

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Ord~~ Ord No.: 4889

Sponsor(s): Alfred Jordan

Date: September 12, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office DWI Unit Salary Grant. An ordinance to appropriate \$159,485.08 from the Undesignated Fund Balance and \$158,348.43 from the Sheriff's Office Grant Matching Fund and to authorize the County Executive to execute an agreement with the Missouri Traffic And Highway Safety Division in acceptance of a grant awarded by the Missouri Department of Transportation to the Sheriff's Office.</p>																														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$317,833.51</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$317,833.51</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM</td> <td>FROM ACCT</td> </tr> <tr> <td>Grant Fund – 010; Undesignated Fund Balance – 2810</td> <td style="text-align: right;">\$159,485.08</td> </tr> <tr> <td>Grant Matching Fund 004-4201-56798</td> <td style="text-align: right;">\$158,348.43</td> </tr> <tr> <td>TO: Grant Fund 010 DWI Unit Salary 4257</td> <td>TO ACCT</td> </tr> <tr> <td>Salary – 55010</td> <td style="text-align: right;">\$208,312.00</td> </tr> <tr> <td>Overtime (worked holidays only) – 55030</td> <td style="text-align: right;">\$ 6,009.00</td> </tr> <tr> <td>Overtime (administration billing) – 55030</td> <td style="text-align: right;">\$ 1,056.00</td> </tr> <tr> <td>FICA – 55040</td> <td style="text-align: right;">\$ 17,063.72</td> </tr> <tr> <td>Pension – 55050</td> <td style="text-align: right;">\$ 31,968.14</td> </tr> <tr> <td>Health Insurance – 55060</td> <td style="text-align: right;">\$ 47,424.65</td> </tr> <tr> <td>Uniform Allowance - 57190</td> <td style="text-align: right;">\$ 6,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): \$368,649.95 Prior Year Actual Amount Spent (if applicable): \$196,353.50 continues to be spent until September 30, 2016</p>	Amount authorized by this legislation this fiscal year:	\$317,833.51	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$317,833.51	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM	FROM ACCT	Grant Fund – 010; Undesignated Fund Balance – 2810	\$159,485.08	Grant Matching Fund 004-4201-56798	\$158,348.43	TO: Grant Fund 010 DWI Unit Salary 4257	TO ACCT	Salary – 55010	\$208,312.00	Overtime (worked holidays only) – 55030	\$ 6,009.00	Overtime (administration billing) – 55030	\$ 1,056.00	FICA – 55040	\$ 17,063.72	Pension – 55050	\$ 31,968.14	Health Insurance – 55060	\$ 47,424.65	Uniform Allowance - 57190	\$ 6,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): <u>4783 Oct. 12, 2015</u></p> <p>Prior resolutions and (date):</p>																														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Beverly Smith, Traffic Analyst (816) 541-8017 x 72240</p>																														
REQUEST SUMMARY	<p>Accept and appropriate \$159,485.08 from the Undesignated Fund Balance and \$158,348.43 from the Sheriff's Office Grant Matching Fund for the Jackson County Sheriff's DWI Unit Salary Project #17-154-AL-142 and to authorize the County Executive to execute an agreement with the Traffic And Highway Safety Division of the</p>																														

	<p>Missouri Department of Transportation. The grant is awarded in the amount of \$159,485.08 and requires \$158,348.43 in Matching Local Funds.</p> <p>The term of the grant is October 1, 2016 through September 30, 2017.</p> <p>In an effort to decrease the number of injuries and fatalities due to the Impaired Driver, MoDOT has made the commitment to continue funding the 5 member DWI Unit within the Jackson County Sheriff's Office at 50%.</p> <p>Please appropriate \$317,833.51 as follows:</p> <table border="0"> <tr> <td>Salary – 55010</td> <td>\$208,312.00</td> </tr> <tr> <td>Overtime (worked holidays only) – 55030</td> <td>\$ 6,009.00</td> </tr> <tr> <td>Overtime (administration billing) – 55030</td> <td>\$ 1,056.00</td> </tr> <tr> <td>FICA – 55040</td> <td>\$ 17,063.72</td> </tr> <tr> <td>Pension – 55050</td> <td>\$ 31,968.14</td> </tr> <tr> <td>Health Insurance – 55060</td> <td>\$ 47,424.65</td> </tr> <tr> <td>Uniform Allowance – 57190</td> <td>\$ 6,000.00</td> </tr> <tr> <td>Total</td> <td>\$317,833.51</td> </tr> </table>		Salary – 55010	\$208,312.00	Overtime (worked holidays only) – 55030	\$ 6,009.00	Overtime (administration billing) – 55030	\$ 1,056.00	FICA – 55040	\$ 17,063.72	Pension – 55050	\$ 31,968.14	Health Insurance – 55060	\$ 47,424.65	Uniform Allowance – 57190	\$ 6,000.00	Total	\$317,833.51
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																	
ATTACHMENTS	Three (3) original DWI Unit Salary contracts Project #17-154-AL-142 and one (1) copy of accompanying announcement letter																	
REVIEW	Department Director:	Date:																
	Finance (Budget Approval): <i>If applicable</i>	Date:																
	Division Manager:	Date:																
	County Counselor's Office:	Date:																

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund-Undesignated Fund Balance	\$159,485.08
004-4201-56798	Grant Matching Fund	\$158,348.43

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Traffic and Highway Safety

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 11, 2016

Sheriff Mike Sharp
Jackson County Sheriff's Office
4001 NE Lakewood Court
Lee's Summit, MO 64064-1703

Dear Sheriff Sharp:

Enclosed is a contract between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for a DWI Unit Salary project.

The project obligates \$159,485.08 in federal funds for the period October 01, 2016 through September 30, 2017. All expenditures should be claimed against project #17-154-AL-142.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Traffic and Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist at 573-751-5408. We look forward to working with you and your staff.

Sincerely,

Bill Whitfield
Highway Safety Director

Enclosure

