

Request for Legislative Action

Res. #21483

Sponsor: Megan L. Marshall

Date: December 4, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21483
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	12/4/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twenty-Four (24) month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Body Bags for use by The Medical Examiner's Office to Frontier Mortuary Supply of Kansas City, Kansas under the terms and conditions of Invitation to Bid No. 23-071.

Request Summary

The Medical Examiner's Office require a Term and Supply Contract for the furnishing of Body Bags. The Purchasing Department issued Invitation to Bid No. 23-071 in response to those requirements. A total of 19 notifications were distributed, 41 viewed and 5 responses were received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Department recommend the award of a Twenty-Four (24) month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Body Bags for use by The Medical Examiner's Office to Frontier Mortuary Supply of Kansas City, Kansas as the overall best bid, including an additional discount for the Twenty-Four (24) month award, under the terms and conditions of Invitation to Bid No. 23-071.

Annual Estimated Usage: \$ 40,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Contact Information

Department:	Medical Examiner	Submitted Date:	11/16/2023
Name:	Lindsey Haldiman, D.O.	Email:	LHaldiman@jacksongov.org
Title:	Chief Medical Examiner	Phone:	816-881-6600

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0

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Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20809	November 16, 2021
19310	November 28, 2016

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each 	

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using agency places its order.

History

Submitted by Medical Examiner requestor: Lindsey Haldiman, D.O. on 11/16/2023. Comments:

Approved by Department Approver Lindsey Haldiman on 11/17/2023 10:14:03 AM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 11/17/2023 10:22:28 AM. Comments: This should be a Twenty-Four Month Term and Supply with one Twelve Month option to extend

Submitted by Requestor Kandi L. Brooke on 11/17/2023 1:22:43 PM. Comments: Updated to twenty-four (24) month option.

Returned for more information by Department Approver Lindsey Haldiman on 11/17/2023 1:28:01 PM. Comments: Please add "month" to the second paragraph in the Request Summary

Submitted by Requestor Lindsey Haldiman on 11/17/2023 1:32:59 PM. Comments:

Approved by Department Approver Lindsey Haldiman on 11/17/2023 1:36:12 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/20/2023 10:53:53 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 11/20/2023 11:00:32 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 11/20/2023 11:08:21 AM. Comments:

Approved by Executive Office Approver Sylvania Stevenson on 11/20/2023 12:45:41 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 11/30/2023 11:42:16 AM. Comments:



OFFICE OF THE JACKSON COUNTY MEDICAL EXAMINER

950 East 21st Street
Kansas City, Missouri 64108
(816) 881-6600
(816) 881-6641 fax

MEMO

To: John Konon, Buyer
From: Lindsey J. Haldiman D.O., Chief Medical Examiner
Date: November 16, 2023
Re: Department 2001 Disposition, Bid No 23-071 Body Bags

Mr. Konon,

The Medical Examiner's Office is recommending Frontier Mortuary Supply (FMS) be awarded the Term and Supply Contract regarding Bid No 23-071 for the purchase of Body Bags required by our department.

This recommendation was based on important factors including testing and investigators' feedback of samples submitted. When a decedent is decomposed, overweight, or collected during extreme temperatures, investigators rely on quality, strength, and integrity in each body bag. Some vendors' use of lightweight stitching or economy seals can cause investigators to transport using more than one body bag to ensure durability and safety. With an independent liner providing a second layer of protection, FMS's bags prevent leakage of body fluids and protect associates who handle the bodies. Quality body bags must be used in all cases but are essential when processing homicides to ensure evidence preservation and investigation integrity.

Although FMS's adult bags are at a higher cost, several other factors were taken into consideration during the review process. Most importantly, each FMS bag comes with a forensic accessory kit that includes a sealed waterproof marker, a large identification band, and a tamper resistant security seal. As each of those items are required when transporting a decedent to our facility, the inclusion of the kit eliminates a possible shortage of those items in inventory and helps cut costs in other areas within our budget. In addition to a forensic kit, each FMS body bag is individually wrapped to prevent moisture accumulation and avoid cross contamination. Those considerations, along with FMS being the only vendor to include a discount on miscellaneous catalog items such as personal protective

equipment, containers/histology and prep room supplies/accessories, earned FMS a higher score than other bidders.

With so many still suffering the repercussions of the 2020 pandemic, many vendors have inventory not in stock or on back order, sometimes for months at a time. As a medical examiner's office, a back order on body bags is not only inconvenient but has the potential to cause a public health emergency. While we know most vendors would make an effort to keep stock, it would be naive to think a large company would prioritize us over fulfilling other orders based on revenue. Knowing that FMS, as a small business, would not only be able to prioritize our orders but also stated on the Bidders Quotation Sheet that they would keep a three-month supply in stock for Jackson County orders makes FMS our preferred vendor.

It is for the reasons listed above that the Medical Examiner's office strongly feels that awarding Bid No 23-071 to Frontier Mortuary Supply is the best, most cost-effective option.

The Medical Examiner's Office has estimated an annual spending amount of \$40,000 for this contract. If you have any questions regarding this recommendation, please feel free to call me at (816) 881-6600.

Regards,

A handwritten signature in black ink that reads "Lindsey J. Haldiman D.O." The signature is written in a cursive, flowing style.

Lindsey J. Haldiman D.O.

