

# REQUEST FOR LEGISLATIVE ACTION


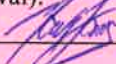
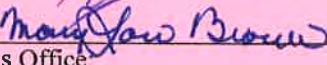
Completed by County Counselor's Office:

~~Res~~/Ord No.: 4908

Sponsor(s): Greg Grounds

Date: October 3, 2016

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance appropriating \$10,000.00 from the undesignated fund balance of the 2016 Special Road and Bridge Fund, in acceptance of revenue generated from the operation of the County's Yard Waste Facility and awarding a contract for the furnishing of Grinding and Yard Waste Services for the Public Works Department, Yard Waste Collection Center from CS Carey of Kansas City, Kansas as a Sole Source.</u></p>															
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$10,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$10,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$10,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Appropriate From: 004-2810 Special Road and Bridge Fund, Undesignated Fund Balance</td> <td>\$10,000.00</td> </tr> <tr> <td>Appropriate To: 004-1523-56790 Special Road and Bridge Fund, Yard Waste Facility, Other Contractual Services</td> <td>\$10,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$10,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$10,000.00	Amount budgeted for this item * (including transfers):	\$10,000.00	Source of funding (name of fund) and account code number:		Appropriate From: 004-2810 Special Road and Bridge Fund, Undesignated Fund Balance	\$10,000.00	Appropriate To: 004-1523-56790 Special Road and Bridge Fund, Yard Waste Facility, Other Contractual Services	\$10,000.00	
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): 18385 February 3, 2014</p>															
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>															
<p><b>REQUEST SUMMARY</b></p>	<p>Resolution No. 18385 dated February 3, 2014 authorized an Intergovernmental Cooperative Agreement between Jackson County and the cities of Blue Springs, Grain Valley and Oak Grove for the Eastern Jackson County Yard Waste Collection Center. The Yard Waste Collection Center was intended to be self-sufficient, using revenue obtained from customers of the center to cover costs such as Grinding and Yard Waste Removal Services. The requested appropriation of funds would allow the County to pay for these services from revenues received.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of Grinding and Yard Waste Services from CS Carey of Kansas City, Kansas as a Sole Source.</p> <p>The Purchasing Department attempted to bid these services with no results and research by both the Purchasing Department and the Public Works Departments indicates there are not any other companies in the Greater Kansas City Metropolitan Area that provide these services.</p> <p>The Director of Finance and Purchasing also requests the appropriation of funds as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>FROM:</th> <th>TO:</th> </tr> </thead> <tbody> <tr> <td>004-9999-45845 Road &amp; Bridge Fund, Revenue, Yard Waste Facility</td> <td>\$10,000.00</td> <td></td> </tr> <tr> <td>004-2810 Road &amp; Bridge Fund, Undesignated Fund Balance</td> <td></td> <td>\$10,000.00</td> </tr> <tr> <td>004-2810 Road &amp; Bridge Fund, Undesignated Fund Balance</td> <td>\$10,000.00</td> <td></td> </tr> <tr> <td>004-1523-56790 Road &amp; Bridge Fund, Yard Waste Facility, Other Con. Services</td> <td></td> <td>\$10,000.00</td> </tr> </tbody> </table>		FROM:	TO:	004-9999-45845 Road & Bridge Fund, Revenue, Yard Waste Facility	\$10,000.00		004-2810 Road & Bridge Fund, Undesignated Fund Balance		\$10,000.00	004-2810 Road & Bridge Fund, Undesignated Fund Balance	\$10,000.00		004-1523-56790 Road & Bridge Fund, Yard Waste Facility, Other Con. Services		\$10,000.00
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A	
ATTACHMENTS	Resolution No. 18385, a Memorandum from Matt Willier of Public Works and a quote from CS Carey	
REVIEW	Department Director: 	Date: 7.20.25/16
	Finance (Budget Approval): <i>If applicable</i> 	Date: 9/27/2016
	Division Manager: 	Date: 9/28/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
004-2810	Special Road & Bridge Fund Undesignated Fund Balance	\$10,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





Jackson County  
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

MEMORANDUM

TO: Barbara Casamento

FROM: Matt Willier, Public Works – Road Maintenance

DATE: September 14, 2016

SUBJECT: Yard Waste Facility

The Eastern Jackson County Yard Waste Collection Center is located at 37910 E Pink Hill Road, Oak Grove MO 64075. It opens the first Saturday in April and closes the last Saturday in November. It is open only on Saturdays from 8:00am - 4:00pm.

The Collection Center is partnered with the city of Oak Grove, Grain Valley, and Blue Springs. Through this partnership, an agreement was made to split the equip/labor equally throughout the year. The Yard Waste Center was intended to be self sufficient so any revenue could be used to cover costs such as grinding etc.

Tree limbs, brush, and leaves are accepted with fees according to quantity and trailer size. Credit/Debit cards or Cash is accepted for payment.

I am asking for a new budget line item be added and also for revenue funds to come out of: 004-9999-45845 (Yard Waste Facility) to pay C.S Carey to grind up and haul away the existing tree limbs and brush per their quote.

Matt E. Willier



Bid Date: September 9, 2016

160909-3

**Jackson County Public Brush Dump**  
E Pink Hill Rd & S Ketterman Rd

**Scope of Work: C : Mobilize, Clear and Remove**

Description	Qty	U/M	Subtotal
Base Lump Sum Bid - Mobilize, Grind, and Remove Brush Pile, Log Pile and Leaf Pile	1	LS	\$ 8,500.00
<b>Lump Sum Project Bid Total:</b>			<b>\$ 8,500.00</b>

We propose to furnish material and labor complete, for the above sum. Bid does not include the following, unless stated in the bid: Bonding; Permitting; Grubbing; Root cutting or raking; Stump treatment; Fence removal; Tree protection, treatment, or relocation; Utility lines removal or relocation; Removal or relocation of manmade obstacles; Water crossings; Erosion control; Notifications; and Traffic control or Flagging.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and beyond the estimate. All agreements contingent upon accidents, or delays beyond our control. Owner to carry necessary and statutory insurance. Bid expires 60 days from the above bid date.

C.S.Carey

Thank you, we look forward to the opportunity of working for you.  
Chris Carey-chris@cscarey.com-913-710-9001/Kelly Carey-913-317-6555

**NOTICE OF NON-BINDING INTENT TO USE CSCAREY FOR THE ABOVE WORK.**

<b>Signed</b>	<b>Date</b>