

COOPERATIVE AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **SAMUEL U. RODGERS HEALTH CENTER, INC.**, 825 Euclid Avenue, Kansas City, MO 64124, a not-for-profit corporation, hereinafter called "SURHC."

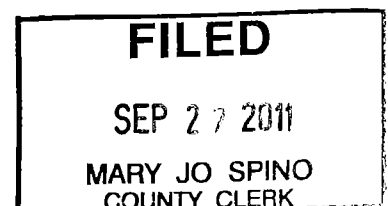
WHEREAS, the County deems it to be in the best interests of its citizenry to support the SURHC mission to improve access and quality of care to racial and ethnic minorities, pregnant women, children, people living with chronic diseases such as asthma and diabetes, and those who would otherwise go without care; and,

NOW THEREFORE, the County and SURHC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** SURHC shall promote health education and screenings through targeted community outreach to increase the number of low income and uninsured Jackson County residents who receive health care services, increase the number of low income and racial and ethnic minority Jackson County residents who receive screening and early detection of chronic diseases, and prevent excessive morbidity and mortality among low income, racial and ethnic minority Jackson County residents as is more fully described in the proposal and budget attached hereto as Exhibit A.

2. **Additional Services.** SURHC shall employ the following:

a) **Director of Community Relations.** Duties will include, but not be limited to oversight of outreach programs and initiatives, supervision of grant programs,



development, and maintenance of positive relationships with community organizations and health care plans, development of opportunities to promote the organization's mission, management of reporting processes, representation of organization in community public health activities, service on various community committees and boards.

b) Chronic Disease Nurse Coordinator. Duties will include, but not be limited to provide direct clinic services for chronic disease patients. The Chronic Disease Nurse will work with patients to establish self-management goals to be monitored at and in between patient appointments. In addition, the Chronic Disease Nurse Coordinator will provide education and screenings at targeted community events within Jackson County; educate patients on disease prevention, Glaucoma screenings, and referrals to the Health Center.

c) Volunteer Special Projects Coordinator. Duties will include, but not be limited to enhancing our volunteer program to include recruitment and retention of volunteers, developing and accessing appropriate projects for volunteers, and development of contacts with other agencies, organizations and community groups recruiting, training, scheduling and providing for the supervision of volunteers for all programs and departments of SURHC.

d) Community Care Coordinators. Duties include serving as liaisons to bridge the cultural gap and help eliminate health care barriers to Jackson County residents and Health Center patients. The Care Coordinators will assist new and returning patients to navigate the health care system and secure the resources patients

need to achieve healthy outcomes. They will respond to general health inquiries, schedule appointments, send reminders, arrange transportation, provide interpretative or translation services as needed.

e) Breast Care Coordinator. Duties will include responsibility for coordinating internal and external referrals for the Health Center's breast and cervical cancer programs and direct Health Center services. The Breast Care Coordinator will assist the client in navigating the Health Care system for follow-up care for abnormal findings. The Coordinator will be responsible for establishing access points to inform and educate Jackson County residents on breast health education and making appointments for mammograms and well-women services at the Health Center. The Coordinator will also be responsible for compiling reports for screenings, diagnostic results, treatment plans, and follow-up of outcomes for the Breast Health program

3. Terms of Payment. The County shall pay to SURHC a total amount not to exceed \$337,488.00 under this Agreement which shall be used to provide services in the amounts listed on the attached Budget. One quarter of this sum, or \$84,372.00, shall be paid to SURHC on a quarterly basis provided that SURHC has submitted to the County the report(s) required under Paragraph 4 and Paragraph 5 hereof. Payment for the first and second quarters will be issued within 30 days after the contract has been executed by all necessary parties.

4. Reports. Within 30 days after the conclusion of each calendar quarter under this Agreement, SURHC shall submit a quarterly report, including a statement of budgeted and actual expenditures, and any other documents requested by the Director of Finance

and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The reports for the first and second quarter shall both be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of SURHC's activities pursuant to this Agreement. SURHC's failure to submit this annual report shall disqualify SURHC from future funding by the County.

5. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

6. **Equal Opportunity.** In carrying out this Agreement, SURHC agrees and

assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, SURHC agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

7. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of SURHC pertaining to its finances and operations.

8. **Default.** If SURHC shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth the default and the correction required. If said default shall continue and not be corrected by SURHC within ten days of its receipt of said notice, the County may, at its election, terminate the Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

9. **Conflict of Interest.** SURHC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

10. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and

effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

11. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and SURHC shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of SURHC during the performance of this Agreement.

