

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Consulting Agreement with Resource Development Institute of Kansas City, Missouri, for the implementation of an evaluation program for use by COMBAT to evaluate COMBAT-funded Drug Abuse Resistance Education (DARE) programs, at a cost to the county not to exceed \$21,940.00, as a sole source purchase.

**RESOLUTION #17337**, August 2, 2010

**INTRODUCED BY** Dan Tarwater, County Legislator

WHEREAS, the Jackson County Drug Commission has requested the implementation of an evaluation program to evaluate COMBAT-funded DARE programs; and,

WHEREAS, the Commission and COMBAT staff recommend that bids not be solicited for these services, because of Resource Development Institute's (RDI) unique familiarity with COMBAT, the COMBAT programs logic model, and evaluation designs necessary for evaluating COMBAT-funded programs; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute for the county a Consulting Agreement with RDI of Kansas City, Missouri, in a form to be approved by the County Counselor, at a cost to the County not to exceed \$21,940.00; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Jim D. Hader*  
Chief Deputy County Counselor

*Tommy E. Sipe*  
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17337 of August 2, 2010, was duly passed on *August 9*, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas *8*

Nays *0*

Abstaining *0*

Absent *0*

*8.10.10*  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56080  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
COMBAT Administration  
Other Professional Services  
NOT TO EXCEED: \$21,940.00

*July 28 2010*  
Date

*K. Scott Thomas*  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 17337

Sponsor(s): Dan Tarwater

Date: August 2, 2010

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to execute an agreement with Resource Development Institute for the Implementation of an Evaluation Program to be used by COMBAT to evaluate Combat funded Drug Abuse Resistance Education (DARE) Programs as a Sole Source Purchase, at a cost to the County not to exceed \$21,940.00.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 632 1190 877"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$21,940.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$21,940.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 008-4401-56080 Anti Drug Fund; COMBAT; Other Professional Services</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 250,000</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$21,940.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$21,940.00	Source of funding (name of fund) and account code number; 008-4401-56080 Anti Drug Fund; COMBAT; Other Professional Services	
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Source of funding (name of fund) and account code number; 008-4401-56080 Anti Drug Fund; COMBAT; Other Professional Services											
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):  Prior resolutions and (date): 16816, February 2, 2009</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The Jackson County Drug Commissioners have asked COMBAT to have an Evaluation Program done on the Combat-funded Drug Abuse Resistance Education (DARE) programs. Because of work done by Resource Development Institute on a previous contract to facilitate the evaluation of Anti-Drug Prevention and Treatment programs, Resource Development Institute has developed the Logic Model and evaluation designs necessary for evaluating Combat Programs. Any other vendor would have to repeat the work already done by Resource Development Institute, duplicating time and expenses. This would qualify Resource Development Institute as a sole source to complete the required evaluation program.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of this contract for Evaluations of the DARE Programs for COMBAT to Resource Development Institute as a Sole Source, at a cost to the County not to exceed \$21,940.00.</p>										
<p><b>CLEARANCE</b></p>	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>ATTACHMENTS</b></p>	<p>Memorandum from Stacey Daniels-Young, Director of COMBAT and a copy of Resource Development Institute's proposal.</p>										

REVIEW	Department Director: <i>Hacey Davis Guy</i>	Date: <i>7-23-2010</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>7/27/10</i>
	Division Manager: <i>Mary Rasmussen</i>	Date: <i>7/27/10</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)



- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

# Jackson County



## COMBAT

COMMUNITY BACKED ANTI-DRUG TAX

415 E. 12<sup>th</sup> Street, 9<sup>th</sup> Floor

Kansas City, MO 64106

Phone: (816) 881-1400 Fax: (816) 881-1416

JUL 20 '10 AM 9:09

### Drug Commissioners:

Venessa Maxwell-Lopez

Tony Miller

Pamela Petrillo

Albert Riederer

Anita Russell

Joseph Spalitto, DDS

Colin Stoner

Scott Taylor

### Ex Officio Members:

James Corwin,  
*Kansas City Chief of Police*

Capt. Danny Cummings  
*Officer in Charge, Jackson  
County Drug Task Force*

James Kanatzar,  
*Jackson County Prosecutor*

### COMBAT Staff

Stacey Daniels-Young PhD  
*Director*

Vincent M. Ortega  
*Assistant Director*

David Fleming  
*Planning and  
Development Administrator*

Rick Abel  
*Media/Marketing Coordinator*


Angela Allen  
*Contracts & Budget Manager*

Stephani M. Bolling  
*Executive Assistant*

Tammie Jordon  
*Program Manager*

Carol Lillis  
*Office Administrator*

Memo to: Troy Thomas, Director of Finance  
Barbara Casamento, Purchasing Supervisor

