



# Jackson County Missouri

Jackson County Courthouse  
415 E. 12th Street, 2nd floor  
Kansas City, Missouri  
64106  
(816)881-3242

## Request for Legislative Action

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**File #: 24-554, Version: 0**

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**REQUESTED MEETING DATE:** 6/16/2025

**SPONSORS:**

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*To be confirmed by County Counselor's Office:*

Resolution No.: 21950

Sponsor: Charlie Franklin

Date: June 30, 2025

**STAFF CONTACT:** Dawn Hickman      **PHONE:** 816-881-3246

**EMAIL:** dchickman@jacksongov.org

**DEPARTMENT:** County Clerk

**TITLE:** A RESOLUTION awarding a contract for the maintenance of software for use by the Office of the Clerk of the County Legislature to Granicus of St. Paul, MN, at an actual cost to the County in the amount of \$47,982.19 for 2025, as a sole source purchase.

**SUMMARY:** The Office of the Clerk of the Legislature has a need for annual maintenance and support of its proprietary Granicus software. The Clerk of the Legislature currently uses Granicus Encoding, Open Platform Suite, and Meeting Efficiency Suite for Legislative meetings. The required maintenance agreement supports these critical applications necessary for County business. Annual software maintenance agreements are considered sole source purchases, as the maintenance can only be provided by the software's developer. Pursuant to section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a software maintenance and support agreement for use by the Office of the Clerk of the County Legislature to Granicus of St. Paul, MN, at an actual cost to the County in the amount of \$47,982.19, as a sole source purchase, subject to appropriation in the 2025 Jackson County budget. The Clerk of the

County Legislature requests that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award.

**FINANCIAL IMPACT:****NO** ☐

| Amount      | Fund               | Department               | Line-Item Detail             |
|-------------|--------------------|--------------------------|------------------------------|
| \$47,982.19 | 001 (General Fund) | Clerk of the Legislature | 56662 (Software Maintenance) |

**YES** ☒**ACTION NEEDED:** AWARD A CONTRACT**ATTACHMENTS:**

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