

COOPERATIVE AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **NORTHWEST COMMUNITIES DEVELOPMENT CORPORATION**, 217 S. Cedar Avenue, P.O. Box 520532, Independence, MO 64052, hereinafter called "NorthWest."

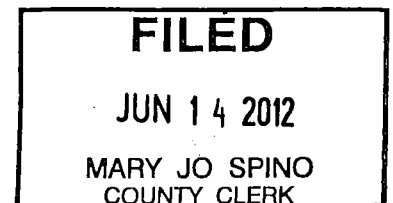
WHEREAS, the County and NorthWest desire to enter into an Agreement to provide funding to be used for its senior programs and program expenses; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and NorthWest respectively promise, covenant, and agree with each other as follows:

1. **Services.** NorthWest shall provide services through its Independence Seniors Program as is more fully set out in the proposal attached hereto as Exhibit A and incorporated herein by reference.

2. **Terms of Payment.** The County agrees to pay to NorthWest the total amount of \$86,478.00 in quarterly installments of \$21,619.50 each, with the payment for the first quarter to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof. The County, through the Legislative Auditor, may approve adjustments to line items listed in Agency's budget/proposal contained in Exhibit A, in



an amount not to exceed 10 percent of the total amount of the Agreement, so long as there is no additional total cost to the County.

3. **Reports.** Within 30 days after the conclusion of each calendar quarter under this Agreement, NorthWest shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of NorthWest's activities pursuant to this Agreement. NorthWest's failure to submit this annual report shall disqualify NorthWest from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a

certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Equal Opportunity.** NorthWest agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, NorthWest agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of NorthWest pertaining to its finances and operations.

7. **Default.** If NorthWest shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth the default and the correction required. If said default shall continue and not be corrected by NorthWest within ten days of its receipt of said notice, the County may, at its election, terminate the Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

8. **Conflict of Interest.** NorthWest warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

9. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

10. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and NorthWest shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of NorthWest during the performance of this Agreement.


11. **Term.** This Agreement shall be effective January 1, 2012, and shall terminate on December 31, 2012. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty (30) days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by NorthWest as verified by the County's audit.

12. **Incorporation.** This Agreement incorporates the entire understanding

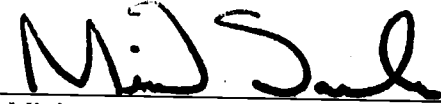
and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 14th
day of June, 2012.

APPROVED AS TO FORM:


W. Stephen Nixon
County Counselor


JACKSON COUNTY, MISSOURI

By: 
Michael D. Sanders
County Executive

ATTEST:


Mary Jo Spino
Clerk of the Legislature

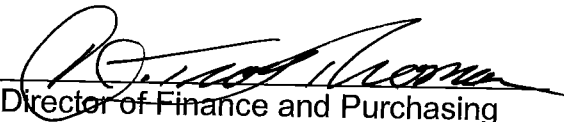
NORTHWEST COMMUNITIES
DEVELOPMENT CORPORATION

By: 
Executive Director
Federal I.D. #: 43-1822719

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$86,478.00 which is hereby authorized.

June 19, 2012
Date


Director of Finance and Purchasing
Account No. 002-7742-56789

77422012001



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EXHIBIT
A

OUTSIDE AGENCY FUNDING REQUEST FOR THE 2012 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

Section A: Organization or Agency Information	page 1
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Section A: Organization or Agency Information

