

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18478

Sponsor(s): James D. Tindall

Date: April 14, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Sheriff's Office to accept a Live Scan Booking Station from the Missouri State Highway Patrol.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Sheriff's Office is requesting authorization from the Legislature to accept a Live Scan Booking Station to use in its Sex Offender Registration Unit. The Adam Walsh Implementation Grant is funding the purchase and installation of this equipment by the Missouri State Highway Patrol. Once the equipment is installed, the annual maintenance fees are the responsibility of the County and are estimated at \$4,688.00 annually.</p> <p>This Booking Station will capture identification, fingerprints, mug shots, signature details, iris images and descriptive data for the Sex Offender Registration Unit; the equipment is valued at \$30,346.00.</p> <p>Pursuant to Article II Section 16.21 of the Jackson County Charter, 2010, the Legislature has the authority to acquire property for County purposes and the Director of Finance and Purchasing recommends accepting the donation of the Live Scan Booking Station from the Missouri State Highway Patrol.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
ATTACHMENTS	<p>Notice of Grant Award from the Missouri State Highway Patrol</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td>Date: 4-3-2014</td> </tr> <tr> <td>Finance (Budget Approval): If applicable N/A</td> <td>Date: 4-4-14</td> </tr> <tr> <td>Division Manager:</td> <td>Date: 4/10/14</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director:	Date: 4-3-2014	Finance (Budget Approval): If applicable N/A	Date: 4-4-14	Division Manager:	Date: 4/10/14	County Counselor's Office:	Date:		
Department Director:	Date: 4-3-2014										
Finance (Budget Approval): If applicable N/A	Date: 4-4-14										
Division Manager:	Date: 4/10/14										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

~~FY~~2013 Adam Walsh Implementation Grant Notice of Award - Information and Specifications

Awarded Equipment: The MorphoTrak Live Scan Device includes the following:

- MorphoTrak ELSA-P255C Live scan booking workstation, 2-finger fast ID, rolled fingerprints/palms
- Heavy Duty Steel Cabinet
- Duplex Printer
- Mug-shot Capture
- IRIS Capture

The Missouri State Highway Patrol has secured FY2013 Adam Walsh Implementation Grant funds to pay for the above-mentioned items and initial installation. The awarded jurisdiction must sign below indicating that this equipment will be used for the purposes of Sex Offender Registration and that they agree to incur all maintenance expenses after the first year warranty.

Annual Maintenance Agreement:

An approximate breakout of the costs associated with this equipment is provided below:

Live scan and associated equipment (MSHP/AWA Grant)	Annual Maintenance Monday through Friday 8AM - 5PM (Your Agency)
\$30,346	\$4,688.00

Response times for calls requiring on-site maintenance will be up to four business days. Maintenance assistance outside 8 am to 5 pm hours will be available in accordance with the normal time and materials schedule of MorphoTrak Inc. The maintenance agreement will be made with MorphoTrak Inc. prior to or upon installation.

Note: The annual maintenance fee shown is for the first year following warranty. Maintenance fees may escalate 5% per year thereafter.

Please indicate acceptance of this agreement below:

Signature: _____

Agency Name: Jackson County (MO) Sheriff's Office

Title: _____

Date: _____

E-mail Address: _____