

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4887

Sponsor(s): Alfred Jordan

Date: September 12, 2016

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office Seatbelt Enforcement Grant. An ordinance to appropriate \$7,000.00 from the Undesignated Fund Balance and to authorize the County Executive to execute an agreement with the Missouri Traffic And Highway Safety Division in acceptance of a grant awarded by the Missouri Department of Transportation to the Sheriff's Office.</p>												
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant Fund – 010; Undesignated Fund Balance – 2810</td> <td>FROM ACCT  \$7,000.00</td> </tr> <tr> <td>TO: <i>Seat Belt - 4261</i> Overtime – 55030 FICA – 55040</td> <td>TO ACCT \$ 6502.00 \$ 498.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$15,000.00  Prior Year Actual Amount Spent (if applicable) \$00.00 full amount continues to be available until September 30, 2016</p>	Amount authorized by this legislation this fiscal year:	\$7,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant Fund – 010; Undesignated Fund Balance – 2810	FROM ACCT  \$7,000.00	TO: <i>Seat Belt - 4261</i> Overtime – 55030 FICA – 55040	TO ACCT \$ 6502.00 \$ 498.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): <u>4784 Oct. 12, 2015</u></p> <p>Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Beverly Smith, Traffic Analyst (816) 541-8017 x 72240</p>												
<p>REQUEST SUMMARY</p>	<p>Accept and appropriate \$7,000.00 from the Undesignated Fund Balance for the Jackson County Sheriff's Seatbelt Project #17-M2HVE-05-017 and to authorize the County Executive to execute an agreement with the Traffic And Highway Safety Division of the Missouri Department of Transportation. The grant is awarded in the amount of \$7,000.00 and requires no Matching Local Funds.</p> <p>The term of the grant is October 1, 2016 through September 30, 2017.</p>												

	<p>In an effort to decrease the number of injuries and fatalities due to the unbelted occupants of motor vehicle crashes, these funds were requested from MoDOT by the Sheriff's Office Traffic Safety Unit for Overtime enforcement and education.</p> <p>Please appropriate \$7,000.00 as follows:</p> <table> <tr> <td>Overtime- 55030</td> <td>\$ 6,502.00</td> </tr> <tr> <td>FICA - 55040</td> <td>\$ 498.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$7,000.00</b></td> </tr> </table>		Overtime- 55030	\$ 6,502.00	FICA - 55040	\$ 498.00	<b>Total</b>	<b>\$7,000.00</b>
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FICA - 55040	\$ 498.00							
<b>Total</b>	<b>\$7,000.00</b>							
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)							
ATTACHMENTS	Three (3) original Seatbelt Enforcement contracts Project #17-M2HVE-05-017 and one (1) copy of accompanying announcement letter							
REVIEW	Department Director:	Date:						
	Finance (Budget Approval): <i>Saunders</i>	Date: 9/16/16						
	<i>If applicable</i> Division Manager: <i>Maury Jones</i>	Date: 9/17/16						
	County Counselor's Office:	Date:						

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-281	Grant Fund-Undesignated Fund Balance	\$7,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 6, 2016

ORD # 4887

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Grant Fund - 010</b>			
4261 - Seatbelt Enforcement	45866 - Increase Revenues	7,000	
2810	Undesignated Fund Balance		7,000
2810	Undesignated Fund Balance	7,000	
4261 - Seatbelt Enforcement	55030 - Overtime		6,502
4261 - Seatbelt Enforcement	55040 - FICA		498

 9/6/16  
Budgeting

Missouri Department of Transportation

Traffic and Highway Safety

830 MoDOT Drive  
P.O. Box 270  
Jefferson City, MO 65102  
573-751-4161  
1-800-800-2358  
Fax: 573-634-5977

August 11, 2016

Sheriff Mike Sharp  
Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, MO 64064-1703

Dear Sheriff Sharp:

Enclosed is a contract between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for a Seatbelt Enforcement/Education project.

The project obligates \$7,000.00 in federal funds for the period October 01, 2016 through September 30, 2017. All expenditures should be claimed against project #17-M2HVE-05-017.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Traffic and Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist at 573-751-5408. We look forward to working with you and your staff.

Sincerely,



Bill Whitfield  
Highway Safety Director

Enclosure

