Date: 3-4-2021

Eric T. Olson

Missouri State Highway Patrol

Budget Detail

2021 - Midwest

Initiative - Jackson County Drug Task Force — Investigation

Award Recipient - Missouri State Highway Patrol (G21MW0001A)

Resource Recipient - Jackson County Drug Task Force

Indirect Cost: 0.0%

Awarded Budget (as approved by ONDCP)		***$3,363,817.00***
Services	**Quantity**	**Amount**
Vehicle lease - passenger	4	$38,400.00
Total Services		**$38,400.00**
Other	**Quantity**	**Amount**
PE/PI/PS		$44,100.00
Total Other		**$44,100.00**
Total Budget		**$82,500.00**

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating $20,000.00 from the undesignated fund balance of the 2021 Anti-Crime Sales Tax Fund in acceptance of funding provided by the Organized Crime Drug Enforcement Task Force for use by the Jackson County Drug Task Force for "Operation Double Kneecap."

ORDINANCE NO. 5509, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Jackson County Drug Task Force (JCDTF) and the U.S. Drug Enforcement Administration have formed the Organized Crime Drug Enforcement Task Force (OCDETF) to conduct a joint federal drug investigation, OCDETF Case No. WC-KS-02225, "Operation Double Kneecap," for the period of April 1, 2021, through September 30, 2021; and,

WHEREAS, a portion of the overtime costs incurred by the JCDTF for this investigation will be reimbursed by the OCDETF, in an amount not to exceed $20,000.00; and,

WHEREAS, an appropriation is necessary to place the projected funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2021 Anti-Crime Sales Tax Fund be and hereby is made:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	FROM	TO
Anti-Crime Sales Tax Fund			
OCDETF			
008-4133	45792 - Increase Revenue	$20,000	
008-32810	Undesignated Fund Balance		$20,000
008-32810	Undesignated Fund Balance	$20,000	
OCDETF			
008-4133	55030 - Overtime		$20,000

and,

BE IT FURTHER ORDAINED that the County Executive and other County officials be and hereby are authorized to execute any documents necessary to give effect to the intent of this Ordinance.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5509 introduced on May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5509.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 32810
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Undesignated Fund Balance
NOT TO EXCEED: $20,000.00

5/12/2021
Date

Chief Administrative Officer

Request for Legislative Action

Ord. #5509
Sponsor: Theresa Cass Galvin
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5509
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Appropriate']
Project/Title:
Organized Crime Drug Enforcement Task Force (OCDETF)

Request Summary
The Jackson County Drug Task Force (JCDTF) and Drug Enforcement Administration, are conducting a joint federal drug investigation. The agencies have formed an Organized Drug Enforcement Task Force (OCDETF), Operation Double Kneecap, for the period of April 1, 2021 through September 30, 2021. As a result, the JCDTF will be reimbursed overtime costs by the OCDETF program associated with the investigation. Please appropriate $20,000 from the undesignated fund balance of the Anti-Crime Sales Tax Fund into: 008-4133-55030

Contact Information			
Department:	Jackson County Drug Task Force	**Submitted Date:**	5/10/2021
Name:	Cari Beeman	**Email:**	cbeeman@jacksongov.org
Title:	Operations Administrator	**Phone:**	816-503-4713

Budget Information			
Amount authorized by this legislation this fiscal year:			$20,000
Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$20,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4133 (Organized Crime Drug Enforement)	45792 (Organized Crime/DTF)	$20,000

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4133 (Organized Crime Drug Enforement)	55030 (Overtime Salaries)	$20,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
4959	February 27, 2017
4960	March 20, 2017
4973	April 24, 2017
5063	December 11, 2017
5072	January 29, 2018
5192	January 22, 2019
5193	January 22, 2019
5194	January 22, 2019
5195	January 22, 2019
5196	January 22, 2019
5324	April 6, 2020
5411	September 28, 2020
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%

VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
• Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History
Cari Beeman at 5/10/2021 10:44:36 AM - [Submitted |]
Department Director: Dan Cummings at 5/10/2021 2:01:59 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/10/2021 3:00:56 PM - [Not applicable |]
Audit: Katie M. Bartle at 5/10/2021 3:36:57 PM - [Approved | eRLA #69]
Finance (Budget): Sarah L. Matthes at 5/11/2021 7:56:41 AM - [Approved |]
Legal: Elizabeth Freeland at 5/13/2021 12:27:51 PM - [Approved |]

Supplemental Appropriation Request
Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: May 11, 2021 ORD # 5509

Department / Division	Character/Description	From	To
Anti-Crime Sales Tax Fund - 008			
4133 - OCDETF	45792 - Increase Revenues	20,000	
32810	Undesignated Fund Balance		20,000
32810	Undesignated Fund Balance	20,000	
4133 - OCDETF	55030 - Overtime		20,000
APPROVED By Sarah Matthes at 7:55 am, May 11, 2021		$ 40,000	$ 40,000

Budgeting

U.S. Department of Justice
United States Attorney
Organized Crime Drug Enforcement Task Forces
West Central Region

Thomas F. Eagleton Courthouse111 S. 10th Street, Suite 20.333
St. Louis MO 63102

Tel: 314-539-2200
Fax:314-539-2312

Capt. Danny Cummings
Jackson CO DTF (KCMO)
415 E. 12th Street, 9th Floor
Kansas City MO 64106

Subject: Organized Crime Drug Enforcement Task Forces (OCDETF) State and Local Overtime and Authorized Expense Agreement for Fiscal Year FY-21

Dear Capt. Danny Cummings:

The West Central Region OCDETF Regional Coordination Group has approved an OCDETF Agreement for the Jackson CO DTF (KCMO) under the following terms:

OCDETF Case #:	WC-MOW-0364
Operation:	DOUBLE KNEECAP
Dates of the Agreement:	04/01/2021 through 09/30/2021 (FY-21)
Funding Amount ($):	$20,000.00
Sponsoring Federal Agency:	DEA

At no time should your State or Local agency exceed the approved funding noted above. **Please note that the approved funding amount may be less than the amount originally submitted to the Regional Coordination Group.

Initial funding allocations represent projections only and therefore are subject to modification by the Regional Coordination Group based upon the progress and needs of the OCDETF investigation. Federal government accounting policy requires all open obligations be reviewed and validated at the end of each quarter; therefore if no costs have been incurred within 90 days of the date of the agreement all funding could automatically be de-obligated unless an extension has been requested and has been granted in writing by the sponsoring Agency Regional OCDETF Coordinator.

If additional funding or agreement modifications are necessary, a written request must be submitted by the sponsoring Agency Regional OCDETF Coordinator to the Assistant U.S. Attorney (AUSA) Regional OCDETF Director **prior** to incurring any overtime and/or expenses. The sponsoring Federal agency and State or Local agency will be notified in writing on the status of the request. Any supplemental funding will be contingent upon availability of funds.

OCDETF Agreement For Fiscal Year FY-21

A reimbursement request will not be deemed "submitted" unless it is completely and accurately prepared Reimbursement requests must be submitted within 30 days of overtime worked. The requests must be approved and signed by the sponsoring Federal agency prior to being forwarded to the U.S. Attorney's office. All requests without the proper signatures will be returned. Approved funds that do not have properly submitted reimbursement requests submitted on a timely basis will be de-obligated by the committee to meet other financial responsibilities.

The State or Local agency is responsible for ensuring and monitoring overtime payments. These payments may not, on an annual per person basis, exceed $19,180.25(increased to 25% of a GS-12 Step 1 Federal salary rate in effect for fiscal year beginning 10/01/2020. The field office of the sponsoring Federal agency and the sponsoring Agency Regional OCDETF Coordinator will also monitor these payments, as stated in section 14 of the agreement. Without approval from the Regional Coordination Group and the grant of a waiver from the OCDETF Executive Office in Washington D.C. An agency may not be reimbursed in excess of $25,000.00 on any OCDETF investigation in a given year.

Reimbursement requests which are not submitted for payment in a timely manner are subject to availability of funds.

If you have any questions, please do not hesitate to contact your sponsoring Agency Regional OCDETF Coordinator Dickelbach, Adam at 314-538-4600.

Very truly yours,

Saylor A. Fleming
United States Attorney

Jackie Cathran

James Delworth
OCDETF Regional Director
West Central Region

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

FY 2021 Agreement

FOR THE USE OF THE STATE OR LOCAL OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM

DUNS #: 026546940 ✓

Federal Tax Identification #: 44-6000524

Rural* Y ☐ N ☑

DC#: X-32-

Amount Requested:
Amount requested should match the amount calculated on the Initial Funding Form, Page 2.

$ 20,000.00

Number of Officers Listed: 18 ✓

OCDETF Investigation / Strategic Initiative Number: WC-MOW-0364

Operation Name: Double Kneecap

Operation Zip Code(s): 66101

From: April 1, 2021
Beginning Date of Agreement

To: September 30, 2021
Ending Date of Agreement

Federal Agency Investigations:
Number: IE-20-0183

State or Local Organization

Narcotics Supervisor: Danny R. Cummings

Telephone Number: (816) 503-4725

E-mail Address: dcummings@jcdtf.com

State or Local Organization Name:
Jackson County Drug Task Force

Address to receive OCDETF paperwork (no PO Boxes):

Attention:** Carl Beeman (JCDTF)

415 E. 12th St.

Kansas City, MO 64106

Sponsoring Federal Agency(ies):
DEA

Sponsoring Federal Agency Group/Squad Supervisor: DEA/GS Holder

Telephone Number: (571) 387-2567

E-mail Address: michael.s.holder@usdoj.gov

Please provide the name, telephone number, and email address for the financial staff person at the State or Local Organization, who is directly responsible for the billing on the Reimbursement Request:

Name: Cari Beeman

Telephone Number: (816) 503-4713

E-mail Address: cbeeman@jcdtf.com

*This agreement can be classified as rural if the state & local agency's operating address or the location of the investigation produces a "Yes" response to both the CMS and FORHP Programs on the following website - https://www.ruralhealthinfo.org/am-i-rural

**Include the name of the person the form should be mailed to.

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

FY 2021 Agreement Initial Funding Form

FOR THE USE OF THE STATE OR LOCAL
OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM

OCDETF Case #: WC-MOW-0364

Amount Requested: $ 20,000.00

This amount should be entered on Page 1 of the Reimbursable Agreement.

Please note: The amount requested should cover your active investigation plan from the agreement start date. Proactive funding analysis will be conducted to determine the need for additional funds throughout the life of the agreement.

Agreement Activity: *(Please check all that apply)*

☑ Surveillance ☑ Takedown ☑ Trial/Court ☑ Wire: ☐ Approved ☐ Pending ☐ Other

If Other, please describe the type of investigative activity the State & Local Agency will be participating in:

Factors to Consider when Determining the Initial Agreement Amount:

Average Officer Overtime Rate:	Estimated overtime hours for your active investigation plan, from the agreement start date:	Prior year agreement spending, if any:
$ 50.00	400.00	$ 0.00

Please provide a brief explanation on how the initial funding amount was determined, if other factors were considered:

Jackson County Drug Task Force is providing support for the Federal T-III, including, but not limited to, surveillance, wire, take-down (if necessary) and court.

This Agreement is between the above named State or Local Law Enforcement Organization and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Organization official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Director, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2021.

2. No individual Agreement with a State or Local organization may exceed $25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed $50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Director to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.

3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Director or designee for the region and sent to the OCDETF Executive Office.

4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Organization indicates that it is no longer performing work under a particular Agreement, the State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.

5. The State or Local Law Enforcement Organization agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.

6. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.

7. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.

8. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.

9. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State or Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.

10. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" expectation, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Organization must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Organization for a limited amount of those overtime costs.] The Organization is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.

11. It is the responsibility of the State or Local Organization to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State or Local official.

12. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Organization affected by any such modification will receive a memo notifying them of the changes.

13. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Organization is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.

14. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.

15. Under no circumstances will the State or Local Organization charge any indirect costs for the administration or implementation of this Agreement.

16. The State or Local Organization shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.

17. The State or Local Organization shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Organizations from receiving OCDETF funding in the future.

18. The State or Local Organization will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.

19. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.

20. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. Participants are required to register in SAM.gov to receive reimbursements; registration information will be provided upon request. In certain circumstances the OCDETF Executive Office may make exceptions for Organizations that are unable to accept this form of payment, however, such Organizations must include written justification in the addendum of each new Agreement.

21. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Director or designee must initial all funding changes.

22. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Organizations are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.

23. Restrictions: Fringe benefits (such as retirement, FICA, or other expenses) are NOT to be included in overtime payment. Auxiliary educational benefits are also NOT to be included in overtime payment. Reimbursement of overtime payment is based solely on the authorized overtime rate of each participating officer listed in the Agreement. Under no circumstances may a State or Local agency include any administrative fees for the processing of overtime. Additionally, officers are not eligible for reimbursement of compensation time earned in lieu of overtime payment. OCDETF will only reimburse an actual $ amount paid to the officer for overtime worked, any additional benefit (including compensation time) will NOT be reimbursed.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Organization. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Organization official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Approved By: [signature] 901 O.I.C. 04/27/21
Authorized State or Local Official *Title* *Date*

Print Name

Approved By: [signature] 4-27-2021
Sponsoring Federal Agency Special Agent in Charge or Designee *Date*

Todd Zimmerman
Print Name

Approved By: [signature] for ADAM ZIRKELBACH 4/29/21
Sponsoring Agency Regional OCDETF Coordinator *Date*

Approved By: [signature] 5-4-21
Assistant United States Attorney Regional OCDETF Director/Program Specialist *Date*

Funds are encumbered for the State or Local Organization overtime costs and authorized expense/Strategic Initiative Programs specified above. **Subject to availability of funds.**

Approving Official: _____
OCDETF Executive Office *Date*

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
OCDETF State and Local Overtime Policies and Procedures

West Central Region Addendum A

Definition of "Full-Time Participation" Exemption

The "full-time" rule states:

Officers assigned to an OCDETF investigation are expected to work full-time (e.g. eight hours per day, 40 hours per week) on the single investigation **or multiple OCDETF investigations; i.e. the officer/agent is working more than one OCDETF investigation or he/she is assigned to a task force working exclusively OCDETF investigations.** The parent State or local agency must pay the base salary of these officers.

However, given the size of narcotics units in most of the departments in this Region and the increasing demands being placed on these units, the West Central Regional Coordination Group has determined that some flexibility in application of the full-time rule is required. To that end the following policy best meets the demand of significant contribution by the State or local agency and the flexibility required to meet all the law enforcement demands:

An agent/officer can work/claim up to a maximum of 16 hours per month of overtime without working <u>any</u> regular hours on an OCDETF investigation.

Additionally, there may be exceptions granted for special circumstances for <u>one-time</u> events such as T-III surveillance, canine searches, aerial surveillance, controlled deliveries, etc. All special circumstances MUST be approved in writing via email by the OCDETF Agency Regional Coordinator prior to use. If special circumstances are NOT approved in advance, the exception will not be granted.

(The former 4:1 rule no longer applies)

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating $136,736.00 from the undesignated fund balance of the 2021 Homeless Assistance Fund and authorizing the County Executive to execute Cooperative Agreements with certain organizations which provide assistance to homeless persons, at an aggregate cost to the County not to exceed $461,736.00.

ORDINANCE NO. 5510, May 17, 2021

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a $3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

WHEREAS, the County actually imposed said fee by Ordinance 1986, dated June 10, 1991; and,

WHEREAS, by enacting sections 9054. through 9059., Jackson County Code, 1984, the Legislature created the Housing Resources Commission and designated the Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee to organizations providing services to homeless persons; and,

WHEREAS, the Commission desires to assist certain organizations in the provision of services and has recommended the expenditure of funds to the organizations listed below, all providing assistance to homeless persons in Jackson County:

AGENCY	AMOUNT
Footprints	$49,936
Hillcrest of Mid-America	$25,000
Hope House	$20,000
Legal Aid of Western MO	$50,000
Mother's Refuge	$50,000
Reconciliation Services	$50,000
reStart Inc.	$50,000
River of Refuge	$31,800
Rose Brooks Center	$20,000
Salvation Army of Kansas and Western Missouri	$50,000
Sarita Lynne Ministries	$45,000
Sheffield Place	$20,000
TOTAL	**$461,736**

and,

WHEREAS, the execution of Cooperative Agreements with these agencies in the amounts indicated is in the best interests of the health, welfare, and safety of the citizens of Jackson County; and,

WHEREAS, an appropriation is necessary to fund a portion of these Agreements; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	FROM	TO
Homeless Assistance Fund 043-9999	32810- Undesignated Fund Balance	$136,736	
Housing Resource Commission 043-7001	56789- Outside Agency Funding		$136,736

and,

BE IT FURTHER ORDAINED that the County Executive be, and hereby is, authorized to execute Cooperative Agreements with the organizations in the amounts indicated, all for the purpose of providing assistance to homeless persons, in a form to be approved by the County Counselor; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing be, and hereby is, authorized to make all payments, including final payments on these agreements.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5510 introduced on May 17, 2021, was duly passed on_____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

_____ _____

Date Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5510.

_____ _____

Date Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 043 9999 32810
ACCOUNT TITLE: Homeless Assistance Fund
Undesignated Fund Balance
NOT TO EXCEED: $136,736.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 043 7001 56789
ACCOUNT TITLE: Homeless Assistance Fund
Housing Resources Commission
Outside Agency Funding
NOT TO EXCEED: $461,736.00

5/13/2021
Date

Chief Administrative Officer

Request for Legislative Action

Ord. #5510
Sponsor: Dan Tarwater III
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5510
Sponsor(s):	Daniel T. Tarwater III	Legislature Meeting Date:	5/17/2021

Introduction

Action Items: ['Authorize', 'Appropriate', 'Transfer']

Project/Title:

An Ordinance appropriating $136,736 from the undesignated fund balance of the 2021 Homeless Assistance Fund, and authorizing the County Executive to execute cooperative agreements with certain organizations which provide assistance to homeless persons, at an aggregate cost to the County not to exceed $461,736.00.

Request Summary

This request will require a fiscal note and public hearing.

Request for legislative action to appropriate from the Undesignated Fund Balance of the 2021 Homeless Assistance Fund and to authorize the County Executive to execute cooperative agreements with certain organizations which provide assistance to homeless persons.

The 2021 Budget adopted by the legislature provided $325,000 in annual agency funding and an Undesignated Fund Balance of $275,021. The HRC Board met February 17, 2021 to seek proposals for 2021 funding for homeless services. The Purchasing Department issued Request for Proposal No. 14-21 for Homeless Services on March 25, 2021. Twelve responses were received by the proposal deadline of April 13, 2021; the HRC Board met on May 4, 2021 and recommended all twelve agencies (listed below) for funding.

All agencies allocated funding by the HRC Board have met the county's liability insurance requirement, obtained tax clearance for taxes due/exempted December 31, 2020 and have submitted documents with their proposal that comply with Executive Order 04-18, thus are deemed in compliance with the requirements.

Footprints, Kansas City, MO	$49,936
Hillcrest of Mid-America, Independence, MO	$25,000
Hope House, Lee's Summit, MO	$20,000
Legal Aid of Western MO, Kansas City	$50,000
Mother's Refuge, Independence, MO	$50,000
Reconcilliation Services, Kansas City	$50,000
reStart Inc., Kansas City, MO	$50,000
River of Refuge, Raytown, MO	$31,800
Rose Brooks Center, Kansas City, MO	$20,000
The Salvation Army of Kansas and Western Missouri, Independence, MO	$50,000
Sarita Lynne Ministries, Kansas City, MO	$45,000

Request for Legislative Action

Sheffield Place, Kansas City, MO	$20,000

Contact Information			
Department:	Housing Resource Commission	**Submitted Date:**	5/10/2021
Name:	James D. Tindall	**Email:**	JTindall@jacksongov.org
Title:	Director	**Phone:**	816-223-1945

Budget Information			
Amount authorized by this legislation this fiscal year:			$461,736
Amount previously authorized this fiscal year:			**0.00**
Total amount authorized after this legislative action:			$461,736
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
043 (Homeless Assistance Fund)	9999 (*)	32810 (Undesignated Fund Balance)	$136,736
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
043 (Homeless Assistance Fund)	7001 (Housing Resource Commission)	56789 (Outside Agency Funding)	$136,736

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
1986	June 10, 1991
2030	September 3, 1991
Prior Resolution	
Resolution:	Resolution date:
20485	September 14, 2020
20110	March 25, 2019

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes

Request for Legislative Action

Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Non-profit	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History
James D. Tindall at 5/10/2021 1:28:56 PM - [Submitted | Would like to have this on the next available legislative agenda, May 17, 2021.For Budget clarification - there is $325,000 available in the 043-7001-56789 budget and we'd like to transfer $136,736 from the undesignated homeless assistance fund budget, 043-9999-32810 to the 043-7001-56789 budget for a total of $461,736 needed to allocate to the 12 listed agencies.]
Department Director: Dawn C. Hickman at 5/10/2021 3:53:41 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/10/2021 4:26:14 PM - [Returned for more information | Attachments: you may want to attach the pertinent pages of each respondent's proposalSuggest rewording Summary Section, 2nd paragraph to read as follows: "The Purchasing Department issued Request for Proposal No. 14-21 for Homeless Services on March 25, 2021. Twelve responses were received by the proposal deadline of April 13, 2021; the HRC Board met on May 4, 2021 and recommended all twelve agencies (listed below) for funding."Include city and state of each agency being recommended]
Submitter: James D. Tindall at 5/10/2021 6:38:42 PM - [Submitted | Revised per Purchasing.]
Department Director: Dawn C. Hickman at 5/11/2021 10:47:34 AM - [Returned for more information | Only 6 agencies appear on attachments.]
Submitter: James D. Tindall at 5/11/2021 12:28:45 PM - [Submitted | Revisions made to attachments.]
Department Director: Dawn C. Hickman at 5/11/2021 1:54:46 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/11/2021 2:30:29 PM - [Approved |]
Audit: Katie M. Bartle at 5/11/2021 4:54:50 PM - [Returned for more information | The Salvation Army Crossroads of Independence, MO owes taxes. If we are contracting with The Salvation Army of Kansas and Western Missouri then that agency needs to be revised in the RLA.]
Submitter: James D. Tindall at 5/12/2021 9:43:48 AM - [Submitted | Revision made to the name for Salvation Army.]
Department Director: Dawn C. Hickman at 5/12/2021 10:22:53 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/12/2021 10:41:23 AM - [Approved |]
Audit: Katie M. Bartle at 5/12/2021 10:56:17 AM - [Approved | eRLA #72]
Finance (Budget): Mark Lang at 5/12/2021 2:04:33 PM - [Approved | Fiscal Note has been attached.]
Executive: Troy Schulte at 5/12/2021 3:30:46 PM - [Approved |]
Legal: Elizabeth Freeland at 5/13/2021 10:36:40 AM - [Approved |]

Fiscal Note:

Funds sufficient for this appropriation are available from the source indicated below.

Date: May 12, 2021

ORD # 5510
eRLA ID #: 72

Org Code/Description	Object Code/Description	From	To
043 Homeless Assistance Fund			
9999 -	32810 Undesignated Fund Balance	$ 136,736	$ -
7001 Housing Resource Commission	56789 Outside Agency Funding	-	136,736
		$ 136,736	$ 136,736

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
043 Homeless Assistance Fund		
7001 Housing Resource Commission	56789 Outside Agency Funding	$ 461,736
		$ 461,736

APPROVED
By Mark Lang at 2:03 pm, May 12, 2021
Budget Office

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract for annual software maintenance for use by the Information Technology Department to Mitchell Humphrey of St. Louis, MO, as a sole source purchase, at an actual cost to the County in the amount of $81,505.00.

