

RGR
8/17/10

R. 17132

COOPERATIVE AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter referred to as "the County," and the **SAMUEL U. RODGERS HEALTH CENTER**, 825 Euclid Avenue, Kansas City, Missouri 64124, a not-for-profit corporation, hereinafter referred to as "SURHC."

WHEREAS, the County deems it to be in the best interests of its citizenry to support the SURHC mission to improve access and quality of care to racial and ethnic minorities, pregnant women, children, people living with chronic diseases such as asthma and diabetes, and those who would otherwise go without care; and,

NOW THEREFORE, the County and SURHC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services**. SURHC shall promote health education and screenings through targeted community outreach to increase the number of low income and uninsured Jackson County residents who receive health care services, increase the number of low income and racial and ethnic minority Jackson County residents who receive screening and early detection of chronic diseases, and prevent excessive morbidity and mortality among low income, racial and ethnic minority Jackson County residents as is more fully described in the proposal and budget attached hereto as Exhibit A.

2. **Additional Services**. SURHC shall employ the following:

a. Director of Community Relations. Duties will include, but not be limited to oversight of outreach programs and initiatives, supervision of grant programs, development and maintenance of positive relationships with community organizations and health care plans,

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MARY JO SPINO
COUNTY CLERK

development of opportunities to promote the organization's mission, management of reporting processes, representation of organization in community public health activities, service on various community committees and boards.

b. Community Outreach Nurse Educator. Duties will include, but not be limited to providing community health education to clients who have limited knowledge of health principles, nutrition, disease, appropriate care, or available resources, providing presentations and health education activities and health screening, and identifying residents for facilitating access to medical and health services, educating and counseling clients and their families in health maintenance and promotion and disease prevention.

c. Volunteer Coordinator. Duties will include, but not be limited to recruiting, training, scheduling and providing for the supervision of volunteers for all programs and departments of SURHC.

d. Outreach Coordinator. Duties will work under the auspices of the Director of Community Relations to enroll eligible persons in the MC Plus Program and Breast Screening Programs at SURHC; support manager with scheduling and delivery of health education presentations; organize staff and other resources in the participation and the support of select community events and activities; distribute written material; and promote services offered at SURHC to churches, community shelters, food pantries, community health fairs, and other special events.

e. Patient Service Representative. Duties will include, but not be limited to ensuring that patient issues are addressed and resolved in a professional and timely manner. Representative shall assist patients with payment arrangements and schedule patient transportation, and shall be the primary contact to enroll Medicaid applicants and shall

interview patients daily to assess levels of satisfaction with SURHC and shall keep the channels of communication open between the health center staff and the patients.

f. Outreach Workers. Duties will include, but not be limited to serving as a liaison to bridge the cultural gap by communication differences and similarities between the cultures. Workers shall also devote sufficient time in the community to build meaningful relationship between provides and patients.

3. **Terms of Payment.** The County shall pay SURHC the sum of \$337,488.00 under this Agreement which shall be used to provide services in the amounts listed on the attached Budget. The County shall make payments quarterly installments of \$84,372.00 each, with the first and second quarters to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 4 hereof.

4. **Reports.** Within 30 days after the conclusion of each calendar quarter under this Agreement, SURHC shall submit a comprehensive quarterly report, including a statement of budgeted and actual expenditures, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The reports for the first and second quarter shall both be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of SURHC's activities pursuant to this Agreement. SURHC's failure to submit this annual report shall disqualify SURHC from future funding by the County.

5. **Submission of Documents.** No payment shall be made under this Agreement

unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the County's Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if SURHC is out of compliance on any other County contract.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of SURHC pertaining to the finances and operations of this contract by SURHC.

7. **Default.** If SURHC shall default in the performance or observation of any covenant, term or condition to be performed by SURHC, herein contained, the County shall give SURHC ten days' written notice setting forth the default. Thereafter, if said default shall continue by SURHC, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to SURHC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems

appropriate.

8. **Conflict of Interest.** SURHC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

9. **Term.** This Agreement shall commence as of January 1, 2010, and shall terminate on December 31, 2010.

10. **Equal Opportunity.** In carrying out this Agreement, SURHC shall insure that none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, handicap or national origin. SURHC shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, disability, handicap, or national origin. Such action shall include, but not be limited to, the following: employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. SURHC shall in all solicitation or advertisements for employees placed by or on behalf of SURHC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, handicap or national origin.


11. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and SURHC shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death

of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of SURHC during the performance of this Agreement.

12. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.


IN WITNESS WHEREOF, the County and SURHC have executed this Agreement this 13 day of August, 2010.

