



**Midwest High Intensity Drug Trafficking Area  
Missouri Accountant**

*P.O. Box 568*

*Jefferson City, Missouri 65102*

*Phone (573) 526-6122 Fax (573) 526-5577*

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May 30, 2025

**Memorandum**

**TO:** HIDTA Subaward Recipient

**FROM:** Tessy Shoun  
Midwest HIDTA Accountant

**SUBJECT: 2025 Subaward Recipient Agreement**

Attached you will find the Subaward Recipient Agreement for the 2025 HIDTA Award. Please follow the instructions below and email a completed copy to me.

- Agreement page 2 – sign and date
- Appendix A – complete
- Attachment #2 – complete

Thank you!

*Tessy Shoun*

SUBAWARD RECIPIENT AGREEMENT WITH  
JACKSON COUNTY DRUG TASK FORCE

1. **PURPOSE:** This agreement is entered into by and between the Jackson County Drug Task Force (hereinafter referred to as "Subrecipient") and the Missouri State Highway Patrol (hereinafter referred to as "Fiduciary"). The Subrecipient has been selected by, and agrees to accept funds awarded from the United States Office of National Drug Control Policy (hereinafter referred to as "ONDCP") and Fiduciary pursuant to this sub-award agreement. The funds will be administered by the Fiduciary on behalf of ONDCP. The purpose of this agreement is to clarify the conditions under which the funds are to be accepted and may be used by the Subrecipient and to outline the responsibilities of the participating parties.
2. **AUDIT READINESS AND COMPLIANCE:** The Subrecipient agrees to maintain appropriate and detailed records of its receipt and use of the funds in accordance with the generally accepted accounting principles applying to government agencies. The Subrecipient understands that it may be subject to audit by the Fiduciary, representatives of ONDCP, and/or any other applicable agency and agree to fully cooperate with any or all of those entities in the event of inquiry or audit. The Subrecipient further agrees to maintain an inventory control system to account for all expenditures of these funds.
3. **STANDARDS AND GUIDELINES:** The Subrecipient acknowledges receipt and understanding of the HIDTA Program Policy and Budget Guidance produced by ONDCP as well as other guidelines that have been or will be approved by the Executive Board, and agrees to abide by them. The Subrecipient further agrees to comply with the terms of the Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", as well as all relevant state, county and municipal financial and accounting rules, regulations, standards and guidelines([www.whitehouse.gov](http://www.whitehouse.gov)). Subrecipient further agrees to abide by all regulations and guidelines governing the use of ONDCP funds distributed for the purchase of evidence or information ("PEPI" Funds).
4. **TERMINATION, SUSPENSION OR DELAY:** The Subrecipient agrees that the Missouri State Highway Patrol has the right to terminate, suspend or delay any payment to Subrecipient if the payment request clearly fails to meet budgetary guidelines.
5. **SUPPLEMENTAL AGREEMENTS ATTACHED:** The Subrecipient acknowledges the following documents are attached to this agreement and that the policies set forth therein are acceptable to the Subrecipient and considered an integral portion of the Subaward Agreement.

Documents are as follows:

- Appendix "A" – Agency Information
- Attachment #1 – Special Conditions – HIDTA Subaward Recipient Agreement

- Attachment #2 – Confidential Funds Certification and HIDTA Program Policy and Budget Guidance for Confidential Funds
- Attachment #3 – Subrecipient and Pass-through Entity Information

6. REQUESTS FOR REIMBURSEMENT AND CLOSEOUT OF SUBAWARD: Requests for reimbursement should be submitted for processing on a monthly basis and no more than on a quarterly basis. The requests should be submitted no later than 30 days past the end of the month or quarter. Final reimbursements for each calendar year are due 60 days after the end of the year. The subaward is considered closed after this final payment has been made.

UNDERSTOOD AND AGREED TO:

FOR THE FIDUCIARY AGENCY

FOR THE SUBRECIPIENT

Missouri State Highway Patrol

BY: M. A. Turner  
 Name: MICHAEL TURNER Title: SUPT.