RESOLUTION NO. 20672, May 17, 2021

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, by Resolution 15550, dated June 27, 2005, the Legislature did award a contract for the furnishing and maintenance of financial system software, including installation, training, consulting, and customization services, to Mitchell Humphrey of St. Louis, MO, at an actual cost to the County not to exceed $650,255.00; and,

WHERAS, the County has continually contracted since that time with Mitchell Humphrey for the annual maintenance of its proprietary financial applications software, as a sole source; and,

WHEREAS, pursuant to section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing again recommends the award of a contract for annual software maintenance to Mitchell Humphrey of St. Louis, MO, as a sole source purchase, based upon Mitchell Humphrey's status as the sole provider of maintenance for its own proprietary financial software applications; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director

be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20672 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	001 1404 56662
ACCOUNT TITLE:	General Fund Finance Software Maintenance
NOT TO EXCEED:	$81,505.00

5/12/2021

Date

Chief Administrative Officer

JACKSON County ★ Missouri

Version
Completed in County Counselor's Office:
Res. 20672
Sponsor: Charlie Franklin
Date: May 17, 2021

Workflow Status

Status

Under Finance (Purchasing) Review

Introduction

Action items *

☐ Authorize ☐ Appropriate ☑ Award ☐ Amend ☐ Courtesy ☐ Transfer ☐ Repeal

Preparing a Request for Legislative Action (RLA)

The RLA should clearly communicate the department's request to the organization, administration, elected officials and the public.

- What legislative action is being requested?
- What does this authorize the County to do?
- What is the benefit to the County? What is the benefit to the public?
- What is the funding source(s)? Does it require a transfer?
- Does this involve a contract? If so, has it been reviewed by the County Counselors Office?
- Is this a request to purchase goods or services? If so, have you completed the purchasing process with the Purchasing Office? The following documents may be required to be attached to this request:
  - Recommendation Memo from the Department
  - Pricing
  - Pertinent pages of the Invitation to Bid or Request for Proposals
  - Pertinent pages of other government contract
  - Pertinent pages of a contract or agreement

All applicable questions must be answered prior to submitting this form.

Request

Project/Title *

Authorize Software Maintenance Agreement with Mitchell Humphrey Financial Management System (FMS) for Software Maintenance for for 2021

Request summary: *

Authorizing the Purchase of Financial Management System (FMS) Software Maintenance Agreement for with Mitchell Humphrey, of St. Louis, MO for various Departments at a total cost to the County of $81,505 as a Sole

Source purchase.

Contact Information

Department: *
Finance

Submitted Date:
Mar 12, 2021

Name: *
Craig A. Reich

Email: *
CReich@jacksongov.org

Title:
Senior Buyer

Phone: *
816-881-3265

Attachments

Affidavit from Mitchell Humphrey (2).pdf
Fiscal Note - Finance - FMS maintenance.pdf
Mitchell Humphrey Invoice.pdf
Resolution
Signed Mitchell Humphrey Memo.pdf
signed resolution

Budget Information

Enter whole dollar amounts only.

Amount authorized by this legislation this fiscal year:
$ 81,505

Amount previously authorized this fiscal year:
$

Total amount authorized after this legislative action:
$ 81,505

Is it transferring fund?
No

Single Source Funding:

Fund:
001 (General Fund)

Department: *
1404 (Finance)

Line Item Account: *
56662 (Software Maintenance)

Amount: *
$ 81,505

Prior Legislation

Prior Ordinances

Ordinance:

Ordinance date:

Prior Resolution

Resolution:
20406

Resolution date:
Jun 15, 2020

Resolution:
20103

Resolution date:
Mar 18, 2019

Resolution:
15550

Resolution date:
Jun 27, 2005

Completed by Purchasing Department:

Does this RLA include the purchase or lease of supplies, materials, equipment or services?

- (●) Yes
- ( ) No

Chapter 10 Justification:

- ( ) Formal Bid
- ( ) Informal Bid
- (●) Sole Source

- ◯ Emergency
- ◯ Fixed Price Contract
- ◯ Purchase from Another Government
- ◯ Purchase from a Non-Profit
- ◯ Proprietary Goods for Resale
- ◯ Not Applicable

Core 4 Tax Clearance Completed:

- ◯ Yes
- ◉ Not Applicable

Certificate of Foreign Corporation Received:

- ◯ Yes
- ◉ Not Applicable

Have all required attachments been included in this RLA?

- ◉ Yes
- ◯ No

Completed by Compliance Review Office:

- ◉ Certificate of Compliance
- ◯ Not Applicable
- ◯ No

The certificate verifies that the vendor has met all County requirements for the following:

- All Jackson County MO taxes are paid to date
- All Jackson County MO Affirmative Action requirements have been met

Minority, Women and Veteran Owned Business Program

Goals Reviewed

- ◯ Goals have been set
- ◯ Goals are waived - Insufficient MBE or WBE firms available
- ◉ Not Applicable

- ◯ Contract is with another government agency
- ◯ Contract is for real property
- ◯ Emergency contract
- ◯ For purposes of borrowing money/bonds/other notes
- ◯ Less than $50000
- ◯ Sole Source
- ◯ Other

Prevailing Wage

- ◯ Construction projects over $75000
- ◯ Approval of a Term and Supply contract which may include construction project(s) over $75000
- ◯ Not Applicable

Fiscal Information - Completed by Finance and/or Budget Office

- ☑ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.
- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.
- ☐ Funds sufficient for this expenditure will be/were appropriated by

  Ordinance #
- ☑ Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Completed by County Counselor's Office:

Action Requested:

◯ Ordinance ◉ Resolution ◯ Professional Services Contract ◯ Executive Orders

Res/Ord No.: Sponsor(s): Legislature meeting date:

20672	Charlie Franklin	May 17, 2021 12:00 AM

Process confidentially?

No

History

Comments

Craig A. Reich at 3/12/2021 11:00:59 AM - [Submitted |]

Department Director: Bob Crutsinger at 5/13/2021 1:35:06 PM - [Approved |]

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 140421004 000

Date: April 23, 2021

RES # 20672

eRLA ID #: 39

Org Code/Description	Object Code/Description	Not to Exceed
001 General Fund		
1404 Finance	56662 Software Maintenance	$ 81,505
		$ 81,505

APPROVED
By Mark Lang at 11:00 am, Apr 23, 2021

Budget Office

Jackson County, Missouri

AFFIDAVIT

STATE OF Missouri)
) SS.
COUNTY OF Saint Louis)

Kathleen A. Humphrey of the City of Saint Louis
County of Saint Louis State of Missouri being duly sworn on her or his oath, deposes and says;

1. That I am the Chairman (Title of Affiant) of Mitchell Humphrey & Co. (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2020 any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties; or the State of Missouri and City of Kansas City, Missouri Debarment List

7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Mitchell Humphrey & Co. (Name of Bidder)

By: Kathleen A. Humphrey (Signature of Affiant)

Chairman (Title of Affiant)

Subscribed and sworn to before me this 10th day of FEBRUARY, 2021

Cindy Bari

NOTARY PUBLIC in and for the County of ST. LOUIS (SEAL)

State of MISSOURI

My Commission Expires: NOVEMBER 8, 2023

CINDY BARI
Notary Public - Notary Seal
State of Missouri
Commissioned for St. Louis County
My Commission Expires: November 08, 2023
Commission Number: 11355891

MITCHELL HUMPHREY
software

1285 Fern Ridge Parkway
St. Louis, Missouri 63141-4402

800 237-0028 • 314 991-2440
www.mitchellhumphrey.com

January 15, 2021

Jackson County
415 East 12th Street, Room G8
Kansas City, Missouri 64106

Attn: Mr. Michael G. Ohlson-Dicus

Invoice No.: 44980000000016
Reference: Terms: Net 30 Days

I N V O I C E

Annual maintenance fee for FMS Software Products for the period
March 1, 2021 through February 28, 2022

81,505.00

Amount Due $81,505.00

Make check payable to Mitchell Humphrey & Co.

(816) 881-3126
Fax: (816) 881-3877

DEPARTMENT OF FINANCE AND PURCHASING

Jackson County Courthouse
415 East 12th Street, Room 105
Kansas City, Missouri 64106
jacksongov.org

To: Craig Reich, Senior Buyer

From: Bob Crutsinger, Director of Finance and Purchasing

Date: April 15, 2021

Subject: RLA to approve Mitchell Humphrey Software maintenance for 2021

Mitchell Humphrey provides our software maintenance for FMS, our financial database application. FMS is used throughout Jackson County for our financial application, including budgeting, purchasing, accounts receivable, and payables. Mitchell Humphrey is the sole source for these software applications.

The 2020 maintenance is:

FMS $ 81,505.00

Account: 001-1404-56662 $81,505.00

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of safety equipment and supplies for use countywide to Orr Safety Corporation of Riverside, MO, under the terms and conditions of Invitation to Bid No. 12-21.

RESOLUTION NO. 20673, May 17, 2021

INTRODUCED BY Charlie Franklin, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 12-21 for the furnishing of safety equipment and supplies for use countywide for the upcoming twelve-month period, with one twelve-month option to extend; and,

WHEREAS, a total of twenty-three notifications were distributed and one response was received and evaluated; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of the contract to Orr Safety Corporation of Riverside, MO, for the reason that it has submitted the lowest and best bid; now therefore,

BE IT RESOLVED that the award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the contract to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20673 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

5/13/21

Date

Chief Administrative Officer

Request for Legislative Action

Res. # 20673
Sponsor: Charlie Franklin
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20673
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Award']
Project/Title:
Awarding a Twelve-Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Safety Equipment and Supplies for use by Various County Departments to Orr Safety Corporation of Riverside, MO under the terms and conditions of Invitation to Bid No. 12-21.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Safety Equipment and Supplies. The Purchasing Department issued Invitation to Bid No. 12-21 in response to those requirements.

A total of twenty-three notifications were distributed and one response was received and evaluated as follows:

TOTAL PRICE OF ITEM NO. 1 - 28	**$325.14**
ITEM NO. 29 - PRECENTAGE CATALOG DISCOUNT	**5%**
ITEM NO. 30 - PRESCRIPTION GLASSES	**$143.00**

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award of the furnishing of Safety Equipment and Supplies to Orr Safety Corporation of Riverside, MO under the terms and conditions of Invitation to Bid No. 12-21.

Estimated annual usage is $25,000. This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Contact Information

Department:	Finance	**Submitted Date:**	4/28/2021
Name:	Katelyn W. Edgar	**Email:**	KEdgar@jacksongov.org
Title:	Buyer	**Phone:**	816-881-3292

Budget Information

Amount authorized by this legislation this fiscal year:	$ 0

Request for Legislative Action

Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19156	May 19, 2016
17593	May 16, 2011

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than $50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
• This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

Jackson County
Public Works Department

ROAD MAINTENANCE

34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Katelyn Edgar, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: April 20, 2021

SUBJECT: Recommendation for Vendor: Orr Safety

Please consider Orr Safety be awarded term and supply vendor for bid No. 12-21 Safety Equipment & Supplies to County Road and Bridge division. Orr Safety can provide Jackson County with Safety Equipment & Supplies.

It is estimated that the County could spend approximately $20,000.00 annually with Orr Safety.

For the reasons above, it has been requested that Orr Safety be awarded the term and supply contract for bid No. 12-21, Safety Equipment & Supplies.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator

JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Katelyn Edgar, Finance and Purchasing Department

FROM: Jim Autry, Acting Superintendent Golf Course and Marinas

DATE: April 27, 2021

SUBJECT: Recommendation for Vendor: Orr Safety

Please consider Orr Safety be awarded term and supply vendor for bid No. 12-21 Safety Equipment & Supplies to the Golf Course and Marinas division. Orr Safety can provide Jackson County with Safety Equipment & Supplies.

It is estimated that the Golf Course and Marinas Division could spend approximately $500.00 annually with Orr Safety.

For the reasons above, it has been requested that Orr Safety be awarded the term and supply contract for bid No. 12-21, Safety Equipment & Supplies.

Thank you for your consideration,

Thank you,

Jim Autry, Acting Superintendent of Golf Course and Marinas

ABSTRACT OF BIDS

	Invitation to Bid 12-21 Safety Equipment and Supplies Opens: 2:00 PM, CDT on 4/13/2021	Orr Safety Corporation Riverside, MO				
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Safety Glasses, workers grade w/ side shield, black plastic frame w/ single piece polycarbonate lens that is available in several tints, 10/box	.84				
2	Silicone Lens Station, large disposable lens cleaning station w/ large tissues and 16-ounce anti-fog, anti-static silicone cleaning solution	7.50				
3	Jersey Gloves, brown, 9-ounce	.45				
4	Predaflex Industrial Strength Rubber Gloves, 14"	1.05				
5	Latex Disposable Gloves, powder free, 100 per box	8.90				
6	Rain Overalls, yellow, plain front, elastic suspenders	3.00				
7	Coveralls, disposable, white, zipper front, spunbonded olefin, sizes 1 – 4X, 25 per cases	2.14				
8	Earmuffs, hearing protection, wire headband and pivoting cups, wide softly padded headband and vinyl covered cushions	16.55				
9	Safety Vests – required sizes M – 5XL, breathable nylon fluorescent lime with 2-inch extra-wide wraparound sewn silver reflective 3M Scotch lite striping for 360-degree visibility, ANSI approved, ISEA-107-1999, Class 2, Level 2, and zipper front	2.60				
10	Saw Wrap Chaps – required sizes 32", 36" and 40", 1000 denier Cordura nylon outer shell; SwedePro/EngTex jamming protective pads; outer fabric to be water, oil, snake and snap resistant; wrap to be small fiber; adjustable fit at legs; Orange; OSHA approved for leg protection and launderable	94.64				

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: April 13, 2021, BY
Marty Spino
CLERK OF THE LEGISLATURE
Barbara Vasquez
PURCHASING

APR 13 PM2:01

	Invitation to Bid 12-21 Safety Equipment and Supplies Opens: 2:00 PM, CDT on 4/13/2021	Orr Safety Corporation Riverside, MO				
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
11	Lumbar Braces, various sizes	15.70				
12	Hard Hats	8.39				
13	Standard Assortment, 36-unit First Aid Kit	18.06				
14	Federal Aviation, 24-unit First Aid Kit	46.88				
15	Johnson & Johnson, 50-unit, 15 3/4" x 14 1/2" x 5 9/16" First Aid Kit	11.96				
16	Advil, 50 individual packets of 2, 200 mg	18.89				
17	Tylenol, 50 individual packets of 2, 500 mg	17.24				
18	Hand Lotion, greaseless, non-smudging, skin conditioner, 24 tubes per case	1.85				
19	Ointment, Triple Antibotic, 10-ounce tube	9.00				
20	Hydrogen Peroxide Solution, 16 fluid ounces	1.13				

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: _____, BY

_____
CLERK OF THE LEGISLATURE

_____
PURCHASING

	Invitation to Bid 12-21 Safety Equipment and Supplies Opens: 2:00 PM, CDT on 4/13/2021	Orr Safety Corporation Riverside, MO				
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
21	Eye Drops, 15ml	1.79				
22	Ivy Block Lotion, 4-ounce bottle	1.84				
23	Tecnu Outdoor Cleanser, Poision Ivy Wash	3.60				
24	Calagel Anti-Itch Gel, 6-ounce bottle	4.50				
25	Dust Masks, disposable, soft flexible, lightweight, 50 per box	7.60				
26	Knuckle Bandages, 100 per box	8.75				
27	Fingertip Bandages, 500 per box	7.54				
28	Adhesive Bandages, 100 per box, 1" x 3 1/2"	2.75				
29	Miscellaneous Catalog Order, state discount off manufacturer's suggested list price for each manufacture or category	5%				
	CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY OPENED AND RECORDED ON: _____, BY _____ CLERK OF THE LEGISLATURE _____ PURCHASING					

7.0 QUOTATION

NO.	DESCRIPTION	U/M	EST QTY	MANUFACTURER BID	UNIT PRICE
1.	Safety Glasses, workers grade w/ side shield, black plastic frame w/ single piece polycarbonate lens that is available in several tints, 10/box	Box	125	ORRAA200CL	$ .84
2.	Silicone Lens Station, large disposable lens cleaning station w/ large tissues and 16-ounce anti-fog, anti-static silicone cleaning solution	Each	24	ORRAD16ST	$ 7.50
3.	Jersey Gloves, brown, 9-ounce	Pair	200	ORRFA630	$ .45
4.	Predaflex Industrial Strength Rubber Gloves, 14"	Pair	50	ORRFE114IPR	$ 1.05
5.	Latex Disposable Gloves, powder free, 100 per box	Box	75	ORR21070PR	$ 8.90
6.	Rain Overalls, yellow, plain front, elastic suspenders	Each	50	ORREI35BO	$ 3.00
7.	Coveralls, disposable, white, zipper front, spunbonded olefin, sizes 1 – 4X, 25 per cases	Case	50	S67D01	$ 2.14
8.	Earmuffs, hearing protection, wire headband and pivoting cups, wide softly padded headband and vinyl covered cushions	Each	50	PLTH7A	$ 16.55
9.	Safety Vests – required sizes M – 5XL, breathable nylon fluorescent lime with 2-inch extra-wide wraparound sewn silver reflective 3M Scotch lite striping for 360-degree visibility, ANSI approved, ISEA-107-1999, Class 2, Level 2, and zipper front	Each	100	S6A2ZYL	$ 2.60
10.	Saw Wrap Chaps – required sizes 32", 36" and 40", 1000 denier Cordura nylon outer shell; SwedePro/EngTex jamming protective pads; outer fabric to be water, oil, snake and snap resistant; wrap to be small fiber; adjustable fit at legs; Orange; OSHA approved for leg protection and launderable	Each	10	ELV9433	$ 94.64
11.	Lumbar Braces, various sizes	Each	50	ERG100BK	$ 15.70
12.	Hard Hats	Each	25	ORRCA4PTRWE	$ 8.39
13.	Standard Assortment, 36-unit First Aid Kit	Each	5	CSMR209027	$ 18.06
14.	Federal Aviation, 24-unit First Aid Kit	Each	5	CSMK201323	$ 46.88
15.	Johnson & Johnson, 50-unit, 15¾" x 14½" x 5-9/16" First Aid Kit	Each	5	FAOFA340	$ 11.96
16.	Advil, 50 individual packets of 2, 200 mg	Box	50	FAOM4008	$ 18.89
17.	Tylenol, 50 individual packets of 2 500 mg	Box	50	PAK40900	$ 17.24
18.	Hand Lotion, greaseless, non-smudging, skin conditioner, 24 tubes per case	Case	5	SBS100ML	$ 1.85
19.	Ointment, Triple Antibiotic, 10-ounce tube	Each	24	CSM519547	$ 9.00
20.	Hydrogen Peroxide Solution, 16 fluid ounces	Each	100	CSM221034	$ 1.13
21.	Eye Drops, 15ml	Each	100	SWF242800	$ 1.79

NO.	DESCRIPTION	U/M	EST QTY	MANUFACTURER BID	UNIT PRICE
22.	Ivy Block Lotion, 4-ounce bottle	Each	48	COR83666EA	$ 1.84
23.	Tecnu Outdoor Cleanser, Poison Ivy Wash	Each	48	TECOAKNIVY	$ 3.60
24.	Calagel Anti-Itch Gel, 6-ounce bottle	Each	24	TECCALA6	$ 4.50
25.	Dust Masks, disposable, soft flexible, lightweight, 50 per box	Box	25	MMM8200	$ 7.60
26.	Knuckle Bandages, 100 per box	Box	100	CSM220220	$ 8.75
27.	Fingertip Bandages, 500 per box	Box	100	FAOG127	$ 7.54
28.	Adhesive Bandages, 100 per box, 1" x 3½"	Box	100	CSM22103	$ 2.75
				GRAND TOTAL	$ 325.14

29.	Miscellaneous Catalog Order, state discount off manufacturer's suggested list price for each manufacturer or category, use additional pages if necessary, to complete your bid	**Discount Offered**
A.	All MFG on the Orr Website www.orrsafety.com	5% %
B.		%
C.		%

NOTE: To be considered for award of miscellaneous catalog items, the Successful Bidder(s) must complete Item No. 29. If no discount is offered, you must indicate a zero (0) or NONE. If you are offering different discounts by manufacturer, category, or price list, use additional pages as necessary to complete your bid.

Delivery Time after receipt of order: If in stock 2 days if not in stock 10 Days

Minimum Order for delivery (if applicable): $25.00

Webpage for Miscellaneous Catalog Items (if applicable): www.orrsafety.com

CERTIFICATION

SIGNATURE:			DATE: 4/12/2021
NAME: Jeff Turner	(Print or Type)		PHONE: 816-719-4693
TITLE: Senior Account Manager	(Print or Type)		MOBILE: 816-719-4693
COMPANY NAME: Orr Safety Corporation	(Print or Type)		FAX: N/A
EMAIL ADDRESS: jefft@orrcorp.com			(Print or Type)

ADVANTAGE PLUS ORR Rx Safety Eyewear

COMPLETE

Single Vision Design	No-Lines Progressive Design	Lines Bifocal Design
Single Vision Base Package	Progressive Base Package	Bifocal Base Package
PHOENIX $143.00	PHOENIX $143.00	PHOENIX $143.00
Innovative Lenses - 2 Year Warranty Poly $133.00	Innovative Lenses - 2 Year Warranty Poly $133.00	Innovative Lenses - 2 Year Warranty Poly $133.00

BASE PACKAGE PRICE INCLUDES:

- Prescription Lenses in Single Vision, Bifocal FT28, Trifocal 7x28, or SafeVision 1 Progressive
- Scratch Resistant Coating *(Factory Standard)*
- All Lens Materials *(Polycarbonate, PHOENIX) (See Pricing Above)*
- Any Prescription Power or Size with the Exception of Wrap Style Frames
- Specialty Lenses *(Slab-Off, MYO DISC, etc.)*
- Tinted Lenses *(When Requested)*
- Polished Edges
- Computer or Occupational Double Segment *(Plastic or PHOENIX Only)*
- Any Frame from **Groups Base** through **C**
- Spectacle Case
- Shipping
- Comprehensive On-Line User Platform with Eligibility Tracking and Administrative Capabilities for all Programs
- Professional Fitting and Dispensing Services

PROGRESSIVE LENS PACKAGE OPTIONS

SafeVision 1	SafeVision 2	SafeVision 3
Basic No-Line Performance	**Enhanced No-Line Performance** *Increased Correction for Distance, Intermediate & Close Range*	**Maximum No-Line Performance** *The Very Best Vision at Close, Intermediate & Peripheral Distances*

PROGRESSIVE LENS OPTIONS — BASE PACKAGE PRICING LISTED ABOVE

Lens Design	Price	✓	Notes
SafeVision 1 — Basic No-Line Performance	Included		

NOTE: Progressive lens designs are typically determined by what progressive lens an employee is currently wearing and the employee prescription. The Eye Doctor or the Optician will discuss and make a lens recommendation for the employee.