APPROVED AS TO FORM:



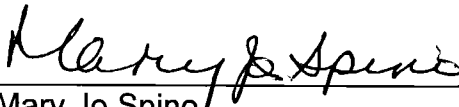
William G. Snyder
Acting County Counselor

JACKSON COUNTY, MISSOURI



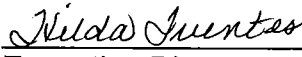
Michael D. Sanders
County Executive

ATTEST:



Mary Jo Spino
Clerk of the County Legislature

SAMUEL U. RODGERS COMMUNITY HEALTH CENTER



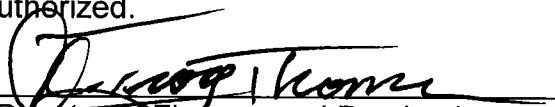
Nilda Fuentes
Executive Director
43-08896

Federal I.D. or S.S.

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$337,488.00 which is hereby authorized.

August 11, 2010
Date



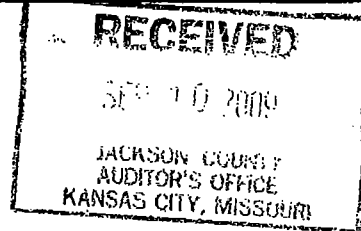
Director of Finance and Purchasing
Account # 002-7713-56789
77132010001



OUTSIDE AGENCY FUNDING REQUEST FORM 2010 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org



Section A: Organization or Agency Information	page 1
Section B: Agency's 2009 and 2010 Revenue Information	page 2
Section C: Individual Program Budget	page 3
Section D: Program Information	pages 4 - 8

Section A: Organization or Agency Information

Name:	Samuel U. Rodgers Health Center		
Address:	825 Euclid Avenue, Kansas City, MO 64124		
Phone No:	816-474-4920	Fax:	816-474-4914
Website Address:	www.rodgershealth.org		
Federal Tax ID No:	43-0899356	Fiscal Year Cycle:	10/01/2009 through 09/30/3010
Name and Title of Contact Person:	Nina Howard, Director of Community Relations		
Phone No:	816-889-4643	Email Address:	nhoward@rodgershealth.org
Submittal of this request has been authorized by:	Hilda Fuentes, CEO		

Summary of Jackson County Funding Request by Program

Program Name <i>(please prioritize with number 1 being most important)</i>	Amount
1. Health Care for All	\$ 389,241
2.	\$ -
3.	\$ -
Total Jackson County Funding Request for All Programs	\$ 389,241

EXHIBIT

A

Section B: Agency's 2009 and 2010 Revenue Information

Agency's 2010 Revenue Information			
Funding Entity	Agency's 2010 Total Projected Revenue Source You Will Request 2010 Funding From	Projected Amount	% of Total Revenue
Federal		\$ 4,697,502	33
State		\$ 1,639,652	12
Jackson County		\$ 710,045	5
Other Counties		\$ 406,999	3
City		\$ 1,230,720	9
Charity/Donations	Pharmacy Patient Assistance Program/Other Revenue	\$ 185,265	1
Fundraisers	Grants-Foundations	\$ 742,114	5
Other	Patient Revenue	\$ 4,413,098	31
2010 Total Projected Revenue		\$ 14,025,395	

Agency's 2009 Revenue Information			
Funding Entity	Agency's 2009 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ 3,702,474	27
State		\$ 2,843,290	21
Jackson County		\$ 794,694	6
Other Counties		\$ 193,583	1
City		\$ 1,231,006	9
Charity/Donations		\$ 315,690	2
Fundraisers		\$ 532,966	4
Other (please list)	Patient Revenue	\$ 4,059,773	30
2009 Total Revenue		\$ 13,673,477	

If your agency received funding from Jackson County in 2009, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 71,779	
Mental Health Levy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 350,000	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 372,915	Health Care for All

2009 Total Jackson County Funding \$ 794,694

Section C: Individual Program Budget

Complete a separate program budget for each program your agency is applying for funding. Program Name, Priority, and Total Program Request Amount from this sheet must match information entered under Page 1, Section A.