12. **Term.** This Agreement shall be effective January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty (30) days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by SURHC as verified by the County's audit.

13. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 27
day of Sept., 2011.

APPROVED AS TO FORM:

W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: Michael D. Sanders
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

SAMUEL U. RODGERS HEALTH CENTER

By: Hilda Fuentes
Executive Director
43-0899356
Federal I.D. or S.S.#

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$337,488.00 which is hereby authorized.

September 19, 2011
Date

D. J. Norman
Director of Finance and Purchasing

Account No. 002 7713 16789
3012011015



tabbles
EXHIBIT
A

OUTSIDE AGENCY FUNDING REQUEST FORM 2011 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

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Section A: Organization or Agency Information page 1
Section B: Agency's 2010 and 2011 Revenue Information page 2
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Section A: Organization or Agency Information

Name:	Samuel U. Rodgers Health Center		
Address:	825 Euclid Avenue, Kansas City, MO 64124		
Phone No:	816-889-4621	Fax:	816-474-4914
Website Address:	www.rodgershealth.org		
Federal Tax ID No:	43-0899356	Fiscal Year Cycle:	October 1 to September 30
Executive Director:	Hilda Fuentes		
Name and Title of Principal Contact Person:	Nina Howard, Director of Community Relations		
Phone No:	816.889-4643	Email Address:	nhoward@rodgershealth.org
Submittal of this request has been authorized by: <i>Hilda Fuentes</i>			
Date: <i>9.14.10</i>			

Section B: Agency's 2010 and 2011 Revenue Information

Agency's 2011 Projected Revenue Information

Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal		\$ 3,990,478	31
State		\$ 1,592,478	12
Jackson County		\$ 666,290	5
Other Counties		\$ 261,999	2
City		\$ 1,230,708	10
Charity/Donations		\$ 195,547	2
Fundraisers		\$ 575,234	4
Other		\$ 4,334,166	34
2011 Total Projected Revenue		\$ 12,846,900	100

Agency's 2010 Revenue Information

Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ 4,518,203	30
State		\$ 1,611,434	11
Jackson County		\$ 699,052	5
Other Counties		\$ 279,687	2
City		\$ 1,150,235	8
Charity/Donations		\$ 122,000	1
Fundraisers		\$ 613,266	4
Other (please list)		\$ 5,831,786	39
2010 Total Revenue		\$ 14,825,663	100

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 60,223	Jackson County Anti-Drug
Mental Health Levy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 315,000	Jackson County Mental Health
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 337,488	Health Care for All
2010 Total Jackson County Funding			\$ 712,711	

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Did your agency receive funding or resources in 2010 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -

Section C: 2011 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care for All

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Director of Community Relations	61,597	100%	\$ 61,597
Breast Care Coordinator	32,280	100%	\$ 32,280
Chronic Disease Nurse Coordinator	37,706	100%	\$ 37,706
Care Coordinator	34,484	50%	\$ 17,242
Care Coordinator	25,921	50%	\$ 12,961
Care Coordinator	25,064	50%	\$ 12,532
Volunter Special Projects Coordinator	38,700	100%	\$ 38,700
Total Salaries			\$ 213,018
Total Benefits			\$ 51,124
Total Personal Services			\$ 264,142
Contractual Services			
Health Awareness Promotions			\$ 35,000
Temporary Labor/PRN/Professional Services			\$ 9,946
Community Health Education			\$ 5,000
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 49,946
Supplies			
Office Supplies			\$ 1,000
Equipment Rental			\$ 5,000
Postage			\$ 2,500
Printing			\$ 2,000
Conference			\$ 2,500
Telecommunications			\$ 2,400
Travel/Mileage			\$ 3,000
Medical Services			\$ 5,000
Total Supplies			\$ 23,400

Total Program Request \$ 337,488

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Job Descriptions for Jackson County Grant 2011

One (1.0 FTE) Community Relations Director: supervises work for the Chronic Disease Nurse Coordinator, Breast Care Coordinator, Volunteer Special Projects Coordinator and three Community Care Coordinators to ensure grant outcomes are met. The Director oversees the Health Center's health programs that address the health care needs of residents of Jackson County, particularly the underserved population through targeted community events and direct health center services. The Director facilitates educational forums and special events to include community health screenings and education activities. The Director may serve on various community committees and boards to interject Samuel U. Rodgers Health Center's perspective into community-based projects; represent the Health Center in collaborative community-wide health activities fosters and develops positive working relationships with community agencies, County of Jackson County, and other health care organizations; develops and maintains positive relationships with community organizations and health care plans. The Director will develop opportunities to promote the organization's mission through ongoing networking and interaction with community and local leaders. The Director is responsible for managing the reporting processes for the Jackson County grant and collaborate with the Chief Officer to oversee all promotional materials and activities funded by the Jackson County grant to ensure that the County is properly recognized as a sponsor