From: Stacey Daniels-Young, Director 

Date: July 19, 2010

RE: Justification for Sole Source Contract

In February 2009 James Nunnely initiated consulting agreement 4401-2009-003000 with the Resource Development Institute (RDI). RDI was to "facilitate the evaluation of anti-drug prevention and treatment programs, and shall institute processes that will lead to evaluation of DARE." In early Spring 2010 COMBAT Assistant Director Vince Ortega requested that RDI facilitate a meeting with Jackson County Police Chiefs and DARE officers to determine which DARE program elements were consistent among each agency receiving COMBAT funding. RDI created a Logic Model for the overall Jackson County DARE program, which related the activities and content being taught to expected outcomes. RDI also created an evaluation design which would examine short- and long-term outcomes of DARE. Finally, RDI combined their prior knowledge gained from assessing drug use and attitudes among adolescents through 15 years of analyzing the Kauffman Teen Survey with this pre-evaluation work to create instruments to evaluate Jackson County DARE (these instruments are different than DARE America forms which are usually used to evaluate DARE.) The activities described above concluded the requirements of the 2008 contract.

RDI's pre-evaluation work was the basis for the DARE evaluation being proposed at this time. Any other agency would have to repeat the work of becoming familiar with Jackson County DARE agencies and programs and create new instruments based on their existing knowledge of drug use and attitudes among adolescents. To initiate a new bidding process would result in COMBAT's paying for the same activities again, duplicating our expense.

It is unfortunate that the 2008 contract was not constructed in such a way as to include the DARE evaluation along with the pre-evaluation work, but it would have been impossible to anticipate the cost of the final DARE evaluation without knowing the design and needed instruments. To avoid wasting this previous work and prevent the possibility of repeating it we recommend that RDI be considered a sole-source provider.

Michael D. Sanders, County Executive



Resource Development Institute

Since 1950

3801 Southwest Trafficway | Kansas City, MO 64111-2902  
T 816.221.5000 | F 816.221.3497 | W www.rdikc.org

### 2010 COMBAT D.A.R.E. Evaluation Proposal

The Resource Development Institute (RDI) is a non-profit organization, founded in 1950, that provides local and regional leadership in evaluation, needs assessment, and community research. RDI appreciates the opportunity to submit a proposal to COMBAT for conducting an evaluation of the COMBAT funded D.A.R.E. substance abuse prevention program.

The Resource Development Institute (RDI) proposes to:

- Work with COMBAT staff to integrate the D.A.R.E. pre-post evaluation survey developed by local COMBAT and local D.A.R.E. officers with the new national D.A.R.E. program pre-post evaluation survey.
- Develop a data base for the analysis of the evaluation data.
- Work with COMBAT staff to identify twenty-six (5<sup>th</sup> grade) D.A.R.E. classrooms where the curriculum will be taught in the fall semester 2010 – one each from 26 schools in Jackson County.
- Accompany the D.A.R.E. officer to first class and conduct the pre-test.
- Accompany the D.A.R.E. officer to last class and conduct the post-test.
- Enter all evaluation data into the data base.
- Conduct an analysis of all the evaluation data.
- Prepare an evaluation report for COMBAT with pre-post results.
- Return to all twenty-six (5<sup>th</sup> grade) D.A.R.E. classrooms evaluated in the fall semester in May 2011 and conduct a second post-test.
- Enter all evaluation data into the data base.
- Conduct an analysis of all the evaluation data.
- Prepare an evaluation report for COMBAT with pre-post-post results.

Budget

Salaries	11,315.00
Benefits	2,490.00
Mileage	1,070.00
Supplies	315.00
Printing	880.00
Total Fall (2010)	<u>16,070.00</u>
Salaries	3,850.00
Benefits	850.00
Mileage	580.00
Supplies	155.00
Printing	435.00
Total Spring (2011)	<u>5,870.00</u>
Total Project	21,940.00

Total Cost for Project:

\$21,940.00

Thank you for your consideration of this proposal.



*Walter T Boulden*  
Walter T Boulden, Ph.D.  
Executive Director