ADDITIONAL LENS OPTIONS — BASE PACKAGE PRICING LISTED ABOVE

Additional Lens Options	Price	✓	Notes
Full Line Bifocals	Included		

AdvantagePlus FRAME STYLES — BASE PACKAGE PRICING LISTED ABOVE

Featuring PENTAX and ArmourRx frames

Sample fitting frame selection will vary per eye care provider location

Group	AdvantagePlus Frame Styles	Price	✓	Notes
A	Eagle, F6000, A2000, A2500, F9800, F9900	Included		
B	ZT100	Included		
C	650, Alpha, Beta, Gamma, DX670, D490, ZT200, V1000, ZT25, Classic 3, 5004, 5005, 7700, 7013	Included		
SIDESHIELDS	Detachable or Permanent	Included		

Revised: 09/11/2020 | 20200206SM

ORR Solutions Group
Toll Free: 800.949.6155 solutionsgroup@orrcorp.com
Mon-Fri 8:00 a.m. to 5:00 p.m. EST

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ADVANTAGE PLUS ORR Rx Safety Eyewear

COMPLETE

ADD-ON PRICING OPTIONS

Options selected from items listed below, ADD TO BASE PACKAGE PRICE

AdvantagePlus FRAME STYLES — ADD TO BASE PACKAGE PRICE

Featuring PENTAX and ArmourRx frames

Sample fitting frame selection will vary per eye care provider location

Group	AdvantagePlus Frame Styles	Price	✓	Notes
D	Classic 1, DP720, DP820, DP600, DP610, DP620, ZT35, ZT45, ZT55, ZT400	20.00		
E	Steel 300, Steel 400, Maxim®Air Seal Rx, Classic 4, ZT500, ZT500G	30.00		
F	Urban 6, Urban 8, Rebel, TRX, Hog, Attitude 5, Attitude 6, DVX, John Deere (All Styles)	40.00		
G	Attitude 3, Attitude 4, Wiley X (All Styles)	60.00		

PROGRESSIVE LENS OPTION — ADD TO BASE PACKAGE PRICE

Lens Design	Price	✓	Notes
SafeVision 2 — Enhanced No-Line Performance *(Recommended for tight wrapped frames)*	25.00		
SafeVision 3 — Maximum No-Line Performance	45.00		

NOTE: Progressive lens designs are typically determined by what progressive lens an employee is currently wearing and the employee prescription. The Eye Doctor or the Optician will discuss and make a lens recommendation for the employee.

WORKPLACE ENHANCEMENTS — ADD TO BASE PACKAGE PRICE

Lens Treatments	Price	✓	Notes
Clarity Shield — Enhanced Scratch Shield *(2 Year Warranty)*	20.00		
Anti-Fog — Two-sided Anti-Fog *(1 Year Warranty)*	28.00		
Easy Clean with Anti-Fog — Enhanced Scratch Shield + Smudge Defense + Anti-Fog *(1 Year Warranty)*	36.00		
Hi-Vision — Anti Reflective *(2 Year Warranty)*	28.00		
Recharge — Blue Light Filter + Super Hi-Vision Ex3 *(2 Year Warranty)*	80.00		
Glare Free with Anti-Fog — Anti-Reflective + Anti-Fog *(1 Year Warranty)*	55.00		
Super Hi-Vision EX3 — Enhanced Scratch Shield + Smudge Defense + AR *(2 Year Warranty)*	80.00		
Clear Away Easy Clean — Enhanced Scratch Shield + Smudge Defense *(1 Year Warranty)*	28.00		

TINTING/SUNGLASS OPTIONS — ADD TO BASE PACKAGE PRICE

Tinting/Sunglass Options	Price	✓	Notes
Mirror — Blue, Silver, Green, Gold	65.00		
Sensity Photochromic — Light Reactive Lens	65.00		
Polarized — Glare Filter	65.00		

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COMPLETE

MORE INFORMATION ON PHOENIX INNOVATIVE LENSES

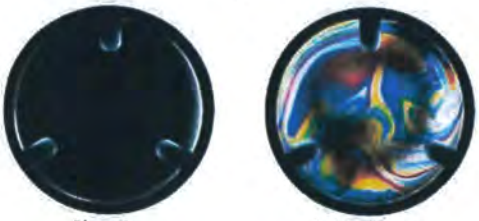
Provide employees with the perfect combination of durability & visual clairity

Material Features

- High Impact resistance rating per ANSI Z87.1
- 60 times more impact resistant than standard plastic
- Twice as scratch resistant as polycarbonate
- Provides 100% UVA and UVB protection
- Temperature resistant
- The lightest lens material available today
- Tough against harsh chemicals and solvents which typically crack polycarbonate lenses
- Higher Abbe value of 43 vs. 30 for polycarbonate = less color distortion in the periphery of the lens polycarbonate lenses

Chemical Resistant: Harsh chemicals like ammonia, acetone and ethyl alcohols are known to attack polycarbonate lenses and cause cracking. The cracking and/or fogging typically emanates from the edge of the polycarbonate lens and can occur rapidly. Cracked lenses are a hazard because they do not have their original impact strength. They are not compliant to the ANSI standard. Employees should be encouraged to report and replace eyewear with cracked lenses immediately. That is why we highly recommend Phoenix lenses over polycarbonate.

Lens comparison as viewed through an illuminated polarized filter



Phoenix | Polycarbonate

Phoenix withstands the impact from a 1/4" diameter steel ball traveling at over 100 mph

Phoenix | Other Lenses

ONSITE OPTICIAN SERVICES AVAILABLE FOR CUSTOMERS

Please contact the ORR Solutions Group for details. Restrictions may apply.

RESPIRATOR PRESCRIPTION EYEWEAR INSERTS ARE AVAILABLE FOR THE FOLLOWING...

- **3M™ SCOTT™ Fire & Safety**
- **3M**
- **Honeywell North**
- **Honeywell**
- **MSA**

For more details call the ORR Solutions Group Team at 800.949.6155

ORR Solutions Group
Toll Free: 800.949.6155 solutionsgroup@orrcorp.com
Mon-Fri 8:00 a.m. to 5:00 p.m. EST

ORR Safety Your Safety. Our Focus.

ADVANTAGE PLUS ORR Rx Safety Eyewear

COMPLETE

ORR Safety Your Safety. Our Focus.®

SafeVision BY HOYA

Safety Prescription Eyewear Warranties - Policies

PRESCRIPTION POLICY

ORR Safety urges employees to visit their Eye Care Professional annually to ensure their prescription is accurate and their eyes are healthy. As part of our focus on the health and safety of the workforce, ORR recommends annual checkups, but requires that all eyewear prescriptions be less than two years old.

HAZARD ASSESSMENT POLICY

It is the responsibility of the plant owner or safety director to conduct a hazard assessment for the workplace and determine the appropriate eyewear protection required for each job. ORR offers a wide selection of frames, lenses and coatings for review by plant officials.

WARRANTIES

At ORR Safety, we stand behind our quality and service 100%. Our goal is to consistently provide exceptional service and quality products at the best value. To meet this goal, we have structured our policies to be flexible and responsive to all your safety eyewear needs.

WARRANTIES		
Product	**Covered**	**MOs**
Phoenix Lenses	Defects & Scratches	24
Recharge	Defects & Scratches	24
Hi-Vision w/View Protect & Hi-Vision	Defects & Scratches	24
Polycarbonate Lenses	Mfg. Defects Only	12
Clarity Shield	Defects & Scratches	24
Anti-Fog (AF) Coating	Mfg. Defects Only	12
Easy Clean with Anti-Fog	Defects & Scratches	12
PENTAX Branded Frames	Mfg. Defects Only	12
Glare Free with Anti-Fog	Defects & Scratches	12
Clear Away Easy Clean	Defects & Scratches	12

NOTE: All lens, coating and frame warranties commence at the invoice date. The prescription and frame must remain unchanged. All warranties above are null and void in the event of improper care or abuse.

PROGRESSIVE LENS WARRANTY

ORR Safety offers a 4-month employee satisfaction guarantee. Should an employee become dissatisfied with their SafeVision progressive lenses within 4 months of the invoice date, SafeVision/ORR will remake the progressive lenses one time, at no charge. In the highly unlikely event that employee still has issues, SafeVision/ORR will remake the prescription with multi-segmented lenses at full charge. A credit for the original eyewear will then be issued.

PRESCRIPTION & FRAME CHANGES

DOCTOR'S CHANGES: **SafeVision/ORR will replace any prescription or order change if within 6 months of the invoice date and within the original invoice amount. More expensive replacements will be charged the price difference.**

LAB REMAKES: **SafeVision/ORR will replace any lab errors, if within 6 months of the invoice date and within the original invoice amount. More expensive replacements will be charged the price difference.**

EMPLOYEE PREFERENCE CHANGES: **Changes due to employee preference are not warranty claims but will be accommodated. Employees must keep the normally billed first pair but will receive an employee paid 50% discount off the full price of the second pair; if within 2 months of the invoice date.**

RX CANCELLATIONS AND CHANGES: **If lenses are not yet in process, prescription changes can be made at no charge. If lenses are already in process, a 50% credit will apply. If lenses have shipped, no cancellation credit will be given.**

REPLACING LENSES UNDER WARRANTY

SafeVision will only permit licensed and/or trained eyecare professionals (ECPs)/ opticians to replace safety eyewear lenses. If an ECP requests safety lenses as replacements, PLEASE BE ADVISED OF THE FOLLOWING CAUTIONS. Insertion of safety lenses is considered part of the manufacturing process. As such, ECPs conducting this operation essentially become a manufacturer of safety eyewear, with the duties and responsibilities that apply. Lens fit can compromise the workers protection from impact. SafeVision requires circumference dimensions or the frame to trace when replacing lenses. It is the responsibility of those inserting lenses in safety fames to thoroughly check the fit of the lenses. The lenses should be snug and fit deeply in the groove. Any eyewire or lens movement can lead to potential injury. The frame must also be inspected for any damage or weakness from previous use. Frames over 2 years old shall be replaced, at the employee's expense, with new frames since the integrity and strength cannot be assured. Discontinued frames must be less than 2 years old and must be sent to the lab for tracing.

USER SUPPLIED FRAMES

SafeVision/ORR will not warrant a lab breakage of a previously used, employee supplied, frame.

AWAITING REPLACEMENT EYEWEAR

Employees waiting for their replacement safety eyewear should consult their company for recommended temporary eye protection. Damaged frames or lenses should not be worn in the workplace as they can compromise the safety of the employee. Any warranty replacement claim should be made through Customer Excellence Center at 800-982-2828. A Return Material Authorization (RMA) number will be assigned.

ORR Safety Corporation 11601 Interchange Drive Louisville, KY 40229 USA

Revised: 09/11/2020 20200206SM

ORR Solutions Group
Toll Free: 800.949.6155 solutionsgroup@orrcorp.com
Mon-Fri 8:00 a.m. to 5:00 p.m. EST

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IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of concessions products for resale for use by the Parks + Rec Department to St. Joseph Distributing, of St. Joseph, MO, under the terms and conditions of Invitation to Bid No. 7-21.

RESOLUTION NO. 20674, May 17, 2021

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 7-21 for the furnishing of paper products, candy, snacks, deli sandwiches, meats, cheeses, condiments, juices, and other concession products for resale for use by the Parks + Rec Department; and,

WHEREAS, a total of thirty-eight notifications were distributed and two responses were received, one of which was a "no bid"; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of these products for use by the Parks + Rec Department to St. Joseph Distributing of St. Joseph, MO, for the reason that it has submitted the lowest and best bid; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20674 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

5/12/2021

Date

Chief Administrative Officer

Request for Legislative Action

Res. #20674
Sponsor: Tony Miller
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20674
Sponsor(s):	Tony Miller	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Award']
Project/Title:
Awarding a Twelve (12) Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Concessions for the Parks + Rec Department to St. Joseph Distributing of St. Joseph, MO under the Terms and Conditions of Invitation to Bid No. 7-21.

Request Summary
The Parks + Rec Department requires a Term and Supply contract for the furnishing of Paper Products, Candy, Snacks, Deli Sandwiches, Chips, Meats & Cheeses, Condiments, and Juices for Resale at its' Concession Operations. Purchasing issued Invitation to Bid No. 7-21 in response to those requirements. The estimated annual amount of this contract is $38,000. At total of 38 notifications were distributed with one response and one notification of "no bid". Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Twelve Month Term an Supply contract for the furnishing of Paper Products, Candy, Snack , Deli Sandwiches, Chips, Meats & Cheeses, and Condiments for Resale at the Parks + Rec Department's Concession Operations to St. Joseph Distributing of St. Joseph, Missouri as the lowest and best bid received. The award is made as an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for the specific purchases is subject to annual appropriations.

Contact Information			
Department:	Parks + Rec	**Submitted Date:**	4/29/2021
Name:	Craig A. Reich	**Email:**	CReich@jacksongov.org
Title:	Senior Buyer	**Phone:**	816-881-3265

Budget Information	
Amount authorized by this legislation this fiscal year:	$ 0

Request for Legislative Action

Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
18801	April 27, 2015

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
• This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

INVITATION TO BID NO. 7-21
ISSUED:

Jackson County, Missouri is seeking bids for a 12 Month Term and Supply Contract, with one Twelve-Month Options to Extend, for the furnishing of **Concessions** for the use by the **Parks + Rec** Department.

Enclose your bid in a sealed opaque envelope with the above Invitation to Bid number written on the face of the envelope and deliver it to the **Office of the Jackson County Purchasing Department, Room G-1, Ground Floor, Jackson County Courthouse, 415 East 12th Street, Kansas City, Missouri 64106** no later than **2:00pm CDT on March 9, 2021** otherwise your bid will be **REJECTED**. There will be a public opening of bids at 2:05pm CDT on March 9, 2021, in the Dutch Newman Conference Room, Second Floor of the Jackson County Courthouse at the above address.

Disabled Persons wishing to participate in the Bid Opening and who require a reasonable accommodation may call Jackson County Purchasing Department at 881-3267 or 1-800-735-2466 (Missouri Relay). Forty-eight (48) hour notice is required.

Point of Contact for this Invitation to Bid is Craig Reich (816) 881-3265. All questions must be emailed to creich@jacksongov.org as detailed under General Conditions, Item 5 on Page 9 of this Invitation to Bid.
Bid.

By submitting a Bid, you offer to enter into a Contract with the County, and your offer is not revocable for Ninety (90) Days following the Response Deadline indicated above.

Jackson County, Missouri reserves the right to: (1) waive any defect in the offer of any bidder; and (2) to reject any or all offers; and (3) split the contract award for **Concessions.**

Your returned Bid MUST include of: (1) all pages of this Invitation to Bid, including the Affidavit on Page 3, fully executed and notarized; (2) Certificate of Compliance: bidder must have a Certificate of Compliance from the Jackson County Compliance Review Office and submit the Certificate of Compliance with this bid. If you do not have a Certificate of Compliance follow the instructions on Page 4 herein to obtain the Certificate. Failure to obtain and attach a Certificate of Compliance from the Jackson County Missouri Compliance Review Office may result in the **REJECTION OF YOUR BID**; (3) submit your quotation on the forms provided herein, do not include taxes as the County is tax exempt; (4) Statement of Contractor's Qualifications, Pages 5 and 6 hereof, fully completed and signed; (5) Receipt of Addendum, Page 8, completed and signed; (6) the Statement of No Bid, Page 7 hereof, if you do not intend to submit a bid; (7) the Bidder's Exceptions, Page 24, completed and signed; (8) the Contractor's signature portion of the Proposed Contract, Page 2 hereof, fully completed and signed by you; (9) the Required Submittals, Section 5, Page 17 hereof; and (9) Contractor Utilization Plan Form, fully completed and signed by you, Pages 25 through _28 hereof.

Jackson County, Missouri reserves the right to request corrections, clarifications, and/or additional information pertaining to Bidder's response to Items 1, 2, 4, 5, 6, 7, 8 and 9. Such information must be received in the Office of the Director of Finance and Purchasing within forty-eight (48) hours immediately following notification to the Bidder or the Bidder's bid will be deemed NON-RESPONSIVE.

PLEASE NOTE: The Successful Bidder will have to provide a Certificate of Insurance as outlined in Paragraph 15 of the General Conditions on Page 10 and Exhibit A, Page 23 of this Invitation to Bid.

Bob Crutsinger Digitally signed by Bob Crutsinger
Date: 2021.02.11 11:05:35 -06'00'

BOB CRUTSINGER
Director of Finance and Purchasing

A TERM AND SUPPLY CONTRACT for the furnishing of **Concessions** for use by the **Parks + Rec Department.**

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and shall run from such date until the end of the **12th** consecutive month from the month during which it first took effect unless it is sooner terminated in accord herewith.

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage, or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County reserves the right to terminate this Contract for any reason upon at least **14** days written notice to Contractor. **The** parties may annually extend this Contract beyond its original term for a time, not to exceed ___ month extensions, from the last day of the original term provided that the County's consent to such an extension and the extension does not involve changes in the specifications, terms and conditions, or increase in prices unless such changes or increases are provided for in said specifications, terms or conditions in effect at the expiration of the original term has been approved by the County Legislature.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.
If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).
(Check one) Yes ✓ No ___ Initials BD. Minimum order, if applicable$ —.
ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:
CONTRACTOR'S NAME: St Joseph Tobacco DBA Sunrise Distributing PHONE NO: 816 233 8813
ADDRESS: PO Box 8308 St Joseph, MO 64508 FAX NO: 816 233 0545
NAME OF AUTHORIZED AGENT (print or type): Brian Dickens DATE: ___
SIGNATURE OF AUTHORIZED AGENT: Brian Dickens TITLE: President
EMAIL ADDRESS OF AUTHORIZED AGENT: ___
FEDERAL ID NO: 440565144 and/or SOCIAL SECURITY NO: ___
CHECK IF APPLICABLE: DISADVANTAGED BUSINESS ENTERPRISE (DBE): ___ MINORITY BUSINESS ENTERPRISE (MBE): ___
WOMAN OWNED (WBE): ___
* * * *

Addenda on the Jackson County, Missouri website. Failure to follow this procedure MAY result int the REJECTION OF YOUR BID.

8.0 QUOTATIONS

Paper Products

No.	Description	Case Size	Brand	Price Per Case
8.1	Napkins-Tok Advanced Xpressnap Dispenser Napkin, Interfold, White, 13.5" x 8.5"	6000 ct	Tork	$ 49.20
8.2	Polystyrene 16 oz. Cold Translucent Cup			$ ———
8.3	16 oz. PET Plastic Clear Cup 20 oz	600 ct	Dart	$ 35.14
8.4	Cup- 12 oz. Hot Perfect Touch Coffee Cup Brand: Dixie Dart	1000 ct	Dart	$ 37.77
8.5	Straw-Giant 7.75 Wrapped Plastic-Red or Clear	500 ct	Sweetheart	$ 3.36
8.6	Wrap- Foil 14, 10.5 flat Pack Cushion Foil Sheet			$
8.7	Fork-Heavy Weight Polystyrene	1000 ct		$ 13.66
8.8	Knife- Heavy Weight Polystyrene	1000 ct		$ 19.85
8.9	Spoon- Heavy Weight Polystyrene	1000 ct		$ 16.04
8.10	Plate- 6" Paper Plate			$ ———
8.11	Plate- 9" Paper Plate	100 ct	Always Save	$ 3.89
8.12	Plate – 9"-10.5" Heavy weight Paper of Molded Fiber Brand: Dixie Ultra of Chinet			$ ———
8.13	Nacho Trays	125 ct		$ 9.30
	Total, Items 8.1 thru 8.13			$
				Percentage Off
8.14	Additional Discount on Paper Goods			——— %

Minimum Order on Paper Product if any: No minimum

Candy Bars

No.	Description	Bar Size	Bars Per Box	Unit Price
8.15	Snickers Bar		48	$ 33.45
8.16	Milky Way Bar		36	$ 25.08
8.17	Three Musketeers Bar		36	$ 25.08
8.18	Butterfinger Bar		36	$ 25.34
8.19	Baby Ruth Bar		24	$ 16.90
8.20	Mounds Bar		36	$ 25.08
8.21	Twix Bar		36	$ 25.08
8.22	Heath Bar		18	$ 12.54
8.23	Hershey Bar	1.5 oz	36	$ 25.08
8.24	Kit Kat Bar	1.5 oz	36	$ 25.08
8.25	Pay Day Bar		24	$ 16.72
8.26	M & M's Plain	1.4 oz	36	$ 25.08
8.27	M & M's Peanut	1.7 oz	48	$ 33.45
8.28	Reese's Peanut Butter Cup	1.5 oz	36	$ 25.08
8.29	Ring Pops		24	$ 11.36

8.30	Skittles	2.2oz	36	$ 25.08
8.31	Starburst		36	$ 25.08
8.32	Twizzlers		18	$ 12.54
8.33	Cotton Candy	1 oz	12	$ 9.48
8.34	Sour Punch Straws	2 oz	24	$ 18.01
8.35	Big Chewy Sweet Tarts		24	$ 18.91
8.36	Sunflower Seeds	1.75oz	24	$ 15.94
8.37	Nature Valley Granola Bars -Oats & Honey, Peanut Butter, Protein		18	$ 9.17
8.38	Nutrigrain Bars- Blueberry, Strawberry, Apple	1.3oz	16	$ 9.48
8.39	Muffins Individually Wrapped (Assorted Flavors) 4 oz. Brand: Sara Lee or Otis Spunkmeyer	5.5oz	Hostess 3 ct	$ 3.58
8.40	Cinnamon Roll Individually Wrapped 3.875 oz. Brand: Sara Lee	4 oz	Hostess 6 ct	$ 7.33
8.41	Fig Newtons 2.1 oz.		12	$ 6.19
8.42	Oreos 2 oz.		12	$ 6.19
8.43	Rice Krispie Treats 1.3 oz.	1.3oz	20	$ 12.10
8.44	Peanuts Salted 1.75 oz. Brand: Planters	1.75oz	18	$ 7.98
8.45	Peanuts Honey Roasted 1.75 oz. Brand: Planters	1.75oz	18	$ 7.98
		Total, Items 8.26 thru 8.45		$

Minimum Order on Candy & Snacks if any: No minimum

Deli Sandwiches

No.	Description	Serving Size	Quantity Per Box	Unit Price
8.46	Country Fried Steak, Individual Serving Brand bid: Landshire	4.5 oz	N/A	$ 1.79
8.47	Tuna Salad Sandwich, Individual Serving Brand bid: Landshire	4.5oz	N/A	$ 1.79
8.48	Turkey and Cheese Sandwich, Individual Serving Brand bid: Landshire	4.5oz	N/A	$ 1.76
8.49	Cheeseburger, Individual Serving Brand bid:		N/A	$
8.50	Double Cheeseburger, Individual Serving Brand bid: CUF	4.5oz	N/A	$ 2.30
8.51	Frozen Beef Burrito, Small, Individual Serving Brand bid: El Monterey	9.5oz		$ 1.41
8.52	Frozen Beef Burrito, Large, Individual Serving Brand bid: Don Miguel	14oz		$ 1.65

8.53	Frozen Sausage and Cheese Biscuits, Individual Serving Brand bid: Johnsonville	4 oz	16 ct	$ 18.34
			Total, Items 8.46 thru 8.53	$

Minimum Order on Deli Sandwiches if any: No minimum

Chips & Snacks

No.	Description	Serving Size	Brand Bid	Each Price
8.54	Potato Chips, Individual Serving Size Brand Preferred: Lays/Rachels Flavors available: Plain, BBQ, Ruffles, Jalapeno, Baked	Golf Course Plain & BBQ 1.5 oz. Baked 1.25 oz 3 oz.	Uncle Ray's 12 ct	$ 13.30
8.55	Corn Chips, Individual Serving Size Brand Preferred: Fritos Flavors available: Plain & Chili Cheese	Golf Course 2.0 oz. 3.0 oz	Uncle Ray's 12 ct	$ 13.30
8.56	Tortilla Chips, Individual Serving Size Brand Preferred: Doritos Flavors available: Nacho Cheese & Cool Ranch	Golf Course 1.75 oz. 2 oz.	Paqui 6 ct	$ 7.53
8.57	Popcorn, Individual Serving Size Brand bid: Flavors available Caramel 4oz Cheddar & White Cheddar 2.5oz		Uncle Ray's 12 ct	$ 12.55
8.58	Cheese Curls, Individual Serving Size Brand Preferred: Cheetos Flavors available	Golf Course 2.0 oz. 3.6oz	Uncle Ray's 12 ct	$ 13.29
8.59	Pretzels, Individual Serving Size Brand Preferred: Rold Gold Flavors available	Golf Course 2.0 oz. 2.5 oz	Uncle Ray's 24 ct	$ 16.83
8.60	Trail Mis, Individual Serving Size Brand Preferred: Planters Flavors available	Golf Course 2.0 oz.	18 ct	$ 17.18
			Total, Items 8.54 thru 8.60	$

