

**REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE**

NOV 26 2018

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20063

Sponsor(s): Alfred Jordan

Date: December 3, 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a resolution transferring \$111,572 within the Sheriff's Office Road and Bridge fund for HVAC repairs to the Sheriff's Office Headquarters.</u></p>																								
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$111,572.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$111,572.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$111,572.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number FROM:</td> <td>FROM ACCT</td> </tr> <tr> <td>Road and Bridge Fund - Sheriff</td> <td></td> </tr> <tr> <td>004-4201-55010 – Salaries</td> <td>\$86,572</td> </tr> <tr> <td>004-4201-56661 – Software Purchases</td> <td>\$15,000</td> </tr> <tr> <td>004-4201-58170 – Other Equipment</td> <td>\$10,000</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> <tr> <td>TO: Road & Bridge Fund – Sheriff</td> <td></td> </tr> <tr> <td>004-4201-58060 – Other Improvements</td> <td>\$111,572.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Office Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$111,572.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$111,572.00	Amount budgeted for this item * (including transfers):	\$111,572.00	Source of funding (name of fund) and account code number FROM:	FROM ACCT	Road and Bridge Fund - Sheriff		004-4201-55010 – Salaries	\$86,572	004-4201-56661 – Software Purchases	\$15,000	004-4201-58170 – Other Equipment	\$10,000		TO ACCT	TO: Road & Bridge Fund – Sheriff		004-4201-58060 – Other Improvements	\$111,572.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date)</p>																								
<p>CONTACT INFORMATION</p>	<p>RLA drafted by: Devyn Horsley, Administrative Specialist, 816-541-8017</p>																								
<p>REQUEST SUMMARY</p>	<p>Requesting a resolution transferring \$111,572 within the Sheriff's Office Road and Bridge fund for HVAC repairs to the Sheriff's Office Headquarters. The project will be done by current county vendor, U.S Engineering (T&S 98-17).</p> <p>The Sheriff's Office requests the transfer of \$111,572,000.00 as follows:</p> <table> <tr> <td></td> <td>FROM:</td> <td>TO:</td> </tr> <tr> <td>004-4201-55010 – Salaries</td> <td>\$86,572</td> <td></td> </tr> <tr> <td>004-4201-56661 – Software Purchases</td> <td>\$15,000</td> <td></td> </tr> <tr> <td>004-4201-58170 – Other Equipment</td> <td>\$10,000</td> <td></td> </tr> <tr> <td>004-4201-58060 – Other Improvements</td> <td></td> <td>\$111,572</td> </tr> </table>		FROM:	TO:	004-4201-55010 – Salaries	\$86,572		004-4201-56661 – Software Purchases	\$15,000		004-4201-58170 – Other Equipment	\$10,000		004-4201-58060 – Other Improvements		\$111,572									
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<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>																								

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Quote from U.S Engineering	
REVIEW	Department Director:	Date: <i>11/20/18</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>11/26/18</i>
	Division Manager:	Date: <i>11.26.18</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



U.S. ENGINEERING COMPANY

Mechanical Contractor Since 1893

3433 Roanoke Road
Kansas City, MO 64111-3726
www.usengineering.com

Tel 816.753.6969
Fax 816.931.5773

November 16, 2018

Mr. Phillip Quilico
Facilities Specialist
Jackson County Sheriff's Office
4001 NE Lakewood Ct.
Lee's Summit, MO 72208

Subject: HVAC Equipment Replacement

Dear Phillip

U.S. Engineering Company is pleased to submit the following scope of work for your review.

Option #1 (14.6 Ton Roof Top Unit)

- Disconnect and cap existing duct serving first floor west offices
- Set new roof curb and roof in
- Furnish and install one (1) new York 14.6 Ton, 13.5 IEER roof top unit with gas heat
- Cut supply and return duct openings in existing wall in corridor
- Flash and seal openings water tight
- Furnish and install internally lined duct routed down the corridor above the light fixtures
- Furnish and install all necessary branch duct, and diffusers
- Furnish and install new thermostat and smoke detector
- Furnish and install gas line from existing gas line on roof to new roof top unit
- Furnish and install new electrical breaker, raceway, and conductors to serve new roof top unit
- Startup and check operation
- Perform NEBB certified test and balance of air flow to assure all spaces being served have adequate air flow

Our price for the **Option #1** scope of work is Ninety Three Thousand Three Hundred Twenty Two Dollars (**\$93,322.00**).

Option # 2 (Lower Level West Offices)

- Recover refrigerant and dispose of per EPA guidelines
- Demo existing split system labeled "C" and haul away
- Furnish and install one (1) new York high efficiency gas furnace and 5-TON 13 SEER R410 condensing unit
- Core drill penetrations for new gas line and furnace flue
- Furnish and install refrigerant piping as required
- Furnish and install new thermostat

- Startup and check operation
- Perform NEBB certified test and balance of air flow to assure all spaces being served have adequate air flow

Our price for the **Option # 2** scope of work is Eighteen Thousand Two Hundred Fifty Dollars **(\$18,250.00)**.

Option # 3 (Upper Level SE Unit)

- Recover refrigerant and dispose of per EPA guidelines
- Demo existing split system labeled "C" and haul away
- Furnish and install one (1) new York high efficiency gas furnace and 5-TON 13 SEER R410 condensing unit
- Core drill penetrations for new gas line and furnace flue
- Furnish and install refrigerant piping as required
- Furnish and install new thermostat
- Startup and check operation
- Perform NEBB certified test and balance of air flow to assure all spaces being served have adequate air flow

Our price for the **Option # 3** scope of work is Eighteen Thousand Two Hundred Fifty Dollars **(\$18,250.00)**.

Option # 4 (Lower Level Center Core Unit)

- Recover refrigerant and dispose of per EPA guidelines
- Demo existing split system labeled "C" and haul away
- Furnish and install one (1) new York high efficiency gas furnace and 5-TON 13 SEER R410 condensing unit
- Core drill penetrations for new gas line and furnace flue
- Furnish and install refrigerant piping as required
- Furnish and install new thermostat
- Startup and check operation
- Perform NEBB certified test and balance of air flow to assure all spaces being served have adequate air flow

Our price for the **Option # 4** scope of work is Eighteen Thousand Two Hundred Fifty Dollars **(\$18,250.00)**.

Total for all options listed above is **(\$148,072.00)** Deduct **(\$3,000)** if all options are accepted and performed concurrently.