

REQUEST FOR LEGISLATIVE ACTION

AUG 15 2018

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19968

Sponsor(s): Alfred Jordan

Date: August 27, 2018

<p>SUBJECT</p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the Jackson County Sheriff's Office to enter into a Memorandum of Understanding with the Missouri Department of Health and Senior Services for the acceptance of naloxone treatments to be issued to sworn Sheriff's Office personnel. Naloxone is administered to a person suffering from an apparent opiate-related overdose.</p>														
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="331 604 1211 1010"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM:</td> <td>\$</td> </tr> <tr> <td>TO:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Sheriff's Office                      Estimated Use:</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		FROM:	\$	TO:	\$
Amount authorized by this legislation this fiscal year:	\$0														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$0														
Amount budgeted for this item * (including transfers):															
Source of funding (name of fund) and account code number:															
FROM:	\$														
TO:	\$														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by: Captain Scott Goodman Jackson County Sheriff's Office Commander (816) 541-8017</p>														
<p>REQUEST SUMMARY</p>	<p>Project/Title: A Resolution authorizing the Jackson County Sheriff's Office to enter into a Memorandum of Understanding with the Missouri Department of Health and Senior Services for the acceptance of naloxone treatments to be issued to sworn Sheriff's Office personnel. Naloxone is administered to a person suffering from an apparent opiate-related overdose.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>ATTACHMENTS</p>	<p>Bliss and Associates Fee Proposal</p>														

REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**JACKSON COUNTY SHERIFF'S DEPARTMENT**  
**AND**  
**MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES**

The Department of Health and Senior Services (DHSS) and the Jackson County Sheriff's Department enter into this Memorandum of Understanding (MOU) to properly store, carry and administer naloxone to a person suffering from an apparent opiate-related overdose. The naloxone will be supplied by DHSS and will be available through the Local Public Health Agency (LPHA). The LPHA will provide the naloxone to the local first responder agency upon receipt of a signed MOU between the first responder agency and DHSS agreeing to complete the training and engage in the proper storage and administration of the naloxone.

This MOU is effective when the final signature is obtained and shall remain in effect until September 30, 2021. Any change or amendment to this MOU shall be accomplished by written agreement.

**I. DHSS RESPONSIBILITIES:**

- A. Provide training to personnel in recognizing and responding to an opioid overdose and the administration of naloxone to a person suffering from an apparent opiate-related overdose.
- B. Provide training in a "train the trainer" model so that trainee may train other staff and personnel in recognizing and responding to an opiate overdose and the administration of naloxone to a person suffering from an apparent opiate-related overdose.
- C. Provide training on reporting documentation related to use of naloxone in the field.
- D. Provide emergency responder trainings for the duration of the grant that personnel may attend based on available openings.
- E. Provide naloxone product to the first responder agency at no-cost based on the availability of inventory of naloxone and completion of training to carry and administer naloxone.
- F. Provide first responder agency with a minimum of two (2) doses of nasal naloxone to each first responder.

- G. Through LPHAs, DHSS will make available replacement dose kits to resupply responders as needed, as funding allows, based upon completion of required data submission through field reporting.
- H. Work with first responder agencies to develop a sustainability plan to assist with programmatic continuity, including but not limited to obtaining additional naloxone supply.
- I. Provide written information for first responder agency to provide to overdose survivors on treatment referral resources.
- J. Provide technical support and assistance to the first responder agency for the submission of information required by DHSS for the duration of the grant.

## II. FIRST RESPONDER AGENCY RESPONSIBILITIES:

- A. Allow personnel to administer naloxone only after receiving training, utilizing the state-approved curriculum for the administration of naloxone.
- B. Establish naloxone-related policies and procedures prior to receiving the naloxone from the Missouri Overdose Rescue and Education (MORE) project.
- C. Participate in an evaluation of training for heroin and prescription opioid overdose conducted by the University of Missouri-St. Louis.
- D. Provide data on overdose events and naloxone use through the centralized "Overdose Field Report" tracking system. The agency will provide personnel with access to field reports and ensure completion within twenty-four (24) hours of naloxone administration.
- E. Submit completed field reports to DHSS on a monthly basis.
- F. Engage in the proper storage and administration of the naloxone.
- G. Notify DHSS when additional training is needed. DHSS will make a good faith effort to coordinate a convenient training opportunity to meet these needs.
- H. Participate in an evaluation of the training, as well as provide feedback regarding the implementation of the naloxone program.
- I. If the naloxone is not shipped directly to the agency, the first responder agency will obtain the naloxone from the predetermined Local Public Health Department. The first

responder agency must present MOU between the first responder agency and DHSS to Local Public Health Department before the naloxone will be provided.

J. Contact the Local Public Health Department to replenish the supply of naloxone.

III. OTHER

- A. The first responder agency agrees and acknowledges that DHSS is the lead agency for this project.
- B. DHSS and the first responder agency agree that first response personnel may administer naloxone to their staff and canines exhibiting the signs and symptoms of an opiate overdose.

The first responder agency may terminate this MOU agreement by giving written notice at least sixty (60) calendar days prior to the effective date of such termination. DHSS reserves the right to terminate this MOU, in whole or in part, at any time, for the convenience of the DHSS, without penalty or recourse, by giving written notice to the first responder agency at least thirty (30) calendar days prior to the effective date of such termination. Upon termination by either party, the first responder agency shall return the naloxone to DHSS in original unopened packaging.

MOU contact: DHSS-DRL-EMS  
Karen Wallace  
920 Wildwood Drive  
Jefferson City, MO 65109  
573-751-6839  
[Karen.Wallace@health.mo.gov](mailto:Karen.Wallace@health.mo.gov)

\_\_\_\_\_  
Authorized Signature                      Date  
Date

\_\_\_\_\_  
Tonya R. Loucks  
  
Director, Division of Administration  
Department of Health and Senior Services