

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4929

Sponsor(s): Tony Miller

Date: November 7, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Permanent Storm Drainage Easement across Little Blue Trace Park Property for Sharon Edwards</u></p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="316 514 1193 955"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,510.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,510.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM : 003-9999-47020 Park Fund – Sale of Fixed Assets</td> <td>\$2,510.00</td> </tr> <tr> <td>TO : 003-2810 Park Fund – Undesignated Fund Balance</td> <td>\$2,510.00</td> </tr> <tr> <td>FROM : 003-2810 Park Fund – Undesignated Fund Balance</td> <td>\$2,510.00</td> </tr> <tr> <td>TO : 1608-58060 - Park Fund – Maintenance & Operations and other improvements</td> <td>\$2,510.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): NA Prior Year Actual Amount Spent (if applicable): NA</p>	Amount authorized by this legislation this fiscal year:	\$2,510.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$2,510.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM : 003-9999-47020 Park Fund – Sale of Fixed Assets	\$2,510.00	TO : 003-2810 Park Fund – Undesignated Fund Balance	\$2,510.00	FROM : 003-2810 Park Fund – Undesignated Fund Balance	\$2,510.00	TO : 1608-58060 - Park Fund – Maintenance & Operations and other improvements	\$2,510.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): None Prior resolutions and (date): None</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Bruce Wilke, Landscape Architect 503-4802</p>																
REQUEST SUMMARY	<p>We are requesting authorization for the County Executive to execute a Permanent Storm Drainage Easement. The Parks + Rec Department has received a request for a drainage easement across Little Blue Trace park property from a private individual who needs to install a 4" underground drain line to remove standing water from their property. The individual has contracted the services of an engineer to design an underdrain system and needs the easement to install the drain line across County property to allow the system to drain properly. The line is located in an area not readily accessible to the public and will not have a negative impact to park usage. Park staff therefore have no objection to granting the easements. Per Ord. 3710, there is a \$2,000 processing fee and a charge of \$0.40/sq. foot for the easement amounting to \$510.00. We are also requesting appropriation of \$2,510.00 into account 003-1608-58060.</p>																
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																

ATTACHMENTS	Easement Request Letter, Easement Location Map, Easement Document	
REVIEW	Department Director: <i>[Signature]</i>	Date: 12-26-16
	Finance (Budget Approval): <i>If applicable</i>	Date: 10/27/16
	Division Manager: <i>[Signature]</i>	Date: 11/3/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-1608-58060	Park Fund Construction Services and other improvements	\$2,510.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 27, 2016

ORD # 4929

Department / Division	Character/Description	From	To
Park Fund - 003			
9999	47020 - Sale of Fixed Assets	2,510	
2810	Undesignated Fund Balance		\$ 2,510
2810	Undesignated Fund Balance	2,510	
1608 - Construction Services	58060 - Other Improvements		2,510

 10/27/16
 Budgeting

Memorandum

Date: October 26, 2016

To: Legislative Committee

From: Michele Newman, Director of Parks + Rec

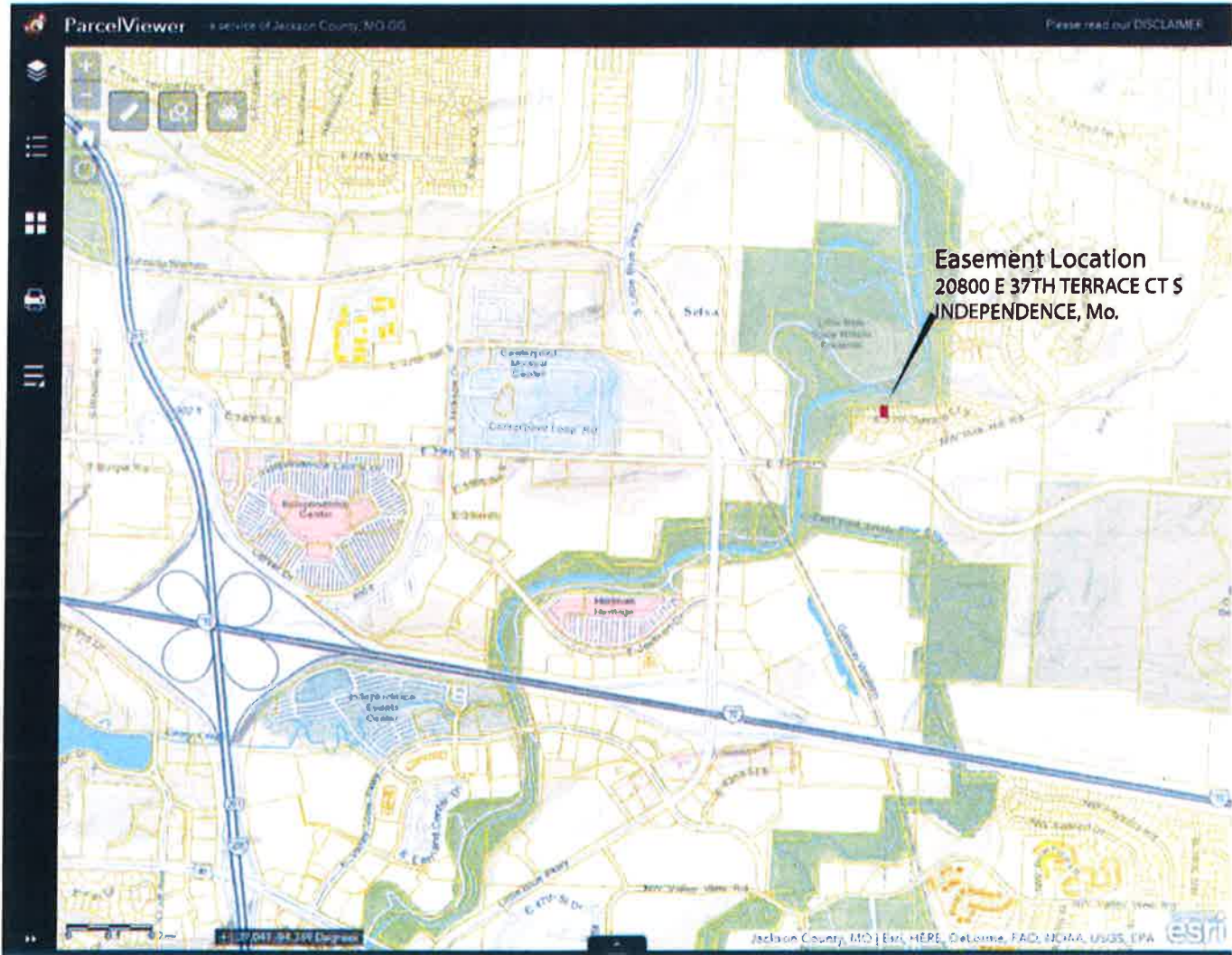
Sub: Permanent Storm Drainage Easement on Little Blue Trace property.

