

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18542

Sponsor(s): Fred Arbanas

Date: June 16, 2014

<b>SUBJECT</b>	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Purchase and Installation of a New Fuel Dispensing System Upgrade at the Blue Springs Lake Marina located in the Parks + Rec Department to Petroleum Equipment Inc. of Kansas City, Missouri, under the Terms and Conditions of Invitation to Bid No. 36-14.</u></p>																														
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$37,355.10</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$37,355.10</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$37,355.10</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 003-1608-58060</td> <td></td> </tr> <tr> <td>Park, Capital Projects, Other Improvements</td> <td style="text-align: right;">\$37,355.10</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$37,355.10	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$37,355.10	Amount budgeted for this item * (including transfers):	\$37,355.10	Source of funding (name of fund) and account code number; 003-1608-58060		Park, Capital Projects, Other Improvements	\$37,355.10																		
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																														
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Anessa Culbertson, Senior Buyer, 881-3465</p>																														
<b>REQUEST SUMMARY</b>	<p>The Blue Springs Lake Marina in Lee's Summit, Missouri located in the Parks + Rec Department has requested the Purchase and Installation of a New Fuel Dispensing System Upgrade. The Purchasing Department issued Invitation to Bid No. 36-14 in response to this request.</p> <p>A total of 21 notifications were distributed and four responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th></th> <th style="text-align: center;">Petroleum Equipment</th> <th style="text-align: center;">P.B. Hoidale</th> <th style="text-align: center;">Mid-State Petroleum Equipment</th> <th style="text-align: center;">Double Check Company</th> </tr> </thead> <tbody> <tr> <td>Total Base Bid</td> <td style="text-align: right;">\$33,467.60</td> <td style="text-align: right;">\$45,179.89</td> <td style="text-align: right;">\$39,399.58</td> <td style="text-align: right;">\$37,184.15</td> </tr> <tr> <td>Total Cost for Alternative 1 for Installation</td> <td style="text-align: center;">N/A</td> <td style="text-align: right;">\$2,470.40</td> <td style="text-align: right;">\$6,152.00</td> <td style="text-align: right;">\$13,974.23</td> </tr> <tr> <td>Total Cost for Alternative 2 for Installation</td> <td style="text-align: right;">\$3,887.50</td> <td style="text-align: right;">\$5,842.22</td> <td style="text-align: right;">\$4,036.00</td> <td style="text-align: right;">\$775.83</td> </tr> <tr> <td>Total Cost with Alternative 1 &amp; 2</td> <td style="text-align: right;">\$37,354.50</td> <td style="text-align: right;">\$53,492.51</td> <td style="text-align: right;">\$49,587.58</td> <td style="text-align: right;">\$51,934.21</td> </tr> <tr> <td>Project Completion Date after Notice to Proceed is issued:</td> <td style="text-align: center;">4 weeks</td> <td style="text-align: center;">10 weeks</td> <td style="text-align: center;">90 days</td> <td style="text-align: center;">90 days</td> </tr> </tbody> </table>		Petroleum Equipment	P.B. Hoidale	Mid-State Petroleum Equipment	Double Check Company	Total Base Bid	\$33,467.60	\$45,179.89	\$39,399.58	\$37,184.15	Total Cost for Alternative 1 for Installation	N/A	\$2,470.40	\$6,152.00	\$13,974.23	Total Cost for Alternative 2 for Installation	\$3,887.50	\$5,842.22	\$4,036.00	\$775.83	Total Cost with Alternative 1 & 2	\$37,354.50	\$53,492.51	\$49,587.58	\$51,934.21	Project Completion Date after Notice to Proceed is issued:	4 weeks	10 weeks	90 days	90 days
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	Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the Purchase and Installation of a New Fuel Dispensing System Upgrade for the Blue Springs Lake Marina in Lee's Summit, Missouri located in the Parks + Rec Department to Petroleum Equipment Inc. of Kansas City, Missouri as the lowest and best bid received.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids received, the Award Recommendation from the Parks + Rec Department and the pertinent pages of Petroleum Equipment Inc. bid documents.	
REVIEW	Department Director:	Date: 6/10/14
	Finance (Budget Approval): If applicable: Deborah Ball	Date: 6-10-14
	Division Manager:	Date: 6/10/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





**JACKSON COUNTY  
Parks + Recreation**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
www.jacksongov.org

*Administration  
Historic Sites  
Ranger Station  
Leisure Services  
(816) 503-4800  
Fax (816) 795-1234*

