

C. O. [Signature]
10/21/15

Res. 18721

AGREEMENT
(Housing Resources Commission)

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, acting by and through its **Housing Resources Commission**, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **MOTHER'S REFUGE, 14400 E. 42ND STREET, STE. 220, INDEPENDENCE, MO 64055**, hereinafter referred to as "Contractor".

WHEREAS, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a \$3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

WHEREAS, the County actually imposed said fee by Ordinance No. 1986, dated June 10, 1991; and,

WHEREAS, by Ordinance No. 2030, dated September 3, 1991, the Legislature created the Housing Resources Commission and designated said Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee; and,

WHEREAS, the Commission has reviewed Contractor's proposal for the expenditure of County user fee funds for the purpose of providing assistance to homeless persons in Jackson County; and,

WHEREAS, the Commission has determined that it is in the best interests of the County's citizens to provide funding to Contractor according to the terms and conditions

FILED
OCT 15 2015
MARY JO SPINO
COUNTY CLERK

hereof;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **SERVICES**. Contractor shall use the proceeds of this Agreement solely for the purpose of providing assistance to homeless persons in Jackson County, Missouri. Contractor agrees to use the funds as set out on the Housing Resources Commission Funding Request Form, attached hereto as Exhibit A. The budget Organization submitted as part of Exhibit A is considered final and non-changeable. If Organization encounters unforeseen circumstances that require a change to Organization's budget, Organization shall submit a written request to the Housing Resources Commission no later than October 30, 2015. Any changes to the budget must be approved by the Jackson County Legislature.

2. **TERMS OF PAYMENT**. The County shall pay to Contractor a total amount not to exceed \$15,000.00 for the purpose of providing assistance to homeless persons in Jackson County, Missouri. One quarter of this sum, or \$3,750.00, shall be paid to Contractor on a quarterly basis for the periods ending March 31, 2015, June 30, 2015, September 30, 2015, and December 31, 2015, upon receipt of Contractor's invoice and supporting documentation, provided that Contractor has submitted to the County the report(s) required under Paragraph 3 and Paragraph 5 hereof. Each quarter's payment will be issued after Contractor has submitted the required invoices and supporting documentation for reimbursement. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a

prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. REPORTS/OTHER DOCUMENTATION. Under this Agreement, Contractor shall submit appropriate reports, including copies of invoices and cancelled checks and/or a copy of the face of the check and corresponding bank statements and other documentation, as requested by the Housing Resources Commission staff to show that funds paid to Contractor by the County are being used for the purpose of providing assistance to homeless persons in Jackson County, Missouri. If the reports submitted do not satisfactorily demonstrate appropriate expenditures of County funds, payments are subject to downward adjustment to reflect the amounts actually spent on allowable services provided during the previous quarter. The final request for payment shall include a Quarterly Report and an Annual Report, which shall set out the program objectives and accomplishments, and a final reconciliation of funds. The Annual Report shall be submitted no later than January 31, 2016. Section 67.1071, R.S.Mo., specifically requires the Annual Report to include "statistics on the number of persons served by the agency, and shall include the results of an independent audit of expenditures of funds received by Contractor pursuant to this Agreement. Failure to submit said reports, including the Annual Report, shall result in the loss of future funding by the County.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage

- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **MAINTENANCE OF ACCOUNTS.** The parties recognize that this funding by the County serves to improve the quality and effectiveness of homelessness programs in Jackson County, Missouri. It is, therefore, declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Contractor in its normal duties, and that none of the funds paid by the County pursuant to this Agreement shall serve to reduce any funds budgeted, or to be budgeted, by Contractor for operations as they exist at the time of this Agreement. Contractor shall not commingle the County's funds and shall keep funds received under this Agreement separate from all other Contractor funds and accounts until expended as herein provided.

5. **SUBMISSION OF DOCUMENTS.** No payment shall be made under this Agreement unless Contractor shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Contractor's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Contractor's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Contractor has previously received funding from the County, to be eligible for future payments, Contractor must submit either an audited financial statement for Contractor's most-recent fiscal or calendar year by March 31 of the following year, or a certified public

accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Contractor is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Contractor and assessed by the County.