NORTHWEST COMMUNITIES DEVELOPMENT CORPORATION

217 South Cedar, P.O. Box 520532 Independence, Missouri 64052

816-252-5094 Fax: 816-252-5118

Website Address: nwcdc-mo.org

Federal Tax ID No: 43-1822719 Fiscal Year Cycle: July 1 to June 30

Executive Director: BILL ROGERS

BILL ROGERS EXECUTIVE DIRECTOR

816-252-5094 Email Address: brogers@nwcdc-mo.org

Submittal of this request has been authorized by: The NWCDC Board of Directors

Date: Thursday, Sept 15, 2011

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AUDITOR GENERAL
OFFICE OF THE
COMPTROLLER
SECTION 0010

Section B: Agency's 2011 and 2012 Revenue Information

Agency's 2012 Projected Revenue Information

Funding Entity	Agency's 2012 Total Projected Revenue Source You Will Request 2012 Funding From	Projected Amount	% of Total Revenue
Federal	Weed & Seed - Dept. of Justice	\$ 13,200	1
State		\$ -	0
Jackson County	Jackson County Legislature Outside Funding	\$ 108,085	11
Other Counties		\$ -	0
City	CDBG, HOME funds	\$ 258,000	27
Charity/Donations		\$ 20,000	2
Fundraisers	Annual Gala fundraiser	\$ 55,000	6
Other	United Way, property sales, etc.	\$ 500,000	52
2012 Total Projected Revenue		\$ 954,285	

Agency's 2011 Revenue Information

Funding Entity	Agency's 2011 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	Weed & Seed - Dept. of Justice	\$ 74,956	5
State		\$ -	0
Jackson County	Jackson County Legislature Outside Funding	\$ 56,478	4
Other Counties		\$ -	0
City	CDBG, HOME funds	\$ 554,800	36
Charity/Donations		\$ 17,000	1
Fundraisers	Annual Gala fundraiser	\$ 55,000	4
Other (please list)	United Way, Foundation grants, property sales, etc.	\$ 774,449	51
2011 Total Revenue		\$ 1,532,683	

If your agency received funding from Jackson County in 2011,
please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 56,478	NW Indep Seniors Prog.
2011 Total Jackson County Funding			\$ 56,478	

Did your agency receive funding or resources in 2011 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 1,000

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Section C: 2012 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: NorthWest Communities Development Corporation

Program Name: NW Independence Seniors Program

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Senior Program Assistant	14,500	100%	\$ 14,500
Senior Program Coordinator	27,040	100%	\$ 27,040
Transportation Manager/Driver	16,640	100%	\$ 16,640
			\$ -
			\$ -
			\$ -
Total Salaries			\$ 58,180
Total Benefits			\$ 10,000
Total Personal Services			\$ 68,180
Contractual Services			
Senior Exercise and Dance Instructors			\$ 2,500
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 2,500
Supplies			
Program Supplies			\$ 1,798
Nutritional Services - food, small equipment, maintenance & repair			\$ 14,000
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ 15,798

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JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MISSOURI

Total Program Request \$ 86,478

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

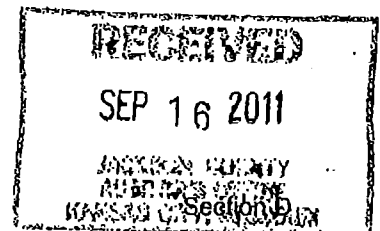
Agency Name: NorthWest Communities Development Corporation

Program Name: NorthWest Independence Seniors Program

Proposed Program

Detail functions to be performed by each program.

The NorthWest Independence Senior Program offers an array of services to senior citizens in western Independence, including congregate meals, exercise programs, line dancing, health and vision screenings thru a partnership with Centerpoint Medical Center, tax preparation and financial consultation as well as educational, cultural and social programs. Since receiving a bus from Truman Lakewood Medical Center last winter, our attendance has grown not only in our existing programs, but in our being able to add new pick up days to our schedule. We increased from one day each week to two (Thursday and Friday). This has challenged us to enlarge our activity schedule to accommodate our new participants. We have added a second driver as we expect to receive a new 22 passenger bus with handicap lift in March/April of 2012 through MoDot 5310 Special Transportation Program for Seniors and Handicapped. Our bus transportation for seniors and handicapped (our small 10 passenger bus has a wheel chair lift) started out as a Thursday program. We now pick up seniors every Thursday and Friday with plans underway to add Wednesdays. We



Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: NorthWest Communities Development Corporation

Program Name: NorthWest Independence Seniors Program

Participants

Identify the number of participants by County that each program serves.

Jackson, MO	1,300
Clay, Platte,	
Wyandotte,	
Johnson, KS	
Other Missouri	

Target Population

Describe target population and demographics to be served by each program.