Chief Medical Examiner



23-071 - Body Bags

Project Overview

Project Details	
Reference ID	23-071
Project Name	Body Bags
Project Owner	John Konon
Project Type	ITB
Department	Medical Examiner's Office
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Body Bags for use by Medical Examiner's Office.
Open Date	Sep 26, 2023 2:00 PM CDT
Intent to Bid Due	Oct 24, 2023 12:00 PM CDT
Close Date	Oct 24, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
Frontier Mortuary Supply	95 pts

Seal status



Requested Information	Unsealed on	Unsealed by
Affidavit	Oct 25, 2023 1:59 PM CDT	John Konon
Term and supply Contract Page	Oct 25, 2023 1:59 PM CDT	John Konon
Acknowledged Receipt of Addenda	Oct 25, 2023 1:59 PM CDT	John Konon
Bidders Quotation Sheet	Oct 25, 2023 1:59 PM CDT	John Konon
Copy of Certificate of Compliance	Oct 25, 2023 1:59 PM CDT	John Konon
Dedicated Email Addresses (per section 4.5 – on Company Letterhead)	Oct 25, 2023 1:59 PM CDT	John Konon
Exhibit F – Bidders Exceptions	Oct 25, 2023 1:59 PM CDT	John Konon
Greater KC Metro Area Information Memo (on Company Letterhead)	Oct 25, 2023 1:59 PM CDT	John Konon
Statement of Contractors Qualifications	Oct 25, 2023 1:59 PM CDT	John Konon



Scoring Summary

Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Term and Supply Contract Page	A-2 - Affidavit	A-3 - Copy of Certificate of Compliance
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Frontier Mortuary Supply	95 pts	0 pts	Pass	Pass	Pass
Salam International, Inc	80 pts	0 pts	Pass	Pass	Pass
em adams	75 pts	0 pts	Pass	Pass	Pass
Thermo Fisher Scientific	50 pts	0 pts	Pass	Pass	Pass
Affordable Funeral Supply	50 pts	0 pts	Pass	Pass	Pass



	A-4 - Statement of Contractors Qualifications	A-5 - Acknowledgment of Receipt of Addenda	A-6 - Greater Kansas City Metropolitan Area Information Memo (on Company Letterhead)	A-7 - Bidders Quotation Sheet	A-8 - Exhibit F - Bidders Exceptions
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Frontier Mortuary Supply	Pass	Pass	Pass	Pass	Pass
Salam International, Inc	Pass	Pass	Pass	Pass	Pass
em adams	Pass	Pass	Pass	Pass	Pass
Thermo Fisher Scientific	Pass	Pass	Pass	Pass	Pass
Affordable Funeral Supply	Pass	Pass	Pass	Pass	Pass



	A-9 - Dedicated Email Addresses (per section 4.5 – on Company Letterhead)	B - Department Evaluation	B-1 - Bidders Quotation Sheet	B-2 - Statement of Contractors Qualifications	B-3 - Exhibit F - Exceptions
Supplier	Pass/Fail	/ 100 pts	/ 50 pts	/ 35 pts	/ 15 pts
Frontier Mortuary Supply	Pass	95 pts	50 pts	30 pts	15 pts
Salam International, Inc	Pass	80 pts	40 pts	25 pts	15 pts
em adams	Pass	75 pts	40 pts	25 pts	10 pts
Thermo Fisher Scientific	Pass	50 pts	10 pts	25 pts	15 pts
Affordable Funeral Supply	Pass	50 pts	15 pts	20 pts	15 pts

Bidders Quotation Sheet

Body Bags

Jackson County, Missouri Invitation to Bid No. 23-071

NO.	DESCRIPTION	MANUFACTURER & STOCK NUMBER	QUANTITY PER PKG	PRICE PER PKG
1.	Adult Size Body Bag	INV-18-BB-006	5	\$ 166.25
2.	Child Size Body Bag	INV-20-BB-015	20	\$ 160.00
3.	Canoe-Plastic Body Bag	INV-19-BB-013	40	\$ 120.00
4.	Infant Size Body Bag	INV-16-BB-003	20	\$ 140.00
5.	Bariatric Adult Size Body Bag	INV-16-BB-008	5	\$ 208.00
6.	Misc. Catalog Orders: State discount off Manufacturer's Suggested List Price for each Manufacturer or Category, use additional sheets if necessary to complete your bid.			%
	a) Personal Protective Equipment			15 %
	b) Containers/Histology			10 %
	c) Prep Room Supplies/Accessories			10 %

NOTE: To be considered for award of misc. catalog items, the Successful Bidder(s) must complete Item No. 6. If no discount is offered, you must indicate zero (0) or NONE. If you are offering different discounts by manufacturer, category, or price list, use additional sheets as necessary to complete your bid.

Delivery Time after receipt of order(s) (in stock items): 1-3 business days. Same day delivery can be made in emergency situations.

Delivery Time after receipt of order(s) (if items are on backorder): FMS will stock 3 month supply . Global shipping crises can affect inventory levels

Webpage for Misc. Catalog Items (if applicable): www.mortuarysupplies.com

Additional Discount for Twenty-Four Month Award

Option: If Award is for a **Twenty-Four (24)** Month Term and Supply Contract with One (1) Twelve Month Option to Extend - what additional discount would be offered from above **PRICE PER PKG:**

_____ 1 _____ %

(Above discount would only be applied if award is made for (24) months with one (12) month option to extend. Bid is written for a (12) month award with one (12) month option to extend).

CERTIFICATION

SIGNATURE: <i>Renae Berry</i>	DATE: 10/17/23
NAME: (print or type) Renae Berry	PHONE: 913-278-4828
TITLE: (print or type) Manager	MOBILE:
COMPANY NAME: (print or type) Frontier Mortuary Supply LLC	FAX:
EMAIL ADDRESS: (print or type) sales@mortuarysupplies.com	

Jackson County Missouri

Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

Frontier Mortuary Supply LLC
1400 N 13th street
Kansas City, KS 66102
2023 Certificate: 20231020VC553

Issued: 2023-10-20

Expires: 2023-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jacksonsongov.org