

Request for Legislative Action

Res. No.: 20901
Sponsor: Tony Miller
Date: March 14, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20901
Sponsor(s):	Tony Miller	Legislature Meeting Date:	3/14/2022

Introduction
Action Items: ['Award']
Project/Title:
Awarding a Twelve Month Term and Supply Contract with one Twelve Month Option to Extend for the furnishing of Fencing Installation and Repair Services for use by the Parks + Rec Department to Guier Fencing of Blue Springs, Missouri under the terms and conditions of Invitation to Bid No.8-22.

Request Summary
<p>The Parks + Rec Department requires a Term and Supply Contract for the furnishing of Fencing Installation and Repair Services. The Purchasing Department issued Invitation to Bid No. 8-22 in response to those requirements. A total of twenty-one notifications were distributed, with one response received. An Executive Summary of the Invitation, including the Contractor's Quotation and Department's Recommendation Memorandum to award the Contract to Guier Fencing, is attached. All work under the Contract shall be done on an as-needed basis.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department recommends the award of the contract for the furnishing of Fencing Installation and Repair Services to Guier Fencing of Blue Springs, Missouri as the best bid received. Parks + Rec expects to use approximately \$40,000 annually under this contract.</p>

Contact Information			
Department:	Parks + Rec	Submitted Date:	3/1/2022
Name:	Kay Norris	Email:	knorris@jacksongov.org
Title:		Phone:	816-503-4824

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20352	January 21, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Reviewed for Goals:	
MBE:	.00%
WBE:	11.70%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

Request for Legislative Action

History

Kay Norris at 3/1/2022 10:13:19 AM - [Submitted |]
Department Director: Michele Newman at 3/1/2022 10:24:41 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 3/1/2022 12:01:55 PM - [Returned for more information | Please add the following as the last paragraph in the Request Summary: Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department recommends the award of the contract for the furnishing of Fencing Installation and Repair Services to Guier Fencing of Blue Springs, Missouri as the best bid received.]
Submitter: Kay D. Norris at 3/1/2022 12:48:59 PM - [Submitted | Updated Request Summary. 3.1.22 KN]
Department Director: Michele Newman at 3/4/2022 3:22:07 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 3/7/2022 8:57:48 AM - [Returned for more information | I apologize for not catching this the first time: please put the estimated annual amount in the Request Summary]
Submitter: Kay D. Norris at 3/7/2022 9:16:47 AM - [Submitted | 3/7/22 Added expected annual usage for the Parks Dept. under this contract kn]
Department Director: Michele Newman at 3/7/2022 10:01:38 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 3/7/2022 10:53:48 AM - [Approved |]
Compliance: Katie M. Bartle at 3/7/2022 11:10:12 AM - [Approved |]
Finance (Budget): Mark Lang at 3/7/2022 1:21:23 PM - [Approved | T&S contracts do not requires a fiscal note.]
Executive: Sylvya Stevenson at 3/7/2022 1:49:45 PM - [Approved |]
Legal: Elizabeth Freeland at 3/9/2022 9:11:41 AM - [Approved |]



8-22 - Fencing Installation and Repair

Project Overview

Project Details	
Reference ID	8-22
Project Name	Fencing Installation and Repair
Project Owner	Katelyn Edgar
Project Type	ITB
Department	Park Operations
Project Description	Jackson County, Missouri is seeking bids for the furnishing of Fencing Installation and Repair for use by Jackson County, Missouri Parks + Rec Department.
Open Date	Jan 27, 2022 10:00 AM CST
Close Date	Feb 22, 2022 2:00 PM CST



Seal status

Requested Information	Unsealed on	Unsealed by
Standard Contract	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Affidavit	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Certificate of Compliance	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Statement of Contractor's Qualifications	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Addenda	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Exhibit F, Bidder's Exceptions	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Contractor's Utilization Plan	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Greater Kansas City Metropolitan Area Memo	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
References	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Catalog and/or Price List(s)	Feb 22, 2022 3:16 PM CST	Katelyn Edgar
Quotation	Feb 22, 2022 3:16 PM CST	Katelyn Edgar



Public Notices

Bid Specifications Have Changed

Katelyn Edgar, Feb 03, 2022 11:53 AM CST

Addendum No. 1 has been added to Public Files.



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Guier fence	Feb 18, 2022 11:40 AM CST	Jeff Shewmaker	jshewmaker@guierfence.com	MTkxODU3



Scoring Summary

Active Submissions

	Total	A - Forms	A-1 - Standard Contract	A-2 - Affidavit	A-3 - Certificate of Compliance
Supplier	/ 0 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Guier fence	0 pts	0 pts	Pass	Pass	Pass

	A-4 - Statement of Contractor's Qualifications	A-5 - Addenda	A-6 - Exhibit F, Bidder's Exceptions	A-7 - Contractor's Utilization Plan	A-8 - Greater Kansas City Metropolitan Area Memo
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Guier fence	Pass	Pass	Pass	Pass	Pass



	A-9 - References	A-10 - Catalog and/or Price List(s)	B - Pricing	B-1 - Quotation
Supplier	Pass/Fail	Pass/Fail	/ 0 pts	Pass/Fail
Guier fence	Pass	Pass	0 pts	Pass



Proposal Scores

Guier fence - Scoring Summary

Evaluation Group 1 - Purchasing Evaluation

	A - Forms	A-1 - Standard Contract	A-2 - Affidavit	A-3 - Certificate of Compliance	A-4 - Statement of Contractor's Qualifications
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	0 pts	Pass	Pass	Pass	Pass
Average:		Pass	Pass	Pass	Pass
		↓	↓	↓	↓
Calculated:	0 pts	Pass	Pass	Pass	Pass