Our Senior Program is focused on elderly residents of western Independence 60 years of age and above. 1,614 people, or 13 % of the area population were over age 62 at the 2000 Census. Most of the senior population is on fixed income. 12% of the seniors are below the poverty line. These individuals face the loss of loved ones, physical deterioration, limited income, increasing isolation, loneliness and depression: these factors compound each other, undermining the physical and mental health of senior citizens. The addition of the Independence Meals on Wheels participants will expand our services into areas of Independence that only this organization can reach. We are excited knowing that we can be a part of seeing other senior citizens of Independence have hot, nutritious meals that will meet their special dietary needs.

Would you provide these services to anyone at your door?

Answer Yes or No

Is anyone denied services?

Answer Yes or No

What level of indigents (below poverty level) do you serve?

Low to medium

Please classify your program from the following types by percentage of your agency's overall service

Senior Program

88 %

Indigent Program (Below Poverty Level)

%

Senior Indigent Program

12 %

What criteria do you have for the clients you serve?

Although we cater mainly to seniors, no Jackson County resident is turned away.

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Section D

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: NorthWest Communities Development Corporation

Program Name: NorthWest Independence Seniors Program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

Our service area is defined as : Forest Ave. on the east; 23rd street on the south; Independence City Limits on the west and north. A map of senior program intake forms indicates that while most of our participants reside in this area, a fair number of participants are coming from the the area between 23rd Street and 40 Highway. Although we do have a specific service delivery area, we draw senior residents from all over Independence. Since we have been partnering with Fairmount Christian Church in the use of their bus and driver, we have been able to pick up seniors from Sterling Plaza Apartments, Heritage House Senior Apartments, Samanthia Heights Senior Apartments and the Fairmount Plaza Apartments and other seniors in the area who do not have transportation. Currently we are able to do this on Thursday and Fridays for lunch, bingo and other extracurricular activities throughout each month. We have plans underway presently to add Wednesdays to our schedule as resources and staff become available. We have raised the required matching funds needed for us to obtain a 22 passenger bus with handicap lift from the MoDot 5310 Special T

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Our senior program participants are clustered in western Independence, many within walking distance of the Center. Since we do not offer programs in other counties, Jackson County funds are focused in a very concentrated manner on the needs of western Independence residents. As stated above, we are providing and expanding bus pick up services in 2011/2012 for those living in the western Independence area.

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JACKSON COUNTY
MANAGER'S OFFICE
KANSAS CITY, MISSOURI

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: NorthWest Communities Development Corporation

Program Name: NorthWest Independence Seniors Program

Approach & Method

List the top three (3) objectives for each program.

Increase the relationships and social networks of seniors. Through our partnership with other senior service providers, we are able to offer several support services to those seniors that come to our center.

Provide services that respond to specific needs: social, mental, physical health, nutritional meals.

As a result of the first two goals, increase senior's physical and mental health.

Detail specific methods you will use to achieve these objectives.

We provide hot nutritional lunches five (5) days each week, exercise classes six (6) times each week, line dancing twice each week, Centerpoint Medical Center has health specialists here every Thursday morning and various musical and educational events weekly. Many other programs and services are anchored by our lunch program, including tax preparation, Bingo, quilting classes, holiday and seasonal events. As important as the programs, is the sense of warmth and community that we have developed around the seniors who participate. We have increased our bus pick up service from one to two days with plans to expand to an additional day this next year.

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JACKSON COUNTY
ADULT SERVICES
KANSAS CITY, MISSOURI

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: NorthWest Communities Development Corporation

Program Name: NorthWest Independence Seniors Program

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

We are measuring success based upon the number of participants who report better nutrition and better physical and mental health as a result of our program. Using a nationally tested questionnaire, we survey our program participants in January to find: 60% of our participants report better nutrition, 90.2% report an increase in their social network, 80% report better physical health, 80.65% report better mental health as a result of participating in the Senior Program and 78.38% said they were able to maintain their independence as a result of the programs at the Center. We will be using this questionnaire again this fall and next year and will use these performance measures to evaluate the success of our program.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

When we know that Jackson County funding is secured, we announce and celebrate: at our congregate meals for seniors; on our website; in news releases and in Community Focus articles that one of our Board members maintains in The Examiner.

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