Agency Name: Samuel U. Rodgers Health Center

Program Name: Health Care for All

Priority: _____

REC

DEC 30 2009

JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MISSOURI

Personal Services					
For each salary request below please attach a job description or duties					
Position	No. of Hours		FTE	Rate	Annual Hours
	Per Week	or Annually			x Rate
Director of Community Relations	40	2080	1.00	\$ 28.93	\$ 60,174
Outreach Coordinator	40	2080	1.00	\$ 15.38	\$ 31,990
Outreach Worker	20	1040	0.50	\$ 12.29	\$ 12,782
Outreach Worker	20	1040	0.50	\$ 12.05	\$ 12,532
Outreach Worker	20	1040	0.50	\$ 12.30	\$ 12,792
Volunteer and Grants Coordinator	40	2080	1.00	\$ 16.83	\$ 35,006
Patient Service Representative	20	1040	0.50	\$ 16.37	\$ 17,025
Community Outreach Nurse/Educator	20	1040	0.50	\$ 17.90	\$ 18,616
Total Salaries					\$ 200,918
Total Benefits					\$ 50,229
Total Personal Services					\$ 251,147
Contractual Services					
Professional Contracts/PRN/Temporary Workers					\$ 10,000
Total Contractual Services					\$ 10,000
Supplies					
Office Materials					\$ 1,884
Screening Supplies					\$ 750
Labs/Screenings					\$ 5,000
Education Materials					\$ 4,500
Community Health Education					\$ 25,000
Health Awareness and Promotions					\$ 30,000
Telecommunication					\$ 2,700
Postage					\$ 3,500
Travel					\$ 3,007
Total Supplies					\$ 76,341

Total Program Request \$ 337,488

Job Descriptions for Jackson County Grant 2010

One (1.0 FTE) Community Relations Director: supervises work for Community Outreach Nurse Educator, Volunteer Coordinator, Outreach Coordinator, Outreach workers, and Unit Clerk to ensure the focus of grant programs and guidelines are adhered to. The Director oversees the Health Center's health programs that address the needs of residents of Jackson County, particularly the underserved population through targeted community events. The Director facilitates educational forums and special events to enhance the community's knowledge of services that are available. The Director represents Samuel U. Rodgers Health Center in collaborative community-wide public health activities fosters and develops positive working relationships with community agencies, County of Jackson County, and other health care organizations. The Director oversees organization's outreach programs and initiatives and supervises grant programs for women and children. Develop and maintain positive relationships with community organizations and health care plans. Develop opportunities to promote the organization's mission through ongoing networking and interaction with community and local leaders. Responsible for managing reporting processes for Jackson County grant. The Director supervises managed care reporting process for MO HealthNet for outreach component; oversees promotional activities regarding health center services, ongoing community health screenings, and education activities. The Director serves on various community committees and boards to interject Samuel U. Rodgers Health Center's perspective into community-based projects.

One (1.0 FTE) Community Outreach Nurse Educator: The focus of the Community Outreach Nurse, Educator is health promotion, disease prevention, health education, and health care referrals. Provides community health education to clients who have limited knowledge of health principles, nutrition, disease, appropriate care, or available resources. The outreach nurse works in the community presenting presentations and health education activities and health screenings. She identifies residents for facilitating access to medical and health services; educates and counsels clients and their families in health maintenance and promotion and disease prevention in order to enhance their ability to recognize the need for and to seek treatment were appropriate. The Community Outreach Nurse provides educational materials within the community about benefits and eligibility requirements for health care programs and services; plans, implements and/or evaluates prevention activities, programs or care to specific populations; interviews and counsels patients encountered through community events. Conducts health screening and assessments; provides health education presentations to schools, shelters, churches, and other community groups; develops health and education plans for families and individuals. The Outreach Nurse-Educator works in concert with other community agencies to help provide our clients with up-to-date information on health initiatives, health classes and seminars, and health alerts.

One (1.0 FTE) Volunteer Coordinator: Responsible to recruit, train, schedule and provide for the supervision of volunteers for all programs and departments of Samuel U. Rodgers Health Center. The Coordinator will consult with administrators and staff to determine organization needs for various volunteer services and plan for volunteer recruitment. The Volunteer Coordinator will attend and participate in professional and community meetings to recruit interested parties for volunteer service and promote Samuel U. Rodgers Health Center services. The Coordinator will orient and train volunteers prior to assignment in specific units; monitor and evaluate the efficiency and effectiveness of volunteer services. The Volunteer Coordinator is responsible to maintain a database of volunteer workers and hours completed.

One (1.0 FTE) Angie McGee, Outreach Coordinator:

The Community Outreach Coordinator, under the supervision of the Director of Community Relations, will coordinate all activities for outreach workers as outlined in program work plans; assist the Community Relations Director and Outreach Nurse Health Educator in developing various activities within the targeted population. The outreach coordinator is responsible for conducting outreach for the Breast and Cervical Cancer program and follow up to complete diagnosis for the State of Missouri. The Coordinator serves as the primary liaison to the Director of Community Relations to expand outreach activities and access points, coordinate special outreach projects; refers patients needing assistance to the Patient Service Representative. The coordinator coordinates approved targeted screenings and wellness education for outreach workers. The Coordinator is responsible for compiling reports for screenings, diagnostic results, treatment plans and follow-up of outcomes for the Breast Health program and submits to the Director.

