

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** partially rescinding Resolution 17796, dated January 23, 2012, appropriating \$10,000.00 from the undesignated fund balance of the 2012 Homeless Assistance Fund, and authorizing the County Executive to execute an agreement with Catholic Charities to provide for assistance to homeless persons, at a cost to the County not to exceed \$20,000.00.

**ORDINANCE #4401**, March 26, 2012

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, by Resolution 17534, dated March 7, 2011, the Legislature did authorize an agreement with Catholic Charities to provide for assistance to homeless persons during 2011, at a cost to the County not to exceed \$10,000.00; and,

WHEREAS, due to a miscommunication, Catholic Charities inadvertently submitted its invoices for reimbursement of homeless assistance payments after its 2011 agreement had been closed in the County's finance system; and,

WHEREAS, by Resolution 17796, dated January 23, 2012, the Legislature did authorize an agreement with Catholic Charities to provide for assistance to homeless persons for 2012, in the amount of \$10,000.00; and,

WHEREAS, Catholic Charities 2012 agreement has not yet been executed and to allow it to cover its unreimbursed expenses from 2011, it is recommended that the unspent

2011 funds be rolled into its 2012 agreement, thereby allowing Catholic Charities to cover expenses for 2011 and 2012; and,

WHEREAS, in order to fund this agreement, an appropriation is necessary; and,

WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation within the 2012 Homeless Assistance Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Homeless Assistance Fund Housing Resource Commission			
043-2810	Undesignated Fund Balance	\$10,000	
043-7001	56789 – Outside Agency		\$10,000

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute an Agreement with Catholic Charities in a form to be approved by the County Counselor, in an amount not to exceed \$20,000.00; and,

BE IT FURTHER ORDAINED that the portion of Resolution 17796, dated January 23, 2012, related to authorizing an agreement with Catholic Charities at a cost not to exceed \$10,000.00 is hereby rescinded; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the agreement.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

Greg D. Hallen  
Chief Deputy County Counselor

W. Alfred Neay  
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4401 introduced on March 26, 2012, was duly passed on March 26, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

This Ordinance is hereby transmitted to the County Executive for his signature.

3/26/12  
Date

Mary Jo Spino  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4401.

3/27/2012  
Date

Michael D. Sanders  
Michael D. Sanders, County Executive

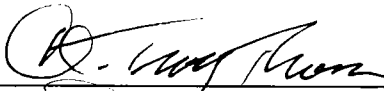
Funds sufficient for this appropriation are available from the sources indicated below.

ACCOUNT NUMBER: 043 2810  
ACCOUNT TITLE: Homeless Assistance Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$10,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 043 7001 56789  
ACCOUNT TITLE: Homeless Assistance Fund  
Housing Resource Commission  
Outside Agency  
NOT TO EXCEED: \$20,000.00

March 23, 2012  
Date

  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

Res/Ord No.: 4401

Sponsor(s): James D. Tindall

Date: March 26, 2012

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance  <b>AN ORDINANCE partially rescinding Resolution 17796, dated January 23, 2012, appropriating \$10,000.00 from the undesignated fund balance of the 2012 Homeless Assistance Fund, and authorizing the County Executive to execute an agreement with Catholic Charities to provide for assistance to homeless persons, at a cost to the County not to exceed \$20,000.00.</b>                   Project/Title:</p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;"><b>\$10,000</b></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;"><b>\$10,000</b></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;"><b>\$20,000</b></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;"><b>\$10,000</b></td> </tr> <tr> <td>Source of funding (name of fund) and account code number;                      FROM: 043-45362 Homeless Assistance Revenue Fund                      TO: 043-2810 Undesignated Fund Balance                      FROM: 043-2810 Undesignated Fund Balance                      TO: 043-7001-56789 Homeless Assistance Outside Agency Fund</td> <td style="text-align: right; vertical-align: top;"> <b>Homeless Assistance Fund                      043-7001-56789                      *See Notes To Left*</b> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$                  OTHER FINANCIAL INFORMATION:   <input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use: \$                  Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	<b>\$10,000</b>	Amount previously authorized this fiscal year:	<b>\$10,000</b>	Total amount authorized after this legislative action:	<b>\$20,000</b>	Amount budgeted for this item * (including transfers):	<b>\$10,000</b>	Source of funding (name of fund) and account code number; FROM: 043-45362 Homeless Assistance Revenue Fund TO: 043-2810 Undesignated Fund Balance FROM: 043-2810 Undesignated Fund Balance TO: 043-7001-56789 Homeless Assistance Outside Agency Fund	<b>Homeless Assistance Fund                      043-7001-56789                      *See Notes To Left*</b>
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):                  Prior resolutions and (date): Resolution #17534 3/7/2011 &amp; 17796 1/23/2012</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Cindy Wallace – Audit Assistant 881-3312</p>										
<p>REQUEST SUMMARY</p>	<p><b>Due to staffing changes at Catholic Charities, invoicing for the 2011 HRC billing period was delayed. Invoicing was not received until after the 2011 contract was closed out and the funding from that contract was made unavailable. Please draft a new contract for Catholic Charities as described above in the total amount of \$20,000. Contract should be drafted and held by the Counselor's Office while awaiting compliance with Executive Order 04-18. Contract should state that all invoicing against contract must be received in the HRC Office no later than January 31<sup>st</sup> 2012. After that date, the contract will be closed and funds will be unavailable. This requires a transfer:</b></p> <p><i>FROM: 043-45362 Homeless Assistance Revenue Fund \$10,000                  TO: 043-2810 Undesignated Fund Balance \$10,000                  FROM: 043-2810 Undesignated Fund Balance \$10,000</i></p> <p><i>TO: 043-7001-56789 Homeless Assistance Outside Agency Fund                  Total Dollars Transferred into 043-7001-56789 \$10,000</i></p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>											
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: <i>Martrice Hutton</i></td> <td>Date: <i>3/22/2012</i></td> </tr> <tr> <td>Finance (Budget Approval):</td> <td>Date:</td> </tr> </table>	Department Director: <i>Martrice Hutton</i>	Date: <i>3/22/2012</i>	Finance (Budget Approval):	Date:						
Department Director: <i>Martrice Hutton</i>	Date: <i>3/22/2012</i>										
Finance (Budget Approval):	Date:										

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: March 16, 2012 ORD # 4401

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Homeless Assistance Fund - 043</b>			
<u>2810</u>	<u>Undesignated Fund Balance</u>	<u>10,000</u>	
<u>7001 - Housing Resource Comm</u>	<u>56789 - Outside Agencies</u>		<u>10,000</u>

### Fiscal Note:

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: March 16, 2012 ORD/RES # \_\_\_\_\_

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
<b>Homeless Assistance Fund - 043</b>		
<u>7001 - Housing Resource Comm</u>	<u>56789 - Outside Agencies</u>	<u>20,000</u>

Deborah S Ball 3-16-12  
Budgeting