

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18532

Sponsor(s): Dan Tarwater

Date: May 19, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Contract for the furnishing of Evaluation Services for the COMBAT Commission to Resources Development Institute of Kansas City, MO at a cost not to exceed \$57,625.00 under the terms and conditions of Request for Qualifications No. 20-14.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 533 1382 758"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$57,625.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$57,625.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$57,625.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 008-4401-56080 Anti-Drug Sales Tax Fund, Combat Commission, Other Professional Services</td> <td>\$57,625.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$57,625.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$57,625.00	Amount budgeted for this item * (including transfers):	\$57,625.00	Source of funding (name of fund) and account code number: 008-4401-56080 Anti-Drug Sales Tax Fund, Combat Commission, Other Professional Services	\$57,625.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The COMBAT Commission requires a professional services contract for Evaluation Services on the proposals received in response to the COMBAT Anti-Violence Special Initiative. The Purchasing Department issued Request for Qualifications No. 20-14 in response to those requirements.</p> <p>A total of thirty-two notifications were distributed and two responses were received and evaluated as follows:</p> <table data-bbox="310 1367 1523 1583"> <thead> <tr> <th></th> <th>Points Awarded</th> </tr> </thead> <tbody> <tr> <td>RDI – Resource Development Institute Kansas City, MO</td> <td>91.67</td> </tr> <tr> <td>The Sanctuary Workshop Kansas City, MO</td> <td>81.33</td> </tr> </tbody> </table> <p>Evaluation points were based on the following criteria: Responsiveness to Scope of Services, Qualifications and Experience, Approach/Plan for Evaluation Services and References.</p> <p>Pursuant to 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of Evaluation Services to RDI – Resource Development Institute of Kansas City, Missouri as the best proposal received. Pricing has been negotiated with RDI and is attached.</p>		Points Awarded	RDI – Resource Development Institute Kansas City, MO	91.67	The Sanctuary Workshop Kansas City, MO	81.33				
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CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	The Abstract of Bids Received, a Memorandum from Stacey Daniels-Young and the pertinent pages of RDI's proposal pricing.	
REVIEW	Department Director: <i>Stacey Daniels-Young</i>	Date: <i>5-19-2014</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Stephan S Ball</i>	Date: <i>5-19-14</i>
	Division Manager: <i>Cathy Daily</i>	Date: <i>5-19-14</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

BID NO: 20-14 DATE: 3/25/14 COMMODITY: Evaluation Services Combat	NO	DESCRIPTION	UNIT	QTY	The Sanctuary Workshop Program AMOUNT	RDI Resource Development Institute AMOUNT	AMOUNT	AMOUNT	AMOUNT
					seebid	seebid			
Total Base Bid									
<div style="background-color: #cccccc; padding: 10px; text-align: center;"> <p>CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY OPENED AND RECORDED</p> <p>ON: <u>March 25, 2014</u> BY <u>[Signature]</u></p> <p>CLERK OF THE LEGISLATURE <u>Anne Cullif</u> PURCHASING</p> </div>									

Jackson County

COMBAT


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 (816) 881-1416

Memo to: Barb Casamento, Purchasing
From: Stacey Daniels-Young, COMBAT 
Date: May 15, 2014
Re: COMBAT Response to Jackson County Request for Qualifications 20-14

COMBAT has reviewed the proposals in response to RFQ 20-14 for evaluation services for the Anti-Violence Special Initiative (AVSI) and interviewed respondents. During interviews it became apparent that Resource Development Institute (RDI) and Sanctuary both have unique areas of expertise, both of which are needed in the evaluation. However, the analysis of independent scores of each reviewer shows that RDI's average score was 91.67, compared to an average of 81.39 for Sanctuary.

Therefore, we recommend that the Jackson County Legislature award the Evaluation Contract to Resource Development Institute (RDI) with these specific tasks:

1. Outcomes of the projects funded through the AVSI--to what extent to individual projects contribute to reducing violence?
2. To what extent did the overall AVSI contribute to reducing violence?
3. Implementation evaluation (including work of COMBAT's AVSI workgroup):
 - a. How closely did implementation match the originally proposed plans?
 - b. What types of changes were made to the originally proposed plans?
 - c. What types of services were provided and what gaps remain in service delivery?
 - d. What effect did the changes have on the planned intervention and performance assessment?
 - e. Demographic profile of the participants who were served; who (what type program staff) provided what services (modality, type, intensity, duration), to whom (individual characteristics), in what context (system, community)?
4. Review the logic models of each AVSI project and of the overall project to find policy development opportunities that may have long-term implications for viable violence-reduction set of objectives.
5. Content Analysis of all monthly progress reports for Policy Development and Collaboration implications.
6. Interview of Partners for policy development and collaborative opportunities to compare with the items (1) and (2) above; score and analyze for use by program planners.

For these services we will pay the total amount of \$57,625.00.

We expect a final report by February 1, 2015. Interim reporting dates include:

Preliminary Report: August 1

**Report on Collaboration, Possible Policy Development, and Preliminary Outcomes:
 November 3**

Evaluation Items:	Reviewer 1	Reviewer 2	Reviewer 3		Avg Score
Resource Development Institute (RDI)	98	87	90		91.67
Sanctuary Workshop	81	81	82		81.33

Barbara J. Casamento

From: Stacey Daniels-Young
Sent: Friday, May 16, 2014 12:55 PM
To: Barbara J. Casamento
Subject: FW: AVSI Evaluation

Importance: High

Here you go.

From: Donna Bushur [mailto:BushurD@rdikc.org]
Sent: Friday, May 16, 2014 12:52 PM
To: Stacey Daniels-Young
Cc: Peggy Davis
Subject: RE: AVSI Evaluation
Importance: High

Stacy,

RDI agrees with the following Evaluation Plan for COMBAT's Anti Violence Special Initiative, for the price of \$57,625.

Evaluation tasks to be presented to COMBAT through contract with Resource Development Institute (RDI):

1. Outcomes of the projects funded through the AVSI--to what extent to individual projects contribute to reducing violence?
2. To what extent did the overall AVSI contribute to reducing violence?
3. Demographic profile of the participants who were served; who (what type program staff) provided what services (modality, type, intensity, duration), to whom (individual characteristics), in what context (system, community)?
4. Implementation evaluation (including work of COMBAT's AVSI workgroup):
 - a. How closely did implementation match the originally proposed plans?
 - b. What types of changes were made to the originally proposed plans?
 - c. What types of services were provided and what gaps remain in service delivery?
 - d. What effect did the changes have on the planned intervention and performance assessment?
5. Review the logic models of each AVSI project and of the overall project to find policy development opportunities that may have long-term implications for viable violence-reduction set of objectives.
6. Content Analysis of all monthly progress reports for Policy Development and Collaboration implications.
7. Interview of Partners for policy development and collaborative opportunities to compare with the items (1) and (2) above; score and analyze for use by program planners.

RDI looks forward to working with COMBAT and the AVSI stakeholders on this important initiative in our community. Thank you for the opportunity!

Sincerely,
Donna M. Bushur, MSW
Executive Director
Resource Development Institute
3801 Southwest Trafficway
Kansas City, MO 64111-2902
(816) 221-5000 X 3108

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