One (1.0 FTE) Chronic Disease Nurse Coordinator: The Chronic Disease Nurse Coordinator will provide direct clinic services for chronic disease patients. The Chronic Disease Nurse will work with patients to establish self-management goals to be monitored at and in between patient appointments. In addition, the Chronic Disease Nurse Coordinator will provide education and screenings at targeted community events within Jackson County; educate patients on disease prevention, Glaucoma screenings, and referrals to the Health Center. The Coordinator shall also identify at-risk clients who have limited knowledge of basic health principles and resources available, conducts health screening and assessments; provides health education presentations to schools, shelters, churches, and other community groups.

One (1 FTE) Breast Care Coordinator, under the supervision of the Director of Community Relations, will be responsible for coordinating internal and external referrals for the Health Center's breast and cervical cancer programs and direct Health Center services. The Breast Care Coordinator will assist the client in navigating the Health Care system for follow-up care for abnormal findings. The Coordinator will be responsible for establishing access points to inform and educate Jackson County residents on breast health education and making appointments for Mammograms and well-women services at the Health Center. The Coordinator will also be responsible for compiling reports for screenings, diagnostic results, treatment plans and follow-up of outcomes for the Breast Health program and submit report to the Director of Community Relations on a monthly, quarterly, and semi-annual basis.

Three (0.5 FTE) Community Care Coordinator-: The Care Coordinators will serve as liaisons to bridge the cultural gap and help eliminate health care barriers to Jackson County residents and Health Center patients. The Care Coordinators will assist new and return patients to navigate the health care system and secure the resources patients need to achieve healthy outcomes. They will respond to general health inquiries; schedule appointments; send reminders; arrange transportation; provide interpretative or translation services as needed; provide clients with a clear explanation and assist with the completion of Medicaid and Medicare applications in their preferred language; and assist patients with Health Center forms. The Care Coordinators will coordinate medical and dental services with daycare centers, schools, and assist the Chronic Disease Coordinator with Glaucoma screenings and health presentations at churches and community events. The Care Coordinators will be present at off-site locations within the community to provide pre-registration for clients who need to schedule an appointment for medical and dental services at the Health Center.

One (1.0 FTE) Volunteer Special Projects Coordinator (VSP Coordinator): will be responsible to enhance our volunteer program to include recruitment and retention of volunteers; developing and accessing appropriate projects for volunteers; and development of contacts with other agencies, organizations and community groups. The VSP Coordinator will also interact with the Director of Community Relations, SURHC's grant writer and other department managers within the Health Center to determine current volunteer needs. The VSP Coordinator will be responsible for recruitment, training and establishing an internal referral system for Department Heads to request volunteers. The VSP Coordinator will evaluate the efficiency and effectiveness of the volunteer services and is responsible for maintaining a database of volunteers and hours completed.

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care For All

Proposed Program

Detail functions to be performed by each program.

The Health Center proposes to improve the health of Jackson County residents by: 1) decreasing the effects of chronic diseases; 2) increasing access to health care by removing barriers and providing preventative health services; and 3) providing breast and cervical cancer education, early detection, and treatment.

In order to improve how medical care is provided to patients with chronic diseases the Health Center must strengthen the provider-patient partnership, educate the patient on their condition, and work closely with them to prevent emerging disease co-morbidities and facilitate a consistent, healthy lifestyle. This requires a comprehensive approach to identifying patients with chronic diseases; improving their health through the use of best practice models; training and education in self management techniques; securing community resources; and assisting patients to overcome barriers to care. Our proposed program fosters productive interactions among informed patients, who take an active part in their care, and providers with resources and expertise. As the goals are set, they must be measurable, routinely reviewed and incorporated into plans for improvement. Follow-up of care must be customized to patient needs and will vary in intensity and methodology in order to ensure continuity of care. Patients with a diagnosis of diabetes, hypertension or hyperlipidemia (high cholesterol) will be referred to the Health Educator as the first step of participating in the program. The Health Educator will work with patients to establish self-management goals to be monitored at and in between patient appointments.