Sharon Edwards, a private citizen, is requesting passage of a Resolution approving a Permanent Storm Drainage Easements to install a 4" drain line on Little Blue Trace property near 39th Street in Independence, Mo.

Background:

- Mrs. Edwards owns Lot 25 in the Saddle Ridge Villas subdivision along 39th Street in Independence, Mo.
- Her property holds water and does not drain properly.
- Mrs. Edwards obtained the services of Robert Parks, P.E. to design an underdrain system to remove water from her property.
- The system must be installed under park property in order to flow properly.
- Per Ord. 3710, there is a \$2,000 processing fee and a charge of \$0.40/sq. foot for the easement amounting to \$510.00.
- The easement is in an area not used by the public.
- The Parks Department has no objection to the easement.

Please let me know if any additional information is required. I would be most happy to meet with you prior to the next Committee meeting to answer any remaining questions.



WEISKIRCH & PARKS
ENGINEERS, INC.

October 11, 2016

Jackson County Parks & Rec.
Administrative Building
ATTN: Bruce Wilke
22807 Woods Chapel Road
Blue Springs, MO 64015

Re: Little Blue Trace Drainage Easement
For Lot 25, SADDLE RIDGE VILLAS, P.U.D. – 2ND PLAT

Mr. Wilke:

Attached herewith is a legal description and accompanying sketch for a proposed Drainage Easement within the Little Blue Trace Nature Preserve. The property owner to the South, Sharon Edwards, met with you earlier to discuss her current drainage issues. Her lot drains to the North, onto the parkland, but is very flat and will often have standing water. She has a contractor ready to install some on-site improvements to remedy this, but those improvements will need to extend into the park property to adequately drain. The requested easement is to cover a proposed 4" diameter PVC drain line that will discharge into the existing channel.

Please call or e-mail me with any comments or questions.

Sincerely,

Weiskirch & Parks Engineers, Inc.



Robert C. Parks, P.E., L.S.

ENGINEERS, SURVEYORS, LAND PLANNERS
111 NORTH MAIN, SUITE 10 INDEPENDENCE, MO 64050
PHONE: (816) 254-5000 FAX: (816) 252-9712 WPKC@WPEKC.COM

Drainage Easement Description:

A 15 foot wide strip of land in the Northeast Quarter of Section 21, Township 49, Range 31, in Independence, Jackson County, Missouri, lying 7.5 feet wide on each side of the following described centerline: Commencing at the Northeast corner of Lot 25, SADDLE RIDGE VILLAS, P.U.D. – 2ND PLAT, a subdivision in said City and State; Thence North 88°03'38" West, along the North line of said Lot 25, a distance of 15.00 feet to the Point of Beginning; Thence North 19°37'00" East, a distance of 85.00 feet to the Point of Termination.

WEISKIRCH & PARKS ENGINEERS, INC.

MO. CERTIFICATE OF AUTHORITY
No. 001060

111 NORTH MAIN, SUITE #10
INDEPENDENCE, MISSOURI 64050
(816)254-5000 FAX: (816)252-9712
WPKC@WPEKC.COM



EASEMENT LOCATION SKETCH

SCALE: 1"=50'



LITTLE BLUE
TRACE NATURE
PRESERVE