6. EQUAL OPPORTUNITY. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for

employment without regard to race, religion, color, sex, age, disability, or national origin.

7. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED.** Pursuant to §285.530.1, RSMo, Contractor assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Contractor shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

8. **AUDIT.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Contractor pertaining to its finances and operations. Further, Contractor agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

9. **DEFAULT.** If Contractor shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Contractor, the County shall give Contractor ten days written notice, setting forth the default. If said default shall continue and not be corrected by Contractor within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Contractor. Said election shall not, in any way, limit the

County's rights to sue for breach of this Agreement.

10. **APPROPRIATION OF FUNDS**. Contractor and the County recognize that the County intends to satisfy its financial obligation to Contractor hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Contractor of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.
- b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

11. **CONFLICT OF INTEREST**. Contractor warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

12. **SEVERABILITY.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

13. **INDEMNIFICATION.** Contractor shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Contractor during the performance of this Agreement.

14. **INSURANCE.** Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

15. **TERM.** The term of this Agreement shall commence January 1, 2015, and shall continue until December 31, 2015, unless sooner terminated pursuant to paragraph 9, 16, or 20 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

16. **TERMINATION.** This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

17. **STANDARD OF CARE.** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and

exercised by professionals operating under similar circumstances.

18. **FINANCIAL CONTACT.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Mother's Refuge
Robert Zornes
14400 E. 42nd Street, Ste. 220
Independence, MO 64055
(816) 353-8070

19. **COMPLIANCE.** The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. Organization shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

20. **REMEDIES FOR BREACH.** Contractor agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Contractor's failure to do so constitutes a breach of this Agreement. In such event, Contractor consents and agrees as follows:

- A. The County may, without prior notice to Contractor, immediately terminate this Agreement; and
- B. The County shall be entitled to collect from Contractor all payments made by the County to Contractor for which Contractor has not yet rendered services in accordance with this Agreement, and to collect

the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

21. **TRANSFER AND ASSIGNMENT**. Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

22. **ORGANIZATION IDENTITY**. If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

23. **CONFIDENTIALITY**. Contractor's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

24. **INFORMATIONAL REPORTING**. A representative of Contractor shall attend meetings of the County Legislature and the Housing Resources Commission when so requested by either of the above-referenced entities. The representative shall be prepared to answer any questions concerning payments made pursuant to this Agreement.

25. **SURPLUS FUNDS**. Any surplus funds not spent at the end of this Agreement term shall be returned to the County by the fifteenth of the month following the termination of this Agreement. These funds shall not be subject to reappropriation. The term "surplus funds" refers only to those funds that have not been committed for costs or purposes by purchase order, contract, or other formal documentation within the

Agreement term.

26. **PERFORMANCE REVIEW**. The performance of this Agreement shall be subject to review by the County or its designated agent. The County's Housing Resources Commission Director shall review the performance of this Agreement according to his/her responsibilities. Contractor agrees to file all required forms with the Housing Resources Commission Director. The Housing Resources Commission may provide to Contractor a list identifying specific areas funded by the proceeds of this Agreement to be reviewed or audited. The Housing Resources Commission and Contractor shall agree on the definition and scope of a review audit of each specific area identified. Contractor shall conduct internal review of each specific area identified and shall provide its findings to the Commission. The parties recognize that all books, records, accounts, and any other documents in the possession of the County relative to the funding of this Agreement, are public records and open for inspection and photocopying in accordance with Chapter 610, R.S.Mo.

27. **DISCONTINUANCE OF PROGRAM**. In the event Contractor should elect to discontinue this program, or file for bankruptcy, or participate in a reorganization, or go out of existence, or should a court of competent jurisdiction render a final decision in any way invalidating this Agreement or its purposes, Contractor shall remit any proceeds of this Agreement as are unexpended to the County.

28. **COMPLIANCE WITH RFP**. At all times in connection with the performance of its services hereunder, Contractor agrees to comply with and abide by the General Conditions, Specifications, and Guidelines contained in the County's RFP No. 49-13. Failure to comply with the terms of the RFP shall be a breach, remediable under

Paragraph 20 hereof. In the event of a conflict between any provision of this Agreement and a provision of the County's RFP No. 49-13, the provision of this Agreement shall govern.

