

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5187

Sponsor(s): Dennis Waits

Date: December 3, 2018

EXECUTIVE OFFICE

<p>SUBJECT OCT 24 2018</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance authorizing the appropriation of funds within General, Park and Anti-Drug funds to cover the cost of employee vacation and sick leave payouts.</u></p>																																																		
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$207,494</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$207,494</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$326,036</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number;</td> </tr> <tr> <td colspan="2">FROM ACCT:</td> </tr> <tr> <td colspan="2">General Fund</td> </tr> <tr> <td>001-9999-32640 Non-Specific Compensated Absences</td> <td style="text-align: right;">\$120,500</td> </tr> <tr> <td colspan="2">Park Fund</td> </tr> <tr> <td>003-9999-32640 Non-Specific Compensated Absences</td> <td style="text-align: right;">\$16,000</td> </tr> <tr> <td colspan="2">Anti-Drug Sales Tax Fund</td> </tr> <tr> <td>008-9999-32640 Non-Specific Compensated Absences</td> <td style="text-align: right;">\$70,994</td> </tr> <tr> <td colspan="2">TO ACCT:</td> </tr> <tr> <td colspan="2">General Fund</td> </tr> <tr> <td>001-5101-55130 Non-Departmental Vacation Payout</td> <td style="text-align: right;">\$105,500</td> </tr> <tr> <td>001-5101-55140 Non-Departmental Sick Payout</td> <td style="text-align: right;">\$15,000</td> </tr> <tr> <td colspan="2">Park Fund</td> </tr> <tr> <td>003-5103-55130 Non-Departmental Vacation Payout</td> <td style="text-align: right;">\$16,000</td> </tr> <tr> <td colspan="2">Anti-Drug Sales Tax Fund</td> </tr> <tr> <td>008-2701-55130 Corrections Vacation Payout</td> <td style="text-align: right;">\$20,500</td> </tr> <tr> <td>008-2701-55140 Corrections Sick Payout</td> <td style="text-align: right;">\$36,025</td> </tr> <tr> <td>008-4152-55130 Criminal Prosecution Vacation Payout</td> <td style="text-align: right;">\$4,707</td> </tr> <tr> <td>008-4152-55140 Criminal Prosecution Sick Payout</td> <td style="text-align: right;">\$3,739</td> </tr> <tr> <td>008-4401-55130 COMBAT Vacation Payout</td> <td style="text-align: right;">\$3,701</td> </tr> <tr> <td>008-4401-55140 COMBAT Sick Payout</td> <td style="text-align: right;">\$2,322</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>	Amount authorized by this legislation this fiscal year:	\$207,494	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$207,494	Amount budgeted for this item * (including transfers):	\$326,036	Source of funding (name of fund) and account code number;		FROM ACCT:		General Fund		001-9999-32640 Non-Specific Compensated Absences	\$120,500	Park Fund		003-9999-32640 Non-Specific Compensated Absences	\$16,000	Anti-Drug Sales Tax Fund		008-9999-32640 Non-Specific Compensated Absences	\$70,994	TO ACCT:		General Fund		001-5101-55130 Non-Departmental Vacation Payout	\$105,500	001-5101-55140 Non-Departmental Sick Payout	\$15,000	Park Fund		003-5103-55130 Non-Departmental Vacation Payout	\$16,000	Anti-Drug Sales Tax Fund		008-2701-55130 Corrections Vacation Payout	\$20,500	008-2701-55140 Corrections Sick Payout	\$36,025	008-4152-55130 Criminal Prosecution Vacation Payout	\$4,707	008-4152-55140 Criminal Prosecution Sick Payout	\$3,739	008-4401-55130 COMBAT Vacation Payout	\$3,701	008-4401-55140 COMBAT Sick Payout	\$2,322
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<p>PRIOR LEGISLATION</p>	<p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> <p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>																																																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Mary Rasmussen, Budgeting Supervisor, 881-1278</p>																																																		

REQUEST SUMMARY	Appropriating \$120,500 within the General fund, \$16,000 within the Park fund and \$70,994 within the Anti-Drug fund to cover Vacation and Sick Leave Payouts through the end of 2018.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Clayton Peters Baker</i>	Date: <i>11/28/18</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>12/4/18</i>
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-9999-32640	General Fund Compensated Absences	\$120,500
003-9999-32640	Park Fund Compensated Absences	\$16,000
008-9999-32640	Anti-Drug Fund Compensated Absences	\$70,994

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.


Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 24, 2018

Ord # 5187

Department / Division	Character/Description	From	To
001 General Fund			
9999 -	32640 Compensated Absences	\$ 120,500	-
2810 Undesignated Fund Balance			120,500
2810 Undesignated Fund Balance		120,500	
5101 Non-Departmental - General	55130 Vacation Payout	-	105,500
5101 Non-Departmental - General	55140 Sick Leave Pay Out		15,000
003 Park Fund			
9999 -	32640 Compensated Absences	16,000	
2810 Undesignated Fund Balance			16,000
2810 Undesignated Fund Balance		16,000	
5103 Non-Departmental - Park	55130 Vacation Payout		16,000
008 Anti-Drug Sales Tax Fund			
9999 -	32640 Compensated Absences	70,994	
2810 Undesignated Fund Balance			70,994
2810 Undesignated Fund Balance		70,994	
2701 Corrections	55130 Vacation Payout		20,500
2701 Corrections	55140 Sick Leave Pay Out		36,025
4152 Criminal Prosecution	55130 Vacation Payout		4,707
4152 Criminal Prosecution	55140 Sick Leave Pay Out		3,739
4401 COMBAT Administration	55130 Vacation Payout		3,701
4401 COMBAT Administration	55140 Sick Leave Pay Out		2,322



 Budget Officer 10/24/18