

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:  
 Res/~~Ord~~ No.: 4771  
 Sponsor(s): Alfred Jordan  
 Date: September 14, 2015

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the Kansas Bureau of Investigation/HIDTA "High Intensity Drug Trafficking Area."</u></p>																										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$73,457</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$73,457</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:                  FROM Grant fund 010-2810                  TO Grant fund 010-<del>4262</del> 4216</td> <td>\$73,457</td> </tr> <tr> <td>55010 Regular Salary</td> <td>\$38,313</td> </tr> <tr> <td>55030 Overtime</td> <td>\$10,090</td> </tr> <tr> <td>55040 FICA</td> <td>\$2,931</td> </tr> <tr> <td>55050 Pension</td> <td><del>\$5,483</del> 5,517</td> </tr> <tr> <td>55060 Insurance</td> <td>\$5,170</td> </tr> <tr> <td>56630 Rental car</td> <td>\$7,140</td> </tr> <tr> <td>56643 Cell phone</td> <td>\$1,830</td> </tr> <tr> <td>57110 Fuel</td> <td><del>\$2,500</del> 2,466</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$63,924.50          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$73,457	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$73,457	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number: FROM Grant fund 010-2810 TO Grant fund 010- <del>4262</del> 4216	\$73,457	55010 Regular Salary	\$38,313	55030 Overtime	\$10,090	55040 FICA	\$2,931	55050 Pension	<del>\$5,483</del> 5,517	55060 Insurance	\$5,170	56630 Rental car	\$7,140	56643 Cell phone	\$1,830	57110 Fuel	<del>\$2,500</del> 2,466
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                  #4627 June 9, 2014                  #4546 July 29, 2013                  #4452 September 24, 2012                  #4341 September 12, 2011                  #4275 December 6, 2010</p> <p>Prior resolutions</p>																										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p>																										

REQUEST SUMMARY	An ordinance to appropriate \$73,457 from the undesignated fund balance of the grant fund for a grant received from the Office of National Drug Control Policy (ONDCP) Midwest HIDTA through the Kansas Bureau of Investigation (KBI) for use by the Jackson County Sheriff's Office and authorizing the County Executive to execute an agreement with KBI.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	<i>Family Court Division 16<sup>th</sup> Judicial Circuit of Missouri, Ninth Amended Contract for Services</i>	
REVIEW	Department Director: <i>M. L. Sego</i>	Date: <i>8/27/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>None</i>	Date: <i>9/4/15</i>
	Division Manager: <i>Mary Jo Brown</i>	Date: <i>9/8/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>010-4262-2810</i>	<i>Grant Fund Undesignated Fund Bal</i>	<i>\$73,457</i>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

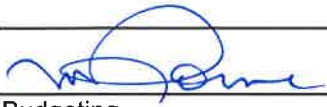
Date: September 4, 2015

ORD # 4771

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
<del>4262</del> - HIDTA	<del>45848</del> - Increase Revenues	73,457	
2810	Undesignated Fund Balance		73,457
2810	Undesignated Fund Balance	73,457	
<del>4262</del> - HIDTA	55010 - Regular Salaries		38,313
<del>4262</del> - HIDTA	55030 - Overtime		10,090
<del>4262</del> - HIDTA	55040 - FICA		2,931
<del>4262</del> - HIDTA	55050 - Pension		5,517
<del>4262</del> - HIDTA	55060 - Insurance		5,170
<del>4262</del> - HIDTA	56630 - Rent - Autos		7,140
<del>4262</del> - HIDTA	56643 - Mobile Phone		1,830
<del>4262</del> - HIDTA	57110 - Gasoline		2,466
		146,914	146,914

Budgeting

4214



**Ord. 4771**

**Sherry A. Rosson**

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**From:** Sherry A. Rosson  
**Sent:** Wednesday, August 26, 2015 3:42 PM  
**To:** Katherine Swing  
**Cc:** Michael E. Rogers  
**Subject:** FW: DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

Katherine and Capt. Rogers:

The Sheriff signed these forms for Chase Hager and Audrey Kelley today. I am mailing the originals back to Tina Earhart, as requested. I kept a hard copy in my office as well.

Thanks,

*Sherry Rosson*

Office Administrator  
Jackson County Sheriff's Office  
4001 N. E. Lakewood Court  
Lee's Summit, MO 64064  
Phone: 816-541-8017, Ext. 72216  
Fax: 816-795-1969

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**From:** Sheriffofficemain@jacksongov.org [mailto:Sheriffofficemain@jacksongov.org]  
**Sent:** Wednesday, August 26, 2015 2:39 PM  
**To:** Sherry A. Rosson  
**Subject:** DEA St. Louis Division Task Force - Fiscal Year 2016 Agreements and Form 4061/4066

8/26/2015



**U. S. Department of Justice**  
Drug Enforcement Administration  
St. Louis Division  
317 South 16th Street  
St. Louis, Missouri 63103

**Ord. 4771**

[www.dea.gov](http://www.dea.gov)

August 14, 2015

Michael C. Sharp  
Sheriff  
Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, Missouri 64064

Dear Sheriff Sharp:

I am writing to thank you for your commitment to the Drug Enforcement Administration (DEA) – St. Louis Division Task Force program, and I look forward to building upon our successful partnership in Fiscal Year (FY) 2016. In preparation for FY-2016, I have enclosed two copies of the Task Force Officer (TFO) Agreement as well as Office of Justice Programs (OJP) Form 4061/4066. The TFO Agreement(s) are related to the assignment of the following individual(s) from your department:

**Task Force/Group**

Kansas City HIDTA Task Force Group  
Kansas City Intelligence Group


**Task Force Officer**

Chase Hager  
Audrey Kelley

Please endorse one of the TFO Agreements and the OJP forms and return them to Tina Earhart, 317 South 16<sup>th</sup> Street, St. Louis, Missouri 63103, prior to August 31, 2015. Doing so will ensure that there is no disruption in the reimbursement of overtime expenses to your department. The remaining TFO Agreement contains my original signature and can be retained by your department.

I am looking forward to continuing our fine working relationship and I am grateful for your unwavering support of the DEA.

Sincerely,

  
James P. Shroba  
Special Agent in Charge

JPS:tse

Attachments