

## Request for Legislative Action

Ord. #5624

Sponsor: Theresa Cass Galvin

Date: May 16, 2022

### Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5624
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/16/2022

### Introduction

**Action Items:** ['Appropriate', 'Transfer']

**Project/Title:**

Ordinance transferring and appropriating funds for the acceptance of a three month extension of the VOCA Grant awarded to Jackson County by the Missouri Department of Social Services.

### Request Summary

Requesting the appropriation of \$69,345.00 in additional funds awarded to Jackson County by the Missouri Department of Social Services for a three month extension of the VOCA Grant. This extension and award increase will continue to provide partial funding for six victim advocates through March 31, 2022. To complete this project, the Prosecutor's Office will provide an additional \$15,382.00 to pay for the unfunded portion of the encumbants.

Please transfer \$15,382.00 from 008-4154-56092 and appropriate \$69,345.00 into the following accounts:

010-4127-55010	Regulary Salaries	\$60,925.00
010-4127-55040	FICA Taxes	\$ 4,660.00
010-4127-55050	Pension Contribution	\$ 8,505.00
010-4127-55060	Insurance Benefits	\$10,637.00

### Contact Information

<b>Department:</b>	Prosecuting Attorney	<b>Submitted Date:</b>	5/5/2022
<b>Name:</b>	Gina Robinson	<b>Email:</b>	grobinson@jacksongov.org
<b>Title:</b>	Chief of Operations	<b>Phone:</b>	816-881-3369

### Budget Information

Amount authorized by this legislation this fiscal year:	\$84,727
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$84,727
Is it transferring fund?	Yes
<b>Transferring Fund From:</b>	

## Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4154 (Deferred Prosecution)	56092 (Drug Treatment Services)	\$15,382
010 (Grant Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$69,345
<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	4127 (VOCA)	55010 (Regular Salaries)	\$60,925
010 (Grant Fund)	4127 (VOCA)	55040 (FICA Taxes)	\$4,660
010 (Grant Fund)	4127 (VOCA)	55050 (Pension Contribution)	\$8,505
010 (Grant Fund)	4127 (VOCA)	55060 (Insurance Benefits)	\$10,637

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5586	December 13, 2021
5299	December 2, 2019
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%

## Request for Legislative Action

VBE: .00%	
<b>Prevailing Wage</b>	
Not Applicable	

### Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

### History

Submitted by Prosecuting Attorney requestor: Gina Robinson on 5/5/2022. Comments:

Approved by Department Approver Jean Peters Baker on 5/5/2022 2:51:01 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 5/5/2022 3:19:52 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 5/6/2022 9:43:33 AM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 5/6/2022 12:35:48 PM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvya Stevenson on 5/6/2022 1:04:14 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 5/12/2022 9:15:47 AM. Comments:

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: May 6, 2022

ORD # 5624  
eRLA # 511

Department / Division	Character/Description	From	To
<b>Anti-Crime Sales Tax Fund - 008</b>			
4154 - Deferred Prosecution	56092 - Drug Treatment Services	15,382	
9100 - Operating Transfers	56105 - Operating Transfers		15,382
<b>Grant Fund - 010</b>			
4127 - VOCA	47070 - Inter Fund Transfers	15,382	
4127 - VOCA	45941 - Increase Revenue	69,345	
9999 - Non Specific Department	32810 - Undesignated Fund Balance		84,727
9999 - Non Specific Department	32810 - Undesignated Fund Balance	84,727	
4127 - VOCA	55010 - Regular Salaries		60,925
4127 - VOCA	55040 - FICA Taxes		4,660
4127 - VOCA	55050 - Pension Contributions		8,505
4127 - VOCA	55060 - Insurance Benefits		10,637
		<u>\$ 184,836</u>	<u>\$ 184,836</u>

**APPROVED**

*By Sarah Matthes at 12:34 pm, May 06, 2022*

Budgeting



**NOTICE OF CONTRACT REVISION**  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Procurement Unit  
P.O. Box 1643  
Jefferson City, MO 65102