Job Descriptions for Jackson County Grant 2010

One (1.0 FTE) Outreach Worker:

The outreach worker must devote sufficient time in the community to build a meaningful relationship between the providers and the patients/consumers. In addition, the worker must provide education and outreach for preventive dental to care high-risk, hard to reach populations, (on-site and within the community), regarding benefits and eligibility requirements for health care programs and services. The worker will serve as a liaison for OB, Pediatrics, and WIC departments to referral pregnant women and children 0-3 years for preventive dental services. Worker will provide MO HealthNet application assistance for patients referred to dental without health insurance. The outreach worker will promote Health Center services and programs at community events, churches, and shelters, food pantries through health fairs, presentations and education sessions.

Two (0.5 FTE) Outreach Workers-: Serves as liaison to bridge the cultural gap by communicating differences and similarities between the cultures. Communicates as a liaison between the patients/consumers and the providers in the Health Center. The outreach workers must devote sufficient time in the community to build a meaningful relationship between the providers and the patients/consumers. In addition, the workers provide education and outreach to high-risk, hard to reach populations, (on-site and within the community), regarding benefits and eligibility requirements for health care programs and services. They will assist persons or patients who are in need of accessing health care; assist the patient in the registration process and assure its completion. The outreach workers will promote Health Center services and programs at community events, churches, and shelters, food pantries through health fairs, presentations and education sessions. Workers will develop community and Health Center enrollment access points, when needed; assist with application process for State of Missouri's health insurance program. The workers enroll eligible women for well-women exams for breast screening programs; enroll participants in nutrition and diabetes programs; and serve as patients' advocate to ensure the delivery of effective health services for the ethnic communities served by Samuel U. Rodgers Health Center; serve as liaison for the ethnic community and conduct educational outreach on-site. Our bi-lingual outreach workers also provide translation of outreach materials as applicable.

One (.5 FTE) Patient Service Representative: will address and resolve patient issues and concerns in a professional and timely manner. The representative assist patients with payment arrangements; schedules patient transportation. The Patient Service representative is the primary contact to enroll Medicaid applicants and interviews patients daily to assess levels of satisfaction with SURHC and to keep the channels of communication open between the health center staff and the patients; will assist with tracking patient satisfaction surveys.

Participants

Identify the number of participants by County that each program serves.

Jackson	22000 contacts via radio, community events and education sessions.		
Clay/Platte			
Cass			
Other			
Missouri			
Kansas			
Target Population			
Describe target population and demographics to be served by each program.			
<p>Health Center patients are racially and ethnically diverse. Among those served, forty-two percent (42%) are Hispanic or Latino, sixteen percent (16%) Caucasian, twenty-seven percent (27%) African-American, eight percent (8%) represent other ethnicities and seven percent (7%) are Asian/Pacific Islander. More than 450,000 individuals in the Kansas City Metropolitan area are either uninsured or covered by Medicaid. In Jackson County, there are an estimated 73,337 uninsured individuals below 200% of the federal poverty level. This is our target population.</p>			

Evaluation

Describe how the success of each program will be evaluated.

Indicate performance measures or statistics you will use to demonstrate the success of each program.

The program will be evaluated by: 1) the total number of patients screened through community events; 2) the number of patients with abnormal lab values who are counseled by the Nurse Health Educator; 3) the number of persons with diabetes and hypertension who participate in health education sessions; 4) the number of participants attending community education classes; 5) the number of chronic disease patients who establish a self-management plan; 6) the number of women receiving a mammogram and Well-Woman exam, or ultrasound; and 7) the number of women with abnormal ultrasounds referred to Trueman Medical Center's Breast Clinic. Patient care management services will be measured by: 1) number of individuals who applied for Medicaid; 2) the number of individuals who applied for Medicaid and are approved; 3) patient satisfaction rates; and 4) the number of interpretive services provided to non-English speaking patients. The volunteer program will be measured by the number of volunteers and hours provided to the Health Center.

Notification

How will your organization make clients, taxpayers, and the media aware of the generous funding received from Jackson County? (Please attach any examples)

Samuel U. Rodgers Health Center will ensure that clients, taxpayers, and the media are aware that funds were provided by Jackson County through the use of the County's logo or statement on all printed materials.