29. INCORPORATION. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Contractor have executed this Agreement this 15th day of October, 2015.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

W. Stephen Nixon
W. Stephen Nixon
County Counselor

By Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

MOTHER'S REFUGE

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

By Angel McDonald
Title Program Director
Federal Tax I.D. 43-1454628

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$15,000.00, which is hereby authorized.

October 13, 2015
Date

[Signature]
Director of Finance and Purchasing
Account #043-7001-56789

PC 70012015012



HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM 2015 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: hrc@jacksongov.org

RECEIVED
FEB 18 2015
HOUSING RESOURCES COMMISSION
JACKSON COUNTY, MISSOURI

Section A: Organization or Agency Information	page 1
Section B: Agency's 2013 and 2014 Revenue Information	page 2
Section C: Individual Program Budget	page 3
Section D: Program Information	pages 4 -10

Section A: Organization or Agency Information

Name: Mother's Refuge	
Full Address- City, State & Zip Code: 14400 E. 42nd St. S . Ste. #220, Independence, MO 64055	
Phone No: 816.353.8070	Fax: 816.353.2850
Website Address: www.MothersRefuge.org	
Federal Tax ID No: 43-1454628	Fiscal Year Cycle: Oct. 1st through Sept. 30th
Executive Director: Robert E. Zornes	
Name and Title of Principal Contact Person: Robert Zornes, Executive Director	
Phone No: 816.353.8070	Email Address: Robert@MothersRefuge.org
Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:	
Personal Services (Case Manager) <input type="checkbox"/>	
Bednights <input checked="" type="checkbox"/> Emergency Shelter <input type="checkbox"/> Transitional Living <input type="checkbox"/>	
Mortgage/Rent Assistance <input type="checkbox"/> Utilities <input type="checkbox"/> Other - Food/Clothing, ETC <input type="checkbox"/> <small>*must be approved by board</small>	
Submittal of this request has been authorized by: Robert Zornes, Executive Director	
Date:	January 15, 2015

Section B: Agency's 2013 and 2014 Revenue Information

Agency's 2015 Projected Revenue Information

Funding Entity	Agency's 2015 Total Projected Revenue Source You Will Request 2015 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ 65,000	13
Jackson County		\$ 15,000	3
Other Counties		\$ -	0
City		\$ 10,000	2
Charity/Donations		\$ 300,000	61
Fundraisers		\$ 25,000	5
Other		\$ 75,000	15
2015 Total Projected Revenue		\$ 490,000	

Agency's 2014 Revenue Information

Funding Entity	Agency's 2013 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ 58,000	11
Jackson County		\$ 20,000	4
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 320,120	60
Fundraisers		\$ 8,500	2
Other (please list)		\$ 126,740	24
2014 Total Revenue		\$ 533,360	

**If your agency received funding from Jackson County in 2013,
please identify the funding source, dollar amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ -	Jackson County Grant
Outside Agency Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
2014 Total Jackson County Funding			\$ -	20,000

Section C: 2015 Budget

Agency: Mother's Refuge

PERSONAL SERVICES

For each salary request below please attach a job description of duties

Position / Title (Case Managers Only)	Annual Salary	% of Salary to be funded by Jackson Co HRC	Amount of Salary to be funded by Jackson Co HRC
			\$ -
			\$ -
			\$ -
			\$ -
Fringe Benefits (limited to 20% of salaries)			\$ -

Total Personal Services \$ -

SHELTER ASSISTANCE - Bednights, Emergency Shelter, Transitional Living

Maximum \$50 Per Individual / \$100 Per Family (Total \$300 Individual / \$500 Family)

Type: Bednights, Emergency Shelter, or Transitional Living	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
Bednights	50	600	30,000	15,000	15,000	40,000

Total Shelter Assistance \$ 15,000

MORTGAGE / RENTAL ASSISTANCE

Client must provide statement of arrears or to release from landlord (on letterhead) to qualify

Type: Mortgage or Rent	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost

Total Mortgage / Rental Assistance \$ -

UTILITIES

Client must provide statement of arrears on utility company letterhead to qualify

	\$300 Maximum Per Client	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost

Total Utilities \$ -

OTHER (Food, Clothing, Etc*)

*Must provide statement of explanation on letterhead-subject to HRC Board approval

Maximum of \$50 Per Individual / \$100 Per Family Per Year

Type: Please Describe	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost

Total Other \$ -

TOTAL 2014 JACKSON COUNTY HRC REQUEST \$ 15,000

Section D: 2014 Program Information

Agency Name: Mother's Refuge

Program Name: Bednights for Homeless Young Women and Babies
in Jackson County, Missouri

Agency History / Background

Briefly describe your agency's history and background.

