

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20568

Sponsor(s): Charlie Franklin

Date: November 23, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with One Twelve Month Option to extend for the furnishing of Softball Field Light Maintenance for Parks + Recreation Department to Mark One Electric Company of Kansas City, Missouri under the Terms and Conditions of Invitation to Bid No. 29-20.</u></p>																																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Recreation Department Estimated Use: \$73,000.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:	N/A																										
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PRIOR LEGISLATION	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>																																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465</p>																																				
REQUEST SUMMARY	<p>Parks + Recreation Department require a Term and Supply Contract for the furnishing of Softball Field Light Maintenance. The Purchasing Department issued Invitation to Bid No. 29-20 in response to those requirements.</p> <p>A total of forty-three (43) notifications were distributed and two (2) responses were received, one of which was rejected. The sole bid was evaluated as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th colspan="2" style="text-align: center;">Mark One</th> </tr> <tr> <th></th> <th style="text-align: left;">Description</th> <th style="text-align: center;">Hourly Rate</th> <th style="text-align: center;">Overtime</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Labor</td> <td style="text-align: center;">\$85.00</td> <td style="text-align: center;">\$112.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Lift truck with 100 ft reach</td> <td style="text-align: center;">\$175.00</td> <td style="text-align: center;">\$175.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Lift truck with 40 ft reach</td> <td style="text-align: center;">\$45.00</td> <td style="text-align: center;">\$45.00</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Trencher</td> <td style="text-align: center;">\$60.00</td> <td style="text-align: center;">\$60.00</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Crane</td> <td style="text-align: center;">\$25.00</td> <td style="text-align: center;">\$25.00</td> </tr> <tr> <td style="text-align: center;">6</td> <td>Backhoe</td> <td style="text-align: center;">\$75.00</td> <td style="text-align: center;">\$75.00</td> </tr> <tr> <td style="text-align: center;">7</td> <td>Bobcat</td> <td style="text-align: center;">\$65.00</td> <td style="text-align: center;">\$65.00</td> </tr> </tbody> </table> <p style="text-align: center;">*Hourly Rates on Projects under \$75,000.00 the same as projects over \$75,000.00</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, Parks + Recreation Department recommends the award of a Twelve Month Term and Supply Contract with One Twelve Month Option to Extend, for the furnishing of Softball Field Light Maintenance for the use by Parks + Recreation Department to Mark One Electric Company of Kansas City, Missouri as best bid meeting specifications.</p>			Mark One			Description	Hourly Rate	Overtime	1	Labor	\$85.00	\$112.00	2	Lift truck with 100 ft reach	\$175.00	\$175.00	3	Lift truck with 40 ft reach	\$45.00	\$45.00	4	Trencher	\$60.00	\$60.00	5	Crane	\$25.00	\$25.00	6	Backhoe	\$75.00	\$75.00	7	Bobcat	\$65.00	\$65.00
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	This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals – 9.5% <input checked="" type="checkbox"/> WBE Goals – 11.7% <input type="checkbox"/> VBE Goals – 9.5%	Recommended vendor has submitted revised Compliance Utilization Form to meet Compliance Goals which have been accepted.
ATTACHMENTS	Abstract of Bids, the Award Recommendation Memorandum from Tina Spallo, Superintendent of Parks + Recreation, and the pertinent pages of Mark One Electric Company, Inc bid documents.	
REVIEW	Department Director: <i>Michele Newman</i>	Date: 11/24/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 9:36 am, Nov 30, 2020
	Division Manager: <i>[Signature]</i>	Date: 12/2/2020
	County Counselor's Office: <i>[Signature]</i>	Date: 12-2-2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.