Minimum Order Chips & Snacks, if any No minimum

Meats & Cheeses

No.	Description	U/M	Brand Bid	Case Price
8.61	Polish Sausage, Pork and Beef, No TVC or Hidden Filler, Ratio, 4 to 1 lb. Brand Preferred: Farmland Pounds Per Case: 10 5:1 Eisenberg	Case 50	Eisenburg	$ 50.22

8.62	Tuna, Chunk Lite in Water, 6 cans 66.5 oz cans Brand Bid: Pounds Per Cas	Case		$ —
8.63	Chicken, Diced, 5" White Meat, Cooked Frozen Brand Bid: Pounds Per Case:	Case		$ —
8.64	All Beef Hamburger Patties, 1/3 lb Each, 80% Lean/20% Fat, Packed Flat, Each Pattie separated with Wax Tissue Brand Bid: Pounds Per Case: Fast Fixin Black Angus	Case 48/CS		$ 68.53
8.65	Precooked Hamburger Pattie, 1/3 lb Each 80% Lean/20% Fat Brand Bid: Pounds Per Case: 2.5oz Advance Char Pattie	Case 90/CS		$ 38.34
8.66	Ham, Precooked, Pre-Sliced 6-2 lb pkgs per case Brand Preferred: Jennie-O Pounds Per Case: 12# Hormel	Case 6/Case		$ 61.23
8.67	Turkey Breast, Precooked, Pre-Sliced 6-2lb pkgs per case Brand Preferred: Jennie-O Pounds Per Case: Hormel 12#	Case 6/Case		$ 52.36
8.68	Hot Dogs, All Beef, No TVC or Hidden Fillers, Ratio 4 to 1 lb. Brand Bid: Tyson Pounds Per Case: 10#	Case	40ct	$ 42.49
8.69	Hot Dogs, All Beef, No TVC or Hidden Fillers, Ratio 8 to 1 lb. Brand Bid: Ball Park Pounds Per Case: 10#	Case	80ct	$ 49.25
8.70	Pork, Pulled Boneless Cooked, Smoked, Froze, Vacuum Packed, 2/5 lbs Brand Bid: Pounds Per Case: 10#	Case 2/Case		$ 46.19
8.71	Brisket, Cooked, Sliced, Smoked, Austin Blues Frozen Brand Bid: Pounds Per Case: 10#	Case 2/Case		$ 72.71
8.72	Burger Link w/Cheese, 5 Links to 1-lb Cooked, Frozen Brand Preferred: Oscar Mayer Pounds Per Case: 10#	Case	50ct	$ 57.82
8.73	American Cheese, Pre Sliced to 120 Count Cheese Slices, package in 4/5 Bricks Per Case Brand Bid: Pounds Per Case: 20#	Case 4/Case	640 slices	$ 70.18
		Total, Items 8.61 thru 8.73		$

Minimum order Meats & Cheeses, if any: No minimum

Condiments

No.	Description	Amount Per Case	Price Per Case
8.74	Salt Packets Brand Bid:	6000	$ 18.66
8.75	Pepper Packets Brand Bid:	1000	$ 6.67
8.76	Ketchup Packets PPI	200	$ 9.00

	Brand Bid:		
8.77	Mustard Packets Brand Bid: PPI	500	$ 17.53
8.78	Relish Packets Brand Bid: Heinz	200	$ 15.62
8.79	Mayonnaise Packets Brand Bid: PPI	200	$ 20.86
8.80	Sliced Jalapenos Brand Bid: Titos	48 ct	$ 18.57
8.81	Nacho Cheese Sauce Brand Bid: 6.6# Tin	1	$ 8.33
8.82	Bulk Tortilla Chips Brand Bid: Gehls w/Boat 202	36	$ 20.03
8.83	Heinz Ketchup 104 oz Plastic Jug	6 Per Case Sold individually	$ 7.91
8.84	Heinz Mustard 104 oz Plastic Jug	6 Per Case Sold individually	$ 5.32
8.85	Pickle Relish, Sweet Gallon Jar Brand Bid:	4 Per Case Sold individually	$ 9.23
8.86	Pickle, Dill Long Cut, 5 gal Bucket Brand Bid:	1 pail	$ 48.27
8.87	Miracle Whip, 1 Gallon Jar	4 Per Case Sold individually	$ 16.24
8.88	Sauerkraut, Shredded, 2 gal Pail		$
		Total, Items 8.74 thru 8.88	**$**

Minimum order Condiments, if any: No minimum

Juices

No.	Description	Case Quantity	Case Price
8.89	Canned or Bottled Fruit Juice Serving Size Tropicana 15.2oz.	12	$ 17.41
8.90	Gatorade or PowerAde	24	$ 22.96
8.91	Sparkling Water Serving Size: Waterloo	8	$ 11.02
8.92	Apple Cider Serving Size:		$
		Total, Items 8.89 thru 8.92	**$**

Minimum order Juices, if any: No minimum

SIGNATURE: Brian Dickens			DATE: 2-16-21
NAME: Brian Dickens	(Print or Type)		PHONE: (816) 676-3920
TITLE: President	(Print or Type)		CELL:
COMPANY NAME: Saint Joe Distributing	(Print or Type)		FAX: (816) 233-5525
EMAIL ADDRESS: Brian@saintjoedist.com	(Print or Type)		
WEB ADDRESS:	(Print or Type)		

JACKSON COUNTY, MISSOURI
CONTRACTOR UTILIZATION PLAN

Bid/RFP/RFQ Number: 07-21
Bid/RFP/RFQ Title: CONCESSIONS
Contracting Department: PARKS + REC
Respondent: _____

I, Ashley Atha, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above Bid/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above. It sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract.

   The goals set by Jackson County, Missouri are:

   __0__% MBE __0__% WBE __0__% VBE

2. **Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:**

   N/A % MBE N/A % WBE N/A % VBE

3. The following are the MBE/WBE/VBE Contractors to be utilized on the above-named solicitation. **Respondent maintains that it either has a formal contract or a conditional contract contingent upon award.**

Please note:

a. If Bidder is a certified MBE, WBE, or VBE firm, it may list itself in the appropriate area below.

b. No contractor may be listed under multiple categories below regardless of certification

*****INTERNAL USE ONLY*****

CUP RECEIVED: _____ **CUP APPROVED:** _____

GFE RECEIVED: _____ **GFE APPROVED:** _____

CUP REVISED: _____ **REVISION APROVED:** _____

APPROVED GOALS: _____ **MBE** _____ **WBE** _____ **VBE**

RES/ORD: _____ **AMT AWARDED:** _____

NOTES:

	Description	Bidder Response	
A.	MBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		Approved: Y N
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		Sub A Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

B.	MBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		Approved: Y N
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		Sub B Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

C.	MBE Firm:		INTERNAL USE ONLY
	Address line 2:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		Approved: Y N
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		Sub C Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$
		TOTAL MBE VALUE	$

	Description	Bidder Response	
A.	VBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub A Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

B.	VBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub B Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

C.	VBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub B Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$
		TOTAL VBE VALUE	$

	Description	Bidder Response	
A.	WBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub A Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

B.	WBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub B Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$

C.	WBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		Certifying Agency: _____KCMO _____State of MO
	Telephone Number:		
	President/Owner:		
	Email Address:		Approved: Y N
	Certifying Agency		
	Expiration Date of Certification:		Sub C Contract Value:
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		$
		TOTAL WBE VALUE	$

Add Additional Pages as Necessary

Bid No: 7-21
Commodity: Concessions
Vendor: St. Joe Distributing

Bid Recap		Quote				
REQUIRED SUBMITTALS	Yes/No	Item #	Description	Size	Brand	Price
Contract Signed	Yes	1.0	Napkins	6000	Tork	$ 49.20
Affidavit	Yes	2.0	n/a			
Compliance Review	yes	3.0	cup	600	dart	$ 35.14
Certificate of Compliance	yes	4.0	coffee cup	1000	dart	$ 37.77
Statement of Contractor's Qualification	yes	5.0	straw	500	sweetheart	$ 3.96
Acknowledgement of Receipt of Addenda	yes	6.0	n/a			
Bidder's Quote	yes	7.0	fork	1000		$ 13.66
Bidder's Exceptions	n/a	8.0	knife	1000		$ 19.85
Manufacturer's Specifications		9.0	spoon	1000		$ 16.04
		10.0	n/a			
		11.0	plate	100	always save	$ 2.89
		12.0	n/a			
		13.0	nacho trays	125		$ 9.90
		14.0	n/a			
		15.0	snickers	48		$ 33.45
		16.0	milky way	36		$ 25.08
		17.0	three musketeers	36		$ 25.08
		18.0	butterfinger	36		$ 25.94
		19.0	baby ruth	24		$ 16.90
		20.0	mounds	36		$ 25.08
		21.0	twix	36		$ 25.08
		22.0	kraft	18		$ 12.54
		23.0	hershey	36		$ 25.08
		24.0	kit kat	36		$ 25.08
		25.0	pay day	24		$ 16.72
		26.0	m & m peanut	36		$ 25.08
		27.0	m & m peanut	48		$ 33.45
		28.0	nestle	36		$ 25.08
		29.0	ring pop	24		$ 11.30
		30.0	skittles	36		$ 25.08
		31.0	starburst	36		$ 25.08
		32.0	twizzlers	18		$ 1.54
		33.0	cotton candy	12		$ 9.48
		34.0	sour punch straws	24		$ 18.01
		35.0	big chewy sweet tarts	24		$ 18.91
		36.0	sunflower seeds	24		$ 15.94
		37.0	nature valley granola bars Oat Honey	18		$ 9.17
		38.0	nutrigrain bars	16		$ 9.48
		39.0	muffins	3		$ 3.58
		40.0	cinnamon roll	6		$ 7.11
		41.0	fig newtons	12		$ 6.19
		42.0	oreos	12		$ 6.19
		43.0	rice krispie treats	20		$ 12.10
		44.0	pretzels salted	18		$ 7.98
		45.0	pretzels honey mustard	18		$ 7.98
		46.0	country fried steak			$ 1.79
		47.0	tuna salad			$ 1.79
		48.0	turkey and cheese			$ 1.76
		49.0	cheeseburger			
		50.0	double cheeseburger			$ 2.30
		51.0	frozen beef burrito, small			$ 1.41
		52.0	frozen beef burrito, large			$ 1.65
		53.0	frozen sausage, cheese biscuit	18		$ 18.54
		54.0	potato chips	12		$ 13.30
		55.0	corn chips	12		$ 13.30
		56.0	tortilla chips	6		$ 7.53
		57.0	pop corn	12		$ 12.55
		58.0	chips ruffle	12		$ 13.29
		59.0	pretzels	24		$ 18.83
		60.0	trail mix	18		$ 17.18
		61.0	polish sausage	50		$ 50.22
		62.0	buns			
		63.0	chicken diced			
		64.0	hamburger patties	48		$ 65.53
		65.0	precooked hamburger patties	90		$ 78.34
		66.0	buns	6		$ 61.23
		67.0	turkey breast	6		$ 52.36
		68.0	hot dogs 4 to 1	40		$ 42.49
		69.0	hot dogs 8 to 1	80		$ 49.25
		70.0	pork, pulled	2		$ 46.19
		71.0	brisket	2		$ 72.71
		72.0	hook or link	50		$ 57.82
		73.0	american cheese	4		$ 70.18
		74.0	salt packets	6000		$ 18.66
		75.0	pepper packets	1000		$ 6.67
		76.0	ketchup packets	200		$ 9.00
		77.0	mustard packets	500		$ 17.53
		78.0	relish packets	200		$ 15.62
		79.0	mayonnaise packets	200		$ 20.86
		80.0	sliced jalapenos	48		$ 18.57
		81.0	nacho cheese	1		$ 8.35
		82.0	bulk ketchup	86		$ 27.08
		83.0	bulk ketchup	1		$ 7.91
		84.0	bulk mustard	1		$ 5.32
		85.0	pickle relish	1		$ 9.23
		86.0	dill pickle	1 gal		$ 48.27
		87.0	miracle whip bulk	1		$ 16.24
		88.0	sauerkraut			
		89.0	fruit juice	12		$ 17.41
		90.0	gatorade	24		$ 22.96
		91.0	sparkling water	8		$ 11.02
		92.0	apple cider			

Contracts: See attached

References: See attached

Comments: Please review Exceptions

PAGE 1

NO	DESCRIPTION	Saint Joe Distributing St. Joseph, MO AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	...ation to Bid 7-21 Concessions Opens: 2:00 PM, CDT on 3/23/2021					
8.1 - 8.13	Paper Products	see bid				
8.14	Additional Discount on Paper Goods	none				
8.15 - 8.45	Candy Bars	see bid				
8.46 - 8.53	Deli Sandwiches	see bid				
8.54 - 8.60	Chips & Snacks	see bid				
8.61 - 8.73	Meats & Cheeses	see bid				
8.74 - 8.88	Condiments	see bid				
8.89 - 8.92	Juices	see bid				

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: March 23, 2021, BY

CLERK OF THE LEGISLATURE

Katie Eddy

MAR 23 PM2:02

ABSTRACT ___ OF ___

BID OPENING ATTENDANCE

DATE: **3/23/2021 (2:05 p.m.)**

BID NO: **7-21 Concessions**
8-21 Inmate Commissary and Kiosk Services

PLEASE PRINT

NAME	REPRESENTING	PHONE NO.
Katelyn Edgar	purchasing	X3292
Kevin Tissot	Tissot Consultant	314-295-8995
JASON STACKLES	TURNKEY CORRECTIONS	424-0697 GOV. [redacted]
Mary Jo Spino	County Clerk	881.3240
Katie Barta	Auditors Office	11485
Keith Allen	Purchasing	x 3465

MAR 23 PM2:02

JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Craig Reich, Senior Buyer

FROM: Dianne Kimzey, Deputy Director Parks + Rec

DATE: April 12, 2021

RE: Recommendation for Bid No. 7-21

The Park Department is recommending St. Joseph Distributing for bid number 7-21 for concessions.

Estimated total expenses for the Department will be $38,000 for 2021.

300-1653-57031	$15,000
300-1654-57031	$8,000
300-1666-57031	$5,000
300-1682-57031	$10,000

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring $25,000.00 within the 2021 General Fund to allow for the Sheriff's Office to purchase needed safety equipment and meet supply expenses.

RESOLUTION NO. 20675, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, a transfer of funds within the 2021 General Fund is necessary to meet anticipated expenses for safety equipment and supplies essential to the safety of deputies within the Sheriff's Office; and,

WHEREAS, all purchases with the transferred funds will be made from existing County term and supply vendors; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	FROM	TO
General Fund			
Sheriff			
001-4201	56170- Transportation Expense	$10,000	
001-4201	57110- Gasoline	$10,000	
001-4201	57165- Livestock Supplies/Services	$5,000	
001-4201	57192- Safety Equipment		$25,000

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20675 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

_____ _____

Date Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER:	001 4201 56170
ACCOUNT TITLE:	General Fund Sheriff Transportation Expense
NOT TO EXCEED:	$10,000.00

ACCOUNT NUMBER:	001 4201 57110
ACCOUNT TITLE:	General Fund Sheriff Gasoline
NOT TO EXCEED:	$10,000.00

ACCOUNT NUMBER: 001 4201 57165
ACCOUNT TITLE: General Fund
Sheriff
Livestock Supplies/Services
NOT TO EXCEED: $5,000.00

5/12/2021
Date

Chief Administrative Officer

Request for Legislative Action

Res. #20675
Sponsor: Theresa Cass Galvin
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20675
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Transfer']
Project/Title:
Transfer funds within the 2021 general fund to reallocate funds for anticipated Sheriff's Office safety equipment and supply expenses.

Request Summary
This is a request to reallocate funds within the 2021 general fund for anticipated safety equipment and supply expenses as needed by the Sheriff's Office from existing county term and supply vendors. Anticipated items include body armor, police equipment and supplies.

Contact Information			
Department:	Sheriff	**Submitted Date:**	5/5/2021
Name:	Elizabeth A. Money	**Email:**	EMoney@jacksongov.org
Title:	Office Administrator	**Phone:**	816-541-8017

Budget Information			
Amount authorized by this legislation this fiscal year:			$25,000
Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$25,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	4201 (Sheriff)	56170 (Transportation Expense)	$10,000
001 (General Fund)	4201 (Sheriff)	57110 (Gasoline)	$10,000
001 (General Fund)	4201 (Sheriff)	57165 (Livestock Supplies/Services)	$5,000
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	4201 (Sheriff)	57192 (Safety Equipment)	$25,000

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Transferring Money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
• Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History
Elizabeth A. Money at 5/5/2021 1:42:58 PM - [Submitted |]
Department Director: Ronald A. Fletcher at 5/6/2021 8:33:18 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/6/2021 8:49:04 AM - [Returned for more information | You must have back-up documentation to support your request.]
Submitter: Elizabeth A. Money at 5/6/2021 10:14:35 AM - [Submitted | Memo to Purchasing Attached]
Department Director: Ronald A. Fletcher at 5/6/2021 10:42:51 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/6/2021 11:05:34 AM - [Not applicable |]
Audit: Katie M. Bartle at 5/6/2021 11:26:18 AM - [Approved | eRLA #65]
Finance (Budget): Mark Lang at 5/10/2021 9:54:17 AM - [Approved | Fiscal Note has been attached.]
Executive: Troy Schulte at 5/10/2021 11:18:14 AM - [Approved |]
Legal: Elizabeth Freeland at 5/13/2021 8:32:34 AM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 420121004 000

Date: May 10, 2021

RES # 20675
eRLA ID #: 65

Org Code/Description	Object Code/Description	From	To
001 General Fund			
4201 Sheriff	56170 Transportation Expense	$ 10,000	$ -
4201 Sheriff	57110 Gasoline	10,000	-
4201 Sheriff	57165 Livestock Supplies/Services	5,000	-
4201 Sheriff	57192 Safety Equipment	-	25,000
		$ 25,000	$ 25,000

Budget Office

Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: **Purchasing**

From: **Beth Money, Office Administrator**

Re: **RLA to Transfer $25,000 to 57192 Safety Equipment/Supplies**

Date: **May 6, 2021**

An RLA has been initiated to transfer funds within the 2021 general fund to reallocate funds for anticipated Sheriff's Office safety equipment and supply expenses. The 2021 budget was adopted with $0 budget in 57192 Safety Equipment. The Sheriff's Office will need additional blanket purchase orders as the year goes on for existing term and supply vendors Galls, Lynn Peavey or GT Distributors to procure items such as body armor, police equipment and supplies. There are not specific quotes for which funding is requested; blanket purchase orders will be requested as needed.

Thank you for your consideration.

4001 NE Lakewood Court, Lee's Summit, Missouri 64064 Phone: (816)541-8017 Fax: (816)795-1969

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Jackson County Legislature to hold a closed meeting on Monday, May 17, 2021, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

RESOLUTION NO. 20676, May 17, 2021

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, May 17, 2021, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, May 17, 2021, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20676 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

_____
Date

_____
Mary Jo Spino, Clerk of Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract on Bid No. PW 01-2021 for the 2021 Pavement Maintenance Project (Phase 1, Asphaltic Concrete Overlay), Project No. 3248, to Superior Bowen Asphalt Co., LLC, of Kansas City, MO, at an actual cost to the County in the amount of $1,594,022.00, and authorizing the Director of Public Works to approve line item adjustments under this contract at no additional cost to the County.

RESOLUTION NO. 20677, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Public Works has solicited formal written bids on Bid No. PW 01-2021 for the 2021 Pavement Maintenance Project (Phase 1, Asphaltic Concrete Overlay), Project No. 3248, for use by the Public Works Department; and,

WHEREAS, notifications were distributed through advertisement and online posting and two responses were received from the following:

BIDDER	**BID AMOUNT**
Superior Bowen Asphalt Co., LLC Kansas City (Jackson County), MO	$1,594,021.10
Ideker, Inc. St. Joseph, MO	$1,680,075.75

and,

WHEREAS, the Director of Public Works recommends the award of the contract to Superior Bowen Asphalt Co., LLC, for the reason that it has submitted the lowest and best bid; and,

WHEREAS, in the event that line item adjustments to the contract become necessary, it is appropriate that the Director of Public Works be authorized to approve said line item

adjustments to the extent there is no additional cost to the County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Public Works and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Public Works be and hereby is authorized to make adjustments in the contract line item quantities to the extent that there will be no further funding obligation to the County; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20677 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

_____ _____

Date Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	004 1506 58040
ACCOUNT TITLE:	Special Road and Bridge Fund Road & Bridge Maintenance Roads & Highways
NOT TO EXCEED:	$1,522,719.00

ACCOUNT NUMBER:	003 1608 58060
ACCOUNT TITLE:	Park Fund Construction Services Other Improvements
NOT TO EXCEED:	$71,303.00

5/13/2021
Date

Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19
Completed by County Counselor's Office:
Res/~~Ord~~ No.: 20677
Sponsor(s): Theresa Cass Galvin
Date: May 17, 2021

SUBJECT	Action Requested ☒ Resolution ☐ Ordinance Project/Title: Awarding 2021 Road Program Mill and Overlay Contract, PN 3248, to Superior Bowen Asphalt Co., LLC under the terms and conditions of Invitation to Bid No. PW01-2021.
BUDGET INFORMATION *To be completed By Requesting Department and Finance*	See table below

Amount authorized by this legislation this fiscal year:	$ 1,594,022
Amount previously authorized this fiscal year:	$0.00
Total amount authorized after this legislative action:	$ 1,594,022
Amount budgeted for this item * (including transfers):	$ 1,594,022
Source of funding (name of fund) and account code number:	**Public Works:** 004-1506-58040 (Roads) $1,522,719 **Parks & Recreation** 003-1608-58060 (Other Improvements) $71,303

* If account includes additional funds for other expenses, total budgeted in the account is: $ 3,348,528

OTHER FINANCIAL INFORMATION:

☐ No budget impact (no fiscal note required)
☐ Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:
Department: Estimated Use:

Prior Year Budget (if applicable):
Prior Year Actual Amount Spent (if applicable):

PRIOR LEGISLATION	Prior ordinances and (date): N/A Prior resolutions and (date): N/A
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Ric Johnson, PE, Project Manager 816-881-4499

REQUEST SUMMARY

The 2021 Road Program was broken into four (4) bid packages. Therefore, Public Works prepared plans and specifications, and Bid No. PW 01-2021 for 12.3 miles of cold milling and hot-mix asphalt overlay. Advertisement was posted once in the Daily Record and the bidding information was posted on the "Public Purchase" website. Sealed proposals were opened on March 16, 2021 at the offices of Public Works with two (2) bidders responding. A detailed bid tabulation is attached. A summary of the bids is as follows: AS READ

BIDDER	City and State	BIDS
Superior Bowen Asphalt Co. LLC	Kansas City, MO	$ 1,594,021.10
Ideker, Inc.	St. Joseph, MO	$ 1,680,075.75

The Engineers Estimate for the project is $1,753,630.00.
The Department of Public Works recommends that the contract be awarded to Superior Bowen Asphalt Co., being the lowest and best bidder with the following changes:

We request that:

1. The County Executive be authorized to execute this construction contract with Superior Bowen Asphalt Co, LLC.
2. We further request that the Director of Finance be authorized to encumber $1,594,021.10 to cover the costs.
3. We request that the Director of Public Works be authorized to approve adjustments in the construction contract line items, to the extent that there will be no further funding obligation by the County.