Mother's Refuge has provided a residential home for more than 1,450 homeless, pregnant and parenting young women and babies since incorporating in 1987. We provide shelter, access to medical care, case management, transportation, life-skills training and education to homeless, at-risk women 21-years of age and younger. The average age is 17 years. They can enter our residential program anytime during their pregnancy and remain in our home up to one year post-partum with their baby. We then help them obtain more stable, permanent housing and provide follow-up care in our Aftercare Transitional Living program. This makes us a unique homeless shelter in the Jackson County area.

Mother's Refuge is licensed for 18 girls and babies by the Missouri Children's Services as a residential maternity home located at 2820 S. 291 Hwy. Frontage Rd., Independence, MO, Jackson County. Last year we provided 5892 bed nights for 40 homeless teenagers and babies in our residential program in Jackson County. We also provided case management and support for 67 clients in our Aftercare Transitional Living program.

We provide access to emergency shelter and referrals to those who do not fit our criteria by working closely with other community resources. We involve the private sector in strategic collaboration in serving the homeless population by incorporating volunteers, mentors and other businesses and community members in planning ways to reach the homeless and provide comprehensive services. We also work with other social service agencies to combat homelessness by attending coalition meetings, seminars and informational forums. Some of the other agencies include but are not limited to the Missouri Alliance, the Jackson County Homeless Coalition, Missouri Child Health Coalition, and the Healthcare Foundation of Greater Kansas City.

Our mission is to shelter and educate homeless, pregnant and parenting young women by providing comprehensive services, empowering them to make successful life decisions for themselves and their babies. The need for our services is both great and urgent. Statistics from the United States Department of Health show that every 26 seconds another adolescent becomes pregnant, and every 56 seconds an adolescent gives birth. Homeless single mothers with young children comprise one of the fastest growing groups of the homeless in the Kansas City area. Young women from all ethnic groups are affected. They have little or no financial resources or family support. Our

Section D: 2014 Program Information

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in Jackson County, Missouri

Proposed Program

Detail functions to be performed by each program.

Bed Nights--\$20,000 Mother's Refuge shelters homeless, pregnant and parenting teenagers, young women and their babies in a residential, home-like shelter. The National Alliance to End Homelessness reports there are more than one million homeless youths. We provide housing, 24-hour supervision and security, case-management, counseling, food, clothing, transportation, baby supplies, lights, gas, linens, soap, access to proper medical care, etc. All residents in our program must also be enrolled in high school, community college or attend GED classes. In addition, each client attends our practical life-skills program. The young mothers are able to stay in our home up to one year after her baby is born. We find this to be an exceptionally vulnerable time for these new moms. Not only are they experiencing many bodily changes but are dealing with the realization of being responsible for another person. They are all alone with nowhere to turn. During that time we assist them in finding a more permanent home and they enter into our Transitional Aftercare Living program and we continue to provide support and individualized case management. Statistics by the Mid-America Assistance Coalition reports, "The Jackson County area continues to have the greatest number of emergency assistance and homeless service recipients in the Kansas City metropolitan region. According to the U.S. Census Bureau statistics, there are nearly 80,500 people in Jackson County living in poverty. Of these, nearly 20,500 are children 0-17 years of age. This is approximately 17 percent of all children living in the county." The report was compiled from information submitted by 235 social service agencies helping area low-income and homeless residents. We can attest to these facts. Mother's Refuge receives on an average of 50 or more calls per month from desperate women seeking shelter and assistance. The vast majority of our calls are from Jackson County. Mother's Refuge has had a 34 percent increase in the number of pregnant teenagers we have assisted during the past three years. Many of these young ladies are among the "hidden homeless", because they are staying night to night with different friends, relatives, complete strangers, or in some cases, literally living on the streets of Jackson County. The need for our services has never been greater, not only to provide the necessities of shelter but the need for a program such as ours that provides a safe, secure environment and educational programs to enhance the young girls' lives in order to prevent future homelessness. We maintain the confidentiality of all information that would identify individuals served by Mother's Refuge. Our services are offered specifically to homeless or near-homeless pregnant teenagers who are residents of Jackson County, Missouri. We offer emergency short-term and long-term shelter for the homeless in our community. We coordinate with other community resources to provide the most efficient and comprehensive