*Kemper Outdoor  
Education Center  
(816) 229-8980*

*Fred Arbanas  
Golf Course at  
Longview Lake  
(816) 761-9445*

*Blue Springs Marina  
(816) 795-1112*

*Jacomo Marina  
(816) 795-8888*

*Longview Marina  
(816) 966-0131*

*Special Population  
Services  
(816) 763-5130*

**MEMORANDUM**

**TO:** Anessa Culbertson, Senior Buyer  
**FROM:** Wayne Shipley, Utilities & Special Project Coordinator  
**DATE:** May 28, 2014  
**SUBJECT:** RE 36-14 New Fuel Dispensing System Upgrade Blue Springs Marina

The Parks Department recommendation is to award the contract to Petroleum Equipment Inc. The total base bid of \$33,467.60 along with the alternative #2 bid for \$3,887.50 for a total of \$37,355.10

Jackson County Missouri Invitation to Bid No. 36-14

Page 2 of 36

A CONTRACT for Furnishing of NEW FUEL DISPENSING SYSTEM UPGRADE at the Blue Springs Lake Marina for the Parks + Rec Department.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein.

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms hereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes  No  Initials \_\_\_\_\_ Minimum order, if applicable \$ \_\_\_\_\_

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: Petroleum Equipment Inc. PHONE NO: 816-421-0044  
ADDRESS: 1401 E. 9th St. Kansas City, MO 64106 FAX NO: 816-421-2404  
NAME OF AUTHORIZED AGENT (print or type): Michael P. McLaughlin DATE: 5/16/14  
SIGNATURE OF AUTHORIZED AGENT: [Signature] TITLE: President  
EMAIL ADDRESS OF AUTHORIZED AGENT: mclaughlin@pei.ofkc.com  
FEDERAL ID NO: 43-1692221 and/or SOCIAL SECURITY NO: \_\_\_\_\_

SPECIFY: MINORITY OWNED (MBE): \_\_\_\_\_ WOMAN OWNED (WBE): \_\_\_\_\_ (Check If Applicable)  
\*\*\*\*\*  
JACKSON COUNTY MISSOURI BY Q. TROY THOMAS, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF Q. TROY THOMAS: \_\_\_\_\_ DATE: \_\_\_\_\_


1.0 QUOTATIONS

Alternative 1: The cost associated for Price to replace existing Veeder Root System with current model year functional with existing tanks and new pumps.

Alternative 2: The cost associated with installing a knife value on the tanks and electronic components in Marina that would allow all hoses to be used with summer fuel or winter fuel (at this point only two hoses are used per season).

TOTAL BASE BID	Note: Utilizing Existing Electrical Conduit Wiring \$ 33,467.60
TOTAL COST FOR ALTERNATIVE 1 FOR INSTALLATION	Repair was Performed on PEI Inv # 38583 because the system was not performing environmental tank testing \$ 3887.50
TOTAL COST FOR ALTERNATIVE 2 FOR INSTALLATION	\$ 3887.50
TOTAL COST WITH ALTERNATIVE 1 & 2	\$ 37,354.50


Project Completion Date after Notice to Proceed is issued: 4 weeks

SIGNATURE: 	DATE: 5/16/14
NAME: John C. Goode, Jr. (Print or Type)	PHONE: 816-421-0044
TITLE: Service Manager (Print or Type)	CELL: 816-804-8173
COMPANY NAME: Petroleum Equipment Inc. (Print or Type)	FAX: 816-421-2404
EMAIL ADDRESS: jgoode@pei of kc .com (Print or Type)	
WEB ADDRESS: pei of kc .com (Print or Type)	



ABSTRACT OF BIDS

BID NO: 36-12 DATE: 5/20/14 COMMODITY: New Fuel Dispensing System		DESCRIPTION	UNIT	QTY	Petroleum Equipment AMOUNT	P.B. Hoidale AMOUNT	Mid State Petroleum Equipment AMOUNT	Double Check Company AMOUNT	AMOUNT
Quotation									
	Total Base Bid \$				\$33,467.60	\$45,179.89	\$39,399.58	\$37,184.15	
	Total Cost For Alternative 1 for Installation \$				N/A	\$2,470.40	\$6,152.00	\$13,974.23	
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CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: May 20, 2014 BY  
  
 CLERK OF THE LEGISLATURE  