CLEARANCE	☐ Tax Clearance Completed (Purchasing & Department) ☐ Business License Verified (Purchasing & Department) ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	☒ MBE Goals ☒ WBE Goals ☐ VBE Goals	
ATTACHMENTS	Bid Summary; Bid Tabulation; JC Tax Clearance; Certificate of Compliance; Road Work List; and MBE/WBE/VBE Contract Form	
REVIEW	Department Director: Brian D. Gaddie, PE	Date: 4/6/2021
	Finance (Budget Approval): *If applicable* — APPROVED By Mark Lang at 12:42 pm, May 10, 2021	Date:
	Division Manager: Teresa M. Schultz	Date: 5-11-2021
	County Counselor's Office: By - Counsel	Date: 5/12/2021

Fiscal Information (to be verified by Budget Office in Finance Department)

☒ This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the _____ Fund in ____.

☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐ Funds sufficient for this appropriation are available from the source indicated below.

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 150621002 000

Date: January 1, 2021

RES # 20677

eRLA ID #:

Org Code/Description		Object Code/Description		Not to Exceed
004	**Special Road & Bridge Fund**			
1506	Road & Bridge Maintenance	58040	Roads & Highways	$ 1,522,719
				$ 1,522,719
003	**Park Fund**			
1608	Construction Services	58060	Other Improvements	$ 71,303
				$ 71,303

$ 1,594,022

APPROVED
By Mark Lang at 12:42 pm, May 10, 2021

Budget Office

Jackson County, Missouri
Department of Public Works
Engineering Division

2021 ROAD PROGRAM
MILL AND OVERLAY
COUNTY PROJECT NO. 3248 COUNTY BID NO. PW 01-2021

UNOFFICIAL BID SUMMARY

BID OPENING DATE AND TIME: March 16, 2021 @ 2:05 PM

NOTE: This is an unofficial bid summary and only reflects the initial reading of the bids received, not the evaluation of such bids.

NO.	Firm	City and State	Amount Bid	% above Low
1	Superior Bowen Asphalt Company, LLC	Kansas City, MO	$1,594,021.10	0.00%
2	Ideker, Inc.	St. Joseph, MO	$1,680,075.75	5.40%
Engineers Estimate			$1,751,629.33	9.89%

Printed: 3/22/2021

Bid Tabulation for 2021 Road Program Mill and Overlay

Jackson County PN 3248 - Bid No. PW 01-2021

Department of Public Works - Engineering Division

Bid Opening Date and Time:
March 16, 2021 at 2:05 PM

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

UNOFFICIAL

This project is funded and Administered by Jackson County, MO.				Lowest Bidder: Superior Bowen Asphalt Company, LLC, Kansas City, MO		2nd Lowest: Ideker, Inc., St. Joseph, MO		Engineers Estimate		Average Unit Price of Bids Received
Item	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
	Roadway Items									
1	Asphaltic Concrete Overlay (Milled Roads)(2")(RC Type 3-01)	15,383	TONS	$55.50	$853,756.50	$60.00	$922,980.00	$60.00	$922,980.00	$57.75
2	Asphaltic Concrete Overlay (Chipseal Roads)(2")(RC Type 3-01)	6,554	TONS	$56.00	$367,024.00	$56.10	$367,679.40	$62.00	$406,348.00	$56.05
3	2" Cold Milling	123,299	SY	$1.80	$221,938.20	$1.75	$215,773.25	$2.00	$246,598.00	$1.78
4	Force Account	1	FA	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00
5	Force Account (Asphalt Price Index)	1	FA	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00
6	Asphaltic Concrete Overlay (2")(RC Type 3-01)(East Park Road)	1,027	TONS	$55.50	$56,998.50	$64.50	$66,241.50	$70.00	$71,890.00	$60.00
7	2" Cold Milling (East Park Road)	7,938	SY	$1.55	$12,303.90	$3.20	$25,401.60	$3.00	$23,814.00	$2.38
8	Force Account (Parks + Rec)	1	FA	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
	Total Bid for Project =				$1,594,021.10		$1,680,075.75		$1,753,630.00	

Received Bid Totals	$ 1,594,021.10	$ 1,680,075.75	
Math or Extension Error Total Amount	$0.00	$0.00	
Extension error line (s) (Item No. Above) ??			

Notes: 1. The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.

Confirmation Memorandum
Jackson County Missouri - Department of Public Works

TO: **Heather Berger**
Taxpayer Services Supervisor
Collection Department

FROM: Ric Johnson, PE
Senior Project Manager, Civil Engineer III
Public Works – Engineering Division

DATE: March 17, 2021

SUBJECT: **Request for Tax Clearance**
2021 Road Program – Mill and Overlay
Project No. 3248
Bid No. PW 01-2021

In accordance with County Ordinance 1208, Sections 1003.01 and 1070, the Director of Public Works requests that the below listed Company and/or individuals be verified as being listed and assessed on the County tax rolls, and is in no way delinquent on any taxes payable to the County.

Superior Bowen Asphalt Company, LLC
520 West Pennway, Suite 300
Kansas City, MO 64108

Information needed: Type of tax due, amount of tax, and if account is paid or unpaid. (If account is unpaid please include a printout of statement). Place amount paid/amount due under type that applies.

Type of Tax	Amount Paid	Amount Due
BUSINESS	Current Multiple Acct	0
MERCHANTS	Current	0
INDIVIDUAL	Current	0
REAL ESTATE	Current	0

Heather Berger
Signature (Person Verifying)

3-17-21
Date

cc: Construction/Contract File

Jackson County Missouri

Certificate of Compliance

In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

Superior Bowen Asphalt Company
520 W Pennway St 200
Kansas City, MO 64108
2020 Certificate: 20210316VC98

Issued:2021-03-16
Expires:2021-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jackonsongov.org

2021 Road Program - Mill and Overlay
County Project No. 3248
Public Works Department Work Tasks

Street Name	Beginning Description	Ending Description	Length (Feet)	Road Width (Feet)	Area Subtotal (SF)	Sidestreets/ Intersection Fillets (SF)	Total Milling Area (SF)	Total Milling Area (SY)	Milling Depth (in)	Milling Depth (ft)	Overlay Depth (Inch)	Overlay Depth (ft)	Asphalt Overlay Volume (CF)	Asphalt Overlay (TONS)	Surface Irregularities (TONS)
Colbern Road	Cyclone Lane/ Pavement Change	MO Route 7/ Pavement Change	7,230	Varies	371,643	17,521	389,164	43,240	2	0.167	2	0.167	64,861	4,864.6	243.2
Major Road	Blue Springs City Limits	Buckner Tarsney Road	12,430	24.5	304,731	2,400	307,131	34,126	2	0.167	2	0.167	51,188	3,839.1	575.9
Danell Lane	Major Road	Dead End	2,633	Varies	64,856	592	65,448	7,272	2	0.167	2	0.167	10,908	818.1	40.9
Stillhouse Road	Colbern Road	Church Road/ Pavemen Change	16,334	20.5	347,290	655	347,945	38,661	2	0.167	2	0.167	57,991	4,349.3	652.4
						TOTALS =		123,299						15,383	

2021 Road Program - Chip Seal Roads Overlay
County Project No. 3248
Public Works Department Work Tasks

Street Name	Beginning Description	Ending Description	Length (Feet)	Road Width (Feet)	Area Subtotal (SF)	Driveway Wedging (10' Max.) (SF)	Total Road Prep Area (SF)	Total Road Prep Area (SY)			Overlay Depth (Inch)	Overlay Depth (ft)	Asphalt Overlay Volume (CF)	Asphalt Overlay (TONS)	Surface Irregularities (TONS)
Harris Road	County Line Road	MO 150 Highway	6,600	20	132,000	3,380	135,380	15,042			2	0.167	22,563	1,692.3	253.8
Old Twyman Road	Twyman Road (N)	Twyman Road (S)	2,112	16	33,792	960	34,752	3,861			2	0.167	5,792	434.4	65.2
Stoney Point Road	Stoney Point School Road	Grain Valley CL	2,640	20	52,800	1,350	54,150	6,017			2	0.167	9,025	676.9	101.5
Stoney Point School Road	Arnett Road	Stoney Point Road	4,488	20	89,760	3,020	92,780	10,309			2	0.167	15,463	1,159.8	174.0
Stoney Point School Road	Stoney Point Road	Buckner Tarsney Road	6,600	20	132,000	6,860	138,860	15,429			2	0.167	23,143	1,735.8	260.4
						TOTALS =		35,616						6,554	

2021 Road Program - Mill and Overlay
County Project No. 3248
Parks + Rec Department Work Tasks

Street Name	Beginning Description	Ending Description	Length (Feet)	Road Width (Feet)	Area Subtotal (SF)	Sidestreets/ Intersection Fillets (SF)	Total Milling Area (SF)	Total Milling Area (SY)	Milling Depth (in)	Milling Depth (ft)	Overlay Depth (Inch)	Overlay Depth (ft)	Asphalt Overlay Volume (CF)	Asphalt Overlay (TONS)	Surface Irregularities (TONS)
East Park Road	Ligget Cove Road	3,760 feet East	3,760	19	71,440	0	71,440	7,938	2	0.167	2	0.167	11,907	893.0	134.0
						TOTALS =		7,938						1,027.0	

Notes:
1) Surface irregularities for the Public Works roadways were calculated at 5% to 15% of the asphalt overlay quantity.
2) Surface irregularities for the Parks + Rec roadway were calculated at 15% of the asphalt overlay quantity due to pavement conditions.
3) The estimated unit weight for calculations of the asphaltic concrete surface was 150 lbs./CF.

Eric L. Johnson

From: Jaime Guillen
Sent: Tuesday, March 23, 2021 2:28 PM
To: Eric L. Johnson
Cc: Katie M. Bartle
Subject: RE: 2021 Road Program - Mill and Overlay (#3248): Minority Goals

Ric

The CUP submitted by Superior Bowen is **Acceptable** as submitted.

Subs listed are certified firms as follows:

MBE: 7.68% Martin T. Rucker Development, LLC
1.92% Ward Hauling

WBE: 11.79% Petro Logistics LLC
VBE: 0%

Please note for reporting purposes the CRO will set goals at **9.5% MBE, 11.7% WBE, 0% VBE.**

Thanks,

Jaime Guillen
Chief Compliance Review Officer
Jackson County Auditor's Office
816.881.3370
jguillen@jacksongov.org

From: Eric L. Johnson <ELJohnson@jacksongov.org>
Sent: Tuesday, March 23, 2021 9:49 AM
To: Katie M. Bartle <KMBartle@jacksongov.org>; Jaime Guillen <JGuillen@jacksongov.org>
Cc: Earl J. Newill <ENewill@jacksongov.org>
Subject: 2021 Road Program - Mill and Overlay (#3248): Minority Goals

Good morning.

Superior Bowen has submitted a slightly different minority goal that needs your review and approval. Thank you for your help.

Ric Johnson, PE
Senior Project Manager, Civil Engineer III

Jackson County Public Works – Engineering Division
303 West Walnut Street
Independence, Missouri 64050
(816) 881-4499 direct | (913) 912-0933 cell | (816) 881-1700 fax
www.jacksongov.org | ric.johnson@jacksongov.org

Please consider the environment before printing this email.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract on Bid No. PW 02-2021 for the 2021 Pavement Maintenance Project (Phase 2, Preservation Surface Treatments), Project No. 3249, to Vance Brothers, Inc., of Kansas City, MO, at an actual cost to the County in the amount of $358,737.00, and authorizing the Director of Public Works to approve line item adjustments under this contract at no additional cost to the County.

RESOLUTION NO. 20678, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Public Works has solicited formal written bids on Bid No. PW 02-2021 for the 2021 Pavement Maintenance Project (Phase 2, Preservation Surface Treatments), Project No. 3249, for use by the Public Works Department; and,

WHEREAS, notifications were distributed through advertisement and online posting and one response was received from the following:

BIDDER	**BID AMOUNT**
Vance Brothers, Inc. Kansas City (Jackson County), MO	$358,736.15

and,

WHEREAS, the Director of Public Works recommends the award of the contract to Vance Brothers, Inc., for the reason that it submitted the lowest and best bid; and,

WHEREAS, in the event that line item adjustments to the contract become necessary, it is appropriate that the Director of Public Works be authorized to approve said line item adjustments to the extent there is no additional cost to the County; now therefore,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Public Works and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Public Works be and hereby is authorized to make adjustments in the contract line item quantities to the extent that there will be no further funding obligation to the County; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20678 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	004 1506 58040
ACCOUNT TITLE:	Special Road and Bridge Fund Road & Bridge Maintenance Roads & Highways
NOT TO EXCEED:	$358,737.00

5/13/2021

Date

Chief Administrative Officer

Res. #20678
Sponsor: Theresa Cass Galvin
Date: May 17, 2021

Request for Legislative Action

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20678
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Award']
Project/Title:
Awarding 2021 Road Program Preservation Surface Treatments Contract, Project No. 3249, to Vance Brothers, Inc. under the terms and conditions of Invitation to Bid No. PW02-2021.

Request Summary

The 2021 Road Program was broken into four (4) bid packages. This is the second bid package. Public Works prepared plans and specifications, and Bid No. PW 02-2021 for roadway surface preservation using three (3) different techniques. The project includes 4.2 miles of fog seal to prevent water penetration and provide UV protection, 6.4 miles of scrub seal that uses brushes to push the sealant into the surface cracks with a fine aggregate applied to prevent water penetration and improve surface durability, and approximately 25.4 miles of crack seal to prevent water infiltrating the pavement subgrade. Advertisement was posted once in the Daily Record and the bidding information was posted on the "Public Purchase" Website. Sealed proposals were opened on March 16, 2021 at the offices of Public Works with one (1) bidder responding. A detailed bid tabulation is attached. A summary of the bids is as follows: AS READ

Bidder Name	City and State	Bid Submitted
Vance Brothers, Inc.	Kansas City, MO	$ 358,736

The Engineers Estimate for the project is $444,466.
The Department of Public Works recommends that the contract be awarded to Vance Brothers, Inc., being the lowest and best bidder.

We request that

1. The County Executive be authorized to execute this construction contract with Vance Brothers, Inc.
2. The Director of Finance be authorized to encumber $358,736 to cover the costs.
3. The Director of Public Works be authorized to approve adjustments in the construction contract line items, to the extent that there will be no further funding obligation by the County

Contact Information			
Department:	Public Works	**Submitted Date:**	5/11/2021
Name:	Eric Johnson	**Email:**	eljohnson@jacksongov.org
Title:	Senior Project Manager, Civil	**Phone:**	816-881-4499

	Engineer III		

Budget Information			
Amount authorized by this legislation this fiscal year:			$358,736
Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$358,736
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
004 (Special Road & Bridge Fund)	1506 (Road & Bridge Maintenance)	58040 (Roads & Highways)	$358,736

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Construction projects over $75000	['Separate bid']

Fiscal Information
• There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

History
Eric Johnson at 5/11/2021 9:20:04 AM - [Submitted |]
Department Director: Brian Gaddie at 5/12/2021 11:50:26 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/12/2021 3:46:11 PM - [Approved |]
Audit: Katie M. Bartle at 5/13/2021 9:34:10 AM - [Approved | eRLA 75]
Finance (Budget): Mark Lang at 5/13/2021 10:59:18 AM - [Approved | Fiscal Note has been attached.]
Executive: Sylvya Stevenson at 5/13/2021 12:55:48 PM - [Approved |]
Legal: Elizabeth Freeland at 5/13/2021 1:07:52 PM - [Approved |]

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 150621003 000

Date: May 10, 2021

RES # 20678

eRLA ID #:

Org Code/Description	Object Code/Description	Not to Exceed
004 Special Road & Bridge Fund		
1506 Road & Bridge Maintenance	58040 Roads & Highways	$ 358,737
		$ 358,737

APPROVED
By Mark Lang at 1:11 pm, May 10, 2021

Budget Office

Jackson County, Missouri
Department of Public Works
Engineering Division

2021 ROAD PROGRAM
PRESERVATION SURFACE TREATMENT
COUNTY PROJECT NO. 3249 COUNTY BID NO. PW 02-2021

UNOFFICIAL BID SUMMARY

BID OPENING DATE AND TIME: March 16, 2021 2:05 P.M.

NOTE: This is an unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

NO.	Firm	City and State	Amount Bid	% above Low
1	Vance Brothers	Kansas City, MO	$358,736.15	0.00%
2				
3				
Engineers Estimate			$444,466.00	23.90%

Printed: 3/23/2021

Bid Tabulation for 2021 Road Program - Preservation Surface Treatment

Jackson County PN 3249 - Bid No. PW 02-2021

Department of Public Works - Engineering Division

Bid Opening Date and Time:
March 16, 2021 at 2:05 p.m.

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

UNOFFICIAL

Lowest Bidder

This project is funded and Administered by Jackson County, MO.				Vance Brothers Kansas City, MO		Engineers Estimate		Average Unit Price of Bids Received
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	
	Roadway Items							
1	Scrub Seal	79,163	TONS	$1.60	$126,660.80	$2.00	$158,326.00	1.60
2	Fog Seal	52,807	SY	$0.75	$39,605.25	$1.00	$52,807.00	0.75
3	Crack Seal	48,074	LBS	$3.65	$175,470.10	$4.50	$216,333.00	3.65
4	Force Account	1	FA	$17,000.00	$17,000.00	$17,000.00	$17,000.00	
	Total Bid for Project =				$358,736.15		$444,466.00	

Received Bid Totals	$ 358,736.15
Math or Extension Error Total Amount	$0.00
Extension error line (s) (Item No. Above) ??	

Notes: 1. The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.

Confirmation Memorandum
Jackson County Missouri - Department of Public Works

TO: **Heather Berger**
Taxpayer Services Supervisor
Collection Department

FROM: Ric Johnson, PE
Senior Project Manager, Civil Engineer III
Public Works – Engineering Division

DATE: March 17, 2021

SUBJECT: **Request for Tax Clearance**
2021 Road Program – Preservation Surface Treatment
Project No. 3249
Bid No. PW 02-2021

In accordance with County Ordinance 1208, Sections 1003.01 and 1070, the Director of Public Works requests that the below listed Company and/or individuals be verified as being listed and assessed on the County tax rolls, and is in no way delinquent on any taxes payable to the County.

Vance Brothers, Inc.
5201 Brighton Avenue
Kansas City, MO 64130-0107

Information needed: Type of tax due, amount of tax, and if account is paid or unpaid. (If account is unpaid please include a printout of statement). Place amount paid/amount due under type that applies.

Type of Tax	Amount Paid	Amount Due
BUSINESS	122,932.61	0
MERCHANTS	25.00	0
INDIVIDUAL	0	0
REAL ESTATE	0	0

Heather Berger
Signature (Person Verifying)

3-17-21
Date

cc: Construction/Contract File

Jackson County Missouri

Certificate of Compliance

In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

Vance Brothers, Inc.
5201 Brighton
Kansas City, MO 64130
2021 Certificate: 20210308VC248

Issued:2021-03-08
Expires:2021-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jackonsongov.org

2021 Road Program - Preservation Surface Treatments - Scrub Seal										
Street Name	**Beginning Description**	**Ending Description**	**Proposed Treatment Type**	**Length (Feet)**	**Number of Lanes**	**Road Width (Feet)**	**Area Subtotal (SF)**	**Intersection Fillets (SF)**	**Total Treatment Area (SF)**	**Total Treatment Area (SY)**
Elsea Smith Rd	US 24 Hwy	Blue Mills Rd	Scrub Seal	9,982	2	21.0	209,622	11,801	221,423	24,603
Alley Jackson Rd	Alley Rd	North End	Scrub Seal	2,228	2	14.5	32,306	526	32,832	3,648
Alley Jackson Rd	MO 50 Hwy	Alley Rd	Scrub Seal	10,404	2	22.0	228,888	3,156	232,044	25,783
Perdue Rd	Alley Rd	Colbern Rd	Scrub Seal	11,314	2	19.0	214,966	11,205	226,171	25,130
									TOTAL =	**79,163**

2021 Road Program - Preservation Surface Treatments - Fog Seal										
Street Name	**Beginning Description**	**Ending Description**	**Proposed Treatment Type**	**Length (Feet)**	**Number of Lanes**	**Road Width (Feet)**	**Area Subtotal (SF)**	**Intersection Fillets (SF)**	**Total Treatment Area (SF)**	**Total Treatment Area (SY)**
Union School Rd	Whitney Rd	Yocum Rd	Fog Seal	6,452	2	20.0	129,040	0	129,040	14,338
Yoccum Rd	Union School Rd	Blue Mills Rd	Fog Seal	4,021	2	20.0	80,420	850	81,270	9,030
Stillhouse Rd	Church Rd	Outer Belt Rd	Fog Seal	11,882	2	22.0	261,404	3,545	264,949	29,439
									TOTAL =	**52,807**

2021 Road Program - Preservation Surface Treatments - Crack Seal										
Street Name	**Beginning Description**	**Ending Description**	**Proposed Treatment Type**	**Length (Feet)**	**Number of Lanes**	**Road Width (Feet)**	**Area Subtotal (SF)**	**Intersection Fillets (SF)**	**Total Treatment Area (SY)**	**Crack Seal Material (Lbs.)**
Buckner-Tarsney Rd	Buckner City Limits	Sibley City Limits	Crack Seal	11,484	2	23.0	264,132	N/A	29,348	4,109
Argo Rd	Independence City Limits	Dillingham Rd	Crack Seal	18,311	2	20.0	366,221	N/A	40,691	5,697
16th St	Vincil Ave	Stark Ave	Crack Seal	3,073	2	18.0	55,313	N/A	6,146	860
17th Terr	Tilden Ave	Stark Ave	Crack Seal	771	2	24.0	18,501	N/A	2,056	288
18th St	Laurel Ave	Tilden Ave	Crack Seal	486	2	22.0	10,687	N/A	1,187	166
19th St	Hazel Ave	Laurel Ave	Crack Seal	391	2	20.0	7,814	N/A	868	122
20th St	Ashland Ave/21st St	Hazel Ave	Crack Seal	697	2	20.0	13,939	N/A	1,549	217
21st St	Ashland Ave	Pvmt Change/Spring Ave	Crack Seal	444	2	20.0	8,870	N/A	986	138
21st St	Pvmt Change/Spring Ave	Television Pl	Crack Seal	845	2	36.0	30,413	N/A	3,379	473
22nd St	Ashland Ave	Spring Ave	Crack Seal	317	1	10.0	3,168	N/A	352	49
Alice Ave	Dead End	Sedweek St	Crack Seal	1,399	2	16.0	22,387	N/A	2,487	348
Alice Ave	Sedweek St	Vincil Ave	Crack Seal	628	2	20.0	12,566	N/A	1,396	195
Ashland Ave	Dead End	Sedweek St	Crack Seal	3,443	2	16.0	55,081	N/A	6,120	857
Bryan Ave	Sedweek St	Vincil Ave	Crack Seal	649	1	12.0	7,793	N/A	866	121
Hayes Ave	18th St	Dead End	Crack Seal	312	2	18.0	5,607	N/A	623	87
Hazel Ave	20th St	19th St	Crack Seal	945	2	20.0	18,902	N/A	2,100	294
Laurel Ave	Dead End	Sedweek St	Crack Seal	1,732	2	20.0	34,637	N/A	3,849	539
Marsh Ave	Ashland Ave	Truman Rd	Crack Seal	1,225	2	20.0	24,499	N/A	2,722	381
McKinley Ave	Dead End	16th St	Crack Seal	628	1	12.0	7,540	N/A	838	117
McKinley Ave	Dead End	17th Terr	Crack Seal	111	2	18.0	1,996	N/A	222	31
Sedweek St	Laurel Ave	Alice Ave	Crack Seal	1,056	2	24.0	25,344	N/A	2,816	394
Spring Ave	22nd St	21st St	Crack Seal	354	1	14.0	4,953	N/A	550	77
Spring Ave	20th St	Dead End	Crack Seal	581	1	14.0	8,131	N/A	903	126
Stark Ave	22nd Terr/Pvmt Change	Blue Ridge Blvd	Crack Seal	2,767	2	24.0	66,401	N/A	7,378	1,033
Stark Ave	Blue Ridge Blvd	Truman Rd	Crack Seal	660	2	24.0	15,840	N/A	1,760	246
Stark Ave	Truman Rd	Blue Ridge Blvd	Crack Seal	444	2	24.0	10,644	N/A	1,183	166
Television Pl	23rd St/Pvmt Change	Dead End	Crack Seal	2,724	2	35.0	95,357	N/A	10,595	1,483
Tilden Ave	Dead End	17th St	Crack Seal	639	2	18.0	11,500	N/A	1,278	179
Vincil Ave	Alice Ave	Truman Rd	Crack Seal	1,447	2	17.0	24,594	N/A	2,733	383
Will St	Dead End	Alice Ave	Crack Seal	512	2	16.0	8,195	N/A	911	127
16th St Terr N	Whitney Rd	Cherokee St	Crack Seal	871	2	24.0	20,909	N/A	2,323	325
Arnett Rd	Major Rd	Ryan Rd	Crack Seal	7,899	2	24.0	189,573	N/A	21,064	2,949
Cowherd Rd	East Park Rd	MO 7 Hwy	Crack Seal	11,183	2	22.0	246,027	N/A	27,336	3,827
Minter Rd	Ryan Rd	Grain Valley City Limits	Crack Seal	5,143	2	23.0	118,283	N/A	13,143	1,840
Taylor Rd	Moreland School Rd	Ryan Rd	Crack Seal	5,232	2	20.0	104,650	N/A	11,628	1,628

