

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19438

Sponsor(s): Tony Miller

Date: March 27, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Special Events Lease for the rental of golf carts for the Parks + Rec Department from M&M Golf Cars of Lee's Summit, MO.</u></p>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$3,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$3,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:300-1652-56790 Enterprise Fund, Parks Registration, Other Contractual Services</td> <td>\$3,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Rec Department Estimated Use: \$3,000.00</p> <p>Requesting approval by the Legislature for the Special Events lease; the funds were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$3,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$3,000	Amount budgeted for this item * (including transfers):	\$3,000	Source of funding (name of fund) and account code number:300-1652-56790 Enterprise Fund, Parks Registration, Other Contractual Services	\$3,000		
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19097 (March 14, 2016)</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone):Barbara Casamento, Purchasing Supervisor, 881-3253</p>												
REQUEST SUMMARY	<p>The Parks + Rec Department needs to lease Golf Carts for their Campground for the Spring/Summer Season (April through October).</p> <p>Quotes were obtained as follows:</p> <table border="0"> <tr> <td colspan="3" style="text-align: center;">Campgrounds</td> </tr> <tr> <td>M&M of Lee's Summit MO</td> <td>\$</td> <td>3,000.00</td> </tr> <tr> <td>Kings Karts of Clinton, MO</td> <td>\$</td> <td>3,925.00</td> </tr> <tr> <td>RMI of Olathe, KS</td> <td>\$</td> <td>no bid</td> </tr> </table> <p>Pursuit to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for a Special Events Lease for the Parks + Rec Department to M&M Golf Cars as the lowest and best quote received.</p>	Campgrounds			M&M of Lee's Summit MO	\$	3,000.00	Kings Karts of Clinton, MO	\$	3,925.00	RMI of Olathe, KS	\$	no bid
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M&M of Lee's Summit MO	\$	3,000.00											
Kings Karts of Clinton, MO	\$	3,925.00											
RMI of Olathe, KS	\$	no bid											
	<p><input type="checkbox"/> Tax Clearance Completed N/A <input type="checkbox"/> Business License Verified N/A <input type="checkbox"/> Chapter 6 Compliance – N/A</p>												
ATTACHMENTS	<p>Memorandum from Dianne Kimzey, Deputy Director of Parks + Rec and the Special Event Lease Agreements and Quote</p>												

REVIEW	Department Director: <i>[Signature]</i>	Date: <i>3/22/17</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>3/21/17</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>3/22/17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Barbara Casamento, Purchasing Department
FROM: Dianne Kimzey, Parks + Rec Department *DK*
DATE: February 16, 2017
RE: Golf Cart Quotes

I have attached the quotes received for seasonal use of golf carts at the campgrounds.

Bid Summary:

Campgrounds	<u>M&M</u> \$3,000	<u>King's Karts</u> \$3,925	<u>RMI</u> no bid
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Total Amount: \$3,000

We would like to recommend the bid award to M&M Golf Cars. Their agreement is attached. **The agreement will require approval from the Legislature based on language contained within the document.**

A purchase requisition covering this rental has been entered in FMS.



Frank White, Jr., County Executive

M&M Golf Cars

Golf Cart Quotes – Jackson County Parks + Rec

Please provide a quote on the following items for Jackson County Parks + Rec, 22807 Woods Chapel Road, Blue Springs MO 64015

Contact: Dianne Kimzey 816-503-4825
dkimzey@jacksongov.org

- Quote to furnish 3 golf carts for use by the Jackson County campgrounds:

Specs: Electric Golf Cart with new batteries, aluminum box, canopy top, fold down windshield, headlights and spare tire.

Repairs: Fix or repair maintenance issue at your expense excluding damages.

Qty 1 April 1 – September 30 at Longview Campground (Located in Longview Park)

Qty 2 April 1 – October 31. One at Jacomo Campground and one at Blue Springs Campground (Located in Fleming Park)

\$ 150 Per Cov a/mth

Jacomo - 7 months
 Blue Springs - 7 months
 Longview - 6 months

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 20 months x \$150 = \$3,000

Special Event Lease Agreement - 1 Month to 1 Year

Lease agreement between M&M Golf Cars, LLC of Mexico, Lees Summit, and O'Fallon, Missouri (LESSOR) and

Jackson County Parks & Recreation (LESSEE)

Address: 22801 Woods Chapel Rd Blue Springs, Mo 64015

Lessor agrees to furnish golf cars (vehicles) to the above named Lessee:

From: Qty (2) 4/01/17 Through: 10/31/17
Qty (1) 4/01/17 9/30/17

#Of Cars	Price per Car	#Of Months	Extension
#Of Trucks	Price per Truck	#Of Months	Extension
#Of 4-Pass	Price per 4-Pass	#Of Months	Extension
#Of 6-Pass	Price per 6-Pass	#Of Months	Extension
#Of A.D.A.	Price per ADA	#Of Months	Extension
#Of Amb.	Price per Amb	#Of Months	Extension
#Of Loads	Price per Load		Extension
			Sales Tax
Permit #			Fuel Surcharge
			TOTAL <u>9,3000</u>

Deliver to: Lake Naama, Langview & Blue Springs Lake Campgrounds

Lessee in consideration of the rental of the above vehicle(s), agrees to return the leased vehicle(s) immediately following the completion of the event in as good condition as received - normal wear being expected.

Lessee further agrees to pay for any damages that are sustained to the leased vehicle(s) while in Lessee's possession.

Lessee further agrees to pay for any damages to facilities or grounds caused by Lessee's use of leased vehicle(s).

Lessee further agrees to hold M&M Golf Cars, LLC harmless and to defend it from any and all claims for damages of any nature, whether to Lessee or to others that may arise from or through the use of leased vehicle(s).

Lessee represents that Lessee is familiar with the operation and use of leased vehicle(s) and that Lessee will read and abide by the instructions appearing on the vehicle(s). Lessee further represents that Lessee can operate and control the same in accordance with instructions.

Lessee further agrees that when Lessee sublets the vehicle(s) that the party or parties that are subletting are familiar with the operation and use of leased vehicle(s) and that they have read the instructions appearing on the vehicle(s). Lessee further represents that they can operate and control the vehicle(s) in accordance with leased vehicle(s) instructions.

Lessee further agrees that all operators of the leased vehicle(s) will be of age eighteen or older.

Lessee further agrees to not operate this vehicle(s) in a manner that does not comply with federal, state, county, and or city laws.

~~Lessee certificate of insurance is required covering liability, property damage and physical damage on vehicle. List M&M Golf Cars, LLC as additional named insured and Loss Payee. Certificates need to be faxed to the M&M Golf Cars location that is providing the vehicle(s).~~

County will self Insure vehicles JH RH

All rental vehicles must be returned to designated rental area for pickup at the end of rental period or an additional rental will be charged.

The following signatures will make this agreement binding of both parties and need not be witnessed.

Lessor M&M Golf Cars, LLC By [Signature] Date 2/16/17

Lessee Jackson County Parks & Recreation By X

Print Name X Date X

Please advise arrival time required _____ AM/PM on _____.

This lease agreement will be voided if one copy is not returned or faxed to the M&M Golf Cars that is providing the vehicle(s), signed and dated by _____,

and a deposit of \$ _____ to hold vehicles in your name, balance due on delivery of cars.

FAX Numbers

Mexico: 573-581-7267

Lees Summit: 816-795-5538

O'Fallon: 636-379-1628

APPROVED AS TO FORM

REVISED 08/25/10

[Signature]
County Counselor