Section D: 2014 Program Information

Agency Name: Mother's Refuge

Program Name: Bednights for Homeless Young Women and Babies
in Jackson County, Missouri

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	168 Residential and Aftercare Participants
Clay, Platte, Cass, MO	23 Residential and Aftercare Participants
Wyandotte, Johnson, KS	9 Residential and Aftercare Participants
Other Missouri	12 Residential and Aftercare Participants
Target Population	
Describe target population and demographics to be served by each program.	
<p>Our target population is homeless, at-risk pregnant and parenting young women 21-years of age or younger with the average age being 17 years. The criterion for entering our program is they must have no safe or permanent place to reside. Homeless means the parents, boyfriend or friends have asked them to leave their home, they have dysfunctional families, or they have no parents or guardian. Some are fending on the streets by themselves. Their backgrounds vary, but most are from homes that include physical, emotional, sexual, drug, and alcohol abuse, prostitution or families involved in crime. They have run out of options or would not consider living in a shelter.</p> <p>In the past three years, out of the 212 homeless women we served, 59 were 16-years of age or younger. And some as young as 14-years old that were pregnant and unable to live on their own. There are particular issues in working with the younger teen population. They cannot legally sign contracts and are unable to rent an apartment or buy an automobile, sign themselves into clinics or hospitals, or get utilities installed in their name. They lack identification and maturity. Hospitals consider pregnant girls emancipated, but legally they are not. Girls less than 17-years old cannot speak to their health insurance companies due to age, or attend a dentist appointment by themselves.</p> <p>Mother's Refuge does not discriminate on the basis of race, color, religion, national origin, handicap, sexual orientation or geographical location. The vast majority of residents are from the Jackson County area. They meet the definition of poverty set by the federal government. They have little or no financial resources or family support. This population is uninsured and underserved.</p> <p>The United States has the highest rate of teen pregnancy throughout the western industrialized world, according to PregnancyInfo.net. Even though recent reports state that teen pregnancies have decreased by two-percent, the number of homeless, pregnant teenagers and young moms has increased. It is estimated that 80 percent of teen mothers end up on welfare; they are less likely to finish high school or attend college; and their children are more likely to be abused, end up in prison or become unwed teen parents themselves. Most of the pregnant young ladies that enter our program do not have health insurance, has not received prenatal care, are not attending school, and are living under dire circumstances.</p> <p>One such young lady, Amber (name has been changed), had no safe place to go when she entered Mother's Refuge. Her mother had been murdered by a jealous boyfriend and her father was in prison for molesting Amber. She was 15-years old and pregnant; the aunt she lived with was abusive and didn't want Amber in her home because she was pregnant. She called us desperate for help. While at Mother's Refuge she</p>	

Section D: 2014 Program Information

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in Jackson County, Missouri

Service Delivery Area

Identify your specific geographic service delivery area for each program.

Mother's Refuge is located in Independence, Jackson County, Missouri. We will provide bed nights to the homeless, pregnant and parenting young women and babies living in this area. Occasionally, we receive calls outside of Jackson County and if we have room we will accept young moms into our program but they must agree to move to our shelter in Jackson County and work towards a life of independence and self-sufficiency. Most continue to reside in the area after they complete our program to contribute and give back to the Jackson County community.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

A complete initial assessment is conducted by our case management staff to ensure the validity of all potential residential clients. Prior address, income verification and family background is diligently researched for accuracy and verified. All homeless, pregnant and parenting young women and babies only receive the benefit of Jackson County funding while residing in our shelter located in Independence, Jackson County, Missouri. Funding through this grant opportunity is terminated upon completion of our residential program. This funding is solely used to provide shelter bed nights for homeless young women in Jackson County that live in our shelter.