BY: [Signature] OIC  
 Name: DAN CUMMINGS Title:

DATE: 05-29-2025

DATE: 06/02/2025

APPENDIX

A

AGENCY NAME: Jackson County Drug Task Force

ADDRESS: PO BOX 392  
BLUE SPRINGS, MO. 64015

Telephone: 816-503-4725

AGENCY HEAD NAME and TITLE: DAN CUMMINGS OIC

AGENCY CHIEF FINANCIAL OFFICER NAME and TITLE: CARI BEEMAN  
OPERATIONS ADMINISTRATOR

SUBAWARD NUMBER: HID1425G0493-00 – MM

CFDA #: 95.001

ATTACHMENT

#1

Page 1 of 2

Office of National Drug Control Policy      Attachment to Award HID1425G0493-00

Special Conditions

Midwest HIDTA Subaward Recipient Agreement

The following special conditions are incorporated into each award document.

1. This grant is awarded for the Jackson County Drug Task Force initiative. Variation from the description of activities approved by ONDCP and/or the budget attached must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated July 5, 2012.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be designated for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA program funds for confidential expenditures (the purchase of information, evidence, and services for undercover operations). Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the Midwest HIDTA Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

ATTACHMENT

#1

Page 2 of 2

Office of National Drug Control Policy

Attachment to Award HID1425G0493-00

9. The recipient agrees to comply with the organizational audit requirements of OMS Circular A-133, "Audits of State and Local Governments". The management letter must be submitted with the audit report. Audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year. The audit report shall be submitted to:

Missouri State Highway Patrol

Budget & Procurement Division

P.O. Box 568

Jefferson City, MO 65102-0568

10. The recipient agrees to complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Forms (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

ATTACHMENT

#2

**CONFIDENTIAL FUNDS CERTIFICATION**

This is to certify that I have read, understand and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of HIDTA Program Policy and Budget Guidance.

DATE: 06/02/2025

PROJECT DIRECTOR SIGNATURE:

A handwritten signature in black ink, appearing to read "D. [unclear]", written over a horizontal line.

AWARD: HID1425G0493-00

SUBAWARD ATTACHMENT

#3

SUBRECIPIENT AND PASS-THROUGH ENTITY INFORMATION

Federal Award Identification: High Intensity Drug Trafficking Areas (HIDTA) Program

Federal Awarding Agency: Office of National Drug Control Policy

CFDA Number: 95.001

CFDA Name: High Intensity Drug Trafficking Areas Program

Award Type: B-Projects

Subrecipient Name: Jackson County Drug Task Force

Subrecipient UEI number: KRMAMD8KLL57

Federal Award Identification Number: HID1425G0493-00

Subaward Identification Number: HID1425G0493-00 – MM

Federal Award Date: May 23, 2025

Subaward Period of Performance:

Start Date January 1, 2025

End Date December 31, 2026

Total amount of Federal Funds obligated/committed to subrecipient by this award:

\$82,500

Federal Award Project Description: This grant will support initiatives designed to implement the Strategy proposed by the Midwest HIDTA Executive Board and approved by the Office of National Drug Control Policy.

Pass-through entity name: Missouri State Highway Patrol

Pass-through entity contact name: Colonel Michael Turner

R&D Award: No



## Budget Detail

### 2025 - Midwest

Initiative - Jackson County Drug Task Force

Investigation

Award Recipient - DEPARTMENT OF PUBLIC SAFETY MISSOURI (HID24000131)

Resource Recipient - Jackson County Drug Task Force

<i>Awarded Budget (as approved by ONDCP)</i>		<b>\$3,499,747.00</b>
<b>Services</b>	<b>Quantity</b>	<b>Amount</b>
Vehicle lease - passenger	4	\$38,400.00
<b>Total Services</b>		<b>\$38,400.00</b>
<b>Other</b>	<b>Quantity</b>	<b>Amount</b>
PE/PI/PS	1	\$44,100.00
<b>Total Other</b>		<b>\$44,100.00</b>
<b>Total Budget</b>		<b>\$82,500.00</b>