2021 Road Program - Preservation Surface Treatments - Crack Seal (cont.)										
Street Name	**Beginning Description**	**Ending Description**	**Proposed Treatment Type**	**Length (Feet)**	**Number of Lanes**	**Road Width (Feet)**	**Area Subtotal (SF)**	**Intersection Fillets (SF)**	**Total Treatment Area (SY)**	**Crack Seal Material (Lbs.)**
Milton Thompson Rd	Langsford Rd	MO 7 Hwy	Crack Seal	10,328	2	30.0	309,830	N/A	34,426	4,820
Shady Brook Ln	99th St	Dead End	Crack Seal	781	2	24.0	18,755	N/A	2,084	292
Alley Jackson Rd	Gammon Rd	Lone Jack-Lee's Summit Rd	Crack Seal	2,529	2	36.0	91,048	N/A	10,116	1,416
Country Summit Ct	Alley Jackson Rd	Dead End	Crack Seal	766	2	36.0	27,562	N/A	3,062	429
Hideaway Ln	Alley Jackson Rd	Dead End	Crack Seal	1,225	2	22.0	26,949	N/A	2,994	419
Sunfield Rd	Major Rd	Dead End	Crack Seal	1,299	2	24.0	31,173	N/A	3,464	485
Danell Ln	Major Rd	Dead End	Crack Seal	2,635	2	24.0	63,233	N/A	7,026	984
38th St	Tyer Rd	Dead End	Crack Seal	2,571	2	24.0	61,713	N/A	6,857	960
Easy St	Tyer Rd	Dead End	Crack Seal	591	2	24.0	14,193	N/A	1,577	221
Lawnwood Ct	Howard Rd	Dead End	Crack Seal	829	2	25.0	20,724	N/A	2,303	322
Brown Rd	Lone Jack-Lee's Summit Rd	Drinkwater Rd	Crack Seal	7,001	2	19.0	133,024	N/A	14,780	2,069
Graham Ridge Rd	Dead End	Old 40 Hwy	Crack Seal	1,383	2	22.0	30,434	N/A	3,382	473
99th St	Howard Rd	Dead End	Crack Seal	3,543	2	24.0	85,029	N/A	9,448	1,323
Howard Rd	Milton Thompson Rd	Colbern Rd	Crack Seal	6,648	2	29.0	192,778	N/A	21,420	2,999
Howard Rd	Colbern Rd	Dead End	Crack Seal	2,445	2	26.0	63,561	N/A	7,062	989
									TOTAL =	**48,074**

Note:

1. The rate of application used to develop the quantities was 0.14 Lbs. per square yard of roadway.

THIS SHEET LEFT BLANK INTENTIONALLY.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract on Bid No. PW 03-2021 for the 2021 Pavement Maintenance Project (Phase 3, Chip Seal), Project No. 3250, to Vance Brothers, Inc., of Kansas City, MO, at an actual cost to the County in the amount of $837,846.00, and authorizing the Director of Public Works to approve line item adjustments under this contract at no additional cost to the County.

RESOLUTION NO. 20679, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Public Works has solicited formal written bids on Bid No. PW 03-2021 for the 2021 Pavement Maintenance Project (Phase 3, Chip Seal), Project No. 3250, for use by the Public Works Department; and,

WHEREAS, notifications were distributed through advertisement and online posting and one response was received from the following:

BIDDER	**BID AMOUNT**
Vance Brothers, Inc. Kansas City (Jackson County), MO	$837,845.91

and,

WHEREAS, the Director of Public Works recommends the award of the contract to Vance Brothers, Inc., for the reason that it submitted the lowest and best bid; and,

WHEREAS, in the event that line item adjustments to the contract become necessary, it is appropriate that the Director of Public Works be authorized to approve said line item adjustments to the extent there is no additional cost to the County; now therefore,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Public Works and that the Director be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Public Works be and hereby is authorized to make adjustments in the contract line item quantities to the extent that there will be no further funding obligation to the County; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20679 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

_____ _____

Date Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	004 1506 58040
ACCOUNT TITLE:	Special Road and Bridge Fund Road & Bridge Maintenance Roads & Highways
NOT TO EXCEED:	$798,835.00

ACCOUNT NUMBER:	003 1608 58040
ACCOUNT TITLE:	Park Fund Construction Services Roads & Highways
NOT TO EXCEED:	$39,011.00

5/13/2021
Date

Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20679
Sponsor(s): Theresa Cass Galvin
Date: May 17, 2021

SUBJECT

Action Requested
☒ Resolution
☐ Ordinance

Project/Title: Awarding 2021 Road Program Surface Reclamation Chip Seal Contract, PN 3250, to Vance Brothers, Inc. under the terms and conditions of Invitation to Bid No. PW03-2021.

BUDGET INFORMATION *To be completed By Requesting Department and Finance*

Amount authorized by this legislation this fiscal year:	$ 837,846
Amount previously authorized this fiscal year:	$0.00
Total amount authorized after this legislative action:	$ 837,846
Amount budgeted for this item * (including transfers):	$ 837,846
Source of funding (name of fund) and account code number:	**Public Works:** 004-1506-58040 (Roads) $798,835 **Parks & Recreation** 003-1608-58040 (Capital Projects, Roads & Highways) $39,011

* If account includes additional funds for other expenses, total budgeted in the account is: $ 3,348,528

OTHER FINANCIAL INFORMATION:

☐ No budget impact (no fiscal note required)
☐ Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:
Department: Estimated Use:

Prior Year Budget (if applicable):
Prior Year Actual Amount Spent (if applicable):

PRIOR LEGISLATION

Prior ordinances and (date): N/A
Prior resolutions and (date): N/A

CONTACT INFORMATION

RLA drafted by (name, title, & phone): Ric Johnson, PE, Project Manager 816-881-4499

REQUEST SUMMARY

The 2021 Road Program was broken into four (4) bid packages. Therefore, Public Works prepared plans and specifications, and Bid No. PW 03-2021 for 12.3 miles of preparing the existing gravel/chip seal roadway surface by a mixing/tilling technique called "reclaiming", compacting the prepared roadway surface, and applying a 3/8" chip seal wearing surface. Advertisement was posted once in the Daily Record and the bidding information was posted on the "Public Purchase" website. Sealed proposals were opened on March 16, 2021 at the offices of Public Works with one (1) bidder responding. A detailed bid tabulation is attached. A summary of the bids is as follows: AS READ

BIDDER	City and State	BIDS
Vance Brothers, Inc.	Kansas City, MO	$ 837,845.91

The Engineers Estimate for the project is $1,097,914.50.
The Department of Public Works recommends that the contract be awarded to Vance Brothers, Inc., being the lowest and best bidder.

We request that
1. The County Executive be authorized to execute this construction contract with Vance Brothers, Inc.
2. We further request that the Director of Finance be authorized to encumber $837,845.91 to cover the costs.
3. We request that the Director of Public Works be authorized to approve adjustments in the construction contract line items, to the extent that there will be no further funding obligation by the County.

CLEARANCE	☐ Tax Clearance Completed (Purchasing & Department) ☐ Business License Verified (Purchasing & Department) ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	☐ MBE Goals ☐ WBE Goals ☐ VBE Goals	
ATTACHMENTS	Bid Summary; Bid Tabulation; JC Tax Clearance; Certificate of Compliance; Road Work List; and MBE/WBE/VBE Contract Form	
REVIEW	Department Director: Brian D. Gaddie, PE	Date: 4/06/2021
	Finance (Budget Approval): *If applicable* APPROVED By Mark Lang at 1:31 pm, May 10, 2021	Date:
	Division Manager: Troy M. Schultz	Date: 5-11-2021
	County Counselor's Office: Bryan Covington	Date: 5/12/2021

Fiscal Information (to be verified by Budget Office in Finance Department)

☒ This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the _____ Fund in ____.

☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐ Funds sufficient for this appropriation are available from the source indicated below.

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 150621004 000

Date: May 10, 2021

RES # 20679
eRLA ID #:

Org Code/Description	Object Code/Description	Not to Exceed
004 Special Road & Bridge Fund		
1506 Road & Bridge Maintenance	58040 Roads & Highways	$ 798,835
		$ 798,835
003 Park Fund		
1608 Construction Services	58040 Roads & Highways	$ 39,011
		$ 39,011

$ 837,846

APPROVED
By Mark Lang at 1:31 pm, May 10, 2021
Budget Office

Jackson County, Missouri
Department of Public Works
Engineering Division

2021 ROAD PROGRAM
SURFACE RECLAMATION CHIP SEAL
COUNTY PROJECT NO. 3250 COUNTY BID NO. PW 03-2021

UNOFFICIAL BID SUMMARY

BID OPENING DATE AND TIME: March 16, 2021 @ 2:05 PM

NOTE: This is an unofficial bid summary and only reflects the initial reading of the bids received, not the evaluation of such bids.

NO.	Firm	City and State	Amount Bid	% above Low
1	Vance Brothers, Inc.	Kansas City, MO	$837,845.91	0.00%
Engineers Estimate			$1,046,231.45	24.87%

Printed: 3/22/2021

Bid Tabulation for 2021 Road Program surface Reclamation Chip Seal

Jackson County PN 3250 - Bid No. PW 03-2021

Department of Public Works - Engineering Division

Bid Opening Date and Time:
March 16, 2021 at 2:05 PM

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

UNOFFICIAL

Lowest Bidder

This project is funded and Administered by Jackson County, MO.				Vance Brothers, Inc. Kansas City, MO		Engineers Estimate		Average Unit Price of Bids Received
Item	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	
	Roadway Items							
1	Surface Reclamation (5" Depth)	119,570	SY	$4.43	$529,695.10	$6.50	$777,205.00	$4.43
2	Chip Seal Surfacing	119,570	SY	$2.00	$239,140.00	$2.00	$239,140.00	$2.00
3	Force Account	1	FA	$30,000.00	$30,000.00	$30,000.00	$30,000.00	$30,000.00
4	Surface Reclamation (5" Depth) - Park Road	6,067	SY	$4.43	$26,876.81	$6.50	$39,435.50	$4.43
5	Chip Seal Surfacing - (Park Road)	6,067	SY	$2.00	$12,134.00	$2.00	$12,134.00	$2.00
	Total Bid for Project =				$837,845.91		$1,097,914.50	

Received Bid Totals	$ 837,845.91	
Math or Extension Error Total Amount	$0.00	
Extension error line (s) (Item No. Above) ??		

Notes: 1. The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.

Confirmation Memorandum
Jackson County Missouri - Department of Public Works

TO: **Heather Berger**
Taxpayer Services Supervisor
Collection Department

FROM: Ric Johnson, PE
Senior Project Manager, Civil Engineer III
Public Works – Engineering Division

DATE: March 17, 2021

SUBJECT: **Request for Tax Clearance**
2021 Road Program – Surface Reclamation and Chip Seal
Project No. 3250
Bid No. PW 03-2021

In accordance with County Ordinance 1208, Sections 1003.01 and 1070, the Director of Public Works requests that the below listed Company and/or individuals be verified as being listed and assessed on the County tax rolls, and is in no way delinquent on any taxes payable to the County.

Vance Brothers, Inc.
5201 Brighton Avenue
Kansas City, MO 64130-0107

Information needed: Type of tax due, amount of tax, and if account is paid or unpaid. (If account is unpaid please include a printout of statement). Place amount paid/amount due under type that applies.

Type of Tax	Amount Paid	Amount Due
BUSINESS	122,932.04	0
MERCHANTS	25.00	0
INDIVIDUAL	0	0
REAL ESTATE	0	0

Heather Berger
Signature (Person Verifying)

3-17-21
Date

cc: Construction/Contract File

Jackson County Missouri

Certificate of Compliance

In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

Vance Brothers, Inc.
5201 Brighton
Kansas City, MO 64130
2021 Certificate: 20210308VC248

Issued:2021-03-08
Expires:2021-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jackonsongov.org

2021 ROAD PROGRAM - SURFACE RECLAMATION AND CHIP SEAL
County Project No. 3250 Bid No. PW 03-2021

Road Name	Beg Description	End Description	Length (Feet)	Width (Feet)	Total Area (SF)	Intersection Fillets (SF)	Total Area (SY)
Reynolds Road	Atherton Sibley Road	Dead End	3,877	14	54,278	1,774	6,228
Allen Road	Chiles Road	Burnley Road	3,960	15	59,400	1,782	6,798
Reber Road	O'Donnell Road	Schuster Road	9,240	16	147,840	4,435	16,919
Twiehaus Road	Johnson Road	Schuster Road	8,976	16	143,616	4,308	16,436
Airport Road	Sunnynook School Road	Lake City Buckner Road	5,280	15	79,200	2,376	9,064
Courtney Atherton Road	Union School Road	Sugar Creek City Limits	1,584	18	28,512	760	3,252
Ryan Road	Buckner Tarsney Road	Hardsaw Road	5,211	18	93,798	2,851	10,739
Webster Road	Dead End	Buckner Tarsney Road	2,904	15	43,560	1,307	4,985
Drinkwater Road	Gibson Road	Helmig Road	2,640	16	42,240	1,267	4,834
Grayum Road	Outer Belt Road	Dead End	1,314	18	23,652	634	2,698
Helmig Road	Shores Road	Drinkwater Road	5,280	18	95,040	2,851	10,877
County Line Road	Harris Road	Pleasant Hill City Limits	3,168	16	50,688	1,521	5,801
Hendricks Road	Hutt Road	Bynum Road	5,280	16	84,480	2,534	9,668
Hutt Road	Stringtown Road	Lone Jack City Limits	2,640	18	47,520	1,426	5,438
Kennedy Road	Lake Lotawana City Limits	Missouri 150 Highway	2,640	16	42,240	1,267	4,834
Tucker Road	RF Gammon Road	Dead End	792	11	8,712	261	997
			64,786		**1,044,776**	**31,354**	**119,570**

Note: Courtney Atherton Road will require a double chip seal surface.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract on Bid No. PW 04-2021 for the 2021 Pavement Maintenance Project (Phase 4, Pavement Marking), Project No. 3251, to Twin Traffic Marking Corporation of Kansas City, KS, at an actual cost to the County in the amount of $107,847.00, and authorizing the Director of Public Works to approve line item adjustments under this contract at no additional cost to the County.

RESOLUTION NO. 20680, May 17, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Public Works has solicited formal written bids on Bid No. PW 04-2021 for the 2021 Pavement Maintenance Project (Phase 4, Pavement Marking), Project No. 3251, for use by the Public Works Department; and,

WHEREAS, notifications were distributed through advertisement and online posting and two responses were received from the following:

BIDDER	**BID AMOUNT**
Twin Traffic Marking Corporation Kansas City, KS	$107,846.55
Streetwise, Inc. Grandview, MO	$112,555.91

and,

WHEREAS, the Director of Public Works recommends the award of the contract to Twin Traffic Marking Corporation of Kansas City, KS, for the reason that it has submitted the lowest and best bid; and,

WHEREAS, in the event that line item adjustments to the contract become necessary, it is appropriate that the Director of Public Works be authorized to approve said line item adjustments to the extent there is no additional cost to the County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Public Works and that the County Executive be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Public Works be and hereby is authorized to make adjustments in the contract line item quantities to the extent that there will be no further funding obligation to the County; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20680 of May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	004 1506 58040
ACCOUNT TITLE:	Special Road and Bridge Fund Road & Bridge Maintenance Roads & Highways
NOT TO EXCEED:	$107,847.00

5/13/2021

Date

Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19
Completed by County Counselor's Office:
Res/~~Ord~~ No.: 20680
Sponsor(s): Theresa Cass Galvin
Date: May 17, 2021

SUBJECT

Action Requested
☒ Resolution
☐ Ordinance

Project/Title: Awarding 2021 Road Program Pavement Markings Contract, PN 3251, to Twin Traffic Marking Corp. under the terms and conditions of Invitation to Bid No. PW04-2021.

BUDGET INFORMATION *To be completed By Requesting Department and Finance*

Amount authorized by this legislation this fiscal year:	$ 107,847
Amount previously authorized this fiscal year:	$0.00
Total amount authorized after this legislative action:	$ 107,847
Amount budgeted for this item * (including transfers):	$ 107,847
Source of funding (name of fund) and account code number:	**Public Works:** 004-1506-58040 (Roads) $107,847

* If account includes additional funds for other expenses, total budgeted in the account is: $ 3,348,528

OTHER FINANCIAL INFORMATION:

☐ No budget impact (no fiscal note required)
☐ Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:
Department: Estimated Use:

Prior Year Budget (if applicable):
Prior Year Actual Amount Spent (if applicable):

PRIOR LEGISLATION

Prior ordinances and (date): N/A
Prior resolutions and (date): N/A

CONTACT INFORMATION

RLA drafted by (name, title, & phone): Ric Johnson, PE, Project Manager 816-881-4499

REQUEST SUMMARY

The 2021 Road Program was broken into four (4) bid packages. Therefore, Public Works prepared plans and specifications, and Bid No. PW 04-2021 for the application of pavement markings. The pavement markings are proposed for the roadways being improved in this year's program, including other locations that are showing signs of wear that need replacement. Advertisement was posted once in the Daily Record and the bidding information was posted on the "Public Purchase" Website. Sealed proposals were opened on March 16, 2021 at the offices of Public Works with two (2) bidders responding. A detailed bid tabulation is attached. A summary of the bids is as follows: AS READ

BIDDER	City and State	BIDS
Twin Traffic Marking Corporation	Kansas City, KS	$ 107,846.55
StreetWise	Grandview, MO	$ 112,555.91

The Engineers Estimate for the project is $112,843.00.
The Department of Public Works recommends that the contract be awarded to Twin Traffic Marking Corp., being the lowest and best bidder.

We request that

1. The County Executive be authorized to execute this construction contract with Twin Traffic Marking Corporation.
2. We further request that the Director of Finance be authorized to encumber $107,846.55 to cover the costs.
3. We request that the Director of Public Works be authorized to approve adjustments in the construction contract line items, to the extent that there will be no further funding obligation by the County.

CLEARANCE

☐ Tax Clearance Completed (Purchasing & Department)

	☐ Business License Verified (Purchasing & Department) ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	☐ MBE Goals ☐ WBE Goals ☐ VBE Goals	
ATTACHMENTS	Bid Summary; Bid Tabulation; JC Tax Clearance; Certificate of Compliance; Road Work List; MBE/WBE/VBE Contract Form	
REVIEW	Department Director: Brian D. Gaddie, PE	Date: 04-06-2021
	Finance (Budget Approval): *If applicable* **APPROVED** By Mark Lang at 1:56 pm, May 10, 2021	Date:
	Division Manager: Mary M. Schulte	Date: 5-11-2021
	County Counselor's Office: Bryan Counts	Date: 5/12/2021

Fiscal Information (to be verified by Budget Office in Finance Department)

☒ This expenditure was included in the annual budget.

☐ Funds for this were encumbered from the _____ Fund in ____.

☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐ Funds sufficient for this appropriation are available from the source indicated below.

☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 150621005 000

Date: May 10, 2021

RES # 20680
eRLA ID #:

Org Code/Description	Object Code/Description	Not to Exceed
004 Special Road & Bridge Fund		
1506 Road & Bridge Maintenance	58040 Roads & Highways	$ 107,847
		$ 107,847

APPROVED
By Mark Lang at 1:56 pm, May 10, 2021
Budget Office

Jackson County, Missouri
Department of Public Works
Engineering Division

2021 ROAD PROGRAM
PAVEMENT MARKING
COUNTY PROJECT NO. 3251 COUNTY BID NO. PW 04-2021

UNOFFICIAL BID SUMMARY

BID OPENING DATE AND TIME: March 16, 2021 2:05 p.m.

NOTE: This is an unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

NO.	Firm	City and State	Amount Bid	% above Low
1	Twin Traffic Marking Corporation	Kansas City, KS	$107,846.55	0.00%
2	Streetwise, Inc.	Grandview, MO	$112,555.91	4.37%
Engineers Estimate			$112,843.88	4.63%

Printed: 3/23/2021

Bid Tabulation for 2021 Road Program Pavement Markings

Jackson County PN 3251 - Bid No. PW 04-2021

Department of Public Works - Engineering Division

BID OPENING DATE AND TIME: March 16, 2021 2:05 p.m.