Section D: 2014 Program Information

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in Jackson County, Missouri

Approach & Method

List the top three (3) objectives for each program.

1. Provide short-term emergency shelter to homeless, pregnant and parenting young women 21-years of age or under.

2. Provide long-term emergency shelter to homeless, pregnant and parenting young women 21-years of age or under and their babies.

3. Provide bed nights and comprehensive services which help homeless teenagers and young women obtain more permanent housing at the completion of our residential program. To assist her with obtaining appropriate, safe housing, employment, continued follow-up and support for one year after successfully completing our residential program.

Detail specific methods you will use to achieve these objectives.

Our method is first to provide a loving, safe, environment for our clients. Most of our girls come from extremely dysfunctional homes and have not been exposed to a home-like atmosphere so providing this is important. More than 78 percent of our clients have been the victim of physical, verbal or sexual abuse. So our objective is to provide bed-nights in a safe family-like setting along with all the basic necessities of food, clothing, utilities, personal hygiene items, baby supplies, etc. We work with other area resources, medical personnel, schools and counselors to reach homeless, pregnant teenagers and young women that are in need of a safe place to reside. We offer both short and long-term support depending on the circumstances and needs of each client. We work closely with other organizations to help the young moms deliver healthy babies, learn parenting and life-skills and obtain more permanent housing. We mail information to area resources, hold open houses, advertise on the internet, host a website, facebook page, twitter account, and are listed in various resource books and referral agencies. Mother's Refuge offers individual strength-based case management for each client. We help the homeless young lady develop a plan of action that will enable her to acquire skills and resources needed to become self-sufficient. Together we develop her educational, financial and parenting goals; we identify the skills

Section D: 2014 Program Information

Agency Name: Mother's Refuge

Program Name: Bednights for Homeless Young Women and Babies
in Jackson County, Missouri

Mental Health

How does your agency deal with mental health due to homelessness?

We accept homeless, pregnant teenagers and young women, many who are struggling with mental health issues. These residents struggle daily with their issues, especially during pregnancy and while caring for a newborn. Our staff works closely with our residents on anger management, taking time alone to journal, or spending time doing something that helps them relax. An example of this is one young lady we served became easily overwhelmed with her infant, or easily angered by the other residents. Staff found that gardening helped her to calm down and think her problems through. She worked in our house garden throughout the spring and summer and was very proud of her accomplishment. At the same time she was allowed time to process through her issues and feelings in a way that was perfect for her. Our case managers meet with clients on a daily basis. They assist them in working through past abuse issues and current personal issues. They help clients find solutions and healthy coping mechanisms. They ensure they receive any needed mental health medication and professional assistance. Clients are also partnered with adult mentors for additional emotional support.

What programs does your agency have in place or utilize to address mental health issues for the homeless population?

We work very closely with other community resources who serve people with mental health issues specifically. Comprehensive Mental Health Services assists Mother's Refuge when needed with any residents who are suffering with severe mental health issues. Truman Medical Center Lakewood also has a great facility where we have transported many residents when their needs went beyond our abilities to serve them. Our residents meet with an outside professional counselor once a week for more intense therapy. They attend classes about depression, anger management, abuse and addiction recovery and other mental health issues. Our Case Managers attend doctor's appointments with the residents to make sure that if they do have mental health issues that our staff is fully aware of the issue and they can follow-up and properly dispense any prescribed medications. We provide additional emotional assistance through our mentorship program, interaction with various church and civic groups, volunteers and teachers. We also work closely with the Missouri Children's Division to ensure the safety of all homeless teens and babies. Our staff is trained on how to properly respond and address mental health issues of the homeless population we serve, with on-going mandatory monthly training sessions.

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Mother's Refuge**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mother's Refuge**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Angela McDonald
Authorized Representative's Signature
Program Director
Title

Angela McDonald
Printed Name
10-12-15
Date

Subscribed and sworn before me this 12th day of October, 2015. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on April 22, 2017.

[Signature]
Signature of Notary

10/12/15
Date