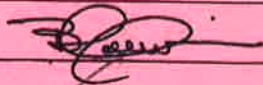

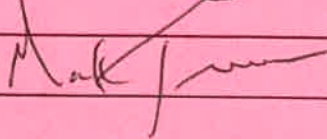


**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

Completed by County Counselor's Office:  
Res/Ord No.: 20026  
Sponsor(s): Greg Grounds  
Date: October 29, 2018

OCT 18 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Transferring \$18,000 of salary savings within the Health Fund to update the Environmental Health Division offices within the Road and Bridge facility of Public Works.</p>												
<p><b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$18,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$18,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$18,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Regular salaries \$18,000</td> <td>FROM ACCT 002-1503-5010</td> </tr> <tr> <td>To: Office furniture &amp; fixtures \$18,000</td> <td>TO ACCT 002-1503-58150</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$18,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$18,000	Amount budgeted for this item * (including transfers):	\$18,000	Source of funding (name of fund) and account code number; FROM Regular salaries \$18,000	FROM ACCT 002-1503-5010	To: Office furniture & fixtures \$18,000	TO ACCT 002-1503-58150
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To: Office furniture & fixtures \$18,000	TO ACCT 002-1503-58150												
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):   Prior resolutions and (date):</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Deb Sees, Environmental Health Administrator, 816-847-7070</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting \$18,000 from soft savings in salaries be transferred to office furniture and fixtures for a project to improve the Environmental Health offices within the Road and Bridge facility and to accommodate newly added Environmental Health Division associates. All furniture, materials and labor will be supplied by an existing County term and supply contractor.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p><b>ATTACHMENTS</b></p>	<p>Bid from Alliance furniture.</p>												

REVIEW	Department Director: Brian Gaddie, PE 	Date: 9.27.10
	Finance (Budget Approval): <i>If applicable</i> 	Date: 10/2/10
	Division Manager: 	Date: 10/18/10
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<del>002-1503-5010</del>	Salaries	<del>\$18,000</del>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: October 18, 2018

RES # 20026

Department / Division	Character/Description	From	To
<b>002 Health Fund</b>			
1503 Environmental Health	55010 Regular Salaries	\$ 18,000	-
1503 Environmental Health	58150 Office Furniture & Fixtures	-	18,000
		<u>\$ 18,000</u>	<u>\$ 18,000</u>

 10/18/18  
 Budget Officer