

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Res/Ord No.: 18940  
 Sponsor(s): Crystal Williams  
 Date: September 28, 2015

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance  Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with two twelve month options to extend, for the furnishing of Neuropathology Consultation Services for the Medical Examiner's Office to The Curators of the University of Missouri on behalf of University Physicians of Columbia, Missouri as an Acquisition from Other Government.</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 583 1448 779"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:  <input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Medical Examiner's Office                      Estimated Use: \$15,000.00</p> <p>Prior Year Budget (if applicable): \$11,000.00          Prior Year Actual Amount Spent (if applicable): \$15,350.00</p>		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number:		
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 18544 June 16, 2014																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253																
REQUEST SUMMARY	<p>The Medical Examiner's Office requires Neuropathology Consultation Services on ten to twenty cases per year dependent on their caseload at the time. As a National Association of Medical Examiners (NAME) accredited office, the Medical Examiner's Office is required to provide complete, reliable, reputable and credible forensic consultation services. Dr. Douglas Miller with the University of Missouri's University Physicians is certified by the American Board of Pathology in Anatomic Pathology and Neuropathology.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract, with two twelve month options to extend, for the furnishing of Neuropathology Consultation Services for the Medical Examiner's Office to The Curators of the University of Missouri on behalf of University Physicians of Columbia, Missouri as an Acquisition from Other Government.</p>																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A																
ATTACHMENTS	Memorandum from Dr. Diane Peterson, Interim Chief Medical Examiner																
REVIEW	<table border="1" data-bbox="321 1696 1554 1944"> <tr> <td>Department Director: <i>Diane Peterson MD</i></td> <td>Date: <i>09/09/2015</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>Rayton</i> <i>If applicable</i></td> <td>Date: <i>9/15/2015</i></td> </tr> <tr> <td>Division Manager: <i>Mary Jane Brown</i></td> <td>Date: <i>9/22/15</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director: <i>Diane Peterson MD</i>	Date: <i>09/09/2015</i>	Finance (Budget Approval): <i>Rayton</i> <i>If applicable</i>	Date: <i>9/15/2015</i>	Division Manager: <i>Mary Jane Brown</i>	Date: <i>9/22/15</i>	County Counselor's Office:	Date:							
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**The Jackson County Medical Examiner's Office**  
950 East 21<sup>st</sup> Street  
Kansas City, MO 64108  
816-881-6600  
816-881-6641 fax

## MEMO

To: Barbara Casamento, Purchasing

From: Dr. Diane Peterson, Interim Chief Medical Examiner

Date: September 4, 2015

The Jackson County Medical Examiner (JCMEO) is requesting Neuropathology consultation services to be provided by Dr. Douglas Miller with the University of Missouri. As a National Association of Medical Examiners (NAME) accredited office, we are required to provide complete, reliable, reputable and credible forensic consultation services. These services include written reports which are sometimes incorporated into the official autopsy report or legal records of the case. Also, as required by NAME, consultants for this office require certification in select specialty fields. Dr. Douglas Miller is certified by the American Board of Pathology in Anatomic Pathology and Neuropathology.

JCMEO has requested neuropathology consultation services between 10 and 20 per year, depending on the case load. Our expenditure for these services has ranged from \$5000. up to \$15,000 within the last few years.

If you have any questions regarding this request, please feel free to call me at (816) 881-6600.

Regards,

Diane Peterson, MD.  
Interim Chief Medical Examiner