	A-5 - Addenda	A-6 - Exhibit F, Bidder's Exceptions	A-7 - Contractor's Utilization Plan
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	Pass	Pass	Pass
	Pass	Pass	Pass
	↓	↓	↓
Calculated:	Pass	Pass	Pass

Evaluation Group 2 - Department Evaluation

	A - Forms	A-8 - Greater Kansas City Metropolitan Area Memo	A-9 - References	A-10 - Catalog and/or Price List(s)	B - Pricing
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	/ 0 pts
Brian Nowotny	0 pts	Pass	Pass	Pass	0 pts



	A - Forms	A-8 - Greater Kansas City Metropolitan Area Memo	A-9 - References	A-10 - Catalog and/or Price List(s)	B - Pricing
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	/ 0 pts
Kraig Briggs	0 pts	Pass	Pass	Pass	0 pts
John Johnson	0 pts	Pass	Pass	Pass	0 pts
	Average:	Pass	Pass	Pass	Average:
		↓	↓	↓	
Calculated:	0 pts	Pass	Pass	Pass	0 pts

	B-1 - Quotation
Reviewer	Pass/Fail
Brian Nowotny	Pass
Kraig Briggs	Pass



	B-1 - Quotation
Reviewer	Pass/Fail
John Johnson	Pass
	Pass
	↓
Calculated:	Pass



Proposal Score Comments

Guier fence - Scoring Comments

A-1 - Standard Contract - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-2 - Affidavit - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-3 - Certificate of Compliance - Reviewer Scores



Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-4 - Statement of Contractor's Qualifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-5 - Addenda - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Missing Addendum Form 2/22 Addendum Form Resubmitted (available in Internal Files) 2/25

A-6 - Exhibit F, Bidder's Exceptions - Reviewer Scores



Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-7 - Contractor's Utilization Plan - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

A-8 - Greater Kansas City Metropolitan Area Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Brian Nowotny	Pass	Meets the requirement(s)	Meets all requirements
Kraig Briggs	Pass	Meets the requirement(s)	meets



Reviewer	Score	Reason	Comments
John Johnson	Pass	Meets the requirement(s)	Meets

A-9 - References - Reviewer Scores

Reviewer	Score	Reason	Comments
Brian Nowotny	Pass	Meets the requirement(s)	All references give high marks to work, price, and timeliness
Kraig Briggs	Pass	Meets the requirement(s)	meets
John Johnson	Pass	Meets the requirement(s)	References checked were positive.

A-10 - Catalog and/or Price List(s) - Reviewer Scores

Reviewer	Score	Reason	Comments
Brian Nowotny	Pass	Meets the requirement(s)	Pricing consistent with market



Reviewer	Score	Reason	Comments
			conditions and past projects
Kraig Briggs	Pass	Meets the requirement(s)	meets
John Johnson	Pass	Meets the requirement(s)	Meets

B-1 - Quotation - Reviewer Scores

Reviewer	Score	Reason	Comments
Brian Nowotny	Pass	Meets the requirement(s)	meets expectations for work
Kraig Briggs	Pass	Meets the requirement(s)	meets
John Johnson	Pass	Meets the requirement(s)	Provided





JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

To: Katelyn Edgar, Buyer, Purchasing

From: John Johnson, Superintendent Park Operations

Date: February 28, 2022

Re: Fencing Installation and Repair Term and Supply

The Parks + Rec Department recommends accepting Bid 8-22 from Guier Fence Co. for fencing installation and repair.

As a Term and Supply contractor and as a provider of services and materials for capital projects, Guier has been reliable and performed quality work. The reference checks for Guier were positive as well. Parks + Rec projects spending approximately \$20,000 for general repair/replacement and up to \$50,000 for capital projects. The projected budget numbers listed below reflect our usage for the upcoming 2022 year.

If you have any questions or need additional information, please contact me.

Thank you.



Frank White, Jr., County Executive

QUOTATION


Provide pricing for projects bid valued at \$75,000 or LESS (No Prevailing Wage Required).

No.	Occupational Title	Hourly Rate Regular Time	Hourly Rate Overtime
1.0	Laborer	15 ⁰⁰ per hr	22 ⁰⁰ per hr
2.0	Operating Engineer		
3.0	Truck Driver		
Total of Lines 1.0 – 3.0			

Provide pricing for projects bid valued at MORE THAN \$75,000 (Annual Wage Order 28 Applies)

No.	Occupational Title	Hourly Rate Regular Time	Hourly Rate Overtime
4.0	Laborer	47 ⁹³ per hr	71 ⁸⁹ per hr
5.0	Operating Engineer		
6.0	Truck Driver		
Total of Lines 4.0 – 6.0			

- 7.0 Percentage Mark-Up for Materials 10 %
- 8.0 Number of Years in Business: 43
- 9.0 References: Please attach references separately.

SIGNATURE: 	DATE: <u>2-18-22</u>
NAME (print or type): <u>Jeff Shewmaker</u>	PHONE: <u>816-229-2047</u>
TITLE (print or type): <u>Commercial Account Mgr</u>	CELL: <u>816-564-6785</u>
COMPANY NAME (print or type): <u>Gwiler Fence</u>	FAX: <u>816-229-7483</u>
EMAIL ADDRESS (print or type): <u>jeff@ jshewmaker@gwilerfence.com</u>	
EMAIL ADDRESS FOR PURCHASE ORDERS (print or type):	
URL (print or type):	