<b>CONTRACT NUMBER</b> ER130200053	<b>CONTRACT TITLE</b> Victims of Crime Act (VOCA)
<b>AMENDMENT NUMBER</b> Amendment #006	<b>CONTRACT PERIOD</b> January 1, 2022 through March 31, 2022
<b>SUBRECIPIENT NAME AND ADDRESS</b> Jackson County, Prosecutor's Office 415 East 12th Street, 11th Floor Kansas City, MO 64106	<b>CONTACT PERSON NAME AND E-MAIL ADDRESS</b> Tina Wise TWise@jacksongov.org
<b>ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:</b>  Contract ER130200053 is hereby amended pursuant to the attached Amendment #006.	
<b>PROCUREMENT OFFICER</b> Ann Perkins	<b>PROCUREMENT OFFICER CONTACT INFORMATION</b> Email: <a href="mailto:ann.perkins@dss.mo.gov">ann.perkins@dss.mo.gov</a> Phone: (573) 522-1571 Fax: (573) 526-4678
<b>AUTHORIZED SIGNATURE FOR THE DEPARTMENT OF SOCIAL SERVICES</b> <i>Patrick Inelibeing AP</i>	<b>DATE</b> January 21, 2022



**State of Missouri  
Department of Social Services  
Contract Amendment**

*Contract Description:*  
**Victims of Crime Act (VOCA)**  
*Amendment Description:*  
**Extension and Funding Award Revision**

Contract #: **ER130200053**

Amendment #**006**

Effective Date: **January 1, 2022**

**Subrecipient Information:**

Subrecipient Name: **Jackson County, Prosecutor's Office**  
Mailing Address: **415 East 12th Street, 11th Floor**  
City, State Zip: **Kansas City, MO 64106**

The above referenced contract between Jackson County, Prosecutor's Office and the Department of Social Services is hereby amended as follows:

1. The contract is extended for the period of January 1, 2022 through March 31, 2022.
2. Within ten (10) calendar of signing and returning this amendment, the subrecipient must complete the VOCA Budget Form and provide a Budget Narrative to the Department via email to [FSD.VOCAUnit@dss.mo.gov](mailto:FSD.VOCAUnit@dss.mo.gov) for review and approval.
3. Funds allocated must be incurred by March 31, 2022 and invoiced by April 15, 2022. Unspent funds from October 1, 2021 through December 31, 2021 do not carry forward for the additional extension period.
4. The federal cash or in-kind match contribution requirements in paragraph 4.18.11 are removed for extension period. Subrecipients are encouraged to obtain and report as much match as possible.
5. All other terms and conditions shall remain unchanged.

*In witness thereof, the parties below hereby execute this agreement.*

*Jean Peters Baker*  
Authorized Signature for the Subrecipient

Jackson County Prosecutor  
Title

1/20/2022  
Date



**Missouri Department of Social Services  
 Division of Finance & Administrative Services  
 P. O. Box 1643, Jefferson City, MO 65102-2320  
 FSD.VOCAUNIT@DSS.MO.GOV  
 VOCA Budget Form**

<b>Agency: Jackson County Prosecutors Office</b>	<b>Contract Number: ER130200053</b>
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**3 Month Extension January 1, 2022 to March 31st, 2022**

**Budget**

<b>Allocation Base (Contract Amount)</b>	<b>\$ 69,345.00</b>
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**Program Costs**

Personnel	\$ 60,925.00
Benefits	\$ 8,420.00
PRN	\$ -
Volunteers	\$ -
On Call Volunterrs	\$ -
Travel Training	\$ -
Equipment	\$ -
Supplies & Operations	\$ -
Contractual	\$ -
Indirect Cost	\$ -
<b>Total Participant Costs:</b>	<b>\$ 69,345.00</b>

<b>TOTAL BUDGET</b>	<b>\$ 69,345.00</b>
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**Types of Victims Served**

Child Abuse	\$ 3,467.00
Domestic Violence	\$ 10,402.00
Sexual Assault	\$ 3,468.00
Underserved	\$ 52,008.00
<b>Total</b>	<b>\$ 69,345.00</b>

*I hereby certify that the budget is taken from the original Books of Account and that budget amounts are valid and consistent with the terms of the contract.*

*Jean Peters Baker*

Jackson County Prosecutor

1/20/22

Signature of Authorized Representative of [Insert Agency Name]

Date

Signature of Authorized Representative of [Insert Agency Name]

Date

**VOCA Grant**

**010-4127**

**1/1/22 - 3/31/22**

	<u>Salary</u>	<u>FICA</u>	<u>Pension (13.96)</u>	<u>Insurance</u>	<u>Total</u>
Brown	8952.00	684.83	1249.70	1844.82	
Cannon	10915.00	835.02	1523.76	1699.14	
Evans	10238.00	783.24	1429.38	3548.40	
Layton	11319.00	865.86	1580.00	1699.14	
Rose	9422.00	720.82	1315.16	0.00	
Thompson	10079.00	771.05	1407.03	1844.82	
	<u>60925.00</u>	<u>4660.82</u>	<u>8505.03</u>	<u>10636.32</u>	<u>84727.17</u>
					<u>-69345.00</u> Award
					<u>15382.17</u> Match