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

UNOFFICIAL

This project is funded and Administered by Jackson County, MO.				Lowest Bidder: Twin Traffic Marking Corporation, Kansas City, KS		2nd Lowest: Streetwise, Inc., Grandview, MO		Engineers Estimate		Average Unit Price of Bids Received
Item No.	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
	Roadway Items									
1	4" Solid White Edge Lines (Paint)	273,368	LF	$0.13	$35,537.84	$0.15	$41,005.20	$0.14	$38,271.52	$0.14
2	4" Solid White Lane Lines (Paint)	2,401	LF	$0.13	$312.13	$0.15	$360.15	$0.14	$336.14	$0.14
3	4" Dashed White Lines (Paint)	3,549	LF	$0.10	$354.90	$0.15	$532.35	$0.14	$496.86	$0.13
4	4" Dashed Yellow Lines (Paint)	6,216	LF	$0.10	$621.60	$0.15	$932.40	$0.14	$870.24	$0.13
5	4" Double Solid Yellow Centerlines (Paint)	134,851	LF	$0.26	$35,061.26	$0.27	$36,409.77	$0.28	$37,758.28	$0.27
6	6" Solid White Crosswalk Lines for Islands (Paint)	606	LF	$4.00	$2,424.00	$3.00	$1,818.00	$1.00	$606.00	$3.50
7	18" Solid Yellow Diagonal Lines for Islands (Paint)	511	LF	$6.00	$3,066.00	$4.00	$2,044.00	$5.00	$2,555.00	$5.00
8	4" Solid Yellow Paint with 4" Dashed Lines (Paint)	13,678	LF	$0.19	$2,598.82	$0.18	$2,462.04	$0.28	$3,829.84	$0.19
9	24" White Stop Bars (Thermo)	396	LF	$20.00	$7,920.00	$22.00	$8,712.00	$25.00	$9,900.00	$21.00
10	White Left Turn Arrows (Thermo)	23	EA	$280.00	$6,440.00	$265.00	$6,095.00	$235.00	$5,405.00	$272.50
11	White Right Turn Arrows (Thermo)	9	EA	$280.00	$2,520.00	$265.00	$2,385.00	$235.00	$2,115.00	$272.50
12	White Right/Thru Arrows (Thermo)	4	EA	$500.00	$2,000.00	$200.00	$800.00	$500.00	$2,000.00	$350.00
13	White RR-Xing (Thermo)	2	EA	$995.00	$1,990.00	$1,000.00	$2,000.00	$850.00	$1,700.00	$997.50
14	Force Account	1	FA	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00
	Total Bid for Project =				**$ 107,846.55**		**$ 112,555.91**		**$ 112,843.88**	

Received BASE Bid Totals 3-3-2020	$ 107,846.55	$ 112,555.91	
Math or Extension Error Total Amount	$0.00	$0.00	
Extension error line (s) (Item No. Above) ??	Total Bid Amount		

Notes: 1. The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.

Confirmation Memorandum
Jackson County Missouri - Department of Public Works

TO: **Heather Berger**
Taxpayer Services Supervisor
Collection Department

FROM: Ric Johnson, PE
Senior Project Manager, Civil Engineer III
Public Works – Engineering Division

DATE: March 17, 2021

SUBJECT: **Request for Tax Clearance**
2021 Road Program – Pavement Marking
Project No. 3251
Bid No. PW 04-2021

In accordance with County Ordinance 1208, Sections 1003.01 and 1070, the Director of Public Works requests that the below listed Company and/or individuals be verified as being listed and assessed on the County tax rolls, and is in no way delinquent on any taxes payable to the County.

Twin Traffic Marking Corporation
626 North 47th Street
Kansas City, KS 66102

Information needed: Type of tax due, amount of tax, and if account is paid or unpaid. (If account is unpaid please include a printout of statement). Place amount paid/amount due under type that applies.

Type of Tax	Amount Paid	Amount Due
BUSINESS	N/A	N/A
MERCHANTS	N/A	N/A
INDIVIDUAL	N/A	N/A
REAL ESTATE	N/A	N/A

Heather Berger
Signature (Person Verifying)

3-17-21
Date

cc: Construction/Contract File

Jackson County Missouri

Certificate of Compliance

In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

Twin Traffic Marking Corporation
626 N 47th Street
Kansas City, KS 66102
20201207VC102

Issued:2020-12-07
Expires:2022-01-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jackonsongov.org

2021 Road Program - Pavement Marking County Project No. 3251							
Street Name	**Beginning Description**	**Ending Description**	**Pavement Type**	**Existing or New Surfacing**	**24" White Stop Bars (LF)**	**18" Yellow Diagonal Median Island Lines (LF)**	**4" Double Solid Yellow Centerlines (LF)**
Galvin Rd	Blue Mills Rd	Hunter Rd	AC	Existing			762
Twyman Rd	Blue Mills Rd	Pvmt Change	AC	Existing	11		2,028
Lake City Rd	Burnley Rd	Buckner CL	AC	Existing			4,499
Duncan Rd	Blue Springs CL	Tyer Rd	AC	Existing			3,885
Pink Hill Rd	Buckner Tarsney Rd	Bellechasse Dr	AC	Existing			1,175
Pink Hill Rd	Bellechasse Dr	Fields Rd	AC	Existing			958
Pink Hill Rd	Fields Rd	Ketterman Rd	AC	Existing			939
Pink Hill Rd	Ketterman Rd	Outer Belt Rd	AC	Existing			345
Liggett Rd	Woods Chapel Rd	Moreland School Rd	PCC	Existing	30	45	7,290
Liggett Rd	Moreland School Rd	Blue Springs CL	PCC	Existing	54	192	2,495
Shrout Rd	Lake Lotawana CL	Mason School Rd	AC	Existing			3,306
Shrout Rd	Mason School Rd	Blue Springs City Limits	AC	Existing			4,034
Alley Rd	Lake Lotawana CL	Alley & Jackson Rd	AC	Existing			2,715
Harris Rd	Haines Rd	Herring Rd	AC	Existing			3,870
Colbern Rd	West of Cyclone Lane	West of MO Route 7	AC	New	163	274	16,905
Major Rd	Blue Springs CL	Buckner Tarsney Rd	AC	New			13,170
Stillhouse Rd	Church Rd	Colbern Rd	AC	New			15,835
Stillhouse Rd	Outer Belt Rd	Church Rd	Fog Seal	New	48		11,832
Harris Rd	County Line	Missouri 150 Highway	AC	New			6,600
Old Twyman Rd	Twyman Rd (N)	Twyman Rd (S)	AC	New	40		
Stoney Point Rd	Stoney Point School Rd	Grain Valley CL	AC	New			
Stoney Point School Rd	Arnett Rd	Stoney Point Rd	AC	New	20		4,488
Stoney Point School Rd	Stoney Point Rd	Buckner Tarsney Rd	AC	New	20		6,600
Elsea Smith Rd	US 24 Hwy	Blue Mills Rd	Scrub Seal	New			10,560
Union School Rd	Whitney Rd	Yocum Rd	Fog Seal	New	10		6,600
Yoccum Rd	Union School Rd	Blue Mills Rd	Fog Seal	New			3,960
East Park Rd	Liggett Cove Rd	3,760 feet East	AC	New			3,760
				Totals:	**396**	**511**	**138,611**

2021 Road Program - Pavement Marking County Project No. 3251							
Street Name	**Beginning Description**	**Ending Description**	**Pavement Type**	**Existing or New Surfacing**	**4" Solid White Edge Lines (LF)**	**4" Solid White Lane Line (LF)**	**4" White Dashed Interm Lines (LF)**
Galvin Rd	Blue Mills Rd	Hunter Rd	AC	Existing	9,604		
Twyman Rd	Blue Mills Rd	Pvmt Change	AC	Existing	4,057		
Lake City Rd	Burnley Rd	Buckner CL	AC	Existing	8,998		
Duncan Rd	Blue Springs CL	Tyer Rd	AC	Existing	7,770		
Pink Hill Rd	Buckner Tarsney Rd	Bellechasse Dr	AC	Existing	9,330		
Pink Hill Rd	Bellechasse Dr	Fields Rd	AC	Existing	9,146		
Pink Hill Rd	Fields Rd	Ketterman Rd	AC	Existing	17,096		
Pink Hill Rd	Ketterman Rd	Outer Belt Rd	AC	Existing	3,846		
Liggett Rd	Woods Chapel Rd	Moreland School Rd	PCC	Existing	11,100	1,218	95
Liggett Rd	Moreland School Rd	Blue Springs CL	PCC	Existing		263	
Shrout Rd	Lake Lotawana CL	Mason School Rd	AC	Existing	6,612		
Shrout Rd	Mason School Rd	Blue Springs City Limits	AC	Existing	8,068		
Alley Rd	Lake Lotawana CL	Alley & Jackson Rd	AC	Existing	5,430		
Harris Rd	Haines Rd	Herring Rd	AC	Existing	7,740		
Colbern Rd	West of Cyclone Lane	West of MO Route 7	AC	New		920	3,454
Major Rd	Blue Springs CL	Buckner Tarsney Rd	AC	New	26,340		
Stillhouse Rd	Church Rd	Colbern Rd	AC	New	31,670		
Stillhouse Rd	Outer Belt Rd	Church Rd	Fog Seal	New	23,665		
Harris Rd	County Line	Missouri 150 Highway	AC	New	13,200		
Old Twyman Rd	Twyman Rd (N)	Twyman Rd (S)	AC	New			
Stoney Point Rd	Stoney Point School Rd	Grain Valley CL	AC	New	5,280		
Stoney Point School Rd	Arnett Rd	Stoney Point Rd	AC	New	8,976		
Stoney Point School Rd	Stoney Point Rd	Buckner Tarsney Rd	AC	New	13,200		
Elsea Smith Rd	US 24 Hwy	Blue Mills Rd	Scrub Seal	New	21,120		
Union School Rd	Whitney Rd	Yocum Rd	Fog Seal	New	13,200		
Yoccum Rd	Union School Rd	Blue Mills Rd	Fog Seal	New	7,920		
East Park Rd	Liggett Cove Rd	3,760 feet East	AC	New	7,520		
				Totals:	**280,888**	**2,401**	**3,549**

2021 Road Program - Pavement Marking County Project No. 3251								
Street Name	**Beginning Description**	**Ending Description**	**Pavement Type**	**Existing or New Surfacing**	**4" Yellow Dashed and 4" Solid Lines (LF)**	**4" Yellow Dashed Lines (LF)**	**6" Solid White Crosswalk (LF)**	**White Left Turn Arrows (EA)**
Galvin Rd	Blue Mills Rd	Hunter Rd	AC	Existing	1,993	2,047		
Twyman Rd	Blue Mills Rd	Pvmt Change	AC	Existing				
Lake City Rd	Burnley Rd	Buckner CL	AC	Existing				
Duncan Rd	Blue Springs CL	Tyer Rd	AC	Existing				
Pink Hill Rd	Buckner Tarsney Rd	Bellechasse Dr	AC	Existing	3,022	393		
Pink Hill Rd	Bellechasse Dr	Fields Rd	AC	Existing	2,515	894		
Pink Hill Rd	Fields Rd	Ketterman Rd	AC	Existing	4,913	2,531		
Pink Hill Rd	Ketterman Rd	Outer Belt Rd	AC	Existing	1,235	351		
Liggett Rd	Woods Chapel Rd	Moreland School Rd	PCC	Existing			382	3
Liggett Rd	Moreland School Rd	Blue Springs CL	PCC	Existing			224	
Shrout Rd	Lake Lotawana CL	Mason School Rd	AC	Existing				
Shrout Rd	Mason School Rd	Blue Springs City Limits	AC	Existing				
Alley Rd	Lake Lotawana CL	Alley & Jackson Rd	AC	Existing				
Harris Rd	Haines Rd	Herring Rd	AC	Existing				
Colbern Rd	West of Cyclone Lane	West of MO Route 7	AC	New				20
Major Rd	Blue Springs CL	Buckner Tarsney Rd	AC	New				
Stillhouse Rd	Church Rd	Colbern Rd	AC	New				
Stillhouse Rd	Outer Belt Rd	Church Rd	Fog Seal	New				
Harris Rd	County Line	Missouri 150 Highway	AC	New				
Old Twyman Rd	Twyman Rd (N)	Twyman Rd (S)	AC	New				
Stoney Point Rd	Stoney Point School Rd	Grain Valley CL	AC	New				
Stoney Point School Rd	Arnett Rd	Stoney Point Rd	AC	New				
Stoney Point School Rd	Stoney Point Rd	Buckner Tarsney Rd	AC	New				
Elsea Smith Rd	US 24 Hwy	Blue Mills Rd	Scrub Seal	New				
Union School Rd	Whitney Rd	Yocum Rd	Fog Seal	New				
Yoccum Rd	Union School Rd	Blue Mills Rd	Fog Seal	New				
East Park Rd	Liggett Cove Rd	3,760 feet East	AC	New				
				Totals:	**13,678**	**6,216**	**606**	**23**

2021 Road Program - Pavement Marking County Project No. 3251							
Street Name	**Beginning Description**	**Ending Description**	**Pavement Type**	**Existing or New Surfacing**	**White Right Turn Arrows (EA)**	**White Thru Right Lane Arrows (EA)**	**White RR-Xing (EA)**
Galvin Rd	Blue Mills Rd	Hunter Rd	AC	Existing			
Twyman Rd	Blue Mills Rd	Pvmt Change	AC	Existing			
Lake City Rd	Burnley Rd	Buckner CL	AC	Existing			
Duncan Rd	Blue Springs CL	Tyer Rd	AC	Existing			
Pink Hill Rd	Buckner Tarsney Rd	Bellechasse Dr	AC	Existing			
Pink Hill Rd	Bellechasse Dr	Fields Rd	AC	Existing			
Pink Hill Rd	Fields Rd	Ketterman Rd	AC	Existing			
Pink Hill Rd	Ketterman Rd	Outer Belt Rd	AC	Existing			
Liggett Rd	Woods Chapel Rd	Moreland School Rd	PCC	Existing	5		
Liggett Rd	Moreland School Rd	Blue Springs CL	PCC	Existing	2		
Shrout Rd	Lake Lotawana CL	Mason School Rd	AC	Existing			
Shrout Rd	Mason School Rd	Blue Springs City Limits	AC	Existing			
Alley Rd	Lake Lotawana CL	Alley & Jackson Rd	AC	Existing			
Harris Rd	Haines Rd	Herring Rd	AC	Existing			
Colbern Rd	West of Cyclone Lane	West of MO Route 7	AC	New	2	4	
Major Rd	Blue Springs CL	Buckner Tarsney Rd	AC	New			
Stillhouse Rd	Church Rd	Colbern Rd	AC	New			
Stillhouse Rd	Outer Belt Rd	Church Rd	Fog Seal	New			2
Harris Rd	County Line	Missouri 150 Highway	AC	New			
Old Twyman Rd	Twyman Rd (N)	Twyman Rd (S)	AC	New			
Stoney Point Rd	Stoney Point School Rd	Grain Valley CL	AC	New			
Stoney Point School Rd	Arnett Rd	Stoney Point Rd	AC	New			
Stoney Point School Rd	Stoney Point Rd	Buckner Tarsney Rd	AC	New			
Elsea Smith Rd	US 24 Hwy	Blue Mills Rd	Scrub Seal	New			
Union School Rd	Whitney Rd	Yocum Rd	Fog Seal	New			
Yoccum Rd	Union School Rd	Blue Mills Rd	Fog Seal	New			
East Park Rd	Liggett Cove Rd	3,760 feet East	AC	New			
				Totals:	**9**	**4**	**2**

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring $250,000.00 within the 2021 Health Fund and authorizing the County Executive to execute a Cooperative Agreement with ArtsKC for the development of an arts strategic plan for Jackson County, at a cost to the County not to exceed $250,000.00.

RESOLUTION NO. 20681, May 17, 2021

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the 2021 County budget included funds for the development of a Jackson County Arts Council to encourage, develop, and promote the arts within the County; and,

WHEREAS, the use of Health Fund monies is appropriate for this purpose, as experts have pointed out a direct link between creative arts and physical and mental health outcomes; and,

WHEREAS, ArtsKC, under contract with the County, will develop and execute a strategic plan for the proposed Arts Council, including, but not limited to, community engagement, infrastructure, and measurement of social and economic outcomes to aid future policy and funding decisions; and,

WHEREAS, as a component of the plan, ArtsKC will be authorized to use a portion of the County funds to provide financial support to low-income artists in Jackson County; and,

WHEREAS, the execution of a Cooperative Agreement, in a form to be approved by the County Counselor, is in the best interests of the health, welfare, and safety of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

DEPARTMENT/DIVISION	CHARACTER/DESCRIPTION	FROM	TO
Health Fund Jackson County Arts Commission			
002-1021	56790- Other Contractual Services	$250,000	
002-1021	56789- Outside Agency Funding		$250,000

and,

BE IT FURTHER RESOLVED that the County Executive be and hereby is authorized to execute a Cooperative Agreement with ArtsKC, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payments on the Agreement.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Chief Deputy County Counselor

County Counselor

I hereby certify that the attached ordinance, Resolution No. 20681, introduced on May 17, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____

Abstaining _____ Absent _____

_____ _____

Date Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER:	002 1021 56790
ACCOUNT TITLE:	Health Fund Jackson County Arts Commission Other Contractual Services
NOT TO EXCEED:	$250,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER:	002 1021 56789
ACCOUNT TITLE:	Health Fund Jackson County Arts Commission Outside Agency Funding
NOT TO EXCEED:	$250,000.00

5/13/21
Date

Chief Administrative Officer

Request for Legislative Action

Res. #20681
Sponsor: Crystal Williams
Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20681
Sponsor(s):	Crystal J. Williams	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Authorize', 'Transfer']
Project/Title:
Authorize the County Executive to execute a $250,000 agreement with ArtsKC (a 501c3 organization) for development of an arts strategic plan for Jackson County and to provide support for low-income artists who reside or operate in Jackson County, Missouri.

Request Summary
The FY 2021 Jackson County budget included $250,000 for development of a Jackson County Arts Council that would encourage the development and promotion of the arts in Jackson County. The first step is to facilitate a community engagement process for Jackson County, Missouri designed to help the County reach its vision for a comprehensive arts initiative, the infrastructure to support it and economic and social outcome measures to drive policy and funding decisions. The funds are allocated from the public health levy, putting Jackson County at the forefront of understanding the connection between health and the arts. This resolution will authorize the County Executive to execute an agreement with the ArtsKC to conduct the attached strategic planning process ($147,000) and allocate the rest of the funds (approx. $103,000) to provide suppoort for low-income artists who reside and/or work in Jackson County.

Contact Information			
Department:	County Executive Office	**Submitted Date:**	5/10/2021
Name:	Troy Schulte	**Email:**	TSchulte@jacksongov.org
Title:	County Administrator	**Phone:**	816-881-1079

Budget Information			
Amount authorized by this legislation this fiscal year:			$250,000
Amount previously authorized this fiscal year:			$ 0
Total amount authorized after this legislative action:			$250,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
002 (Health Fund)	1021 (Jackson County Arts Comission)	56790 (Other Contractual Services)	$250,000

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
002 (Health Fund)	1021 (Jackson County Arts Comission)	56789 (Outside Agency Funding)	$250,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not for Profit - Programming	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History
Troy Schulte at 5/10/2021 11:43:16 AM - [Submitted |] Department Director: Troy Schulte at 5/10/2021 11:52:55 AM - [Approved |] Finance (Purchasing): Barbara J. Casamento at 5/10/2021 12:12:10 PM - [Not applicable |] Audit: Katie M. Bartle at 5/10/2021 2:11:50 PM - [Returned for more information | ArtsKC is not in compliance.] Submitter: Troy Schulte at 5/11/2021 3:34:09 PM - [Submitted | ArtsKC now in compliance] Department Director: Troy Schulte at 5/11/2021 3:41:44 PM - [Approved | will need a fiscal note attached by Finance] Finance (Purchasing): Barbara J. Casamento at 5/11/2021 4:07:46 PM - [Not applicable |] Audit: Katie M. Bartle at 5/11/2021 5:00:29 PM - [Approved | eRLA 70] Finance (Budget): Mark Lang at 5/12/2021 10:09:44 AM - [Approved | Fiscal Note has been attached.] Executive: Troy Schulte at 5/12/2021 10:59:33 AM - [Approved |] Legal: Elizabeth Freeland at 5/12/2021 1:25:24 PM - [Returned for more information | corrections per Jay's email.] Submitter: Troy Schulte at 5/12/2021 3:20:41 PM - [Submitted | Corrections made in text only.] Department Director: Troy Schulte at 5/12/2021 3:28:54 PM - [Approved |] Finance (Purchasing): Barbara J. Casamento at 5/12/2021 4:05:36 PM - [Not applicable |] Audit: Katie M. Bartle at 5/13/2021 9:27:30 AM - [Approved |] Finance (Budget): Mark Lang at 5/13/2021 10:35:09 AM - [Approved |] Executive: Lisa Honn at 5/13/2021 12:50:01 PM - [Approved | Due to technical difficulties, there was a delay in processing. To expedite the process, I am approving this task on behalf of the County Administration review. LH] Legal: Elizabeth Freeland at 5/13/2021 1:03:49 PM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 102121001 000

Date: May 12, 2021

RES # 20681
eRLA ID #: 70

Org Code/Description	Object Code/Description	From	To
002 Health Fund			
1021 Jackson County Arts Comission	56790 Other Contractual Services	$ 250,000	$ -
1021 Jackson County Arts Comission	56789 Outside Agency Funding	-	250,000
		$ 250,000	$ 250,000

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
002 Health Fund		
1021 Jackson County Arts Comission	56789 Outside Agency Funding	$ 250,000
		$ 250,000

APPROVED
By Mark Lang at 10:07 am, May 12, 2021
Budget Office

ArtsKC

Proposal for
Jackson County Arts Strategic Planning

Revised April 29, 2021

THE UNIVERSITY OF KANSAS
Public Management Center

Public service lies at the heart of democracy.

KU is an EO/AA institution.

April 29, 2021

Ms. Dana Knapp
Executive Director
ArtsKC

Dear Ms. Knapp:

The KU Public Management Center (PMC) is pleased to provide this proposal to partner with ArtsKC to facilitate a community engagement process for Jackson County, Missouri designed to help the County reach its vision for a comprehensive arts initiative, the infrastructure to support it and economic and social outcome measures to drive policy and funding decisions.

As you will see from our proposal, we have the skills, qualifications and experience necessary to successfully partner with ArtsKC on this important regional endeavor.

I would be happy to provide additional information or answer any questions you might have about the PMC and/or our proposal. You may contact me at patty.gentrup@ku.edu or 816.217.9397.

Sincerely,

Patty Gentrup

Patty Gentrup
Consulting Services Program Manager
KU Public Management Center
School of Public Affairs and Administration

Project Understanding

In its 2021 budget, the Jackson County, Missouri Legislature allocated $250,000 to craft the infrastructure necessary to support a vibrant arts community. The funds are allocated from the public health levy, putting Jackson County at the forefront of understanding the connection between health and the arts as is illustrated here.

In a study published in the *American Journal of Public Health*, Heather L. Stuckey, DEd and Jeremy Nobel, MD, concluded there's a direct link between creative arts and physical and mental health outcomes.[1]

> *Engagement with creative activities has the potential to contribute toward reducing stress and depression and can serve as a vehicle for alleviating the burden of chronic disease," they said. "Through creativity and imagination, we find our identity and our reservoir of healing. The more we understand the relationship between creative expression and healing, the more we will discover the healing power of the arts.*

The ultimate hope for this work is ambitious, including, but not limited to, supporting the arts in all its forms in incorporated city and unincorporated area of the county; collaborating with arts organizations to achieve common goals; ensuring diverse audiences participate in and have access to arts; building a greater appreciation for arts and arts education and identifying economic and social performance measures to illustrate what arts and culture really means for Jackson County and our region. Jackson County has partnered with ArtsKC to manage the process.

The following project approach describes how the Public Management Center's team would help ArtsKC and Jackson County achieve their goals.

[1] Stuckey, H.L. & Nobel, J. (2020). The Connection Between Art, Healing and Public Health: A Review of Current Literature, *American Journal of Public Health*. Retrieved from https://www.ncbi.nlm.nih.gov.

Project Approach

This work will be guided by active engagement, meeting people where they are, valuing the diversity and inclusiveness of Jackson County citizens and arts community stakeholders.

The process will be directed by *Cultural Arts Advisory Committee,* comprising nine to 15 people. The purpose of the committee will be to help craft the engagement approach and key messages; assist in garnering public input; and ultimately use the public input to develop the strategic plan and associated economic and social performance measures.