To remove barriers to care, Care Coordinators will assist new and return patients navigate through the health system and secure the resources patients need to achieve health. They will: 1) respond to general health inquiries; 3) schedule appointments; 4) send reminders; 5) arrange transportation; 6) provide interpretative or translation services as needed; 7) provide residents with a clear explanation of Medicaid and Medicare benefits in their preferred language; and 8) assist them with the paperwork. This process is particularly important for patients that cannot read, speak or understand English, as state forms are routinely written in English.

The Breast Care Coordinator will: 1) inform, educate, and enroll women 25-64 for Mammograms and Well-women exams; 2) recruit women for Mammograms and Well-women exams through community resources; 3) assist women with abnormal results find resources and follow-up care to receive further treatment for breast or cervical cancer.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care For All

Identify your specific geographic service delivery area for each program.

Program and services will serve the following geographic areas; Jackson County zip codes as its primary service delivery area: 64105, 64106, 64108, 64109, 64110, 64111, 64111, 64112, 64114, 64120, 64121, 64123, 64124, 64125, 64126, 64127, 64128, 64129, 64130, 64131, 64132, 64133, 64134, 64136, 64137, 64138, 64141, 64030, 64050, 64052, 64053, and 64055.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

All projects activities are conducted within Jackson County, targeted to people residing in our primary service area. All patients seen at the Health Center are required to present proof of address. Jackson County funds will be tied to a specific Jackson County resident.

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Approach & Method

List the top three (3) objectives for each program.

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care For All

1. Improve the health of patients with chronic disease: Providers will refer patients with chronic diseases to the Chronic Disease Nurse Educator for assessment, self-care plan development, coordination of services, monitoring and evaluation of their conditions. Patients will actively participate in developing their plan by identifying compliance barriers and engaging in problem solving activities. Volunteers will assist professional staff in maintaining contact with patients and assuring patient engagement with provider.

2. Increase access to health care by removing barriers to care: Care Coordinators will educate patients on available resources and mobilize community resources to meet needs of patients, including Medicaid enrollment, financial assistance, transportation to and from medical appointments. Through provider referrals assist patients obtain additional care. Volunteers will become a care provider with of the Care Coordinator, and will work with patients in securing supportive services to assure their health care needs are met.

3. Provide cancer prevention and education to patients and the community: Increase the number of low income, racial and ethnic minority Jackson County residents who receive screening and early detection for breast cancer and provide follow-up care, if required. A Breast Health Coordinator will distribute breast health information, arrange mammograms, assist patients with obtaining appropriate assistance and facilitate the patient's transition to the appropriate facility when more extensive medical care is needed. Volunteers will encourage women to keep appointments and provide emotional support as needed.

Detail specific methods you will use to achieve these objectives.

Samuel U. Rodgers Health Center will provide direct health services to all eligible Jackson County residents, to include adult medicine, women's health, pediatrics, dental services, mamography, laboratory and pharmacy, as well as their supportive services. Samuel U. Rodgers Health Center will also provide services which will ensure that patients not only receive direct care, but are not lost to follow-up care. Access to care will be increased by assisting patients remove barriers (i.e. enroll in Medicaid, Medicare, etc.) and learn to take responsibility for their health. The Health Centers' Care Coordinators will work to decrease the impact of diseases by providing 1) preventive services, screening and early diagnosis of chronic diseases, 2) services in our patients' cultural context and languages, 3) healthcare and patient education, 4) outreach, and 5) community based education. Volunteers will be utilized at community events to inform and educate, provide screening services, and promote Health Center services.

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Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care For All

1) Chronic disease outcomes will be measured quarterly. The success of the program will be measured by: 80% of chronic disease patients with type 1 or 2 diabetes will have HgA1c at or below 7%; 80% of chronic disease patients will reduce their hypertension symptom to at or less than 140/80; 80% of chronic disease patients will have an LDL level at or below 100 mg; and 80% of program participants will develop and follow a self-management plan; 2) Increasing access to care will be measured by individuals who complete Medicaid applications, 800 applications approved, and individuals who become health center patients; 3) Provide pap exams for women 25-34 year's of age who do not qualify for services through other grant resources.

2

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

The Health Center will ensure that Jackson County residents are aware of the generous taxpayer funding from the County by the placement of the County's logo on print media and disclosure of sponsorship on broadcast media as evidenced by flyers, newspaper and radio commercials provided to Jackson County Auditor and Compliance Officer at site visit.

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