

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$15,000.00 within the 2016 Assessment Fund and awarding a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of scanning services for use by the Assessment Department to TDB Communications, Inc., of Lenexa, Kansas, under the terms and conditions of Invitation to Bid No. 5-16.

RESOLUTION NO. 19208, July 11, 2016

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Assessment Department has a need for scanning services to scan personal property tax declarations; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 5-16 for the furnishing of these services; and,

WHEREAS, a total of twenty-nine notifications were distributed and three responses were received and evaluated from the following:

<u>BIDDER</u>	<u>PRICE</u>
TDB Communication, Inc. Lenexa, KS	\$0.170
Opus Solutions North Kansas City, MO	\$0.085
ARC Document Solutions Kansas City, KS	\$0.125

and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award for scanning services to TDB Communication, Inc., of Lenexa, Kansas; and,

WHEREAS, although TDB Communications is not the lowest bid, after a thorough evaluation of the proposals received and consideration of the references of each vendor, the Assessment Department staff recommends award of the contract to TDB Communications as the best bidder meeting specifications; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; and,

WHEREAS, a transfer is necessary to place the funds required for this purchase in the proper spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2016 Assessment Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Assessment Fund Assessment Department			
045-1902	56790 – Other Contractual Srv.	\$5,000	
045-1902	57010 – Office Supplies	\$5,000	
045-1902	58160 - Radio/Comm Equipment	\$5,000	
045-1902	56080 – Other Professional Services		\$15,000


and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

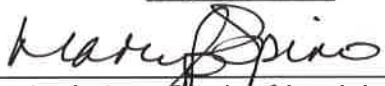
I hereby certify that the attached resolution, Resolution No. 19208 of July 11, 2016, was duly passed on July 18, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7 Nays 0
Abstaining 0 Absent 0

Excused 2

7-18-16

Date



Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 045 1902 56790
ACCOUNT TITLE: Assessment Fund
Assessment Department
Other Contractual Services
NOT TO EXCEED: \$5,000.00

ACCOUNT NUMBER: 045 1902 57010
ACCOUNT TITLE: Assessment Fund
Assessment Department
Office Supplies
NOT TO EXCEED: \$5,000.00

ACCOUNT NUMBER: 045 1902 56080
ACCOUNT TITLE: Assessment Fund
Assessment Department
Other Professional Services
NOT TO EXCEED: \$5,000.00

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

7-6-2016
Date

OTroy Thomas /sgg
Chief Financial Officer