For these efforts to be successful, it is critical that the committee comprises diverse representation from throughout the county, reflects the interests of all cities and unincorporated areas, and represents the spectrum of arts. Further, the committee must mirror the demographics of Jackson County's population, including not only race and ethnicity but also considerations of socioeconomic differences; the committee's work must be informed by awareness of how these differences can affect access to the arts. Ultimately, having a committee that reflects the breadth of the differences across Jackson County ways helps the community trust the process as well as ensuring more inclusive and equitable outcomes.

While ArtsKC can offer advice and recommendations regarding membership on the Cultural Arts Advisory Committee, membership will be at the determination and invitation of Jackson County.

It should be noted that while certainly it is possible that members of the advisory committee ultimately are appointed to the arts commission, membership of the former does not determine membership on the latter.

Phase 1: Project Kick Off

This proposal assumes that a notice to proceed would be provided no later than May 1, at which time work could commence in full. Given ongoing issues regarding in-person meetings due to Covid-19, work on this project will be conducted virtually until it is safe to do otherwise.

To ensure a common understanding of the scope and the process to be used, the project team will facilitate a discussion with the ArtsKC executive director and others as appropriate. The focus of the discussion will be to:

- Review and ensure clarity on the proposed scope and timeline for this initiative;
- Discuss sources of additional material to be reviewed by the project team;
- Identify membership for the Cultural Arts Advisory Committee;
- Confirm the communication protocol among ArtsKC, Jackson County and the project team; and
- Determine appropriate times at which the project team should brief the Jackson County Legislature and the ArtsKC board, with a recommendation that this should be done twice throughout the process and prior to its consideration of the plan.

Cultural Arts Advisory Committee Meeting No.1

June

The initial meeting of the Committee will be designed to orient members to the process and their roles; develop guiding principles of the work; and review the preliminary engagement plan.

Phase 2: State of the Arts

Before determining where we want to go, we have to understand where we are. The Kansas City arts and entertainment industry is our third-largest employer. The industry contributes hundreds of millions in household income annually. It's a leading factor driving our multibillion-dollar tourism draw.[2] To that end, our team will work in tandem with ArtsKC to develop an environmental scan that considers the OneArtsKC Regional Cultural Plan.

[2] Civic Council of Greater Kansas City (2014). KC Rising Initiative. Retrieved from https://kcrising.com/.

ArtsKC will develop a cultural arts inventory to identify just what Jackson County's assets are, including artists of all kinds, teachers, venues, museums, arts organizations and community theaters. And it is our understanding that determination of the economic value of arts to Jackson County is anticipated to be completed separate from and later than this proposed process.

The PMC team will:

- Research *best practices* in metropolitan arts initiatives. As Jackson County works to become a premiere arts and culture destination, it can certainly learn from other communities known for having a vibrant cultural experience. To that end, we will determine what is working – or not- across the United States, comparing the use of Jackson County resources to other similar sized jurisdictions with similar resources set aside for art and culture.

- Conduct four *focus groups* of no more than 10 people. In a small group setting, we can explore issues using either cross sections of stakeholders for balanced perspectives or a set of stakeholders representing varied segments of the population. A specific set of questions would be designed to gather desired information. The advantage of focus groups is that it allows greater participation in the process.

  While an agenda and companion questions are prepared for each focus group, we understand that each session is unique, depending on the participants. We will work to ensure through appropriate techniques that the environment is a comfortable one in which all voices are heard.

Cultural Arts Advisory Committee Meeting No. 2:

July

The second meeting of the committee will occur following the conclusion of the State of the Arts process. At this meeting, the committee will use that report and discuss community outreach.

Phase 3: Stakeholder Engagement

As previously outlined, the intent would be to reach people where they already are to learn how Jackson Countians currently think about, engage with and access the arts as well as their hopes for the arts in Jackson County. Further, this phase offers an important opportunity to learn about how the arts enhances physical and mental health, a sense of belonging and being connective, satisfaction, and personal growth.

Our Tomorrows: We will engage the Jackson County community in a deliberative way using a continuous community narrative capture tool called Our Tomorrows. The Our Tomorrows survey will provide a periodic snapshot of community experiences captured in the form of shared stories thematically coded by participants themselves, and includes interesting data, outliers, and observations on the experiences of local residents. The Jackson County team and local stakeholders can use these insights to stay informed of County-specific trends and emergent needs, and to prompt further exploration into the larger shared Story Bank.

By capturing how Jackson County stakeholders experience arts and culture, Our Tomorrows presents a critical opportunity to engage the community to determine how citizens define arts and culture, what is important to them, and, ultimately, how the economic and social effects of these activities can be measured.

Using existing networks and relationships, CPPR will work with the ArtsKC team and partners to administer the Our Tomorrows survey to community members across the county from a broad range of backgrounds, cultures, languages, and experiences. Analysis will occur over the time period allocated for story collection, with emerging pattern reports and feedback from community sensemaking sessions available to inform the strategic planning process.

The expected outcomes from the implementation of Our Tomorrows in Jackson County include the emergence of social trends and experiences, collaborative data analysis and visualization, and the elevation of community voice.

CPPR will provide a custom url to be used for story collection. The story collection survey can be completed online, via computer or mobile device. CPPR will provide introductory text, as well as technical assistance to support organizations in collecting stories.

Jackson County, ArtsKC, and other project partners will promote story collection via social media, list serves, and personal invitation.

The Cultural Arts Advisory Committee and other designated stakeholders, if desired, will participate in a sensemaking session to identify patterns in the stories collected, reflect on bright spots and challenges, and inform ongoing actions. Session participants will have

the opportunity to understand the experiences of the citizenry through the anonymous stories, and will engage in a process of using the data to track impact over the project period.

CPPR will provide comprehensive services of this tool: developing the framework and testing of it; collecting the stories and data; facilitating the analysis; and providing data to contribute to the overall action plan.

Cultural Arts Advisory Committee Meeting No. 3

September.

The advisory committee's third meeting is anticipated to be conducted in a workshop format.

Using the feedback from the outreach, the committee would gather to:

- Craft an initial vision
- Conduct a strengths-weaknesses-opportunities and threats assessment
- Identify Key Performance Areas, which are those categories in which Jackson County will need to be successful to achieve the vision
- Consider the plan for the next outreach initiative

This work would serve as the foundation for continued community outreach, the purpose of which is to develop specific goals for each of the Key Performance Areas.

Community Outreach

This proposal anticipates four virtual collaborative town hall meetings.

The Virtual Collaborative Town Hall Meeting methodology uses a combination of Zoom video conferencing and the *Covision* engagement platform. During the online meetings, participants will be put in facilitated small group breakouts to discuss specific questions. Their responses will be recorded in *Covision* and sent to a *Theme Team.* That team then identifies themes from across all of the conversations and prepares a concise summary that is presented back to the whole group. Participants are then asked to vote on the ideas they have just collectively generated. This process can be repeated on a number of topics throughout the meeting.

This process can be conducted with hundreds of participants and will allow for a very inclusive and engaging experience that is civil, fair and transparent. We will make reasonable accommodations as necessary to encourage broad participation. All input from the breakout conversations is recorded as are the themes and priorities.

It will be the responsibility of ArtsKC to publicize these meetings.

Phase 4: Develop Strategic Plan

Cultural Arts Advisory Committee Meeting No. 4

October

The advisory committee, using the community feedback, will define and refine the goals. In addition, they will begin discussions regarding what structure should be developed for a future Jackson County Arts Commission.

Cultural Arts Advisory Committee Meeting No. 5 and 6

November and December

The purpose of these meetings will be to finalize the strategic plan and recommendations for the structure of the Jackson County Arts Commission.

Phase 5: Plan Adoption

In December 2021, the plan will be presented to the Jackson County Legislature for consideration.

Tentative Schedule

Pending notice to proceed by May 1, the process can be complete by year's end as is illustrated in the following schedule. *This is an aggressive timeline that will necessitate strict adherence to deadlines.*

	May	June	July	August	September	October	November	December
Project Kick Off								
Cultural Arts Advisory Committee								
Meetings								
The State of the Arts								
Cultural Arts Inventory (ArtsKC)								
Collective Learning (Best Practices)								
Focus Groups (Four)								
Stakeholder Engagement								
Our Tomorrows								
Community meetings (4)								
Draft Plan								
Legislature Consideration								

Introduction of the Project Team and Personnel

The University of Kansas Public Management Center (PMC) will be the lead consultant for this project. The PMC is the professional development division for KU's School of Public Affairs and Administration. Our staff provides training and consulting services for skills enhancement for leaders, managers, staff, and teams and to support organizational development in public organizations. We have worked with hundreds of government entities at the local, state and federal levels.

- **Our philosophy:** Our work is rooted in the belief that public service and community engagement is at the heart of democracy. Rather than adapt general processes that can be used for any organization or community, we create experiences specifically designed to address the unique opportunities and challenges that are inherent in local government and the communities they serve.

- Our expertise: Our staff has backgrounds working as government practitioners, in public service organizations and/or serving as public officials. We bring this experience into each engagement, adapting content and the process as appropriate.

- Our approach: Our processes are highly interactive. We encourage individuals to bring their experiences with the topics into the conversation, allowing all participants to learn from one another and have voice. In this way we model the inclusive, supportive and collaborative approach that we see as crucial to confronting today's challenges.

KU PMC staff will be involved in this project are:

Patty Gentrup, consulting services manager, will be the project manager for the duration of the engagement. She brings nearly 30 years of experience with direct service to local government as well as a consultant to them. She is a skilled facilitator who is able to craft a process that allows all voices to be heard. Her clients have included the cities of Kansas City, Mo; Lee's Summit; Independence; Blue Springs; Raytown and Raymore in Missouri as well as the Kansas City Streetcar Authority, and numerous programs associated with the Mid-America Regional Council.

Hannes Zacharias, is the current Robert A. Kipp, Professor of Practice in Public Administration at the University of Kansas. Hannes, who currently serves on the ArtsKC Advocacy Committee, began his public service career as assistant director and chief grants officer for the Kansas Arts Commission. He has more than 35 years of experience in city and county government. Most recently, Hannes was county manager for Johnson County, Kansas, where he lead a work force of nearly 4,000 employees across 30 department and managed a budget of more than $1.1 billion.

Noel Rasor, assistant director, has been with the Public Management Center since 2009 and serves as the assistant director. In her role, Noel directs the PMC's Emerging Leaders Academy, serves as part of the consulting team, and contributes to strategic initiatives at the Center. In the classroom she most often teaches on topics related to communication skills, organizational change, and leveraging strengths in the workplace.

Our team also includes:

- **KU Edwards Campus** brings high-quality education programs to serve diverse workforce, economic and community needs with particular focus on the KC region. We provide lifelong education programs, research activities, and entrepreneurial initiatives that address present and future workforce needs and important community and state-wide problems.

  Carolyn McKnight, director of community engagement, has worked for the University of Kansas for six years providing strategic direction on external relationships. Her role includes coordinating six campus and program boards, managing all external relationships and participating in projects that further the prosperity of the workforce and community. Prior to her role at KU Edwards Campus, Carolyn served for 14 years as the director of the University of Central Missouri - Summit Center, located in Lee's Summit, Missouri. Dr. McKnight holds a doctoral degree in Educational Leadership and Policy Analysis from the University of Missouri – Columbia.

- **Center for Public Partnerships and Research (CPPR)** is a 70+ member multidisciplinary team that assists partners in addressing complex social issues across the life course. KU-CPPR provides infrastructure support to over 40 federal grants and initiatives, and has conducted applied research and rigorous local, state, and national comprehensive evaluations. KU-CPPR has experience developing, designing, and using innovative technology solutions built to enhance social services and collaboration. KU-CPPR has extensive experience working with tribal communities to ensure services are culturally appropriate and accessible to families.

  Rebecca Gillam, CPPR's associate director, has nearly 20 years of social service experience, including direct services, project management, and evaluation. She has facilitated and evaluated interagency collaboration at both the state and local levels, primarily in the area of child and family services. She has conducted both qualitative and quantitative evaluations designed to support ongoing quality improvements in service delivery, with an emphasis on effective interagency partnerships. Since 2017 she has facilitated CPPR's work using SenseMaker®, an innovative mixed methods approach to hearing unique perspectives across communities to inform decision making and promote collaborative change.

- **Mid-America Regional Council (MARC)** is a nonprofit association of city and county governments and the metropolitan planning organization for the bistate Kansas City region. Governed by a Board of Directors made up of local elected officials, it serves nine counties and 119 cities, providing a forum for the region to work together to advance social, economic and environmental progress.

  Lauren Palmer, MARC's director of local government services, oversees the Government Training Institute and local government programs including the First Suburbs Coalition, CORE4, Managers Roundtable, KC Regional Purchasing Cooperative, and the regional shared services initiative. Lauren is an ICMA Credentialed Manager with 15 years of experience in local government management. Prior to MARC, she served as an assistant city manager in Independence, MO.

- **Todd Erickson, Principal at Collaboration Arts,** brings a mindset that is about creating possibilities. He's a weaver and a connector. Listening for what the next right question is. He's inclusive and engaging and bring this lens and skills to support effective collaborative action. He's understanding and accepting of people's differences and difficulties. We're all differently informed these days which can make it more difficult to come to a shared understanding. And we all have different experience and expertise to bring to the table.

  Todd has more than 25 years of experience working at the intersection of collaborative technologies and organizational development. He's supported well over 2,000 critical collaborative meetings and conferences for a variety of government, corporate, non-profit, and community organizations. As a partner at Covision, he helped create and refine the AmericaSpeaks "21st Century Town Hall Meeting" model in collaboration with Carolyn Lukensmeyer and others.

Fee Estimate

The fee estimate for the process described in this proposal is $147,000.

FRANK WHITE, JR.

Jackson County Executive

EXECUTIVE ORDER NO. 21-16

TO: **MEMBERS OF THE LEGISLATURE**
CLERK OF THE LEGISLATURE

FROM: **FRANK WHITE, JR.**
JACKSON COUNTY EXECUTIVE

DATE: **MAY 11, 2021**

RECEIVED
MAY 11 2021 JW 3:45pm
MARY JO SPINO
COUNTY CLERK

RE: **APPOINTMENT TO THE JACKSON COUNTY BOARD OF SERVICES FOR THE DEVELOPMENTALLY DISABLED - EITAS**

I hereby appoint Jillian RainingBird to the Jackson County Board of Services for the Developmentally Disabled – EITAS, to fill the vacancy occasioned by the resignation of Elizabeth Moran, for a term to expire December 31, 2023. A copy of Ms. RainingBird's resume is attached.

Frank White, Jr., County Executive

Date: 5/11/21

Jackson County Courthouse 415 East 12th Street Kansas City, Missouri 64106
Office: 816-881-3333 / Fax: 816-881-3133

Jillian RainingBird

Vault/Cage Manager - 7th Street Casino/ Wyandotte Gaming Enterprises
Kansas City, MO 64126
jillian_rainingbird@yahoo.com
816-508-5033

Work Experience

Vault/Cage Manager

7th Street Casino/ Wyandotte Gaming Enterprises - Kansas City, KS
September 2010 to Present

I'm tasked with safeguarding and managing staff in charge of millions of dollars in cash and company assets. Prepare and maintain multiple million dollar budget. Completing monthly P&L Statements. Ensuring that proper job performance and policy/regulatory compliance of all departmental personnel are in conformance with all internal control policies, procedures and regulations, while confirming that all monies are in balance and properly/accurately accounted for. Adhere and ensure that Cage operations are conducted in a secure, efficient and accountable manner and in compliance with all relevant procedural & legal requirements. Analyzing and interpret trends associated with Cage operations, and work towards changing Cage practices where necessary to deal with new challenges/ directions. Recording, completing, and maintaining financial and legal documents required by law. Always maintaining a strong operational awareness of issues affecting Cage operations including local and regional regulatory & compliance matters. Ensure the security and integrity of the overall Cage environment and all funds & commodities contained therein. Effective liaison with other Casino departments, contractors and service providers, other Casino Cages and Casino regulatory authorities. Interact with Department, Company Team Members and Management professionally and positively. Attend Department and inter-Department meetings and share relevant information. Assign and prepare evaluations and oversee all employee disciplinary matters. Adhere to the Company policies and procedures and comply with the Code of Conduct. Follow health and safety standards and strive for constant improvement to avoid health and injury hazards.

Volunteer

Kansas City Haitian Community - Kansas City, KS
January 2010 to Present

I started volunteering for the KC Haitian Community after the earthquake. I have helped several people to understand Immigration Laws & Processes. I have assisted in understanding and completing several USCIS Forms including Form N400, Form I-130, Form I-90, and Form I-864 just to name a few. I have also aided in employment searches, making funeral arrangements, doctor appointments, court issues, and obtaining driver licenses. Assisting with awarding grants to eligible persons. Researched grant opportunities.

Contact Service Representative (seasonal)

Internal Revenue Service - Accounts Management - Kansas City, MO
November 2015 to June 2016

Duties involved analyzing and resolving and/ or determining information needed to resolve taxpayers inquires, through research/input on both the Automatic Collection System (ACS) and Integrated Data

Retrieval System (IDRS). Issues often involving multi-accounts issues, such as adjusting tax, updating nonmaster file, business and corporate accounts, initiating credit transfers, adjusting tax, penalties and/or interest and preparing manual refunds. Advising Taxpayers or their representative through correspondence or telephone of action taken, demand full payment or enter into an installment agreement, suspend case as currently not collectible, or inform taxpayer of tax regulation and enforcement action.

Vault/Cage Supervisor

7th Street Casino/ Wyandotte Gaming Enterprises - Kansas City, KS
December 2007 to September 2010

Worked closely with Cage Manager to fulfill objectives and goals within the Cage Department. Overseen activities of the cashiers, vault cashiers and leads during the scheduled shift. Safeguarding company assets by ensuring the Internal Control Procedures were followed and being vigilant of irregularities. Helped develop policies and procedures in accordance with state, federal and tribal regulations; managed, directed and developed staff; prepared and conducted performance reviews; provided direction and guidance for the Shift.

Sprint/UIT - Kansas City, MO
February 2007 to January 2008

Management Provisioner

Com provisioning duties included maintaining a Professional/ Business relationship with cable partners and local exchange carriers. Porting numbers from Regional Bell Operating Companies. Researching 911 address, by utilizing the master street index guide, while working closely with county governments. Building telephone lines for telephone numbers into the service order administrative interface so that the number portability administrative center can manage the national ported number data base.

Education

Some College in Business Administration

Haskell Indian Nations University - Lawrence, KS
August 2020

Skills

- Conflict Management
- Strategic Planning
- Pricing
- P&L Management
- Profit & Loss
- Management
- Budgeting
- Payroll

Assessments

Office Manager — Highly Proficient

November 2020

Scheduling and budgeting.
Full results: Highly Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

- Leadership: An experienced team leader
- Influencing, leading, and delegating abilities
- Ability to initiate/manage cross-functional teams and multi-disciplinary projects.
- Critical thinking, decision making and problem solving skills.
- Planning and organizing - Organizational abilities
- Result oriented: Ability to achieve the target within given time
- Excellence Communication skills.
- Negotiating skills
- Conflict resolution.
- Adaptability - Efficient under pressure, always meet deadlines

FRANK WHITE, JR.

Jackson County Executive

EXECUTIVE ORDER NO. 21-17

TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE

FROM: FRANK WHITE, JR.
JACKSON COUNTY EXECUTIVE

DATE: May 11, 2021

RECEIVED
MAY 11 2021 JAH 3:45 pm
MARY JO SPINO
COUNTY CLERK

RE: APPOINTMENT TO THE HOUSING RESOURCES COMMISSION

Pursuant to section 9057, Jackson County Code I hereby make the following appointment and reappointment to the Housing Resources Commission:

Wakisha S. Briggs is appointed to fill the vacancy occasioned by the expiration of the term of David S. Odegard, for a new term to expire October 31, 2022. A copy of Ms. Briggs's resume is attached.

Frank White, Jr., County Executive

Date: 5/11/21

Wakisha S. Briggs M.ED.

Kansas City, MO, Mobile: (816) 645-1789, Email: Kshbriggs@gmail.com

Educational Leadership & Forging Strategic Partnerships

UNVERSITY LEADERSHIP | ACADEMIC ADVISING| PROGRAM DEVELOPMEMNT| CAREER EDUCATION

14+ years of educational leadership and advocacy for college/career preparation, faculty development programs, student engagement, student persistence, and community partnership initiatives. Highly effective at identifying instructional strategies to bridge "skills gap" dynamics between students, educators, and private industry leaders. Extensive local and regional involvement with KC metro organizations that champion systematic approaches to faculty/staff development.

Core Competencies:

Curriculum/Talent Development | Skills Gap Training | Instructional Strategies | Blended Learning
Employer Outreach Workforce | Orientation Programs | Student Engagement

Education

University of Phoenix, Kansas City, Missouri — August 2008
Master of Arts in Adult Education and Training

University of Missouri, Kansas City, Missouri — June 2005
Bachelor of Liberal Arts

Penn Valley Community College, Kansas City, Missouri — June 1996
Associate in Liberal Arts

Professional Experience

Chief Executive Officer, Bridge Leadership Academy, Inc. — 2009 -

- Introduce life skills competencies that allows scholars to apply critical-thinking skills
- Provide counseling to students on a variety of academic issues including, satisfactory academic progress and retention issues
- Provide support in transitioning secondary students to college and into workforce
- Facilitate educational workshops for student and adults
- Use qualitative and quantitative strategies to evaluate program outcomes
- Monitor and provide formative feedback to instructors
- Build capacity and budget sustainability
- Implement strategies that facilitate organizational development and improvement

Professional Experience(cont.)

Director Continuing Education, Park University, Parkville, MO 2007 - 2019

- Determine student eligibility for federal and state programs
- Work within an integrated service team to deliver high level employees
- Provide outreach to community partners that provide wrap around services for lifelong learners
- Develop and manage the Office of Continuing budget
- Provide professional development opportunities to educators in surrounding schools districts
- Working knowledge of the accreditation processes for the Department of Elementary Secondary Education and Missouri Initial Professional Certifications programs
- Manage teacher Cohort Program
- Work with surrounding school districts to provide dual credit

College Coaching Experience (cont.)

Head Women's Coach Penn Valley Community College, Kansas City, MO 2010 - 2012

- Scout opponents, review film, prepare scouting reports and pre-game and half-time reports
- Manage administrative functions and the operations of the women's program
- Determine eligibility requirements in accordance to NJCAA, collaborate with departments to ensure academic preparation, testing and transfer credit audits are performed
- Assist with developing and promoting fundraising initiatives
- Implemented a Student-Athletic Retention Program to provide additional academic support and guidance to increase retention and graduation success rates
- Provide strengths-based leadership development and training opportunities for student athletes

Head Assistant Coach	Park University, Parkville, MO	2007 - 2008
Head Assistant Coach	Fort Scott Community College, MO	2005 - 2007
Head Assistant Coach	Penn Valley Community College, MO	2003 – 2005

Professional Affiliations

Board President for Hickman Mills School District (2.5yrs)	2020
Passed a 30 Million Bond	2020
Raised over $350,000 in resources for Non-Profit Agency	2017
Outstanding Program Award for Workforce Opportunities Service Program	2019
Keynote Speaker at Cube Conference: Women of Color in Leadership	2019
Provided Academic Advising to over 450 Students	2018
Park University Pirate Rising Mentoring Program	2017

Professional Development

Leveling the Playing Field through Social- Emotional Learning	2018
Moving from Tolerance of Diversity to Transformation for Equity	2018
Authentic Student and Family Engagement in Diverse Setting	2018
MSBA School Board Training	2017
Trauma Smart Training	2017
Comer School of Development Training	2010

Professional Affiliations

National Association for the Advancement of Color People	2016-2019
American Counsel for Higher Education	2009-2018
School for Education Committee (SFE)	2007-2019